



# CITY OF LAKE FOREST PARK TREE BOARD SPECIAL MEETING

Wednesday, July 10, 2024 at 7:00 PM

Meeting Location: In Person and Virtual / Zoom

17425 Ballinger Way NE Lake Forest Park, WA 98155

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## INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY:

Join Zoom Webinar: <https://us06web.zoom.us/j/85662201530>

Call into Webinar: 253-215-8782 | Webinar ID: 856 6220 1530

The Tree Board is providing opportunities for public comment by attending in person to provide oral public comment.

### HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker. Oral comments are not being accepted via Zoom.

The meeting is being recorded.

For up-to-date information on agendas, please visit the City's website at [www.cityoflfp.gov](http://www.cityoflfp.gov).

## AGENDA

1. CALL TO ORDER: 7:00 PM
2. SHORT REFLECTION
3. INTRODUCTIONS
4. ADOPTION OF AGENDA
5. APPROVE MINUTES
  - A. June Minutes
6. PUBLIC COMMENTS

***The Board is not accepting online public comments. This portion of the agenda is set aside for the public to address the Tree Board on agenda items. Comments are limited to a three (3) minute time limit.***

**7. COMMUNICATION**

**8. OLD BUSINESS**

- A. Tree List

**9. NEW BUSINESS**

- A. CORE Presentation
- B. Tree Canopy Equity
- C. McAleer Creek Update
- D. Communication and News Articles

**10. REPORTS AND ANNOUNCEMENTS**

**11. AGENDA FOR NEXT MEETING**

**12. ADJOURN**

*Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.*

**City of Lake Forest Park – Tree Board Meeting**  
**Normal Meeting Minutes: June 5, 2024; 7:00-9:00pm**  
**Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**

**Tree Board Members present:** Mark Phillips, Richard Olmstead, Stacey Spain, Victoria Kutasz,

**Staff and others present:** Larry Goldman, LFP City Council; Drue Morris, Urban Forest Planner (via Zoom); Elizabeth Talavera, Assistant Planner, Mark Hofman, Community Development Director (via Zoom)

**Members of the Public present:** John Brew, Stewardship Foundation

**Tree Board Members absent:** Doug Sprugel

**Call to order:** 7:00 PM

**Short Reflection:** Vice Chair, Mark Phillips gave a short reflection.

**Introductions:** The Board skipped introductions.

**Approval of Meeting Agenda:** No new amendments were proposed. Board member Olmstead motioned to approve, board member Kutasz seconded. Approved unanimously.

**Approval of Minutes:** May 2024 minutes – no changes. Board member motioned to approve; Vice Chair Phillips seconded. The minutes were approved unanimously.

**Public Comment:** Mr. Brew from the Stewardship Foundation made a comment concerning the Arbor Day Event and how the event led to his son forming a connection with the boy scouts.

**Next meeting:** Due to the 4<sup>th</sup> of July holiday, the Board agreed to cancel the regular board meeting on the first Wednesday and reschedule a special meeting for the following week. The next special meeting occurs on Wednesday, July 10, 2024.

**Reports and Announcements:**

Tree Board Update  
No updates.

Councilmember Goldman Update  
Councilmember Goldman provided two updates. The first update concerned public comments. Public comments will no longer be allowed on zoom, only in person. Councilmember Goldman also announced that on June 13, 2024, during the City Council meeting, the issue of trees and utilities will be discussed in regard to the recent storm.

City Staff Update  
No updates.

**Old Business:**

Comprehensive Plan – Tree Section

The Board members discussed the Comprehensive Plan and all the work and edits that have been made. Board member Phillips moved to approve the plan with the pending edits and board member Spain seconded.

**New Business:**

Outreach Opportunities

Board member Kutasz discussed the video of the Arbor Day event and the technical issues of editing. Board member Kutasz discussed the possibility of the City IT department providing some assistance.

The Board discussed the Secret Garden Tour happening on June 15<sup>th</sup>. The City’s Urban Forrest Planner, Drue, volunteered to work the booth from 9:00 am to 11:00 am and Vice Chair Phillips volunteered to work the booth from 11:00 am to 1:00 pm.

The Board also discussed upcoming summer events and the possibility of the Board getting involved. The idea of planting a tree during Picnic in the Park was discussed.

Board member Kutasz discussed the idea of reaching out to schools to get students involved with tree issues, such as planting tree events.

Vice Chair Phillips discussed the possibility of the Board writing short articles to be featured in the City newsletter and eblast.

Work Plan Check-In

The Board discussed reaching out to the Climate Action Committee and other groups and stakeholders to tackle climate and tree issues.

Board member Olmstead updated the Board on the proposed plan to develop signs with QR codes to teach the public about ecology and trees at City Parks. Mr. Brew stated that the Stewardship Foundation is working on a similar project with plants and can possibly assist.

**Agenda for Next Meeting:** The Board will discuss the tree list, communication and news articles, McAleer Creek update, and tree canopy equity at the next meeting.

**Adjournment:** Meeting adjourned at 9:00 PM

APPROVED:

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Doug Sprugel, Chair