



# **CITY OF LAKE FOREST PARK CLIMATE ACTION COMMITTEE MEETING**

**Tuesday, February 06, 2024 at 7:00 PM**

**Meeting Location: In Person and Virtual / Zoom  
17425 Ballinger Way NE Lake Forest Park, WA 98155**

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## **INSTRUCTIONS FOR PARTICIPATING IN THIS MEETING VIRTUALLY:**

**Join Zoom Webinar: <https://us06web.zoom.us/j/87590273635>  
Call into Webinar: 253-215-8782 | Webinar ID: 875 9027 3635**

The Climate Action Committee is providing opportunities for public comment by joining the meeting webinar (via computer or phone) or in person to provide oral public comment.

### **HOW TO PARTICIPATE WITH ORAL COMMENTS:**

If you are attending in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker.

If you are attending the meeting via Zoom, in order to address the Committee during the Public Comment section of the agenda, please use the “raise hand” feature at the bottom of the screen. Oral comments are limited to 3:00 minutes per speaker. Individuals wishing to speak to agenda items will be called to speak first in the order they have signed up. The meeting host will call your name and allow you to speak. Please state your name and whether you are a resident of Lake Forest Park. The meeting is being recorded.

For up-to-date information on agendas, please visit the City’s website at [www.cityoflfp.gov](http://www.cityoflfp.gov)

## **AGENDA**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. WELCOME AND INTRODUCTIONS**
- 3. ADOPTION OF AGENDA**
- 4. REVIEW/APPROVE MEETING MINUTES**

[A.](#) January 2, 2024 Minutes

## **5. PUBLIC COMMENTS**

*This portion of the agenda is set aside for the public to address the Committee on agenda items. Comments are limited to a three (3) minute time limit.*

## **6. OLD BUSINESS**

Climate Action Plan Status and Updates

## **7. NEXT STEPS**

- Outreach to the City Council
- Legislative Recommendations
- Outreach to the Public
- Coordination with Planning Commission

## **8. OTHER/NEW BUSINESS**

- Approval of the work plan and determination of percentages of effort
- Other

## **9. ADJOURN**

*Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.*

City of Lake Forest Park  
Climate Action Committee  
Regular Meeting Summary  
January 2, 2024

CALL TO ORDER: 7:00 P.M.

Climate Action Committee Board Members Present:

Sarah Phillips, Miriam Bertram, Linda Holman, Brian Saunders, Anne Udaloy, Tamara Erickson, Jessica Côté

Staff and Others Present

Council Liaison - Tracy Furutani  
Environmental and Sustainability Specialist - Cory Roche

Member of the Public Present

None

WELCOME AND INTRODUCTIONS

Round robin with the group of future outlooks for 2024.

ADOPTION OF AGENDA

The agenda was approved unanimously, no objections.

REVIEW/APPROVE MEETING MINUTES

Minutes for December were approved unanimously, no objection.

CITIZEN COMMENTS

None.

OLD BUSINESS

Review the Climate Action Plan

Sarah went over the Cascadia Consultant Scope proposal that would take around 45 days to finalize the Climate Action Plan and near \$15,000 to complete. Group noted there is no equity review, Cory will see if this is something that can be added or see if Cascadia can do the review. All agreed that this was a reasonable cost and included what they are looking for and to proceed with moving forward with the scope.

Once the Climate Action Plan has been finalized, the CAC will look for an intern to start the illustrated version to hand out to the public, a more readable and educational booklet. This will look to focus more on what you can do at home and in your community.

Brian is going to reach out to Austin, a younger local artist, to see about purchasing a kokanee cartoon to use for the Climate Action Plan and future environmental brochure materials.

#### **NEXT STEPS**

Sarah has proposed four items to add into the work plan that they are looking to take to Council in February. Legislation, Council Presentation of the Climate Action Plan, Outreach to the Public, and Coordination with the Planning Commission. Legislation would include anything to be done with the municipal code. Transportation, helping direct the city to set up things like charging stations with other cities. Presentation to the Council would explain the Climate Action Plan and end goals and items the city will need to look at taking care of. Outreach to the Public would include how do to get key messages out and making sure to hit the community events. Coordination with the planning commission to make sure the CAP is incorporated into the Comprehensive plan.

#### **OTHER/NEW BUSINESS**

None

**ADJOURN: 8:00 PM**