



CITY OF LAKE FOREST PARK TREE BOARD MEETING

Wednesday, June 03, 2026 at 7:00 PM

Meeting Location: In Person and Virtual / Zoom

17425 Ballinger Way NE Lake Forest Park, WA 98155

INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY:

Join Zoom Webinar: <https://us06web.zoom.us/j/83369270310>
Call into Webinar: 253-215-8782 | Webinar ID: 833 6927 0310

The Tree Board is providing opportunities for public comment by attending in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker. Oral comments are not being accepted via Zoom.

The meeting is being recorded.

For up-to-date information on agendas, please visit the City's website at www.cityofflp.gov.

AGENDA

1. CALL TO ORDER: 7:00 PM
2. SHORT REFLECTION
3. INTRODUCTIONS
4. ADOPTION OF AGENDA
5. APPROVE MINUTES

A. May 06, 2026, Meeting Minutes

6. PUBLIC COMMENTS

The Board will not be accepting online public comments. Comments are limited to a three (3) minute time limit.

This is an opportunity for the public to address the Board on agenda items.

- *Oral public comments are only accepted in person to ensure the orderly conduct of the meeting.*
- *Speakers are limited to three (3) minutes.*
- *Board members may not respond during public comments, but may ask staff to follow up, if appropriate.*
- *Public comments may not be used to promote or oppose candidates for public office or ballot measures.*
- *The Chair or presiding officer may interrupt comments that violate these instructions, are unrelated to the agenda items, or otherwise hinder the orderly conduct of the meeting.*

7. REPORTS AND ANNOUNCEMENTS

8. OLD BUSINESS

- A. KCD map
- B. Tree Giveaway
- C. Outreach Check-In
- D. Updates on Articles

9. NEW BUSINESS

- A. Roundabout Canopy Coverage Update

10. AGENDA FOR NEXT MEETING

11. ADJOURN

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.

1 City of Lake Forest Park – Tree Board Meeting
2 Meeting Minutes: May 06, 2026; 7:00-9:00pm
3 Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom
4

5 **Tree Board Members present:** Victoria Kutasz, Stacey Spain, Kyle Gati, Mark Phillips, Doug
6 Sprugel, Ross Baarslag-Benson
7

8 **Staff and others present:** Larry Goldman, LFP City Council; Christi Bishop, Urban Forest Planner;
9 Elizabeth Talavera, Associate Planner; Mark Hofman, Community Development Director (via
10 Zoom)
11

12 **Members of the Public present:** No members of the public present.
13

14 **Tree Board Members absent:** Richard Saunders, Minda Martin
15

16 **Call to order:** 7:02 PM
17

18 **Short Reflection:** Tree Board member Phillips gave a reflection on a quotation from Pleasures and
19 Regrets by Marcel Proust.
20

21 **Introduction:** The Tree Board Members and staff introduced themselves.
22

23 **Approval of Meeting Agenda:** Board Member Phillips motioned to approve the agenda; Board
24 member Gati seconded. The agenda was approved unanimously.
25

26 **Approval of Minutes:**

27 **April 01, 2026, Meeting Minutes**

28 Board member Phillips motioned to approve with amendments; Vice Chair Spain seconded. The
29 minutes were approved unanimously.
30

31 **Public Comment:** No public comments.
32

33 **Next meeting:** The next meeting occurs on June 03, 2026.
34

35 **Reports and Announcements:**

36 Councilmember Goldman announced that the city council is working on adopting regulations for
37 the limitations on AI at city hall. City council is also continuing work on the budget.
38

39 **Old Business:**

40 KCD and SFI Grants Updates

41 Ms. Bishop gave an update on the KCD grant, including that she gave Planit Geo the shape files.
42 The Tree Board members also gave a summary of the grant process to the new Tree Board
43 members so that they were looped in on the process and how the KCD map will benefit the city.
44 Board member Phillips volunteered to reach out to KC to see if it was possible to include streams as
45 a layer on the map.

46 Mr. Hofman discussed the status of the SFI grant. Mr. Hofman gave an overview of the grant and
47 how currently the money was reallocated. The Tree Board members then discussed how to move
48 forward with updating the Urban Forestry Master Plan without the SFI grant.

1 Event recap for Arbor Day and Green Fair
2 Vice Chair Spain and Board member Phillips gave an update on the Green Fair. Chair Kutasz
3 mentioned that during the event she received questions on right-of-way trees and trees on utility
4 agency properties. Chair Kutasz also mentioned that attendance for the Arbor Day event was
5 approximately 45 people. Board member Baarslag-Benson mentioned the idea of videotaping the
6 tree walk and putting the video at the Climate Hub for viewing.
7

8 Updates on Articles

9 Vice Chair Spain presented the draft article on ivy. The Tree Board members discussed possibly
10 shortening the article to meet the word count. Board member Baarslag-Benson volunteered to help
11 draft the next article on holly. Board member Sprugel discussed the idea of an article for tree care,
12 including drought tolerant tree care tips. Board member Phillips and board member Baarslag-
13 Benson also volunteered to help draft this article.
14

15 Work Plan Check-In

16 Chair Kutasz discussed checking in with the work plan. Board member Phillips discussed that the
17 tree giveaway during the Fall can meet the goal for the tree planting section of the Work Plan.
18

19 **New Business:**

20
21 **Agenda for Next Meeting:**

22 June 3rd agenda items will include KCD map, Tree Giveaway, Outreach Check-In, Updates on
23 Articles.
24

25 **Adjournment:** Board member Sprugel motioned to end the meeting and board member Baarslag-
26 Benson seconded.
27

28 Meeting adjourned at 9:00 PM
29

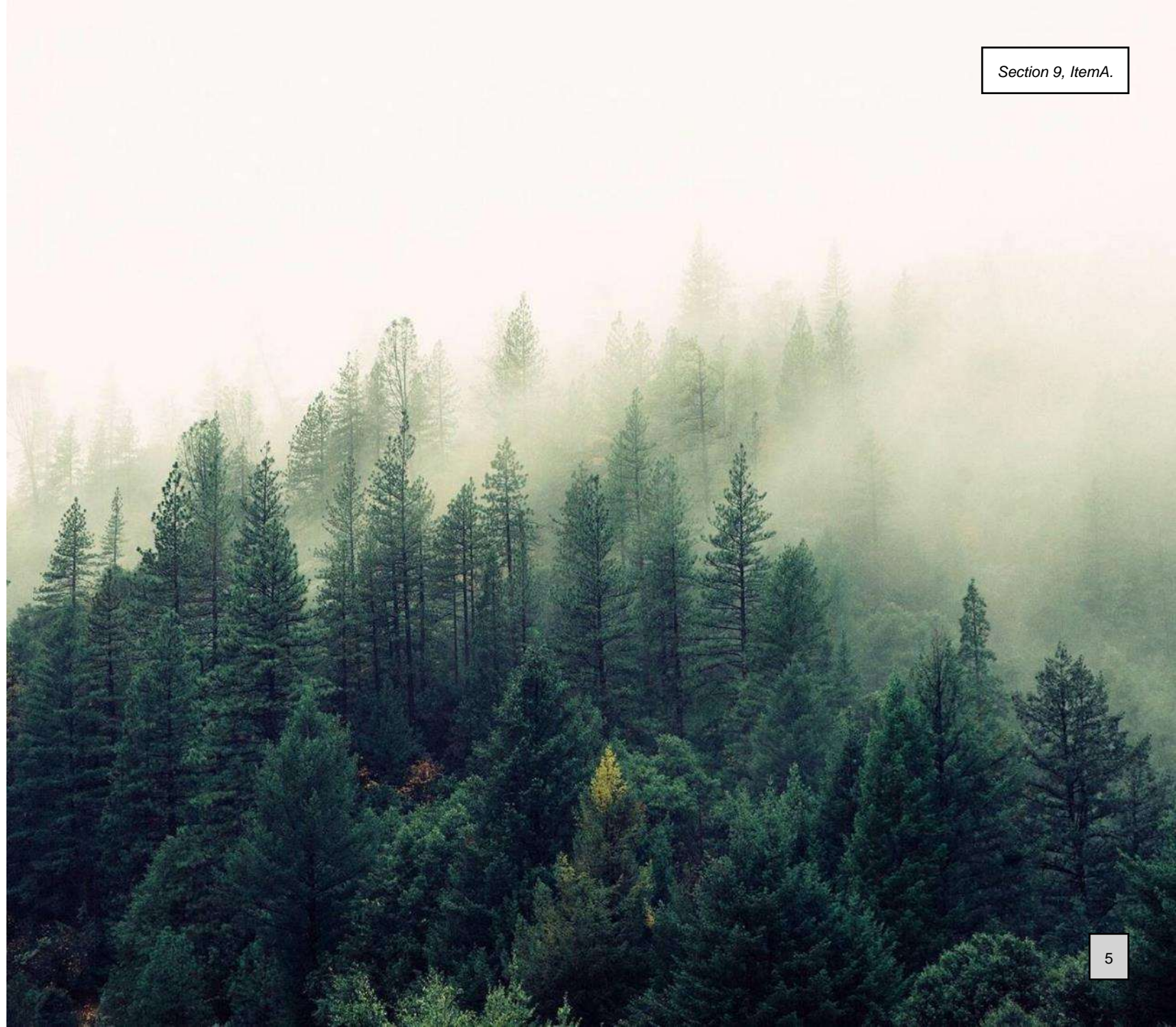
30 APPROVED:
31

32 _____
33 Victoria Kutasz, Chair
34

Roundabout Canopy Coverage Update



JUNE 3 TREE
BOARD MEETING



SR-104 Roundabout at 40th Place NE & NE 184th Street

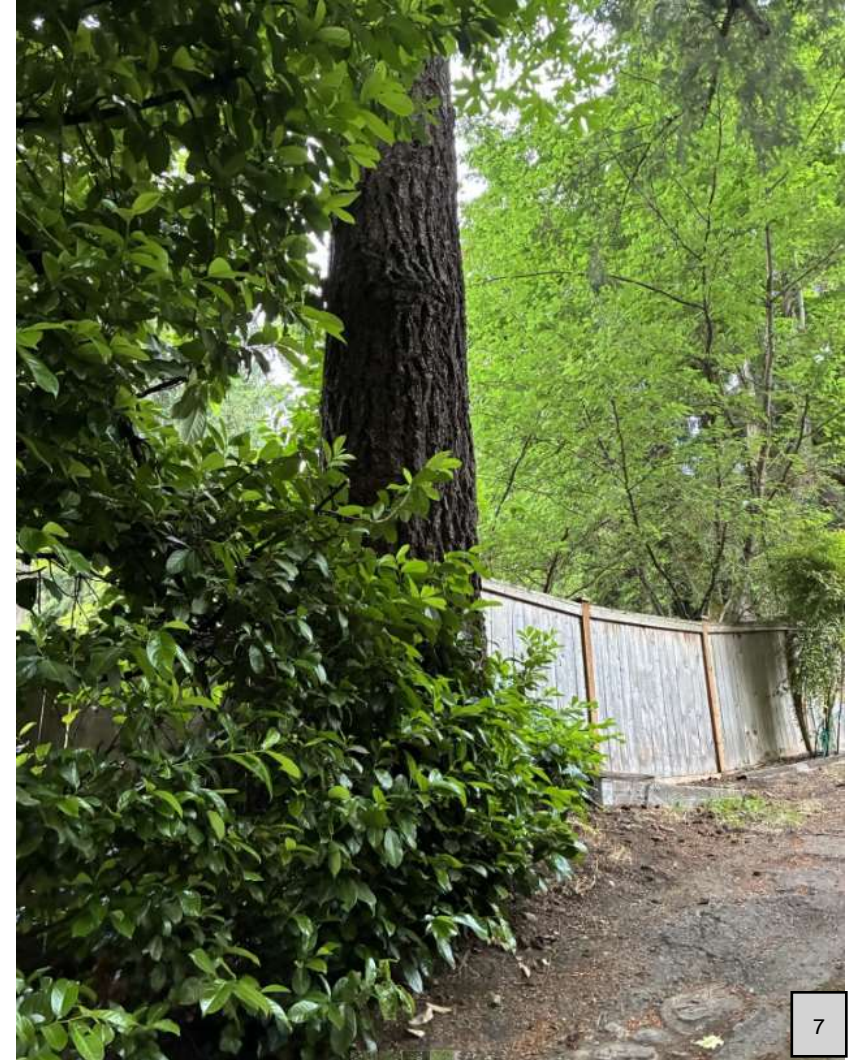
Section 9, Item A.





Background & Canopy Update

- ▶ During the project's design phase, the Roundabout team worked with the City's former Urban Forest Planner and our consultant Arborist to permit the required tree removal and to create a canopy replacement plan to mitigate the associated canopy loss
- ▶ This canopy replacement plan includes planting in Horizon View Park
- ▶ More recently, in preparing for construction and coordinating with our contractor, we identified one additional tree that must be removed, an exceptional 44" diameter Douglas Fir (pictured here)
- ▶ This Douglas Fir is located on private property, outside of the City's right-of-way

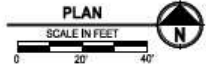




Background & Canopy Update

- ▶ This Douglas Fir is located at the NE quadrant of the Roundabout site, as shown by the star on the map to the right
- ▶ The removal of this tree has been approved by our Urban Forest Planner
- ▶ The removal of this tree will necessitate an additional 962 sqft of canopy coverage to be added to the project's canopy replacement plan
- ▶ In response to feedback received from the Tree Board, and in alignment with our City code, we plan to replace this canopy loss with new canopy coverage on the Roundabout project site, within the City's right-of-way

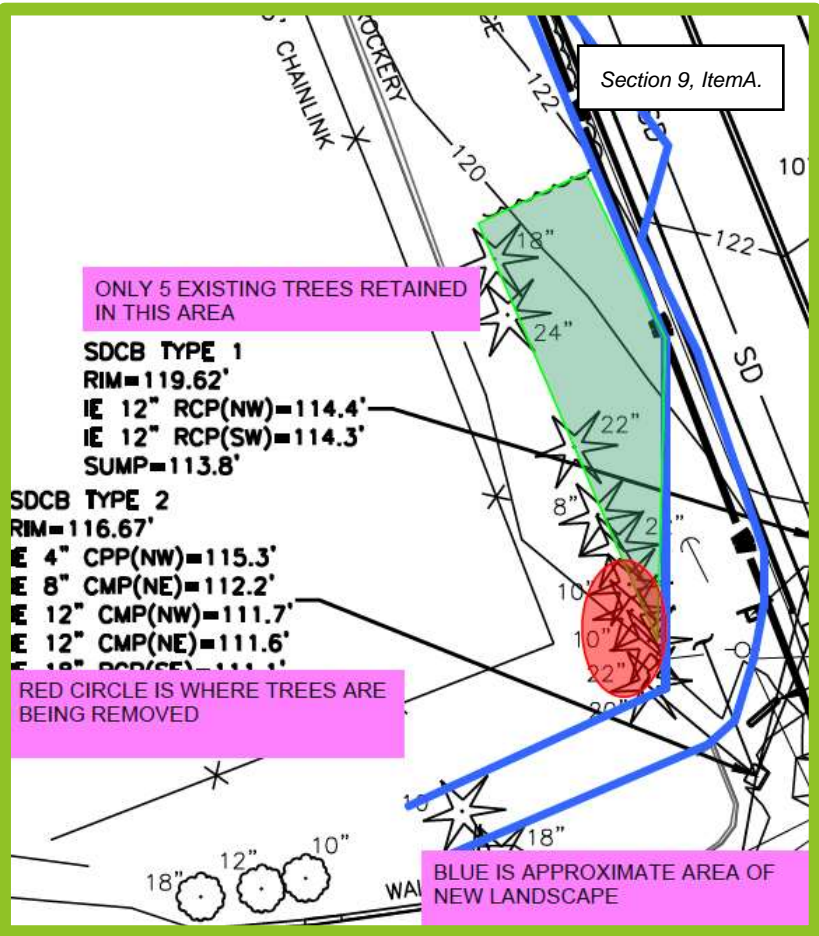
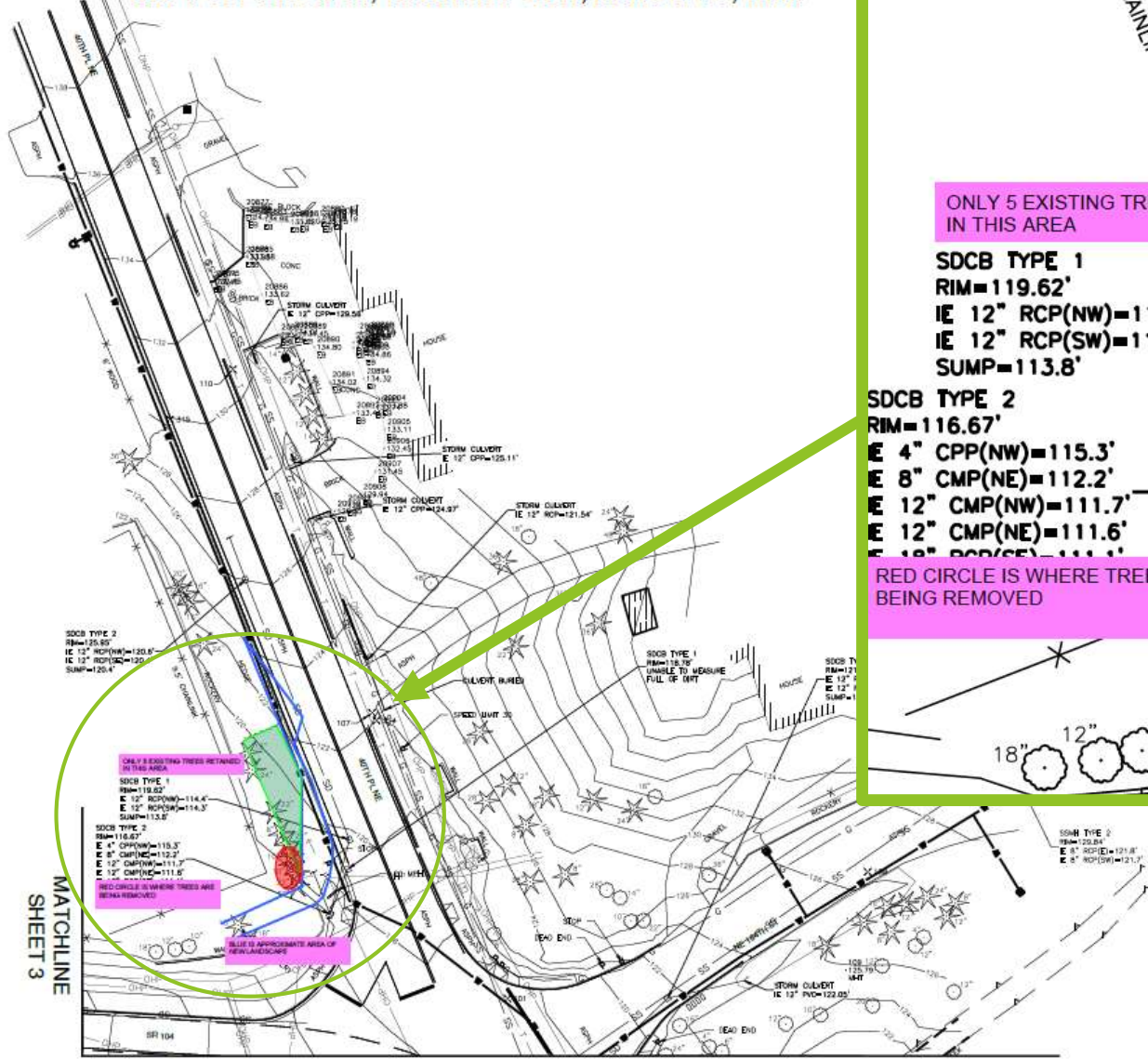




NW 1/4 SECTION 10, TOWNSHIP 26 N, RANGE 4 E, W.M.



Star marks planting area at NW quadrant of Roundabout



L:\SITE\20-138-99_104 Roundabout\60300CAD\BASE\2013\SV\458.dwg

NO.	BY	DATE	REVISION

BY:	DATE:
Drawn MM	4/25
Designed MG	4/25
Reviewed VLS	4/25
Approved VLS	4/25



CITY OF LAKE FOREST PARK
SR 104 AND 40TH PLACE NE
ROUNDABOUT PROJECT
EXISTING CONDITIONS AND
TOPOGRAPHIC SURVEY

PROJECT NO.	221007
CONTRACT NO.	-
DRAWING NO.	EC02
SHEET 4	OF 89

Proposed On-Site Canopy Replacement Area

Available planting area
for 2-3 new trees is
approximately 400 sqft

Canopy removed per design -15,660 sqft
Canopy replacement per design +15,521 sqft

Additional canopy removed per contractor -962 sqft
Additional canopy replacement required +1,101 sqft





Tree Selection

These trees have been selected by our Urban Forest Planner from Lake Forest Park's General Tree List

2 or 3 of these trees will add ~1,100 sqft of canopy coverage to our canopy coverage plan

Important Considerations:

- ▶ Short-term maintenance
- ▶ Long-term maintenance
- ▶ Root intrusion; underground utilities
- ▶ Nearby stormwater system
- ▶ Debris, sap, and shedding

Katsura Tree

- 962 sqft canopy coverage

Shore Pine

- 314 sqft canopy coverage

Paperbark Maple

- 314 sqft canopy coverage

Incense Cedar

- 707 sqft canopy coverage

Autumn Gold Ginkgo

- 491 sqft canopy coverage

Japanese Hornbeam

- 491 sqft canopy coverage



Thank you!