



CITY OF LAKE FOREST PARK SPECIAL TREE BOARD MEETING

Wednesday, July 08, 2026 at 7:00 PM

Meeting Location: In Person and Virtual / Zoom

17425 Ballinger Way NE Lake Forest Park, WA 98155

INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY:

Join Zoom Webinar: <https://us06web.zoom.us/j/84780601809>
Call into Webinar: 253-215-8782 | Webinar ID: 847 8060 1809

The Tree Board is providing opportunities for public comment by attending in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker. Oral comments are not being accepted via Zoom.

The meeting is being recorded.

For up-to-date information on agendas, please visit the City's website at www.cityoflfp.gov.

AGENDA

1. CALL TO ORDER: 7:00 PM
2. SHORT REFLECTION
3. INTRODUCTIONS
4. ADOPTION OF AGENDA
5. APPROVE MINUTES

A. June 03, 2026 Meeting Minutes

6. PUBLIC COMMENTS

The Board will not be accepting online public comments. Comments are limited to a three (3) minute time limit.

This is an opportunity for the public to address the Board on agenda items.

- *Oral public comments are only accepted in person to ensure the orderly conduct of the meeting.*
- *Speakers are limited to three (3) minutes.*
- *Board members may not respond during public comments, but may ask staff to follow up, if appropriate.*
- *Public comments may not be used to promote or oppose candidates for public office or ballot measures.*
- *The Chair or presiding officer may interrupt comments that violate these instructions, are unrelated to the agenda items, or otherwise hinder the orderly conduct of the meeting.*

7. REPORTS AND ANNOUNCEMENTS

8. OLD BUSINESS

- A. KCD Map
- B. Tree Giveaway
- C. Outreach Check-In
- D. Updates on Articles

9. NEW BUSINESS

10. AGENDA FOR NEXT MEETING

11. ADJOURN

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.

1 City of Lake Forest Park – Tree Board Meeting
2 Meeting Minutes: June 03, 2026; 7:00-9:00pm
3 Hybrid Meeting Held in the Emergency Operations Center at City Hall and via Zoom
4

5 **Tree Board Members present:** Victoria Kutasz, Stacey Spain, Kyle Gati, Mark Phillips, Ross
6 Baarslag-Benson, Richard Saunders
7

8 **Tree Board Members absent:** Doug Sprugel, Minda Martin
9

10 **Staff and others present:** Larry Goldman, LFP Councilmember; Christi Bishop, Urban Forest
11 Planner; Elizabeth Talavera, Associate Planner; Katie Phillips, Project Manager; Rebecca Dickinson,
12 Program Executive
13

14 **Members of the Public present:** Jim Mead, Jean Reid, Chidiebere Uguru
15

16 **Call to order:** 7:00 p.m.
17

18 **Short Reflection:** Chair Kutasz gave a short reflection on Grace Cole Park and the preservation of
19 the park. Board member Saunders also gave a short reflection on Spring.
20

21 **Introduction:** The Tree Board Members and staff introduced themselves.
22

23 **Approval of Meeting Agenda:** Board Member Phillips moved to approve the agenda as amended
24 to move new business before old business; Board member Saunders seconded. The agenda was
25 approved unanimously.
26

27 **Approval of Minutes:**
28 **May 06, 2026, Meeting Minutes**

29 Board member Phillips moved to approve the minutes with amendments; Board member Gati
30 seconded. The minutes were approved unanimously.
31

32 **Public Comment:** Mr. Mead provided a comment regarding a question about the process of
33 reviewing tree permits in the city. Tree Board members and city staff were able to answer Mr.
34 Mead’s question.
35

36 Ms. Reid provided a comment on the Sound Transit project and managing the mitigation in the local
37 jurisdiction like the roundabout project.
38

39 **Next meeting:** The next meeting occurs on July 8, 2026.
40

41 **Reports and Announcements:**

42 Cmr. Goldman announced that a Town Hall meeting at Third Place Commons was held with a Q.
43 and A. session. Due to high interest, a possible second meeting might be held. Councilmember
44 Goldman also announced that the Police Chief Harden is retiring and the interim chief will be
45 Commander Diego Zanella.
46

47 Board member Gati left the meeting at 7:30 p.m. Due to a lack of quorum, the meeting continued as
48 an information-only meeting.

1 **New Business:**

2 Roundabout Canopy Coverage Update

3 Ms. Phillips, Public Works project manager, gave a presentation on the overview of the roundabout
4 project. The Tree Board members had questions on mitigation on private vs public property. Ms.
5 Phillips addressed the questions and requested feedback on which species the tree board members
6 would like to see planted from a recommendation list provided. The tree board members reviewed
7 the options from the list and decided to wait to decide with Board member Sprugel. Ms. Phillips
8 stated that the City will need a decision within two weeks.

9
10 **Old Business:**

11 KCD map

12 Board member Phillips stated that he reached out to King County and received a quote of \$500 to
13 add a stream layer. Ms. Reid stated that the Stewardship foundation has a public map as well that is
14 available at the Climate Hub. Board member Saunders moved to recommend to city staff to evaluate
15 including the \$500 KC map cost in the budget.

16
17 Board member Gati arrived, via Zoom, at 8:30 p.m. The meeting was called to order with a quorum
18 re-established.

19
20 Tree Giveaway

21 Board member Phillips stated that the Tree Board should decide on the reservation for the tree
22 giveaway by July or August. Ms. Reid stated that the left-over trees from the giveaway could be
23 donated to the water district.

24
25 Outreach Check-In

26 Chair Kutasz presented the ivy article that was printed on the LFP Times and circulated the graphic
27 that Board member Gati created on ivy. Ms. Reid stated that the Stewardship foundation and the
28 Tree Board could collaborate on an ivy out day.

29
30 Updates on Articles

31 Board member Baarslag-Benson presented the draft article on holly. Board member Saunders gave a
32 recommendation to include caution on the dangers of putting herbicides near streams. Board
33 member Saunders also volunteered to work with Board member Baarslag-Benson on the article.

34
35 **Agenda for Next Meeting:**

36 July 8, 2026 agenda items will include KCD map, Tree Giveaway, Outreach Check-In, Updates on
37 Articles.

38
39 **Adjournment:** Board member Saunders motioned to end the meeting and board member Baarslag-
40 Benson seconded.

41
42 Meeting adjourned at 9:02 p.m.

43
44 APPROVED:

45
46 _____
47 Victoria Kutasz, Chair