

**CITY OF LAKE FOREST PARK  
CITY COUNCIL REGULAR MEETING MINUTES  
September 14, 2023**

It is noted this meeting was held in person in the City Council Chambers and remotely via Zoom.

**Councilmembers present:** Phillippa Kassover, Council Vice-Chair; Tracy Furutani, Larry Goldman, Jon Lebo, Semra Riddle

**Councilmembers absent:** Deputy Mayor French, Councilmember Bodi (both excused)

**Staff present:** Jeff Johnson, Mayor; Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Mike Harden, Police Chief; Jeff Perrigo, Public Works Director; Andy Silvia, Senior Project Manager; Matt McLean, City Clerk

**Others present:** 22 visitors

#### **CALL TO ORDER**

Mayor Johnson called the September 14, 2023 City Council regular meeting to order at 7:00 p.m.

#### **FLAG SALUTE**

Mayor Johnson led the Pledge of Allegiance.

#### **ADOPTION OF AGENDA**

**Cmbr. Kassover moved** to approve the agenda as presented. **Cmbr. Riddle seconded.**  
**The motion to approve the agenda as presented carried unanimously.**

#### **CITIZEN COMMENTS**

Mayor Johnson invited comments from the audience:

- Nigel Keiffer, LFP resident (homelessness)

#### **PROCLAMATION – Puget Sound Starts Here Month – September 2023**

Cmbr. Furutani read a proclamation for Puget Sound Starts Here Month – September 2023.

**PRESENTATION – Swearing in of New Lake Forest Park Police Officers Hubermann Alcean and Francisco Montague**

Police Chief Harden introduced lateral police officers Hubermann Alcean and Francisco Montague.

Judge Grant administered the oath of office to Officers Alcean and Montague.

**PUBLIC HEARING – Ordinance 23-1275/Renewing Interim Development Regulations as Authorized by the Growth Management Act relating to Indoor Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing**

City Administrator Hill presented the item and responded to Council questions.

Mayor Johnson opened the public hearing and invited comments from the audience:

- Nigel Keiffer, LFP resident regarding the amount of money spent on homeless programs

There being no one else in the audience wishing to speak, Mayor Johnson closed the public hearing.

**ORDINANCE 23-1275/Renewing Interim Development Regulations relating to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing**

**Cmbr. Riddle moved** to approve as presented Ordinance 23-1275/Renewing Interim Development Regulations relating to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing. **Cmbr. Kassover seconded. The motion to approve Ordinance 23-1275 as presented carried unanimously.**

**CONSENT CALENDAR**

**Cmbr. Kassover moved** to approve the consent calendar presented. **Cmbr. Riddle seconded. The motion to approve the consent calendar as presented carried unanimously.**

1. August 10, 2023 City Council Work Session Minutes
2. August 10, 2023 City Council Regular Meeting Minutes
3. August 14, 2023 City Council Committee of the Whole Special Meeting Minutes
4. Approval of City Expenditures for the Period Ending August 24, 2023 (prepaid), covering Claims Fund Check Nos. 85240 through 85286, in the amount of \$212,798.46; Payroll Fund ACH transactions in the amount of \$171,568.37; and direct deposit transactions in the amount of \$177,765.14; additional approved transactions Elavon, \$559.34; Invoice

Cloud, \$939.80; Lexis Nexis, \$132.60; US Bank, \$47,434.52; total approved Claims Fund transactions \$433,433.09

5. Approval of City Expenditures for the Period Ending September 14, 2023, covering Claims Fund Check Nos. 85287 through 85345, in the amount of \$475,672.80; Payroll Fund ACH transactions in the amount of \$156,220.74; and direct deposit transactions in the amount of \$174,953.60; additional approved transactions Lexis Nexis, \$136.58; Washington State Excise Tax, \$8,938.58; total approved Claims Fund transactions \$640,968.70
6. Resolution 23-1911/Canceling Certain Checks
7. Resolution 23-1912/Authorizing the Mayor to Sign an Agreement for Consultant Services with SCJ Alliance for the 2024 Periodic Update of the City of Lake Forest Park Comprehensive Plan
8. Resolution 23-1914/Authorizing the Mayor to Sign the Second Amendment to the Interlocal Cooperation Agreement with King County Regarding the Community Development Block Grant Program

**RESOLUTION 23-1913/Authorizing the Mayor to Sign Amendment No. 1 to Professional Services Agreement AG-23-023 with Aspect Consulting, LLC, for NPDES Municipal Stormwater Program**

Senior Project Manager Silvia presented the item and responded to questions.

**Cmbr. Kassover moved** to suspend the three-touch rule for Resolution 23-1913.  
**Cmbr. Riddle seconded. The motion to suspend the three-touch rule carried unanimously.**

**Cmbr. Kassover moved** to approve as presented Resolution 23-1913/Authorizing the Mayor to Sign Amendment No. 1 to Professional Services Agreement AG-23-023 with Aspect Consulting, LLC, for NPDES Municipal Stormwater Program. **Cmbr. Riddle seconded. Following brief discussion, the motion to approve Resolution 23-1913 as presented carried unanimously.**

**RESOLUTION 23-1915/Amending the 2023 User Fees Related to the Tree Permits and Retaining Walls**

Public Works Director Perrigo presented the item and responded to questions.

**Cmbr. Riddle moved** to suspend the three-touch rule for Resolution 23-1915.  
**Cmbr. Furutani seconded. The motion to suspend the three-touch rule carried unanimously.**

**Cmbr. Riddle moved** to approve as presented Resolution 23-1915/Amending the 2023 User Fees Related to the Tree Permits and Retaining Walls. **Cmbr. Furutani seconded.**  
**The motion to approve Resolution 23-1915 as presented carried unanimously.**

**RESOLUTION 23-1916/Authorizing the Mayor to Sign an Interlocal Agreement with North East King County Regional Public Safety Communication Agency (NORCOM) for Dispatching Services**

**RESOLUTION 23/1917/Authorizing the Mayor to Sign the Information Technology Additional Services Agreement between the City and NORCOM**

Police Chief Harden presented the items and responded to questions.

**Cmbr. Kassover moved** to suspend the three-touch rule for Resolution 23-1916.  
**Cmbr. Riddle seconded. The motion to suspend the three-touch rule carried unanimously.**

**Cmbr. Kassover moved** to approve as presented Resolution 23-1916/Authorizing the Mayor to Sign an Interlocal Agreement with North East King County Regional Public Safety Communication Agency (NORCOM) for Dispatching Services. **Cmbr. Riddle seconded. The motion to approve Resolution 23-1916 as presented carried unanimously.**

**Cmbr. Kassover moved** to suspend the three-touch rule for Resolution 23-1917.  
**Cmbr. Riddle seconded. The motion to suspend the three-touch rule carried unanimously.**

**Cmbr. Riddle moved** to approve as presented Resolution 23-1917/Authorizing the Mayor to Sign the Information Technology Additional Services Agreement between the City and NORCOM. **Cmbr. Kassover seconded. The motion to approve Resolution 23-1917 as presented carried unanimously.**

**ORDINANCE 23-1286/Amending the Lake Forest Park Municipal Code to Update the Titles of City Officials**

City Administrator Hill presented the item and responded to questions.

**Cmbr. Kassover moved** to suspend the three-touch rule for Ordinance 23-1286. **Cmbr. Riddle seconded. The motion to suspend the three-touch rule carried unanimously.**

**Cmbr. Kassover moved** to approve as presented Ordinance 23-1286/Amending the Lake Forest Park Municipal Code to Update the Titles of City Officials. **Cmbr. Riddle seconded. The motion to approve Ordinance 23-1286 as presented carried unanimously.**

**COUNCIL COMMITTEE REPORTS/COUNCIL/MAYOR/CITY ADMINISTRATOR REPORTS**

Councilmembers reported on meetings they attended. Mayor Johnson and City Administrator Hill gave brief reports.

**Excuse Councilmember Absences**

**Cmbr. Riddle moved** to excuse Deputy Mayor French and Cmbr. Bodi from the evening's meetings. **Cmbr. Kassover seconded. The motion to excuse Deputy Mayor French and Cmbr. Bodi's absence carried, with Cmbr. Furutani opposed.**

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:00 p.m.



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Jeff Johnson, Mayor



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Matt McLean, City Clerk