

City of Lake Forest Park – Climate Policy Advisory Team
Regular Meeting Minutes: April 15, 2025; 7:00-9:00pm
Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom

CPAT members present: Vice Chair Anne Udaloj, Miriam Bertram, Sarah Phillips, Janne Kaje, Stacey Spain, and Victoria Kutasz

Staff and others present: Mark Hofman, Community Development Director; Alexandra Doty, Cascadia (via Zoom); Marissa Milam, Cascadia (via Zoom); Maddie Seibert, Cascadia (via Zoom)

Members of the Public present: none

CPAT members absent: Chair David Kleweno, Jessica Côté (alternate)

Call to order: Vice Chair Udaloj called the meeting to order at 7:00 PM

Welcome and Introductions:

Discussion question: What's come up for you since our last meeting?

Cmr. Kaje gave an update on fish populations and the good numbers from last fall.

CAC members Phillips and Bertram gave an update on funding for the climate hub.

The remaining CPAT members provided updates on climate issues.

Adoption of Agenda: CPAT member Kaje motioned for the agenda to be approved, CPAT member Phillips seconded. The agenda was approved unanimously.

Approval of Meeting Minutes: CPAT member Bertram made a motion to approve the March 12, 2025, Meeting Minutes. CPAT member Kaje seconded and the motion to approve the minutes was carried unanimously.

Public Comment: No public comments.

New Business:

Old Business:

Brief overview of the GHG inventory results and launch GHG summary memo review, and discuss updated VMT reduction strategies and target setting

Ms. Doty reviewed the results for both the Communitywide GHG inventory and the municipal operations GHG inventory. The next step is to develop draft policies based on the results from both GHG inventory results for the Climate Element.

Ms. Milam reviewed the commerce guidelines for VMT reduction, VMT reduction strategies, and VMT reduction target setting. Ms. Milam discussed the approach to quantifying existing and projected future VMT in Lake Forest Park.

Policy development process update

Ms. Seibert led a presentation on updates from the policy audit. Cascadia has integrated findings from VMT analysis, Climate Vulnerability Assessment, and community survey. Cascadia has also

1 met with the City's urban forest planner and a city council member to discuss the city's tree canopy
2 coverage.

3
4 **Vulnerability Assessment initial findings on exposure and sensitivity**

5 Ms. Seibert led a presentation on the results of the Vulnerability Assessment. Ms. Seibert reviewed
6 key maps of critical areas and CPAT members provided insightful information regarding critical
7 areas in the city. For the next meeting, the draft vulnerability assessment will be available to review
8 in May.

9
10 **Engagement updates and discussion items: Preliminary survey results, group interviews**
11 **process update, upcoming May 1 open house discussion**

12 Ms. Doty gave an update on engagement items. Key items being, the climate element survey closed
13 on April 10th, group interviews are underway with the high school Environmental Club and Interact
14 Club, and the Climate Open House is scheduled for Thursday, May 1st.

15
16 **Review action items from the March meeting and identify action items from April meeting**

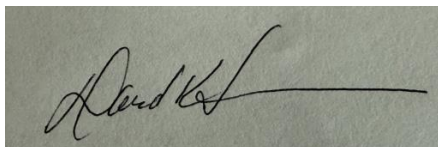
17 Ms. Doty also reviewed the action items for CPAT members, city staff, and the project team.

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19 **Next Meeting:** Wednesday, May 14, 2025

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21 **Adjournment:**

22 Meeting adjourned at 9:02 PM.

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24 APPROVED:

A rectangular box containing a handwritten signature in black ink. The signature appears to be 'David Kleweno' written in a cursive, flowing style.

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27 _____
David Kleweno, Chair of Climate Policy Advisory Team