



**City of Lake Forest Park  
CIVIL SERVICE COMMISSION  
December 12, 2025  
MINUTES**

**Commission members present:** Chair John Olson, Vice Chair Kim Anderson, Cmr. Silje Sodal  
**Staff present:** Secretary/Chief Examiner Shannon Moore

Chair Olson called the meeting to order at approximately 9:03am. The meeting took place via Zoom.

**Approve Minutes**

A. **November 20, 2025 Civil Service Commission Minutes:** Vice Chair Anderson made a motion to approve the November 20, 2025 meeting minutes. Chair Olson seconded the motion. Meeting minutes were unanimously approved.

**Reports and Communications**

None.

**Old Business**

None.

**New Business**

A. **Certify Support Services Officer Eligibility List:** Secretary Moore provided a brief summary of the Support Services Officer position's job duties. Chair Olson made a motion to approve the Support Services Officer eligibility list as presented. Cmr. Sodal seconded the motion. Motion was unanimously approved.

Ranking	Name	Expires
1	Craig Teschlog	December 12, 2026
2	Lee Sumpter	December 12, 2026
3	Mikel Anderson	December 12, 2026
4	Patrick Allen	December 12, 2026
5	Darvell Valentine	December 12, 2026

**Announcements/Schedule of Events**

Secretary Moore shared that due to workload demands and time constraints, the entry level interviews planned for December will be moved to the beginning of 2026. There is a lateral interview scheduled for next week, however, which will possibly result in more meeting before the end of the calendar year.

### Adjournment

A motion was made and seconded to adjourn the meeting. Motion carried unanimously and the meeting adjourned at approximately 9:18am.

SUBMITTED:



12/22/25

APPROVED:

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Chair John Olson

Shannon Moore, Secretary/Chief Examiner