



CITY OF LAKE FOREST PARK CLIMATE ACTION COMMITTEE MEETING

Tuesday, May 02, 2023 at 7:00 PM

**Meeting Location: In Person and Virtual / Zoom
17425 Ballinger Way NE Lake Forest Park, WA 98155**

INSTRUCTIONS FOR PARTICIPATING IN THIS MEETING VIRTUALLY:

**Join Zoom Webinar: <https://us06web.zoom.us/j/82369383310>
Call into Webinar: 253-215-8782 | Webinar ID: 823 6938 3310**

The Climate Action Committee is providing opportunities for public comment by joining the meeting webinar (via computer or phone) or in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker.

If you are attending the meeting via Zoom, in order to address the Committee during the Public Comment section of the agenda, please use the “raise hand” feature at the bottom of the screen. Oral comments are limited to 3:00 minutes per speaker. Individuals wishing to speak to agenda items will be called to speak first in the order they have signed up. The meeting host will call your name and allow you to speak. Please state your name and whether you are a resident of Lake Forest Park. The meeting is being recorded.

For up-to-date information on agendas, please visit the City’s website at www.cityoflfp.gov

AGENDA

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. WELCOME AND INTRODUCTIONS**
- 3. ADOPTION OF AGENDA**
- 4. REVIEW/APPROVE MEETING MINUTES**

[A.](#) April 4, 2023 Minutes

5. CITIZEN COMMENTS

This portion of the agenda is set aside for the public to address the Committee on agenda items. Comments are limited to a three (3) minute time limit.

6. OTHER/NEW BUSINESS

- A. Gas and Electric Lawn Equipment in the City
- B. Green Fair and Earth Day Recaps

7. OLD BUSINESS

- A. Climate Action Plan

8. REPORTS AND ANNOUNCEMENTS

- A. Reports from Communication Team
- B. Reports from Data Team
- C. Chair Updates

9. ADJOURN

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.

City of Lake Forest Park
Climate Action Committee
Regular Meeting Summary
April 4, 2023

CALL TO ORDER: 7:00 P.M.

Climate Action Committee Board Members Present:

Linda Holman, Sarah Phillips, Anne Udaloy, Brian Saunders, Dana Campbell, Matt Son,
Miriam Bertram, Jessica Côté

Staff and Others Present

Council Liaison - Tracy Furutani
Environmental and Sustainability Specialist - Cory Roche

Member of the Public Present

Molly Kercheval

WELCOME AND INTRODUCTIONS

ADOPTION OF AGENDA

Agenda was approved unanimously, no objections.

REVIEW/APPROVE MEETING MINUTES

Minutes for March were approved unanimously, no objection.

CITIZEN COMMENTS

None

CURRENT BUSINESS

A. Climate Action Plan

- Go through draft and create writing teams

Sarah gave a background and strategy of the Climate Action Plan on how the CAC will begin working on the plan. A subgroup went through the document to reorganize the outline to flow better.

Brian added information for the group to look at. Grabbed the tree canopy study the Tree Board completed in 2011. Brian stated there are some items we need to think about to answer in sections of the plan like: What is the importance of urban forest and streams/watershed, what value do they serve in mitigation climate change, what actions do we need to take, what is the value, and what it is doing for us. Noted there is previous data on streams and trees review.

Tracy acknowledged this is a systems-based approach, studying in groups of systems, viewing the systems of how they interact with each other.

Brian will go through the Tree Board document to make it more relevant to the Climate Action Plan, summarize and pull data that will be relevant, link the reports to the appendices.

Jessica wondered what the primary target audience is, Sarah stated the Council would be the primary audience, once adopted, the community would be target audience to implement.

Sarah went through draft language on the implementation section. Noted some items would include language to increase staffing. Will have language to include what individuals and the City could do. Jessica noted there should be language on continuing education and outreach in the community. Tracy noted that grant seeking and management should be included, lay out clearly what implementation is about, and state actions to act on.

Priority areas include items like transportation and built environment. Make items actionable so the Council can implement like from the safe streets report. State actions what to do for individuals and the City, then give reasons why or how. More editing on format will take place once information has been inputted into the document.

The CAC divided into groups to write and implement sections. Assignment is to take their section, look at other plans, then begin to draft language.

Sarah will send out the draft summary of what was found in the CAC survey to review.

B. Reports from the Communication Team

No Reports

C. Reports from the Data Team

No Reports

D. Chair Updates

None

E. Green Fair Updates and Coordination

Sarah or Tamara will coordinate volunteer time and needs for the Green Fair booth.

F. Other

None

ADJOURN: 8:30PM