

1                                   **City of Lake Forest Park – Tree Board Meeting**  
2                                   **Normal Meeting Minutes: April 5th, 2023; 7:00-9:00pm**  
3                                   **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**  
4

5 **Tree Board Members present:** All  
6

7 **Staff and others present:** Riley Bushnell, Assistant Planner; Councilmember Larry Goldman  
8

9 **Members of the Public present:** John Brew, Mike Dee  
10

11 **Tree Board Members absent:** None  
12

13 **Call to order:** 7:02 PM  
14

15 **Short Reflections:** None.  
16

17 **Introductions:** The Tree Board members and City staff introduced themselves.  
18

19 **Approval of Meeting Agenda:** Change to new agenda was proposed by Chair Olmstead, mostly  
20 old and new business. Mr. Sprugel approved of the agenda, Ms. Byrne seconded, the motion passed  
21 unanimously.  
22

23 **Approval of Minutes:** Chair Olmstead proposed the approval of the minutes. Ms. Byrne moved,  
24 Mr. Sprugel seconded, the motion passed unanimously.  
25

26 **Public Comment:** Mike Dee: Mentioned the slideshow available for the heritage tree program at  
27 the city website and a binder at city hall of heritage trees.  
28

29 **Communication:**

30 Next Meeting

31 The Assistant Planner spoke to the next meeting taking place at Wednesday May 3<sup>rd</sup> at city hall.  
32

33 Announcements

34 None.  
35

36 **Old Business:**

37 Arbor Day Event

38 Scheduled for Saturday April 15<sup>th</sup>. The board discussed the timing and responsibility of the event  
39 preparation. Brief discussion was also had about advertising the event.  
40

41 Green Fair

42 The board discussed the logistics behind preparing for the Green Fair and the content the tree  
43 board would provide at that event.  
44

45 Tree Inventory Presentation

46 Mr. Sprugel brought forth a presentation on the tree inventory and its effectiveness.  
47  
48

1  
2 **New Business:**

3 Meeting with City Council

4 Chair Olmstead brought forth his experience presenting the tree board's work plan and annual  
5 report to the council.  
6

7 The mayor brought up ivy removal and the damage it can cause to our forest canopy. The council  
8 emphasized outreach to homeowners via mail about the importance of trees. During the council  
9 meeting, the Deputy Mayor brought up "unheralded property" (property that belongs to the city  
10 that isn't an official park). It was pointed out that there is a tree preservation opportunity at these  
11 parcels. Chair Olmstead brought up these parcels might be needed for the tree replacement project  
12 for ST3.  
13

14 The mitigation for ST3 was brought up by multiple board members and the council wanted the tree  
15 board to be more active on the tree replacement plan of the ST3 project.  
16

17 The tree code updates were brought up as the city council is preparing to adopt them. The tree code  
18 updates being brought to the council pertain to right of way trees. The code updates are still in flux.  
19 Councilmember Goldman and the City Arborist brought forth how the tree board can contribute to  
20 the process of these updates.  
21

22 **Reports and Announcements:**

23 Frontlines

24 The Arborist presented her permit report to the tree board and brought up the software issue the  
25 city is facing preventing her from having a more robust report.  
26

27 Councilmember Goldman's Report

28 None.  
29

30 Preliminary discussion about 2022 Tree Inventory Data

31 None.  
32

33 **Agenda for Next Meeting:**

34 A new agenda order was discussed for next meeting.  
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36

37 **Adjournment:** Ms. Byrne moved to adjourn. Mr. Sprugel seconded; the meeting adjourned at 8:50  
38 PM.  
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41 APPROVED:  
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Richard Olmstead, Chair