



CITY OF LAKE FOREST PARK CITY COUNCIL REGULAR MEETING

Thursday, July 13, 2023 at 7:00 PM

Meeting Location: In Person and Virtual / Zoom
17425 Ballinger Way NE Lake Forest Park, WA 98155

INSTRUCTIONS FOR PARTICIPATING IN THIS MEETING VIRTUALLY:

Please note, this link works for both the Work Session (5:30 p.m.) and Regular Meeting (7:00 p.m.).

Join Zoom Webinar: <https://us06web.zoom.us/j/81208922305>
Call into Webinar: 253-215-8782 | Webinar ID: 812 0892 2305

The City Council is providing opportunities for public comment by submitting a written comment or by joining the meeting webinar (via computer or phone) or by attending in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

Sign up here <https://app.waitwhile.com/welcome/comment-sign-up> between 9:00 a.m. and 5:00 p.m. on the day of the meeting to provide Oral Comments during the meeting.

If you are in person at the meeting, there is a sign in sheet located near the entrance to the Council Chambers. Simply fill the form out and the Mayor will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker.

If you are attending the meeting via Zoom, in order to address the Council during the Public Comment section of the agenda, please use the “raise hand” feature at the bottom of the screen. Oral comments are limited to 3:00 minutes per speaker. Individuals wishing to speak to agenda items will be called to speak first in the order they have signed up. The City Clerk will call your name and allow you to speak. Please state your name and whether you are a resident of Lake Forest Park. The meeting is being recorded.

HOW TO SUBMIT WRITTEN COMMENTS:

<https://www.cityofflp.gov/615/Hybrid-City-Council-Meetings> (use CTRL+CLICK to open this link)

Written comments for public hearings will be submitted to Council if received by 5:00 p.m. on the date of the meeting; otherwise, they will be provided to the City Council the next day. Because the City has implemented oral comments, written comments are no longer being read under Citizen Comments.

As allowed by law, the Council may add and take action on items not listed on the agenda. For up-to-date information on agendas, please visit the City’s website at www.cityofflp.gov

Meetings are shown on the city’s website and on Comcast channel 21 for subscribers within the Lake Forest Park city limits.

AGENDA

1. CALL TO ORDER: 7:00 PM
2. PLEDGE OF ALLEGIANCE
3. ADOPTION OF AGENDA
4. PROCLAMATIONS
5. PRESENTATIONS

A. Possible Support for the Veterans and Senior Services Levy

B. Sound Transit CEO - Julie Timm

6. CITIZEN COMMENTS

*This portion of the agenda is set aside for the public to address the Council on agenda items or any other topic. The Council may direct staff to follow up on items brought up by the public. **Comments are limited to a three (3) minute time limit.***

7. CONSENT CALENDAR

The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Calendar in its normal sequence on the agenda.

A. June 22, 2023 Budget and Finance Committee Special Meeting Minutes

B. June 22, 2023 Regular Meeting Minutes

C. City Expenditures for the Period Ending July 13, 2023

8. COUNCIL DISCUSSION AND ACTION

9. OTHER BUSINESS

10. COUNCIL COMMITTEE REPORTS

A. Councilmember Reports

B. Mayor's Report

C. City Administrator's Report

11. ADJOURN

FUTURE SCHEDULE

--Thursday, July 20, 2023 City Council Budget and Finance Committee Meeting 6 pm – *hybrid meeting (Zoom and City Hall)*

--Monday, July 24, 2023 City Council Committee of the Whole Meeting 6 pm – *hybrid meeting (Zoom and City Hall)*
--Thursday, July 27, 2023 City Council Regular Meeting 7 pm – *hybrid meeting (Zoom and City Hall)*

As allowed by law, the Council may add and take action on items not listed on the agenda

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.



King County

Veterans, Seniors & Human Services Levy

Renewal Overview

July 13th, 2023

**Rod Dembowski, King County Councilmember
&
Kelly Rider, Deputy Director of the King County
Department of Community & Human Services**



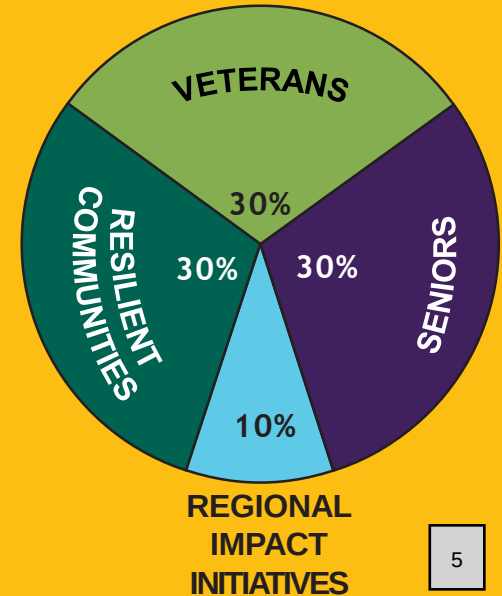
Veterans, Seniors, and Human Services Levy (VSHSL)

Voter approved x3 since 2005.
Added Seniors in 2017.
Current VSHSL expires at end of 2023.
King County voters will consider
renewing the levy for 2024-2029 on
the August 2023 ballot.

10¢
+ 1.9¢
per \$1,000 of
assessed value

\$83/yr
+ \$17/yr
for the County's median
home value

\$564
million
over six years
(2024-2029)



About the VSHSL

Six-year property tax levy lid lift

Four funding areas

1. Veterans, servicemembers and their families
 2. Older adults and their caregivers
 3. Other resilient communities
- NEW** Regional impact initiatives that affect all three populations

Five result areas:





185,000+ since 2018,
including
27,000+ veterans,
and **100,000+** seniors



300+ programs
led by **150+**
community-based
organizations

Broad impact for tens of thousands of our neighbors
every year since last renewed

- Built 1200 units of affordable housing and 198 shelter beds
- Contributed to a 40% reduction in veteran homelessness



Funded 39 senior centers across the county



Partners used the VSHSL to pivot and adapt services and programming throughout the COVID-19 pandemic

- Helped more than 260 veterans, servicemembers, and family members access more than 15,000 mental health counseling sessions



- **DVHopeline**, a countywide, 24-hour, multi-lingual, multi-modal domestic violence hotline, launches.

- First-in-the-nation pilot program houses homeless veterans. **Collaborative Case Management** blends rental assistance with supportive services to help veterans secure stable housing.



- Funded 55 agencies with 675 bonuses to hire and retain critical human services staff at a time of high turnover and vacancies
- Funded mobile advocacy services for more than 1,200 survivors of gender-based violence



Measuring VSHSL Impact



Housing
Stability

80% of VSHSL Housing Stability program outcomes showed positive housing results (such as remaining housed or finding permanent housing).



Financial
Stability

66% of VSHSL Financial Stability program outcomes showed increases in financial security through employment obtainment, education enrollment, public benefit/veteran assistance, or other progress on financial goals.



Healthy
Living

76% of VSHSL Healthy Living program outcomes showed improved health and well-being.

Measuring VSHSL Impact



57% of VSHSL Social Engagement program outcomes showed reduced isolation through increased feelings of connection or increased engagement in community.



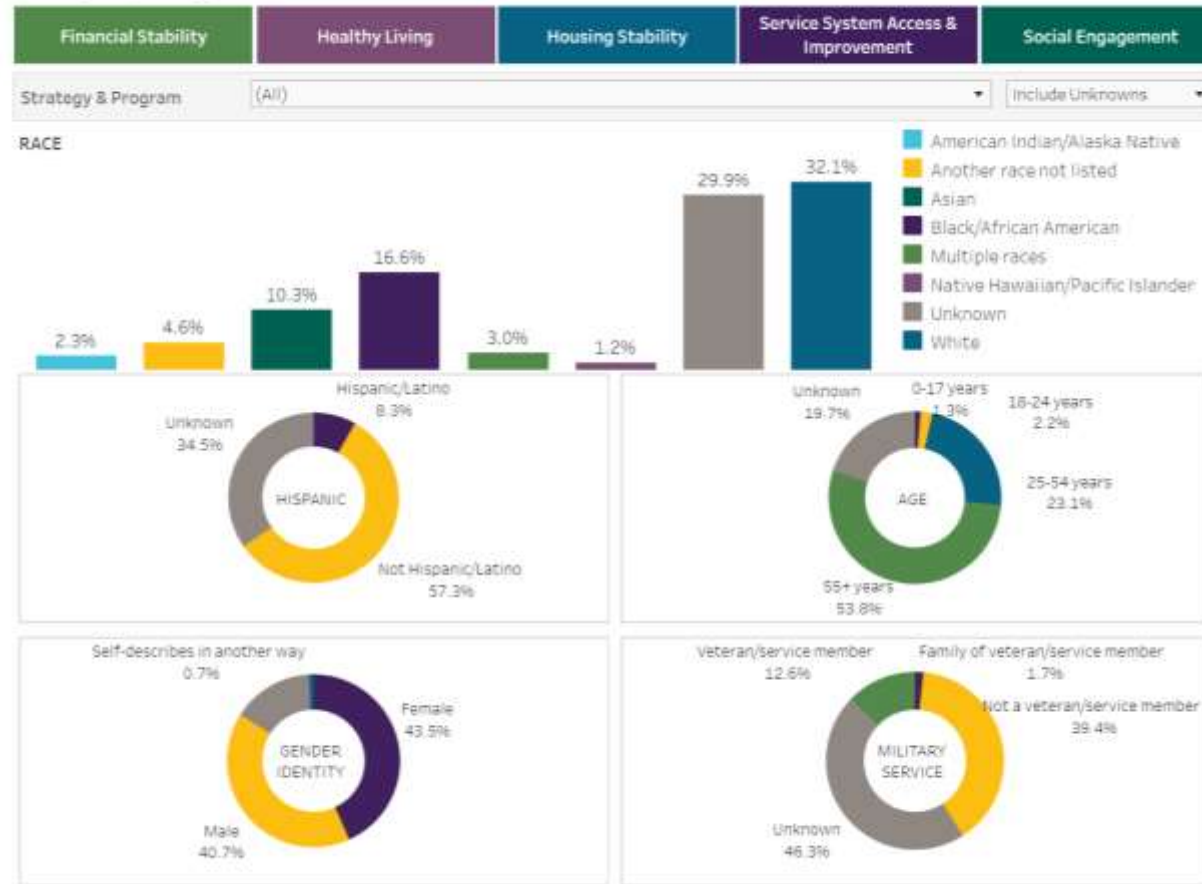
78% of VSHSL Service System Access and Improvement program outcomes showed connection to services through referral or direct service and 66% of VSHSL Gender-Based Violence program outcomes showed survivors made progress or met their self-defined goals each year.

Interactive Financial Data and Performance Reporting

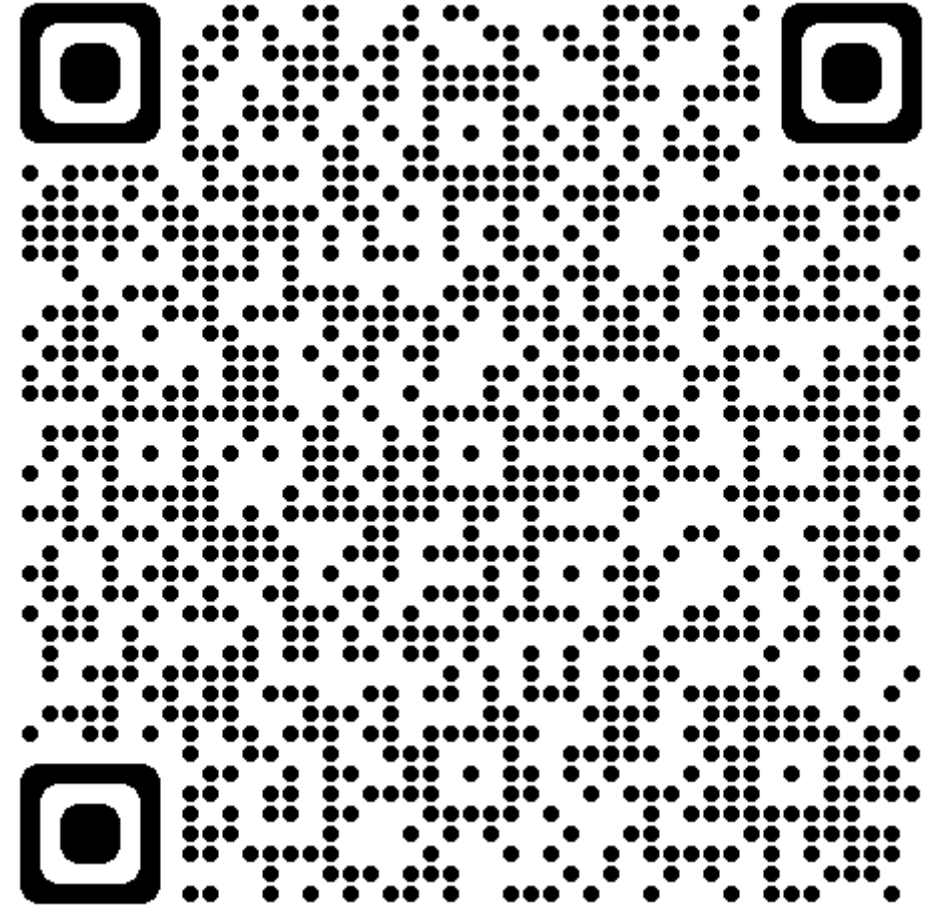
are Publicly Available Online

Section 5, Item A.

Use the buttons below to view demographic results for a specific VSHSL Result Area. Use the dropdown lists to filter by VSHSL Strategy and Program, and toggle between Unknowns. To reset the filter double click on the result area button.



-Data reflects demographic information for participants receiving services any time between January 1 - December 31, 2021.



VSHSL Impact in North King County

- ▶ Contributed to **130 units** new affordable and supportive housing
- ▶ Created a new service access point for north-end residents by moving King County Veteran Program to Northgate
- ▶ Expanded reach of senior services through innovative senior center partnerships
 - Kenmore Senior Center, Northshore Senior Center, and Peter Kirk Community Center hub partnership
 - Indian American Community Services hosts pop-up community centers

VSHSL Renewal

Community Engagement

March 2022 – June 2023



- **20** community conversations
- **20** focus groups/
listening sessions
- **15+** informational presentations
- **10** open houses
- **2** Summits

If renewed, the VSHSL would:

Section 5, Item A.



- Fund permanent supportive housing, including veteran-specific housing
- Keep reducing veteran homelessness (40% reduction since 2018)



- Expand investments in the human services workforce



- Double current funding for senior centers

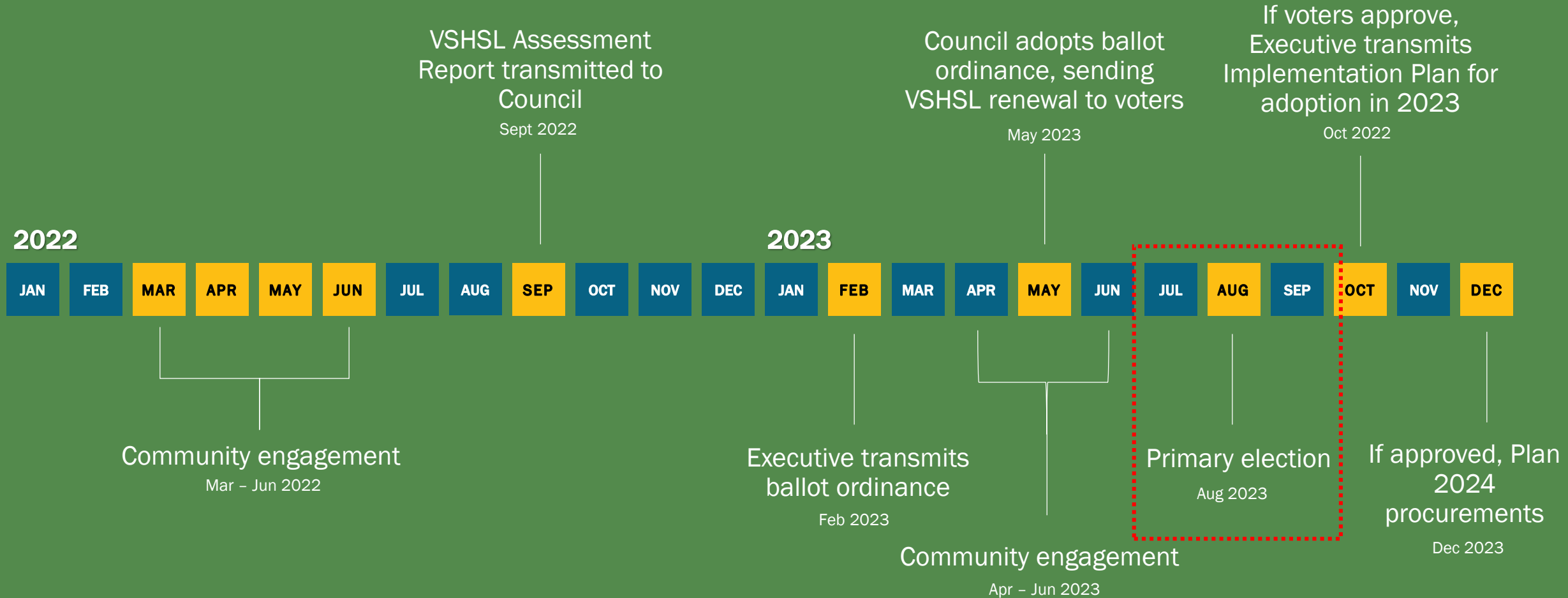


- Maintain access to counseling and mental health supports for veterans and seniors



- Deepen community-centered programming for survivors of gender-based violence

VSHSL Renewal Timeline



Questions?

Learn more at: bit.ly/VSHSLonepager

Stay Connected!

- Subscribe to our blog: DCHSblog.com
- Visit our website:
www.kingcounty.gov/VSHSL
- Follow us on social media:

  @KingCountyVetsProgram

 @KingCountyDCHS



King County

Veterans, Seniors & Human Services Levy

Section 5, Item A.



Sound Transit and The City of Lake Forest Park

*Lake Forest Park City Council
July 13, 2023*

What we'll cover today:

- *Introductions*
- *System Expansion: Building our transit future*
 - Stride Bus Rapid Transit
- *S3 in Lake Forest Park*
- *Next Steps*

Building our transit future

Approved by voters

Section 5, Item B.



Sound Move

Light rail from Westlake to SeaTac/Airport

Established Sounder from Everett and Tacoma to Seattle

Established ST Express bus service

ST2

Light rail to Angle Lake, Northgate, Redmond, Lynnwood, Federal Way

Sounder expansion to South Tacoma, Lakewood

ST3

Light rail to Ballard, West Seattle, Everett, Tacoma, Kirkland, Issaquah

3 bus rapid transit lines

2 new Sounder stations, more capacity, parking and access improvements



Current system (2023)

Section 5, ItemB.

Link light rail **1 T**

- Two lines
- 25 miles
- 26 stations
- Connecting Northgate–Angle Lake, Tacoma Dome–Theater District

Sounder trains **N S**

- Two lines
- 83 miles
- 12 stations
- Connecting Everett–Seattle and Lakewood–Seattle

ST Express buses

- 24 express routes on regional freeway corridors

Voter-approved system

Section 5, Item B.

Link light rail 1 2 3 4 T

- Five lines
- 116 miles
- 83 stations

Sounder trains N S

- Two lines
- 91 miles
- 14 stations

Stride bus rapid transit S1 S2 S3

- Three lines
- 45 miles on I-405 and SR 522
- Serving 12 cities and connecting to light rail in Shoreline, Lynnwood, Bellevue, and Tukwila





System expansion

Section 5, ItemB.

Sound Transit's system expansion means every few years new light rail, bus rapid transit and commuter rail stations open throughout the region, providing fast, reliable alternatives to congested roads.

 [soundtransit.org/system](https://www.soundtransit.org/system)

522 BRT: A Community Driven Project

- 2016 Community Feedback on need for High-Capacity Transit on the SR 522/NE 145th Corridor
- ST Board acted to include SR 522/NE 145th BRT in the ST3 package
- Approved by voters in 2016
- **SR 522/NE 145th BRT will be the S3 line**



Stride bus rapid transit

Opens 2027-2028

S1 Line: Bellevue to Burien

S2 Line: Bellevue to Lynnwood

S3 Line: Shoreline to Bothell

- Connects to Link light rail in Shoreline, Lynnwood, Bellevue, and Tukwila.
- Limited-stop service in the I-405, SR 522, and SR 518 corridors.
- 100% battery-electric buses.



Project timeline update

Project phases and processes

2021

- Sound Transit Board approved Project to be Built, including BAT lanes on SR 522

2022 – 2024

- Finalize Design of the Project
- Permitting
- Property acquisition

2024 – 2028

- Construction
- Start service



Stride: SR 522/NE 145 St. BRT (S3)

Section 5, Item B.

- 9 miles, 14 stations
- Business Access and Transit lanes and transit priority treatments for speed and reliability
- Link connection at S. Shoreline, S2 connection at I-405/SR 522 interchange
- Higher quality transit access: transit integration, ped/bike infrastructure



Stride S3 Line

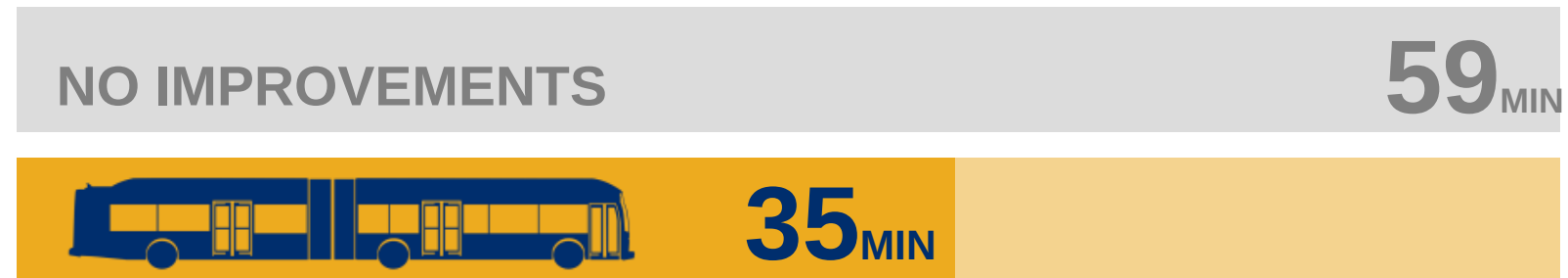
Section 5, Item B.

Bus rapid transit peak transit travel times
from Bothell to Shoreline/148th Link Station (2042)

**PM peak
Eastbound**
Shoreline to Bothell



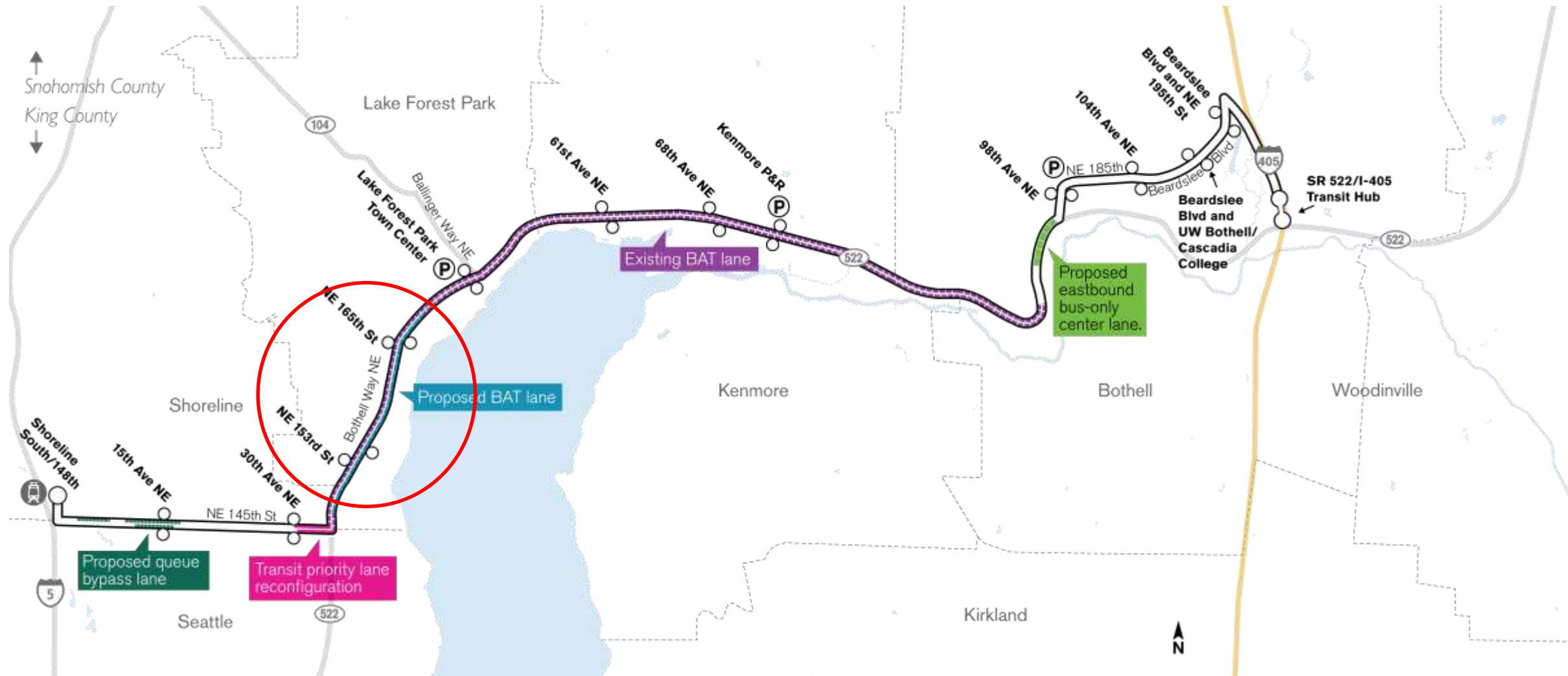
**AM peak
Westbound**
Bothell to Shoreline



S3 in Lake Forest Park

S3 Project to be Built: Completing the BAT lane net

Section 5, Item B.



Stride S3 Community Engagement

Property Owner Engagement through Project Design January 2020 - July 2023

Planning Phase (10-30% Design):

- Online Open Houses July & August 2020
- Offered individual property owner briefings via in-person and virtual options
- Emails and hard copy letters sent to impacted property owners on both East and West side of Bothell Way

Design Phase (30-60% Design):

- Online Open Houses in February & March 2021
- Virtual Public Meeting for Lake Forest Park (March 9, 2021)
- Continued property owner engagement
- Project team held a Lake Forest Park drop-in session on March 15, 2023, where nearly 250 people attended



Community concerns and Agency responses

What We Heard:

- **Trees:** "Tree by tree" assessment of the corridor, reducing the # of trees
- **Bus Lanes & Stations:** BAT lanes to be included with current stations
- **Historical Signs:** Preservation of Sheridan Beach community signs
- **Retaining Wall Design:** Addition of retaining wall to secure hillside and subsequent aesthetic challenges



Community Driven Refinements

Section 5, Item B.

West Shift

- Based off early community feedback
- Shifted West design keeps more families in their homes
- Smaller impacts to higher number of parcels

Tree Canopy Retention

- Community feedback on importance of Tree Canopy in Lake Forest Park
- Project has reduced the number of trees needed by 20%

Wall Design

- Worked with the City and WSDOT to enhance aesthetic treatments to the retaining wall

Since voter approval in 2016, the SR 522 Community has been shaping the project design and refinements to better fit with the needs of the community.

Pedestrian Safety

- Desire for enhanced sidewalk and pedestrian improvements along Bothell Way

Commitment to Community

Continued community engagement in 2023

- Lake Forest Park Community Seminar: Summer 2023
- Open houses (online and in-person) focused on construction preparation in Q4 2023
- Subscribe for email updates on our project website

Questions about the project?

BRT@SoundTransit.org.

Discussion

Thank you.



 *soundtransit.org*



**CITY OF LAKE FOREST PARK
CITY COUNCIL BUDGET AND FINANCE COMMITTEE SPECIAL MEETING MINUTES
June 22, 2023**

It is noted that this meeting was held in person in City Council Chambers at City Hall and virtually via Zoom.

Budget & Finance Committee members present: Tom French, Deputy Mayor; Councilmember Semra Riddle, Councilmember Jon Lebo

Budget & Finance Committee members absent: None

Councilmembers present: Lorri Bodi, Tracy Furutani, Phillippa Kassover

Councilmembers absent: None

Staff present: Phillip Hill, City Administrator; Lindsey Vaughn, Finance Director; Matt McLean, City Clerk

Others present: No visitors.

CALL TO ORDER

Deputy Mayor French called the June 22, 2023, City Council Budget and Finance Committee special meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Deputy Mayor French moved to approve the agenda as presented. **Councilmember Riddle seconded. The motion to adopt the agenda as presented carried.**

DIRECTOR'S REPORT

May 2023 Budget Monitoring Dashboard

Finance Director Vaughn presented the May 2023 budget monitoring dashboard.

CITIZEN COMMENTS

There was no one in the audience.

1 **ADJOURNMENT**

2
3 There being no further business, Deputy Mayor French adjourned the meeting at 6:45 p.m.

4
5
6 _____
7 Tom French, Deputy Mayor

8
9
10 _____
11 Matt McLean, City Clerk

**CITY OF LAKE FOREST PARK
CITY COUNCIL REGULAR MEETING MINUTES
June 22, 2023**

It is noted this meeting was held in person in the City Council Chambers and remotely via Zoom.

Councilmembers present: Tom French, Deputy Mayor; Phillippa Kassover, Lorri Bodi, Tracy Furutani, Larry Goldman, Jon Lebo, Semra Riddle

Councilmembers absent: None

Staff present: Jeff Johnson, Mayor; Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Lindsey Vaughn, Finance Director; Jeff Perrigo, Public Works Director; Steve Bennett, Planning Director; Cory Roche, Environmental and Sustainability Specialist; Matt McLean, City Clerk

Others present: 18 visitors

CALL TO ORDER

Mayor Johnson called the June 22, 2023 City Council regular meeting to order at 7:00 p.m.

FLAG SALUTE

Mayor Johnson led the Pledge of Allegiance.

ADOPTION OF AGENDA

Deputy Mayor French moved to approve the agenda. **Cmbr. Furutani seconded.**

Cmbr. Lebo moved to move the public comment before the presentations. **Deputy Mayor French seconded.**

The motion to approve the agenda as amended was carried unanimously.

PROCLAMATION – Declaring June 22 as Octavia Butler Day

Cmbr. Furutani read a proclamation declaring June 22 as Octavia Butler Day.

FINAL CONFIRMATION – Planning Commission

Planning Director Bennett introduced applicant Janne Kaje.

The Mayor and Council interviewed Mr. Kaje.

Cmbr. Kassover moved to appoint Janne Kaje to Planning Commission Position 9, a partial term to expire on February 28, 2024. **Cmbr. Bodi seconded. The motion to appoint Mr. Kaje to the Planning Commission was carried unanimously.**

CITIZEN COMMENTS

Mayor Johnson invited comments from the audience:

- Catherine Kernan discussed upcoming events happening at the Lake Forest Park Library.

PRESENTATION – King County Regional Homelessness Authority

Alexis Mercedes Rinck from the King County Regional Homelessness Authority gave a PowerPoint presentation and responded to questions.

PUBLIC HEARING – Ordinance 23-1270/Adopting Interim Development Regulations as Authorized by the Growth Management Act Relating to Retaining Walls

Director Bennett and City Attorney Pratt presented the item and responded to questions.

Mayor Johnson opened the public hearing and invited comments from the audience:

- Barbara Sharkey, LFP resident, commented on the problems with Sound Transit
- Dick Harris, LFP resident, would like to see lighting on Bothell Way.
- Jose Vita, LFP resident, commented on the impact of the wall on wildlife.
- Jean Reid, LFP resident, would like to have a public hearing before the permit is approved.
- Charles Amsted, LFP resident, commented on the impact of the wall.

There being no one else in the audience wishing to speak, Mayor Johnson closed the public hearing.

City Attorney Pratt responded to comments from the public and additional questions from the Council.

PUBLIC HEARING – Draft Ordinance 23-1271/Adopting Interim Development Regulations as Authorized by the Growth Management Act relating to Tree Canopy Preservation and Enhancement

Director Bennett and City Attorney Pratt presented the item and responded to questions.

Mayor Johnson opened the public hearing and invited comments from the audience:

- Doug Sprugel, Vice Chair of the Tree Board, commented that the Tree Board supports the Ordinance.
- Jean Reid, LFP resident, would like to see an option of purchasing exceptional trees to replace the trees that will be taken out.
- Charles Amsted, LFP resident, supports the fee in lieu of replacing or replanting trees.
- Jose Vita, LFP resident, commented on the problems with ivy killing trees.
- Mike Dee, LFP resident, commented on what can be done with the tree fund.

There being no one else in the audience wishing to speak, Mayor Johnson closed the public hearing.

Deputy Mayor French moved to consider amendments to Ordinance 23-1270 and Ordinance 23-1271 under Ordinances and Resolutions for Action. **Cmbr. Bodi seconded.** The motion to consider action on Ordinances 23-1270 and 23-1271 was carried unanimously.

CONSENT CALENDAR

Cmbr. Riddle moved to approve the consent calendar presented. **Cmbr. Furutani seconded. The motion to approve the consent calendar as presented was carried unanimously.**

1. June 5, 2023 City Council Special Meeting Minutes
2. June 8, 2023 City Council Work Session Minutes
3. June 8, 2023 City Council Regular Meeting Minutes
4. Approval of City Expenditures for the Period Ending June 22, 2023, covering Claims Fund Check Nos. 85002 through 85040, in the amount of \$477,378.07; Payroll Fund ACH transactions in the amount of \$171,336.66; and direct deposit transactions in the amount of \$179,842.26; additional approved transactions are Invoice Cloud, \$949.65; Lexis Nexis, \$132.60; US Bank, \$55,100.17; Washington State Excise Tax, \$27,888.88; Wex Bank, \$63.76; total approved Claims Fund transactions \$732,849.79
5. Resolution 23-1904/Addendum to Grant Agreement between Lake Forest Park and the Center for Human Services for American Rescue Plan Act Funds
6. Resolution 23-1905/Addendum to Grant Agreement between Lake Forest Park and Hopelink for American Rescue Plan Act Funds

Ordinance 23-1270/Adopting Interim Development Regulations as Authorized by the Growth Management Act Relating to Retaining Walls

Cmbr. Lebo stated that he would be recusing himself from voting on the two items since he is a Sound Transit employee and did not would give the impression of a conflict.

The Council discussed suggested changes to interim regulations and adopting amendments at this meeting.

Cmbr. Goldman stated he is against making amendments to the interim regulations until the Council has received information regarding the noise issue to be considered with permanent regulations.

Cmbr. Bodi moved to amend Ordinance 23-1270 to include in 12.50.020 (C)(6) “the applicant shall provide documentation of how the retaining wall design satisfies, or exceeds, applicable WSDOT traffic noise policy and procedures. The documentation should include an assessment of noise impacts from the proposed design, including consideration of tree and vegetation removal, reflected noise, and proximity to residences, as well as proposed reflection and absorption techniques such as the use of tilted retaining walls to direct noise upward and variations in the facade to break up low to high frequencies.” **Cmbr. Furutani seconded.**

The Council discussed the possible amendment.

The motion to consider the amendment on Ordinances 23-1270 carried 5-1, with a dissenting vote from Cmbr. Goldman. Cmbr. Lebo recused from the vote.

Ordinance 23-1271/Adopting Interim Development Regulations as Authorized by the Growth Management Act relating to Tree Canopy Preservation and Enhancement

Deputy Mayor French moved to open discussion for adoption of Ordinance 23-1271/Adopting Interim Development Regulations as Authorized by the Growth Management Act relating to Tree Canopy Preservation and Enhancement. **Cmbr. Furutani seconded.**

The Council discussed passing the interim regulations with option B and including a portion of option A.

The Council considered the following as amending 16.14.040 (C):

6. Right-of-way corridor project permit applications shall include the following:

a. An explanation of the purposes and goals of the project including a discussion of how the design prioritized healthy trees in accord with

LFPMC 16.14.070(D)(3) and discussion of why lower impact design approaches to accomplish the project purposes and goals are not feasible.

b. A timeline for tree-related activity including tree removal, replacement, maintenance, and monitoring.

c. A canopy coverage study of the projected canopy lost from the project.

d. A maintenance, monitoring, and watering plan for At-risk trees including replacement if an At-risk tree fails.

e. A ROW corridor canopy replacement plan to mitigate all the tree canopy lost from the project. The plan must identify all trees in the ROW corridor to be removed and to be retained that are considered At-risk or within the limits of disturbance. Any tree replanted in the ROW corridor shall be from the "Chapter 16.14 LFPMC – General Tree List For Lake Forest Park 15' to 30' Height" dated June 22, 2023. The plan must include a 3-year maintenance and monitoring plan for replanted trees that includes replacement of trees that fail within the monitoring period. The plan shall provide documentation showing that all reasonable efforts have been made to replace lost canopy by using the following prioritization of replanting locations:

(i) Replanting in the ROW corridor where feasible. "Feasible" as used LFPMC 16.14.040 means the applicant has or will obtain the private property owner's permission, or in the case of ROW, the City's permission, to replant in a location with conditions conducive to growth of a viable tree.

(ii) At applicant's option: where replanting is not feasible in the ROW corridor, replanting consistent with an Off-site replanting program, or replanting, where feasible, in preferred off-site replanting areas identified in the ROW Corridor Off-site Replanting Areas dated June 22, 2023.

(iii) When it can be demonstrated that some portion of the canopy replacement is not feasible by implementing priorities (i) or (ii), the applicant shall pay an Off-site replanting fee for the remaining lost canopy coverage associated with the ROW corridor project.

f. Map(s) depicting the right(s)-of-way and private properties affected by the project and all significant trees (including CRZ and ICRZ) within the limits of disturbance associated with the project. Maps shall also depict significant trees (including CRZ and ICRZ) within the limits of the disturbance. Maps shall also clearly indicate whether trees are proposed for removal or retention.

g. Plan for trenching, construction, or an alteration of grades between the critical root zone (CRZ) and the interior critical root zone (ICRZ) of a protected tree; provided, that the tree protection plan approved by the city's qualified arborist demonstrates that the proposed activity will not adversely affect the long-term viability of the tree.

7. For all tree removal permit applications, the applicant shall pay the fee established in the city fee schedule. An applicant shall be responsible for all costs associated with the employment of qualified arborists and any review conducted by city employees or city-retained consultants. The administrator may require a deposit to pay for city expenses related to review of the application or inspection after permit approval.

Cmbr. Goldman moved to amend Ordinance 23-1271 to option B along with paragraph iv under option A as attached in the draft Ordinance included in the packet. **Cmbr. Riddle seconded. The motion to amend Ordinance 23-1271 carried 6-0. Cmbr. Lebo recused from the vote.**

Deputy Mayor French moved for adoption of Ordinance 23-1271/Adopting Interim Development Regulations as Authorized by the Growth Management Act relating to Tree Canopy Preservation and Enhancement as amended. **Cmbr. Riddle seconded. The motion to adopt Ordinance 23-1271 as amended carried 6-0. Cmbr. Lebo recused from the vote.**

RESOLUTION 23-1903/Authorizing the Mayor to Sign an extension Interagency Reimbursement Agreement between Washington State Administrative Office of the Court and Lake Forest Park Municipal Court for Reimbursement Costs Related to the Blake Decision

City Administrator Hill presented the item and responded to questions.

Cmbr. Riddle moved to approve as presented Resolution 23-1903/Authorizing the Mayor to Sign an extension Interagency Reimbursement Agreement between Washington State Administrative Office of the Court and Lake Forest Park Municipal Court for Reimbursement Costs Related to the Blake Decision. **Cmbr. Bodi seconded. The motion to approve as presented Resolution 23-1903 carried unanimously.**

RESOLUTION 23-1902/Authorizing the Mayor to Sign an Agreement for Consultant Services with DCG-Watershed for the Lakefront Improvements Design, Engineering, Environmental Review, and Permitting Project

Environmental and Sustainability Specialist Roche presented the item and introduced Amber Mikluscak and Chuck McDowell from DCG-Watershed. They reviewed the changes to the scope of work.

The Council discussed amendments they would like to see made to the scope of work.

Cmbr. Lebo moved to amend the contract to remove a section under the “Reserve Funds for Stakeholder Compensation” for stakeholder compensation and add an additional \$5,000 under reserves designated as other consultant services. **Deputy Mayor French seconded. The motion to approve as presented Resolution 23-1902 carried unanimously.**

Cmbr. Lebo moved to approve as presented Resolution 23-1902/Authorizing the Mayor to Sign an Agreement for Consultant Services with DCG-Watershed for the Lakefront Improvements Design, Engineering, Environmental Review, and Permitting Project as amended. **Cmbr. Furutani seconded. The motion to approve as presented Resolution 23-1902 carried unanimously.**

ADJOURNMENT

Cmbr. Lebo moved to adjourn. **Deputy Mayor French seconded. The motion to adjourn carried unanimously.**

There being no further business, the meeting was adjourned at 10:30 p.m.

Jeff Johnson, Mayor

Matt McLean, City Clerk

City of Lake Forest Park
SORTED TRANSACTION CHECK REGISTER
7/13/2023

VOUCHER CERTIFICATION AND APPROVAL

We, the undersigned members of the Finance Committee of the City of Lake Forest Park, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and that CLAIM FUND Check Nos. 85075 through 85122 in the amount of \$384,925.54, PAYROLL FUND ACH transactions in the amount of \$165,702.30 and DIRECT DEPOSIT transactions in the amount of \$191,436.67 are approved for payment this 13th day of July, 2023.

Additional approved transactions are:
ACH transaction Elavon in the amount of \$891.90
ACH transaction Invoice Cloud in the amount of \$1,339.95
ACH transaction Washington State Excise Tax in the amount of \$9,343.73

Total approved claim fund transactions: \$562,203.42

City Clerk

Mayor

Finance Committee

Accounts Payable

Voucher Approval Document

User: dmeagher
Printed: 07/06/2023 - 1:16PM
Batch: 00113.07.2023



Section 7, ItemC.

CLAIM VOUCHER
CITY OF LAKE FOREST PARK
17425 BALLINGER WAY NE
LAKE FOREST PARK, WASHINGTON 98155

CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Forest Park, and that I am authorized to authenticate and certify to said claim.

SIGNED - CITY ADMINISTRATOR OR DESIGNEE

Fund	Description	Amount
001	General Fund	68,371.98
101	Street Fund	321.04
302	Transportation Capital Fund	55,854.68
303	Cap. Fac./Maint. Reserve Fund	7,486.22
401	Sewer Utility Fund	229,263.26
403	Surface Water Fund	25,109.36
404	Surface Water Capital Fund	3,537.50
407	PWTF Repayment Fund	46.04
501	Vehicle Equip Replacement Fund	505.44
502	PW Contract Fund	3,181.47
631	Treasurer's Clearing Fund	693.13
Report Total:		394,370.12

Accounts Payable

Voucher Approval Document

User: dmeagher
Printed: 07/06/2023 - 1:05PM
Batch: 00013.07.2023 - Blake2023



Section 7, Item C.

CLAIM VOUCHER
CITY OF LAKE FOREST PARK
17425 BALLINGER WAY NE
LAKE FOREST PARK, WASHINGTON 98155

CERTIFICATION
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SIGNED - CITY ADMINISTRATOR OR DESIGNEE		
Fund	Description	Amount
001	General Fund	2,131.00
Report Total:		2,131.00

Checks By Date

Section 7, Item C.

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
0	7/13/2023	Elavon	AP			\$ 891.90
0	7/13/2023	Invoice Cloud	AP			\$ 1,339.95
0	7/13/2023	State of Washington	AP			\$ 9,343.73
85077	7/13/2023	AARD Pest Control, Inc	AP			\$ 251.26
85078	7/13/2023	All Battery Sales & Service Inc.	AP			\$ 178.14
85079	7/13/2023	Martin Arbanasin	AP			\$ 102.00
85080	7/13/2023	Christopher Bendiksen	AP			\$ 300.00
85081	7/13/2023	Shau-Lee Chow	AP			\$ 100.00
85082	7/13/2023	CNA Surety	AP			\$ 30.00
85083	7/13/2023	Conсор North America, Inc.	AP			\$ 4,281.25
85084	7/13/2023	Correctional Industires	AP			\$ 683.24
85085	7/13/2023	Databar	AP			\$ 2,409.75
85086	7/13/2023	Eastside Public Safety Comm.	AP			\$ 277.75
85087	7/13/2023	Emerald Services, Inc.	AP			\$ 1,623.62
85088	7/13/2023	Gordon Thomas Honeywell Gov't. Affairs, LLC	AP			\$ 3,150.00
85089	7/13/2023	Grainger	AP			\$ 505.44
85090	7/13/2023	Jennifer Johnson Grant	AP			\$ 805.17
85091	7/13/2023	Haji Abu Haji	AP			\$ 200.00
85092	7/13/2023	Jessica Halterman	AP			\$ 117.10
85093	7/13/2023	Iconix Waterworks (US) Inc.	AP			\$ 470.04
85094	7/13/2023	Jet City Printing, Inc.	AP			\$ 33.06
85095	7/13/2023	Johnston Group, LLC	AP			\$ 3,925.00
85096	7/13/2023	King County Pet License	AP			\$ 165.00
85097	7/13/2023	King County Finance & Business	AP			\$ 216,881.82
85098	7/13/2023	LFP Municipal Court	AP			\$ 136.00
85099	7/13/2023	City of Lake Forest Park	AP			\$ 495.00
85100	7/13/2023	Litho Craft, Inc.	AP			\$ 4,232.92
85101	7/13/2023	Loomis	AP			\$ 211.80
85102	7/13/2023	Northshore School District	AP			\$ 35.04
85103	7/13/2023	Office Depot, Inc.	AP			\$ 426.53
85104	7/13/2023	Richard Olmstead	AP			\$ 79.28
85105	7/13/2023	PACE Engineers, Inc.	AP			\$ 1,973.75
85106	7/13/2023	Pacific Office Automation	AP			\$ 819.07
85107	7/13/2023	Parametrix, Inc	AP			\$ 5,765.86
85108	7/13/2023	Pat's Trees & Landscape Inc.	AP			\$ 11,181.86
85109	7/13/2023	Peerless Network, Inc	AP			\$ 1,036.11
85110	7/13/2023	Yoseph Petros	AP			\$ 126.00
85111	7/13/2023	Regional Crisis Response Agency	AP			\$ 23,208.66
85112	7/13/2023	Sarah Roberts	AP			\$ 13,539.24
85113	7/13/2023	Stewart MacNichols Harmell, Inc., P.S.	AP			\$ 7,500.00
85114	7/13/2023	Snyder Roofing of Washington, LLC	AP			\$ 1,930.70
85115	7/13/2023	Stericycle, Inc.	AP			\$ 31.08
85116	7/13/2023	Transpo Group USA Inc	AP			\$ 1,358.75
85117	7/13/2023	Transportation Solutions Inc	AP			\$ 50,958.43
85118	7/13/2023	Tri-Tec Communications, Inc.	AP			\$ 3,181.47
85119	7/13/2023	United States Treasury	AP			\$ 80.91
85120	7/13/2023	Valley Painting Inc.	AP			\$ 7,486.22
85121	7/13/2023	Ventilation Power Cleaning, Inc.	AP			\$ 10,393.24
85122	7/13/2023	Attn: Accounts Receivable GCP WW Holdco LLC	AP			\$ 116.98
						\$ 394,370.12

Bank Reconciliation

Checks by Date

User: dmeagher
Printed: 07/07/2023 - 12:36PM
Cleared and Not Cleared Checks



Section 7, Item C.

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
85075	7/13/2023	Samuel Ivan Sampson		AP		1,123.00
85076	7/13/2023	Timothy Vanderbunt		AP		1,008.00
Total Check Count:						2
Total Check Amount:						2,131.00

Accounts Payable

Checks by Date - Summary by Check Date

User: tandrus@cityoflfp.gov
 Printed: 7/3/2023 11:28 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	LEOFFTR	LEOFF TRUST	06/23/2023	32,896.91
ACH	NAVIA	Navia Benefit Solutions, Inc.	06/23/2023	272.62
ACH	NAVIAFSA	Navia - FSA	06/23/2023	326.27
ACH	PFLTRUST	LFP PFL Trust Account	06/23/2023	2,185.78
ACH	TEAMDR	National D.R.I.V.E.	06/23/2023	4.45
ACH	TXSDU	Texas State Disbursement Unit (SDU)	06/23/2023	1,015.76
ACH	WASUPREG	Washington State Support Registry	06/23/2023	180.00
ACH	Z457	Vantagepoint Transfer Agents-304508 ICM.	06/23/2023	6,771.55
ACH	ZAWC	AWC	06/23/2023	1,440.28
ACH	ZEMPSEC	Employment Security Dept.	06/23/2023	545.36
ACH	ZGUILD	LFP Employee Guild	06/23/2023	875.00
ACH	ZICMA	Vantagepoint Transfer Agents-107084 ICM.	06/23/2023	33,918.64
ACH	ZL&I	Washington State Department of Labor & I	06/23/2023	5,561.60
ACH	ZLEOFF	Law Enforcement Retirement	06/23/2023	13,421.59
ACH	ZLFPIRS	Lake Forest Park/IRS	06/23/2023	37,553.02
ACH	ZPERS	Public Employees Retirement	06/23/2023	28,157.49
ACH	ZTEAM	Teamsters Local Union #117	06/23/2023	222.93
ACH	ZWATWT	Washington Teamsters Welfare Trust	06/23/2023	353.05
Total for 6/23/2023:				165,702.30
Report Total (18 checks):				165,702.30

Bank Reconciliation

Checks by Date

User: dmeagher
Printed: 07/07/2023 - 12:34PM
Cleared and Not Cleared Checks



Section 7, Item C.

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
0	6/23/2023		DD 00523.06.2023	PR		191,436.67
Total Check Count:						1
Total Check Amount:						191,436.67

City Administrator Report
City of Lake Forest Park

Date: July 13, 2023

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

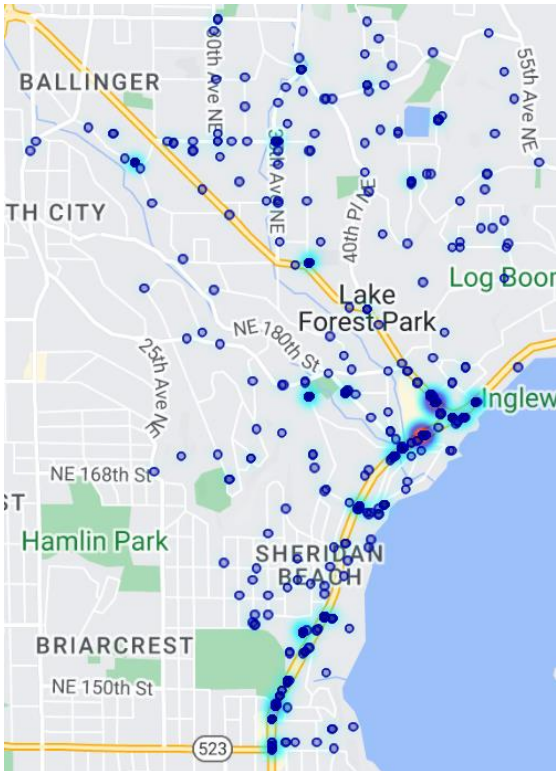
CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff, and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department



Police incidents heatmap for
June 2023:

Each blue dot is an incident generated by dispatch or an officer. This map represents **816** incidents in **June**.

Type	Calls
Suspicious Circumstances	76
Theft	21
Disturbance	17
911	13
Warrant LFP	12
Welfare Check	11
Parking	11
Alarm	10
Abandoned Vehicle	10
Hazard	10
Traffic Accident	9

Notable Incidents

Mall security reported a subject using narcotics and possibly attempting to shoplift. The subject was contacted and discovered to have a felony warrant. The subject was booked into Snohomish County jail on the warrant.

While on the previous call, officers were flagged down in the mall parking lot by a subject reporting his license plate had been stolen.

Officers responded to a shoplift at the mall. One subject was taken into custody for theft after being found in possession of stolen items with security tags still attached. The subject admitted to ingesting fentanyl just before contact and was becoming "dope sick."

Officers were called about several subjects ingesting what appeared to be narcotics in an area frequented by children. The reporting party watched the subjects for approximately 3 hours before calling the police. The subjects left the area prior to police arrival. A short time later, a second caller reported being followed home by the same subjects. One of the subjects asked to come inside and use the caller's phone. Officers were able to locate the subjects, who refused to stop and speak with police. Subjects left the area on foot.

Officers responded to multiple theft reports at Planet Fitness. A subject had entered several lockers that were locked with padlocks. Wallets were taken, and the victims' credit cards were later used at a Walmart.

Officers contacted a subject using illegal narcotics in full view of the public. The subject stated he is homeless, living in his vehicle. He currently parks at this location so his father can bring him food. The subject was advised not to use drugs in public places after being offered resources for treatment, which he refused.

Officers responded to an attempted shoplift at Ross. Officers located the subject and discovered he had multiple felony warrants for his arrest. The subject was later booked into the King County Jail.

Officers were dispatched to a transient subject harassing a store employee. The subject refused to leave and continued to advance on the employee until security showed up and chased him away. The subject returned to the upper mall area and was trespassed from mall property.

A Lyft driver reported being sprayed with mace by a customer. The customer and Lyft driver got into a verbal argument as the customer was being dropped off. The customer threw a rock at the driver's vehicle. The driver chased the customer, who sprayed the driver in the face with mace. The customer fled into the apartment complex and was not located.

Officer discovered a subject passed out inside a running vehicle in front of Ace Hardware. Once subject woke up he admitted to smoking a combination of fentanyl, meth, and kratom. Officers seized small number of remaining narcotics and provided courtesy transport to subjects home.

Officers received a report of graffiti at LFP Elementary. The caller observed a juvenile tagging buildings with graffiti. Officers were able to locate the juvenile who was arrested and later released to a parent. A significant amount of graffiti was located around the school property.



Safety Fair

The 3rd annual Kids Safety Day was held on June 24th. This year's event featured a lineup of great participants, including the King County Marine Patrol, Coast Guard "Coasties" showcasing their robot, Shoreline Fire, Northsound Police Foundation, Rotary, NEMCo, and KC Search and Rescue. The LFPPD booth offered SWAT equipment demo, and there were other exciting activities such as the Dunk the Chief Tank, a Spiderman bouncy house, with food and drink trucks.

We provided free bike helmets for the bike rodeo route and distributed lifesaving water vests at no cost to our community members.



NEMCo

In addition to participating in Lake Forest Park's Safety Fair, NEMCo also successfully mobilized a group of 9 volunteers to assist the City of Kenmore with their annual July 4th celebration and fireworks. These volunteers staffed the Communication Unit at the EOC in Station 51 as well as a medical aid tent at the event site.

They successfully integrated both the CERT and RACES volunteer groups to provide security at the dock from which the fireworks were being launched, conducted roving patrols around Log Boom Park, gave medical aid to five individuals (including support to Shoreline Fire Department for a more serious medical issue), as well as assisted with locating a lost child. More minor assist provided at this event also included handing out ear protection to young children and hand sanitizer to other agency members who were working the event.

Continued support of community events like this in both Lake Forest Park and Kenmore, allows this volunteer corps to further sharpen their skill set and be prepared to aid during a community wide disaster.

Public Works Department**McAleer Creek Bypass**

At the McAleer Creek Bypass, a 12' log found its way to impede the functioning of the weir. Our annually planned bypass dredging project begins next week, and we will relocate the log to a place as directed by DFW.



Lakefront Property

Clean-up work at the Lakefront Property took place recently with a focus on tree trimming, extensive grass cutting, cleaning roofs of leaves and other debris, and overall freshening of the park in preparation for surveying, and other planning activities. Some of the before and after photos are included below.

Overgrown vegetation is removed from the roof and surrounding the walls of the cabin.



The laurel tree along the property line is pruned.





Blackberries and other vegetation are removed from between a cabin and the wall on the property line.



Staffing

- One of our long-time maintenance workers has decided to retire this month.
- We have two seasonal maintenance workers that are performing quite well.
- Our Project Manager position remains vacant, approaching 17 months. The number and quality of candidates applying for the position is underwhelming.

II. Internal City Information

Finance Department:



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Lake Forest Park
Washington**

For the Biennium Beginning

January 01, 2023

Christopher P. Morill

Executive Director

The City was awarded our 4th GFOA Distinguished Budget Award for the City of Lake Forest Park's 2023-2024 Biennial Budget. A big thanks to the Mayor, City Department Directors and Staff, and especially the Finance Department, that all play important roles in providing critical information to create the Adopted City Budget through a several month process in partnership with the City Council and Residents.

III. Council Information

- The Regional Crisis Response Agency has been awarded just over one million dollars to cover the cost of 3.0 FTE's for the period of 7/1/23 - 6/30/25 by the Washington Association of Sheriffs & Police Chiefs. This funding will have significant positive fiscal implications as we continue to stand up the agency.
- The Administrations of LFP and our surrounding jurisdictions have been meeting with the consultant hired to assist the cities in making a joint application along with King County for funding to support a network of electric vehicle charging stations along the north end.

IV. Response to Citizen and Council Comments

V. Contract Reporting

Nothing new to report.

VI. Legislative Update**VII. Community Events****Upcoming and Updated LFP Summer Events!**

We hope you can join us for some of our summer events:

- Yoga in the Park series makes its return Saturday mornings at Pfingst Animal Acres Park from July 8 – August 12, 9:00 a.m. Stay tuned for more details and updates about this free event.
- [Battle of the Bands](#): August 3 – 5, 5:30 p.m. – Pfingst Animal Acres Park
- Family Day at the Farmers Market: August 20, 10:00 a.m. to 3:00 p.m.— City Hall parking lot
- Picnic in the Park: September 9, 10:00 a.m. to 3:00 p.m., Pfingst Animal Acres Park
- Pet Parade is moving to fall 2023—stay tuned for more information!

Go Electric!

The Cities of LFP, Kenmore, and Shoreline are partnering together to host a GO ELECTRIC! workshop series! The first workshop will be July 18, 7:00pm at Third Place Commons. Learn how you can have cleaner air and cook faster by switching from gas to an induction stovetop. Bonus! A local chef will give an induction cooking demo and hare why they choose induction over gas.

GO ELECTRIC!

Events to help you save money, improve comfort, and reduce emissions



COOKIN' HOT, HOT, HOT!

July 18 at 7 p.m. | Third Place Commons
17171 Bothell Way NE, Lake Forest Park 98155

Learn the benefits of switching from gas to induction stovetops - cleaner air, faster cooking, and less mess! A local chef will give an induction cooking demo and share why they choose induction over gas.



KEEP CALM & SOLAR ON

August 17 at 6 p.m. | The Hangar
6728 NE 181st St, Kenmore 98028

Learn from local contractors and neighbors how installing solar panels can save you money, add value to your home, and reduce your carbon emissions. We'll review the upfront costs, discounts, and rebates available to you!



ACs THAT BRING THE HEAT

September 19 at 7 p.m. | Shoreline City Hall
17500 Midvale Ave N, Shoreline 98133

Did you know? Heat pumps are the best way to heat and COOL your home! Learn how they can save you money and make life more comfortable. We'll review upfront discounts and tax credits and offer a Q&A with community members who have installed heat pumps at their homes.

Series sponsored by the cities of Lake Forest Park, Shoreline, and Kenmore.



June 28th's Concert in the Park was well attended by the community. ShoreLake Arts believes there were around 300 in attendance!



VIII. Upcoming City Sponsored Events

IX. Meetings Calendar

[City Council Budget & Finance Committee Meeting \(hybrid meeting\)](#)

July 20, 2023, 6:00 PM - 7:30 PM @ City Hall and via Zoom

[City Council Committee of the Whole Meeting \(hybrid meeting\)](#)

July 24, 2023, 6:00 PM - 7:30 PM @ City Hall and via Zoom

[Parks and Recreation Advisory Board Meeting \(hybrid meeting\)](#)

July 25, 2023, 7:00 PM @ City Hall and via Zoom

[City Council Regular Business Meeting \(hybrid meeting\)](#)

July 27, 2023, 7:00 PM - 9:00 PM @ City Hall and via Zoom