



CITY OF LAKE FOREST PARK CITY COUNCIL REGULAR MEETING

Thursday, April 23, 2026 at 7:00 PM

Meeting Location: In Person and Virtual / Zoom

17425 Ballinger Way NE Lake Forest Park, WA 98155

INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY:

Join Zoom Webinar: <https://us06web.zoom.us/j/87276662793>
Call into Webinar: 253-215-8782 | **Webinar ID:** 872 7666 2793

The City Council is providing opportunities for public comment by submitting a written comment or by attending in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending the meeting in person, there is a sign-in sheet located near the entrance to the Council Chambers. Simply fill the form out and the Mayor will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker. Oral comments are not being accepted via Zoom.

The meeting is being recorded.

HOW TO SUBMIT WRITTEN COMMENTS:

Written comments will be submitted to the Council if received by 5:00 p.m. on the date of the meeting; otherwise, they will be provided to the City Council the next day. The City Clerk will read your name and subject matter into the record during Public Comments.

As allowed by law, the Council may add and take action on items not listed on the agenda. For up-to-date information on agendas, please visit the City's website at www.cityofflp.gov

Meetings are shown on the city's website and on Comcast channel 21 for subscribers within the Lake Forest Park city limits.

AGENDA

- 1. CALL TO ORDER: 7:00 PM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPTION OF AGENDA**
- 4. PUBLIC COMMENTS**

The Council will not be accepting online public comments. Comments are limited to a three (3) minute time limit.

This is an opportunity for the public to address the City Council on any item within its purview or control.

- Oral public comments are only accepted in person to ensure the orderly conduct of the meeting.*
- Speakers are limited to three (3) minutes.*
- Councilmembers may not respond during public comments, but may ask staff to follow up, if appropriate.*
- Public comments may not be used to promote or oppose candidates for public office or ballot measures.*
- The Mayor or presiding officer may interrupt comments that violate these instructions, are unrelated to the Council's purview or control, or otherwise hinder the orderly conduct of the meeting.*

5. PROCLAMATIONS

- A.** Recognizing April 19-25, 2026 as National Volunteer Week
- B.** Celebrating Earth Day and Arbor Day 2026
- C.** Recognizing May 2026 as Bike Everywhere Month
- D.** Recognizing May 3-9, 2026 as Municipal Clerks Week
- E.** Recognizing May 18-22, 2026 as Affordable Housing Week

6. PRESENTATIONS

- A.** Police Department 2025 Annual Report

7. CONSENT CALENDAR

The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Calendar in its normal sequence on the agenda.

- [A.](#) February 19, 2026 Budget & Finance Committee Meeting Minutes
- [B.](#) February 21, 2026 City Council Special Meeting Retreat Minutes
- [C.](#) February 23, 2026 Committee of the Whole Meeting Notes
- [D.](#) February 26, 2026 City Council Regular Meeting Minutes
- [E.](#) March 12, 2026 City Council Work Session Minutes
- [F.](#) March 12, 2026 City Council Regular Meeting Minutes
- [G.](#) March 26, 2026 Committee of the Whole Meeting Notes
- [H.](#) March 26, 2026 City Council Regular Meeting Minutes
- [I.](#) April 16, 2026 Budget & Finance Committee Meeting Minutes
- [J.](#) City Expenditures for the period ending April 9, 2026
- [K.](#) City Expenditures for the Period Ending April 23, 2026

8. OLD BUSINESS

9. NEW BUSINESS

- [A.](#) Local Road Safety Plan (First Presentation)
- [B.](#) Resolution No. 26-2070/Authorizing the Mayor to Sign Amendment No. 2 to AG-24-026 with Facet for the Phase 2 Lakefront Improvements for Design, Engineering, Environmental Review, and Permitting Project (First Presentation)
- [C.](#) Program Executive – Limited Term Employee (First Presentation)

10. COUNCIL DISCUSSION AND ACTION

11. COUNCILMEMBER REPORTS

12. MAYOR'S REPORT

13. CITY ADMINISTRATOR'S REPORT

- [A.](#) April 23, 2026 City Administrator's Report

14. OTHER BUSINESS

15. ADJOURN

FUTURE SCHEDULE

- Thursday, May 14, 2026, 6:00 p.m. City Council Work Session – *hybrid meeting (City Hall and via Zoom)*

- Thursday, May 14, 2026, 7:00 p.m. City Council Regular Meeting – *hybrid meeting (City Hall and via Zoom)*

- Thursday, May 21, 2026, 6:00 p.m. Budget & Finance Committee Meeting – *hybrid meeting (City Hall and via Zoom)*
- Monday, May 25, 2026, Memorial Day – City Hall Closed
- Thursday, May 28, 2026, 6:00 p.m. Committee of the Whole Meeting – *hybrid meeting (City Hall and via Zoom)*
- Thursday, May 28, 2026, 7:00 p.m. City Council Regular Meeting – *hybrid meeting (City Hall and via Zoom)*

As allowed by law, the Council may add and take action on items not listed on the agenda.

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.



PROCLAMATION

WHEREAS, millions of American volunteers give their time to help others, contributing over 30 million volunteer hours per year worth over \$635 million; and

WHEREAS, National Volunteer Week was established in 1974, and has grown exponentially each year, with thousands of volunteer projects and special events scheduled throughout the week; and

WHEREAS, the City of Lake Forest Park seeks to achieve strong community spirit through active civic participation; and

WHEREAS, there are many dedicated volunteers who serve the City on the Planning Commission, Tree Board, Parks and Recreation Advisory Board, Civil Service Commission, and Salary Commission, helping make Lake Forest Park a more desirable place to live; and

WHEREAS, volunteers play an important role in determining the direction of the City now and in the future; and

WHEREAS, during this week, we call on all community members and organizations to help us thank, celebrate and recognize the contributions of all volunteers.

NOW, THEREFORE, the Mayor and City Council of the City of Lake Forest Park proclaim April 19 to 25, 2026 as

NATIONAL VOLUNTEER WEEK

in Lake Forest Park as a time to **CELEBRATE OUR VOLUNTEERS** and recognize the crucial role played by volunteers in our community.

Signed this 23rd day of April 2026

Thomas French, Mayor



PROCLAMATION

WHEREAS, in 2026, Washington State celebrates Arbor Day on April 8 and Earth Day on April 22 and National Arbor Day is on April 24; and

WHEREAS, each day presents a time to recognize the importance of preserving our natural resources; and

WHEREAS, the City of Lake Forest Park recognizes the benefits of its urban forests for improving air and water quality, combating climate change and generally enhancing the quality of life; and

WHEREAS, the City of Lake Forest Park is a designated “Tree City” for the twenty-fourth year; and

WHEREAS, the City of Lake Forest Park wants to reduce greenhouse gas emissions that contribute to climate change; and

WHEREAS, we are all stewards of this earth and have a responsibility to preserve it for future generations.

NOW, THEREFORE, the Mayor and City Council of the City of Lake Forest Park do hereby call upon all residents of Lake Forest Park to join in celebrating

EARTH DAY AND ARBOR DAYS

by preserving and enhancing our natural environment in Lake Forest Park.

Signed this 23rd day of April 2026

Tom French, Mayor



PROCLAMATION

WHEREAS, the bicycle is a healthy, convenient, affordable, enjoyable, and environmentally sound form of transportation and recreation; and

WHEREAS, throughout the month of May, we celebrate biking and the freedom, the joy, and the well-being it imbues within us, as well as the power that more people riding bikes has in making life better for everyone; and

WHEREAS, bicycling serves as essential transportation for many who do not or cannot drive so they can access jobs, education, essential goods and services, transit, and recreation; and

WHEREAS, throughout the month of May, there are many opportunities in the region to experience the joys of bicycling through group rides, races, commuting events, educational programs, charity events, and by simply getting out and going somewhere by bike; and

WHEREAS, bicycling has been shown to improve people's health, well-being, and quality of life, and reduce congestion on our streets and roads; and

WHEREAS, bicycling access and safety are core components of our local transportation system; and

WHEREAS, Washington Bikes, Cascade Bicycle Club, the League of American Bicyclists, schools, parks and recreation departments, police departments, public health districts, hospitals, businesses and civic groups will be promoting bicycling during the month of May 2026; and

WHEREAS, these groups are also promoting the use of the bicycle as both a means of transportation and recreation year-round to attract more visitors to enjoy our local parks and trail systems, as well as restaurants and retail establishments; and

WHEREAS, these groups are also promoting greater public awareness of bicycle operation and safety education during Bike Month and year-round in an effort to reduce collisions, injuries and fatalities and improve health and safety for everyone on the road; and

NOW THEREFORE, the Mayor and City Council of the City of Lake Forest Park do hereby proclaim May 2026 as

BIKE EVERYWHERE MONTH

and encourage all residents to join in this special observance.

Signed this 23rd day of April 2026

Tom French, Mayor



PROCLAMATION

WHEREAS, the Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, the Office of the Professional Municipal Clerk is the oldest among public servants, and

WHEREAS, the Office of the Professional Municipal Clerk provides the professional link between the residents, the local governing bodies and agencies of government at other levels, and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, the Professional Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk and recognize the vital services they perform and their exemplary dedication to the communities they represent.

NOW, THEREFORE, the Mayor and City Council of the City of Lake Forest Park do hereby proclaim May 3-9, 2026, as

PROFESSIONAL MUNICIPAL CLERKS WEEK

And invite all residents to join in extending appreciation to our Professional Municipal Clerks of the City of Lake Forest Park.

Signed this 23rd day of April 2026

Tom French, Mayor



PROCLAMATION

WHEREAS, all people should have access to safe, healthy, and affordable homes within communities that provide opportunity; and

WHEREAS, the US Department of Housing and Urban Development (HUD) defines affordable housing as “housing on which the occupant is paying no more than 30 percent of gross income for housing costs, including utilities”; and

WHEREAS, the Department of Commerce projects that, by 2044, King County needs nearly 200,000 net new housing units for households at or below 80% area median income; and

WHEREAS, studies have found that each \$100 increase in median rent results in a 15 percent increase in homelessness in metro areas and a 39 percent increase in homelessness in nearby suburbs and rural areas; and

WHEREAS, the COVID-19 pandemic exacerbated many existing financial constraints for low- and moderate-income households; and

WHEREAS, the Centers for Disease Control and Prevention recognize safe, healthy, and affordable housing within communities of opportunity as key social determinants of health; and

WHEREAS, everyone benefits from affordable housing, including the people who reside in these properties, their neighbors, businesses, employees, and the community as a whole; and

WHEREAS, united to raise public awareness, people, organizations, and communities throughout King County are participating in local Affordable Housing Week activities to elevate the critical need to create healthy communities with ample affordable housing; and

WHEREAS, the City of Lake Forest Park endorses the goals, objectives, and purposes of Affordable Housing Week, and in doing so, firmly recommits itself to ensuring that our community’s recovery from the crises at hand is equitable, and that all people in Lake Forest Park live with dignity in safe, healthy, and affordable homes.

NOW, THEREFORE, the Mayor and City Council of the City of Lake Forest Park do hereby proclaim May 18-22, 2026, as

AFFORDABLE HOUSING WEEK

Signed this 23rd day of April 2026

Tom French, Mayor

2025

ANNUAL REPORT



Lake Forest Park
Police Department

Mission

Our mission is to develop and support a team of professionals who consistently seek and find innovative policing strategies to affirmatively promote, preserve, and deliver those quality services which enhance the security and safety of our community. To support this mission, we will work in strong partnership with the community.

Vision

Our Vision is to ensure the City of Lake Forest Park is one of the safest cities in the Puget Sound Region achieved through the delivery of quality law enforcement services.

Values

Our department values the sanctity of all life. We strive for the equal, equitable, and compassionate application of law enforcement services for all, and the universal acceptance of all people. We endeavor for the highest level of training and diversity for our police staff and maintain partnerships within our community and local governments to provide urgently needed resources for those in need.

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Message from Chief Harden



Dear Residents of Lake Forest Park,

Going into my 7th year as your Police Chief, I am honored to present the 2025 Annual Report of the Lake Forest Park Police Department. This report provides an overview of crime trends, department achievements, and our community engagement. Our commitment remains steadfast: to ensure Lake Forest Park remains one of the safest cities in the Puget Sound region.

As we reflect on the past year, our department continues to undergo significant staffing challenges. Many officers have moved onto retirement, and those positions need to be filled. We have welcomed new officers and reclassified the Lieutenant rank as Commander to be more in line with position responsibilities and ensure continuity in leadership. We also introduced an entirely new position, the Traffic Support Officer (TSO), funded from traffic safety funds. This position is directed to traffic related issues, including traffic safety camera review and coordinator of the traffic calming group.

Staffing shortages remain a critical issue, as the demand for public safety services continues to grow. Like many agencies, we face a limited hiring pool, competitive wage pressures, lengthy officer training requirements, and the retirement of experienced staff. Despite these challenges, our officers and professional staff have remained dedicated to their mission—serving with integrity, professionalism, and a deep commitment to the community.



Our community partnerships remain a cornerstone of our policing approach. Whether through neighborhood outreach, school collaborations, or crisis intervention efforts, we strive to foster trust and engagement with our residents. We appreciate your continued support and involvement, as these partnerships are vital to maintaining a safe and welcoming city.

I want to extend my sincere gratitude to the dedicated men and women of the Lake Forest Park Police Department. Their hard work and resilience, in the face of evolving challenges, ensure that Lake Forest Park remains a safe place to live, work, and visit.

For more information about our services, please visit the city website at www.cityoffp.gov or on social media. It is an honor to serve as your Chief of Police.

Michael Harden
Chief of Police
Lake Forest Park Police Department



About the Annual Report

The Annual Police Report contains information on the service efforts and accomplishments of the Lake Forest Park Police Department to support its vision, mission, and goals.

The goal of the report is to keep the City of Lake Forest Park residents, staff, administrators, and elected officials informed of the activities of the police department and criminal activity in the city. It highlights the good work of the men and women of the department while emphasizing the value they provide daily to the residents.

Goals

To achieve our mission, the City of Lake Forest Park Police Department has adopted the following goals and objectives:

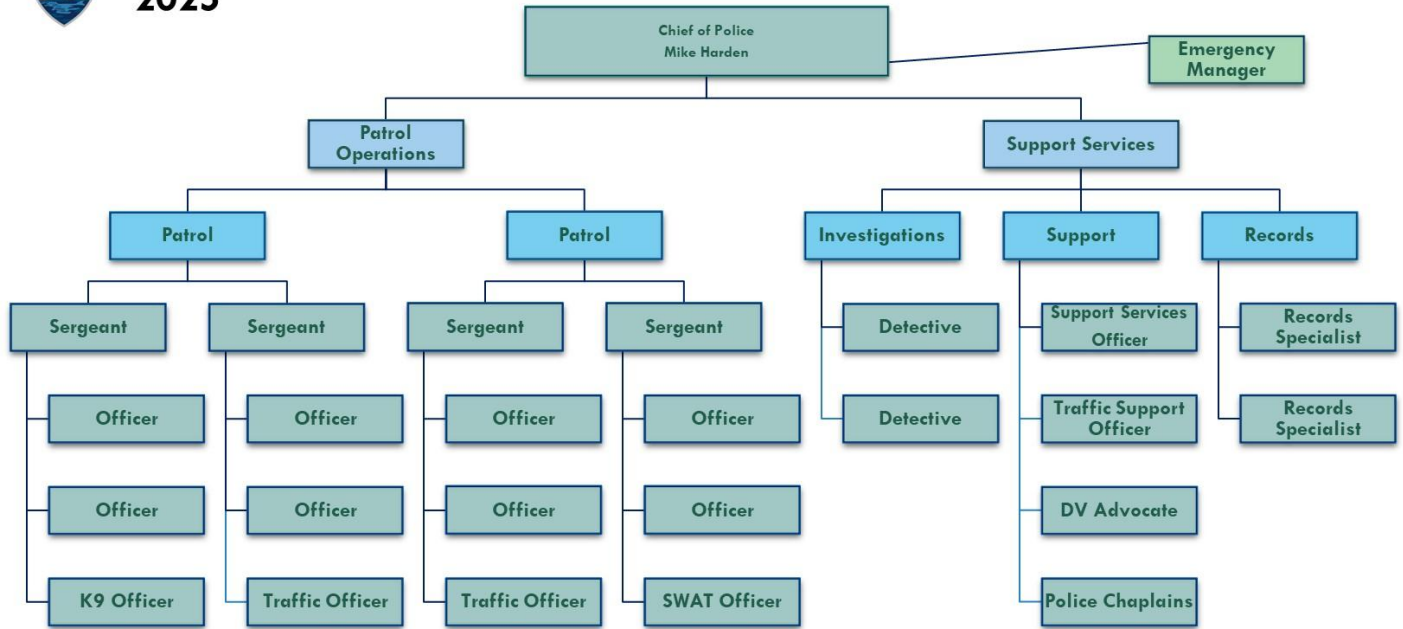
1. Reduce crime and collision loss in our community.
2. Provide quality services and innovative policing strategies delivered through excellent customer service.
3. Provide appropriate resources to employees that foster a safe, ethical, innovative, knowledgeable, and healthy workforce.
4. Provide emergency management oversight for the Northshore Emergency Management Coalition.



2025 Organizational Chart



2025



Support Services Additional Duties: Public Disclosure, Policy Manual, Auditing, Background Checks, Firearm Licensing, Fingerprinting, Equipment Maintenance and Purchasing, and Budgeting.

Patrol Additional Duties: Traffic, K9, SWAT, Gangs, Training, UAV (Drone), and Narcotics.

Additional Notes: Throughout much of 2025, we grappled with three vacant positions as we sought to fill them.
Hired (4): Johnson (TSO), Officers Gregory, Holmes, and Gutwein
Left Service (6): Johnson, Wiegat, Becker (rt), Benjamin (rt), Cobb, Parrish (rt), Hansen



Calls for Service ~ Incidents

“Calls for Service” are received by dispatch and entered as many different call types.

For example, the call type category of “**Burglary/Theft**” includes:

- | | | |
|--------------------------------------|-------------------------------|----------------------------|
| <i>Burglary</i> | <i>Forgery</i> | <i>Fraud</i> |
| <i>Identity Theft</i> | <i>Motor Vehicle Recovery</i> | <i>Motor Vehicle Theft</i> |
| <i>Possession of Stolen Property</i> | <i>Robbery</i> | <i>Theft</i> |
| <i>Vehicle Prowl</i> | | |

For 2025, there were 127 different call types that have been combined into these 15 broad categories.

Type of Call	2021	2022	2023	2024	2025	+/-	vs. Last Year
Alarms	218	242	189	217	130	-40%	↓
Assault/Fights/Harassment	46	34	23	51	50	-2%	↓
Burglary/Theft	348	452	263	226	370	64%	↑
Disturbance/Noise	145	150	158	141	144	2%	↑
Domestic	43	46	23	36	55	53%	↑
Information / 911	206	152	131	137	102	-26%	↓
Investigations	1180	1336	1269	1047	937	-11%	↓
Juvenile	21	28	30	23	19	-17%	↓
Liquor/Narcotics	11	23	27	31	36	16%	↑
Miscellaneous	1059	1022	1156	2137	2159	1%	↑
Parking	232	195	173	85	82	-4%	↓
Property	81	76	56	65	55	-15%	↓
Public Service	2721	2566	2666	2103	1823	-13%	↓
Traffic	2726	3228	3209	3302	5538	68%	↑
Trespass	39	58	56	33	40	21%	↑

****Incidents include officer-initiated police activity**

Call types are assigned by the dispatcher and may or may not reflect the true nature of the call or report type completed by the officer. For example, a traffic stop call type could change to a DUI report based on the officer’s investigation.

Incidents labeled “Investigations” include:

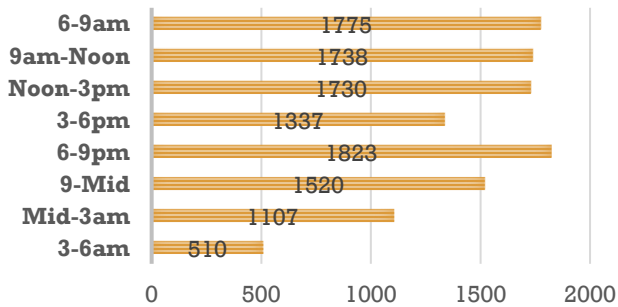
- | | | |
|-----------------------------------|----------------------------------|-----------------------------|
| <i>Animal</i> | <i>Adult Protective Services</i> | <i>Area Check</i> |
| <i>Background Investigations</i> | <i>Child Protective Services</i> | <i>Death Investigations</i> |
| <i>Drill</i> | <i>Explosion</i> | <i>Exposing</i> |
| <i>Field Investigation Report</i> | <i>Graffiti</i> | <i>Illegal Dumping</i> |
| <i>K-9</i> | <i>Malicious Mischief</i> | <i>Missing Persons</i> |
| <i>Order Violation</i> | <i>Ordinance Violation</i> | <i>Paper Violation</i> |
| <i>Peddling</i> | <i>Registered Sex Offender</i> | <i>Sex Offense/Other</i> |
| <i>Shooting</i> | <i>Subject Stop</i> | <i>Suicide</i> |
| <i>Suspicious Circumstances</i> | <i>Threats</i> | |

Calls for Service ~ Incidents (con't)



Incidents	2021	2022	2023	2024	2025
<i>January</i>	791	754	913	848	920
<i>February</i>	680	605	710	701	830
<i>March</i>	920	791	756	711	944
<i>April</i>	874	721	913	770	837
<i>May</i>	908	882	881	858	1006
<i>June</i>	801	829	799	890	1146
<i>July</i>	780	916	826	846	1054
<i>August</i>	719	863	748	740	960
<i>September</i>	719	902	657	806	960
<i>October</i>	647	938	680	845	983
<i>November</i>	571	699	740	800	888
<i>December</i>	672	708	806	819	1012
TOTAL	9,082	9,608	9,429	9,634	11,540

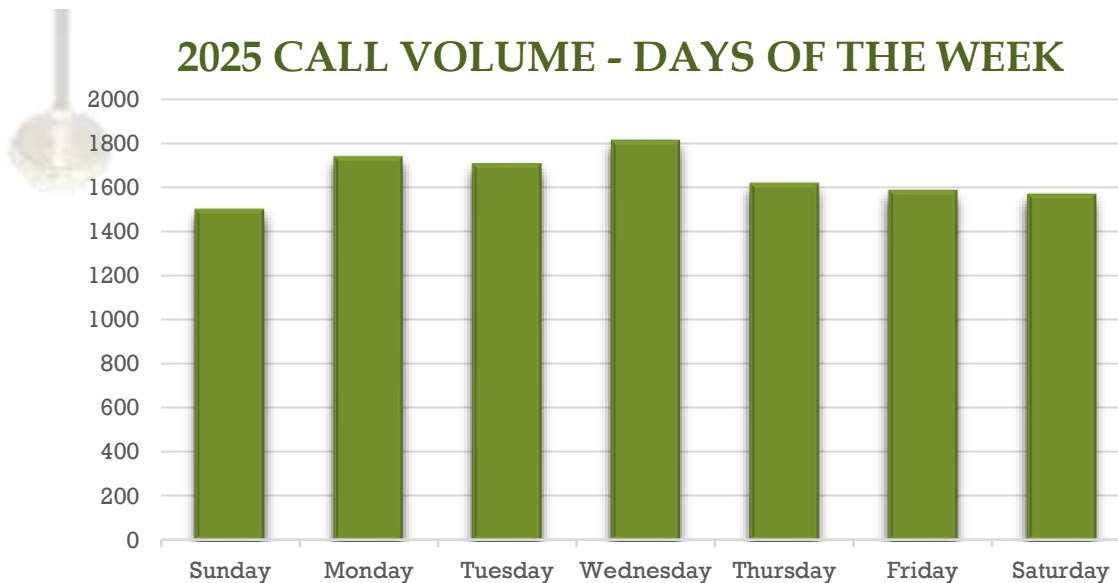
2025 CALL HOURS



Five-year average: 9,859



2025 CALL VOLUME - DAYS OF THE WEEK



Operations Division



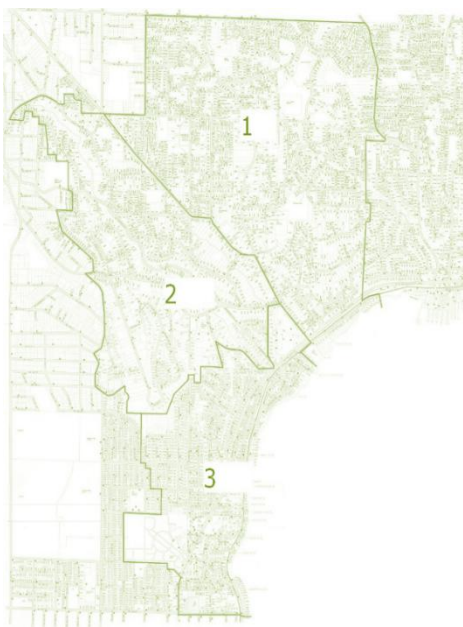
The Operations Division manages patrol and traffic operations for the Lake Forest Park Police Department.

The Patrol Unit is tasked with protecting the public and upholding peace and order throughout the city. Uniformed officers operate 24 hours a day as the department’s primary point of contact for emergencies and quality-of-life concerns. Their responsibilities include answering calls for assistance, engaging in preventive patrol activity, and enforcing traffic and municipal laws. Through these duties, patrol officers are central to crime deterrence, community-oriented policing, and prompt response to incidents, all of which contribute to a safe and secure community. The Patrol Unit operates under the supervision of the Operations Division Commander and is organized into four squads, each managed by a Sergeant.

Patrol Operations Division Commander

**Commander
Diego Zanella**

In addition to persistent staffing pressure, 2025 brought significant personnel transitions within the division. Two seasoned supervisors, Sgt. Becker and Sgt. Parrish, retired, and a highly experienced officer, Ofc. Benjamin, relocated out of state. While these departures were positive milestones for the individuals involved, they also resulted in the loss of substantial institutional knowledge and experience. To maintain continuity of leadership, Detective Czebotar and Officer Benson were selected and promoted to fill the vacant supervisory positions. In addition, Ofc. Rizk graduated from the police academy, successfully completed the Field Training Officer (FTO) program, and was assigned to a patrol squad. Further strengthening the division, three experienced lateral officers, Ofc. Gregory, Ofc. Gutwein, and Ofc. Holmes joined the department in 2025.



The Operations Division remains committed to recruiting, developing, and supporting a highly skilled workforce focused on effective and progressive policing practices. Building and maintaining strong relationships with the community remains central to achieving our mission of enhanced public safety and security.

**Commander Diego Zanella
Patrol Operations Division**

Criminal Activity

Overview	2021	2022	2023	2024	2025	+/-	vs. Last Year
Incidents	9082	9608	9429	9634	11540	20%	↑
Case Reports	613	809	740	661	624	-6%	↓
Arrests	146	230	201	178	201	13%	↑
Traffic Stops	1837	2477	2593	1876	3778	101%	↑
Traffic Infractions	767	976	907	623	1664	167%	↑
Criminal Traffic	152	173	212	140	263	88%	↑
Drug Arrests	14	12	13	2	13	550%	↑
Domestic Incidents	62	80	54	64	66	3%	↑
DUI Arrests	22	28	19	11	31	182%	↑
Fraud/Forgery/ID	30	35	44	24	25	4%	↑
Graffiti	16	25	25	7	3	-57%	↓
Malicious Mischief	62	99	93	71	42	-41%	↓
Vehicle Prowls	26	36	55	40	33	-18%	↓

PART I CRIMES are also referred to as "Index Crimes" (FBI)

Cases	2021	2022	2023	2024	2025	+/-	
<u>Violent Crime</u>							
Homicide	0	0	2	0	0	--	--
Rape	5	4	4	7	3	-57%	↓
Robbery	1	3	5	0	1	100%	↑
Assault	37	39	22	31	25	-19%	↓
<u>Property</u>							
Arson	0	2	0	1	0	-100%	↓
Burglary	29	32	30	26	18	-31%	↓
Vehicle Theft	23	24	35	28	13	-54%	↓
Theft	137	240	229	194	183	-6%	↓
Possession of Stolen Property	13	10	18	11	7	-36%	↓

Property Crimes

“Property Crimes”

The graph shows a breakdown of the different types of property crimes reported to the police department.

Property Crimes	2021	2022	2023	2024	2025	+/-	vs. Last Year
Burglary – 1 st & 2 nd Degree	18	17	10	18	7	-61%	↓
Burglary – Residential	11	15	20	8	11	38%	↑
Burglary (Total)	29	32	30	26	18	-31%	↓
Forgery and Fraud	14	12	16	7	6	-14%	↓
ID Theft	16	23	28	17	19	12%	↑
Malicious Mischief	78	99	93	71	42	-41%	↓
MV Theft	23	24	35	28	13	-54%	↓
Possession of Stolen Property	13	27	18	11	7	-36%	↓
Theft	137	243	229	194	183	-6%	↓
Vehicle Prowl	26	36	55	40	33	-18%	↓



Domestic Violence

Verbal Domestic - Argument between persons with no physical contact (no crime).

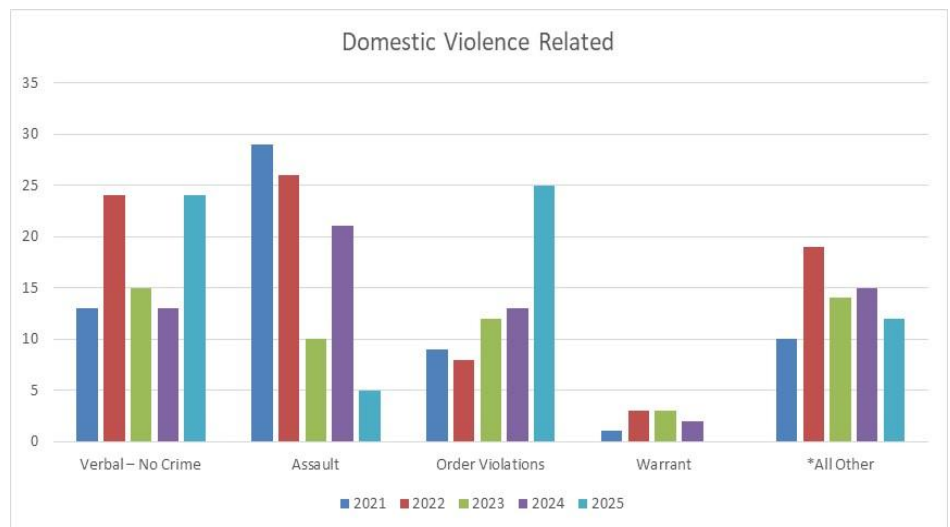
Assaults - Argument between persons who get physical with each other (i.e., pushing, shoving, slapping, hitting with hands/feet, etc.)

Court Order Violation - Protection orders, harassment orders, no contact and restraining orders. These orders are issued by Courts for the protection of domestic violence victims or for subjects being harassed by known subjects.

***All other domestic violence related incidents**

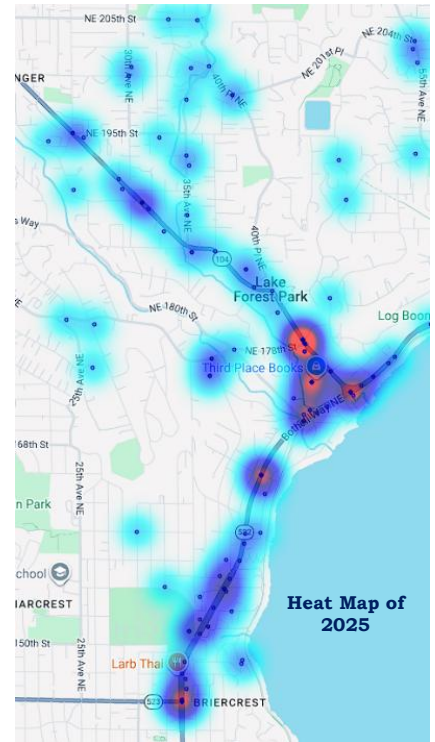
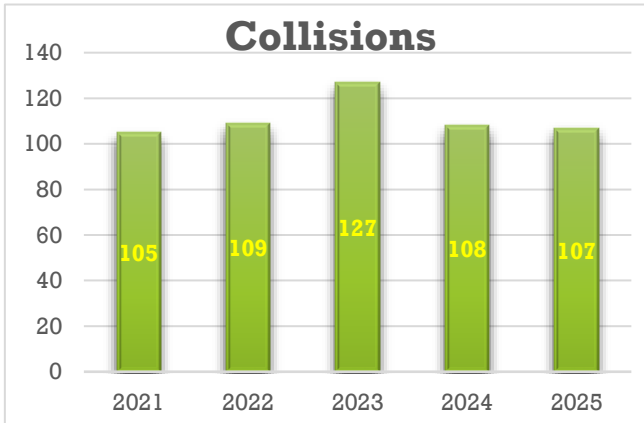
- APS (Adult Protective Services)
- Arson
- Behavioral Health
- Burglary - Residential
- CPS (Child Protective Services)
- Criminal Mistreatment
- Disturbance
- Harassment
- Hit and Run
- Identity Theft
- Informational Report
- Juvenile Incident
- Malicious Mischief
- Mental Hold
- Possession of Stolen Property
- Sex Offenses
- Theft
- Threats
- Trespass
- Trespass Warning
- VUCSA (Drug Related)

Domestic Incidents	2021	2022	2023	2024	2025	+/-	vs. Last Year
Verbal – No Crime	13	24	15	13	24	85%	↑
Assault	29	26	10	21	5	-76%	↓
Order Violations	9	8	12	13	25	92%	↑
Warrant	1	3	3	2	0	-100%	↓
*All Other	10	19	14	15	12	-20%	↓
Total	62	80	54	64	66	3%	↑

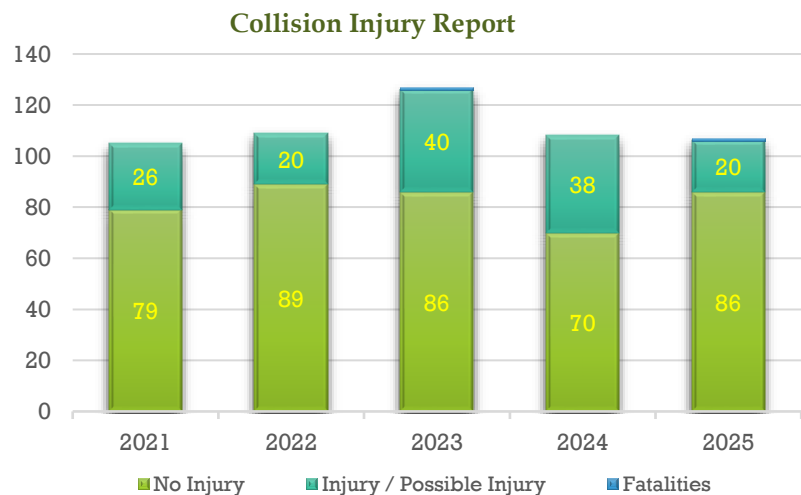


Collisions

In 2025 there were **107** collisions.
 The rolling 5-year average of collisions: **111**
 Last year's rolling 5-year average for collisions was **107**

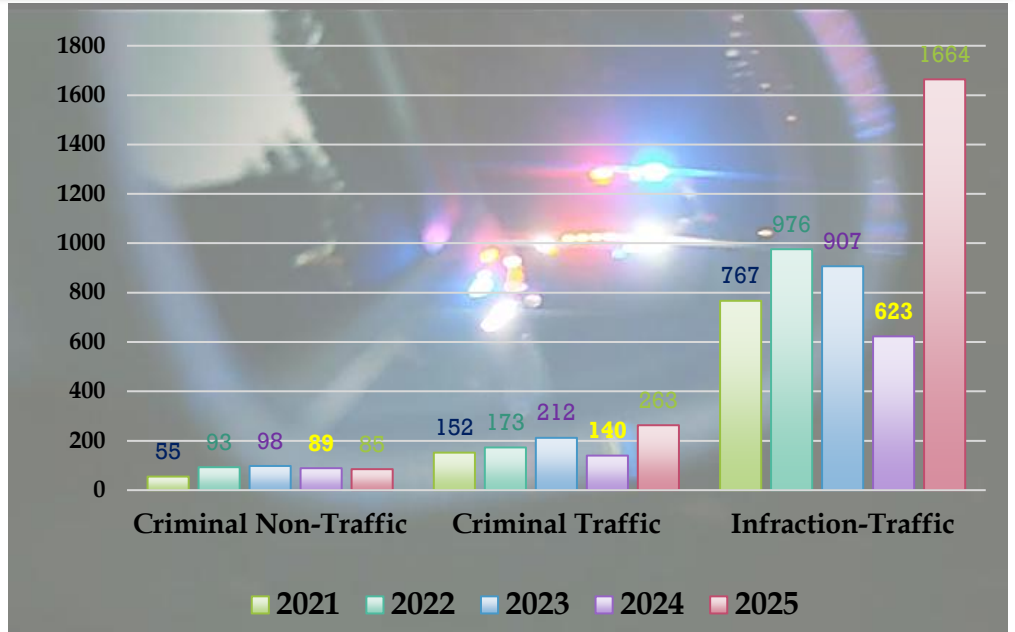


Other Collision Information	2021	2022	2023	2024	2025	-/+	
Hit and Run	20	21	27	16	26	63%	↑
Bicycle Involved	1	2	1	0	1	100%	↑
Pedestrian Involved	1	0	2	2	2	0%	--
DUI Related	11	10	12	5	13	160%	↑



Tickets Issued

Due to continued staffing shortages, the dedicated Traffic Officer positions were assigned to general patrol for most of the year.



<i>*Type of Tickets</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>2025</i>
<i>Correction Notice</i>	1	0	0	0	0
<i>Criminal Non-Traffic</i>	55	93	98	89	85
<i>Criminal Traffic</i>	152	173	212	140	263
<i>Infraction Non-Traffic</i>	8	8	11	2	1
<i>Infraction-Traffic</i>	767	976	907	623	1664
<i>Parking</i>	29	52	19	85	238
<i>Drug Warnings</i>	0	1	1	0	0
<i>Total</i>	1012	1303	1248	939	2251

****An issued ticket may have several different violations.***



Traffic Safety Photo Enforcement

Traffic safety camera systems are safety measures designed to reduce speeding and collisions while at the same time providing a force multiplier for the police units. Since beginning in 2009, the goal of our program has been pedestrian safety in our school zones and collision reduction on SR 522 (Bothell Way).

The city currently operates three red-light camera locations. These include:

- SR 522 (Bothell Way NE) at SR 104 (Ballinger Way NE)
- SR 522 at NE 165th Street
- SR 522 at NE 170th Street

Red Light Camera

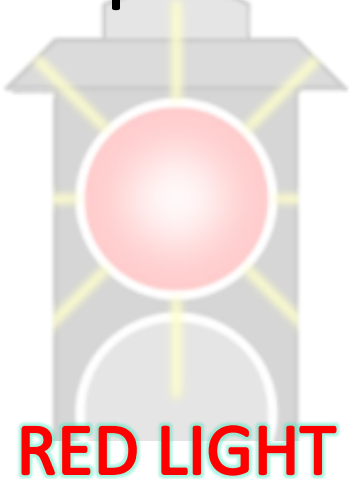
Bothell Way NE / SR104	2021	2022	2023	2024	2025	vs. Last Year
Collisions	19	10	6	12	6	↓
Citations	3,053	3,274	3,246	3,404	3,030	↓

Bothell Way NE / NE 165 th St	2021	2022	2023	2024	2025	
Collisions	4	2	5	3	3	--
Citations	2,507	3,018	3,282	3,001	2,366	↓

Bothell Way NE / NE 170 th St	2021	2022	2023	2024	2025	
Collisions	6	7	16	6	5	↓
Citations	1,988	2,423	2,168	1,775	1,412	↓



Stop for the



Traffic Safety Photo Enforcement (con't)



Slow down for PEDESTRIANS



The city operates four school zone camera locations, which include LFP Elementary School (35th Ave NE), (40th PL NE), and Brookside Elementary School (NE 178th St), (37th Ave NE).

On August 8, 2024, the Lake Forest Park City Council adopted Resolution 24-1961, designating NE 178th Street as a “School Walk Zone” to enhance safety. The resolution authorizes 24/7 automated speed enforcement near Brookside Elementary, always enforcing the 25-mph limit, except during designated school times, which is 20-mph. This measure prioritizes community safety, particularly for children and pedestrians.

For **2025**, there were **64,258** violation events on the traffic safety camera system. Of those violations, **48,222** citations were issued.

School Zone Cameras

LFP Elementary	2021	2022	2023	2024	2025	vs. Last Year
Collisions	1	2	0	1	0	↓
Citations	9,621	5,442	6,076	4,333	5,930	↑

Brookside Elementary	2021	2022	2023	2024	2025	vs. Last Year
Collisions	1	0	1	2	1	↓
Citations	13,394	7,543	8,663	*31,254	*35,684	↑

*Includes School Walk Zone violations (24/7 speed)

Specialty Units



Traffic Officer B. Carlsrud

In addition to the new Traffic Support Officer, City Council approved an additional Traffic Officer position. This expansion provides us with two dedicated Traffic Officers and one Traffic Support Officer. All those officers assigned to Traffic are also UAV/Drone Operators. This increases our resources for traffic investigations.

Looking ahead, we are planning for the return of the traffic motorcycle unit and the addition of e-bikes for trail enforcement. The Lake Forest Park Police Department Traffic Unit is evolving into a robust and proactive team that places traffic safety as a top priority in the City of Lake Forest Park.

Traffic Unit

The Traffic Officer utilizes a low-profile patrol vehicle to conduct targeted traffic enforcement around the city. They typically work with other patrol officers focusing on the Department’s Traffic Safety Plan and other problem areas identified through Traffic Calming Projects and Resident Complaints.

In 2025, Officer Carlsrud issued **203** tickets and citations. Unfortunately, Ofc. Carlsrud was not able to work a full year in the traffic unit, as he had to work on patrol duties because of staffing issues.



Washington Traffic Safety Commission Training Event

Specialty Units



Traffic Support Officer (TSO)

In 2025, City Council approved the creation of a Traffic Support position within the Police Department. This position is fully funded by the Traffic Safety Fund and is dedicated exclusively to traffic safety initiatives.

The Traffic Support role is responsible for reviewing and administering traffic safety camera citations. In addition, the position serves as the coordinator for the City’s Traffic Calming Program—receiving traffic-related complaints citywide and working collaboratively with internal partners to evaluate concerns and implement strategies that enhance traffic safety throughout the community.

Officer Amanda Johnson

In January 2025, Officer Amanda Johnson stepped into the newly established role of Traffic Support Officer and has done an outstanding job building the program from the ground up. She has taken ownership of all traffic-related responsibilities with professionalism and dedication.

Officer Johnson has also developed strong, positive relationships with community members. Working collaboratively to address and resolve traffic safety concerns throughout the city. This position filled a significant gap in our traffic safety efforts, and she has done an exceptional job ensuring its success.

In 2025,
29 Traffic Calming requests were submitted
and **41** Traffic Calming requests closed.



*In 2025, Ofc. Johnson reviewed **20,964** Violations on the Traffic Camera System with 1232 hours logged. She had **42%** of the ticket review for the police department. The remaining tickets were reviewed by all patrol staff, with an emphasis on the traffic officer.*

Specialty Units



K9 Officer G. Coleman
K9 Officer Bella

K9 Unit

K9 Bella, a specially trained narcotics detection dog, and her handler, Officer George Coleman.

K9 Bella began service at the end of 2024, reintroducing the K9 program after a few years of not filling the position.

This vital addition to our public safety efforts was made possible entirely through the generous support of the North Sound Police Foundation, which funded the cost of our canine, out-of-state training, specialized equipment, and a fully outfitted K9 vehicle delivered May 2025.

K9 Bella enhances our department’s ability to detect illegal narcotics, assist in investigations, and provide added officer safety. Beyond enforcement, the K9 program is a valuable community engagement tool. Demonstrations and school visits allow residents—especially youth—to connect with local law enforcement in a positive and memorable way.

During the 2025 reporting period, there were 12 narcotics deployments, including support of regional partner agencies. Outside agency deployments resulted in the seizure of 157.2 grams of fentanyl, 5.5 grams of methamphetamine, 2.1 oxycodone pills, and 23 fentanyl pills, totaling \$9,709 in estimated street value. LFPPD deployments resulted in the seizure of 54.4 grams of fentanyl, 9.2 grams of methamphetamine, 18.8 grams of heroin, and 13.5 oxycodone pills, totaling \$5,201.50.

Altogether, the K9 Unit removed \$14,910.50 worth of illegal narcotics from circulation. These results underscore the effectiveness of the K9 Unit in detecting and interdicting narcotics during routine traffic enforcement, while also demonstrating its value as a shared regional resource that delivers significant enforcement outcomes both within and beyond LFPPD jurisdiction.



Specialty Units

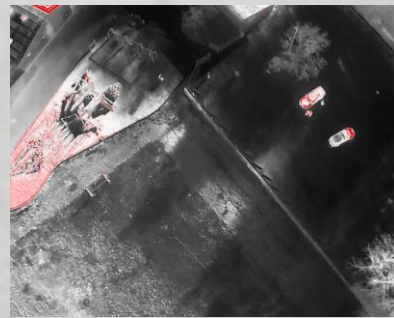


UAV Unit

In September 2025, the Lake Forest Park Police Department launched its Unmanned Aerial Vehicle (UAV) Program to enhance public safety, officer safety, and operational effectiveness. The program was funded through a donation from the North Sound Police Foundation and operates in full compliance with federal, state, and local laws, as well as departmental policy.

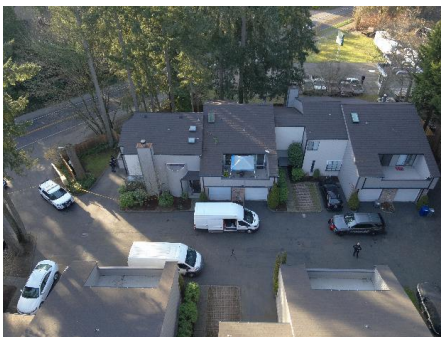


The unit consists of five drones (three operational and two training platforms), including the DJI Mavic 3T and DJI Matrice 30T, both equipped with thermal imaging and advanced zoom capabilities. All operators are FAA Part 107 certified and receive department-approved training.



The UAV program provides real-time aerial support for search and rescue, missing persons, suspect searches, crime scene and collision documentation, disaster response, and special event safety planning.

UAVs are not used for generalized surveillance, routine patrol, or monitoring of lawful First Amendment-protected activities.



Since program implementation, the UAV Team has responded to multiple incidents and regional requests. In 2025, LFPPD conducted three confirmed UAV-related responses, including traffic collision documentation, a multi-agency suspect search, and a missing juvenile incident. In addition, outside agencies requested LFPPD UAV assistance approximately **once per week**; however, weather and staffing limitations prevented response in many cases, highlighting both the demand for and limitations of the current program capacity.



LFPPD Has 5 UAV Operators that are FAA Part 107 Licensed and go through extensive training prior to deploying any drone UAV.



Specialty Assignments

Major Crimes Task Force (CSPA)

Lake Forest Park Police is part of the Coalition of Small Police Agencies, CSPA. The participating cities are Algona, Black Diamond, Carnation, Clyde Hill, Duvall, Enumclaw, Issaquah, Lake Forest Park, Medina, Mercer Island, Normandy Park, Pacific, and Snoqualmie. These cities have entered a partnership of resource sharing that has been applauded and recognized throughout the State.



The Major Crimes Task Force (MCTF) has over 15 detectives from these agencies, with Lake Forest Park contributing **one sergeant, two officers and two detectives**. The partnership and utilization of the MCTF are a crucial resource to the City and PD.



Independent Investigations Team (IIT)

Lake Forest Park Police is part of an Independent Investigation Team (IIT) known as IFIT-KC (Independent Force Investigations Team - King County). The team is comprised of investigators from Bellevue, Clyde Hill, Duvall, Issaquah, Kirkland, King County Sheriff's, Lake Forest Park, Medina, Mercer Island, Redmond, Snoqualmie, University of Washington, and Washington State Patrol who are trained and assigned to conduct independent investigations of officer-involved use of force incidents that result in serious injury or death.

Participation in IFIT-KC reflects our department's commitment to accountability, regional collaboration, and maintaining public trust through independent and professional review of critical incidents.

KC-IFIT has multiple investigators from these agencies, with Lake Forest Park contributing **one commander, two sergeants, two officers and one detective in 2025**.

Specialty Assignments

SWAT/HNT

The Lake Forest Park Police Department is a member agency of the North Sound Metro (NSM) SWAT Team. North Sound Metro SWAT is a regional Special Weapons and Tactics (SWAT) team that is composed of two distinct elements: the SWAT (tactical) team, and the Hostage Negotiation Team (HNT). The team is comprised of officers from the following municipal jurisdictions: Bothell, Edmonds, Kirkland, Lake Forest Park, Lynnwood, Mill Creek, Monroe, Mountlake Terrace, Mukilteo, and Redmond.

The team services a population base of well over a quarter million residents. Current approved staffing for tactical operators is 36, plus three team commanders. HNT is allotted 13 officers.

In 2024, Officer Montague was attached as LFPPD's SWAT Operator on the team and continued in that roll in 2025.



SWAT Officer F. Montague



HNT Sgt. J. Czebotar

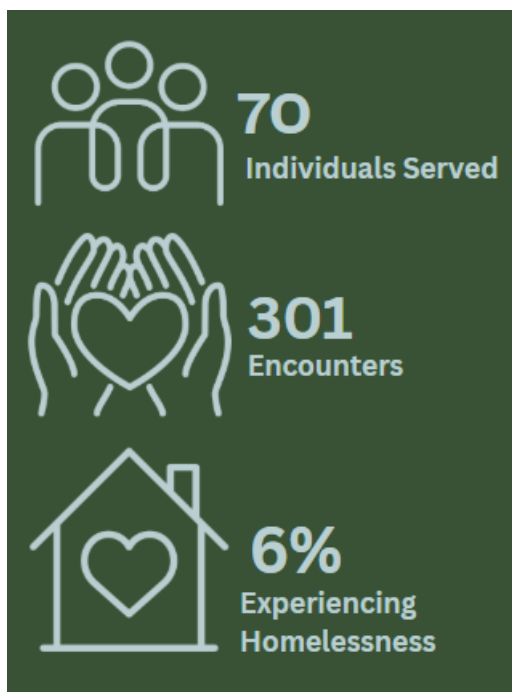
The SWAT team also incorporates highly trained officers as Crisis Negotiators. These officers use special training and verbal tactics to "talk" violent persons experiencing behavioral health crises into surrendering to law enforcement.

Since 2023, LFPPD Sergeant Jason Czebotar has been a member of the Hostage Negotiations Team.

Regional Crisis Response Agency (RCR)

Established in 2023 by an interlocal agreement between the north King County cities of Shoreline, Lake Forest Park, Kenmore, Bothell, and Kirkland, the Regional Crisis Response Agency (RCR) provides behavioral health first response services via the public safety system. RCR Crisis Responders deploy to people in crisis in our community who call 911, to improve outcomes and reduce reliance on the crisis system by connecting people to the community of care.


During 2025, Mental Health Crisis Responders met with **70 individuals** in Lake Forest Park, (some multiple times), during a **total of 301 encounters**. Encounters could range from a multi-hour crisis de-escalation to a short follow-up check-in to ensure that someone has been effectively connected to care.



RCR Crisis Responders responded to a wide variety of calls with Lake Forest Park officers during 2025, with increased physical presence at Lake Forest Park Police Department. Calls in Lake Forest Park ranged from family disputes and older adults facing challenges to stay in their homes, to people living homeless and experiencing mental health crisis in public community settings. The work of the Crisis Responders in Lake Forest Park is also characterized by outstanding collaboration with the officers of the Lake Forest Park Police Department.

In 2023 the RADAR Navigator Program formally became the Regional Crisis Response Agency (RCR), with funding from the City of Lake Forest Park and the other partner cities offering robust Crisis Responder coverage across the region, seven days a week. Lake Forest Park capitalizes on economies of scale by sharing the expense with neighboring cities and recognizes that crisis often crosses city boundaries.

Regional Crisis Response Agency (con't)



2025 ANNUAL REPORT

Transforming First Response in North King County

1,856
Individuals Served

RCR Crisis Responders deploy directly to the scene of in-progress 911 calls, often alongside our first responder partners. The majority of these are community members who called 911 because they or someone close to them was experiencing a mental health or substance use emergency.

4,357
Encounters

RCR Crisis Responders provide de-escalation, basic needs, assessment, and referral to services. Encounters can range from a multi-hour 911 call with a community member, to a quick phone check in to make sure someone made it to their mental health appointment.

12 Mental Health Professionals

RCR Crisis Responders are Mental Health Professionals under Washington State law, and with the passage of landmark legislation in 2025, they are also classified as First Responders in Washington. These skilled and compassionate professionals have extensive experience in field-based behavioral health crisis services and de-escalation.

Demographics of Individuals Served

Gender Identity (n= 1,817)

Male 43%
Female 55%
Other 2%

Race (n= 1,744)

White 65%
Black 15%
Asian/Pacific Islander 11%
Hispanic/Latinx 7%
Indigenous 2%






Homelessness Status (n= 1,090)

Housed 87%
Unhoused 13%

Referral Type Breakdown

Mental Health	Housing	Basic Needs	Civil Legal	Substance Use	Medical	Other
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The Regional Crisis Response (RCR) Agency was created by the cities of Bothell, Kenmore, Kirkland, Lake Forest Park and Shoreline to provide Crisis Response to in-progress 911 calls, ensuring that people in crisis in North King County get the right resource at their moment of greatest need.



RCR Agency Executive Director Brook Buettner

Regional Crisis Response Agency (con't)

RCR Stories

In 2025, RCR Crisis Responders and Lake Forest Park Police officers collaborated effectively again and again to resolve challenging situations.

In one case, a young man who had not previously experienced behavioral health symptoms began to exhibit bizarre and troubling behavior in multiple local businesses. His behavior led to multiple 911 calls. Officers and the Crisis Responder worked with this young person and built trust, resulting in him peacefully coming out of the building he was in and agreeing to services. The Crisis Responder worked with his care team to ensure that he got the care he needed to not fall into crisis again.

In another case, a Lake Forest Park resident who was suicidal attempted suicide with a firearm in her car. The skilled police negotiator worked with the individual to ensure that she safely surrendered the firearm and medics rushed her to the hospital. Meanwhile, the Crisis Responder engaged with family members who were on the scene and extremely distraught. The Crisis Responder also connected with the hospital and behavioral health system of care to ensure that this community member got the help she needed.



Support Services



Support Services Division Commander

Commander Ross Adams



The Lake Forest Park Police Support Services Division supports the department's operations and manages its administrative components. The Support Services Division is comprised of the Records Unit, Criminal Investigations Unit, Property & Evidence Unit, and Domestic Violence Victim advocacy. It is led by the Support Services Commander, who reports directly to the Chief of Police. This division manages all criminal investigations, records maintenance and management, property and evidence, training, recruiting, professional standards, prisoner transports, court security, technical program administration, and compliance with public records requests.

Records Unit:

The Records Unit is an integral part of the daily operations of the police department. Our Records Specialists are civilian personnel whose responsibilities include, but are not limited to, the logging and tracking of all officer generated reports, compliance with State-mandated records retention laws, the issuance of concealed firearms permits, and processing of a wide variety of records, logs, court documents, and warrants containing sensitive information. Additionally, they provide timely, reliable, and accurate information in response to inquiries from the public and outside agencies.

Support Services Officer (SSO):

The police department employs a full-time specially commissioned officer whose responsibilities include, but are not limited to, maintaining the Property & Evidence Unit, transporting prisoners, fingerprinting of license applicants and criminal defendants, and assisting the department with a multitude of administrative duties.

Criminal Investigations Unit:

The Criminal Investigations Unit consists of two full-time detectives. These highly trained detectives primarily investigate felony crimes, including property and violent crimes, and participate in multiple regional investigative task forces. They are also responsible for monitoring the registered sex offender notification program for offenders residing in Lake Forest Park.

Domestic Violence Victim Advocacy:

Staffed by a part-time domestic violence victim's advocate, this position acts as a liaison between the Municipal Court and domestic violence victims. This position ensures constant communication and resources are provided for victims of domestic violence.

Commander Ross Adams Support Services Division

Records Unit



Records Specialists are primarily responsible for managing daily records tasks, including reviewing cases and forwarding them as necessary, tracking and reviewing traffic accident reports, and processing and auditing various types of tickets. Additionally, the Records department manages the majority of public records requests received by the police department and oversees the purging and archiving of older cases. The unit also attends regional records group meetings. One specialist is dedicated to handling all TAC responsibilities, including audits, ensuring the yearly training for police staff is up to date, and conducting monthly validations. Records also manages specific types of fingerprinting and licensing duties.

The Drug Take Back Program aims to provide safe disposal for prescription medications as well as educate the community about the potential for abuse of medications. The Lake Forest Park Police Department is proud to support this program and has its own disposal center located at their office. Police officers do not have access to the drug box and visitors will need to speak to records personnel if they have questions about the program.

In 2025, records took in over 164 pounds of medication for destruction, a decrease from 2024 which had 190 pounds.

The Records Unit manages Concealed Pistol Licenses (CPLs) and firearm transfers.

Additionally, the Records Unit dedicated approximately **130 hours to completing 307 public records requests** (compared to 156 hours completing 324 in 2024). The 307 PRRs do not include interagency requests or background checks for employment.

**Body Worn Camera (BWC) prep took about 76 hours, although this number is likely higher as the unit gets better at tracking.*

They also oversee licenses issued for Déjà Vu, with **91 Entertainer Licenses issued in 2025** between renewals and new applications.



In 2025 there were 138 new, renew and replacement licenses for concealed pistol licenses (CPL's) compared to 130 in 2024.

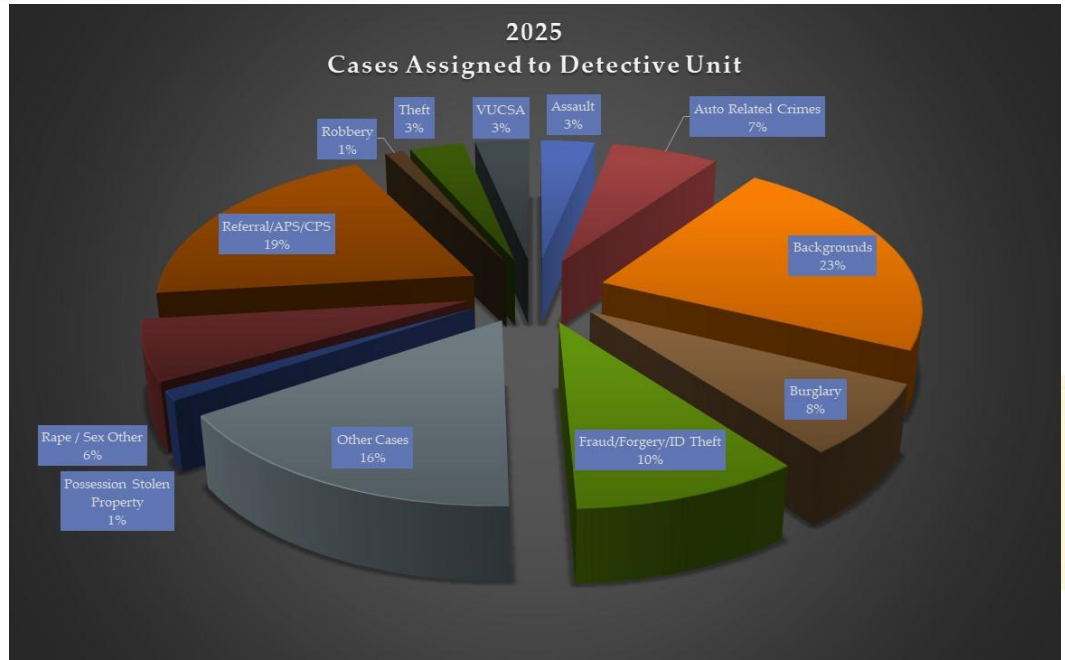
- 5** Clearance Letters (needed for travel visas)
- 286** Background Checks
- 23** interagency requests.

Assigned Investigations



Detective Teschlog

Because of staffing shortages, our investigation unit operated with only one detective for most of 2025, whereas the standard requirement calls for a minimum of two full-time detectives.



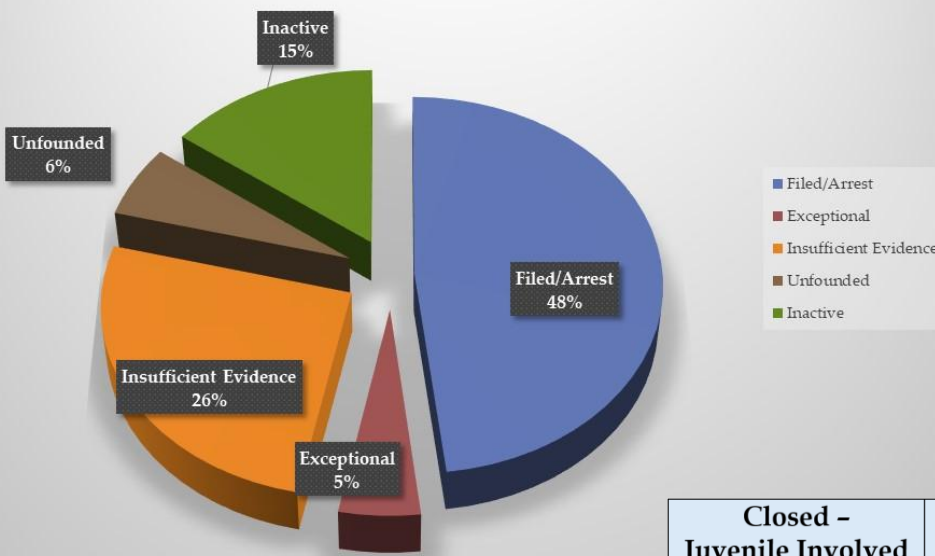
Assigned Investigations	2021	2022	2023	2024	2025	vs. Last Year
<i>Assault</i>	5	16	15	7	3	↓
<i>Auto Related Crimes</i>	5	6	4	5	6	↑
<i>Backgrounds</i>	8	10	26	9	21	↑
<i>Burglary</i>	8	11	4	9	7	↓
<i>Fraud/Forgery/ID Theft</i>	5	9	18	6	9	↑
<i>Other Cases</i>	10	7	11	5	15	↑
<i>PSP</i>	5	5	2	0	1	↑
<i>Rape / Sex Other</i>	9	10	11	8	6	↓
<i>Referral/APS/CPS</i>	19	14	5	15	18	↑
<i>Robbery</i>	1	3	4	0	1	↑
<i>Theft</i>	8	11	2	7	3	↓
<i>VUCSA (Drugs)</i>	5	2	0	0	3	↑
Total	88	104	102	71	93	↑

Completed Investigations

Completed Investigations	2021	2022	2023	2024	2025	vs. Last Year
Assault	4	13	14	12	6	↓
Auto Related Crimes	0	9	5	5	6	↑
Backgrounds	6	10	25	12	20	↑
Burglary	12	10	3	11	10	↓
Fraud/Forgery/ID Theft	4	12	12	5	10	↑
Other Cases	10	10	8	6	16	↑
PSP	3	3	3	6	2	↓
Rape / Sex Other	7	12	4	5	9	↑
Referral/APS/CPS	18	16	6	11	12	↑
Robbery	2	3	2	1	3	↑
Theft	7	10	0	10	5	↓
VUCSA (Drugs)	9	2	1	0	2	↑
Total	82	110	83	84	101	↑



2025
Completed Investigations by Clearance



Closed - Juvenile Involved Cases	2021	2022	2023	2024	2025
Cases	10	18	15	17	11

Training and Professional Development

The Lake Forest Park Police Department is committed to the continuous professional development of its personnel. Through a comprehensive and evolving training program, the department ensures that officers are well-prepared to meet the complex demands of modern law enforcement with skill, compassion, and accountability.

Training covers a wide range of essential areas, including:

De-escalation and Use of Force: Officers are trained to resolve situations with the least amount of force necessary, emphasizing verbal techniques, decision-making, and preserving the sanctity of life.

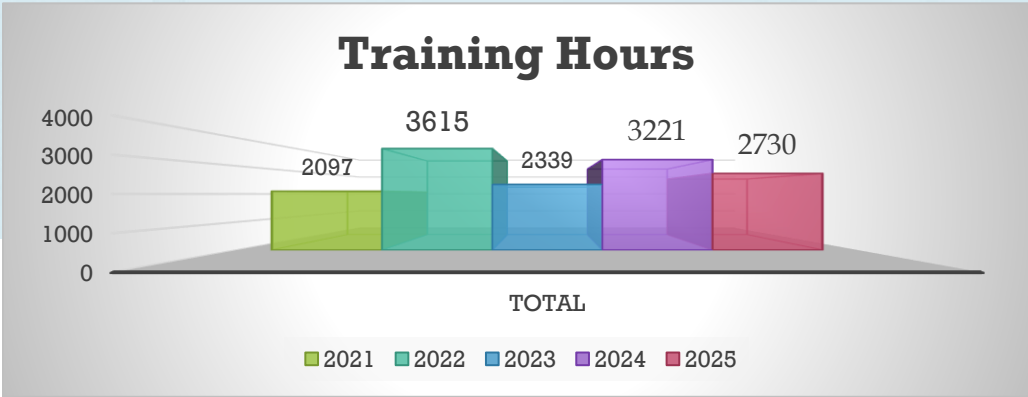
Less-Lethal Options: Including BolaWrap, PepperBall, Taser – providing officers with non or less-lethal alternatives to traditional force.

Tactical Medicine: Equipping officers with life-saving medical knowledge to treat injuries before emergency medical services arrive.

ABLE Training (Active Bystandership for Law Enforcement): Empowering officers to intervene in situations where peers may be at risk of causing harm, ensuring ethical behavior and accountability.

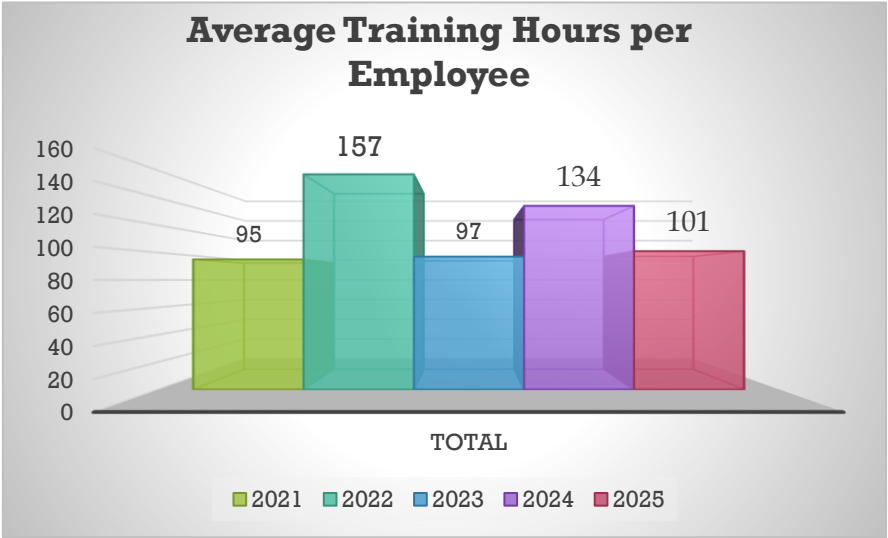
Firearms Proficiency and Scenario-Based Training.

This training model ensures that LFP officers uphold the highest standards of professionalism and service. More than just technical skills, our training emphasizes empathy, integrity, and the ability to serve with compassion—principles that are essential in building trust and maintaining strong relationships with the community we serve.



Training (con't)

In 2025, LFP Police Department personnel averaged over **130 hours of training per officer**, significantly exceeding state and regional minimum standards (24 hours). This investment reflects our department's dedication to both officer readiness and public safety.



State Accreditation

The Lake Forest Park Police Department continues to follow the state accreditation standards set by the Washington State Association of Sheriffs and Police Chiefs. **Of the 250+ Police Departments in the State, only 71 have this Accreditation. Out of the 35 cities in King County, LFPPD is one of only 15 accredited city agencies. The next accreditation audit will occur in 2028.**

In 2024, the Lake Forest Park PD went through the re-accreditation process and successfully passed with no identified issues. This is no small task, given the stringent requirements of accreditation and the necessity to show compliance with over 140 standards for the entire four-year period. The purpose of law enforcement agency accreditation is to professionalize the law enforcement industry by providing a review process for agencies to be certified as operating under industry best practices and standards.

Benefits of Accreditation Include:

- To increase public confidence in the agency
- To increase credibility
- To provide a systemized agency self-assessment
- To broaden perspectives
- To intensify administrative and operational effectiveness
- To ensure recruitment, selection, and promotion processes are fair and equitable
- To strengthen understanding of agency policies and procedures by agency personnel
- To improve agency morale and pride
- To decrease susceptibility to litigation and costly civil court settlements
- To potentially reduce liability insurance costs
- To provide state and local recognition of professional competence



Accreditation Standards:

The purpose of the WASPC Accreditation Program is to recognize agencies operating under industry best practices and standards. There are over 140 accreditation standards covering major law enforcement areas including:

1. Goals and Objectives
2. Role and Authority
3. Use of Force
4. Management, Staffing, Organization, and Utilization of Personnel
5. Records Management
6. Information Technology
7. Unusual Occurrences
8. Health and Safety
9. Fiscal Management
10. Recruitment and Selection
11. Training
12. Performance Evaluation
13. Code of Conduct
14. Internal Affairs
15. Patrol Function
16. Investigative Function
17. Evidence and Property Control Function
18. Prisoner Security



Staff Changes

In 2025, the Lake Forest Park Police Department, again, experienced another year of significant transitions, reflecting both the honor of service and the growth of leadership within our ranks. Seven officers left the department during 2025 with four new hires. Each new hire brings unique strengths and enthusiasm, and we are proud to have them join our mission of serving the Lake Forest Park community with integrity and professionalism.

Retirement

We celebrated the dedicated career and well-earned retirement of:

Sergeant Jason Becker **Sergeant Maurice Parrish**

After years of exemplary service and leadership, Sergeants Becker and Parrish concluded their career with the department. Their contributions, mentorship, and steadfast commitment to public safety have left a lasting impact.

Officer Benjamin

Although Officer Benjamin worked for LFPPD for 3½ years, he made a lasting impact on the fleet management of our agency.

New Hires

We welcomed outstanding individuals to our team:

Officer Johnson (reassigned to the Traffic Support Officer)
Officer Gregory **Officer Holmes** **Officer Gutwein**

Promotions & Transitions

Several internal transitions reflect the continued development of leadership within the department:

- **Sgt. Benson** – Promoted from officer to **Sergeant**
- **Sgt. Czebotar** – Promoted from officer to **Sergeant**
- **Det. Robles** – Transitioned from officer to **Detective**
- **Lieutenants** – Reclassified as **Commanders**

These role changes not only recognize individual excellence but also position our team for continued effectiveness and innovation in the year ahead.



Sergeant Jayson Benson



Sergeant Jason Czebotar

New Hires

Officer Kelly Gregory

Kelly brings more than 17 years of law enforcement experience and leadership. Kelly began his career in 2008 as a reserve officer with Grant County before serving full-time with Warden PD and Quincy PD, spending most of his career with East Wenatchee Police Department and later the Medina Police Department. Over the years, he served 11 years on SWAT—six as a team sniper—along with assignments as a detective, field training officer, and member of the U.S. Marshals Service Violent Offender Task Force. Originally from the Snoqualmie Valley and a graduate of Mount Si High School, Kelly was a multi-sport athlete and remains an avid outdoorsman, having served on ski patrol and coached ski racing at Mission Ridge Ski & Board Resort. He and his fiancée, Heather Tarr, head softball coach at the University of Washington, enjoy many outdoor activities. A dedicated public servant and mentor, Kelly is an outstanding addition to the department and the community he now serves.



Officer Austin Gutwein

Austin joined LFPPD and is the proud father of three young children. At age nine, he founded Hoops of Hope, a global nonprofit that mobilized more than 40,000 participants and raised millions to support vulnerable children and fight HIV/AIDS in sub-Saharan Africa. He later transitioned into law enforcement and served eight years with the Seattle Police Department and the Snoqualmie Police Department in a variety of leadership and investigative roles. A graduate of Arizona State University and currently pursuing a master's degree in public safety, Officer Gutwein is committed to serving the LFP community with dignity, respect, and humility.



Officer Chase Holmes

Raised in Mountlake Terrace as the second youngest of seven children, Chase graduated from Seattle Pacific University in 2017 with a Bachelor of Arts in English before traveling to South Korea in 2020 to teach English and gain international experience. In 2021, he returned home and enlisted in the United States Army National Guard as a Combat Engineer, training in Yakima, Joint Base Lewis-McChord, and Louisiana, and is currently enrolled in Officer Candidate School as he prepares to commission as a Second Lieutenant. Chase began his law enforcement career with the Snoqualmie Police Department in November 2024, completing the Basic Law Enforcement Academy and field training before transitioning to Lake Forest Park—a community that holds personal significance to him after spending much of his high school years here. Outside of work, he enjoys reading, board games, movies, pickleball, tennis, and time with his fiancée. Officer Holmes is a valued addition to the department and the community he is proud to now serve.



Retirement – Sergeant Jason “Jay” Becker

Sergeant Jason “Jay” Becker retired after 27 years of dedicated service with the Lake Forest Park Police Department. Born in San Francisco, Jason began demonstrating responsibility and leadership at an early age, delivering newspapers for the San Francisco Examiner before graduating from James Eugene McAteer High School. He went on to serve 13 years in the United States Army as a Military Policeman, including seven years overseas in Germany, Panama, and Korea, with deployments during Operation Desert Storm and Operation Just Cause. Rising to the rank of Sergeant, he supervised the Atlantic Traffic Division in Panama and later led a 12-person Traffic Unit at JBLM. Jason joined Lake Forest Park Police in March 1998, was promoted to Corporal within three years, and to Sergeant in 2006. A committed patrol leader, he trained and mentored countless officers, became a certified traffic accident reconstructionist, played a key role in the department’s first WASPC accreditation, and helped implement the Lexipol policy system still in use today. Known for his steady leadership, professionalism, and genuine care for others, Jason leaves behind a lasting legacy of mentorship, friendship, and service to the department and community. In recognition of his remarkable career, he was presented with a commemorative plaque, a Chief’s coin, his retirement ID, and will be honored with a banner displayed in the Police Department celebrating more than 15 years of dedicated service!



F9 – L10



Retirement – Sergeant Maurice “Red” Parrish

Sergeant “Red” Parrish retired after a distinguished career spanning nearly three decades in law enforcement, following 10 years of honorable military service. Born in San Diego shortly before the first moon landing, Red grew up in Virginia and eastern San Diego County before enlisting in the United States Air Force just prior to graduating high school. He began his military career as a weapons loader on F-15 Eagle fighter jets in New Mexico and later transitioned to the Washington Air National Guard at Camp Murray, serving as a firearms instructor and apprentice J-TAC. In 1994, he married his wife, Shelly, in Tacoma, and the following year began his policing career at the Washington State Criminal Justice Training Commission Basic Law Enforcement Academy with the Medina Police Department, becoming a certified firearms instructor in 1996. Red joined the Lake Forest Park Police Department in January 1999 after honorably discharging from military service to fully dedicate himself to policing. Over the course of his career, he served as patrol officer, sergeant, field training officer, training sergeant, firearms program sergeant, armorer, and instructor in multiple disciplines, playing a key role as the department evolved into a state-accredited agency. Promoted to Patrol Sergeant in 2020, he continued mentoring officers while raising two children with Shelly. In 2024, nearly 29 years after first attending the academy, Red returned to the CJTC as a contract firearms instructor, and following his retirement, transitioned to a full-time Criminal Justice Trainer in the academy’s firearms section, continuing to shape future officers—including those from Lake Forest Park. Red leaves a legacy of steady leadership, dedication to training, and commitment to public safety, and now looks forward to traveling with Shelly, restoring his vintage home, and refurbishing vintage axes and crosscut saws.



F11 – L8



Behind the Badge

My name is Jerome Walker, Jr, and I have been with the Lake Forest Park Police Department since September 2007. I am currently serving as a patrol sergeant, while also being an FTO, EVO



C, instructor, Drone Operator, and a Major Crimes and IFIT detective. In 2020, I co-founded the North Sound Police Foundation where I was the president and am now currently serving as the vice president. Because of the foundation’s generous donations, the department has been able to fund the K9 Program, the Drone Program, new radars and lidars, less lethal equipment, vehicle outfitting, and a full gym for the officers. Prior to becoming an officer, I worked at US Probations and JC Penney loss prevention. I grew up in the

city of Gig Harbor and went to college at Pacific Lutheran University (PLU). During my time off, I like going to the park with my three girls and playing Xbox and PlayStation.



My name is Hubermann Alcean, and I’m originally from Port-Au-Prince, Haiti. I have been a Police Officer for over three years. I started my law enforcement career with the Renton Police Department and later joined the Lake Forest Park Police Department in September 2023. I am currently serving as a Patrol Officer and PepperBall Instructor with a focus on traffic-related matters, while continuing to serve the community by building relationships and promoting community policing. I look forward to becoming a Traffic Officer to further assist the City and its residents, and use that opportunity to learn, grow, and take on more responsibilities within the Police Department.



I also currently serve in the Washington State Army National Guard as a Military Police Officer (7 years) and am attached to the Military Police Investigation Section as a Sergeant. I worked as a Hospital Emergency Room Technician for many years prior.

During my off-duty time, I like to spend time with my family and enjoy physical activities such as running and weightlifting.



Community

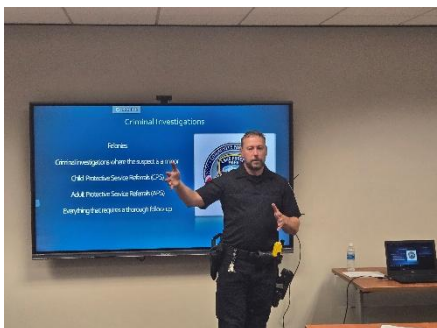
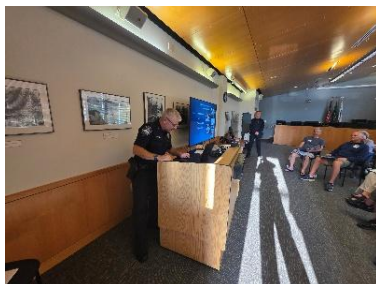


Community Police Academy

In 2025, we had our first Community Police Academy. Over several weeks, community members learned about the many aspects of police work—from how to become a police officer to patrol functions; from investigations techniques to DUI detection; from de-escalation tactics to community policing. Each class combined theory and hands-on practice.

Participants experienced mock traffic stops, Field Sobriety Tests, learned how fingerprints and DNA are collected, checked the tools officers use in the field—including Tasers, BolaWraps, PepperBall, body cameras, dones, and more.

The sessions were interactive, filled with great questions, teamwork, and plenty of laughter. Chief Harden joined the first and last classes to discuss the future of policing, answer questions, and personally present certificates to graduates. The feedback from the participants was outstanding and we can't wait for the 2026 sessions.



Police Explorers

In 2025, The Lake Forest Park Police Department has partnered with the King County Sheriff's Office to establish a collaborative Explorer Program designed to mentor and inspire young people interested in careers in law enforcement and public service. Through this joint initiative, local youth gain hands-on exposure to police operations, leadership development, community engagement, and core values of integrity and professionalism that guide both agencies.

By combining resources, training opportunities, and experienced personnel, the partnership strengthens regional cooperation while creating a structured pathway for students to build skills, confidence, and a deeper understanding of modern policing. A big "Thank You" goes to LFPPD Sergeant Benson and Officer Montague for being such great instructors and role models for these teenagers.



Academic Community



The Lake Forest Park Police Department continues to maintain strong partnerships with the academic community. Chief Harden and Commander Zanella both serve on the Criminal Justice Advisory Board at Shoreline Community College, contributing to curriculum development and helping ensure alignment between academic preparation and real-world law enforcement practices.

Commander Zanella also serves on the Crime and Justice Advisory Board at Seattle University, where he mentors students pursuing careers in law enforcement.

In 2025, Commander Zanella and Commander Adams participated in the annual Seattle University Career Fair, providing students with valuable insight into the profession and opportunities within our department.

We are proud of these partnerships and remain committed to supporting the next generation of public servants.

Additionally, the department’s internship program offers students hands-on exposure to law enforcement operations. Interns gain practical experience through ride-alongs, attending police trainings, and visiting partner agencies such as dispatch centers and the medical examiner’s office, providing a comprehensive understanding of how a modern police department operates.



Seattle U Career Fair

Community



National Night Out



Always a fun night for our community, National Night Out is a one-night event, beginning at 6 p.m., when over 30 neighborhood parties come outside and meet their neighbors. Police and Fire stop by the parties to join in the fun and talk about neighborhood issues.

National Night Out is an annual campaign to foster police-community partnerships and promote camaraderie among neighbors, ultimately creating safer and more compassionate neighborhoods. This initiative strengthens the bond between law enforcement and community members and rekindles a true sense of community. Additionally, National Night Out offers an excellent opportunity to facilitate positive interactions between police and neighbors.

On the first Tuesday of August, National Night Out is observed by millions of neighbors in thousands of communities across all fifty states. During this event, neighborhoods organize block parties, festivals, parades, cookouts, and other community events, including safety demonstrations, seminars, youth activities, visits from emergency personnel, exhibits, and much more.



Safety Day



In July 2025, the Lake Forest Park Police Department hosted Kids' Safety Day — an expanded evolution of its well-known 2021 Bike Rodeo. The event combined fun with practical learning through a bicycle obstacle course where children practiced recognizing traffic signs, using crosswalks safely, navigating turns, and sharing pathways responsibly.

We had a great turnout and were thrilled to see so many families enjoying the event. Thanks to generous donations and amazing community partners, we were able to hand out free life vests, bike helmets, and share valuable safety resources with all who attended.

Additional partners helped make the day engaging and educational, and it was a lot of fun to see the City Hall parking lot transformed into a lively hub filled with hands-on demonstrations, community booths, and family-friendly activities.

This growing community event continues to build excitement each year, blending safety education with memorable experiences — and anticipation is already high for the next Kids' Safety Day!

Shop with a Cop

11th Annual Holiday Hero's Shop with a Cop 2025 Sponsored by the Rotary Club of Lake Forest Park

The 11th Annual Shop with a Cop was another huge and heartwarming success! Lake Forest Park Police Officers had the honor of serving 10 Lake Forest Park families, bringing smiles, joy, and holiday cheer to our community. The fun took place at Target in Woodinville, where our police department helped shop for 10 of our very own Lake Forest Park Elementary and Brookside Elementary families. Together, we helped families pick out gifts and we also provided food boxes to make this holiday season extra special. A huge shoutout to the Lake Forest Park Rotary, our generous and gracious sponsor, and to the many Rotarians who joined us as volunteers. Your support makes all the difference! Thank you to everyone who participated and helped create unforgettable memories for these families. This event is what the spirit of the season is all about!



North Sound Police Foundation

The Lake Forest Park Police Department is deeply grateful for the ongoing support of the North Sound Police Foundation. Through their generous contributions, the Foundation has fully funded several key initiatives that enhance our public safety capabilities and officer wellness.

In 2025, the Foundation provided complete funding for the department’s Drone UAV program, covering the cost of software, training, and equipment. This program enables aerial support for search and rescue, traffic collision analysis, and critical incident response.

We sincerely thank the North Sound Police Foundation for their partnership and commitment to community safety and officer support.



To donate to
Lake Forest Park PD:



The **North Sound Police Foundation** is a non-profit organization that supports law enforcement agencies in Lake Forest Park and Mill Creek. The foundation's mission is to enhance public safety and build community partnerships by providing resources and support to law enforcement agencies.

The North Sound Police Foundation raises funds through donations, grants, and community events. These funds support programs and initiatives not covered by government budgets. Initiatives include equipment and technology upgrades, training and education programs, community outreach and engagement, and support for officers and their families in times of need.

Overall, the North Sound Police Foundation plays a vital role in supporting the work of law enforcement agencies in the North Sound region and building stronger relationships between law enforcement and the communities they serve.

Social Media

Our organization's social media presence remains robust on multiple platforms, such as Facebook, Instagram, and Twitter (X). However, our largest and continuously growing following is on Nextdoor.com. Our police department's posts have been successful in reaching out to thousands of residents, with hundreds of thousands of views. To improve our communication with the community, we have established the Community Partners Emergency Communication System. This system is aimed at keeping community members informed about emergent issues like natural hazards or police activities. Additionally, we have produced informative videos that can be found on our YouTube channel.



<https://www.facebook.com/LakeForestParkPD>



https://x.com/lfppd_police



<https://nextdoor.com/agency-detail/wa/lake-forest-park/lake-forest-park-police-department>



<https://www.instagram.com/lakeforestparkpd>



<https://www.youtube.com/@lakeforestparkpd>

Lake Forest Park Community Partners Emergency Notification System

When an event occurs within the City or in neighboring jurisdictions that our community needs to know about, providing current and accurate information to the public is of great importance. The Police Department has created this system to notify residents, businesses, service providers, and other partners when an event occurs in the City that will be of interest to them. The system is web-based and utilizes cellular phone text notifications. Ask for “Code Red” for more information.

Block Watch

Our Block Watch program encourages neighbors to get to know each other and work together to prevent crime; it involves residents being trained to recognize and report suspicious activities in their neighborhoods. Residents and police work together against crime, and residents work with each other during emergencies. Get with your neighbors if you are interested in Block-Watch or are unsure if your neighborhood participates.

**CITY OF LAKE FOREST PARK
BUDGET AND FINANCE COMMITTEE MEETING MINUTES
February 19, 2026**

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It is noted that this meeting was held in person in the Emergency Operations Center at City Hall and virtually via Zoom.

Budget & Finance Committee members present: Semra Riddle, Chair; Paula Goode, Vice Chair; Matt Muilenburg (via Zoom)

Budget & Finance Committee members absent: none

Other Councilmembers present: Tracy Furutani, Larry Goldman

Staff present: Tom French, Mayor; Phillip Hill, City Administrator; Lindsey Vaughn, Finance Director; Matt McLean, City Clerk

Others present: 1 visitors

CALL TO ORDER

Chair Riddle called the February 19, 2026, Budget and Finance Committee meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Vice Chair Goode moved to adopt the agenda as presented. Chair Riddle seconded. The motion to adopt the agenda as presented carried unanimously.

PUBLIC COMMENT

Chair Riddle invited comments from the public.

Julian Andersen provided comments regarding the budget monitoring dashboard and providing clarity for residents.

There being no one else in the audience wishing to speak, Chair Riddle closed public comment.

DIRECTOR’S REPORT

December 2025 Budget Monitoring Dashboard

Director Vaughn reviewed the December budget monitoring dashboard and responded to questions.

1 **ADJOURNMENT**

2
3 There being no further business, Chair Riddle adjourned the meeting at 7:22 p.m.

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7 _____
8 Semra Riddle, Chair

9
10
11 _____
12 Matt McLean, City Clerk



**CITY OF LAKE FOREST PARK
CITY COUNCIL SPECIAL MEETING RETREAT NOTES
February 21, 2026**

It is noted this meeting was held in person at Shoreline Fire Department Station 51, 7220 NE 181st St, Kenmore, WA 98028, and remotely via Zoom.

Councilmembers present: Tracy Furutani, Deputy Mayor; Larry Goldman, Vice Chair; Paula Goode, Matt Muilenburg, Semra Riddle, Josh Rosenau (via Zoom)

Councilmembers absent: Ellyn Saunders

Staff present: Tom French, Mayor; Phillip Hill, City Administrator; Lindsey Vaughn, Finance Director; Mike Harden, Police Chief; Mark Hofman, Community Development Director; Shannon Moore, HR Director; Julie Espinoza, Court Administrator (via Zoom); Matt McLean, City Clerk

Others present: 2 visitors

CALL TO ORDER

Mayor French called the February 21, 2026, special meeting retreat to order at 9:20 a.m.

Welcome from Mayor French

Mayor French shared brief opening remarks.

Setting the Stage

Deputy Mayor Furutani gave a brief overview of the vision for the remainder of the meeting.

Current Projects/Revenue/Finances

Administrator Hill gave a brief presentation and responded to Council questions.

Deputy Mayor Furutani called for a five-minute break at 10:30 a.m. The meeting was reconvened at 10:35 a.m.

The staff presentation continued. Council discussion followed.

Primer Questions

Vice Chair Goldman introduced the item and facilitated discussion. Council discussion followed, and staff responded to questions.

Deputy Mayor Furutani called for a 30-minute lunch break at 11:30 a.m. The meeting was reconvened at 12:10 p.m.

Council Priorities

Deputy Mayor Furutani led a discussion on Council priorities.

Cmbr. Riddle left at 1:30 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 1:45 p.m.

Tom French, Mayor

Matt McLean, City Clerk

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**CITY OF LAKE FOREST PARK
COUNCIL COMMITTEE OF THE WHOLE MEETING NOTES
February 23, 2026**

It is noted this meeting was held in person in the Emergency Operations Center and remotely via Zoom.

Councilmembers present: Tracy Furutani, Deputy Mayor; Larry Goldman, Vice Chair; Paula Goode, Matt Muilenburg (via Zoom), Josh Rosenau

Councilmembers absent: Semra Riddle, Ellyn Saunders

Staff present: Tom French, Mayor; Phil Hill, City Administrator; Mark Hofman, Community Development Director; Matt McLean, City Clerk

Others present: no visitors

CALL TO ORDER

Deputy Mayor Furutani called the February 23, 2026, Committee of the Whole meeting to order at 6:00 p.m.

PUBLIC COMMENT

Deputy Mayor Furutani invited public comments from the audience. There being no one in the audience wishing to speak, Deputy Mayor Furutani closed public comments.

DISCUSSION ITEMS

Governance Manual Revisions

Vice Chair Goldman opened a discussion regarding proposed Governance Manual revisions.

Further Discussion of Planning Commission Priorities

Vice Chair Goldman opened a discussion regarding Council priorities for the Planning Commission.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:50 p.m.

- 1 _____
- 2 Tracy Furutani, Deputy Mayor
- 3
- 4
- 5 _____
- 6 Matt McLean, City Clerk

DRAFT

**CITY OF LAKE FOREST PARK
CITY COUNCIL REGULAR MEETING MINUTES
February 26, 2026**

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It is noted that this meeting was held in person in the City Council Chambers and remotely via Zoom.

Councilmembers present: Tracy Furutani, Deputy Mayor; Larry Goldman, Vice Chair; Paula Goode, Matt Muilenburg, Semra Riddle, Josh Rosenau; Ellyn Saunders (via Zoom)

Councilmembers absent: none

Staff present: Tom French, Mayor; Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Lindsey Vaughn, Finance Director; Mike Harden, Police Chief; Mark Hofman, Community Development Director (via Zoom); Chris Korwel, Stormwater Program Coordinator; Matt McLean, City Clerk

Others present: 15 visitors

CALL TO ORDER

Mayor French called the regular City Council meeting of February 26, 2026, to order at 7:00 p.m.

FLAG SALUTE

Mayor French led the Pledge of Allegiance.

ADOPTION OF AGENDA

Deputy Mayor Furutani moved to adopt the agenda as presented. Cmbr. Goode seconded. The motion to approve the agenda as presented carried unanimously.

PUBLIC COMMENTS

Mayor French invited comments from the public.

- Jerry Effenberger on Seattle City Light’s low-income discount.
- Alan Kiest on Resolution 26-2061.
- Julian Andersen on Resolution 26-2061 and appreciating the natural world.

There being no one else in the audience wishing to speak, Mayor French closed public comment.

1 **PRESENTATIONS**

2

3 **Department of Natural Resources**

4

5 Commissioner of Public Lands Dave Upthegrove gave a brief presentation honoring the late
6 Deputy Mayor Lorri Bodi – the Department of Natural Resources will be planting a Douglas-fir
7 tree in her honor.

8

9 **Swearing-In of New Lake Forest Park Police Officer Conner Ivey**

10

11 Chief Harden introduced new Lake Forest Park Police Officer Connor Ivey. Mayor French
12 administered the oath of office.

13

14 **Tree Board Annual Report and Work Plan for 2026**

15

16 Tree Board Chair Mark Phillips gave a brief presentation and responded to Council questions.

17

18 **Planning Commission Annual Report and Work Plan for 2026**

19

20 Planning Commissioners Maddy Larson and David Kleweno responded to Council questions.
21 Director Hofman gave a brief overview of Planning Commission accomplishments in 2025.

22

23 **PROCLAMATIONS**

24

25 **Recognizing March 2026 as Women’s History Month**

26

27 Cmbr. Goode read the proclamation.

28

29 **CONSENT CALENDAR**

30

31 **Cmbr Riddle moved** to approve the Consent Calendar. **Cmbr. Muilenburg seconded. The**
32 **motion to approve the Consent Calendar carried unanimously.**

33

- 34 A. Resolution 26-2063/Authorizing the Mayor to Sign Amendment No. 1 to AG-24-2026
- 35 with Facet for the Phase 2 Lakefront Improvements for Design, Engineering,
- 36 Environmental Review, and Permitting Project
- 37 B. An Accounts Payable dated 2/26/2026 Claim Fund Check Nos. 88843 through 88896 in
- 38 the amount of \$279,713.70, a 2/6/2026 Payroll Fund ACH transaction in the amount of
- 39 \$237,716.58. Additional approved ACH transactions: Elavon, \$820.59; Invoice Cloud,
- 40 \$1,307.55; State of Washington, \$12,174.51; US Bank, \$58,741.62; US Bank, \$33,487.91.
- 41 Total approved claim fund transactions: \$623,962.46.
- 42 C. Reappoint David Kleweno to the Planning Commission, Position 2, with a term ending
- 43 2/28/2029
- 44

1 **ORDINANCES AND RESOLUTIONS FOR INTRODUCTION/REFERRAL**

2
3 **Resolution 26-2065/Authorizing the Mayor to Sign the King Conservation District Member**
4 **Jurisdiction Grant**

5
6 Mr. Korwel gave a brief introduction and responded to Council questions.

7
8 **Deputy Mayor Furutani moved** to waive the three-touch rule regarding Resolution 26-
9 2065/Authorizing the Mayor to Sign the King Conservation District Member Jurisdiction
10 Grant. **Cmbr. Muilenburg seconded. The motion carried with Vice Chair Goldman**
11 **abstaining.**

12
13 **Deputy Mayor Furutani moved** to approve Resolution 26-2065/Authorizing the Mayor
14 to Sign the King Conservation District Member Jurisdiction Grant. **Cmbr. Goode**
15 **seconded. The motion to approve Resolution 26-2065 carried unanimously.**

16
17 **Resolution 26-2066/Authorizing the Mayor to Sign a Second Amendment and Extension to**
18 **the Professional Services Agreement with SAFEbuilt Washington, LLC for Municipal Building**
19 **Services Coverage**

20
21 Director Hofman gave a brief presentation and responded to Council questions.

22
23 This will be brought back at a future meeting.

24
25 **Resolution 26-2067/Authorizing the Chief of Police to Reestablish the Position of One Motor**
26 **Officer at LFPPD; Fund the Pay Increase; and Purchase One Traffic Enforcement Police**
27 **Motorcycle, Additional Enforcement Equipment, Protective Clothing, and Motor Officer’s**
28 **Basic Training**

29
30 Chief Harden gave a brief presentation and responded to Council questions.

31
32 **Deputy Mayor Furutani moved** to waive the three-touch rule regarding Resolution 26-
33 2067/Authorizing the Chief of Police to Reestablish the Position of One Motor Officer at
34 LFPPD; Fund the Pay Increase; and Purchase One Traffic Enforcement Police Motorcycle,
35 Additional Enforcement Equipment, Protective Clothing, and Motor Officer’s Basic
36 Training. **Cmbr. Riddle seconded.**

37
38 **Vice Chair Goldman moved** to amend the motion to place Resolution 26-2067 on the
39 Consent Calendar for March 12, 2026. **Deputy Mayor Furutani seconded. The motion to**
40 **amend carried unanimously.**

41
42 **The amended motion to waive the three-touch rule and place Resolution 26-2067 on**
43 **the Consent Calendar for the March 12, 2026 Regular Council meeting carried**
44 **unanimously.**

1 Councilmember Saunders left the meeting at 8:05 p.m.

2

3 **ORDINANCES AND RESOLUTIONS FOR ACTION**

4

5 **Resolution 26-2061/Reaffirming the City of Lake Forest Park’s Commitment to Community Policing, De-Escalation, and the Protection of Constitutional Rights**

6

7 Vice Chair Goldman gave a brief introduction.

8

9 Mayor French called for a five-minute recess at 8:36 p.m. The meeting reconvened at 8:41 p.m.

10

11 **Deputy Mayor Furutani moved** to approve Resolution 26-2061/Reaffirming the City of Lake Forest Park’s Commitment to Community Policing, De-Escalation, and the Protection of Constitutional Rights. **Vice Chair Goldman seconded. The motion carried unanimously.**

12

13 **OTHER BUSINESS**

14

15 Cmbr. Riddle gave a brief schedule overview regarding budget considerations for a potential levy.

16

17 Vice Chair Goldman solicited volunteers for a sub-committee to discuss Neighborhood Business Zones. Cmbrs. Riddle, Rosenau, and Goode will make up the sub-committee.

18

19 **COUNCILMEMBER/MAYOR/CITY ADMINISTRATOR REPORTS**

20

21 Councilmembers reported on meetings they attended.

22

23 Mayor French gave a brief report.

24

25 **ADJOURNMENT**

26

27 There being no further business, Mayor French adjourned the meeting at 8:52 p.m.

28

29

30 _____

31 Tom French, Mayor

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34 _____

35 Matt McLean, City Clerk

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**CITY OF LAKE FOREST PARK
CITY COUNCIL WORK SESSION MEETING MINUTES
March 12, 2026**

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It is noted that this meeting was held in person in the Emergency Operations Center and remotely via Zoom.

Councilmembers present: Tracy Furutani, Deputy Mayor; Larry Goldman, Vice Chair; Paula Goode, Matt Muilenburg, Semra Riddle, Josh Rosenau, Ellyn Saunders

Councilmembers absent: none

Staff present: Phillip Hill, City Administrator; Lindsey Vaughn, Finance Director; Jessica Halterman, Deputy City Clerk

Others present: 0 visitors

CALL TO ORDER

Deputy Mayor Furutani called the March 12, 2026, City Council work session meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Cmbr. Riddle moved to adopt the agenda as presented. **Cmbr. Goode seconded. The motion to adopt the agenda as presented carried unanimously.**

COUNCIL DISCUSSION TOPICS

Revisions to the Governance Manual

Vice Chair Goldman reviewed and opened a discussion on Governance Manual revisions. This will be brought back at a future meeting for approval.

City Financial Outlook and Budget Strategies

Cmbr. Riddle opened a discussion on budget strategies.

ADJOURNMENT

There being no further business, Deputy Mayor Furutani adjourned the meeting at 6:52 p.m.

Tracy Furutani, Deputy Mayor

1
2 _____
3 Jessica Halterman, Deputy City Clerk

**CITY OF LAKE FOREST PARK
CITY COUNCIL REGULAR MEETING MINUTES
March 12, 2026**

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It is noted that this meeting was held in person in the City Council Chambers and remotely via Zoom.

Councilmembers present: Tracy Furutani, Deputy Mayor; Larry Goldman, Vice Chair; Paula Goode, Matt Muilenburg, Semra Riddle, Josh Rosenau, Ellyn Saunders

Councilmembers absent: none

Staff present: Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney (via Zoom); Lindsey Vaughn, Finance Director; Diego Zanella, Police Commander; Mark Hofman, Community Development Director; Nova Heaton, Public Works Director; Jessica Halterman, Deputy City Clerk

Others present: 6 visitors

CALL TO ORDER

Deputy Mayor Furutani called the regular City Council meeting of March 12, 2026, to order at 7:00 p.m.

FLAG SALUTE

Cmbr. Saunders led the Pledge of Allegiance.

ADOPTION OF AGENDA

Cmbr. Muilenburg moved to adopt the agenda. Cmbr. Riddle seconded and moved to amend the agenda to add item 10.A Continued Budget Discussion. Cmbr. Goode seconded. The motion to approve the agenda as amended carried unanimously.

PUBLIC COMMENTS

Deputy Mayor French invited comments from the public.

Sally Yamasaki and Sarah Phillips provided comments and invited everyone to a town hall meeting to encourage resident engagement with what is happening in the City.

There being no one else in the audience wishing to provide comments, Deputy Mayor Furutani closed public comment.

1 **FINAL CONFIRMATION**

2
3 **Appointing Josh Anderson to the Lake Forest Park Parks & Recreation Advisory Board Position**
4 **6 (partial term)**

5
6 Council interviewed Parks & Recreation Advisory Board candidate Josh Anderson.

7
8 **Cmbr. Rosenau moved** to appoint Josh Anderson to the Lake Forest Park Parks &
9 Recreation Advisory Board, Position 6. **Cmbr. Riddle seconded. The motion carried**
10 **unanimously.**

11
12 **Appointing Hina Shahid to the Lake Forest Park Planning Commission Position 7 (partial term)**

13
14 Council interviewed Planning Commission candidate Hina Shahid.

15
16 **Cmbr. Riddle moved** to appoint Hina Shahid to the Lake Forest Park Planning
17 Commission, Position 7. **Cmbr. Goode seconded. The motion carried unanimously.**

18
19 **PROCLAMATIONS**

20
21 **Recognizing March 2026 as Red Cross Month**

22
23 Cmbr. Riddle read the proclamation.

24
25 **CONSENT CALENDAR**

26
27 **Cmbr Riddle moved** to approve the Consent Calendar. **Vice Chair Goldman seconded.**
28 **The motion to approve the Consent Calendar carried unanimously.**

- 29
- 30 A. February 12, 2026 City Council Regular Meeting Minutes
- 31 B. Voided Check Nos. 88897 through 88904, an Accounts Payable dated 3/12/2026 Claim
- 32 Fund Check Nos. 88905 through 88944 in the amount of \$569,340.30, a 2/23/2026
- 33 Direct Deposit transaction in the amount of \$215,121.06. Total approved claim fund
- 34 transactions: \$784,461.36
- 35 C. Resolution 26-2067/Authorizing the Chief of Police to Reestablish the Position of One
- 36 Motor Officer at LFPPD; Fund the Pay Increase; and Purchase One Traffic Enforcement
- 37 Police Motorcycle, Additional Enforcement Equipment, Protective Clothing, and Motor
- 38 Officer’s Basic Training
- 39

40 **ORDINANCES AND RESOLUTION FOR ACTION**

41
42 **Resolution 26-2066/Authorizing the Mayor to Sign a Second Amendment and Extension to**
43 **the Professional Services Agreement with SAFEbuilt Washington, LLC for Municipal Building**
44 **Services Coverage**

1 Director Hofman gave a brief presentation.

2

3 **Vice Chair Goldman moved** to waive the three-touch rule regarding Resolution 26-
4 2066/Authorizing the Mayor to Sign a Second Amendment and Extension to the
5 Professional Services Agreement with SAFEbuilt Washington, LLC for Municipal Building
6 Services Coverage. **Cmbr. Goode seconded. The motion carried unanimously.**

7

8 **Vice Chair Goldman moved** to approve Resolution 26-2066. **Cmbr. Riddle seconded. The**
9 **motion to approve Resolution 26-2066 carried unanimously.**

10

11 **OTHER BUSINESS**

12

13 **Continued Budget Discussion**

14

15 Cmbr. Riddle opened a discussion regarding budget strategies.

16

17 **COUNCILMEMBER/MAYOR/CITY ADMINISTRATOR REPORTS**

18

19 Councilmembers reported on meetings they had attended.

20

21 Administrator Hill gave a brief report.

22

23 **ADJOURNMENT**

24

25 There being no further business, Deputy Mayor Furutani adjourned the meeting at 8:24 p.m.

26

27

28

29 _____
Tracy Furutani, Deputy Mayor

30

31

32

33 _____
Jessica Halterman, Deputy City Clerk

**CITY OF LAKE FOREST PARK
COUNCIL COMMITTEE OF THE WHOLE SPECIAL MEETING NOTES
March 26, 2026**

It is noted this meeting was held in person in the City Council Chambers and remotely via Zoom.

Councilmembers present: Tracy Furutani, Deputy Mayor; Larry Goldman, Vice Chair; Paula Goode, Matt Muilenburg (via Zoom), Semra Riddle, Josh Rosenau (via Zoom), Ellyn Saunders (via Zoom)

Councilmembers absent: none

Staff present: Tom French, Mayor; Phil Hill, City Administrator; Lindsey Vaughn, Finance Director; Matt McLean, City Clerk

Others present: 0 visitors

CALL TO ORDER

Deputy Mayor Furutani called the March 26, 2026, Committee of the Whole special meeting to order at 6:03 p.m.

DISCUSSION ITEMS

City Financial Outlook and Budget Strategies

Deputy Mayor Furutani introduced a spreadsheet and opened discussion.

Cmbr. Riddle arrived at 6:08 p.m.

Deputy Mayor Furutani turned the meeting over to Cmbr. Riddle to facilitate discussion.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:55 p.m.

Tracy Furutani, Deputy Mayor

Matt McLean, City Clerk

**CITY OF LAKE FOREST PARK
CITY COUNCIL REGULAR MEETING MINUTES
March 26, 2026**

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It is noted that this meeting was held in person in the City Council Chambers and remotely via Zoom.

Councilmembers present: Tracy Furutani, Deputy Mayor; Larry Goldman, Vice Chair; Paula Goode, Matt Muilenburg (via Zoom), Semra Riddle, Josh Rosenau, Ellyn Saunders (via Zoom)

Councilmembers absent: none

Staff present: Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Lindsey Vaughn, Finance Director; Mike Harden, Police Chief; Nova Heaton, Public Works Director; Mike Read, Senior Project Manager; Matt McLean, City Clerk

Others present: Shelly Helder, Gordon Thomas Honeywell Government Relations (via Zoom)
5 visitors

CALL TO ORDER

Mayor French called the regular City Council meeting of March 26, 2026, to order at 7:00 p.m.

FLAG SALUTE

Mayor French led the Pledge of Allegiance.

ADOPTION OF AGENDA

Cmbr. Goode moved to adopt the agenda as presented. **Deputy Mayor Furutani seconded. The motion to approve the agenda as presented carried unanimously.**

PUBLIC COMMENTS

Mayor French invited comments from the public.

Jack Tonkin – regarding parking issues with the Lakefront Park and proposal for a shuttle.
T. J. Fudge – in support of Mr. Tonkin’s shuttle proposal.

There being no one else in the audience wishing to speak, Mayor French closed public comment.

1 **PRESENTATIONS**

2

3 **End of 2025 Legislative Session Report**

4

5 Ms. Helder gave a presentation on the 2026 Legislative Session and responded to Council
6 questions.

7

8 **PROCLAMATIONS**

9

10 **Recognizing March 29, 2026 as Education and Sharing Day**

11

12 Deputy Mayor Furutani read the proclamation.

13

14 **Recognizing April 2026 as Sexual Assault Awareness Month**

15

16 Mayor French read the proclamation.

17

18 **CONSENT CALENDAR**

19

20 **Deputy Mayor Furutani moved** to approve the Consent Calendar. **Cmbr. Riddle**
21 **seconded. The motion to approve the Consent Calendar carried unanimously.**

22

- 23 A. A Pre-paid Accounts Payable dated 3/13/2026 Claim Fund Check Nos. 88945 through
24 88958 in the amount of \$66,737.03, an Accounts Payable dated 3/26/2026 Claim Fund
25 Check Nos. 88959 through 89201 in the amount of \$711,458.25, a 2/23/2026 Payroll
26 Fund ACH transaction in the amount of \$195,225.80, a 3/6/2026 Payroll Fund ACH
27 transaction in the amount of \$218,201.28 and a 3/6/2026 Direct Deposit transaction in
28 the amount of \$234,612.02. Additional approved ACH transactions: Elavon, \$1,184.27;
29 Invoice Cloud, \$1,491.85; State of Washington, \$11,279.90. Total approved claim fund
30 transactions: \$1,440,190.40

- 31 B. Resolution 26-2068/Accepting the 33rd Avenue NE Emergency Road Repair Project

32

33 **ORDINANCES AND RESOLUTION FOR ACTION**

34

35 **Resolution 26-2069/Amending the City of Lake Forest Park Governance Manual**

36

37 Vice Chair Goldman introduced the item.

38

39 **Vice Chair Goldman moved** to approve Resolution 26-2069/Amending the City of Lake
40 Forest Park Governance Manual. **Cmbr. Riddle seconded. The motion carried**
41 **unanimously.**

42

43

1 **COUNCILMEMBER/MAYOR/CITY ADMINISTRATOR REPORTS**

2
3 Councilmembers reported on meetings they had attended.

4
5 Mayor French gave a brief report.

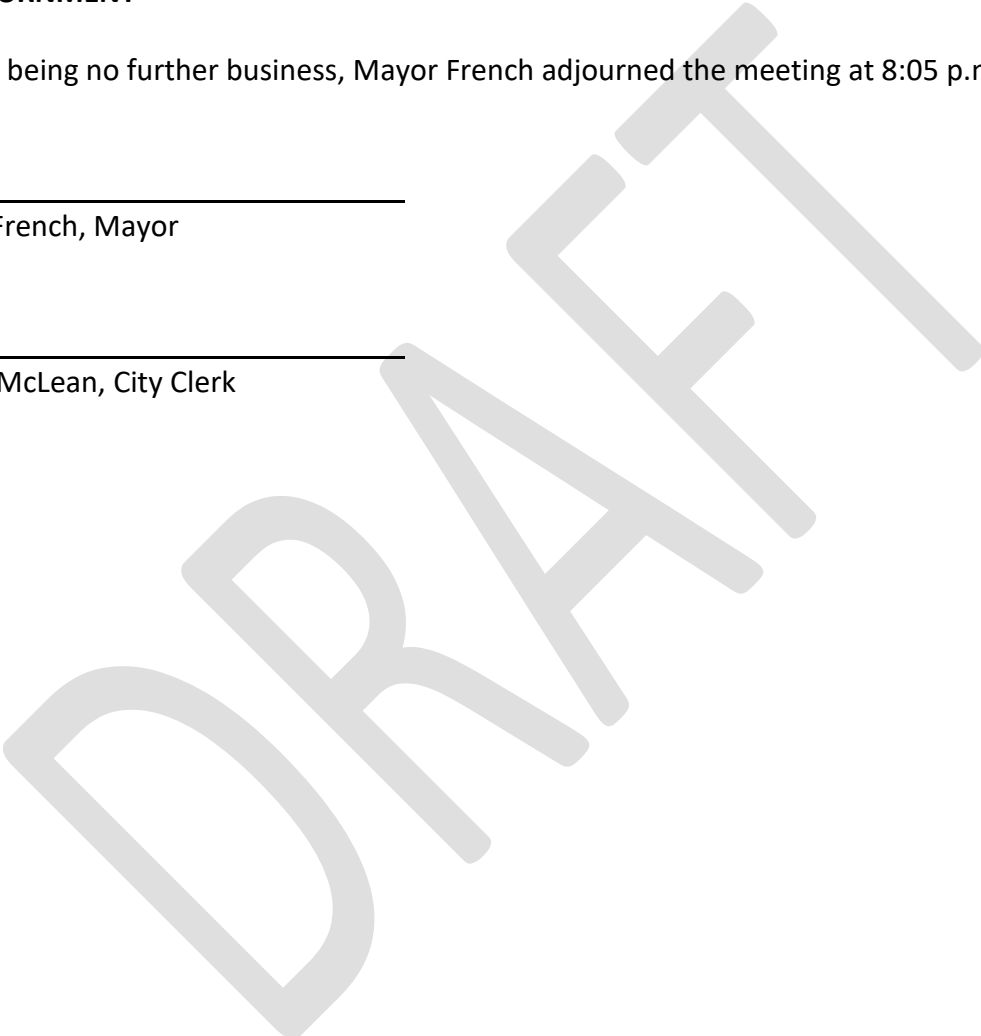
6
7 Administrator Hill gave a brief report.

8
9 **ADJOURNMENT**

10
11 There being no further business, Mayor French adjourned the meeting at 8:05 p.m.

12
13
14 _____
15 Tom French, Mayor

16
17
18 _____
19 Matt McLean, City Clerk



**CITY OF LAKE FOREST PARK
BUDGET AND FINANCE COMMITTEE MEETING MINUTES
April 16, 2026**

It is noted that this meeting was held in person in the Emergency Operations Center at City Hall and virtually via Zoom.

Budget & Finance Committee members present: Semra Riddle, Chair; Paula Goode, Vice Chair; Matt Muilenburg

Budget & Finance Committee members absent: none

Other Councilmembers present: Tracy Furutani, Larry Goldman, Josh Rosenau (via Zoom)

Staff present: Tom French, Mayor; Phillip Hill, City Administrator; Lindsey Vaughn, Finance Director; Nova Heaton, Public Works Director; Jessica Halterman, Deputy City Clerk

Others present: 1 visitor

CALL TO ORDER

Chair Riddle called the April 16, 2026, Budget and Finance Committee meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Chair Riddle called for comments or amendments to the agenda. There being none, the agenda was adopted by unanimous consent

PUBLIC COMMENT

Chair Riddle invited comments from the public.

There being no one in the audience wishing to speak, Chair Riddle closed public comment.

DIRECTOR’S REPORT

Budget Monitoring and Financial Update – March 2026

Director Vaughn reviewed the March financial reports and responded to questions.

Capital Improvement Plan update

Director Heaton introduced a draft Capital Improvement Plan report and responded to Council questions.

1 **Continued budget discussion regarding City Financial Outlook and Budget Strategies**

2
3 Director Vaughn gave a brief presentation. Council discussion followed and staff responded to
4 questions.

5
6 **ADJOURNMENT**

7
8 There being no further business, Chair Riddle adjourned the meeting at 7:30 p.m.

9
10
11
12 _____
13 Semra Riddle, Chair

14
15
16 _____
17 Jessica Halterman, Deputy City Clerk

City of Lake Forest Park
SORTED TRANSACTION CHECK REGISTER
04/09/26

VOUCHER CERTIFICATION AND APPROVAL

We, the undersigned members of the Finance Committee of the City of Lake Forest Park, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, a Pre-paid Accounts Payable Dated 3/31/2026 CLAIM FUND Check No. 89022 in the amount of \$2,051.43, an Accounts Payable Dated 04/09/2026 CLAIM FUND Check Nos. 89023 through 89075 in the amount of \$344,660.56, a 3/23/26 PAYROLL FUND ACH transaction in the amount of \$196,210.89, and a 3/23/26 DIRECT DEPOSIT transaction in the amount of \$222,214.99, are approved for payment this 9th day of April 2026.

Total approved claim fund transactions: \$765,137.87

City Clerk

Mayor

Finance Committee

Accounts Payable

Checks by Date - Summary by Check Date

User: sschindele
Printed: 3/31/2026 12:00 PM



<u>Check No</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
89022	CALCOLL	Caliber Holdings Corporation	03/31/2026	2,051.43
Total for 3/31/2026:				2,051.43
Report Total (1 checks):				2,051.43

Accounts Payable

Check Register Totals Only

User: sschindele
 Printed: 4/3/2026 - 9:40 AM
 Batch: 00009.04.2026 - AP 04.09.26



Section 7, Item J.

Check	Date	Vendor No	Vendor Name	Amount	Voucher
89023	04/09/2026	AEDBRAND	AED Brands LLC	552.00	89023
89024	04/09/2026	BIOCLEAN	Bio. Clean, Inc.	1,104.00	89024
89025	04/09/2026	CADMAN	Cadman Materials, Inc.	249.14	89025
89026	04/09/2026	CALPORT	Calportland Company	399.77	89026
89027	04/09/2026	CANONUSA	Canon U.S.A.	1,313.76	89027
89028	04/09/2026	CANVA	Canva	3,316.50	89028
89029	04/09/2026	CENTURY2	Century Link	113.05	89029
89030	04/09/2026	DAILYJOU	Daily Journal of Commerce	1,391.50	89030
89031	04/09/2026	DATABAR	Databar	468.25	89031
89032	04/09/2026	UB*00771	James and Jennifer Foster	88.07	89032
89033	04/09/2026	GALLS	Galls, LLC	3,879.50	89033
89034	04/09/2026	UB*00772	Donald Gerards	13.80	89034
89035	04/09/2026	HALTERMA	Jessica Halterman	373.73	89035
89036	04/09/2026	HOMEDEPO	Department 32 - 2501271310 Home D	1,176.92	89036
89037	04/09/2026	INNOVAC	New Restoration & Recovery LLC Inr	1,462.80	89037
89038	04/09/2026	JETCITY	Jet City Printing, Inc.	113.61	89038
89039	04/09/2026	JOHNSONC	Johnson Controls Building Solutions I	1,918.94	89039
89040	04/09/2026	JUDICON1	Judicial Conference Registrar	165.00	89040
89041	04/09/2026	KCJAILWK	King County Finance	5,048.93	89041
89042	04/09/2026	KCROAD	King County Finance	5,729.93	89042
89043	04/09/2026	KCVICTIM	King County Finance	191.12	89043
89044	04/09/2026	KCSEWER	King County Finance & Business	257,344.62	89044
89045	04/09/2026	UB*00775	Alasdair Kirby	182.77	89045
89046	04/09/2026	KNOYMETW	Knoy Metal Works LLC	13,931.50	89046
89047	04/09/2026	UB*00773	Estate of Stephen Kronberg	206.75	89047
89048	04/09/2026	LP-Linh	Linh Huynh	40.00	89048
89049	04/09/2026	MAIROS	Mairos Inc	2,019.90	89049
89050	04/09/2026	MIWALL	Miwall Corporation	2,842.58	89050
89051	04/09/2026	MONTAGUE	Francisco Montague	431.00	89051
89052	04/09/2026	NORTHUTI	Northshore Utility District	3,588.57	89052
89053	04/09/2026	PRIDEELE	OEG, Inc dba Pride Electric	3,758.02	89053
89054	04/09/2026	PACEENG	PACE Engineers, Inc.	1,305.00	89054
89055	04/09/2026	PACOFFA	Pacific Office Automation	932.93	89055
89056	04/09/2026	PAVEGLIP	Patrick Paveglio	32.00	89056
89057	04/09/2026	PITNEYSU	Pitney Bowes Inc.	109.26	89057
89058	04/09/2026	PLYWOOD	Plywood Supply, Inc.	1,226.18	89058
89059	04/09/2026	UB*00774	Daniela Prajea	12.07	89059
89060	04/09/2026	PSE	Puget Sound Energy	319.60	89060
89061	04/09/2026	VALOAGAR	Rajyanessa Valoaga	576.42	89061
89062	04/09/2026	RESGROUP	RES Group NW LLC	1,773.25	89062
89063	04/09/2026	STAPLES	Staples Advantage	308.74	89063
89064	04/09/2026	STATEFIN	State Treasurer's Office	15,782.44	89064
89065	04/09/2026	SUMMITLA	Summit Law Group PLLC	290.50	89065
89066	04/09/2026	TACSCREW	Tacoma Screw Products, Inc.	61.11	89066
89067	04/09/2026	CANINER	The Canine Resource Center Inc	1,885.00	89067
89068	04/09/2026	THOMSONR	Thomson Reuters - West	772.80	89068
89069	04/09/2026	TRANSP0	Transpo Group USA Inc	2,223.00	89069
89070	04/09/2026	TRITEC	Tri-Tec Communications, Inc.	176.64	89070
89071	04/09/2026	VELOCITY	Velocity Systems	805.00	89071
89072	04/09/2026	WALLYS	Wally's Towing, Inc.	164.24	89072

Accounts Payable

Checks by Date - Summary by Check Date

User: sschindele
 Printed: 4/3/2026 9:49 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	LEOFFTR	LEOFF TRUST	03/23/2026	44,264.56
ACH	NAVIA	Navia Benefit Solutions, Inc.	03/23/2026	629.54
ACH	NAVIAFSA	Navia - FSA	03/23/2026	29.17
ACH	PFLTRUST	LFP PFL Trust Account	03/23/2026	3,604.77
ACH	TEAMDR	National D.R.I.V.E.	03/23/2026	4.45
ACH	Z401AL	Vantagepoint Transfer Agents-107084 ICM	03/23/2026	886.46
ACH	Z457	Vantagepoint Transfer Agents-304508 ICM	03/23/2026	10,629.17
ACH	ZAWC	AWC	03/23/2026	1,893.37
ACH	ZEMPSEC	Employment Security Dept.	03/23/2026	638.02
ACH	ZEMPWACA	Wa.Cares Tax	03/23/2026	1,157.94
ACH	ZGUILD	LFP Employee Guild	03/23/2026	925.00
ACH	ZICMA	Vantagepoint Transfer Agents-107084 ICM	03/23/2026	38,127.08
ACH	ZL&I	Washington State Department of Labor & I	03/23/2026	10,871.18
ACH	ZLEOFF	Law Enforcement Retirement	03/23/2026	16,973.21
ACH	ZLFPIRS	Lake Forest Park/IRS	03/23/2026	43,496.18
ACH	ZPERS	Public Employees Retirement	03/23/2026	21,299.90
ACH	ZTEAM	Teamsters Local Union #117	03/23/2026	286.67
ACH	ZWATWT	Washington Teamsters Welfare Trust	03/23/2026	494.22
Total for 3/23/2026:				196,210.89
Report Total (18 checks):				196,210.89

Bank Reconciliation

Section 7, Item J.



Checks by Date

User: sschindele
 Printed: 04/03/2026 - 9:51AM
 Bank Accounts: PPOperat
 System:
 Cleared and Not Cleared Checks
 Check Date: From 03/23/2026 To 03/23/2026
 Print ACH Checks: True

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
0	3/23/2026		DD 00523.03.2026	PR		222,214.99
Total Check Count:						1
Total Check Amount:						222,214.99

City of Lake Forest Park
SORTED TRANSACTION CHECK REGISTER
04/23/26

VOUCHER CERTIFICATION AND APPROVAL

We, the undersigned members of the Finance Committee of the City of Lake Forest Park, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, an Accounts Payable Dated 04/23/2026 CLAIM FUND Check Nos. 89076 through 89136 in the amount of \$347,023.50, and a 4/8/26 DIRECT DEPOSIT transaction in the amount of \$245,401.29, are approved for payment this 23rd day of April 2026.

Additional approved transactions are:

- ACH transaction Elavon in the amount of \$933.48
- ACH transaction Invoice Cloud in the amount of \$1,279.05
- ACH transaction State of Washington in the amount \$1,540.80
- ACH transaction State of Washington in the amount \$14,184.06
- ACH transaction US Bank Statement in the amount of \$42,602.45

Total approved claim fund transactions: \$652,964.63

City Clerk

Mayor

Finance Committee

Accounts Payable

Check Register Totals Only



User: sschindele
 Printed: 4/17/2026 - 9:55 AM
 Batch: 00023.04.2026 - AP 04.23.26

Check	Date	Vendor No	Vendor Name	Amount	Voucher
89076	04/23/2026	AMERTRAF	American Traffic Solutions Inc.	78,984.58	89076
89077	04/23/2026	BAKERT	Tatyana Baker	860.81	89077
89078	04/23/2026	BASLER	Anthony Carl Basler	245.00	89078
89079	04/23/2026	BRNDISC	Christopher Bendiksen	331.80	89079
89080	04/23/2026	CENTERFO	Center for Human Services	6,750.00	89080
89081	04/23/2026	CENTURY2	Century Link	113.05	89081
89082	04/23/2026	LFPUTIL	City of Lake Forest Park	189.73	89082
89083	04/23/2026	SHORECIT	City of Shoreline	6,838.25	89083
89084	04/23/2026	CODEPUB	Code Publishing Company	150.50	89084
89085	04/23/2026	DATABAR	Databar	2,150.43	89085
89086	04/23/2026	DICKINSR	Rebecca Dickinson	1,257.47	89086
89087	04/23/2026	DOCUSIGN	DocuSign Inc	5,812.56	89087
89088	04/23/2026	ENUMPDP	Enumclaw Police Department	1,017.77	89088
89089	04/23/2026	ESLAMIH	Hossein Eslami	141.75	89089
89090	04/23/2026	FRONTLIN	Frontline Public Safety Solutions	1,488.38	89090
89091	04/23/2026	WHISTLE	Attn: Accounts Receivable GCP WW	200.00	89091
89092	04/23/2026	GORDONTH	Gordon Thomas Honeywell Gov't. Aff	3,245.00	89092
89093	04/23/2026	GRAY&OS	Gray & Osborne, Inc.	2,473.01	89093
89094	04/23/2026	GULATIP	Puneeta Gulati	126.00	89094
89095	04/23/2026	HOMEDEPO	Department 32 - 2501271310 Home D	327.90	89095
89096	04/23/2026	IMAGSPEC	Imaging Spectrum, Inc.	568.37	89096
89097	04/23/2026	INGRAMC	Coburn Ingram	140.00	89097
89098	04/23/2026	INNOVAC	New Restoration & Recovery LLC Inr	3,965.68	89098
89099	04/23/2026	INSIGHT	Insight Public Sector, Inc.	1,205.24	89099
89100	04/23/2026	JOHNSONC	Johnson Controls Building Solutions I	2,393.91	89100
89101	04/23/2026	JOHNSTON	Johnston Group, LLC	3,925.00	89101
89102	04/23/2026	KAISER	Kaiser Foundation Health Plan of Was	1,145.00	89102
89103	04/23/2026	GREGORYK	Kelly Gregory	150.93	89103
89104	04/23/2026	KCNETWRK	King County Finance	1,648.00	89104
89105	04/23/2026	KCROAD	King County Finance	67,192.25	89105
89106	04/23/2026	KCPET	King County Pet License	255.00	89106
89107	04/23/2026	LAWOFF	Law Offices of Christian W. Smith	300.00	89107
89108	04/23/2026	LIBERSCA	Liberty Scanning, LLC	397.04	89108
89109	04/23/2026	LOOMIS	Loomis	572.80	89109
89110	04/23/2026	MadroLaw	Madrona Law Group, PLLC	61,425.50	89110
89111	04/23/2026	MAIROS	Mairos Inc	17,359.04	89111
89112	04/23/2026	NAVIA-1	Navia Benefit Solutions	300.00	89112
89113	04/23/2026	NOLANGUA	NP Language Services	210.00	89113
89114	04/23/2026	PRIDEELE	OEG, Inc dba Pride Electric	5,801.29	89114
89115	04/23/2026	OFFICEDE	Office Depot, Inc.	458.24	89115
89116	04/23/2026	PACEENG	PACE Engineers, Inc.	5,683.50	89116
89117	04/23/2026	PUBSAFTE	Public Safety Testing, Inc.	414.00	89117
89118	04/23/2026	PSERN	Puget Sound Emergency Radio Netwo	7,224.84	89118
89119	04/23/2026	ROTARYC	Rotary Club of Lake Forest Park	236.50	89119
89120	04/23/2026	SAFEBUIW	SAFEbuilt Washington, LLC	13,817.33	89120
89121	04/23/2026	SANDIEPD	San Diego Police Equipment	3,249.16	89121
89122	04/23/2026	SHOREHIS	Shoreline Historical Museum	7,200.00	89122
89123	04/23/2026	SHOREART	Shoreline/LFP Arts Council	7,500.00	89123
89124	04/23/2026	SHORELFS	Shoreline-Lake Forest Park Senior Act	9,937.50	89124
89125	04/23/2026	SNOCOBED	Snohomish Co Sheriff's Office	2,548.31	89125

Check	Date	Vendor No	Vendor Name	Amount	
89126	04/23/2026	STATEAUD	State Auditor's Office	3,919.80	89126
89127	04/23/2026	STEPHANB	Stephanie Butler LICSW, PLLC	1,140.00	89127
89128	04/23/2026	LP-Tran	Transportation Solutions Inc	80.00	89128
89129	04/23/2026	UTILUND	Utilities Underground Location Ctr.	114.54	89129
89130	04/23/2026	VELOCITY	Velocity Systems	805.00	89130
89131	04/23/2026	WALLYS	Wally's Towing, Inc.	164.24	89131
89132	04/23/2026	WASPC	Washington Association of Sheriffs &	75.00	89132
89133	04/23/2026	DEPTLICC	Washington State Department of Licer	240.00	89133
89134	04/23/2026	WSPBCK	Washington State Patrol	189.00	89134
89135	04/23/2026	ZALDIBAR	Eduardo Zaldibar	227.50	89135
89136	04/23/2026	ZHELEZNM	Michael Zheleznyak	140.00	89136
Check Total:				347,023.50	

Bank Reconciliation

Checks by Date

User: sschindele
 Printed: 04/17/2026 - 10:15AM
 Bank Accounts: PPOperat
 System:



Cleared and Not Cleared Checks
 Check Date: From 04/08/2026 To 04/08/2026
 Print ACH Checks: True

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
0	4/8/2026		DD 00508.04.2026	PR		245,401.29
Total Check Count:						1
Total Check Amount:						245,401.29

Clearing House

Electronic AP Proof List

User: sschindele
 Printed: 04/17/2026 - 9:57AM
 Sort By: Vendor Name
 Batch: 00001.04.2026



Source	Vendor	Name	Transfer/Route	Check Digit	Account Number	Amount
AP5 023-04-2026	ELAVON	Elavon,	/			933.48
AP5 023-04-2026	INV CLOUD	Invoice Cloud,	/			1,279.05
AP5 023-04-2026	STATELT	State of Washington,	/			1,540.80
AP5 023-04-2026	STATETAX	State of Washington,	1250/0010	5	153501701202	14,184.06
Records Printed: 4						<u>17,937.39</u>

Accounts Payable

Checks by Date - Summary by Check Date

User: sschindele
 Printed: 4/17/2026 10:30 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
32606311	ATSSA	American Traffic Safety Services Associati	03/12/2026	81.16
32606312	HRCI	Human Resource Certification Institute, Inc	03/12/2026	41.65
32606313	HRCI	Human Resource Certification Institute, Inc	03/12/2026	169.00
32606314	JOBTARGE	JOBTARGET	03/12/2026	125.00
32606315	JOBTARGE	JOBTARGET	03/12/2026	125.00
32609381	WMCA	WMCA Treasurer	03/12/2026	695.00
32609382	DOL	Vehicle Washington State Department of Li	03/12/2026	40.00
32610101	WMTA	Washington Public Treasurer's Assn.	03/12/2026	50.00
32610102	WMTA	Washington Public Treasurer's Assn.	03/12/2026	434.80
32627511	AMAZON	Amazon Capital Services Inc	03/12/2026	22.69
32627512	AMAZON	Amazon Capital Services Inc	03/12/2026	13.90
32627513	ADOBE	Adobe Inc.	03/12/2026	25.26
32627514	GODADDY	GoDaddy	03/12/2026	331.49
32627515	AMAZON	Amazon Capital Services Inc	03/12/2026	13.24
32627516	AMAZON	Amazon Capital Services Inc	03/12/2026	424.91
32627517	AMAZON	Amazon Capital Services Inc	03/12/2026	11.03
32627518	WASABI	Wasabi Technologies, Inc	03/12/2026	109.04
32627519	AMAZON	Amazon Capital Services Inc	03/12/2026	73.22
32627881	INTEGPHN	Integra Telecom, Inc.	03/12/2026	1,531.37
32627882	WESTACE	Westlake Hardware WA-153	03/12/2026	11,006.25
32627883	NWCASCA	Northwest Cascade, Inc.	03/12/2026	439.07
32627884	NWCASCA	Northwest Cascade, Inc.	03/12/2026	526.11
32627885	NORTHCIT	North City Water District	03/12/2026	75.51
32627886	NORTHCIT	North City Water District	03/12/2026	142.34
32627887	NORTHCIT	North City Water District	03/12/2026	102.93
32627888	NORTHCIT	North City Water District	03/12/2026	188.81
32627889	SEALIGHT	Seattle City Light	03/12/2026	26.57
32629901	DELTA	Delta Airlines	03/12/2026	19.99
32629902	DELTA	Delta Airlines	03/12/2026	24.99
32629903	DELTA	Delta Airlines	03/12/2026	827.40
32629905	BROBEAR	Brown Bear Car Wash	03/12/2026	19.69
32633461	PRICELIN	Priceline	03/12/2026	848.78
32634641	WSEMC	Washington State Emergency Management	03/12/2026	80.00
32657001	BLUEBEAM	Bluebeam Inc	03/12/2026	364.32
32657002	FOXIT	Foxit Software Inc	03/12/2026	143.51
32657003	HOMEDPC	Department 32 - 2501271310 Home Depot	03/12/2026	39.74
32660601	AMAZON	Amazon Capital Services Inc	03/12/2026	20.41
32660602	AMAZON	Amazon Capital Services Inc	03/12/2026	110.38
32660603	AMAZON	Amazon Capital Services Inc	03/12/2026	205.04
32660605	MUNIRES	Municipal Research & Services Center	03/12/2026	45.00
32660606	MUNIRES	Municipal Research & Services Center	03/12/2026	45.00
32660607	AMAZON	Amazon Capital Services Inc	03/12/2026	27.88
32660608	AMAZON	Amazon Capital Services Inc	03/12/2026	98.20
32660609	AMAZON	Amazon Capital Services Inc	03/12/2026	15.36
32660681	MUNIRES	Municipal Research & Services Center	03/12/2026	50.00
32668881	GUARDIAN	Guardian Alliance Technologies, Inc	03/12/2026	140.00
32668882	GUARDIAN	Guardian Alliance Technologies, Inc	03/12/2026	190.00

Check No	Vendor No	Vendor Name	Check Date	
32668883	AMAZON	Amazon Capital Services Inc	03/12/2026	105.92
32668884	LOWES	Lowe's Company, Inc.	03/12/2026	129.40
32668885	CHEWY	Chewy.com	03/12/2026	112.87
32668886	FBILEEDA	FBI-LEEDA	03/12/2026	50.00
32683101	WCCMA	Washington City/County Management Assc	03/12/2026	400.40
32689531	HILTOLY	Hilton Garden inn	03/12/2026	327.13
32689532	AMAZON	Amazon Capital Services Inc	03/12/2026	78.36
32689533	INGALLIN	Ingallina's Box Lunches	03/12/2026	253.49
32689535	STARBUCK	Starbucks Store #373	03/12/2026	66.30
32689536	COSTCO	Costco Warehouse	03/12/2026	90.44
32689537	AMAZON	Amazon Capital Services Inc	03/12/2026	27.26
32689564	SAFEWAY	Safeway	03/12/2026	48.70
32699151	SAFEWAY	Safeway	03/12/2026	11.49
32699152	SYMBOLA	Symbol Arts, LLC	03/12/2026	179.40
32699153	BROBEAR	Brown Bear Car Wash	03/12/2026	13.25
32699154	AXON	Axon Enterprise, Inc.	03/12/2026	2,046.82
32699155	INTOXIM	Intoximeters Inc.	03/12/2026	251.44
32699156	GOODTOGC	Good To Go	03/12/2026	4.90
32699157	TRUPANIO	Trupanion	03/12/2026	140.91
32699158	AMAZON	Amazon Capital Services Inc	03/12/2026	46.35
326275110	AMAZON	Amazon Capital Services Inc	03/12/2026	6.39
326278810	SEALIGHT	Seattle City Light	03/12/2026	479.35
326278811	SEALIGHT	Seattle City Light	03/12/2026	4,032.85
326278812	SEALIGHT	Seattle City Light	03/12/2026	33.64
326278813	PACTOP	Pacific Topsoils, Inc.	03/12/2026	395.20
326278814	SOUNDSEC	Sound Security Inc. (Sonitrol)	03/12/2026	2,092.03
326278815	SMARSH	Smarsh	03/12/2026	2,769.85
326278816	NWCASCA	Northwest Cascade, Inc.	03/12/2026	185.05
326278817	KDHCONSUL	KDH Consulting, Inc	03/12/2026	2,935.54
326278818	VERIZWIR	Verizon Wireless	03/12/2026	2,825.60
326278819	GOODTOGC	Good To Go	03/12/2026	6.50
326278820	SEALIGHT	Seattle City Light	03/12/2026	47.40
326278821	SEALIGHT	Seattle City Light	03/12/2026	24.83
326278822	STERICYL	Stericycle, Inc.	03/12/2026	10.36
326278823	GOODTOGC	Good To Go	03/12/2026	2.90
326278824	NWCASCA	Northwest Cascade, Inc.	03/12/2026	201.55
326278825	SEATIMEA	The Seattle Times	03/12/2026	1,126.36
326278826	STERICYL	Stericycle, Inc.	03/12/2026	65.75
326606010	AMAZON	Amazon Capital Services Inc	03/12/2026	196.68
326606011	AMAZON	Amazon Capital Services Inc	03/12/2026	196.68
326606012	AMAZON	Amazon Capital Services Inc	03/12/2026	49.67
326606013	AMAZON	Amazon Capital Services Inc	03/12/2026	269.42
326606014	AMAZON	Amazon Capital Services Inc	03/12/2026	34.60
326606015	AMAZON	Amazon Capital Services Inc	03/12/2026	45.57
326606016	COSTCO	Costco Warehouse	03/12/2026	42.81

Total for 3/12/2026: 42,602.45

Report Total (92 checks): 42,602.45

The LRSP will align with Washington State’s Target Zero initiative, which aims to eliminate traffic deaths and serious injuries.

It will also complement regional transportation safety goals and planning efforts, ensuring consistency with broader policies and improving competitiveness for external funding opportunities.

Integration with Local Planning Efforts

The LRSP will be closely integrated with the City’s broader transportation and planning initiatives to ensure a cohesive and consistent approach to safety and mobility. Specifically, the plan will support and reinforce policies related to Healthy Streets, Complete Streets, and the City’s Multimodal Transportation Plan by emphasizing safer, more accessible travel for all users, including pedestrians, bicyclists, transit riders, and drivers. Identified safety projects and strategies will be evaluated using the City’s prioritization matrix, currently being developed, and incorporated into the City’s long term transportation plan. This ensures that LRSP recommendations are aligned with existing goals, are ranked appropriately for funding, and are implemented in coordination with other planned capital improvements.

Guiding Framework

The plan will follow nationally recognized LRSP guidance and Vision Zero frameworks:

- Safe System Principles
 - Death and serious injury are unacceptable.
 - Humans make mistakes.
 - Human bodies have limited tolerance to crash forces.
 - Responsibility is shared across the system.
 - Safety is proactive.
- Vision Zero Core Elements
 - Leadership and commitment
 - Equity-focused planning
 - Data-driven decisions
 - Safe road design
 - Safe speeds
 - Safe road users
 - Post-crash care
 - Transparency and accountability

Ongoing Review and Updates

To ensure the LRSP remains effective and relevant, it is recommended that the plan be:

- Reviewed annually to assess progress and performance
- Updated periodically to incorporate new data, emerging trends, and completed projects
- Adjusted as needed to reflect changing community needs and priorities

Current Project Status

The Local Road Safety Plan (LRSP) is currently in the project development phase. To date, Transpo Group has completed the data collection and analysis components of the project. This work included compiling and evaluating historical crash data, identifying high-risk locations, and assessing contributing factors to serious injury and fatal collisions.

The project is now transitioning into the next stages of development, which include refining key findings, and developing prioritized safety strategies and projects. These efforts will inform the draft LRSP and ultimately guide implementation actions aimed at improving roadway safety throughout Lake Forest Park.

Fiscal & Policy Implications

The creation of a LRSP supports city goals and policies and improves chances for grant funding for transportation projects.



CITY OF LAKE FOREST PARK CITY COUNCIL AGENDA COVER SHEET

Meeting Date April 23, 2026

Originating Department Community Development Department

Contact Person Mark Hofman, Community Development Director
Cory Mattson, Community Programs Planner

Title Resolution No. 26-2070/Authorizing the Mayor to Sign Amendment No. 2 to AG-24-026 with Facet for the Phase 2 Lakefront Improvements for Design, Engineering, Environmental Review, and Permitting Project

Legislative History

- First Presentation – Introduce Amendment No. 2 April 23, 2026

Attachments:

1. Resolution No. 26-2070/Authorizing the Mayor to Sign Amendment No. 2 to AG-24-026 with Facet for the Phase 2 Lakefront Improvements for Design, Engineering, Environmental Review, and Permitting Project
2. Amendment No. 2 to AG-24-026 with Facet
3. Amendment No. 1 to AG-24-026 with Facet
4. AG-24-026: Professional Services Agreement for Consultant Services with Facet for the Phase 2 Lakefront Improvements for Design, Engineering, Environmental Review, and Permitting Project

Executive Summary

The City received an appeal under the State Environmental Policy Act (SEPA) of the Determination of Nonsignificance with Mitigation Measures dated October 16, 2025 for the Lakefront Park improvements. The hearing on the SEPA appeal was required to be combined with four other permit hearings for the Lakefront Park improvements: Shoreline Substantial Development Permit, Shoreline Conditional Use Permit, Shoreline Variance Permit, and Zoning Conditional Use Permit. The hearing before the City’s Hearing Examiner began February 24, 2026 and lasted three weeks, through March 10.

The SEPA appeal was denied by the Hearing Examiner, but the additional work requires an amendment of the City’s Phase 2 Lakefront Project contract with Facet (AG-24-026) to add a Task 7 for these Additional Hearing Services. This second amendment includes a request for additional funding to cover expenses due to the SEPA appeal:

7.1 – Hearing preparation: Coordination and preparation leading up to the project hearing, including research, document review and preparation, response to requests and comments, coordination meetings, and hearing preparation meetings.

7.2 – Hearing attendance and coordination: Support during and after the project hearing, including attendance and testimony, research, document review and preparation, response to requests and comments, assistance with closing argument, and coordination meetings.

Background

The City retained Facet and its teaming partners (Consultant) for “Lakefront Improvements for Design, Engineering, Environmental Review, and Permitting” (Project) located at 17337, 17345, and 17347 Beach Dr NE (parcels 403010-0050, -0035, and -0040), Lake Forest Park. The Project is intended to improve public waterfront access through the transition of a single-family residential property into a public waterfront park and integration of the property with an existing waterfront preserve.

Fiscal & Policy Implications

The hearing has resulted in additional unforeseen expenditures. While the Phase 2 Facet contract (AG-24-026) is allocated in the current 2025-2026 budget, an additional allocation will be required to cover the costs associated with Facet’s additional hearing services as outlined in Amendment No. 2. The additional hearing costs for Facet come to \$93,332.65 bringing the amended contract total for Phase 2 work to \$1,203,137.65.

The project has been on hold for the hearing conclusion, and the amendment will allow the consultant to finish the contracted work following the conclusion of the hearing and pay for services provided during the hearing.

Because the costs associated with the Lakefront hearing were unforeseen, a budget amendment will be required to allocate funds from the General Fund to cover all hearing and appeal related costs for our consultant, Madrona Law, and the hearing examiner.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none">• Authorize the Mayor to sign the amendment for consultant services with Facet	The consultant will continue Phase 2 of the Lakefront Improvements for Design, Engineering, Environmental Review, and Permitting Project, adding Task 7 with payment for hearing services
<ul style="list-style-type: none">• Do not authorize the Mayor to sign the amendment for consultant services with Facet	The contract for Lakefront Improvements for Design, Engineering, Environmental Review, and Permitting Project would not pay the consultant for expenses accrued during the SEPA appeal

Staff Recommendation

Approve Resolution 26-2070/Authorizing the Mayor to Sign Amendment No. 2 to AG-24-026 with Facet for the Phase 2 Lakefront Improvements for Design, Engineering, Environmental Review, and Permitting Project.

RESOLUTION NO. 26-2070

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN AMENDMENT NO 2 TO AG-24-026 WITH FACET NW INC FOR THE PHASE 2 LAKEFRONT IMPROVEMENTS DESIGN, ENGINEERING, ENVIRONMENTAL, AND PERMITTING CONSULTANT SERVICES

WHEREAS, promoting community vitality and a healthy environment are goals of the Lake Forest Park City Council's Strategic Plan; and

WHEREAS, adding public water access for residents is a top priority of the City's Parks, Recreation, Open Space, & Trails Plan; and

WHEREAS, the City acquired real property November 30, 2021 located at 17345 & 17347 Beach Dr. NE (KC Parcel No. 4030100040 and 4030100035) for future use as a public park and open space with recreation elements, access to the water, indoor and outdoor community gathering spaces, with expansion and enhancements of the Lyon Creek Waterfront Preserve ("Lakefront Park"); and

WHEREAS, in June 2024, the City entered into a Professional Services Agreement ("Agreement") with Facet NW Inc. for design, engineering, environmental and permitting services for the Lakefront Park improvements, AG-24-026; and

WHEREAS, proposed Amendment No. 2 to the Agreement is for additional services needed from Facet NW Inc. for administrative hearings and appeals related to required permitting of the Lakefront Park improvements.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. AGREEMENT APPROVAL . The City Council of the City of Lake Forest Park hereby authorizes the Mayor to sign Amendment No. 2 to the Professional Services Agreement with Facet for the Phase 2 Lakefront Improvements for Design, Engineering, Environmental, and Permitting Project attached hereto as Exhibit A.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerk errors, references, ordinance numbering, section/subsection numbers and any references thereto.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this 23 day of April, 2026.

APPROVED:

Thomas French
Mayor

ATTEST/AUTHENTICATED:

Matt McLean
City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.: 26-2070

Amendment No. 2 to the
Professional Services Agreement between the
City of Lake Forest Park and Facet
Dated June 27, 2024

This Amendment No. 2 to the Professional Services Agreement between the City of Lake Forest Park and Facet NW, Inc., AG-24-026, and Amendment No.1 (hereafter the "Agreement"), is made in consideration of the mutual benefits, terms, and conditions hereinafter specified pursuant to Section 16 of the Agreement.

1. Exhibit A to the Agreement is hereby amended to add Task 7 as provided in the attached and incorporated Exhibit A-1.

2. Section 2.A of the Agreement is hereby amended to add compensation for the Task 7 services as follows:

A. The total compensation to be paid to Consultant for the Work in Exhibit A, including all services and expenses, shall not exceed One Million, ~~Two Hundred and Three Thousand, One Hundred Thirty-Seven Dollars and Sixty-Five Cents (\$1,203,137.65)~~ **One Hundred and Nine Thousand and Eight Hundred and Five Dollars (\$1,109,805.00) as shown on Exhibit A ("Total Compensation")**, which shall be full compensation for the Exhibit A Work. Consultant shall invoice the City monthly on the basis of the portion of the Work completed each month by the Consultant and subconsultants.

All other terms and conditions remain as provided in the original Agreement.

CITY OF LAKE FOREST PARK

FACET NW, INC.

Signed: _____

Signed: _____

Printed Name: Tom French

Printed Name: Amber Mikluscak

Title: Mayor

Title: Principal

Dated: _____

Dated: _____

Formerly DCG/Watershed

AMENDMENT # 02

Date:	April 14, 2026
To:	Cory Mattson, City of Lake Forest Park
Cc:	Mark Hofman, City of Lake Forest Park Erik Davido, Facet
From:	Amber Mikluscak
Project Name:	Lake Forest Park Lakefront Park Phase 2
Facet Number:	2303.0384.02

DESCRIPTION

Facet will provide additional services to support the *Phase 2 Lakefront Improvements for Design, Engineering, Environmental Review, and Permitting Project* ("the Project"), currently under contract between Facet and City of Lake Forest Park (executed 6/27/2024). This Amendment (AMD 02) shall include support services leading up to, including, and immediately following the Project's appearance at the Hearing Examiner, which occurred on 2/24/2026 through 3/10/2026. Specifically, this Amendment shall include the following tasks and services that are beyond the scope of the base Contract:

Task 7 – Amendment 2 / Hearing Additional Services

7.1 – Hearing preparation: Coordination and preparation leading up to the project hearing, including research, document review and preparation, response to requests and comments, coordination meetings, and hearing preparation meetings.

7.2 – Hearing attendance and coordination: Support during and after the project hearing, including attendance and testimony, research, document review and preparation, response to requests and comments, assistance with closing argument, and coordination meetings.

Table 1. Hours Summary / AMD 2 - Task 7: Hearing Additional Services

Staff Name, Title	Contracted Hourly Rate	Spent Hours	Cost
Task 7.1: Hearing Preparation			
Amanda Sanelli, Landscape Architect	\$139.00	8.25	\$1,146.75
Amber Mikluscak, Landscape Architect/Principal	\$198.00	51.50	\$10,197.00
Fern Huynh, Landscape Designer/Drafter	\$118.22	15.50	\$1,832.41
Hui Cao, Landscape Designer	\$139.00	2.25	\$312.75
Kenny Booth, Planner/Principal	\$250.00	47.75	\$11,937.50
Kyle Cotchett, Planner	\$134.00	26.75	\$3,584.50
Laura Keil, Landscape Designer	\$113.40	1.00	\$113.40
Melissa Doonan, Structural Engineer	\$262.00	4.00	\$1,048.00
Roen Hohlfeld, Ecological Designer/Arborist	\$151.00	1.75	\$264.25
Ryan Kahlo, Ecologist/Principal	\$183.60	8.75	\$1,606.50
Steve Robert, Marine Engineer/Principal	\$249.00	0.75	\$186.75
Reimbursable Expense / Mileage, Reproduction:			\$18.13
Subconsultant Labor Expense / Transportation Solutions, Inc. (TSI):			\$7,849.25
Task 7.2: Hearing Attendance and Coordination			
Amanda Sanelli, Landscape Architect	\$139.00	0.50	\$69.50
Amber Mikluscak, Landscape Architect/Principal	\$198.00	64.25	\$12,721.50
Hugh Mortensen, Ecologist/Principal	\$220.22	0.50	\$110.11
Hui Cao, Landscape Designer	\$139.00	5.00	\$695.00
Kenny Booth, Planner/Principal	\$250.00	53.50	\$13,375.00
Kyle Cotchett, Planner	\$134.00	18.25	\$2,445.50
Mikayla Nelson, Project Coordinator	\$142.00	0.75	\$106.50
Roen Hohlfeld, Ecological Designer/Arborist	\$151.00	23.00	\$3,473.00
Ryan Kahlo, Ecologist/Principal	\$183.60	79.75	\$14,642.10
Steve Robert, Marine Engineer/Principal	\$249.00	3.25	\$809.25
Vu-Hoang Nguyen, Marine Engineer	\$140.00	4.00	\$560.00
Subconsultant Labor Expense / Transportation Solutions, Inc. (TSI):			\$4,228.00
TASK ORDER TOTAL:			\$93,332.65

PAYMENT

The cost of work shall be billed on a time and materials basis, with a not-to-exceed figure of **\$93,332.65**. Invoices will be submitted monthly and shall be due within 30 days of the invoice date.

Table 2. Contract Summary

April 8, 2026	TOTAL CONSULTANT FEES (Labor and Expenses)
CURRENT AMENDMENT	
AMD 2 - Task 7: Hearing Additional Services	\$93,332.65
<i>7.1 – Hearing preparation</i>	<i>\$40,097.19</i>
<i>7.2 – Hearing attendance and coordination</i>	<i>\$53,235.46</i>
Base Contract Amount:	\$1,109,805.00
All Prior Amendments (AMD 1):	\$0
AMENDED CONTRACT TOTAL:	\$1,203,137.65

TERMS AND CONDITIONS

This amendment shall be contracted under the terms and conditions of the base contract.

Please sign below and return this proposal to authorize this work and proceed. Please do not hesitate to contact us if you have any questions.

Sincerely,

Authorized by:



Amber Mikluscak, PLA, GISP
Principal of Landscape Architecture
Facet

Tom French
Mayor
City of Lake Forest Park



CITY OF LAKE FOREST PARK CITY COUNCIL AGENDA COVER SHEET

Meeting Date April 23, 2026

Originating Department Executive

Contact Person Phillip Hill, City Administrator
Shannon Moore, HR Director

Title Program Executive – Limited Term Employee

Legislative History

- First Presentation - April 23, 2026, Regular Meeting
- Second Presentation
- Action

Attachments:

1. Program Executive Job Description

Executive Summary

A limited-term Program Executive position is proposed to respond to the current capital project workload, anticipated to continue through 2027. The Administration is requesting the position be authorized for two years ending on December 31, 2027, unless otherwise authorized by city council. The position will report to the City Administrator, and coordinate with the Public Works Director and Community Development Director.

Background

With an unforeseen need for the previous public works director to transition to a primarily remote work capacity, the opportunity to hire a new public works director and transition the previous director to a program executive will allow the administration to move more projects to completion than feasible under the current staffing model.

The attached job description was drafted to capture the unique duties of this position and coordination with multiple city departments. While the position relies on support from the project engineers and other staff, the position will not have a supervisory role.

While the job description does not identify specific projects assigned to the position, to allow for flexibility over time, a list of projects to be assigned are noted below.

Projects

- SR-104 Roundabout project
- WSDOT SR-104 Culvert (ongoing agency coordination)
- Public Works yard material bin project
- City Facilities Study/RFP
- Current Facilities Projects (started prior to transition)
- Beach Drive Lift Station Project
- Sound Transit (there are current O&M agreements that the Program Executive and City Administrator will complete. Permitting review will include involvement of the PW team, CD team, Program Executive and any needed consultants)

Fiscal & Policy Implications

The table below shows the salary allocations for the Public Works Director and the proposed Program Executive positions. Based on the projects assigned to the Program Executive, there is proposed to be a 10% salary allocation funded by the general fund. The affected rate payer funds have sufficient capacity to support this position.

<u>Fund</u>	<u>PW Director</u>	<u>Program Executive</u>
401: Sewer	15%	15%
001-710: Facilities	5%	10%
403: Surface Water	20%	10%
302: Transportation Capital	45%	30%
001-700: Parks Maintenance	10%	0%
101: Street Fund	5%	0%
002: Traffic Safety		35%

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> • Authorize the Program Executive Limited Term position. 	The projects noted in this agenda cover will proceed on the current schedule.
<ul style="list-style-type: none"> • Do not authorize the Program Executive Limited Term position. 	Some of the projects noted in this agenda cover would likely be suspended until staff could be assigned.

Staff Recommendation

Review this proposal and provide the administration with feedback and any request for additional information. No action is requested at this time.

**CITY OF LAKE FOREST PARK
JOB DESCRIPTION**

Title: Program Executive
Reports to: City Administrator
FLSA Class: Exempt

Department: Public Works
Position Type: Full-Time (Limited Term)
Effective Date: February 23, 2026

Position Purpose

Reporting to the City Administrator, the Program Executive plans, directs, manages and oversees the implementation of assigned Public Works Department projects and programs. Work includes but is not limited to: planning and executing both short and long-range programs in coordination with Public Works staff; coordinating departmental activities and projects to ensure delivery of goals; assisting the Leadership Team in developing and forecasting operating budgets; ensuring assigned projects and programs adhere to established specifications and overall regulatory compliance; and leading project managers and staff assigned to the program and associated projects. The Program Executive will also prepare and present technical materials to the City Council, agencies, and the public.

Work involves significant collaboration with elected officials, businesses, developers, governmental entities, and other stakeholders. The Program Executive serves as a member of the City's Leadership Team, collaborating with the City Administrator, Mayor, City Council and other City departments on strategy and policy to ensure that the City's mission and core values are incorporated into assigned projects.

Essential Functions

- Provides leadership and direction in the development and implementation of short- and long-range plans and projects; gathers, interprets, and prepares data for studies, reports and recommendations; coordinates department activities with other departments and agencies as needed.
- Oversees project management for the construction of assigned municipal public works projects; ensures contractor compliance with time and budget parameters for the project; guides the work of professional engineers (P.E.'s), architects, planners, and others providing professional services to the City.
- Maintains regular contact with consulting engineers and construction project engineers; City, Special Districts, County, State, and Federal agencies; private utility providers; and others regarding department activities and services.
- Coordinates the Community Development Department's review of assigned project development plans such as right-of-way activities, traffic control plans, compliance with applicable City codes, regulations, and standards as it relates to Public Works facilities; ensures adequacy of applications for permits and compliance with approved plans.
- Researches, analyzes, and develops recommended plans, programs, and procedures to a wide variety of constituents and partners; communicates recommendations effectively for City Council action.
- Supports the Leadership Team in the preparation of the annual budget; ensures that assigned areas of responsibility are performed within budget; performs cost control activities; monitors revenues and expenditures in assigned areas to ensure sound fiscal control; ensures effective and efficient use of budgeted funds, personnel, materials, facilities, and time.
- Provides reasoned and clear public and private presentations regarding public works issues to the community, business interests, the Mayor and City Council, the City Administrator, and other officials; provides advanced-level professional support to the City Council and appointed boards, commissions, and committees; responsible for providing a high-quality level of support to all constituents.
- Serves as a member of the City Administrator's leadership team.
- Prepares and/or supervises a variety of studies, reports and related information for decision-making purposes.
- Resolves complex and sensitive customer service issues, either personally, by telephone, or in writing.
- Contributes to the development or update of the Capital Improvement Plan, and other plans involving the development and maintenance of municipal infrastructure.

The job duties and responsibilities in this job description in no way imply that these are the only duties to be performed. The employee occupying this position may be required to follow any other job-related instructions and perform any other job-related duties requested by their supervisor.

Supervisory Responsibilities

This position does not supervise staff but may provide oversight and direction to assigned represented and non-represented Public Works Department staff.

Education and Experience

Required:

- Bachelor’s degree in engineering, business administration, public administration, urban planning, or related field AND at least seven years of progressively responsible senior management level experience in civil engineering, public works, project management, or stormwater management OR equivalent education/experience.

Preferred:

- Master’s Degree in a related field.
- Registration as a Professional Engineer (P.E.)

Knowledge, Skills, Abilities

Knowledge of:

- City organization, operations, policies, and procedures.
- Applicable State and Federal laws, municipal codes, rules and regulations, statutes, and ordinances.
- Civil engineering, planning, land development, and program development principles, practices, methods, trends and developments as applicable to a municipal setting.
- Fundamentals of GIS and community and economic trend analysis.
- Sound knowledge of organizational, fiscal, personnel and supervisory practices and principles.
- Proficient knowledge of computers and applicable computer software applications, including specific knowledge of Microsoft Word, Excel, PowerPoint, Outlook, AutoCad, and Bluebeam; Working knowledge of modern administrative office procedures, methods and equipment.
- Experience in contract interpretation and negotiation, is preferred.

Skill in:

- Strong organizational, problem-solving and interpersonal skills.
- Strong communicative and relationship building skills.
- Strong business and fiscal management skills.
- Strong attention to detail, working in a busy and sometimes stressful environment and changing priorities.
- Using initiative and independent judgment within established guidelines.
- Effective team building and leadership skills.
- Strategic planning and time management skills.

Ability to:

- Report for scheduled work with regular, reliable and punctual attendance.
- Work independently with a high degree of reliability, accuracy, and productivity.
- Interpret, explain, and apply complex guidelines, codes, regulations, policies and procedures; Oversee, coordinate and assure proper implementation of enforcement of codes.
- Establish and maintain effective working relationships with City officials, employees, developers, contractors, vendors, intergovernmental agencies and the general public.

- Plan, implement, manage and evaluate a wide variety of simultaneous assigned projects.
- Read and interpret maps, blueprints, property descriptions, charts, graphs, statistical data, and engineering, architectural and landscaping plans and designs.
- Conduct oneself in a professional manner as defined by City policy and maintain confidentiality.
- Foster meaningful discussion with the public and create effective forums for public input while moving the Department's programs forward.
- Exercise discretion and sound judgment in coordinating, organizing, prioritizing, problem-solving, and performing assigned work to meet fixed or fluctuating deadlines and achieve work objectives.
- Communicate in English clearly, concisely, and effectively, both orally and in writing.
- Prepare and analyze comprehensive and technical reports and data.

City Administrator Report City of Lake Forest Park

Date: April 23, 2026

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

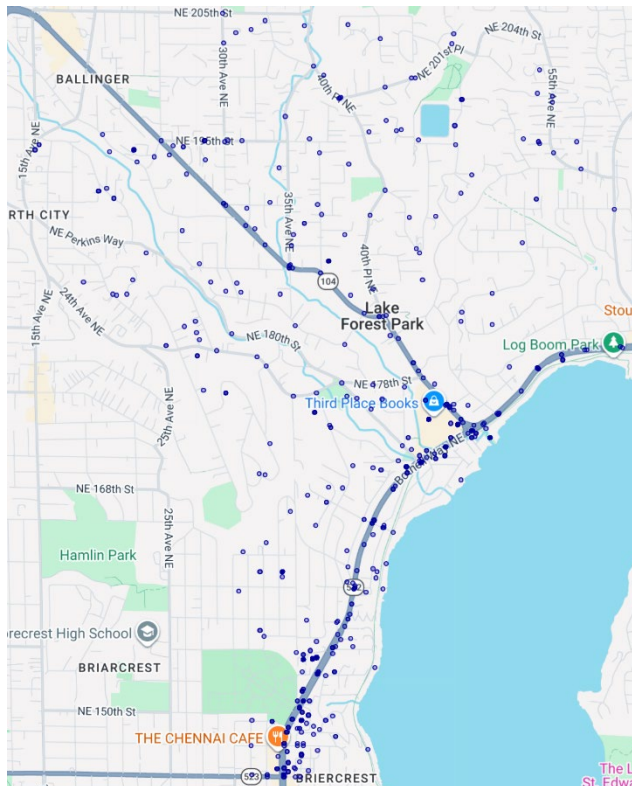
CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department



Police incidents heatmap for March 2026:

Each blue dot is an incident generated by dispatch or an officer.

This map represents **922** Call Incidents in **March**

Traffic Stats are in the Traffic Safety Section

Behavioral Health	97
Questionable Activity	51
911	39
Warrants	22
Welfare Check	21
Contact of a Person	18
Noise Complaint	14
Disturbance	13
Theft	13
Alarm	13
Drugs	5
Fraud	5
Property	9
Domestic Violence	3
Robbery	3

Case Reports Taken for March 2026

Theft	14
Warrant Arrest	5
Property Found	4
Trespass	4
Death Investigation	3
Recovered Property	3
Burglary	3
Fraud	2
Assist Outside Agency	2
Robbery	2
Domestic	2

Traffic Offenses	2
Assault	2
Ordinance	1
Marijuana (under age)	1
Drugs	1
DUI	1
Harassment	1
Trespass Warning	1
Informational report	1
Arson	1
Malicious Mischief	1

Total – 57

Notable Incidents:**Suspicious**

A community member called 911 regarding a suspicious subject who was outside his residence looking into his house. Patrol officers quickly responded and detained the subject who was hiding in the bushes. The subject stated that he was invited over by the daughter of the owner of the residence and that she was trying to sneak him through the back window. Both the community member and his wife stated that they didn't believe the subject's story because their daughter has a boyfriend. The subject showed several texts from the daughter that confirmed what he had said to the police. Eventually the daughter admitted that she had invited him. Both parents were not happy with their daughter's behavior. The subject was released on scene and was advised that it's not a good idea to "sneak in" to other people's houses.

Officers responded to Ross regarding two subjects who were acting suspiciously. The two subjects decided to discard all the items they were about to "buy" and left without purchasing anything when they saw the officers.

Officers were called regarding a possible transient male who was hiding in the bushes in proximity of the Kidney Center. The subject did not want to talk to the officers and left on foot. Officers responded to a suspicious call where a transient was looking into trash cans at the mall. Initially he was not friendly with the officers, but when offered resources, gift cards, bus tickets, socks, etc. by the RCR professional, he relaxed and was appreciative.

Safeway employees called the police because a male subject was concealing items in his clothes. The officers arrived and the subject decided to remove the items from his pockets and pay for them.

Burglary

Officers responded to a residential burglary of an unoccupied house located on the 5000 block of NE 178th Street. The rear door window of the residence was broken and some items were stolen. Detectives fingerprinted some of the surfaces but were unable to lift any usable fingerprints. Investigation in progress.

Officers were called by a community member who stated that a few days ago, somebody entered his garage that was left unlocked, took the keys of his vehicle, and stole his car. Investigation in progress.

Harassment

Officers responded to a dispute call between the owner of a residence and his Airbnb guest who was acting erratically and made several threats to kill the home's owner and other tenants. Officers responded to the location and had probable cause for the arrest of the subject. He was arrested and booked into jail.

Fraud

A community member contacted the police regarding an elaborate phone fraud. She did not lose any money but wanted the police to know about it. No leads and it appears that the suspect(s) are in China.

Prowl

An unknown subject tried to break into parked vehicles and damaged several mailboxes. He left before the officer's arrival.

Welfare Check

Officers contacted a drunk subject on Ballinger Way who was yelling and swearing while talking on the phone. A friend arrived and provided her with a courtesy ride to her residence.

An unhoused person needed to go to Seattle and find some sort of shelter. Officers contacted an RCR professional who gave the subject an ORCA card and took over the case.

Officers found an unresponsive person in the backseat of a vehicle. The fire department arrived, provided aid, and advised that it was drug related. The father of the subject arrived on scene and took care of the daughter.



Redmond PD advised our department that a suicidal subject living in their city was now in our area and had expressed suicidal ideations (using a gun). Our officers activated a drone, and Cmdr. Zanella drove in an unmarked vehicle to locate the subject. The subject was not located.

A subject decided to take a nap on the roadway, right in the middle of a Cul de Sac. When the officers responded, she refused to speak with them, packed her staff, and left.

Officers were called by a community member who had just administered two doses of Narcan to her husband who had overdosed. Officers arrived and provided first aid as the subject was recovering. The fire department arrived and took over the scene.

Assault

Officers responded to an assault in progress on Ballinger Way NE & Bothell Way NE. Two drivers were physically fighting after they had a minor collision. Officers de-escalated the situation, but the parties involved did not want to press charges against each other. The case was sent to the prosecutor for review.

Assist

A community member asked the police to assist him in finding his adult daughter. LFPPD officers are familiar with this case and investigated the matter in the past. The daughter is not missing but she doesn't want to be found by her family. The father believes that LFPPD does not care about the case so periodically he contacts the police and complains.

Warrant

A traffic stop revealed that the driver had a felony warrant out of Seattle. He was arrested and booked into jail.

Assist

Officers assisted Shoreline PD deputies with a physical DV with multiple victims.

A community member came to the PD asking for an officer to help her in finding her husband who lived in Pennsylvania but had to escape because he was chased by "zombies". Officers contacted RCR.

Officers were called by mall security for a subject who was acting suspiciously and appeared to be ready to steal some merchandise. Upon the officer's arrival, the subject decided to pay.

Patrol officers responded to a call where a community member called the police regarding a couple who "look like they can use some help". The couple told the officers that they didn't have a job, were homeless, and didn't know what to do. An RCR mental health specialist responded to the call and provided them assistance.

Officers assisted Bothell PD with a robbery that had just occurred. One of our officers was able to fly a drone and assist with the perimeter but unfortunately the perpetrator was not found.

Officers assisted a community member who had some legal questions about his mentally ill father who has still access to firearms.

Robbery



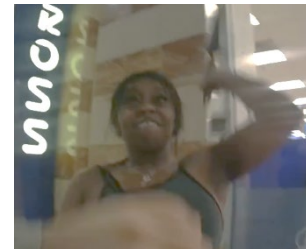
Robbery and carjacking at the Chevron gas station.

Two suspects entered the store with a gun and stole cash from the register. One suspect stole the wallet of a

customer and forced the customer to hand over the keys of his vehicle. He then stole the victim's vehicle.

The suspects left the scene before the officer's arrival. Detectives have identified one of the suspects and possible identification of the second. Investigation is in progress.

Officers were called to a robbery in progress at Ross where a shoplifting suspect was in the process of assaulting the security officer who was trying to stop her. The suspect left before the officer's arrival and the investigation is in progress.



Theft

Officers responded to a theft in progress at Safeway. The suspect left before the arrival of the officers. A picture of the suspect that was taken from a security camera was posted on social media. The same day, community members identified the subject and provided his name to the officer in charge of the case. The subject was eventually located and arrested.

Officers responded to a theft in progress at Safeway. The suspect was caught but resisted the arrest. Officers were able to handcuff the subject without using force. He was booked into Lynnwood jail.

Officers responded to a theft in progress at Safeway, where a juvenile had stolen some liquor. He was caught by the officers. The juvenile was released to his parents.

Officers responded to a theft in progress at Safeway. The subject was caught, arrested, and booked into jail.

Drugs/Theft

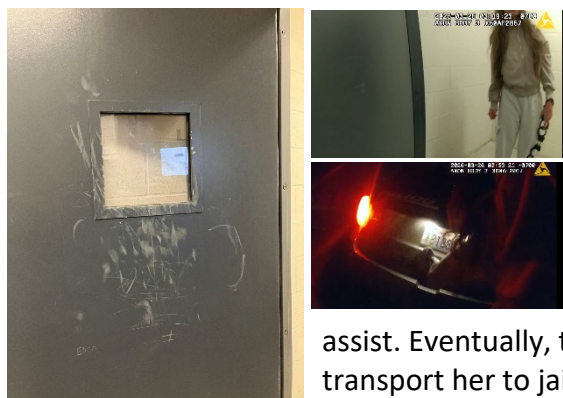
A subject who was using drugs in the Safeway store started a fire in the bathroom and left the scene. The store was evacuated and the fire department was able to extinguish the fire. The subject was later arrested in Ross as he was stealing some merchandise.

Officers responded to a theft in progress at Safeway. They arrested the suspects and K9 Bella provide a "positive hit" for drugs on the suspect's vehicle. A search warrant was obtained and the vehicle was searched. The investigation is in progress.

Traffic General

Officers were called regarding a tree that was blocking the roadway in proximity of NE 202nd St and 40th PL NE. Upon arrival, they saw that a fire department crew was already cutting the tree and removing the pieces from the road. The officers called LFP Public Works.

DUI



Officers stopped an extremely intoxicated driver. Upon her arrest, she became belligerent. At the PD, the subject was able to remove the handcuffs and use them to damage the temporary cell door.

She also fought with the officers and, because the night shift crew was at minimum staffing, an additional officer and Cmdr. Zanella were called to assist. Eventually, the officers were able to restrain the suspect and transport her to jail.

Officers responded to a vehicle not moving in the middle of Bothell Way NE. The driver, highly intoxicated, was arrested and booked in jail.

Domestic Violence

Officers responded to a malicious mischief DV incident where a subject broke the windshield of his former girlfriend's vehicle. He was located by the officers and arrested for DV.

Community Service



Ofc. Montague located an elderly female who appeared to be suffering from severe dementia. During the incident, our new officer (Ofc. Ivey) provided his jacket to the female and Ofc. Montague led her by the hand to a patrol vehicle.

Another officer captured this photo as they thought it highlighted the caliber of officers that we have here. From this officer's perspective, it was incredible to see someone who trains the SWAT team in firearms and tactics, also show compassion and comfort to an elderly community member in need.

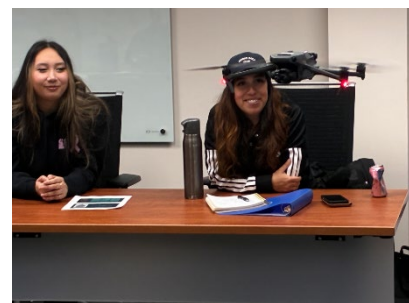
Community Police Academy

On Wednesday, April 15, we successfully completed the 2026 Spring Session of the Lake Forest Park Community Police Academy. This five-week program provided community members with a valuable opportunity to gain an inside look at the realities of police work and how officers respond to 911 calls. Participants engaged in both classroom instruction and hands-on learning scenarios alongside our officers and specialized units, allowing for a well-rounded and interactive experience.

Throughout the program, attendees received instruction and practical exposure in the following areas:

- Patrol response and real-world policing scenarios
- Criminal investigations
- K9 operations
- Drone deployment
- Crime scene processing
- DUI enforcement
- Community policing strategies
- Less-lethal tools, including Taser and Bola Wrap





The feedback from participants was overwhelmingly positive, and we are grateful for the strong level of community engagement. We look forward to hosting another Community Police Academy session this coming fall.

The Community Police Academy continues to be an important initiative in strengthening relationships, building transparency, and fostering trust between the Lake Forest Park Police Department and the community we serve.



Lake Forest Park



Traffic Safety

Traffic Safety Highlights

Traffic related incidents for March 2026:

Traffic Stops	247
Traffic General	60
Traffic Accident	17
Hit & Run	4
Impound	4
Traffic Abandon	3
DUI	1

Notable Speed violations:

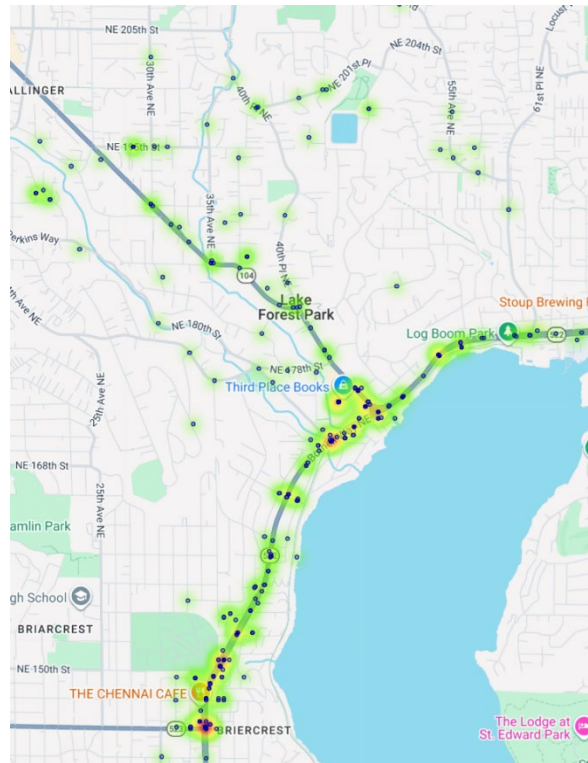
- 17500blk of Brookside Blvd NE – 37/25
- 17500blk Ballinger Way – 41/30
- 18500blk of 35th Ave NE – 43/25
- 2400blk of Perkins Ave NE – 35/25
- 145-14800blk of Bothell Way NE – 56, 58
- 165-16800blk of Bothell Way NE – 59, 63
- 4600blk of NE 201st PI – 40/25

Cell phone:

- An uptick in cell phone violations these past couple weeks with Officers making approximately 8 stops for cell phone use

Collision:

- Driving too fast for conditions - At approximately 47th AVE NE and NE 178th ST, A 17yo took a corner too fast and ended up crashing out. When asked if they thought they were speeding, the 17yo said, “yeah, I might have been.”
- Both lanes of SR 522 were closed! On April 2, a three-vehicle collision occurred due to a driver possibly having a medical emergency striking two vehicles spanning over all four



lanes of 522. Aid, Police, Public Works and tow, all worked together to get the individuals to care, and the scene cleared.

You can't drive that there..

- An 800cc moped was seen driving through a crosswalk, then run a red light, and make an improper right turn on red from Bothell Way onto 145th.

Public Works Department

Call Outs

On April 1 around 3:45 p.m., the Police Department reported a downed line at NE 178th St and 33rd AVE NE. Public Works on-call staff responded immediately, secured the area with traffic control, and closed the road. Seattle City Light (SCL) was contacted and staff stayed onsite until SCL crews arrived and removed the line.

This response reflects the strong teamwork between Public Works and the Police Department, and our shared commitment to keeping the community safe. Thanks to Michael for his quick action and coordination on scene.

NPDES Annual Report Submitted

The City of Lake Forest Park has officially submitted its annual update for the National Pollutant Discharge Elimination System (NPDES) permit, marking another step in its ongoing commitment to protecting local waterways.

The NPDES permit is a federally mandated program under the Clean Water Act that regulates stormwater and wastewater discharges to prevent pollutants from entering rivers, lakes, and Puget Sound. Municipalities like Lake Forest Park are required to implement practices that reduce pollution from runoff, such as managing stormwater systems, controlling erosion, and promoting public education.

This annual update documents the City's progress, outlines improvements, and ensures continued compliance with environmental standards. Maintaining the NPDES permit is essential for safeguarding water quality, supporting aquatic ecosystems, and protecting public health in the community.

Emergency Gas Main Repair on 47th Ave NE

Puget Sound Energy (PSE) subcontractor Infrasource is conducting an emergency gas main repair in the 20000 block of 47th Ave NE following a leak discovery on April 1. Public Works crews responded with emergency locates in the area.

The repair involves replacing a flange valve originally installed in 1962. Due to the age and condition of the infrastructure, crews have determined that temporary fixes are not viable based on past experience, and a full replacement is necessary to ensure safety and reliability. Construction is taking place within a recently overlaid section of roadway. Residents may experience traffic disruptions in the area while repairs are underway.

Meet Katsura the Japanese Maple

Please join us in giving a warm, leafy welcome to the newest representative at Lake Forest Park City Hall: *Katsura*, our Japanese Maple!

Katsura comes to us with a naturally vibrant personality and an ever-changing sense of style. In the spring, he dazzles with soft apricot-orange leaves that seem to glow in the morning light. By summer, he settles into a calm, cool green—perfect for maintaining a steady and refreshing presence in the office. And when fall arrives, Katsura truly shines, putting on a spectacular show of golden yellows and warm oranges that are sure to boost morale across departments.

Exceptionally well-suited to the Pacific Northwest, Katsura thrives in Washington’s growing conditions and is expected to adapt beautifully to life here in Lake Forest Park. His preference for sunlight, consistent moisture, and mild temperatures makes him an ideal long-term addition to our workplace environment.



Ian welcomes Katsura to the team

We are especially grateful to the Lake Forest Park Garden Club for generously donating Katsura’s office space, ensuring he has a comfortable and supportive place to grow.

As some may recall, the previous occupant of this office met an unfortunate and rather sudden end due to spontaneous combustion. While we honor their time with us, we are optimistic that Katsura’s tenure will be long, healthy, and notably less flammable.

Please stop by to say hello and welcome Katsura to the team—he’s already putting down roots!

Lyon Creek Gate

There is a new gate at Lyon Creek Park. The new gate is on a timer and is set to the current park hours. In addition, Public Works ground down the subsurface roots, resurfaced the asphalt, and restriped the area, including the ADA stall. The old gate will be removed soon.

Hamlin Handrail Project Completed

Good news from Hamlin Road—the handrail is back in action! After a recent bomb cyclone sent a tree crashing down and took out a section of the pedestrian railing, repairs are now complete. The new handrail isn't just a replacement—it's been upgraded to meet current height and safety standards, making it better than before.



II. Internal City Information

III. Council Information

IV. Response to Citizen and Council Comments

V. Contract Reporting

AG-26-011: Canva – web based graphic design platform to create visual content for websites, newsletters, social media and presentations, \$3,000.00

AG-26-012: DocuSign – electronic signature and document management cloud-based software, \$5,265.00

VI. Legislative Update

VII. Community Events



VIII. Upcoming City Sponsored Events



IX. Meetings Calendar

Tree Board Meeting (hybrid meeting)
May 6, 2026, 7:00 PM - 9:00 PM
City Hall and via Zoom

Parks and Recreation Advisory Board Meeting (hybrid meeting)
May 7, 2026, 4:00 PM - 6:00 PM
City Hall and via Zoom

Planning Commission Meeting (hybrid meeting)
May 12, 2026, 7:00 PM - 9:00 PM
City Hall and via Zoom

City Council Work Session (hybrid meeting)
May 14, 2026, 6:00 PM - 7:00 PM
City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)
May 14, 2026, 7:00 PM - 9:00 PM
City Hall and via Zoom

North King County Coalition on Homelessness
May 21, 2026, 1:00 PM - 2:30 PM

City Council Budget & Finance Committee Meeting (hybrid meeting)
May 21, 2026, 6:00 PM - 7:30 PM
City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)
May 28, 2026, 7:00 PM - 9:00 PM
City Hall and via Zoom