



# CITY OF LAKE FOREST PARK CITY COUNCIL REGULAR MEETING

**Thursday, August 08, 2024 at 7:00 PM**

**Meeting Location: In Person and Virtual / Zoom**

**17425 Ballinger Way NE Lake Forest Park, WA 98155**

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## **INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY:**

*Please note, this link works for both the Work Session (6:00 p.m.) and Regular Meeting (7:00 p.m.).*

**Join Zoom Webinar: <https://us06web.zoom.us/j/82939518103>**

**Call into Webinar: 253-215-8782 | Webinar ID: 829 3951 8103**

The City Council is providing opportunities for public comment by submitting a written comment or by attending in person to provide oral public comment.

### **HOW TO PARTICIPATE WITH ORAL COMMENTS:**

If you are attending the meeting in person, there is a sign-in sheet located near the entrance to the Council Chambers. Simply fill the form out and the Mayor will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker. Oral comments are not being accepted via Zoom.

The meeting is being recorded.

### **HOW TO SUBMIT WRITTEN COMMENTS:**

Written comments will be submitted to the Council if received by 5:00 p.m. on the date of the meeting; otherwise, they will be provided to the City Council the next day. The City Clerk will read your name and subject matter into the record during Public Comments.

As allowed by law, the Council may add and take action on items not listed on the agenda. For up-to-date information on agendas, please visit the City's website at [www.cityofflp.gov](http://www.cityofflp.gov)

Meetings are shown on the city's website and on Comcast channel 21 for subscribers within the Lake Forest Park city limits.

## **AMENDED**

### **AGENDA**

1. **CALL TO ORDER: 7:00 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **ADOPTION OF AGENDA**
4. **PUBLIC COMMENTS**

*The Council will not be accepting online public comments. This portion of the agenda is set aside for the public to address the Council on agenda items or any other topic the Council might have purview or control over. However, the Mayor or Council may not respond to comments from the public. If the comments are of a nature that the Council does not have influence or control over, then the Mayor may request the speaker suspend their comments. The Mayor or Council may direct staff to follow up on items brought up by the public. **Comments are limited to a three (3) minute time limit.***

5. **PROCLAMATIONS**

**A.** Childhood Cancer Awareness Month

**B.** National Recovery Month

6. **PUBLIC HEARINGS**

**A.** Public Hearing on Resolution 24-1960/Concerning State Ballot Initiative 2117 concerning carbon tax credit trading

- Ballot Title: Initiative Measure No. 2117 concerns carbon tax credit trading.

This measure would prohibit state agencies from imposing any type of carbon tax credit trading, and repeal legislation establishing a cap and invest program to reduce greenhouse gas emissions.

- Questions from Council

- Open the public hearing for comments (3 minutes per speaker)

- Possible response to questions that may have been presented during the public hearing and from the Council.

**B.** Discussion, consideration, and/or possible action on Resolution 24-1960/Concerning State Ballot initiative 2117 concerning carbon tax credit trading

7. **PRESENTATIONS**

**A.** State of the Court

## 8. CONSENT CALENDAR

*The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Calendar in its normal sequence on the agenda.*

- A. July 11, 2024 City Council Work Session Minutes
- B. July 11, 2024 City Council Regular Meeting Minutes
- C. City Expenditures for the Period Ending July 25, 2024
- D. City Expenditures for the Period Ending August 5, 2024
- E. City Expenditures for the Period Ending August 8, 2024

## 9. ORDINANCES AND RESOLUTIONS FOR COUNCIL DISCUSSION

- A. **REMOVED - Ordinance 24-1296/Amending chapter 10.06 of the LFPMC, Automated Traffic Safety Cameras, to correct references to 2024 state statutes. THE ORDINANCE WAS APPROVED ON AUGUST 5, 2024**
- B. Resolution 24-1961/Accepting an Addendum to the Equity Analysis and an updated Speed and Safety Analysis for NE 178<sup>th</sup> Street from 25<sup>th</sup> Ave. NE to State Route 104, identifying a school walk zone for Brookside Elementary, and authorizing the use of traffic safety cameras for the zone

## 10. OTHER BUSINESS

## 11. COUNCIL COMMITTEE REPORTS

- A. Councilmember Reports
- B. Mayor's Report
- C. City Administrator's Report

## 12. ADJOURN

### FUTURE SCHEDULE

- Monday, August 12, 2024 City Council Special Meeting, 6:00 p.m. – *hybrid meeting (City Hall and via Zoom)*

- Monday, August 19, 2024 City Council Committee of the Whole Meeting, 6:00 p.m. – *hybrid meeting (City Hall and via Zoom)*

*As allowed by law, the Council may add and take action on items not listed on the agenda.*

*Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.*



## PROCLAMATION

**WHEREAS**, childhood cancer is the leading cause of death by disease in children; and

**WHEREAS**, 1 in 285 children in the United States will be diagnosed by their 20th birthday; and

**WHEREAS**, there are 43 children per day, or 15,780 children annually, that are diagnosed with cancer as well as approximately 40,000 children on active treatment at any given time; and

**WHEREAS**, the average age of diagnosis is 6 years old, compared to 66 years for adults' diagnosis and 80% of childhood cancer patients are diagnosed late and with metastatic disease; and

**WHEREAS**, on average there has been a 0.6 percent increase in incidence per year since the mid 1970s, resulting in an overall incidence increase of 24 percent over the last 40 years; and

**WHEREAS**, two-thirds of childhood cancer patients will have chronic health conditions as a result of their treatment toxicity, with one quarter being classified as severe to life-threatening; and

**WHEREAS**, approximately one half of childhood cancer families rate the associated financial toxicity due to out-of-pocket expenses as considerable to severe; and

**WHEREAS**, in the last 20 years, only four new drugs have been approved by the FDA to specifically treat childhood cancer; and

**WHEREAS**, researchers and healthcare professionals work diligently dedicating their expertise to treat and cure children with cancer; and

**WHEREAS**, too many children are affected by this deadly disease and more must be done to raise awareness and find a cure;

**NOW, THEREFORE**, the Mayor and City Council of the City of Lake Forest Park, do hereby proclaim September 2024 as:

### Childhood Cancer Awareness Month

in the city of Lake Forest Park and urge all residents to join in encouraging young people fighting cancer, honoring young people who have lost their lives to childhood cancer, and expressing gratitude to the doctors and nurses who provide special care to patients and families affected by childhood cancer.

**IN WITNESS WHEREOF**, signed this 8<sup>th</sup> day of August, 2024.

\_\_\_\_\_

Tom French, Mayor



## PROCLAMATION

**WHEREAS**, behavioral health is an essential part of one’s overall health and wellness; and

**WHEREAS**, prevention of mental health and substance use disorders works, treatment is effective, and recovery is possible; and

**WHEREAS**, recovery is a process and that people recover in our local area and around the nation; and

**WHEREAS**, preventing and overcoming mental health and substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

**WHEREAS**, an estimated 400,000 people in King County are affected by these conditions; and

**WHEREAS**, we must encourage relatives and friends of people with mental and/or substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

**WHEREAS**, we recognize four dimensions of recovery from mental health and substance use disorders: health, home, purpose, and community; and

**WHEREAS**, to help more people achieve and sustain recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), King County, and Lake Forest Park invite all residents of to participate in National Recovery Month; and

**NOW, THEREFORE**, the Mayor and City Council of the City of Lake Forest Park, do hereby proclaim September 2024 as:

### National Recovery Month

in the city of Lake Forest Park and urge all residents to observe this month with appropriate programs, activities, and ceremonies to increase public understanding of addiction as an illness.

**IN WITNESS WHEREOF**, signed this 8<sup>th</sup> day of August, 2024.

\_\_\_\_\_  
Tom French, Mayor

1 AN ACT Relating to prohibiting all state agencies, counties, and  
 2 cities from implementing any type of carbon tax credit trading, also  
 3 known as "cap and trade" or "cap and tax" scheme; adding a new  
 4 section to chapter 70A.65 RCW; creating a new section; and repealing  
 5 RCW 43.21C.520, 70A.15.1100, 70A.45.110, 70A.65.005, 70A.65.010,  
 6 70A.65.020, 70A.65.030, 70A.65.040, 70A.65.050, 70A.65.060,  
 7 70A.65.070, 70A.65.080, 70A.65.090, 70A.65.100, 70A.65.110,  
 8 70A.65.120, 70A.65.130, 70A.65.140, 70A.65.150, 70A.65.160,  
 9 70A.65.170, 70A.65.180, 70A.65.200, 70A.65.210, 70A.65.220,  
 10 70A.65.230, 70A.65.240, 70A.65.250, 70A.65.260, 70A.65.270,  
 11 70A.65.280, 70A.65.290, 70A.65.300, 70A.65.305, 70A.65.310,  
 12 70A.65.900, and 70A.65.901.

13 BE IT ENACTED BY THE PEOPLE OF THE STATE OF WASHINGTON:

14 NEW SECTION. **Sec. 1.** A new section is added to chapter 70A.65  
 15 RCW to read as follows:

16 All state agencies are prohibited from implementing any type of  
 17 carbon tax credit trading, also known as "cap and trade" or "cap and  
 18 tax" scheme, including the climate commitment act previously codified  
 19 as chapter 70A.65 RCW. This prohibition applies whether the resulting  
 20 increased costs are imposed on fuel recipients or fuel suppliers.

1        NEW SECTION.    **Sec. 2.**    The following acts or parts of  
2 each repealed:

3        (1) RCW 43.21C.520 (Review of greenhouse gas emissions from a new  
4 or expanded facility) and 2021 c 316 s 34;

5        (2) RCW 70A.15.1100 (Issuance of enforceable order—Overburdened  
6 communities) and 2021 c 316 s 35;

7        (3) RCW 70A.45.110 (Siting of certain facilities) and 2021 c 316  
8 s 36;

9        (4) RCW 70A.65.005 (Findings—Intent) and 2021 c 316 s 1;

10       (5) RCW 70A.65.010 (Definitions) and 2022 c 181 s 10 & 2021 c 316  
11 s 2;

12       (6) RCW 70A.65.020 (Environmental justice review) and 2022 c 181  
13 s 5 & 2021 c 316 s 3;

14       (7) RCW 70A.65.030 (Environmental justice assessment) and 2023 c  
15 475 s 1902, 2023 c 475 s 936, 2022 c 182 s 104, 2022 c 181 s 13, &  
16 2021 c 316 s 4;

17       (8) RCW 70A.65.040 (Environmental justice council—Duties) and  
18 2022 c 182 s 105, 2022 c 181 s 14, & 2021 c 316 s 5;

19       (9) RCW 70A.65.050 (Governance structure) and 2021 c 316 s 7;

20       (10) RCW 70A.65.060 (Cap on greenhouse gas emissions) and 2021 c  
21 316 s 8;

22       (11) RCW 70A.65.070 (Annual allowance budget and timelines) and  
23 2022 c 181 s 1 & 2021 c 316 s 9;

24       (12) RCW 70A.65.080 (Program coverage) and 2022 c 179 s 14 & 2021  
25 c 316 s 10;

26       (13) RCW 70A.65.090 (Requirements) and 2021 c 316 s 11;

27       (14) RCW 70A.65.100 (Auctions of allowances) and 2023 c 475 s  
28 937, 2022 c 181 s 3, & 2021 c 316 s 12;

29       (15) RCW 70A.65.110 (Allocation of allowances to emissions-  
30 intensive, trade-exposed industries) and 2021 c 316 s 13;

31       (16) RCW 70A.65.120 (Allocation of allowances to electric  
32 utilities) and 2021 c 316 s 14;

33       (17) RCW 70A.65.130 (Allocation of allowances to natural gas  
34 utilities) and 2021 c 316 s 15;

35       (18) RCW 70A.65.140 (Emissions containment reserve withholding)  
36 and 2022 c 181 s 11 & 2021 c 316 s 16;

37       (19) RCW 70A.65.150 (Allowance price containment) and 2022 c 181  
38 s 6 & 2021 c 316 s 17;

- 1 (20) RCW 70A.65.160 (Price ceiling) and 2022 c 181 s 7
- 2 316 s 18;
- 3 (21) RCW 70A.65.170 (Offsets) and 2022 c 181 s 12 & 2021 c 316 s
- 4 19;
- 5 (22) RCW 70A.65.180 (Assistance program for offsets on tribal
- 6 lands) and 2021 c 316 s 20;
- 7 (23) RCW 70A.65.200 (Enforcement—Penalty) and 2022 c 181 s 4 &
- 8 2021 c 316 s 23;
- 9 (24) RCW 70A.65.210 (Linkage with other jurisdictions) and 2021 c
- 10 316 s 24;
- 11 (25) RCW 70A.65.220 (Adoption of rules) and 2021 c 316 s 25;
- 12 (26) RCW 70A.65.230 (Investments—Legislative intent—Evaluation)
- 13 and 2022 c 182 s 426, 2022 c 181 s 8, & 2021 c 316 s 26;
- 14 (27) RCW 70A.65.240 (Carbon emissions reduction account) and 2022
- 15 c 182 s 101 & 2021 c 316 s 27;
- 16 (28) RCW 70A.65.250 (Climate investment account) and 2023 c 475 s
- 17 938, 2023 c 435 s 12, 2022 c 253 s 2, & 2021 c 316 s 28;
- 18 (29) RCW 70A.65.260 (Climate commitment account) and 2023 c 475 s
- 19 939, 2022 c 179 s 17, & 2021 c 316 s 29;
- 20 (30) RCW 70A.65.270 (Natural climate solutions account) and 2021
- 21 c 316 s 30;
- 22 (31) RCW 70A.65.280 (Air quality and health disparities
- 23 improvement account) and 2021 c 316 s 31;
- 24 (32) RCW 70A.65.290 (Joint legislative audit and review committee
- 25 —Program implementation analysis. (*Expires June 30, 2030.*)) and 2021
- 26 c 316 s 32;
- 27 (33) RCW 70A.65.300 (Distributions of moneys—Annual report) and
- 28 2021 c 316 s 46;
- 29 (34) RCW 70A.65.305 (Tribal consultation) and 2022 c 253 s 1;
- 30 (35) RCW 70A.65.310 (Covered or opt-in entity compliance
- 31 obligation) and 2022 c 181 s 2;
- 32 (36) RCW 70A.65.900 (Short title—2021 c 316) and 2021 c 316 s 37;
- 33 and
- 34 (37) RCW 70A.65.901 (Suspension of certain sections and rules)
- 35 and 2021 c 316 s 39.

36 NEW SECTION. **Sec. 3.** The provisions of this act are to be  
 37 liberally construed to effectuate the policies, purposes, and intent  
 38 of this act.



1        NEW SECTION.    **Sec. 4.**    If any provision of this act  
2 application to any person or circumstance is held invalid, the  
3 remainder of the act or the application of the provision to other  
4 persons or circumstances is not affected.



# CITY OF LAKE FOREST PARK CITY COUNCIL AGENDA COVER SHEET

**Meeting Date** August 8, 2024

**Originating Department** Vice Chair, Tracy Furutani

**Contact Person** Vice Chair, Tracy Furutani

**Title** Resolution 24-1960/Concerning State Ballot initiative 2117 concerning carbon tax credit trading

## Legislative History

- First Presentation July 11, 2024 Work Session
- Second Presentation August 8, 2024 Regular Meeting

## Attachments:

1. Resolution 24-1960

## Executive Summary

Initiative 2117 would prohibit state agencies from implementing a cap-and-trade or cap-and-tax program. Additionally, it would repeal the 2021 Washington Climate Commitment Act (CCA), a state law that created a cap-and-invest carbon program to reduce greenhouse gas emissions by 95% by 2050 and prepare the state for a future low-carbon economy.

## Background

Under Washington’s cap-and-invest program, a cap is set on the total carbon emissions in the state. Businesses exceeding 25,000 metric tons of carbon dioxide equivalent a year must obtain allowances equal to their emissions. Allowances are purchased through the Department of Ecology’s quarterly auctions or buying and selling on a secondary market. The cap will be reduced over time to ensure emissions reduction goals are met, resulting in fewer emissions allowances each year. Approximately 75% of statewide greenhouse gas emissions will be covered under the program.

The revenue generated from the auctions must be invested in climate projects across the state. In 2023, \$1.8 billion was received for reinvestment. The funds are divided into 3 primary accounts to be appropriated for specific projects: the Carbon Emissions Reduction Account, the Climate Investment Account, and the Air Quality & Health Disparities Improvement Account. The Office of Financial

Management reports that approximately 43% of funds are directed to overburdened communities and 7.3% to tribes.

RCW 42.17A.555(1) authorizes the City Council to take action to express a collective decision, or to actually vote upon a motion, proposal, or ordinance, or to support or oppose a ballot measure so long as (a) the agenda includes the title and number of the ballot proposition, and (b) members of the public and councilmembers are afforded an approximately equal opportunity to express an opposing view.

**Fiscal & Policy Implications**

Two current city projects have received funding through the Department of Commerce, to help the city address the effects of climate change. Neither of those projects would lose that funding if Initiative 2117 is passed by Washington voters repealing the 2021 Washington Climate Commitment Act (CCA).

Funding opportunities for future projects addressing climate change would be limited to resources existing prior to passage of the CCA.

**Staff Recommendation**

Consider adopting Resolution 24-1960 in support or opposition to Initiative 2117.

**RESOLUTION NO. 24-1960**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, IN [SUPPORT/OPPOSITION] OF WASHINGTON STATE BALLOT INITIATIVE 2117 CONCERNING CARBON TAX CREDIT TRADING**

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**WHEREAS**, a ballot measure titled “Initiative Measure No. 2117 concerns carbon tax credit trading” is scheduled to go to the voters at the Washington General Election on November 5, 2024; and

**WHEREAS**, the Office of the Secretary of State Elections Division has completed and certified signature verification for Initiative 2117; and

**WHEREAS**, Initiative 2117 reads as follows: This measure would prohibit state agencies from imposing any type of carbon tax credit trading, including “cap and trade” or “cap and tax” programs, regardless of whether the resulting increased costs are imposed on fuel recipients or fuel suppliers. It would repeal sections of the 2021 Washington Climate Commitment Act as amended, including repealing the creation and modification of a “cap and invest” program to reduce greenhouse gas emissions by specific entities; and

**WHEREAS**, RCW 42.17A.555(1) authorizes the City Council to take action to express a collective decision, or to actually vote upon a motion, proposal, or ordinance, or to support or oppose a ballot measure so long as (a) the agenda includes the title and number of the ballot proposition, and (b) members of the public and councilmembers are afforded an approximately equal opportunity to express an opposing view; and

**WHEREAS**, consistent with the procedural mandates of RCW 42.17A.555, the City Council considered a resolution in support or opposition of Initiative 2117 at its August 8, 2024, Regular Meeting, during which of the public and Councilmembers were given approximately equal opportunity for expression of a supporting or opposing view on Initiative 2117; and

**WHEREAS**, the Lake Forest Park City Council desires to [support/oppose] Initiative 2117.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Lake Forest Park, as follows:

**SECTION 1. SUPPORT/OPPOSE.** The City Council of the City of Lake Forest Park, Washington, adopts this resolution to officially [support/oppose] Initiative 2117 concerning carbon tax credit trading.

SECTION 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution, including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

**PASSED BY A MAJORITY VOTE** of the members of the Lake Forest Park City Council this 8th day of August, 2024.

APPROVED:

\_\_\_\_\_  
Thomas French  
Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Matt McLean  
City Clerk

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
RESOLUTION NO.: 24-1960



# 2023 STATE OF THE COURT

# OUR MISSION

Lake Forest Park Municipal Court is dedicated to provide

**fair and impartial administration of justice**

and

**equal access for all individuals.**

We are committed to serving with

**respect, competence, and efficiency.**

**PRESIDING JUDGE**  
**Jennifer Grant**

**COURT ADMINISTRATOR**  
**Julie Espinoza** (1 FTE)

**COURT CLERKS**

**Elizabeth Alexander**  
(.5 FTE)

**Loyce Weishaar**  
(1 FTE)

**Kelley Gradwohl**  
(Per diem)

**Alisha Bhatti**  
(.8 FTE)

**PROBATION OFFICER**  
**Charles Mitchell** (.2 FTE)

**PROBATION SERVICES**



# COURT OPERATIONS & JUDICIAL DUTIES



COURTROOM  
HEARINGS



COURT  
RECEPTION



JURY  
MANAGEMENT



CASE  
SCHEDULING



LEGAL FINANCIAL  
OBLIGATIONS



POLICIES &  
PROCEDURES



SEARCH  
WARRANTS

# ACCESS TO JUSTICE

- ▶ Hybrid court for criminal calendar
- ▶ Remote (Zoom) hearings for infraction calendar
- ▶ Laptop available for participants who need assistance
- ▶ Increased public defense coverage – two (2) attorneys
- ▶ UP – KC Universal Payment program – consolidate and relicense
- ▶ Community Service in lieu of fine
- ▶ LFO assistance - reductions, waivers, and payment plans
- ▶ Pocketalk for language assistance at the court counter

# JAIL ALTERNATIVES

EHM

SCRAM

GPS

Remote  
Breath

# YOUTH COURT



- ▶ Formed in 2001
- ▶ Shorecrest High School students serve as judge, bailiff, and jury
- ▶ Bo Jordon, former police officer, security at Shorecrest H.S., and past-president of the Washington State Association of Youth Courts (WSAYC) Advised by
- ▶ Judge Grant provides judicial oversight

# Youth Court benefits



- **Restorative Justice**
  - Community Service
  - Defensive Driving School
  - Letter of Apology/Essay
- **Accountability**
  - Offenders admit the violation
  - Offenders answer to their peers
  - Infraction found committed and reported to DOL if Offender fails to comply
- **Empowers Youth**

# Youth Court Hearing - JS and WZ

- ▶ “This experience has been a wake call for me. I have realized that driving is not merely a privilege but also a responsibility. I must be accountable for my actions on the road and must strive to be a cautious and conscientious driver.”
- ▶ “Going forward, I commit to adhering to all traffic laws and speed limits, ensuring that I prioritize the safety of myself and others at all times.”
- ▶ 10 Community Service Hours –
  - ▶ Nonprofit – church
  - ▶ Provided community meal service

# Youth Court Hearing - JS and WZ (con't)

- ▶ “I write this letter with deep remorse knowing how my reckless actions have endangered the safety of others on the road.”
- ▶ “I am deeply sorry for the irresponsible act of my speeding. My actions were inexcusable and put the safety of others at risk, which I deeply regret. I offer the sincerest apologies and gratitude to the law enforcement officers, fellow drivers, pedestrians, and my own family who were affected by my actions.”
- ▶ 10 Community Service Hours –
  - ▶ Nonprofit – park
  - ▶ Cleaned and read water meters and worked on structures for the children’s play area

# STATE V. BLAKE (2021)

Drug possession statute ruled unconstitutional – convictions were to be vacated and legal financial obligations were to be reimbursed

Government funds the work and reimbursement while setting up the Blake Refund Bureau

Cases back to 1979 screened for court action. Prosecution motions to vacate convictions. Court calculated LFO refund.

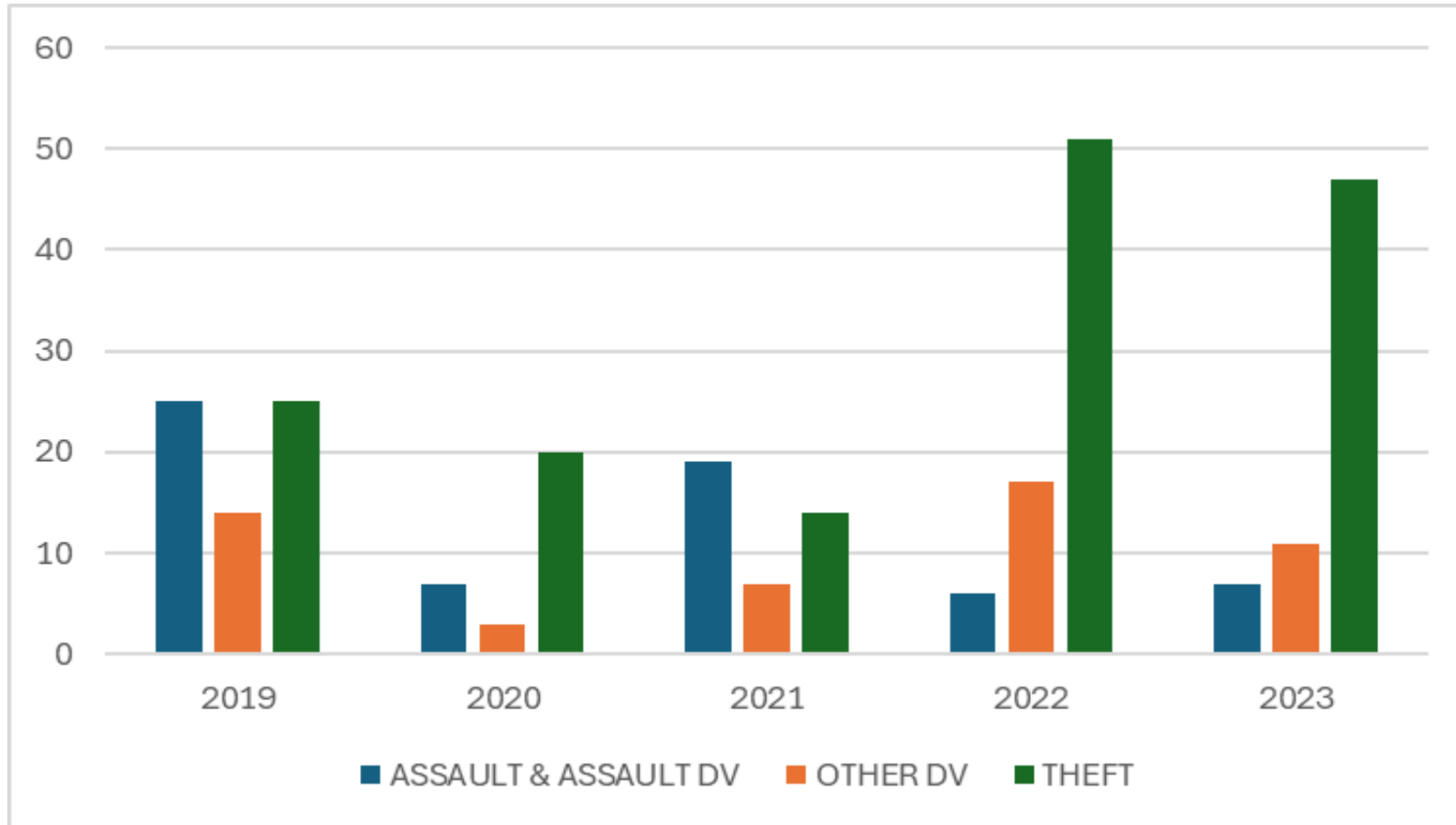
April 13, 2023 – Calendar for 85 defendants with financial consequences. Verified name and address to facilitate refund.



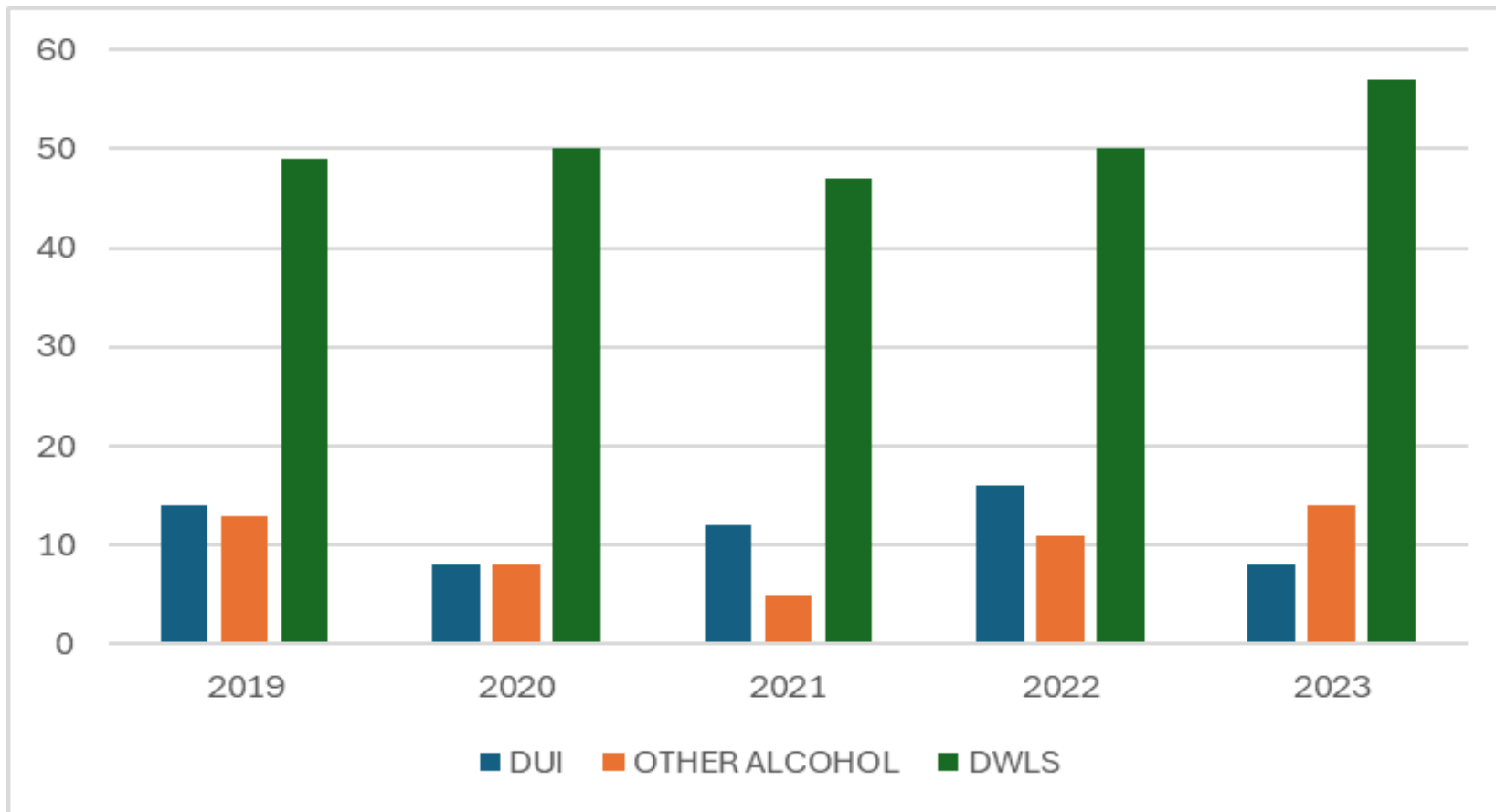
# OUR CASES: By the numbers

- ▶ Cases Filed
  - ▶ Traffic
  - ▶ Criminal non traffic
  - ▶ Criminal traffic
  - ▶ Infractions non traffic
  - ▶ Parking infractions
- ▶ Hearings Held
- ▶ Historical Comparison

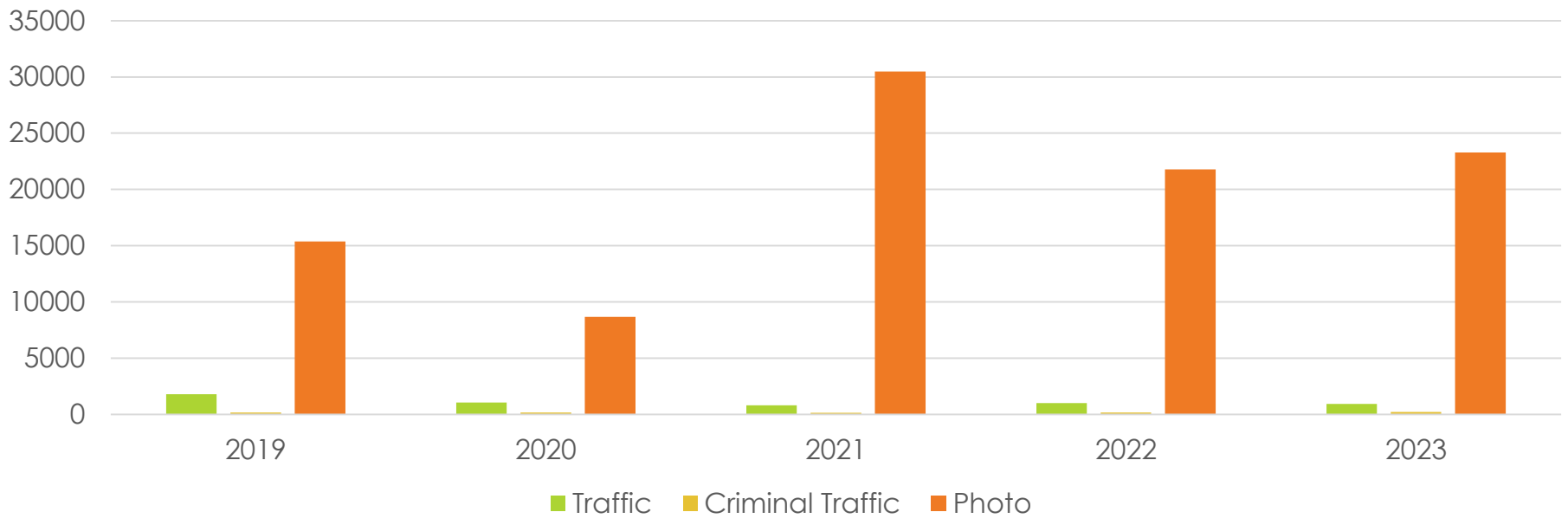
# Criminal Non-Traffic Filings



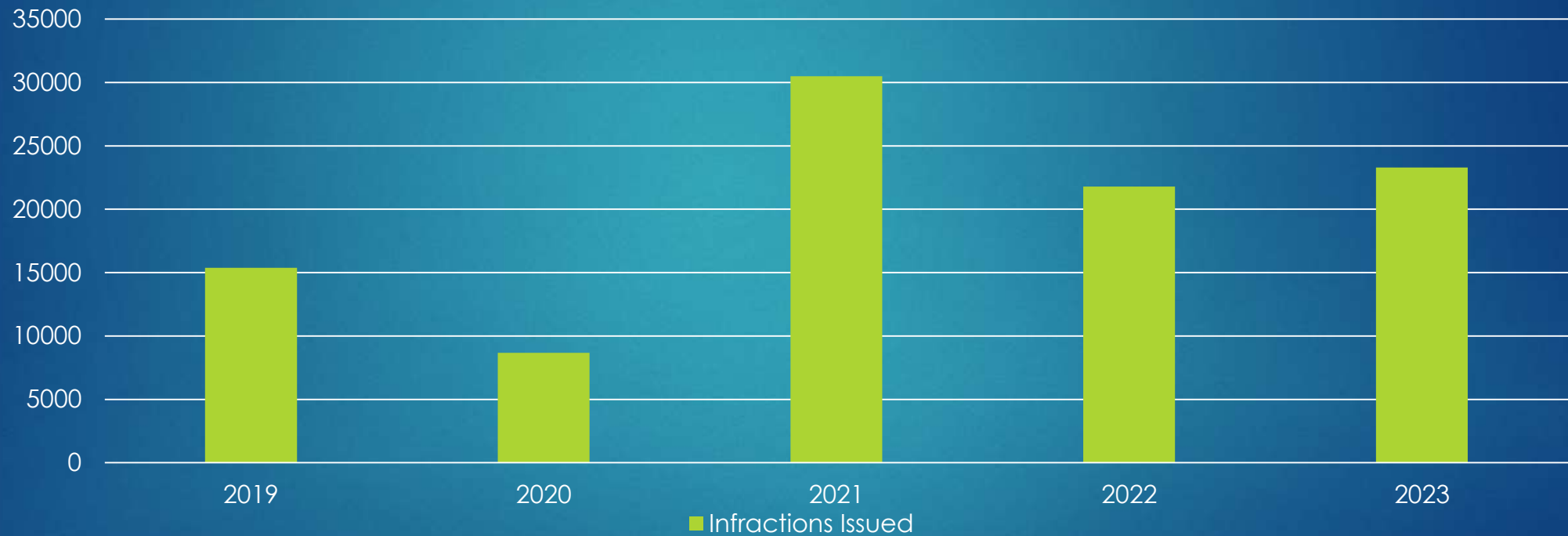
# Criminal Traffic Filings



# Traffic Filings

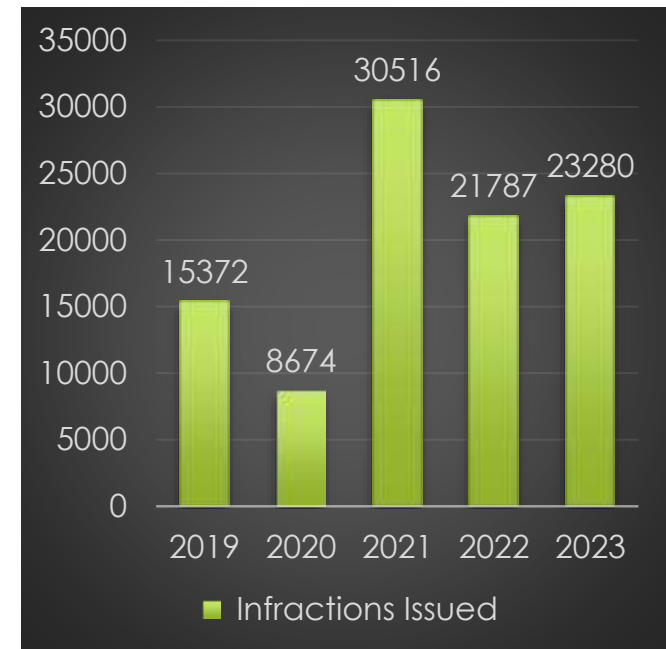


# Photo Enforcement



# Photo Enforcement

- ▶ Cases filed
- ▶ Hearing Options
  - ▶ In writing
  - ▶ TEC – electronic submission – email
  - ▶ Court hearing – held remotely / ZOOM
- ▶ Fine considerations



# Statewide issues effecting the judicial branch

- ▶ Access to justice
- ▶ Blake – convictions vacated and LFOs refunded
- ▶ Shortage of public defense attorneys
  - ▶ Caseloads are being addressed
  - ▶ Conflict Counsel
- ▶ Court security
- ▶ Case management system – CLJ/CMS –
- ▶ Shortage of interpreters/unwilling to appear in person

# Thank you!

QUESTIONS?

- ▶ Email the court at [LFPcourt@cityofLFP.gov](mailto:LFPcourt@cityofLFP.gov)





**CITY OF LAKE FOREST PARK  
CITY COUNCIL WORK SESSION MEETING MINUTES  
July 11, 2024**

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**It is noted this meeting was held in person in the Emergency Operations Center at City Hall and virtually via Zoom.**

**Councilmembers present:** Lorri Bodi, Deputy Mayor; Tracy Furutani, Vice Chair (via Zoom); Larry Goldman, Paula Goode, Jon Lebo, Semra Riddle, Ellyn Saunders

**Councilmembers absent:** none

**Staff present:** Tom French, Mayor; Phillip Hill, City Administrator; Lindsey Vaughn, Finance Director; Matt McLean, City Clerk

**Others present:** 0 visitors

**CALL TO ORDER**

Deputy Mayor Bodi called the July 11, 2024 City Council work session meeting to order at 6:00 p.m.

**ADOPTION OF AGENDA**

**Cmbr. Goldman moved** to approve the agenda as presented. **Cmbr. Goode seconded.**  
**The motion to approve the agenda as presented carried unanimously.**

**COUNCIL DISCUSSION TOPICS**

**2025-2026 Biennial Budget Calendar**

Director Vaughn introduced the item and responded to questions.

**2024 Ballot Initiative 2117 concerning carbon tax trading**

Deputy Mayor Bodi introduced the item.

Cmbr. Riddle arrived at 6:21 p.m.

Cmbr. Furutani gave a brief presentation. Discussion followed. After the discussion, the Council agreed to hold a public hearing regarding the Council considering supporting or opposing the initiative on the August 8, 2024 Regular Meeting.

1 **ADJOURNMENT**

2  
3 There being no further business, Deputy Mayor Bodi adjourned the meeting at 6:30 p.m.

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9 Lorri Bodi, Deputy Mayor

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13 Matt McLean, City Clerk

**CITY OF LAKE FOREST PARK  
CITY COUNCIL REGULAR MEETING MINUTES  
July 11, 2024**

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**It is noted this meeting was held in person in the City Council Chambers and remotely via Zoom.**

**Councilmembers present:** Lorri Bodi, Deputy Mayor; Tracy Furutani, Council Vice Chair (via Zoom); Larry Goldman, Paula Goode, John Lebo, Ellyn Saunders, Semra Riddle

**Councilmembers absent:** none

**Staff present:** Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Mike Harden, Police Chief; Lindsey Vaughn, Finance Director; Jeff Perrigo, Public Works Director; Mark Hofman, Community Development Director; Matt McLean, City Clerk

**Others present:** 4 visitors

**CALL TO ORDER**

Mayor French called the July 11, 2024 City Council regular meeting to order at 7:00 p.m.

**FLAG SALUTE**

Cmbr. Goldman led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

**Deputy Mayor Bodi moved** to approve the agenda as presented. **Cmbr. Goode seconded. The motion to adopt the agenda as presented carried unanimously.**

**PUBLIC COMMENTS**

Mayor French invited comments from the audience.

There being no one in the audience wishing to speak, Mayor French closed public comments.

1 PRESENTATIONS

2

3 Northshore Fire District – Property Tax Levy

4

5 Fire Chief Cowan gave a brief presentation regarding the levy lid lift on the August 6 ballot and  
6 responded to questions from the Council.

7

8 CONSENT CALENDAR

9

10 **Cmbr. Riddle moved** to approve the Consent Calendar as presented. **Cmbr. Goode**  
11 **seconded. The motion to approve the Consent Calendar as presented carried**  
12 **unanimously.**

13

- 14 A. June 24, 2024 Committee of the Whole Meeting Notes
- 15 B. June 27, 2024 City Council Regular Meeting Minutes
- 16 C. Accounts Payable dated 7/11/2024 Claim Fund Check Nos. 86463 through 86503 in the  
17 amount of \$163,794.91, a 6/8/2024 Payroll Fund ACH transaction in the amount of  
18 \$185,934.23, a Direct Deposit transaction in the amount of \$205,939.88, a 6/23/2024  
19 Payroll Fund ACH transaction in the amount of \$169,442.08, and a Direct Deposit  
20 transaction in the amount of \$192,685.23. Additional approved ACH transactions:  
21 Invoice Cloud, \$1,435.15; State of Washington, \$7,545.43. Total approved claim fund  
22 transactions: \$926,776.91

23

24 FINAL CONFIRMATION

25

26 Confirmation of members and alternates to the Climate Policy Advisory Team

27

28 Director Hofman gave a brief presentation and responded to questions from the Council.

29

30 **Cmbr. Furutani moved** to confirm the proposed members and alternates to the Climate  
31 Policy Advisory Team. **Deputy Mayor Bodi seconded. The motion to confirm the**  
32 **proposed members and alternates passed unanimously.**

33

34 **ORDINANCE 24-1294/Amending the Adopted Biennial Budget of the City of Lake Forest Park**  
35 **for the Years 2023-2024, Providing for Severability, and Establishing an Effective Date**

36

37 Director Vaughn gave a brief presentation on the budget amendment and responded to  
38 questions from the Council.

39

40 **Cmbr. Lebo moved** to adopt Ordinance 24-1294/Amending the Adopted Biennial Budget  
41 of the City of Lake Forest Park for the Years 2023-2024, Providing for Severability, and  
42 Establishing an Effective Date. **Cmbr. Riddle seconded. The motion to adopt Ordinance**  
43 **24-1294 passed unanimously.**

1  
2 **RESOLUTION 24-1959/Authorizing the Mayor to Execute Documents Necessary to Participate**  
3 **in the Kroger Co. Opioid Settlement Agreement**  
4

5 City Administrator Hill presented the item and responded to questions from the Council.  
6

7 **Cmbr. Riddle moved** to waive the three-touch rule regarding Resolution 24-1959 due to  
8 the consistency with other settlements. **Cmbr. Goldman seconded. The motion to waive**  
9 **the three-touch rule passed unanimously.**

10  
11 **Deputy Mayor Bodi moved** to adopt Resolution 24-1959/Authorizing the Mayor to  
12 Execute Documents Necessary to Participate in the Kroger Co. Opioid Settlement  
13 Agreement. **Cmbr. Riddle seconded. The motion to adopt Resolution 24-1959 passed**  
14 **unanimously.**

15  
16 **OTHER BUSINESS**  
17

18 **Deputy Mayor Bodi moved** to cancel the July 22, 2024 Committee of the Whole  
19 Meeting, July 25, 2024 City Council regular meeting, and the August 22, 2024 City  
20 Council regular meeting. **Cmbr. Saunders seconded. The motion to cancel the July 22,**  
21 **July 25, and August 22, 2024 meetings passed unanimously.**

22  
23 Cmbr. Riddle expressed that councilmembers are welcome to support the fire levy lid lift as an  
24 individual.  
25

26 **Councilmember Reports**  
27

28 Cmbr. Lebo invited councilmembers and the public to attend the July 16, 2024 Draft  
29 Comprehensive Plan Open House at Third Place Commons. Deputy Mayor Bodi mentioned the  
30 Public Hearing scheduled for August 13, 2024.  
31

32 Cmbr. Goldman reported on the recent Tree Board meeting. The Tree Board would like to  
33 update the approved tree list and has been discussing tree equity.  
34

35 Cmbr. Furutani reported on the Climate Action Committee and upcoming events and outreach.  
36 Cmbr. Furutani also attended the Lake Ballinger Forum.  
37

38 Deputy Mayor Bodi reported on the Sound Cities Association Policy Issues Committee meeting.  
39

40 Cmbr. Riddle reported on the King County Healthier Here community hub.  
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**Mayor's Report**

- Attended a ceremony at Peruvian Consulate
- Upcoming events – National Night Out; LFPPD Safety Day
- Traffic Safety Cameras

**City Administrator's Report**

Administrator Hill reported that the federal grant funding for the Community Center at the Lakefront Property has been lowered to \$2.5M by the Federal Committee overseeing the grant.

**EXECUTIVE SESSION – Discussion of potential litigation, per RCW 42.30.110(1)(i)**

The City Council went into Executive Session at 8:15 p.m. for approximately 20 minutes for the purpose of discussing potential litigation per RCW 42.30.110(1)(i).

The Council returned from the Executive Session at 8:35 p.m. No announcements were made, and no action was taken.

**ADJOURNMENT**

There being no further business, Mayor French adjourned the meeting at 8:35 p.m.

\_\_\_\_\_  
Tom French, Mayor

\_\_\_\_\_  
Matt McLean, City Clerk

City of Lake Forest Park  
SORTED TRANSACTION CHECK REGISTER  
07/25/2024

VOUCHER CERTIFICATION AND APPROVAL

We, the undersigned members of the Finance Committee of the City of Lake Forest Park, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, an Accounts Payable Dated 07/25/24 CLAIM FUND Check Nos. 86504 through 86578 in the amount of \$560,461.90, a 07/08/24 PAYROLL FUND ACH transaction in the amount of \$203,997.36, a DIRECT DEPOSIT transaction in the amount of \$185,553.44, are approved for payment this 25th day of July 2024.

**Additional approved transactions are:**

- ACH transaction Wex Bank - Chevron in the amount of \$105.22
- ACH transaction US Bank Credit Card in the amount of \$41,031.63

Total approved claim fund transactions: \$991,149.55

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Committee

# Bank Reconciliation

## Checks by Date

User: tbaker@cityofflp.gov  
 Printed: 07/18/2024 - 10:51AM  
 Cleared and Not Cleared Checks



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
0	7/25/2024	Wex Bank - Chevron		AP		105.22
86504	7/25/2024	Agape Aromatherapy, Inc.		AP		140.00
86505	7/25/2024	All Battery Sales & Service Inc.		AP		172.23
86506	7/25/2024	American Traffic Solutions Inc.		AP		66,500.00
86507	7/25/2024	Aspect Consulting, LLC		AP		9,055.00
86508	7/25/2024	Avocette Technologies Inc.		AP		156.25
86509	7/25/2024	Anthony Carl Basler		AP		140.00
86510	7/25/2024	Bear Communications, Inc		AP		7,840.68
86511	7/25/2024	Brown Bear Car Wash		AP		36.00
86512	7/25/2024	Cadman Materials, Inc.		AP		106.78
86513	7/25/2024	Calportland Company		AP		788.36
86514	7/25/2024	Center for Human Services		AP		6,750.00
86515	7/25/2024	Century Link		AP		149.30
86516	7/25/2024	Cintas First Aid & Safety		AP		399.99
86517	7/25/2024	City of Lake Forest Park		AP		1,221.20
86518	7/25/2024	Daily Journal of Commerce		AP		168.20
86519	7/25/2024	DataQuest, LLC		AP		228.50
86520	7/25/2024	EJ USA Inc.		AP		166.35
86521	7/25/2024	Facet, Inc.		AP		24,745.94
86522	7/25/2024	Friends of Third Place Commons		AP		19,650.00
86523	7/25/2024	Galls, LLC		AP		188.28
86524	7/25/2024	Attn: Accounts Receivable GCP WW H		AP		308.45
86525	7/25/2024	Guardian Alliance Technologies, Inc		AP		90.00
86526	7/25/2024	Department 32 - 2501271310 Home De		AP		548.06
86527	7/25/2024	Johnston Group, LLC		AP		3,925.00
86528	7/25/2024	KDH Consulting, Inc		AP		191.92
86529	7/25/2024	King County Finance		AP		58.00
86530	7/25/2024	King County Finance		AP		824.00
86531	7/25/2024	King County Finance & Business		AP		226,998.09
86532	7/25/2024	King County Pet License		AP		135.00
86533	7/25/2024	King County Sheriff's Office		AP		19,868.00
86534	7/25/2024	Lake Forest Park Water Dist		AP		1,566.44
86535	7/25/2024	Language Line Services		AP		100.56
86536	7/25/2024	Litho Craft, Inc.		AP		1,516.49
86537	7/25/2024	Loomis		AP		473.01
86538	7/25/2024	Madrona Law Group, PLLC		AP		5,385.00
86539	7/25/2024	Moon Security Service Inc.		AP		854.00
86540	7/25/2024	Visochanea Morton		AP		140.00
86541	7/25/2024	Navia Benefit Solutions		AP		300.00
86542	7/25/2024	Northshore Utility District		AP		11,749.36
86543	7/25/2024	Office Depot, Inc.		AP		226.93
86544	7/25/2024	Parametrix, Inc		AP		3,428.81
86545	7/25/2024	Peerless Network, Inc		AP		1,039.08
86546	7/25/2024	Jeffrey Perrigo		AP		2,116.80
86547	7/25/2024	Pitney Bowes Global Financial Svcs.		AP		584.81
86548	7/25/2024	Pitney Bowes Inc.		AP		82.26



Check No	Check Date	Name	Comment	Module	Clear Date	
86549	7/25/2024	Pitney Bowes-Reserve Acct.		AP		6,000.00
86550	7/25/2024	PROCOM, LLC		AP		216.00
86551	7/25/2024	Progressive Animal Welfare Society		AP		234.00
86552	7/25/2024	Public Safety Testing, Inc.		AP		384.00
86553	7/25/2024	Puget Sound Emergency Radio Network		AP		6,645.60
86554	7/25/2024	Puget Sound Energy		AP		395.91
86555	7/25/2024	Puget Sound Executive Services, Inc.		AP		1,422.00
86556	7/25/2024	Raven Refreshments		AP		80.00
86557	7/25/2024	Red Carpet Building Maint. Inc.		AP		3,206.15
86558	7/25/2024	Cory Roche		AP		238.52
86559	7/25/2024	Rotary Club of Lake Forest Park		AP		125.00
86560	7/25/2024	Shoreline Senior Center		AP		6,250.00
86561	7/25/2024	Snohomish Co Sheriff's Office		AP		27,975.17
86562	7/25/2024	Snohomish County Sheriff's Office		AP		8.21
86563	7/25/2024	StarChase, LLC		AP		49,482.78
86564	7/25/2024	State Auditor's Office		AP		8,896.00
86565	7/25/2024	State Treasurer's Office		AP		6,528.91
86566	7/25/2024	StopStick, Ltd		AP		1,535.38
86567	7/25/2024	Craig Teschlog		AP		90.03
86568	7/25/2024	The Seattle Times		AP		691.50
86569	7/25/2024	TK Elevator Corporation		AP		891.31
86570	7/25/2024	Transpo Group USA Inc		AP		722.50
86571	7/25/2024	Transportation Solutions Inc		AP		15,671.92
86572	7/25/2024	TransUnion Vantage Data		AP		0.77
86573	7/25/2024	United Rentals		AP		551.50
86574	7/25/2024	Utilities Underground Location Ctr.		AP		88.44
86575	7/25/2024	Wally's Towing, Inc.		AP		280.92
86576	7/25/2024	Washington Association of Sheriffs & P		AP		400.00
86577	7/25/2024	Washington State Department of Licens		AP		165.00
86578	7/25/2024	Washington State Patrol		AP		171.25

Total Check Count: 76

Total Check Amount: 560,567.12

# Accounts Payable

## Checks by Date - Summary by Check Date

User: tandrus@cityoflfp.gov  
 Printed: 7/16/2024 4:58 PM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	LEOFFTR	LEOFF TRUST	07/07/2024	1,620.83
ACH	NAVIA	Navia Benefit Solutions, Inc.	07/07/2024	8,978.94
ACH	NAVIAFSA	Navia - FSA	07/07/2024	323.34
ACH	PFLTRUST	LFP PFL Trust Account	07/07/2024	1,938.24
ACH	TEAMDR	National D.R.I.V.E.	07/07/2024	4.45
ACH	TXSDU	Texas State Disbursement Unit (SDU)	07/07/2024	1,015.76
ACH	Z401AL	Vantagepoint Transfer Agents-107084 ICM	07/07/2024	1,688.53
ACH	Z457	Vantagepoint Transfer Agents-304508 ICM	07/07/2024	8,242.88
ACH	ZAWC	AWC	07/07/2024	42,009.39
ACH	ZDREAHE	Dream Ahead	07/07/2024	100.00
ACH	ZEMPSEC	Employment Security Dept.	07/07/2024	518.38
ACH	ZEMPWACA	Wa.Cares Tax	07/07/2024	847.19
ACH	ZGUILD	LFP Employee Guild	07/07/2024	825.00
ACH	ZICMA	Vantagepoint Transfer Agents-107084 ICM	07/07/2024	30,066.94
ACH	ZL&I	Washington State Department of Labor & I	07/07/2024	6,315.02
ACH	ZLEOFF	Law Enforcement Retirement	07/07/2024	14,150.97
ACH	ZLFPIRS	Lake Forest Park/IRS	07/07/2024	35,042.03
ACH	ZPERS	Public Employees Retirement	07/07/2024	43,989.50
ACH	ZTEAM	Teamsters Local Union #117	07/07/2024	131.41
ACH	ZWATWT	Washington Teamsters Welfare Trust	07/07/2024	6,188.56
Total for 7/7/2024:				203,997.36
Report Total (20 checks):				203,997.36

# Bank Reconciliation

## Checks by Date

User: tbaker@cityofflp.gov  
Printed: 07/18/2024 - 10:56AM  
Cleared and Not Cleared Checks

Section 8, Item C.



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
0	7/8/2024		DD 00508.07.2024	PR		185,553.44
Total Check Count:						1
Total Check Amount:						185,553.44

# Bank Reconciliation

## Checks by Date

User: tbaker@cityofflp.gov  
 Printed: 07/18/2024 - 12:10PM  
 Cleared and Not Cleared Checks



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
62405431	7/11/2024	Glock Professional, Inc.		AP		250.00
62405432	7/11/2024	Amazon		AP		32.75
62405433	7/11/2024	Goat Hill Garage		AP		11.00
62405434	7/11/2024	Fred Meyer		AP		12.50
62405435	7/11/2024	Bulger Safe & Lock, Inc.		AP		30.57
62405436	7/11/2024	Pradco Outdoor Brands		AP		343.86
62405437	7/11/2024	Bulger Safe & Lock, Inc.		AP		79.34
62405438	7/11/2024	Briley's BBQ		AP		573.56
62405439	7/11/2024	GP Armory		AP		460.00
62406311	7/11/2024	Mr. T's Trophies		AP		552.93
62406312	7/11/2024	GovernmentJobs.com, Inc		AP		125.00
62406313	7/11/2024	GovernmentJobs.com, Inc		AP		125.00
62406314	7/11/2024	LinkedIn		AP		350.00
62406315	7/11/2024	Planning Association of Washington		AP		100.00
62406316	7/11/2024	Amazon		AP		10.00
62406317	7/11/2024	Target Corp.		AP		12.09
62406318	7/11/2024	Starbucks Store #373		AP		10.00
62406319	7/11/2024	Fred Meyer		AP		56.71
62426541	7/11/2024	Pocketalk Corp		AP		390.65
62427511	7/11/2024	Amazon		AP		868.86
62427512	7/11/2024	Microsoft Corporation		AP		397.44
62427513	7/11/2024	Amazon		AP		31.99
62427514	7/11/2024	Amazon		AP		419.14
62427515	7/11/2024	Amazon		AP		617.49
62427516	7/11/2024	Amazon		AP		173.26
62427517	7/11/2024	Wasabi Technologies, Inc		AP		24.52
62427881	7/11/2024	North City Water District		AP		120.99
62427882	7/11/2024	North City Water District		AP		53.16
62427883	7/11/2024	North City Water District		AP		80.70
62427884	7/11/2024	North City Water District		AP		72.45
62427885	7/11/2024	Northwest Cascade, Inc.		AP		526.11
62427886	7/11/2024	Northwest Cascade, Inc.		AP		185.05
62427887	7/11/2024	Northwest Cascade, Inc.		AP		439.07
62427888	7/11/2024	Day Wireless Systems		AP		1,075.44
62427889	7/11/2024	Integra Telecom, Inc.		AP		891.30
62428501	7/11/2024	Washington Finance Officers Associatio		AP		495.00
62434641	7/11/2024	4imprint, Inc.		AP		1,556.71
62457001	7/11/2024	Westlake Hardware WA-153		AP		15.42
62470331	7/11/2024	Amazon		AP		29.71
62489531	7/11/2024	Mr. T's Trophies		AP		127.83
62492711	7/11/2024	Costco Warehouse		AP		1,875.09
62496351	7/11/2024	Washington City/County Management /		AP		400.00
624054310	7/11/2024	Westlake Hardware WA-153		AP		68.36
624054311	7/11/2024	Westlake Hardware WA-153		AP		25.12
624054312	7/11/2024	USA Auto Glass & Batteries		AP		88.32
624054313	7/11/2024	Westlake Hardware WA-153		AP		-39.69

Check No	Check Date	Name	Comment	Module	Clear Date	
624054314	7/11/2024	SafeKids.org		AP		95.00
624054315	7/11/2024	Humane Restraint		AP		103.50
624054316	7/11/2024	Westlake Hardware WA-153		AP		13.22
624054317	7/11/2024	Amazon		AP		138.68
624054319	7/11/2024	UPrinting		AP		147.60
624278810	7/11/2024	Seattle City Light		AP		3,248.42
624278811	7/11/2024	Seattle City Light		AP		16.34
624278812	7/11/2024	Seattle City Light		AP		453.79
624278813	7/11/2024	Seattle City Light		AP		38.00
624278814	7/11/2024	Seattle City Light		AP		33.61
624278815	7/11/2024	Stericycle, Inc.		AP		65.75
624278816	7/11/2024	Waste Management Northwest		AP		2,830.79
624278817	7/11/2024	Northwest Cascade, Inc.		AP		201.55
624278818	7/11/2024	Sound Security Inc. (Sonitrol)		AP		1,858.91
624278819	7/11/2024	Innovac Services LLC		AP		2,407.46
624278820	7/11/2024	Smarsh		AP		2,266.33
624278821	7/11/2024	LexisNexis Risk Data Mgmt. Inc.		AP		136.71
624278822	7/11/2024	The Seattle Times		AP		1,614.50
624278823	7/11/2024	Summit Law Group PLLC		AP		118.50
624278824	7/11/2024	Summit Law Group PLLC		AP		547.00
624278825	7/11/2024	Pacific Topsoils, Inc.		AP		860.15
624278826	7/11/2024	Good To Go		AP		10.25
624278827	7/11/2024	Northwest Cascade, Inc.		AP		439.07
624278828	7/11/2024	Northwest Cascade, Inc.		AP		526.11
624278829	7/11/2024	Verizon Wireless		AP		2,990.58
624278830	7/11/2024	Innovac Services LLC		AP		3,783.73
624278831	7/11/2024	National Barricade Co. LLC		AP		970.64
624278832	7/11/2024	National Barricade Co. LLC		AP		970.64
Total Check Count:						74
Total Check Amount:						41,031.63

City of Lake Forest Park  
SORTED TRANSACTION CHECK REGISTER  
08/05/2024

VOUCHER CERTIFICATION AND APPROVAL

We, the undersigned members of the Finance Committee of the City of Lake Forest Park, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, an Accounts Payable Dated 07/25/24 CLAIM FUND Check Nos. 86579 through 86580 in the amount of \$42,096.96, and an Accounts Payable Dated 07/30/24 CLAIM FUND Check No. 86581 in the amount of \$1,112.85, are approved for payment this 5th day of August 2024.

Total approved claim fund transactions: \$43,209.81

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Committee

# Bank Reconciliation

Section 8, Item D.

## Checks by Date

User: tbaker@cityofflp.gov  
 Printed: 08/01/2024 - 2:18PM  
 Cleared and Not Cleared Checks  
 Print Void Checks



Check No	Check Date	Name	Comment	Module	Void	Clear Date	Amount
86579	7/25/2024	Economic Consultants Oregon, LTD		AP			7,500.00
86580	7/25/2024	Pat's Trees & Landscape Inc.		AP			34,596.96
Total Void Check Count:							0
Total Void Check Amount:							
Total Valid Check Count:							2
Total Valid Check Amount:							42,096.96
Total Check Count:							2
Total Check Amount:							42,096.96

# Bank Reconciliation

## Checks by Date

User: tbaker@cityofflp.gov  
Printed: 08/01/2024 - 2:20PM  
Cleared and Not Cleared Checks

Section 8, Item D.



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
86581	7/30/2024	EC Company		AP		1,112.85
Total Check Count:						1
Total Check Amount:						1,112.85



City of Lake Forest Park  
SORTED TRANSACTION CHECK REGISTER  
08/08/2024

VOUCHER CERTIFICATION AND APPROVAL

We, the undersigned members of the Finance Committee of the City of Lake Forest Park, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, an Accounts Payable Dated 08/08/24 CLAIM FUND Check Nos. 86582 through 86635 in the amount of \$439,807.32, a 07/23/24 PAYROLL FUND ACH transaction in the amount of \$160,220.36, a DIRECT DEPOSIT transaction in the amount of \$183,704.72, are approved for payment this 8th day of August 2024.

**Additional approved transactions are:**  
ACH transaction Elevon in the amount of \$782.91

Total approved claim fund transactions: \$784,515.31

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Committee

# Bank Reconciliation

## Checks by Date

User: tbaker@cityofflp.gov  
 Printed: 08/02/2024 - 2:15PM  
 Cleared and Not Cleared Checks



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
0	8/8/2024	Elavon		AP		782.91
86582	8/8/2024	AARD Pest Control, Inc		AP		109.20
86583	8/8/2024	Agape Aromatherapy, Inc.		AP		210.00
86584	8/8/2024	Irene Arden		AP		112.93
86585	8/8/2024	Association of Washington Cities		AP		17,305.00
86586	8/8/2024	Anthony Carl Basler		AP		245.00
86587	8/8/2024	Jayson Benson		AP		1,136.88
86588	8/8/2024	Calportland Company		AP		247.34
86589	8/8/2024	City of Shoreline		AP		6,838.25
86590	8/8/2024	Daily Journal of Commerce		AP		165.30
86591	8/8/2024	Databar		AP		250.60
86592	8/8/2024	DTG Enterprises, Inc		AP		435.86
86593	8/8/2024	Facet, Inc.		AP		7,133.36
86594	8/8/2024	Attn: Accounts Receivable GCP WW H		AP		34.76
86595	8/8/2024	Haggard & Ganson, LLP		AP		3,103.00
86596	8/8/2024	William and Barbara Hensley		AP		2.29
86597	8/8/2024	Cassandra Howard		AP		115.77
86598	8/8/2024	ICC Codification, Inc		AP		616.58
86599	8/8/2024	James Santerelli Enterprises		AP		86.50
86600	8/8/2024	Jeannine Pound Photography		AP		716.95
86601	8/8/2024	King County Finance		AP		8,566.19
86602	8/8/2024	King County Finance		AP		327,053.71
86603	8/8/2024	King County Finance		AP		1,754.35
86604	8/8/2024	Kirkland Police Department		AP		859.17
86605	8/8/2024	Law Offices of Christian W. Smith		AP		600.00
86606	8/8/2024	Stan Little		AP		261.53
86607	8/8/2024	Pinar Mertan		AP		126.00
86608	8/8/2024	Milne Electric Inc		AP		388.26
86609	8/8/2024	MJ Donovan Enterprises, Inc		AP		1,932.07
86610	8/8/2024	Moon Security Service Inc.		AP		2,326.26
86611	8/8/2024	Olivia Noell		AP		19.21
86612	8/8/2024	Northshore Utility District		AP		261.28
86613	8/8/2024	Office Depot, Inc.		AP		174.89
86614	8/8/2024	Pacific Office Automation		AP		469.66
86615	8/8/2024	Pat's Trees & Landscape Inc.		AP		18,656.49
86616	8/8/2024	Sharon Prueitt		AP		154.50
86617	8/8/2024	Public Safety Testing, Inc.		AP		120.00
86618	8/8/2024	Puget Sound Energy		AP		52.85
86619	8/8/2024	Puget Sound Executive Services, Inc.		AP		671.50
86620	8/8/2024	Hiroo Ramchandani		AP		12.24
86621	8/8/2024	RSG Abatement & Demolition Corp		AP		40.63
86622	8/8/2024	SCJ Alliance		AP		1,721.75
86623	8/8/2024	Pablo A. Sepulveda		AP		175.00
86624	8/8/2024	Shoreline/LFP Arts Council		AP		4,500.00
86625	8/8/2024	Julian Smedley		AP		30.00
86626	8/8/2024	Snohomish Co Sheriff's Office		AP		15,698.34

Check No	Check Date	Name	Comment	Module	Clear Date	
86627	8/8/2024	Stewart MacNichols Harmell, Inc., P.S.		AP		10,145.00
86628	8/8/2024	United Rentals		AP		1,631.34
86629	8/8/2024	Velocity Systems		AP		798.00
86630	8/8/2024	West Coast Armory North		AP		518.10
86631	8/8/2024	Westlake Hardware WA-153		AP		344.90
86632	8/8/2024	Louise Wu		AP		162.18
86633	8/8/2024	Grace Yoon Yi		AP		140.00
86634	8/8/2024	Ashley and Samuel Zelinski		AP		21.35
86635	8/8/2024	ZW USA, Inc.		AP		555.00
						<hr/> <hr/>
Total Check Count:						55
						<hr/> <hr/>
						<hr/> <hr/>
Total Check Amount:						440,590.23
						<hr/> <hr/>

# Accounts Payable

## Checks by Date - Summary by Check Date

User: tandrus@cityofflp.gov  
 Printed: 7/29/2024 11:03 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	LEOFFTR	LEOFF TRUST	07/23/2024	36,312.01
ACH	NAVIA	Navia Benefit Solutions, Inc.	07/23/2024	772.09
ACH	NAVIAFSA	Navia - FSA	07/23/2024	323.34
ACH	PFLTRUST	LFP PFL Trust Account	07/23/2024	1,909.54
ACH	TEAMDR	National D.R.I.V.E.	07/23/2024	4.45
ACH	TXSDU	Texas State Disbursement Unit (SDU)	07/23/2024	1,015.76
ACH	Z401AL	Vantagepoint Transfer Agents-107084 ICM	07/23/2024	1,688.53
ACH	Z457	Vantagepoint Transfer Agents-304508 ICM	07/23/2024	6,753.61
ACH	ZAWC	AWC	07/23/2024	1,015.27
ACH	ZDREAHE	Dream Ahead	07/23/2024	100.00
ACH	ZEMPSEC	Employment Security Dept.	07/23/2024	525.21
ACH	ZEMPWACA	Wa.Cares Tax	07/23/2024	818.27
ACH	ZGUILD	LFP Employee Guild	07/23/2024	1,025.00
ACH	ZICMA	Vantagepoint Transfer Agents-107084 ICM	07/23/2024	30,443.04
ACH	ZL&I	Washington State Department of Labor & I	07/23/2024	5,985.76
ACH	ZLEOFF	Law Enforcement Retirement	07/23/2024	13,320.80
ACH	ZLFPIRS	Lake Forest Park/IRS	07/23/2024	34,280.71
ACH	ZPERS	Public Employees Retirement	07/23/2024	23,321.04
ACH	ZTEAM	Teamsters Local Union #117	07/23/2024	235.63
ACH	ZWATWT	Washington Teamsters Welfare Trust	07/23/2024	370.30
Total for 7/23/2024:				160,220.36
Report Total (20 checks):				160,220.36

# Bank Reconciliation

## Checks by Date

User: tbaker@cityofflp.gov  
Printed: 08/02/2024 - 2:26PM  
Cleared and Not Cleared Checks

Section 8, Item E.



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
0	7/23/2024		DD 00523.07.2024	PR		183,704.72
Total Check Count:						1
Total Check Amount:						183,704.72

**ORDINANCE NO. 24-1296**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AMENDING CHAPTER 10.06 OF THE LAKE FOREST PARK MUNICIPAL CODE, RELATED TO AUTOMATED TRAFFIC SAFETY CAMERAS; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lake Forest Park is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington, and has the authority to regulate the use of City streets pursuant to RCW 35A.11.020; and

**WHEREAS**, the City has an interest in maintaining the safety and welfare of its citizens and to ensure City streets are monitored in a safe manner for their intended use; and

**WHEREAS**, these amendments to Chapter 10.06 of the Lake Forest Park Municipal Code (“LFPMC”), Automated Traffic Safety Cameras, will update references to 2024 state statutes regarding traffic safety cameras.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1. AMENDMENT.** Section 10.06.010 LFPMC, Automated traffic safety cameras – Detection of violations – Restrictions, is amended as follows:

**10.06.010 Automated traffic safety cameras – Detection of violations – Restrictions**

A. A City law enforcement officers and persons commissioned by the Lake Forest Park police chief are authorized to use automated traffic cameras and related automated systems to detect and record the image of: (1) stoplight violations at the intersection of two arterials; (2) school speed zone violations; (3) speed zone violations on any roadway identified ~~as in~~ a school walk ~~zonearea~~ as defined by RCW ~~46.63.21028A.160.160~~; (4) speed zone violations in public park speed zone as defined in RCW ~~46.63.2100004~~; (5) speed violations when the location is in an area within the city limits designated by ordinance as a zone subject to specified restrictions and penalties on racing and race attendance; (6) violations of traffic ordinances on state highways that are also classified as a city street under chapter 47.24 RCW; (7) speed violations in locations the city council has deemed ~~high~~er crash risks due to excessive vehicle speeds under RCW ~~46.63.2500005(3)~~; and (8) public transportation only lane violations. Provided, however, pictures of the vehicle and the vehicle license plate may be taken only while an infraction is occurring, and the picture shall not reveal the face of the driver or of any passengers in the vehicle.

...

**Section 2. AMENDMENT.** Section 10.06.020 LFPMC, Notice of infraction, is amended as follows:

**10.06.020 Notice of Infraction.**

...

E. All photographs, microphotographs or electronic images prepared under this chapter are for the exclusive use of law enforcement in the discharge of duties under this chapter and, as provided in RCW ~~46.63.2200002(11)~~, they are not open to the public and may not be used in a court in a pending action or proceeding unless the action or proceeding relates to a violation under this chapter. No photograph, microphotograph or electronic image may be used for any purpose other than enforcement of violations under this chapter nor retained longer than necessary to enforce this chapter.

**Section 3. SEVERABILITY.** Should any portion of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

**Section 4. CORRECTIONS.** The City Clerk is authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

**Section 5. EFFECTIVE DATE.** This ordinance shall take effect five (5) days after passage and publication.

**APPROVED BY A MAJORITY** of the Lake Forest Park City Council this 5<sup>th</sup> day of August, 2024.

APPROVED:

*Tom French*

[Tom French \(Aug 6, 2024 10:59 PDT\)](#)

Thomas French  
Mayor

ATTEST/AUTHENTICATED:

*Matthew McLean*

Matthew McLean  
City Clerk  
Ordinance 24-1296

APPROVED AS TO FORM:



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Kim Adams Pratt  
City Attorney

Introduced: August 2, 2024  
Adopted: August 5, 2024  
Posted: August 8, 2024  
Published: August 8, 2024  
Effective: August 13, 2024





# CITY OF LAKE FOREST PARK CITY COUNCIL AGENDA COVER SHEET

**Meeting Date** August 8, 2024

**Originating Department** Executive

**Contact Person** Phillip Hill, City Administrator  
Kim Adams Pratt, City Attorney

**Title** Resolution 24-1961/Accepting an Addendum to the Equity Analysis and an updated Speed and Safety Analysis for NE 178<sup>th</sup> Street from 25<sup>th</sup> Ave. NE to State Route 104, identifying a school walk zone for Brookside Elementary, and authorizing the use of traffic safety cameras for the zone

### Legislative History

- First Presentation August 5, 2024 – Special City Council Meeting
- Second Presentation August 8, 2024 – Regular City Council Meeting

### Attachments:

1. Resolution 24-1961/Accepting an Addendum to the Equity Analysis and an updated Speed and Safety Analysis for NE 178<sup>th</sup> Street from 25<sup>th</sup> Ave. NE to State Route 104, identifying a school walk zone for Brookside Elementary, and authorizing the use of traffic safety cameras for the zone.
2. Addendum to the Equity Study completed by ECONorthwest dated July 31, 2024.
3. Updated Speed and Safety Analysis completed by Transpo Group dated July 31, 2024.

### Executive Summary

This Resolution proposes to identify a school walk zone for Brookside Elementary along Northeast 178<sup>th</sup> Street and authorize the use of traffic safety cameras to enforce the 25-mph speed limit in the zone. ESHB 2384, as codified in RCW 46.63.210, expanded the definition of school walk zone to include an area “within a one-mile radius of a school that students use to travel to school by foot, bicycle, or other means of active transportation.” ESHB 2384, codified in RCW 46.63.250, and LFPM 10.06.010 authorize the use of traffic safety cameras to enforce speed limits in school walk zones. The

new definition of school walk zone better addresses the concerns of Council and the community than the current race zone designation.

**Background**

On Northeast 178<sup>th</sup> Street, there is currently a school speed zone for Brookside Elementary located between 35<sup>th</sup> Avenue Northeast and 37<sup>th</sup> Avenue Northeast, with traffic safety cameras operating when children are present or warning flashers are active with a reduced speed limit of 20 mph. Northeast 178<sup>th</sup> Street from 25<sup>th</sup> Avenue Northeast to State Route 104 is a walking route within a one-half mile radius of Brookside Elementary that students use to travel to school by foot, bicycle, or other means of active transportation, and therefore falls within the definition of a school walk zone. This Resolution proposes to modify the existing school zone traffic safety cameras to monitor vehicle speeds in the new school walk zone throughout the day, which would allow the cameras to be activated 24 hours a day and seven days a week to monitor the 25-mph corridor speed limit, while also continuing to monitor the 20-mph school zone speed limit during the morning and afternoons when Brookside Elementary School is in session. The school walk zone cameras will replace the race zone cameras in the same location.

**Fiscal & Policy Implications**

The city has incurred additional consultant costs for the update to the two studies and will incur additional costs in the placement of eighteen (18) “school walk zone” signs along NE 178<sup>th</sup> Street as required by law at an estimated cost of \$3,500. There is no outlay of capital to Verramobility for their work and infrastructure as it is included in the monthly fees. The administration anticipates increased personnel costs associated with administering this program.

**Alternatives**

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> <li>• Adopt the Resolution</li> </ul>	Traffic safety cameras will be used to enforce a school walk zone for Brookside Elementary
<ul style="list-style-type: none"> <li>• Reject the Resolution</li> </ul>	Traffic safety cameras will not be used to enforce a school walk zone for Brookside Elementary

**Staff Recommendation**

Review and adopt Resolution 24-1961, accepting the addendum to the equity study and the updated speed and safety analysis, identifying a school walk zone for Brookside Elementary, and authorizing the use of traffic safety cameras to enforce the speed limit in the zone.

**RESOLUTION NO. 24-1961**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, APPROVING SCHOOL WALK ZONE TRAFFIC SAFETY CAMERAS PURUSANT TO LFPMC 10.06.010.**

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**WHEREAS**, the City of Lake Forest Park is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington, and has the authority to regulate the use of city streets pursuant to RCW 35A.11.020; and

**WHEREAS**, Chapter 10.06 of the Lake Forest Park Municipal Code (“LFPMC”), Automated Traffic Safety Cameras, is an important means to maintain and enhance the safety and welfare of the residents of the City of Lake Forest Park and ensure that the city’s streets are used in a safe manner; and

**WHEREAS**, Northeast 178th Street from 25th Avenue Northeast to State Route 104 is a walking route within a one-half mile radius of Brookside Elementary that students use to travel to school by foot, bicycle, or other means of active transportation; and

**WHEREAS**, on Northeast 178<sup>th</sup> Street there is currently a school speed zone for Brookside Elementary located between 35th Avenue Northeast and 37th Avenue Northeast, with traffic safety speed cameras operating when children are present, or warning flashers are active with a reduced speed limit of 20 mph; and

**WHEREAS**, the City Council is proposing to modify these existing school zone traffic safety cameras to monitor vehicle speeds in a school walk zone throughout the day, which would allow the cameras to be activated 24 hours a day and 7 days a week to monitor the 25 mph corridor speed limit, while also continuing to monitor the 20 mph school zone speed limit during the morning and afternoons when Brookside Elementary School is in session; and

**WHEREAS**, the City Council has reviewed and accepted the Equity Analysis completed by ECONorthwest dated April 26, 2024, and addendum dated \_\_\_\_\_, 2024, which satisfies the requirements of RCW 46.63.220 and provides the City Council with information regarding the impact of the proposed traffic safety speed camera on livability, accessibility, economics, education, and environmental health; and

**WHEREAS**, the City Council has reviewed and accepted the updated Transpo Group speed and safety analysis dated \_\_\_\_\_, 2024, which also satisfies the requirements of RCW 46.63.220 and includes analysis of vehicle speeds, traffic volumes, crashes and citations issued by the existing school zone traffic safety camera;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Lake Forest Park, as follows:

Section 1. FINDINGS. The Whereas clauses above are incorporated herein as findings of the City Council.

Section 2. SCHOOL WALK ZONE IDENTIFIED. Pursuant to chapter 10.06 LFPMC, the City Council identifies as a school walk zone for Brookside Elementary Northeast 178<sup>th</sup> Street from 25th Avenue Northeast to State Route 104.

Section 3. SCHOOL WALK ZONE TRAFFIC SAFETY CAMERAS. Pursuant to chapter 10.06 LFPMC, the City Council hereby approves the addition to the City’s traffic safety camera program the traffic safety cameras on Northeast 178<sup>th</sup> Street, one near the intersection with 33rd Ave. NE (designated “LF02”) and the other near the intersection with Brookside Blvd./NE 180th St. (designated “LF01”), to detect and enforce the school walk zone designated by the City Council for Brookside Elementary.

Section 4. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener’s/clerical errors, references, numbering, section/subsection numbers and any references thereto.

**PASSED BY A MAJORITY VOTE** of the members of the Lake Forest Park City Council this \_\_\_ day of \_\_\_\_\_, 2024.

APPROVED:

\_\_\_\_\_  
Thomas French  
Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Matt McLean  
City Clerk

FILED WITH THE CITY CLERK:  
PASSED BY THE CITY COUNCIL:  
RESOLUTION NO.: 24-1961



**DATE:** August 1, 2024

**TO:** Phillip Hill, City Administrator, City of Lake Forest Park, WA

**FROM:** Jade Aguilar, ECONorthwest

**SUBJECT:** Addendum to Traffic Speed Safety Camera Equity Impact Analysis

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ECONorthwest conducted an equity impact analysis for the City of Lake Forest Park, WA in April 2024. This report evaluated the equity considerations of placing a speed safety camera (“SSC”) at the 3300 block of NE 178th Street in accordance with the 2023 Revised Code of Washington (RCW) 46.63.170(1)(d)(ii).

ECONorthwest’s team analyzed the equity impact of the proposed SSC program by answering six high-level equity questions, informed by best practice research and literature, and considering 16 equity targets regarding the decision-making, placement, deployment, and evaluation of Lake Forest Park’s proposed SSC. *Of these 16 equity targets, half were met, two targets elevated concerns, and another six are key opportunities for the city to expand its SSC’s equitable impact.*

In July 2024, ECONorthwest received a request from the city to identify and define the geographic extent for which the April 2024 analysis would be pertinent. The city was especially interested in knowing if the findings of the April 2024 analysis applied to the immediate neighborhood around Brookside Elementary School, the school down the road from the originally proposed SSC location.

ECONorthwest’s team evaluated the geographic radius (buffer) for which the April 2024 analysis would remain valid. This analysis took into consideration the demographic characteristics of area as well as the geographic resolution of the data sources used to evaluate the equity impacts in the April 2024 analysis. To that effect, the authors found that the findings of the equity impact analysis are applicable and valid for a 0.5-mile radius around the Brookside



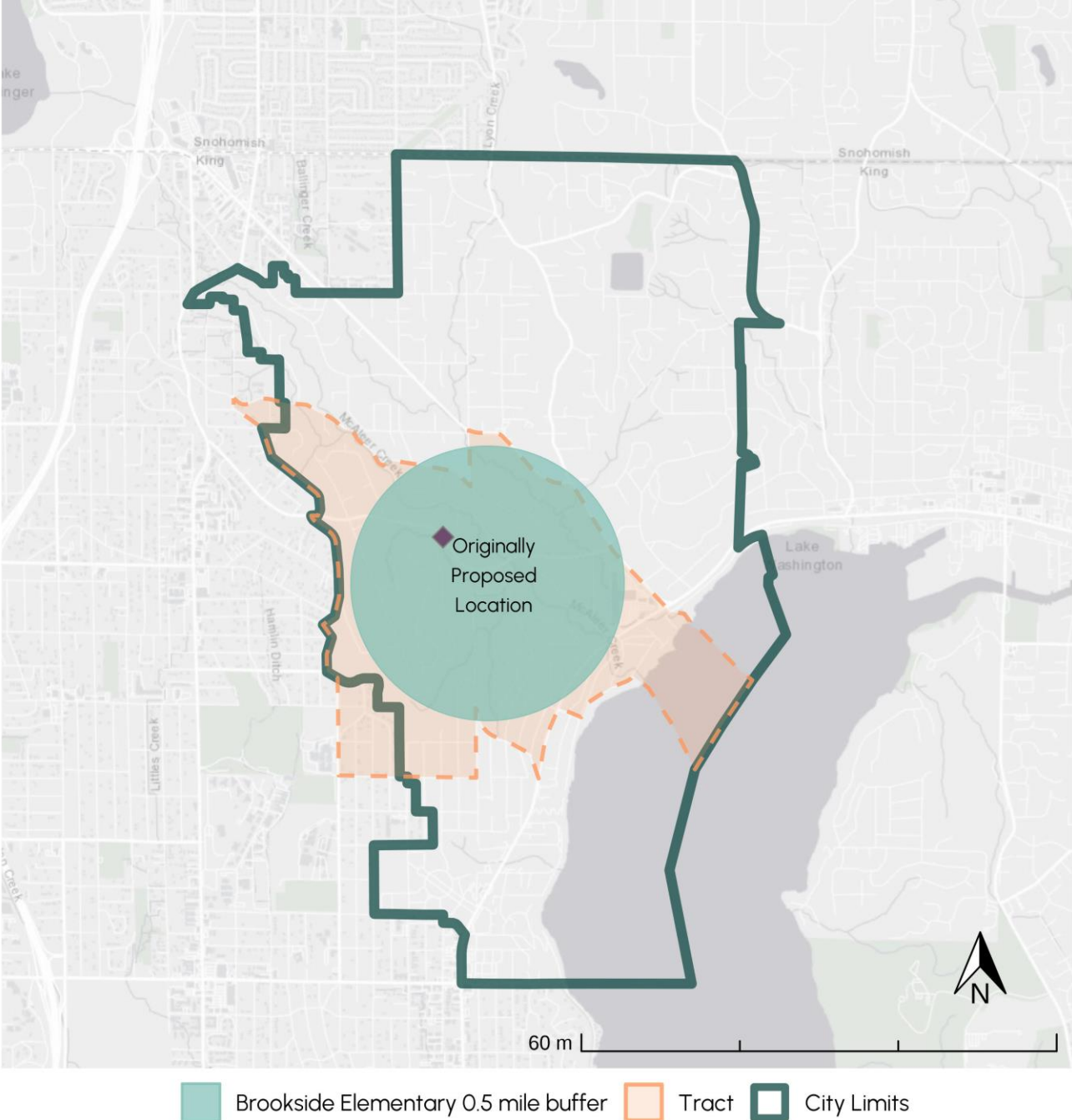
Elementary School.<sup>1</sup> This buffer stays within the census tract that was used as a key geography during the analysis and remains within a neighborhood with a homogenous demographic profile compared to city.

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<sup>1</sup> The coordinates used for Brookside Elementary School were (47.75482, -122.29041). The 0.5-mile radius uses these coordinates as the center point of the buffer.



Exhibit 1: Study area with half mile buffer around Brookside Elementary



# MEMORANDUM

<b>Date:</b>	August 2, 2024	<b>TG:</b>	1.18166.21
<b>To:</b>	Phillip Hill – City of Lake Forest Park		
<b>From:</b>	Jon Pascal, PE - Transpo Group		
<b>cc:</b>	Jeffrey Perrigo, PE – City of Lake Forest Park		
<b>Subject:</b>	NE 178th Street School Walk Zone Traffic Safety Cameras		

The City of Lake Forest Park is proposing school walk zone traffic safety cameras to be located along the NE 178th Street corridor to monitor vehicle speeds throughout the day. The cameras would be operated 24 hours a day and 7 days a week to monitor the 25 mph corridor speed limit, while also continuing to monitor the 20 mph school zone speed limit during the morning and afternoons when Brookside Elementary School is in session. The City has requested a speed and safety analysis to provide an understanding of the existing conditions within the NE 178th Street school walk zone. This memorandum provides a summary of existing vehicle speeds, traffic volumes, crashes, and citations issued by the existing school zone traffic safety cameras and will be used as a basis for monitoring safety performance within the school walk zone.

## State Law on Automated Traffic Safety Cameras

State law RCW 46.63.250 allows municipalities to install automated traffic safety cameras in school walk zones to detect speed violations. A “school walk zone” is defined in RCW 46.63.210 (7) as roadways within a one-mile radius of a school that students use to travel to school by foot, bicycle, or other means of active transportation. As such, the NE 178th Street corridor from 25th Avenue NE to State Route 104 is defined as being within the school walk zone of Brookside Elementary School. Such a designation allows Lake Forest Park to install automated traffic safety cameras along the corridor to monitor vehicle speeds.

## Corridor Description

The NE 178th Street corridor within the City of Lake Forest Park is shown in Figure 1. The figure highlights the location of the existing school zone speed cameras and radar speed feedback signs that are in place along the corridor.

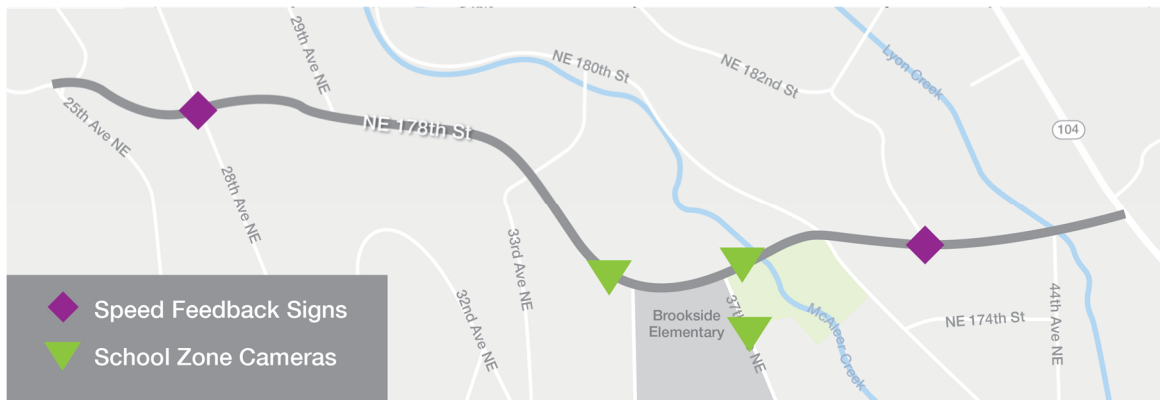


Figure 1. NE 178th Street Corridor with Existing Speed Management Tools



NE 178th Street is a two-lane east-west roadway with a posted speed limit of 25 miles per hour (mph), including a single lane in both eastbound and westbound directions. The roadway is classified as a Minor Arterial by the City of Lake Forest Park based on the adopted Comprehensive Plan.

There is a designated school zone located between 35th Avenue NE and 37th Avenue NE, with speed cameras operating from 7:30 am to 9:30 am and 2:30 pm to 4:30 pm, with a reduced speed limit of 20 mph. Additionally, two speed feedback signs are positioned at the intersections of NE 178th Street and 28th Avenue NE, and NE 178th Street and 40th Avenue NE.

## Vehicle Speeds

Speeds for all vehicles were collected along the study corridor at two locations by using the speed feedback signs at the intersection of NE 178th Street and 40th Avenue NE, and the intersection of NE 178th Street and 28th Avenue NE over two months from April to May 2023. The posted speed limit on the corridor during the data collection period was 25 mph.

Key speed indicators include the median speed, 85th percentile speed, 10 mph pace, percent in pace, and percent of vehicles 5 mph over the speed limit. The key indicators are used to help identify if a speeding problem exists and to what extent. The definition and purpose of the speed indicators are described below. Table 1 summarizes the key speed indicators for the study corridor.

**Median Speed** – The speed in which 50 percent of all traffic is traveling at or below. The statistical median is not typically used in determining the appropriate posted speed limit, but is used as a point of reference in understanding the prevailing conditions. Ideally, the median speeds should be under the posted speed limit.

**85th Percentile Speed** – The speed in which 85 percent of the traffic is traveling at or below. Typically, the 85th percentile speed should be within 5 to 10 mph of the posted speed.

**10 mph Pace** – The 10 mph pace is a measure of the range in speeds and is defined as the consecutive 10 mph range containing the highest number of vehicles. Typically, the upper limit of the 10 mph pace should be near the posted speed limit.

**Percent in Pace** – The percent in pace represents the percentage of all vehicles traveling within the 10 mph pace. It is desirable to have a high percentage of the total number of vehicles in the 10 mph pace.

**Percent of Vehicles 5 mph over the Speed Limit** – A measure representing the number of vehicles traveling over the posted speed limit by at least 5 mph. This represents the percentage of vehicles that could be the target of automated traffic safety cameras since citations are usually given to vehicles exceeding the speed limit by more than 5 mph.

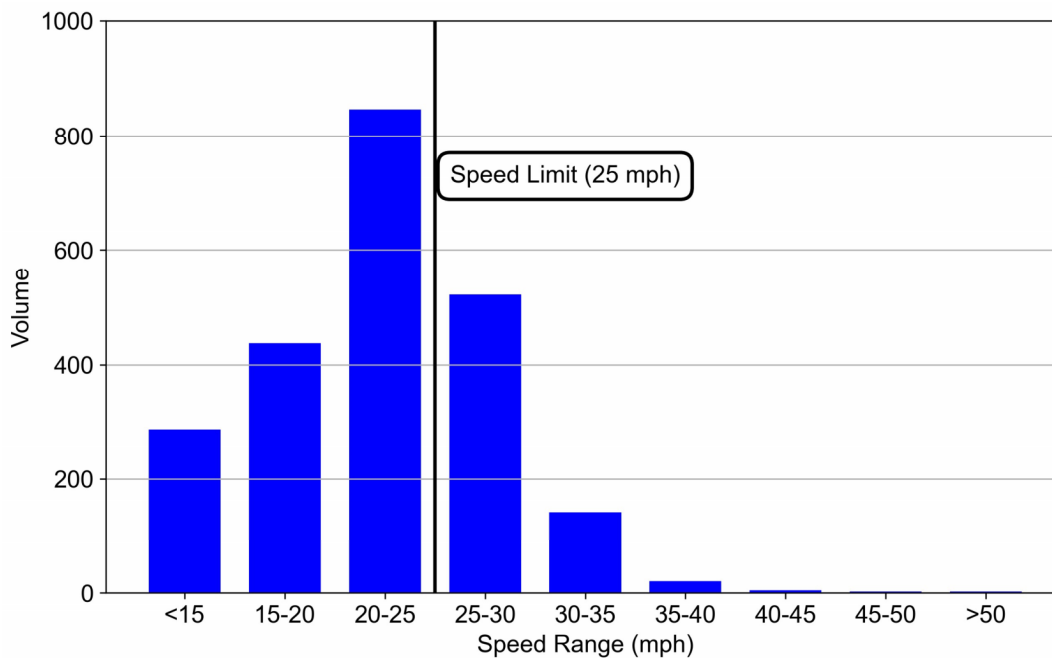
**Table 1. NE 178th Street Speed Data Summary (2023)**

Indicator	Westbound <sup>1</sup>	Eastbound <sup>2</sup>
Posted Speed Limit (mph)	25 mph	25 mph
Average Daily Traffic	2,250 vehicles	3,655 vehicles
Median Speed	23 mph	24 mph
85th Percentile Speed	28 mph	29 mph
10 mph Pace	19-29 mph	20-30 mph
% in Pace	63%	62%
% of Vehicles 5 mph over Speed Limit <sup>3</sup>	7%	9%

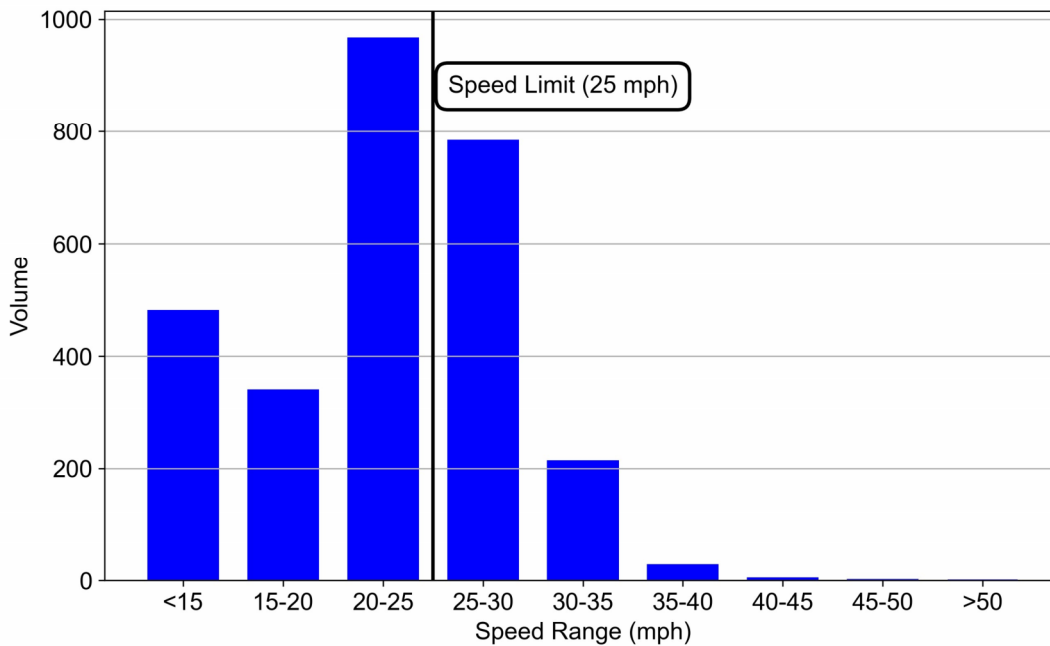
1. Data collected in the westbound direction at 40th Avenue NE.  
 2. Data collected in the eastbound direction at 28th Avenue NE  
 3. Represents the vehicles exceeding the posted speed limit by at least 5 mph.

As shown in Table 1 the number of vehicles driving at 31 mph or more is about 7 percent of the total daily westbound traffic and 9 percent of the total daily eastbound traffic.

For a more comprehensive understanding of speed distribution within the corridor, Figure 2 and Figure 3 present a summary of speed distribution data gathered from the speed feedback signs. The graphs show the average daily number of vehicles operating in speed ranges of 5 mph.



**Figure 2 Vehicle Speed Distribution for NE 178th Street at 40th Avenue NE (Westbound)**



**Figure 3 Vehicle Speed Distribution for NE 178th Street at 28th Avenue NE (Eastbound)**

The figures highlight that a majority number of vehicles operate at or under 25 mph. However, they also highlight many vehicles continue to exceed the speed limit, specifically in the eastbound direction. The second highest volume of vehicles falls within the speed range of 25 to 30 mph.

## Collision Records

Crash records over the most recent complete five-year period were reviewed for the corridor. The crash records are summarized in Table 2. Historical crash data was provided by WSDOT for the period of January 1, 2019 to December 31, 2023.

**Table 2. Annual Collision Summary – 2019 to 2023**

Roadway Segment	2019	2020	2021	2022	2023	Total	Annual Average
NE 178th Street	8	1	2	2	1	21	3.5

Source: WSDOT, 2023.

Note: Under 23 U.S. Code § 409 and 23 U.S. Code § 148, safety data, reports, surveys, schedules, lists compiled or collected for the purpose of identifying, evaluating, or planning the safety enhancement of potential crash sites, hazardous roadway conditions, or railway-highway crossings are not subject to discovery or admitted into evidence in a Federal or State court proceeding or considered for other purposes in any action for damages arising from any occurrence at a location mentioned or addressed in such reports, surveys, schedules, lists, or data.

As shown in Table 2, the corridor experienced an annual average of more than 3 collisions over the last 5-year period, with 21 collisions total along the corridor. The majority of collisions resulted in property damage only, with no fatalities and two injuries over the last 5-year period.

Of the total collisions, six involved improper vehicle movements (improper passing, improper backing, or not granting right-of-way to another vehicle), three involved driver inattention or distraction, and one involved a driver under the influence of alcohol. No collisions involved pedestrians or bicyclists.

## School Zone Speed Camera Citations

In addition to the radar speed feedback sign, data for both directions of travel were collected from the school zone speed cameras. The cameras currently operate from 7:30 to 9:30 am and 2:30 to 4:30 pm when school is in session and enforce the 20 mph school zone speed limit. While the cameras record driver speeds continuously, citations are issued during enforcement hours only. The cameras also operate during school early release time periods, which is why some citations are noted during the midday period. The citation data were collected for the most recent year, 2023. The summary of citations issued by each hour of the day is shown in Table 3.

**Table 3. School Speed Camera Citations Records by Time of the Day**

Time Period	% of Total Citations	Average Number of School Zone Citations per Hour per Day <sup>1</sup>	Average Number of School Zone Citations per Hour per Year
7-7:59 AM	8%	4	607
8-8:59 AM	18%	8	1,460
9-9:59 AM	14%	6	1,092
10-10:59 AM	-	-	-
11-11:59 AM	2%	1	132
12-12:59 PM	1%	-	72
1-1:59 PM	4%	2	301
2-2:59 PM	15%	6	1,147
3-3:59 PM	24%	11	1,925
4-4:59 PM	15%	6	1,167
<b>TOTAL</b>	<b>100%</b>	<b>44</b>	<b>7,903</b>

NOTE: 2023 data for both directions  
 1. Represents the ratio of the average daily citations recorded by time of the day.

Based on the citation records from school zone speed cameras in Table 3, there are on average approximately 44 citations recorded daily, which results in approximately 7,903 citations recorded per year. A higher number of citations is generally observed during the afternoon hours.

## Estimated Number of Citations with All-Day Speed Enforcement

Expanding the operating hours of the traffic safety cameras would extend the duration that speeding violations would be captured. To estimate the total number of citations that may be issued with the extended operating hours of the cameras, it was assumed that the proportion of vehicles exceeding the posted speed limit by over 5 mph will remain consistent at approximately 7 percent of total westbound daily traffic and 9 percent for eastbound daily traffic (see Table 1). In addition, vehicle speeds and traffic volumes fluctuate on a daily basis, so a +/- 15 percent range in total citations was assumed. As a result, the number of vehicles receiving citations could fluctuate between 350 to 470 vehicles per day if the camera operating hours are expanded to monitor vehicle speeds 24 hours a day, 7 days per week. Based on the experience of other agencies, it is also expected that vehicle speeds and the number of citations would decrease over time as more drivers become familiar with the cameras.

## Key Findings

The key findings of the speed and safety analysis along NE 178th Street are the following:

- **School Walk Zone:** State law RCW 46.63.250 allows municipalities to install automated traffic safety cameras in school walk zones to detect speed violations. The NE 178th Street corridor from 25th Avenue NE to State Route 104 is defined as being within the school walk zone of Brookside Elementary School. Such a designation allows the City to install automated traffic safety cameras along the corridor to monitor vehicle speeds.
- **Vehicle Speeds:** Existing speed data shows a persistent trend of vehicles traveling over the speed limit despite existing speed management tools. While a significant portion of vehicles drive below the posted speed limit, a considerable number of vehicles exceed the speed limit. Records show that approximately 7 percent of vehicles travel over 5 mph above the speed limit in the westbound direction and 9 percent in the eastbound direction.
- **Collision Records:** Over the past five years, the corridor has experienced an average of more than five collisions annually, totaling 21 collisions. While most collisions resulted in property damage only, improper vehicle movements, driver distraction, and exceeding safe speeds were the key contributing factors.
- **Existing School Zone Speed Camera Citations:** With operating hours from 7:30 am to 9:30 am and 2:30 pm to 4:30 pm, and a reduced speed limit to 20 mph, an average of 44 daily citations and 7,903 yearly citations are issued to vehicles traveling at 26 mph or greater.
- **Estimated School Walk Zone Speed Camera Citations:** It is estimated that approximately 350 to 470 citations would be issued per day with cameras monitoring vehicle speeds 24 hours a day, 7 days per week.
- **Monitoring:** The data summarized in this study may be used to monitor changes in vehicle speeds, collisions, and number of citations and track the safety performance of the corridor over time.

# City Administrator Report

## City of Lake Forest Park

Date: August 8, 2024

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

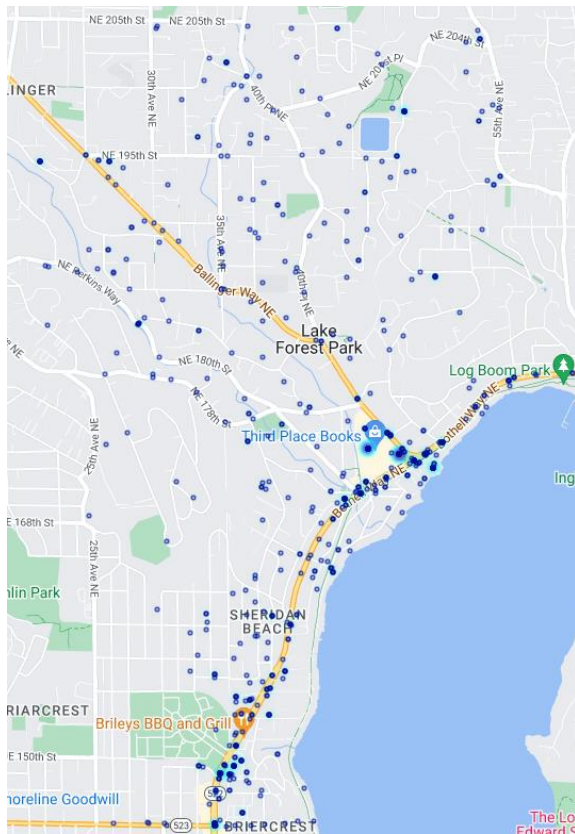
CC: Honorable Mayor Tom French  
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

### I. Intergovernmental and local issues update.

#### Police Department



#### Police incidents heatmap for

#### July 2024:

Each blue dot is an incident generated by dispatch or an officer.

This map represents **954** Call Incidents in **July**.

Traffic Stop - General	301
E911	72
Contact of a Person	52
Questionable Activity	50
Alarm	26
Theft	24
LFPPD Warrants	20
Welfare Check	19
Traffic Accident	18
Fraud	8
Disturbance	8
Animal	7
Hit & Run	7
MV Prowl	7
Noise Complaint	7

**Case Reports Taken for July 2024**

Theft	14	Property	1
Malicious mischief	7	Order Violation	1
Trespass	6	Burglary	1
Fraud	5	Recovered Property	1
Death investigation	4	CPS	1
Domestic	4	Eluding police officer	1
MV prowl	3	Hit-and-run	1
MV theft	3	Assist outside agency	1
Warrant arrest	3	Missing person	1
Behavioral Health	1		

**Total – 59**

**Notable Incidents:**

Officers encountered a suspicious individual walking around the 15700 block of Bothell Way NE at 4:00 a.m. The person appeared to be under the influence of illegal substances. After being medically cleared by the fire department, officers attempted to offer him resources, but he declined and expressed a desire to leave. He was then transported to the Northgate Transit Center.

A female with a history of drug use was found slumped over in her vehicle in the Town Center parking lot. When officers made contact, she claimed she was "checking her phone." No illegal substances were visible inside the vehicle, and no crime was observed.

Another female, possibly under the influence of drugs, was found slumped in her vehicle at 3:00 a.m. Crisis services were offered but declined.

A 63-year-old male was found unconscious in his kitchen. First responders attempted CPR but were unsuccessful. The preliminary investigation revealed no signs of foul play. The case is currently under investigation by the King County Medical Examiner’s Office.

A mentally ill individual was found outside the police department, talking to himself and not making much sense. Officers offered resources, but he declined. He was then transported to LCW Fred Meyer.

A father contacted the police concerning his 17-year-old mentally ill son, who had begun to cut himself. Although the situation did not meet the criteria for an Involuntary Treatment Act (ITA), officers provided resources and offered assistance through the Rapid Crisis Response (RCR) team.

Officers responded to a theft in progress at Albertson's, where two female suspects were quickly apprehended and charged with organized retail theft after being found with a large quantity of paper towels and Tide Pods. One of the women became argumentative and irate with the officers, while the other pretended to have a mental health crisis. Both were booked and officers successfully managed the hostile situation without the use of force.

Officers responded to the home of a well-known individual who had expressed plans to take her own life using pills. After speaking with the subject's mother, officers determined that the situation did not meet the criteria for an Involuntary Treatment Act (ITA).

Citizens called 911 about an irate male riding his motorcycle in circles. Officers made contact with the individual, who was experiencing mental and emotional issues. However, he did not meet the criteria for an Involuntary Treatment Act (ITA) and had not committed any crime.

An elderly female with Alzheimer's was found lost near Woodland North Apartments. Officers contacted her son, who was unable to come to LFP to pick her up. Officer Montague transported her to her son's residence. The following day, the son called Lt. Zanella to commend the officers for their professional demeanor and compassion.

Officers responded to a theft in progress at Ross, where a female shoplifter was seen attempting to conceal multiple items. It was discovered that she was connected to a male who was found at Albertsons and had just stolen a couple of beers. There was a no-contact order in place between them. The male was arrested for violating the order, and the female was trespassed from the store.

Officers responded to a crisis call involving a 16-year-old male who had attempted suicide with a knife. He was transported to Children's Hospital for evaluation.

Officers responded to a trespassing call at the beach club and contacted an autistic male who was there out of curiosity. No crime was committed.

A citizen placed his wallet on top of his car and accidentally left it there. Shortly afterward, his bank notified him that someone had attempted to use his credit card in Boston.

Officers responded to a multi-vehicle traffic incident where a reckless driver lost control of his vehicle, colliding with two cars and a fire hydrant. The driver was cited for reckless driving.

A citizen reported hearing a loud argument while walking, including a threat like "next time I am going to kill you." Officers responded, spoke with those involved, and determined it was just a verbal dispute.

A homeowner called 911 reporting that a burglar had entered his residence through the bathroom window. Officers responded promptly, but the suspect had already fled. There are no leads at this time.



Officers responded to a domestic violence incident in progress. The suspect was arrested and booked.

A subject was jaywalking across Bothell Way and forgot that it's illegal, especially with an outstanding warrant. The subject was booked.

The manager of Third Place Books called the police about a male subject smoking what was thought to be crack cocaine outside the store. Officers arrived and determined he was smoking marijuana. He was reminded of Washington state laws.

Several mailboxes were damaged, and mail was stolen in the area of Hamlin Rd NE and NE 169th St. There are no leads at this time.

Two subjects, possibly juveniles, were reported shooting at raccoons with an air rifle. By the time the officers arrived, the subjects had already left.

Officers responded to a domestic violence incident in progress. The suspect was arrested for malicious mischief, harassment, and threats.

Officers contacted a subject in Lyon Creek Park who was experiencing a crisis. After speaking with him for some time, they offered services, but he declined.



A high-speed driver lost control of his vehicle, struck a tree, and flipped onto its side. The driver was transported to the hospital, and the damaged vehicle was towed. Criminal charges are pending.

**LFP Safety Fair**



On Saturday, July 13th, 2024, from 10:00 AM to 1:30 PM, the Lake Forest Park Police Department hosted its 4th Annual "Safety Day for Kids." The event was a great success, drawing 400-500 attendees throughout the day. Over 130 life vests and more than 100 bike helmets were distributed to the community. Kids enjoyed free "safety bags," a bounce house, and a cotton candy machine. A big thanks to the LFP Rotary for funding the helmets and vests!

The fair provided a fun-filled day of outdoor safety education for children, featuring biking, and water activities. On this hot and beautiful day, Shoreline Fire used their truck fire hoses to cool off the kids. The children participated in a bicycle obstacle course to learn about traffic safety and considerate cycling, ending with a "Bike Wash," which was a huge hit!



Representatives from King County Search and Rescue and Lake Forest Park Police Officers discussed outdoor and water safety while giving away bicycle helmets and life jackets. NEMCo joined the event to go over emergency management and show off their search and rescue tools. The Northsound Police Foundation and the Regional

Crisis Response Agency also participated, adding valuable information and support. Fish and Wildlife attended to provide educational materials and answer questions. The US Coast Guard assisted with interactive robot boat, and Shoreline Fire offered tours of the fire truck, while LFP police cars were showcased. One of the highlights for many kids was throwing softballs that dunked the Mayor and Police Chief in water, watching them submerge in the cold, refreshing water while wearing safety life vests.

Special thanks to all the sponsors:

- LFP Rotary
- Lake Forest Bar and Grill
- H/O Sports out of Snohomish
- 522 Tattoo
- Briley's BBQ
- Nekter Juice Bar
- Third Place Books
- AMPED Electric Bikes
- Rite Aide
- Northsound Police Foundation



**II. Internal City Information**

**Community Development**

Lakefront Property Update for Phase 2 progress: Project is moving along continuing with field assessment preparation and scheduling, including traffic, geotechnical, and cultural. Design preparation and design development, including architectural, marine engineering, site design, civil engineering, and landscape architecture. Regulatory research, documentation, and permitting coordination.



*Phase 2 is underway!*

**The lakefront park is entering the next stage of design development.**

With the preferred design selected, the city and consultant team are working to advance the conceptual plan into detailed design documents. The city is also actively pursuing grants and other funding to support the next stages of design and construction. Community engagement will continue throughout the next phase of the project. Stay tuned for upcoming events, meetings, and workshops coming soon!

[lfplakefrontpark.com](http://lfplakefrontpark.com)



**Municipal Services**

Caroline Thompson, Records Specialist, has retired. Her last day in the office was Wednesday, July 31, 2024. We have two new employees: Kate Guyon, Records Specialist, who started on July 22, 2024, and Zoey Spears, Receptionist, who started on July 31, 2024.

**Passports**

In July, we processed 447 passport applications and took 318 photos, generating a total revenue of \$22,005. In July 2023, we generated revenue of \$12,405.

Month	Passport Revenue	Photo Revenue	Total
May	\$15,645	\$6,360	\$22,005

We had a Weekend Passport Acceptance Agent, Theresa Gilbert, who resigned on July 30 to have more time with her regular obligations. Instead of hiring an additional Weekend Passport Acceptance Agent, we are expanding the passport hours on Thursday and Friday to match Monday through Wednesday. Now, the passport hours are Monday through Friday from 9:00 a.m. to 4:00 p.m. starting the week of August 5, 2024. We will still have Saturday passport hours, but only with two agents instead of three.

### **III. Council Information**

### **IV. Response to Citizen and Council Comments**

### **V. Contract Reporting**

Three contracts have been approved administratively in the reporting period:

- Washington State Administrative office of the Courts (AG-24-030), Interagency Reimbursement Agreement re: State v. Blake
- Invoice Cloud (AG-24-031), Additional credit card reader for passport services
- UW Police Department (AG-24-033), Agreement for law enforcement services

### **VI. Legislative Update**

#### **I. Community Events**

#### **The Shoreline Tool Library continues to grow and expand the services it offers to the North King County community!**

Since its January grand opening, they have signed up over 1,000 members and engaged over 150 volunteers! In May, they opened the Shoreline Bike Shack, offering the only bike shop in all of Shoreline. This community space offers volunteer expertise and tools for community members to learn how to fix their own bikes. With their June pop-up tool sale, the Tool Library rehoused nearly 20,000 tools to over 650 attendees. The Tool Library has also hosted 6 fix-it-nights serving a total of 86 people so far in 2024. As of July 1, they have rescued over 10,000 pounds of used tools and building supplies and continue to divert these valuable materials away from the landfill.



## VII. Upcoming City Sponsored Events

### **Shakespeare in the Park - Pfingst Animal Acres Park! Saturday, August 10, 2024**

The City of Lake Forest Park and ShoreLake Arts are partnering for a Shakespeare in the Park! Head to Pfingst Animal Acres Park Saturday, August 10th at 4:00 p.m. to enjoy a performance by the Last Leaf Productions, for Shakespeare in the Park! This is a free event, no tickets needed! Bring seating for the lawn or a blanket for an evening picnic and enjoy the show!

This special matinee event will also include hands-on crafts!



### Feria Viva Latinoamerica

Immerse in a cultural festival filled with live music, a fashion show, delicious food, handmade treasures, community services, and more!

Come with family and friends and enjoy a variety of mouthwatering dishes and discover unique handmade products from Latin America.

We'll see you on Saturday, August 24th, starting at 11am at the beautiful Animal Acres Park, Lake Forest Park. Don't miss out one of the most vibrant event of the year!

**Family Day at the LFP Farmers Market – August 25<sup>th</sup>**

Save the Date! Sunday, August 25th (10 AM to 2 PM) is FAMILY DAY at the Lake Forest Park Farmers Market! In partnership with City of Lake Forest Park, we will offer a Bubble Zone and big rigs for the kids to check out, along with live music all day. Don't forget to peruse the market stalls for savory snacks and sweet treats - and pick up your fresh produce, flowers, baked goods, meat and fish for the week! See you there!

**Family Day**  
**at the Lake Forest Park Farmers Market**

**Bubble Zone!**  
**Live Music!**  
**Big Rigs!**  
**August 25th**  
**10 AM-2 PM**  
**Fun for the Whole Family!**  
**Fresh Produce!**  
**Meat, cheese & fish!**  
**Berries & flowers!**

**Browse the Farmers Market & Celebrate Summer!**

**Presented in partnership with the City of Lake Forest Park**

**REDUCE - REUSE - RECYCLE! Save the Date for LFP's first ever Yard Sale Day!**

Calling all LFP'ers who need an excuse to clean out the garage/home, want to buy used instead of new, love a good bargain, or just want to get out and explore the neighborhood for LAKE FOREST PARK YARD SALE DAY!

Volunteers of the Park's and Recreation Advisory Board are organizing LFP's first-ever city-wide yard sale!

WHEN: Saturday, September 14, 2024 - 9:00AM to 3:00PM

WHERE: All over Lake Forest Park!

Want to list your address on a map so others can come find you? Drop your information [here](#).

Maps with addresses will be available starting the week before.



**VIII. Meetings Calendar****[City Council Special Meeting \(hybrid meeting\)](#)****August 5, 2024, 6:00 PM - 8:00 PM City Hall and via Zoom****[More Details](#)****[Climate Action Committee Meeting \(hybrid meeting\)](#)****August 6, 2024, 7:00 PM - 9:00 PM City Hall and via Zoom****[More Details](#)****[City Council Work Session \(hybrid meeting\)](#)****August 8, 2024, 6:00 PM - 7:00 PM City Hall and via Zoom****[More Details](#)****[City Council Regular Meeting \(hybrid meeting\)](#)****August 8, 2024, 7:00 PM - 9:00 PM City Hall and via Zoom****[More Details](#)****[City Council Special Meeting \(hybrid meeting\)](#)****August 12, 2024, 6:00 PM - 8:00 PM City Hall and via Zoom****[More Details](#)****[Planning Commission Meeting \(hybrid meeting\)](#)****August 13, 2024, 7:00 PM - 9:00 PM City Hall and via Zoom****[More Details](#)****[Tree Board Special Meeting \(hybrid meeting\)](#)****August 14, 2024, 7:00 PM - 9:00 PM City Hall and via Zoom****[More Details](#)****[North King County Coalition on Homelessness](#)****August 15, 2024, 1:00 PM - 2:30 PM via Zoom****[More Details](#)****[City Council Committee of the Whole Meeting \(hybrid meeting\)](#)****August 19, 2024, 6:00 PM - 7:30 PM City Hall and via Zoom****[More Details](#)**