



CITY OF LAKE FOREST PARK CITY COUNCIL REGULAR MEETING

Thursday, April 10, 2025 at 7:00 PM

Meeting Location: In Person and Virtual / Zoom
17425 Ballinger Way NE Lake Forest Park, WA 98155

INSTRUCTIONS FOR ATTENDING THIS MEETING VIRTUALLY:

Please note, this link works for both the Work Session (6:00 p.m.) and Regular Meeting (7:00 p.m.).

Join Zoom Webinar: <https://us06web.zoom.us/j/87091829890>
Call into Webinar: 253-215-8782 | **Webinar ID:** 870 9182 9890

The City Council is providing opportunities for public comment by submitting a written comment or by attending in person to provide oral public comment.

HOW TO PARTICIPATE WITH ORAL COMMENTS:

If you are attending the meeting in person, there is a sign-in sheet located near the entrance to the Council Chambers. Simply fill the form out and the Mayor will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker. Oral comments are not being accepted via Zoom.

The meeting is being recorded.

HOW TO SUBMIT WRITTEN COMMENTS:

Written comments will be submitted to the Council if received by 5:00 p.m. on the date of the meeting; otherwise, they will be provided to the City Council the next day. The City Clerk will read your name and subject matter into the record during Public Comments.

As allowed by law, the Council may add and take action on items not listed on the agenda. For up-to-date information on agendas, please visit the City's website at www.cityoflfp.gov

Meetings are shown on the city's website and on Comcast channel 21 for subscribers within the Lake Forest Park city limits.

AGENDA

1. **CALL TO ORDER: 7:00 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **ADOPTION OF AGENDA**
4. **PUBLIC COMMENTS**

*The Council will not be accepting online public comments. This portion of the agenda is set aside for the public to address the Council on agenda items or any other topic the Council might have purview or control over. However, the Mayor or Council may not respond to comments from the public. If the comments are of a nature that the Council does not have influence or control over, then the Mayor or presiding officer may request the speaker suspend their comments. The Council may direct staff to follow up on items brought up by the public. **Comments are limited to a three (3) minute time limit.***

5. **CONSENT CALENDAR**

The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Calendar in its normal sequence on the agenda.

- A. March 20, 2025 Budget & Finance Committee Meeting Minutes
- B. March 24, 2025 City Council Committee of the Whole Meeting Notes
- C. March 27, 2025 City Council Regular Meeting Minutes
- D. City Expenditures for the Period Ending 4/10/2025

6. **ORDINANCES AND RESOLUTIONS FOR ACTION**

- A. Resolution 25-2010/Authorizing the Mayor to Sign an Amendment and Extension to the Professional Services Agreement with SAFEbuilt Washington, LLC for Municipal Building Services Coverage
- B. Resolution 25-2011/Affirming the Keep Washington Working Act

7. **COUNCIL DISCUSSION AND ACTION**

8. **OTHER BUSINESS**

9. **COUNCIL COMMITTEE REPORTS**

- A. Councilmember Reports
- B. Mayor's Report

C. City Administrator's Report

10. ADJOURN

FUTURE SCHEDULE

- Thursday, April 17, 2025, 6:00 p.m. Budget & Finance Committee Meeting – *hybrid meeting (City Hall and via Zoom)*
- Monday, April 21, 2025, 6:00 p.m. Committee of the Whole Meeting – *hybrid meeting (City Hall and via Zoom)*
- Thursday, April 24, 2025, 7:00 p.m. City Council Regular Meeting – *hybrid meeting (City Hall and via Zoom)*

As allowed by law, the Council may add and take action on items not listed on the agenda.

Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.

**CITY OF LAKE FOREST PARK
BUDGET AND FINANCE COMMITTEE MEETING MINUTES
March 20, 2025**

It is noted that this meeting was held in person in the Emergency Operations Center at City Hall and virtually via Zoom.

Budget & Finance Committee members present: Jon Lebo, Chair; Semra Riddle, Vice Chair; Paula Goode

Other Councilmembers present: Lorri Bodi (via Zoom), Tracy Furutani

Other Councilmembers absent: Larry Goldman, Ellyn Saunders

Staff present: Tom French, Mayor; Phillip Hill, City Administrator; Lindsey Vaughn, Finance Director; Mike Harden, Police Chief

Others present: 1 visitor

CALL TO ORDER

Chair Lebo called the March 20, 2025, Budget and Finance Committee meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Cmbr. Goode moved to adopt the agenda as presented. **Vice Chair Riddle seconded. The motion to adopt the agenda as presented carried unanimously.**

CITIZEN COMMENTS

There was no one in the audience wishing to speak.

OLD BUSINESS

Discussion regarding fleet & equipment

Chief Harden gave a brief presentation on Police Department fleet needs and responded to questions.

Director Vaughn gave a brief presentation and responded to questions.

ADJOURNMENT

There being no further business, Chair Lebo adjourned the meeting at 7:21 p.m.

Jon Lebo, Chair

Lindsey Vaughn, Finance Director

DRAFT

CITY OF LAKE FOREST PARK
COUNCIL COMMITTEE OF THE WHOLE MEETING NOTES
March 24, 2025

It is noted this meeting was held in person in the City Council Chambers and remotely via Zoom.

Councilmembers present: Lorri Bodi, Deputy Mayor (via Zoom); Tracy Furutani, Vice Chair; Larry Goldman, Paula Goode, John Lebo, Semra Riddle

Councilmembers absent: Ellyn Saunders

Staff present: Tom French, Mayor; Phillip Hill, City Administrator; Rebecca Dickinson, Public Works Director; Mike Harden, Police Chief; Mark Hofman, Community Development Director; David Greetham, Temporary Senior Planner; Matt McLean, City Clerk

Others present: Jason Mulvihill-Kuntz (via Zoom), Lake Washington/Cedar/Sammamish Watershed (WRIA 8)
Megan Kim, King County Public Benefit Rating System
3 other visitors

CALL TO ORDER

Vice Chair Furutani called the Committee of the Whole meeting on March 24, 2025, to order at 6:00 p.m.

AGENDA

Cmbr. Riddle would like to add a discussion item to the end of the agenda, Legislative Update.

Cmbr. Riddle moved to approve the amended agenda. **Cmbr. Goode seconded. The motion to approve the amended agenda carried unanimously.**

PUBLIC COMMENT

Vice Chair Furutani invited public comments from the audience.

Sarah Phillips provided comments giving an update on Climate Action Committee events.

There being no one else wishing to speak, Vice Chair Furutani closed public comments.

1 **DISCUSSION ITEMS**

2
3 ***Presentation – WRIA 8 (Water Resource Inventory Area 8), Chinook Conservation Plan and***
4 ***possible Interlocal Agreement***

5
6 Director Hofman introduced Jason Mulvihill-Kuntz and WRIA 8.

7
8 Mr. Mulvihill-Kuntz gave a presentation and responded to Council questions.

9
10 ***Presentation – Public Benefit Rating System***

11
12 Planner Greetham gave a brief presentation on the Public Benefit Rating System.

13
14 Planner Greetham and Ms. Kim responded to Council questions.

15
16 ***Legislative Update***

17
18 Cmbrs. Goldman & Riddle summarized their recent visit with local legislators in Olympia.

19
20 **ADJOURNMENT**

21
22 There being no further business, the meeting adjourned at 7:11 p.m.

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25
26 _____
27 Tracy Furutani, Vice Chair

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29
30 _____
31 Matt McLean, City Clerk

CITY OF LAKE FOREST PARK
CITY COUNCIL REGULAR MEETING MINUTES
March 27, 2025

It is noted that this meeting was held in person at the City Council Chambers and remotely via Zoom.

Councilmembers present: Lorri Bodi, Deputy Mayor (via Zoom); Tracy Furutani, Vice Chair; Paula Goode, Larry Goldman, Jon Lebo, Semra Riddle, Ellyn Saunders (via Zoom)

Councilmembers absent: none

Staff present: Tom French, Mayor; Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Mike Harden, Police Chief; Lindsey Vaughn, Finance Director; Rebecca Dickinson, Public Works Director; Katie Phillips, Project Manager; Mark Hofman, Community Development Director; Cory Mattson, Community Programs Planner; Matt McLean, City Clerk

Others present: Alex Henry, Therapist with King County Sexual Assault Resource Center
25 visitors

CALL TO ORDER

Mayor French called the March 27, 2025, City Council regular meeting to order at 7:00 p.m.

FLAG SALUTE

Scout Orion Lowry led the Pledge of Allegiance.

ADOPTION OF AGENDA

Cmbr. Goode moved to approve the agenda. Cmbr. Riddle seconded.

Cmbr. Furutani moved to amend the agenda, moving item 9.A Resolution 25-2007 to before the consent calendar. The motion to approve the agenda as amended carried unanimously.

PUBLIC COMMENTS

Mayor French invited comments from the audience.

The following people provided comments in support of Resolution 25-2009:

- Bill Leon
- Dana Campbell
- Sally Yamasaki
- Dan Benson
- Armand Micheline
- Linda Benson

There being no one else in the audience wishing to speak, Mayor French closed public comment.

PRESENTATIONS

Crime Watch Recognition

Chief Harden presented Certificates of Appreciation to Guy Forbes and Casey Krzyminski for their service to the community on Crime Watch.

Garden Tour and Horizon View Park Art Donation

Roz Bird gave a brief presentation regarding the public art piece that will be installed in Horizon View Park.

PROCLAMATIONS

Mayor French read a proclamation recognizing April 2025 as Sexual Assault Awareness Month. Alex Henry provided comments of appreciation for the proclamation and emphasized how important it is to support survivors and how prevalent sexual assault is.

Mayor French read a proclamation recognizing April 9, 2025 as Education and Sharing Day.

Cmbr. Furutani read a proclamation celebrating Earth Day and Arbor Day 2025.

RESOLUTION 25-2007/Authorizing the Mayor to Sign Public Works Board Funding Agreement PC25-96103-014 with the Washington State Department of Commerce for Funding for the Roundabout Project Construction Phase

Project Manager Phillips gave a brief presentation and responded to Council questions.

Cmbr. Lebo moved to waive the three-touch rule regarding Resolution 25-2007/Authorizing the Mayor to Sign Public Works Board Funding Agreement PC25-96103-014 with the Washington State Department of Commerce for Funding for the Roundabout Project Construction Phase. **Cmbr. Riddle seconded. The motion to waive the three-touch rule carried unanimously.**

Cmbr. Lebo moved to approve Resolution 25-2007. **Cmbr. Riddle seconded. The motion to approve Resolution 25-2007 carried unanimously.**

CONSENT CALENDAR

Cmbr. Furutani moved to approve the Consent Calendar. **Cmbr. Riddle seconded. The motion to approve the Consent Calendar carried unanimously.**

- A. February 24, 2025 City Council Committee of the Whole Meeting Notes
- B. February 27, 2025 City Council Regular Meeting Minutes
- C. Pre-paid Accounts Payable dated 2/25/2025 Claim Fund Check No. 87394 in the amount of \$21,795.28, a Pre-paid Accounts Payable Dated 3/13/2025 Claim Fund Check Nos. 87395 through 87433 in the amount of \$336,776.93, a 2/21/2025 Payroll Fund ACH transaction in the amount of \$181,309.22 and a 2/21/2025 Direct Deposit transaction in the amount of \$192,963.28. Additional approved ACH transactions: US Bank, \$58,129.04. Total approved claim fund transactions: \$790,973.75.
- D. Pre-paid Accounts Payable dated 3/21/2025 Claim Fund Check No. 87434 in the amount of \$150,666.94, an Accounts Payable dated 3/27/2025 Claim Fund Check Nos. 87435 through 87501 in the amount of \$490,323.64, a 3/21/2025 Payroll Fund ACH transaction in the amount of \$189,418.75 and a 3/7/2025 Direct Deposit transaction in the amount of \$192,089.12. Additional approved ACH transactions: Elevon, \$460.99; Invoice Cloud, \$1,505.40; Lexis Nexis, \$140.81; State of Washington, \$9,570.86. Total approved claim fund transactions: \$1,034,176.51.

ORDINANCES AND RESOLUTIONS FOR INTRODUCTION

ORDINANCE 25-1307/Amending Section 2.37.020 of Chapter 2.37 of the Lake Forest Park Municipal Code, Parks and Recreation Advisory Board

Planner Mattson gave a brief presentation recommending the Parks and Recreation Advisory Board be expanded to include seven voting members and three student representatives.

Cmbr. Furutani moved to waive the three-touch rule regarding Ordinance 25-1307/Amending Section 2.37.020 of Chapter 2.37 of the Lake Forest Park Municipal Code, Parks and Recreation Advisory Board. **Deputy Mayor Bodi seconded. The motion to waive the three-touch rule carried unanimously.**

Cmbr. Furutani moved to adopt Ordinance 25-1307. **Deputy Mayor Bodi seconded. The motion to adopt Ordinance 25-1307 carried unanimously.**

RESOLUTION 25-2009/Affirming the City's Commitment to Ensure that all Individuals Regardless of Gender Identity, Sexual Orientation, or Gender Expression, Feel Safe and Supported, and Reaffirming the Lake Forest Park is a Welcoming, Inclusive and Safe

Community for Members of the LGBT+ Community, Grounded in the Principles of the “Charter for Compassion”

Cmbr. Goldman introduced the item.

Cmbr. Goldman moved to waive the three-touch rule regarding Resolution 25-2009/Affirming the City’s Commitment to Ensure that all Individuals Regardless of Gender Identity, Sexual Orientation, or Gender Expression, Feel Safe and Supported, and Reaffirming the Lake Forest Park is a Welcoming, Inclusive and Safe Community for Members of the LGBT+ Community, Grounded in the Principles of the “Charter for Compassion”. **Cmbr. Furutani seconded. The motion to waive the three-touch rule carried unanimously.**

Cmbr. Goldman moved to approve Resolution 25-2009. **Cmbr. Furutani seconded. The motion to approve Resolution 25-2009 carried unanimously.**

ORDINANCES AND RESOLUTIONS FOR COUNCIL DISCUSSION

ORDINANCE 25-1308/Amending Chapter 18.52 of the Lake Forest Park Municipal Code, Signage, to Bring the Sign Code into Compliance with Recent Legal Decisions

Director Hofman gave a brief presentation and responded to Council questions.

This will be brought back for further review at future meetings.

ORDINANCES AND RESOLUTIONS FOR ACTION

RESOLUTION 25-2008/Authorizing the Mayor to Sign a Collective Bargaining Agreement between the City of Lake Forest Park and the Lake Forest Park Police Guild for the Term January 1, 2025 through December 31, 2027

Administrator Hill gave a brief presentation and responded to Council questions.

Cmbr. Riddle moved to waive the three-touch rule regarding Resolution 25-2008/Authorizing the Mayor to Sign a Collective Bargaining Agreement between the City of Lake Forest Park and the Lake Forest Park Police Guild for the Term January 1, 2025 through December 31, 2027. **Cmbr. Furutani seconded. The motion to waive the three-touch rule carried unanimously.**

Cmbr. Riddle moved to approve Resolution 25-2008. **Cmbr. Goldman seconded. The motion to approve Resolution 25-2008 carried unanimously.**

1 **COUNCILMEMBER/MAYOR/CITY ADMINISTRATOR REPORTS**

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3 Cmbr. Saunders left the meeting at 8:30 p.m.

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5 Councilmembers reported on meetings they had attended.

6
7 Mayor French gave a brief report.

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9 Administrator Hill gave a brief report.

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11 **ADJOURNMENT**

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13 There being no further business, Mayor French adjourned the meeting at 8:42 p.m.

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17 _____
18 Tom French, Mayor

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22 _____
23 Matt McLean, City Clerk

City of Lake Forest Park
SORTED TRANSACTION CHECK REGISTER
4/10/25

VOUCHER CERTIFICATION AND APPROVAL

We, the undersigned members of the Finance Committee of the City of Lake Forest Park, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, a Prepaid Accounts Payable dated 3/28/25 CLAIM FUND Check Nos. 87502 though 87511 in the amount of \$40,486.97, an Accounts Payable Dated 4/10/25 CLAIM FUND Check Nos. 87512 through 87552 in the amount of \$223,778.78, a 3/21/25 PAYROLL FUND ACH transaction in the amount of \$178,532.68 and a 3/21/25 DIRECT DEPOSIT transaction in the amount of \$190,052.82, are approved for payment this 10th day of April 2025.

Additional approved transactions are:
ACH transaction US Bank Statement in the amount of \$40,149.94

Total approved claim fund transactions: \$673,001.19

City Clerk

Mayor

Finance Committee

Accounts Payable

Checks by Date - Summary by Check Date

User: sschindele
Printed: 4/4/2025 10:34 AM



Section 5, Item D.

Check No	Vendor No	Vendor Name	Check Date	Check Amount
87502	AHUGEPRO	A Huge Production	03/28/2025	2,587.50
87503	ALLTRAFF	All Traffic Solutions Inc.	03/28/2025	1,201.58
87504	TANNEC	Carl Tanne	03/28/2025	105.00
87505	UB*00732	Dongsheng Dong	03/28/2025	38.75
87506	UB*00731	Kristina Golubovich	03/28/2025	48.35
87507	UB*00729	Alex Maraghe	03/28/2025	24.22
87508	MOLDINSS	Mold Inspection Services	03/28/2025	12,790.00
87509	NORTHUTI	Northshore Utility District	03/28/2025	158.96
87510	UB*00730	Milton Sigelmann	03/28/2025	132.78
87511	SPRINGBK	Springbrook Software Inc.	03/28/2025	23,399.83
Total for 3/28/2025:				40,486.97
Report Total (10 checks):				40,486.97

Bank Reconciliation

Section 5, ItemD.

Checks by Date

User: sschindele
 Printed: 04/04/2025 - 10:03AM
 Bank Accounts: Operatin

System:
 Cleared and Not Cleared Checks
 Check Date: From 04/10/2025 To 04/10/2025
 Print ACH Checks: True



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
87512	4/10/2025	AARD Pest Control, Inc		AP		109.20
87513	4/10/2025	Anthony Carl Basler		AP		665.00
87514	4/10/2025	Brown Bear Car Wash		AP		36.00
87515	4/10/2025	Cintas First Aid & Safety		AP		88.63
87516	4/10/2025	City of Lynnwood		AP		12,980.00
87517	4/10/2025	City of Snoqualmie		AP		2,097.47
87518	4/10/2025	George Coleman		AP		526.29
87519	4/10/2025	Conсор North America, Inc.		AP		38,880.43
87520	4/10/2025	Datec Inc		AP		1,790.17
87521	4/10/2025	Dooley Enterprises, Inc.		AP		6,297.24
87522	4/10/2025	DTG Enterprises, Inc		AP		331.20
87523	4/10/2025	Facet, Inc.		AP		21,675.96
87524	4/10/2025	Gray & Osborne, Inc.		AP		6,437.86
87525	4/10/2025	Puneeta Gulati		AP		126.00
87526	4/10/2025	Jessica Halterman		AP		251.74
87527	4/10/2025	Department 32 - 2501271310 Home De		AP		1,831.09
87528	4/10/2025	New Restoration & Recovery LLC Inn		AP		6,478.47
87529	4/10/2025	Jim's Northgate Towing		AP		327.24
87530	4/10/2025	King County Finance		AP		12,549.32
87531	4/10/2025	King County Finance		AP		7,319.51
87532	4/10/2025	King County Finance		AP		12,439.23
87533	4/10/2025	Law Offices of Christian W. Smith		AP		300.00
87534	4/10/2025	Liberty Scanning. LLC		AP		1,945.69
87535	4/10/2025	Northshore Utility District		AP		14,063.22
87536	4/10/2025	Nova Cuong Phung		AP		140.00
87537	4/10/2025	Pacific Office Automation		AP		1,069.77
87538	4/10/2025	Product Air Heating & Cooling LLC		AP		80.00
87539	4/10/2025	Puget Sound Energy		AP		239.02
87540	4/10/2025	Regional Crisis Response Agency		AP		29,232.50
87541	4/10/2025	Almira Safarova-Downey		AP		175.00
87542	4/10/2025	SCJ Alliance		AP		7,991.00
87543	4/10/2025	Licia Shinzato-Fischer		AP		220.50
87544	4/10/2025	Snohomish Co Sheriff's Office		AP		16,541.27
87545	4/10/2025	Transpo Group USA Inc		AP		3,652.50
87546	4/10/2025	Tri-Tec Communications, Inc.		AP		559.62
87547	4/10/2025	V + M Structural Design, Inc.		AP		4,258.75
87548	4/10/2025	Kelly Vedder		AP		82.88
87549	4/10/2025	Washington Association of Sheriffs & P		AP		75.00
87550	4/10/2025	Waste Management Northwest		AP		9,081.51
87551	4/10/2025	Eduardo Zaldibar		AP		227.50
87552	4/10/2025	ZW USA, Inc.		AP		605.00

Total Check Count:

41

Total Check Amount:

223,778.78

Accounts Payable

Checks by Date - Summary by Check Date

User: tandrus@cityofflp.gov
Printed: 4/4/2025 10:20 AM



Section 5, ItemD.

Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	LEOFFTR	LEOFF TRUST	03/21/2025	43,208.11
ACH	NAVIA	Navia Benefit Solutions, Inc.	03/21/2025	537.41
ACH	NAVIAFSA	Navia - FSA	03/21/2025	62.50
ACH	NAVIAHRA	Navia - HRA	03/21/2025	750.00
ACH	PFLTRUST	LFP PFL Trust Account	03/21/2025	2,587.14
ACH	TEAMDR	National D.R.I.V.E.	03/21/2025	4.45
ACH	Z401AL	Vantagepoint Transfer Agents-107084 ICM	03/21/2025	1,309.97
ACH	Z457	Vantagepoint Transfer Agents-304508 ICM	03/21/2025	9,257.09
ACH	ZAWC	AWC	03/21/2025	1,785.96
ACH	ZDREAHE	Dream Ahead	03/21/2025	100.00
ACH	ZEMPSEC	Employment Security Dept.	03/21/2025	548.48
ACH	ZEMPWACA	Wa.Cares Tax	03/21/2025	879.85
ACH	ZGUILD	LFP Employee Guild	03/21/2025	975.00
ACH	ZICMA	Vantagepoint Transfer Agents-107084 ICM	03/21/2025	32,947.58
ACH	ZL&I	Washington State Department of Labor & I	03/21/2025	7,915.04
ACH	ZLEOFF	Law Enforcement Retirement	03/21/2025	14,583.31
ACH	ZLFPIRS	Lake Forest Park/IRS	03/21/2025	35,233.23
ACH	ZPERS	Public Employees Retirement	03/21/2025	25,127.81
ACH	ZTEAM	Teamsters Local Union #117	03/21/2025	258.23
ACH	ZWATWT	Washington Teamsters Welfare Trust	03/21/2025	461.52

Total for 3/21/2025: 178,532.68

Report Total (20 checks): 178,532.68

Bank Reconciliation

Section 5, Item D.

Checks by Date

User: sschindele
Printed: 04/04/2025 - 10:22AM
Bank Accounts: PPOperat
System:
Cleared and Not Cleared Checks
Check Date: From 03/21/2025 To 03/21/2025
Print ACH Checks: True



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
0	3/21/2025		DD 00521.03.2025	PR		190,052.82
Total Check Count:						1
Total Check Amount:						190,052.82

Accounts Payable

Section 5, ItemD.

Checks by Date - Summary by Check Date

User: sschindele
 Printed: 4/4/2025 10:30 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
22560684	WFOA	Washington Finance Officers Association	03/11/2025	50.00
Total for 3/11/2025:				50.00
22506311	JOBTARGE	JOBTARGET	03/13/2025	324.00
22506312	JOBTARGE	JOBTARGET	03/13/2025	1,154.00
22506313	JOBTARGE	JOBTARGET	03/13/2025	125.00
22506314	JOBTARGE	JOBTARGET	03/13/2025	424.00
22506315	JOBTARGE	JOBTARGET	03/13/2025	800.00
22506316	JOBTARGE	JOBTARGET	03/13/2025	324.00
22506317	JOBTARGE	JOBTARGET	03/13/2025	350.00
22506318	JOBTARGE	JOBTARGET	03/13/2025	649.00
22506319	JOBTARGE	JOBTARGET	03/13/2025	800.00
22509381	DEPTLICE	Washington State Department of Licensing	03/13/2025	59.00
22509382	COSTCO	Costco Warehouse	03/13/2025	189.95
22510101	MUNIRES	Municipal Research & Services Center	03/13/2025	280.00
22510102	LITTLER	Littler Mendelson P.C.	03/13/2025	490.50
22527511	GODADDY	GoDaddy	03/13/2025	299.99
22527512	AMAZON	Amazon	03/13/2025	1,649.00
22527513	AMAZON	Amazon	03/13/2025	250.92
22527514	AMAZON	Amazon	03/13/2025	1,363.24
22527515	AMAZON	Amazon	03/13/2025	22.04
22527516	AMAZON	Amazon	03/13/2025	33.08
22527517	AMAZON	Amazon	03/13/2025	50.32
22527518	AMAZON	Amazon	03/13/2025	76.05
22527881	SEALIGHT	Seattle City Light	03/13/2025	35.73
22527882	SEALIGHT	Seattle City Light	03/13/2025	504.84
22527883	SEALIGHT	Seattle City Light	03/13/2025	3,593.70
22527884	SEALIGHT	Seattle City Light	03/13/2025	19.15
22527885	SUMMITLA	Summit Law Group PLLC	03/13/2025	1,001.00
22527886	GUARDSEC	Guardian Security	03/13/2025	170.35
22527887	NWCASCA	Northwest Cascade, Inc.	03/13/2025	185.05
22527888	NWCASCA	Northwest Cascade, Inc.	03/13/2025	526.11
22527889	NWCASCA	Northwest Cascade, Inc.	03/13/2025	439.07
22529901	FBINAA	FBI National Academy FBINAA	03/13/2025	100.00
22534641	BANDH	B&H Photo, Video, Pro Audio	03/13/2025	55.14
22534642	4IMPRINT	4imprint, Inc.	03/13/2025	489.52
22557001	FOXIT	Foxit Software Inc	03/13/2025	143.38
22560681	WFOA	Washington Finance Officers Association	03/13/2025	75.00
22560682	WFOA	Washington Finance Officers Association	03/13/2025	125.00
22560683	STAPLES	Staples Advantage	03/13/2025	68.55
22568051	BICKFORD	Bickford Ford	03/13/2025	576.89
22568052	KAIZENPL	Kaizen Plumbing	03/13/2025	579.08
22568881	PNWK9	PNWKP Association	03/13/2025	563.75
22568882	SYMBOLA	Symbol Arts, LLC	03/13/2025	2,173.46
22568883	WHIA	Washington Homicide Investigators Assoc.	03/13/2025	425.00
22568884	AMAZON	Amazon	03/13/2025	26.42

Check No	Vendor No	Vendor Name	Check Date	Section 5, ItemD.
22568885	WSHNA	Washington States Hostage Negotiators' As	03/13/2025	341.06
22568886	WHIA	Washington Homicide Investigators Assoc.	03/13/2025	450.00
22568887	AMAZON	Amazon	03/13/2025	165.44
22568888	LITTLECR	Little Creek Casino Resort	03/13/2025	605.00
22589531	WAPRO	Washington Association of Public Records	03/13/2025	25.00
22589532	SOUNDCIT	Sound Cities Association	03/13/2025	55.00
22599151	FOREMOST	The Artcraft Group, Inc.	03/13/2025	3,410.73
22599153	AMAZON	Amazon	03/13/2025	68.28
22599154	TRUPANIO	Trupanion	03/13/2025	114.38
22599155	SYMBOLA	Symbol Arts, LLC	03/13/2025	159.94
225275110	AMAZON	Amazon	03/13/2025	1,866.26
225275111	AMAZON	Amazon	03/13/2025	128.09
225275112	AMAZON	Amazon	03/13/2025	38.59
225275113	BANDH	B&H Photo, Video, Pro Audio	03/13/2025	308.83
225275114	AMAZON	Amazon	03/13/2025	220.59
225275115	WASABI	Wasabi Technologies, Inc	03/13/2025	37.42
225278810	NORTHCIT	North City Water District	03/13/2025	201.22
225278811	NORTHCIT	North City Water District	03/13/2025	53.30
225278812	NORTHCIT	North City Water District	03/13/2025	72.63
225278813	NORTHCIT	North City Water District	03/13/2025	90.11
225278814	PACTOP	Pacific Topsoils, Inc.	03/13/2025	407.55
225278815	SMARSH	Smarsh	03/13/2025	2,471.32
225278816	INTEGPHN	Integra Telecom, Inc.	03/13/2025	1,000.95
225278817	VERIZWIR	Verizon Wireless	03/13/2025	3,120.60
225278818	LEXISNEX	LexisNexis Risk Data Mgmt. Inc.	03/13/2025	140.81
225278819	SEATIMEA	The Seattle Times	03/13/2025	425.70
225278820	SOUNDSEC	Sound Security Inc. (Sonitrol)	03/13/2025	2,062.56
225278821	SEALIGHT	Seattle City Light	03/13/2025	20.25
225278822	SEALIGHT	Seattle City Light	03/13/2025	38.00
225278823	NWCASCA	Northwest Cascade, Inc.	03/13/2025	201.55
225278824	GOODTOGC	Good To Go	03/13/2025	3.50
Total for 3/13/2025:				39,894.94
22599152	INTEASSO	International Association of Chiefs of Polic	03/14/2025	85.00
Total for 3/14/2025:				85.00
22527519	ASSETTIG	SmartSign	03/26/2025	120.00
Total for 3/26/2025:				120.00
Report Total (77 checks):				40,149.94



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	April 10, 2025
Originating Department	Community Development
Contact Person	Mark Hofman, Community Development Director
Title	Resolution 25-2010/Authorizing the Mayor to Sign an Amendment and Extension to the Professional Services Agreement with SAFEbuilt Washington, LLC for Municipal Building Services Coverage

Legislative History

- First Presentation – April 10, 2025

Attachments:

1. Resolution 25-2010
2. Amendment No. 1 to AG-24-056 – Professional Services Agreement with SAFEbuilt Washington, LLC for Municipal Building Services Coverage
3. AG-24-056 – Professional Services Agreement with SAFEbuilt Washington, LLC for Municipal Building Services Coverage

Executive Summary

The City of Lake Forest Park currently contracts with a consultant for municipal building services coverage to support existing staff during vacancies and peak permitting periods. The current Professional Services Agreement, AG-24-056 (Attachment 3), with SAFEbuilt Washington, LLC, is dated November 18, 2024, and extends through December 31, 2025, not to exceed thirty thousand dollars (\$30,000) for a specified scope of work at specific rates and fees. This proposed Resolution introduces a First Amendment to the Agreement, increasing total compensation to an amount not to exceed one hundred twenty thousand dollars (\$120,000) and extending the Agreement's term to March 31, 2026.

Background

The City of Lake Forest Park’s long-time Building Official retired in late 2024, prompting the initiation of a recruitment process to fill the vacancy. To assist city staff with building permit plan reviews,

inspections, and technical building code information during this vacancy, the city initially utilized an existing consultant, BHC Consultants, which had been under contract with the city for many years. BHC had served the community in a backup capacity prior to the Building Official's retirement. On November 1, 2024, BHC notified the city in writing that they lacked the capacity to adequately meet the city's interim needs in this area of service and provided a 30-day notice to discontinue their services.

During the 30-day notice period, staff conducted a regional search for available and qualified consultants who could perform essential building services duties promptly. Several firms were considered; however, most were not specialists in broad municipal building services, offering only a limited range of duties and workload. SAFEbuilt was identified and recommended as a well-qualified consultant in this region, able to step in on short notice to provide building services.

The recruitment for Building Official at the city is ongoing. The originally anticipated recruitment timeline has been extended, and the need for interim municipal building services persists. The plan review and inspection duties are essential daily services provided by the city. The proposed compensation amendment and extension to the Agreement will ensure that these core services are maintained until the vacancy is filled by a highly qualified and experienced candidate.

Fiscal & Policy Implications

The permit fees collected and the budgeted salaries for vacant positions in the Community Development Department will offset this expense for contracting with the consultant for building services.

Alternatives

Options	Results
<ul style="list-style-type: none">Adopt the First Amendment to AG-24-056 for compensation and extension.	City building services will continue to be provided during the recruitment for Building Official.
<ul style="list-style-type: none">Not Adopt the First Amendment to AG-24-056 for compensation and extension.	City building services levels of service will lapse, city may search for another consultant as well as recruiting for Building Official.

Staff Recommendation

Approve Resolution 25-2010, authorizing the Mayor to sign the first amendment to the SAFEbuilt Washington, LLC contract.

Attachment 1**RESOLUTION NO. 25-2010****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN AN AMENDMENT AND EXTENSION TO THE PROFESSIONAL SERVICES AGREEMENT WITH SAFEbuilt WASHINGTON, LLC FOR MUNICIPAL BUILDING SERVICES COVERAGE**

WHEREAS, municipal building services encompass building permit plan reviews, inspections, and assistance with technical building code information, constituting essential core duties provided daily by the City for the community; and

WHEREAS, the City of Lake Forest Park currently has a vacancy for the Building Official position, and the recruitment process remains active; and

WHEREAS, the City of Lake Forest Park currently contracts with a consultant for municipal building services to support existing staff during staff vacancies and periods of high permitting demand; and

WHEREAS, the current Professional Services Agreement, AG-24-056, with SAFEbuilt Washington LLC, is dated November 18, 2024, and runs through December 31, 2025; and

WHEREAS, the Professional Services Agreement AG-24-056 shall not exceed thirty thousand dollars (\$30,000) for a specified scope of work, with defined rates and fee amounts; and

WHEREAS, a proposed amendment for compensation and an extension of the Agreement's Term would ensure that core building services are provided until a highly qualified and experienced candidate fills the Building Official vacancy.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. AUTHORIZATION. The Mayor is hereby authorized to execute Amendment No. 1 to AG-24-056, Professional Services Agreement with SAFEbuilt Washington, LLC, for continued municipal building services coverage, in substantially the same form as attached hereto as Exhibit A.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of

scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this _____ day of _____, 2025.

APPROVED:

Tom French
Mayor

ATTEST/AUTHENTICATED:

Matthew McLean
City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.: 25-2010

Attachment 2

Amendment No. 1 to the
Professional Services Agreement between the
City of Lake Forest Park and SAFEbuilt Washington, LLC
Dated November 18, 2024

This First Amendment to the Professional Services Agreement between the City of Lake Forest Park and SAFEbuilt Washington, LLC, AG-24-056 (hereafter the “Agreement”), is made in consideration of the mutual benefits, terms, and conditions hereinafter specified and pursuant to Section 1 of the Agreement.

1. Section 2.A of the Agreement is hereby amended as follows:

Compensation

The total compensation to be paid to Consultant for the Work in Exhibit A, including all services and expenses, shall not exceed one hundred twenty thousand dollars (\$120,000) at the rates and fee amounts as shown on Exhibit B, Fee Schedule for Services, which shall be full compensation for the Exhibit A Work. Consultant shall invoice the City monthly on the basis of the portion of the Work completed each month by the Consultant and sub-consultants.

2. Extending the term of the Agreement in Section 1:

The term of the Agreement shall be extended to March 31, 2026.

All other terms and conditions remain as provided in the original Agreement.

CITY OF LAKE FOREST PARK

SAFEBUILT WASHINGTON, LLC

Signed: _____

Signed: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Dated: _____

Dated: _____

**CITY OF LAKE FOREST PARK
PROFESSIONAL SERVICES AGREEMENT
Agreement Title: Consultant Services with
SAFEbuilt Washington, LLC for Municipal Building Services Coverage**

THIS AGREEMENT made and entered into by and between the **CITY OF LAKE FOREST PARK**, a Washington municipal corporation (the "City"), and **SAFEbuilt Washington, LLC**, a wholly owned subsidiary of SAFEbuilt, LLC, (the "Consultant"), a Washington corporation, dated this 18th day of November, 2024.

Consultant Business: SAFEbuilt Washington, LLC
Consultant Address: 444 N. Cleveland, Suite 444, Loveland, CO 80537
Consultant Phone: 425-213-2612
Contact Name: David Spencer
Consultant e-mail: dspencer@safebuilt.com
Federal Employee ID No.: 81-0927666
Authorized City Representative Mark Hofman, AICP, Community Development
for this contract: Director

WHEREAS, the City desires to contract with a consultant for municipal building services coverage to augment existing city staff during vacancies in positions and times of heavy permitting demand; and

WHEREAS, public convenience and necessity require the City obtain the services of a consultant with experience to perform this work; and

WHEREAS, the City finds that SAFEbuilt Washington, LLC is qualified and experienced in building services for local governments, including plan review; permit inspections; and assistance with building official interpretations and implementation of applicable building codes.

NOW, THEREFORE, the parties herein do mutually agree as follows:

1. Employment of Consultant. The City retains the Consultant to provide the services described in Exhibit A incorporated herein, for the Municipal Building Services Coverage ("collectively "Scope of Work" or the "Work"). Any inconsistency between this Agreement and the Scope of Work shall be resolved in favor of this Agreement. The Consultant shall perform the Work according to the terms and conditions of this Agreement.

The City may revise the Work and the compensation only by a written Change Order signed by the authorized representatives of the parties that shall become a part of this Agreement.

The project manager(s) of the Work shall be David Spencer and/or Bobby Thomas & Amber Green. The project manager(s) shall not be replaced without the prior written consent of the City.

Exhibit A Work shall commence when the City issues a notice to proceed and it shall be completed no later than December 31, 2025, unless the completion date is extended in writing by the City. Notwithstanding the foregoing, Consultant shall not be responsible for any delay or failure

to meet deliverable deadlines if such delay or failure was caused in whole or in part by a delay or failure of the City.

2. Compensation.

A. The total compensation to be paid to Consultant for the Work in Exhibit A, including all services and expenses, shall not exceed **thirty-thousand dollars (\$ 30,000.00)** at the rates and fee amounts as shown on Exhibit B, Fee Schedule for Services, which shall be full compensation for the Exhibit A Work. Consultant shall invoice the City monthly on the basis of the portion of the Work completed each month by the Consultant and sub-consultants.

B. Consultant shall be paid in such amounts and in such manner as described in Exhibit B.

C. Consultant shall be reimbursed for Eligible Expenses actually incurred that are approved for reimbursement by the City in writing before the expense is incurred.

3. Request for Payment.

A. Not more than once every thirty days the Consultant shall send electronically to **ap@cityofflp.gov** its request for payment of Exhibit A Work, accompanied by evidence satisfactory to the City justifying the request for payment, including a report of Work accomplished and tasks completed, and an itemization of Eligible Expenses with copies of receipts and invoices.

4. Work Product. The Consultant shall submit all reports and other documents specified in Exhibit A according to the schedule established in Exhibits A. If, after review by the City, the information is found to be unacceptable, Consultant, at its expense, shall expeditiously correct such unacceptable work. If Consultant fails to correct unacceptable work, the City may withhold from any payment due an amount that the City reasonably believes will equal the cost of correcting the work.

All reports, drawings, plans, specifications, and intangible property created in furtherance of the Work, and any intellectual property in such documents, are property of the City and may be used by the City for any purpose; provided that re-use without Consultant's permission shall be at the City's sole risk. For the avoidance of doubt, nothing in this Agreement shall be understood to grant City rights to pre-existing intellectual property of Consultant, including Consultant software and licensed software, or to any improvements thereto.

5. Termination of Contract. City may terminate this Agreement by sending a written notice of termination to Consultant ("Notice") that specifies a termination date ("Termination Date") at least fourteen (14) days after the date of the Notice. Upon receipt of the Notice, the Consultant shall acknowledge receipt to the City in writing and immediately commence to end the Work in a reasonable and orderly manner. Unless terminated for Consultant's material breach, the Consultant shall be paid or reimbursed for all hours worked and Eligible Expenses incurred up to the Termination date, less all payments previously made; provided that work performed after date of the Notice is reasonably necessary to terminate the Work in an orderly manner. The Notice may be sent by any method reasonably believed to provide Consultant actual notice in a timely manner.

6. Assignment of Contract – Subcontractors. Consultant shall not assign this contract or sub-contract or assign any of the Work without the prior written consent of the City, which consent shall not be unreasonably delayed or withheld.

7. Indemnification. The Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all third party claims, injuries, damages, losses or suits including attorney fees, to the extent arising out of or in connection with the intentionally wrongful or negligent performance of this Agreement by Consultant or any party for which it is legally responsible, except for injuries and damages caused by the sole or active negligence of the City. Consultant's obligations under this Agreement are contingent upon timely receipt of notice of the claim for which indemnification is sought, such that defense of the claim is not prejudiced, and the reasonable assistance of the indemnitee in connection with the defense of the claim.

However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

8. Insurance. The Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

A. No Limitation. The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the Public Entity's recourse to any remedy available at law or in equity.

B. Minimum Scope of Insurance. The Consultant shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be at least as broad as Insurance Services Office (ISO) form CA 00 01.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap independent contractors and personal injury and advertising injury. The Public Entity shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the Public Entity using an additional insured endorsement at least as broad as ISO endorsement form CG 20 26.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

C. Minimum Amounts of Insurance. The Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$2,000,000 per claim and \$2,000,000 policy aggregate limit.

D. Other Insurance Provision. The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the Public Entity. Any insurance, self-insurance, or self-insured pool coverage maintained by the Public Entity shall be excess of the Consultant's insurance and shall not contribute with it.

E. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

F. Verification of Coverage.

The Consultant shall furnish the Public Entity with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Agreement before commencement of the work.

G. Notice of Cancellation.

The Consultant shall provide the Public Entity with written notice of any policy cancellation within two business days of their receipt of such notice.

H. Failure to Maintain Insurance.

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the Public Entity may, after giving five business days notice to the Consultant to correct the breach, immediately terminate the Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Public Entity on demand, or at the sole discretion of the Public Entity, offset against funds due the Consultant from the Public Entity.

I. Public Entity Full Availability of Consultant Limits.

If the Consultant maintains higher insurance limits than the minimums shown above, the Public Entity shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the Public Entity evidences limits of liability lower than those maintained by the Consultant.

9. Independent Contractor. The Consultant is an independent Contractor responsible for complying with all obligations of an employer imposed under federal or state law. Personnel employed by Consultant shall not acquire any rights or status regarding the City.

10. Employment. The Consultant warrants that it did not employ or retain any company or person, other than a bona fide employee working solely for the Consultant, to solicit or secure this Agreement or pay or agree to pay any such company or person any consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right either to terminate this Agreement without liability or to deduct from the Agreement price or consideration or to otherwise recover, the full amount of such consideration.

11. Audits and Inspections. The Consultant shall make available to the City during normal business hours and as the City deems necessary for audit and copying all of the Consultant's records and documents with respect to all matters covered by this Agreement.

12. City of Lake Forest Park Business License. Consultant shall obtain a City of Lake Forest Park business license before performing any Work.

13. Compliance with Federal, State and Local Laws. Consultant shall comply with and obey all federal, state and local laws, regulations, and ordinances applicable to the operation of its business and to its performance of the Work.

14. Waiver. Any waiver by the Consultant or the City of the breach of any provision of this Agreement by the other party will not operate, or be construed, as a waiver of any subsequent breach by either party or prevent either party from thereafter enforcing any such provisions.

15. Complete Agreement. This Agreement contains the complete and integrated understanding and agreement between the parties and supersedes any understanding, agreement or negotiation whether oral or written not set forth herein.

16. Modification of Agreement. This Agreement may be modified by a Change Order as provided in Section 1, or by a writing that is signed by authorized representatives of the City and the Consultant.

17. Severability. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void, insofar as it is in conflict with said laws, the remainder of the Agreement shall remain in full force and effect.

18. Notices.

A. Notices to the City of Lake Forest Park shall be sent to the following address:

City of Lake Forest Park
Attn: Mark Hofman, AICP, Community Development Director
17425 Ballinger Way NE
Lake Forest Park, WA 98155

B. Notices to the Consultant shall be sent to the following address:

SAFEbuilt Washington, LLC
444 North Cleveland Avenue, Suite 444
Loveland, Colorado, 80537
Attn: Matt Causley, VP Professional Services

19. Venue. This Agreement shall be governed by the law of the State of Washington and venue for any lawsuit arising out of this Agreement shall be in King County.

20. Counterpart Signatures. This Agreement may be executed in one or more counterparts, including by facsimile, scanned or electronic signatures, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the City and Consultant have executed this Agreement as of the date first above written

<p>CITY OF LAKE FOREST PARK WASHINGTON</p> <p>By: <u>Thomas French</u> <small>Thomas French (Nov 21, 2024 12:52 PST)</small> Thomas French, Mayor</p> <p>Date: <u>11/21/2024</u></p>	<p>CONSULTANT: Please fill in the spaces and sign in the box appropriate for your business entity.</p> <p>SAFEbuilt WASHINGTON, LLC</p> <p>By: <u>Matt Causley</u> <small>Matt Causley (Nov 19, 2024 15:33 CST)</small></p> <p>Typed/Printed Name: <u>Matt Causley</u></p> <p>Its <u>Chief Operations Officer</u></p> <p>Date: <u>11/19/2024</u></p>
<p>ATTEST:</p> <p><u>Matt McLean</u> Matthew McLean, City Clerk</p> <p>Date: <u>11/21/2024</u></p>	
<p>APPROVED AS TO FORM:</p> <p><u>Kim Adams Pratt</u> <small>Kim Adams Pratt (Nov 18, 2024 14:52 PST)</small> Kim Adams Pratt, City Attorney</p> <p>Date: <u>11/18/2024</u></p>	

EXHIBIT A – LIST OF SERVICES

1. LIST OF SERVICES

As-Requested Building Official Services (on-call as needed)

- ✓ Be a resource for Consultant team members, Municipal staff, and applicants
- ✓ Help guide citizens through the complexities of the codes in order to obtain compliance
- ✓ Monitor changes to the codes including state or local requirements and determine how they may impact projects in the area and make recommendations regarding local amendments
- ✓ Provide Building Code interpretations for final approval
- ✓ Oversee our quality assurance program and will make sure that we are meeting our agreed upon performance measurements and your expectations
- ✓ Provide training for our inspectors on Municipality adopted codes and local amendments as needed
- ✓ Oversee certificate of occupancy issuance to prevent issuance without compliance of all departments
- ✓ Attend staff and council meetings as mutually agreed upon
- ✓ Responsible for reporting for Municipality – frequency and content to be mutually agreed upon
- ✓ Responsible for client and applicant satisfaction
- ✓ Issue stop-work notices for non-conforming activities related to provided services – as needed

As-Requested Building, Plumbing, Mechanical, Energy code Inspection Services

- ✓ Consultant utilizes an educational, informative approach to improve the customer's experience.
- ✓ Perform code compliance inspections to determine that construction complies with approved plans
- ✓ Meet or exceed agreed upon performance metrics regarding inspections
- ✓ Provide onsite inspection consultations to citizens and contractors while performing inspections
- ✓ Return calls and emails from permit holders in reference to code and inspection concerns
- ✓ Identify and document any areas of non-compliance
- ✓ Leave a copy or provide an electronic version of the inspection results and discuss inspection results with site personnel

As-Requested Plan Review Services

- ✓ Provide plan review services electronically or in the traditional paper format
- ✓ Review plans for compliance with adopted building codes, local amendments or ordinances
- ✓ Be available for pre-submittal meetings by appointment
- ✓ Coordinate plan review tracking, reporting, and interaction with applicable departments
- ✓ Provide feedback to keep plan review process on schedule
- ✓ Communicate plan review findings and recommendations in writing
- ✓ Return a set of finalized plans and all supporting documentation
- ✓ Provide review of plan revisions and remain available to applicant after the review is complete

Reporting Services

- ✓ Consultant will work with Municipality to develop a mutually agreeable reporting schedule and format

2. MUNICIPAL OBLIGATIONS

- ✓ Municipality will issue permits and collect all fees
- ✓ Municipality will provide Consultant with a list of requested inspections and supporting documents
- ✓ Municipality will intake plans, and related documents submit electronically to Consultant

3. TIME OF PERFORMANCE

- ✓ Consultant will perform Services during normal business hours excluding Municipal holidays
- ✓ Services will be performed on an as-requested basis
- ✓ Consultant representative(s) will be available by phone and email

Deliverables			
PRE-SUBMITTAL MEETINGS	Provide pre-submittal meetings to applicants by appointment		
PLAN REVIEW TURNAROUND TIMES	Provide comments within the following timeframes: Day 1 = first full business day after receipt of plans and all supporting documents		
	<u>Project Type:</u> ✓ Residential within ✓ Tenant Improvements within ✓ Commercial within (up to \$2M in valuation) ✓ Commercial within (\$2M+ to \$5M in valuation) ✓ Commercial within (\$5M+ in valuation) ✓ Stand-alone permits (plumbing & mechanical)	<u>First Comments</u> 7 business days 10 business days 10 business days 15 business days 21 business days 5 business Days	<u>Second Comments</u> 5 business days or less 7 business days or less 7 business days or less 10 business days or less 15 business days 5 business Days

EXHIBIT B – FEE SCHEDULE FOR SERVICES

1. FEE SCHEDULE

- ✓ Municipality and Consultant will review the Municipal Fee Schedule and valuation tables annually to discuss making adjustments to reflect increases in the costs incurred by Consultant to provide Services.
- ✓ Beginning January 01, 2026 and annually thereafter, the hourly and flat rates listed shall be increased based upon the annual increase in the Department of Labor, Bureau of Labor Statistics or successor thereof, Consumer Price Index (United States City Average, All Items (CPI-U), Not Seasonally adjusted, All Urban Consumers, referred to herein as the “CPI”) for the Municipality or, if not reported for the Municipality the CPI for cities of a similar size within the applicable region from the previous calendar year, such increase, however, not to exceed 4% per annum. The increase will become effective upon publication of the applicable CPI data. If the index decreases, the rates listed shall remain unchanged.
- ✓ Consultant fees for Services provided pursuant to this Agreement will be as follows:

Service Fee Schedule:	
Inspection Services <ul style="list-style-type: none"> • Building, Mechanical, Plumbing, Energy Code 	\$110.00 per hour- one (1) hour minimum**
Plan Review Services – Residential & Commercial: Initial plan review Up-to two (2) re-reviews	Residential & Commercial plan review 37% of city plan review fee with initial review and 2 re-reviews. Then rate is \$115 per hr. w/ 1 hr. min. and also same hourly rate for changes to previously approved plans.
Additional Plan Review Fee – Residential & Commercial: <ul style="list-style-type: none"> • After two (2) re-reviews • Other Building Plan Reviews not listed or changes to previously approved plans. • Stand-alone mechanical or plumbing permits • Meetings of plans examiner outside of plan review % of fee plan review work. 	\$115.00 per hour – one (1) hour minimum
Structural Engineering Plan Review	\$165.00 per hour – one (1) hour minimum
Fire Related/Fire Code (suppression, alarm, associated) Plan Review	\$165.00 per hour – one (1) hour minimum
Building Official Services (on-call as needed)	\$145.00 per hour- one (1) hour minimum
After Hours/Emergency Inspection Services	\$135.00 per hour – two (2) hour minimum
**Hourly inspection time tracked will include travel time from Consultant’s base location to Municipality or first inspection site up to ½ (0.5) hour away. Time tracked will end when the inspector completes the last scheduled inspection and leaves Municipality or last inspection back to Consultant’s base location up to ½ (0.5) hour away. Overall time tracked will also include all travel time between inspection sites, total roundtrip travel as described, and all administrative work related to inspection support.	











SAFEbuilt-LFP Municipal Building Services PSA AG-24-056


Final Audit Report


2024-11-21


Created:	2024-11-18
By:	Jessica Halterman (jhalterman@cityofflp.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAdwS7eAUhPH8TN1qXMqCYFYHYeRuj-ITi


"SAFEbuilt-LFP Municipal Building Services PSA AG-24-056" History

-  Document created by Jessica Halterman (jhalterman@cityofflp.gov)
2024-11-18 - 9:56:16 PM GMT
-  Document emailed to Kim Adams Pratt (kim@madronalaw.com) for signature
2024-11-18 - 9:56:23 PM GMT
-  Email viewed by Kim Adams Pratt (kim@madronalaw.com)
2024-11-18 - 10:50:23 PM GMT
-  Document e-signed by Kim Adams Pratt (kim@madronalaw.com)
Signature Date: 2024-11-18 - 10:52:01 PM GMT - Time Source: server
-  Document emailed to Matt Causley (matt@mtcinspectors.com) for signature
2024-11-18 - 10:52:02 PM GMT
-  Email viewed by Matt Causley (matt@mtcinspectors.com)
2024-11-19 - 7:49:41 PM GMT
-  Document e-signed by Matt Causley (matt@mtcinspectors.com)
Signature Date: 2024-11-19 - 9:33:24 PM GMT - Time Source: server
-  Document emailed to Thomas French (tfrench@cityofflp.gov) for signature
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-  Email viewed by Thomas French (tfrench@cityofflp.gov)
2024-11-21 - 8:51:50 PM GMT
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RESOLUTION NO. 25-2011**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AFFIRMING THE KEEP WASHINGTON WORKING ACT GROUNDED IN THE PRINCIPLES OF THE "CHARTER FOR COMPASSION"**

WHEREAS, the City Council of the City of Lake Forest Park is dedicated to fostering a safe and thriving community for all residents, upholding the principles of law, justice, dignity, and respect for all within the City, and providing City services in a fiscally responsible manner; and

WHEREAS, on March 9, 2017, the Lake Forest Park City Council approved Resolution 1606, declaring Lake Forest Park to be a welcoming, inclusive, and safe community; and

WHEREAS, the City of Lake Forest Park recognizes and upholds the rights of individuals to be treated fairly and to live their lives with dignity and respect and free from discrimination or targeting because of their immigration status, sexual orientation, gender identity, gender expression, faith, race, national origin, age, ability, ethnicity, housing status, economic status, or other social status; and

WHEREAS, the Keep Washington Working Act (KWWA), adopted by the Washington State Legislature in 2019 as the Engrossed Second Substitute Senate Bill 5497, establishes statewide policies to ensure public safety and protect the rights and dignity of Washington's immigrant and refugee communities; and

WHEREAS, the KWWA prohibits the use of state and local resources for immigration enforcement, thus fostering trust between immigrant communities and local law enforcement and reducing fear of reporting crimes or accessing services; and

WHEREAS, Governor Ferguson signed Executive Order 25-04, "Protecting Immigrant Families and Responding to Family Separation," and created a Family Separation Rapid Response Team as part of the Department of Children, Youth, and Families to "explore recommended policies and actions for mitigating---to the extent possible---the harm, trauma, and other lasting effects on children who experience family separation through the deportation or detention of their parents or primary caregivers"; and

WHEREAS, if implemented, mass deportation policies will significantly harm children with parents of varying immigration status, many of whom are children who are American citizens and enjoy the rights and privileges afforded to full citizens; and

WHEREAS, the City recognizes the inherent worth and equal rights of all people, and is committed to ensuring that Lake Forest Park remains a welcoming, inclusive, and safe community for all who live, work, and visit here; and

WHEREAS, the City strongly condemns any act of harassment, bullying, intimidation, violence, or other acts of hate that are based on immigration status, sexual orientation, gender identity, gender expression, faith, race, national origin, age, ability, ethnicity, housing status, economic status, or other social status; and

WHEREAS, the City will continue to work, in cooperation with our community partners, to ensure our services and programs are accessible and open to all individuals; and

WHEREAS, as leaders in the community, we have a special responsibility not to stay silent in the face of discrimination, harassment, or hate against any of our residents, and we choose to be a leader in protecting the human rights, equity, public safety, dignity, and social well-being of all individuals.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. The City Council reaffirms that Lake Forest Park is a welcoming, inclusive, and safe community that serves its residents regardless of immigration status, sexual orientation, gender identity, gender expression, faith, race, national origin, age, ability, ethnicity, housing status, economic status, or other social status.

Section 2. The City Council is committed to continuing our work to reach out to and connect with all members of our community to ensure that our programs are accessible and open to all individuals and continue to uplift the voices and contributions of all individuals and communities.

Section 3. The City Council reaffirms its commitment to the Keep Washington Working Act, including the directive that:

Lake Forest Park Police Department personnel shall not inquire into immigration status during interactions with residents or assist in civil immigration enforcement activities.

Section 4. The City of Lake Forest Park supports immigrant and refugee communities and will work proactively to build trust and reduce fear among immigrant and refugee communities, ensuring that all residents feel safe accessing city services and protections.

Section 5. The City Council encourages residents to seek accurate information regarding their civil rights, including the right to resist warrantless searches and seizures of their person or property.

Section 6. The City Council encourages employers to educate their employees to foster an environment where customers and employees alike may frequent their businesses or places of work without intimidation or fear.

Section 7. The City of Lake Forest Park stands in solidarity with all immigrant and refugee residents and commits to fostering a safe, welcoming, and equitable community for all who call Lake Forest Park home.

Section 8. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution, including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this ____ day of April, 2025.

APPROVED:

Thomas French
Mayor

ATTEST/AUTHENTICATED:

Matt McLean
City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.: 25-2011

City Administrator Report
City of Lake Forest Park

Date: April 10, 2025

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

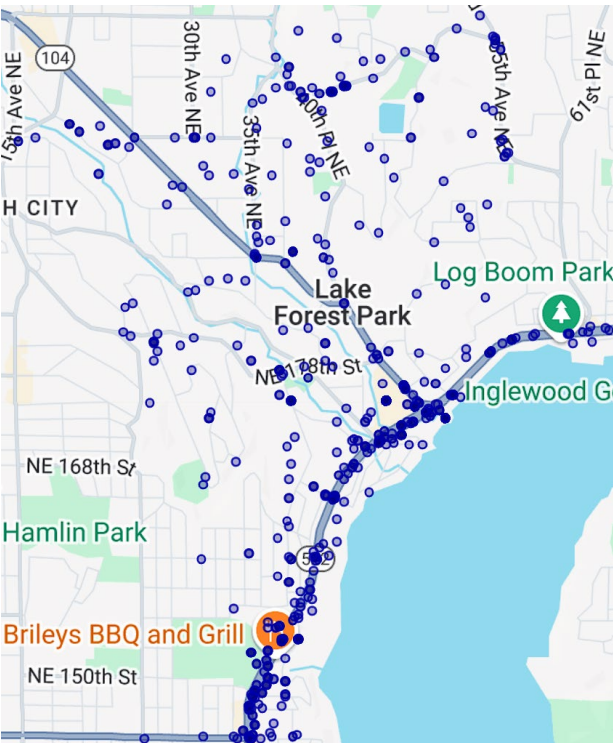
CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department



Police incidents heatmap for April 2025:
Each blue dot is an incident generated by dispatch or an officer.

This map represents **1008** Call Incidents in **April**

Traffic General	429
Questionable Activity	48
E911	38
Contact of a Person	36
Theft	25
Warrants	22
Welfare Check	12
Alarm	11
Traffic Collision	9
Disturbance	9
Area Check	9
Fraud	6
Behavioral Health	6
Domestic Violence	5
MV Prowl	5

Case Reports Taken for April 2025

Theft	13
Warrant Arrest	6
Motor Vehicle Prowl	5
Fraud	5
DUI	4
Motor Vehicle Theft	4
Domestic Violence	4
Recovered Property	3
Trespass	3
Behavioral Health	3

Eluding Police Officer	2
Order Violation	2
Burglary	1
Narcotics	1
Death Investigation	1
Informational report	1
Property	1
Malicious Mischief	1
Missing Person	1

Total – 61

Notable Incidents:**Armed Threat During Trash Pickup**

In the early morning during rush hour traffic, police responded to a report of a person threatening a garbage collection worker with a firearm. The individual, known to have mental health concerns, eventually exited the home peacefully. Officers quickly coordinated their response, blocking a lane of SR522 during rush hour to ensure safety. Thanks to a fast and professional team effort, including the use of less-lethal tools and support from a mental health professional, the situation ended safely and without the use of force.

Theft Suspect Apprehended After Foot Pursuit

A known repeat theft offender was caught following a foot chase across Ballinger Way during a busy time of day. The individual had committed another theft at the Town Center, had multiple warrants, and had previously been trespassed from the location. This arrest was the result of excellent teamwork and swift action.

Shoplifting at Safeway

While off duty and picking up dinner, an officer was alerted to an in-progress shoplift at the Safeway. A man had attempted to steal 10 packages of toothpaste. He admitted the theft and indicated that he traveled from Seattle to LFP via light rail and bus, possibly to avoid stepped-up loss prevention efforts at Safeway stores south of the city. Store management suspects organized retail theft (ORT) activity and plans to request increased security presence at the location.

Ongoing Investigations & Community Incidents:

- **Sexual Assault Investigation:** A possible sexual assault involving two high school students is currently under investigation.
- **Assisting Other Agencies:**

- Our K-9 unit helped detect suspicious activity involving a Range Rover at the request of King County deputies.
- Another K-9 assist helped Bothell Police investigate a drug-related incident.
- **Disturbance Call:** A man reported that his ex-wife repeatedly drives by, honks, and leaves. He was advised on how to pursue a court order.
- **Welfare Check:** A transient was found sleeping near 35th Ave NE and NE 145th St. Officers made contact, but the individual chose not to engage and left for Seattle.
- **Fraud Report:** A local resident lost his wallet, and someone has been using credit cards to make unauthorized purchases. The case is under investigation.
- **Protection Order Violation:** Officers responded to a potential violation of a court order. The suspect had already left, and the case has been forwarded to the prosecutor.
- **Recovered Property:** Seattle Police recovered a stolen vehicle license plate originally taken from within our city.
- **Suspicious Behavior:** A person pushing a wheelchair full of belongings stopped outside a residence, moved a security camera, and began brushing his teeth. He left before officers arrived.
- **Theft at Planet Fitness:** Someone broke into a locker and stole money and credit cards. Investigation is ongoing.
- **DUI Crash Response:** Our officers assisted Bothell Police in responding to a DUI crash.
- **Homeless Outreach:** Officers checked on a transient sleeping in a bus shelter and offered assistance, which was declined.

Police Locker Room - Upgrades Completed



In April 2022, the police department requested upgrades to our locker rooms, citing numerous challenges with the existing facilities. The lockers in use were over 20 years old, designed more for school use than for law enforcement, and lacked the functionality needed for modern police work. Officers struggled with limited space for storing gear, broken locks, worn-out rails, and dark or poor lighting. There was also no designated place to sit, aside from two old chairs that rotated around the room.

Recognizing the need, the Mayor and City Council approved funding for new locker rooms—serving both the men’s and women’s facilities—as part of the 2023–2024 budget. However, the project sat with no forward movement until late 2024, when

Public Works Project Manager Katie Phillips stepped in to lead the effort. Katie did an outstanding job revitalizing the project. Under her guidance, the locker room upgrades were completed by the end of March 2025.

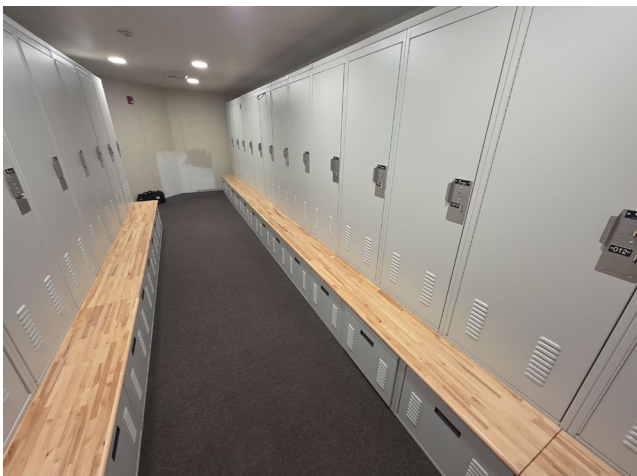
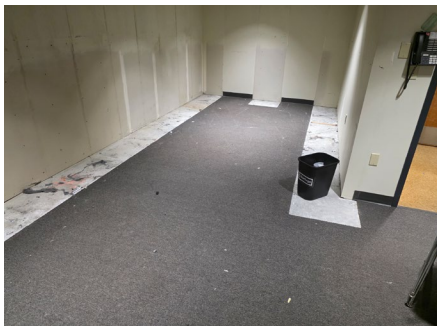
The new locker room now features:

- Police-specific lockers with ample space for gear and equipment

- Built-in electrical outlets in each locker for charging work devices, such as flashlights and cell phones
- Improved lighting for better visibility and functionality
- Durable benches for use while preparing for shifts
- Updated locker finishes, heavy-duty built doors, and layout for a more professional, efficient workspace

Additional improvements—including new carpeting and interior painting—are still scheduled and will be completed in the near future. The police department extends sincere thanks to Public Works staff and Katie Phillips for her dedication -and to the Mayor and City Council for supporting this much-needed improvement.

Before and after photos:



Lake Forest Park Police Explorers

The Lake Forest Park Police Department, in collaboration with the Shoreline and Kenmore Police Departments, is forming an Explorer Post to give young adults hands-on experience in the field. Scheduled for Spring of 2025.

What is the Explorer Program?

The Explorer Program is a volunteer opportunity for young adults aged 14 to 21 to engage in community events and police training. Open year-round and always accepting new members, this program provides invaluable experience for those considering a career in law enforcement—though prior interest is not required to join.

The King County Sheriff's Office operates five different Explorer Posts across contract cities and unincorporated areas. Now, in partnership with the Lake Forest Park and Kenmore Police Departments, an Explorer Post is being established in the North End.

What Do Explorers Do?

Explorers typically meet twice a month for a few hours in the late afternoon. Meetings include:

Classroom & hands-on training

- Case law studies
- Physical fitness training
- Patrol procedures
- Specialty unit sessions (K9, SWAT, etc.)

Additionally, Explorers assist officers and deputies at community events such as National Night Out, Shop with a Cop, Safety Day, and 4th of July celebrations.

How to Get Involved

For more details on eligibility, the application process, and academy training, visit:

www.kingcountypoliceexplorers.org

Or reach out to one of our Explorer Advisors:

LFP Police Officer J. Benson – jbenson@cityoflfp.gov

LFP Police Officer F. Montague – fmontague@cityoflfp.gov



Upcoming Amateur Radio Technician-Level Class and FCC License Exam

Dates: April 19 and 26, 2025

Times: 9 am to 5 pm both days

Class level: Technician

Pre-registration required

Club: Mike & Key ARC

Contact: Daniel Stevens, KL7WM

Phone: (206) 228-9274

Registration Email:

kl7wm@aol.com

Fee: \$15 for handouts

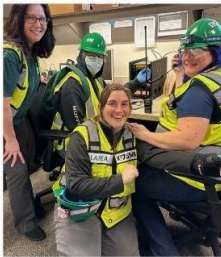
FCC Licensing Fee \$35

Student Manual ~ \$30

Pre-Study Manual: Optional

Exam offered: Yes

Location: Northshore Fire Station 51, 7220 NE 180th St, Kenmore, WA 98028

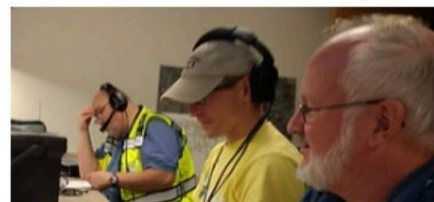
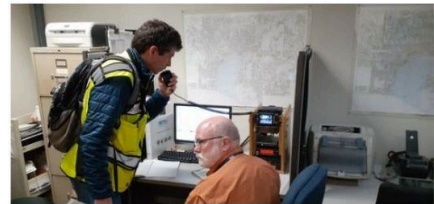


WHAT IS RACES?

NEMCo RACES consists of a group of amateur radio (ham) operators who may be activated to enhance emergency communications in the Northshore area. RACES provides backup communication services on behalf of our communities and local governments to other emergency service agencies.

THE CLASS

NEMCo RACES will sponsor an Amateur Radio licensing class in April. Enrollment is limited to 30 people. The class will prepare you for the Technician Class License exam, which will be administered at the conclusion of the class. This is the introductory license level in Amateur Radio and is the basic qualification for joining NEMCo RACES. The textbook for the class is the ARRL Ham Radio License Manual, 5th Edition, available from www.arrl.org or Amazon.com. Advance study is recommended but not required. These classes have a high pass rate. The license is good for 10 years, and is renewable without further examination. The Federal Communications Commission (FCC) charges a \$35 fee for the license.



WWW.NorthShoreEMC.com



SCAN ME

**VOLUNTEERS TRAINED TO PROVIDE EMERGENCY
PREPAREDNESS AND AMATEUR RADIO COMMUNICATION
SERVICES TO THE NORTHSHORE COMMUNITIES.**



Upcoming CERT Course

SIGN UP

Class: Community CERT Program

Cost: Free

Dates: 3 day format, Saturday,
May 3rd, Sunday May 4th and
Saturday May 10th simulation

Time: 8:00 am to 5:00 pm

Location: Kenmore, Fire Station 51

Online Sign Up: bit.ly/3l8fnBU

Students will fulfill 24 hours of Community Service.



SERVING AN ONGOING NEED...

After completing the CERT Program the opportunities do not end. You can apply what you have learned by assisting our community, police, and fire departments with:

- Public service events, such as fun runs, parades, workshops, and traffic control.
- Support the NEMCo booth, and first aid tent.
- Engage in public preparedness and educational activities.

Regardless of your age, background, experience or capabilities, there is something you can do to help yourself, your family and your community. Learn the skills you need with CERT.



WHAT IS CERT?

CERT is a Community Emergency Response Team training program developed by the Federal Emergency Management Agency (FEMA). The CERT curriculum teaches community residents how to successfully prepare themselves, their families and neighbors to handle an emergency or disaster.



WWW.NorthShoreEMC.com



VOLUNTEERS TRAINED TO PROVIDE EMERGENCY PREPAREDNESS AND AMATEUR RADIO COMMUNICATION SERVICES TO THE NORTHSORE COMMUNITIES.

II. Internal City Information

Community Development Department

Garey Reasonable Use Exception (RUE) Application update - The Garey RUE application is a quasi-judicial Type I land use matter that remains active under city review. A project specific public information page is located on the city website at [Garey Reasonable Use Exception \(RUE\) | Lake Forest Park, WA - Official Website](#) where additional updates are posted as they may occur.

A noticed public hearing for the application was held on March 19, 2025 in the City Council Chambers with the City's appointed Hearing Examiner. The Hearing Examiner is the decision maker in this matter for the city and it is subject to judicial appeal. On March 19, after starting the meeting and laying out the rules of procedure, the Hearing Examiner received a request for continuance from the applicant to allow time to modify the proposed development request to address issues expressed in the Staff Report and extensive public/agency comments.

No additional public comment was taken that night and the Hearing Examiner closed the meeting with the following directive: *"We are continuing the hearing on application number 2021-RUE-0001 to a date and time uncertain. The applicant has agreed to submit any revised application package materials that he intends to within 180 days of today (March 19, 2025). Then staff review of that and the process that follows after that will occur in its normal and customary fashion."*

III. Council Information

IV. Response to Citizen and Council Comments

V. Contract Reporting

No new contracts were approved during the reporting period.

VI. Legislative Update

VII. Community Events

VIII. Upcoming City Sponsored Events

IX. Meetings Calendar**Parks and Recreation Advisory Board Tour at the Shoreline Historical Museum****April 11, 2025, 12:00 PM - 1:30 PM Shoreline Historical Museum**[More Details](#)**Climate Policy Advisory Team Meeting (hybrid meeting)****April 15, 2025, 7:00 PM - 9:00 PM City Hall and via Zoom**[More Details](#)**North King County Coalition on Homelessness****April 17, 2025, 1:00 PM - 2:30 PM**[More Details](#)**City Council Budget & Finance Committee Meeting (hybrid meeting)****April 17, 2025, 6:00 PM - 7:30 PM City Hall and via Zoom**[More Details](#)**City Council Committee of the Whole Meeting (hybrid meeting)****April 21, 2025, 6:00 PM - 7:30 PM City Hall and via Zoom**[More Details](#)**CANCELED - Parks and Recreation Advisory Board Meeting****April 22, 2025, 7:00 PM**[More Details](#)**City Council Regular Meeting (hybrid meeting)****April 24, 2025, 7:00 PM - 9:00 PM City Hall and via Zoom**[More Details](#)