



# CITY OF LAKE FOREST PARK CLIMATE ACTION COMMITTEE MEETING

**Tuesday, April 04, 2023 at 7:00 PM**

**Meeting Location: In Person and Virtual / Zoom  
17425 Ballinger Way NE Lake Forest Park, WA 98155**

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## **INSTRUCTIONS FOR PARTICIPATING IN THIS MEETING VIRTUALLY:**

**Join Zoom Webinar: <https://us06web.zoom.us/j/82369383310>  
Call into Webinar: 253-215-8782 | Webinar ID: 823 6938 3310**

The Climate Action Committee is providing opportunities for public comment by joining the meeting webinar (via computer or phone) or in person to provide oral public comment.

### **HOW TO PARTICIPATE WITH ORAL COMMENTS:**

If you are attending in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker.

If you are attending the meeting via Zoom, in order to address the Committee during the Public Comment section of the agenda, please use the “raise hand” feature at the bottom of the screen. Oral comments are limited to 3:00 minutes per speaker. Individuals wishing to speak to agenda items will be called to speak first in the order they have signed up. The meeting host will call your name and allow you to speak. Please state your name and whether you are a resident of Lake Forest Park. The meeting is being recorded.

For up-to-date information on agendas, please visit the City’s website at [www.cityoflfp.gov](http://www.cityoflfp.gov)

## **AGENDA**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. WELCOME AND INTRODUCTIONS**
- 3. ADOPTION OF AGENDA**
- 4. REVIEW/APPROVE MEETING MINUTES**

[A.](#) March 7, 2023 Minutes

## 5. CITIZEN COMMENTS

*This portion of the agenda is set aside for the public to address the Committee on agenda items. Comments are limited to a three (3) minute time limit.*

## 6. CURRENT BUSINESS

- A. Climate Action Plan
  - Go through draft and create writing teams
- B. Reports from Communication Team
- C. Reports from Data Team
- D. Chair Updates
- E. Green Fair Updates and Coordination
- F. Other

## 7. ADJOURN

*Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.*

City of Lake Forest Park  
Climate Action Committee  
Regular Meeting Summary  
March 7, 2023

CALL TO ORDER: 7:00 P.M.

Climate Action Committee Board Members Present:

Linda Holman, Sarah Phillips, Anne Udaloy, Brian Saunders, Dana Campbell, Matt Son, Tamera Erickson

Staff and Others Present

Council Liaison - Tracy Furutani  
Environmental and Sustainability Specialist - Cory Roche

Member of the Public Present

Mike Dee  
Maddy Larson – Planning Commission

WELCOME AND INTRODUCTIONS

PRESENTATION FROM CITY CLERK – OPEN PUBLIC MEETING ACT

City Clerk Matt McLean went through a presentation on the Open Public Meeting Act and Public Records Act.

ADOPTION OF AGENDA

Agenda approved unanimously, no objections, will add Green Fair to the end of the agenda.

REVIEW/APPROVE MEETING MINUTES

Minutes for February were approved unanimously, no objection.

CITIZEN COMMENTS

None

OTHER/NEW BUSINESS

A. Planning Commission Update

The Planning Commission Chair, Maddy Larson, stated the Commission is beginning the process to update the Comprehensive Plan. Members from the Planning Commission are reaching out to the other commissions and boards to see what the groups are doing, gathering updates and information. The Planning Commission ensures climate action is at the heart of the comp plan. There is not an explication policy to take action to climate change and would like to collaborate with the work the CAC is doing.

Maddy went through the background of the comprehensive plan that must be redone every 10 years. Make sure it reflects current City's goals and vision, acts as a guiding document that articulates vision and not necessarily code and regulations.

## **REPORTS AND ANNOUNCEMENTS**

### **A. CAC Report**

Sarah showed the group the draft of the Climate Action Plan. People will be able to edit and add into their section. The group went through the draft, made some edits, created notes on items to look at in the future while assigning tasks. The group will come back next meeting to review sections.

### **B. Chair Update**

Sarah stated that her and Mimi went to the Council, talked over the survey and status of the CAC, Council was engaged and interested in the work. The Mayor did mention to mention the lower hanging fruit items and actions for the City to do in the plan.

Sarah talked about the youth climate summit, group builds their own climate summit from around this area with different organizations, would like the Rotary Interact and School Environmental Club to participate.

### **C. Other**

Tamara mentioned the Green Fair is April 29, 10AM to 2PM, group talked over the different options for the CAC booth they could do along with educational activities.

**ADJOURN: 8:40PM**