



**City of Lake Forest Park
CIVIL SERVICE COMMISSION
December 12, 2025
MINUTES**

Commission members present: Chair John Olson, Vice Chair Kim Anderson, Cmr. Silje Sodal
Staff present: Secretary/Chief Examiner Shannon Moore

Chair Olson called the meeting to order at approximately 9:03am. The meeting took place via Zoom.

Approve Minutes

- A. November 20, 2025 Civil Service Commission Minutes:** Vice Chair Anderson made a motion to approve the November 20, 2025 meeting minutes. Chair Olson seconded the motion. Meeting minutes were unanimously approved.

Reports and Communications

None.

Old Business

None.

New Business

- A. Certify Support Services Officer Eligibility List:** Secretary Moore provided a brief summary of the Support Services Officer position's job duties. Chair Olson made a motion to approve the Support Services Officer eligibility list as presented. Cmr. Sodal seconded the motion. Motion was unanimously approved.

Ranking	Name	Expires
1	Craig Teschlog	December 12, 2026
2	Lee Sumpter	December 12, 2026
3	Mikel Anderson	December 12, 2026
4	Patrick Allen	December 12, 2026
5	Darvell Valentine	December 12, 2026

Announcements/Schedule of Events

Secretary Moore shared that due to workload demands and time constraints, the entry level interviews planned for December will be moved to the beginning of 2026. There is a lateral interview scheduled for next week, however, which will possibly result in more meeting before the end of the calendar year.

Adjournment

A motion was made and seconded to adjourn the meeting. Motion carried unanimously and the meeting adjourned at approximately 9:18am.

SUBMITTED:

APPROVED:



12/22/25

Shannon Moore, Secretary/Chief Examiner

Chair John Olson