



CITY OF LAKE FOREST PARK PLANNING COMMISSION MEETING

Tuesday, October 08, 2024 at 7:00 PM

Meeting Location: In Person and Virtual / Zoom

17425 Ballinger Way NE Lake Forest Park, WA 98155

INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY:

Join Zoom Webinar: <https://us06web.zoom.us/j/82487151825>
Call into Webinar: 253-215-8782 | Webinar ID: 824 8715 1825

The Planning Commission is providing opportunities for public comment by submitting a written comment or by attending the meeting in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending the meeting in person, there is a sign-in sheet located near the entrance to the room. Fill out the form and the presiding officer will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker. Oral comments are not being accepted via Zoom.

The meeting is being recorded.

HOW TO SUBMIT WRITTEN COMMENTS:

Written comments for public hearings will be submitted to Planning Commission if received by 5:00 p.m. on the date of the meeting; otherwise, they will be provided to the Planning Commission the next day. Because the City has implemented oral comments, written comments are no longer being read under Public Comments.

For up-to-date information on agendas, please visit the City's website at www.cityofflp.gov.

AGENDA

1. CALL TO ORDER: 7:00 P.M. (confirm recording start)

2. PLANNING COMMISSION'S LAND ACKNOWLEDGEMENT

We'd like to acknowledge we are on the traditional land of a rich and diverse group of Native Peoples who have called this area home for more than 10,000 years. We honor, with gratitude, the land itself and the descendants of these Native Peoples who are still here today.

3. APPROVAL OF AGENDA

4. APPROVAL OF MEETING MINUTES

A. Approval of Meeting Minutes from September 10, 2024, Regular Meeting

5. MEETING DATES

A. City Council calendar for review of the 2024 Comprehensive Plan Update discussion

B. Climate Policy Advisory Team schedule discussion

6. PUBLIC HEARINGS

7. PUBLIC COMMENTS

The Commission is not accepting online public comments. The Planning Commission accepts oral and written citizen comments during its regular meetings. Written comments are no longer being read during the meeting. Comments are limited to three (3) minutes.

8. REPORT FROM CITY COUNCIL LIAISON

9. OLD BUSINESS

A. Middle Housing Development Regulations with SCJ Alliance

B. Discussion on items of Planning Commission interest or concern - for future meetings

Climate Element with the Climate Policy Advisory Team
Economic Development, Business Assistance for Small Businesses and Mixed Use
Expand Commercial Base, Feedback from Business Representatives
Reasonable Use Exceptions (RUEs), Revisit and End User Guide
Housing in Southern Gateway, Incentives
Tree Canopy Report, Update
Parks, Recreations, Open Space, & Trails (PROST) Plan, Update
Education on/of Development Regulations
Perkins Way and 40th Place Impacts, Traffic Calming and Safety, Light Rail

10. NEW BUSINESS

11. REPORTS AND ANNOUNCEMENTS

- A. Planning Commission Vacancies and Recruitment

12. ADDITIONAL CITIZEN COMMENTS

13. AGENDA FOR NEXT MEETING

- A. Next regular meeting scheduled for Tuesday, November 12, 2024

14. ADJOURN

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.

1 City of Lake Forest Park – Planning Commission
2 Regular Meeting Minutes: September 10, 2024; 7:00-9:00pm
3 Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom
4

5 **Planning Commissioners present:** Vice Chair Janne Kaje, Cherie Finazzo (via Zoom), Meredith
6 LaBonte, David Kleweno, Lois Lee, Melissa Cranmer (via Zoom), and Sam Castic
7

8 **Staff and others present:** Mark Hofman, Community Development Director; Lorri Bodi, Deputy
9 Mayor; Cristina Haworth, SCJ Alliance (via Zoom)
10

11 **Members of the Public present:** none
12

13 **Planning Commissioners absent:** Chair Ashton Alvarez- McCartney, and Madlyn Larson
14

15 **Call to order:** Vice Chair Kaje called the meeting to order at 7:00 PM
16

17 **Land Acknowledgement:** Cmr. LaBonte read the land acknowledgement.
18

19 **Approval of Agenda:** Vice Chair Kaje mentioned administrative edits to the agenda. Cmr. Castic
20 made a motion to approve the agenda, Cmr. Lee seconded, and the motion to approve the agenda
21 was carried unanimously with the mentioned edits.
22

23 **Approval of Meeting Minutes:** Chair Lee made a motion to approve the August 13, 2024, Meeting
24 Minutes, Cmr seconded and the motion to approve the minutes was carried unanimously.
25

26 **Public Hearing:** No public hearing.
27

28 **Next meeting:** The next meeting occurs on October 8, 2024.
29 Mr. Hofman discussed a potential joint meeting with the City Council to discuss middle housing.
30 The Planning Commission will discuss via email the best date for the potential meeting.
31

32 **Public Comment:** No public comments.
33

34 **City Council Liaison Report:** Deputy Mayor Bodi announced that Council is working on the
35 biannual budget. The goal of Council is to pass the budget by December. Deputy Mayor Bodi also
36 discussed the Sound Transit project and announced that the Council has now paid for plans to
37 design a potential bus stop.
38

39 **Old Business:**
40

41 **2024 Comprehensive Plan Periodic Update**

42 Mr. Hofman announced that there is an official draft of the Comprehensive Plan. Ms. Haworth
43 discussed that there are some final edits being made and the marketing team will be coming to Lake
44 Forest Park soon to take photographs of Lake Forest Park. Ms. Haworth also announced that she
45 will be moving companies but still working on the project through OTAC and SCJ.
46

47 Ms. Haworth led the discussion on final edits that need to be made. The Planning Commission
48 discussed the outstanding issues and voted on the course of actions to take for the Comprehensive

1 Plan. On some issues, such as equity language, the Planning Commission voted to accept the current
2 language but also transmit in a letter to the Council that the Planning Commission struggled with the
3 issue and is leaving it up to the Council to decide on the issue. Edits for housing were not discussed
4 to allow more discussion on the issue and potential edits.

5
6 After discussing the remaining edits, Cmr. Castic made a motion to approve the Comprehensive
7 Plan with the remaining edits to be made, Cmr. Lee seconded. The Planning Commission
8 unanimously approved the motion.

9
10 The Planning Commission reviewed the Transmittal letter drafted for the City Council. Cmr. Lee
11 made a motion to approve the letter and Cmr. Castic seconded. The letter was approved
12 unanimously.

13
14 **New Business:**
15 **Discussion on items of Planning Commission interest or concern - preparation for future**
16 **meetings**

17 Tabled for the next meeting.

18
19 **Reports and Announcements:**
20 **Planning Commission Vacancies and Recruitment**

21 Cmr. Cramner announced that she is moving next year. Mr. Hofman stated that the City Clerk has
22 begun advertising for the vacancy.

23
24 **Citizen Comment:** No public comments.

25
26 **Agenda for Next Meeting:** Additional discussion on the Comprehensive Plan and preparation for
27 future meetings.

28
29 **Adjournment:**
30 Cmr. Kaje Lee made a motion to adjourn the meeting, Cmr. LeBonte seconded, and the motion was
31 carried unanimously. The meeting adjourned at 9:00 PM.

32
33 APPROVED:

34
35 _____
36 Ashton Alvarez-McCartney, Planning Commission Chair