

**CITY OF LAKE FOREST PARK  
CITY COUNCIL BUDGET AND FINANCE COMMITTEE MEETING MINUTES  
October 17, 2024**

It is noted that this meeting was held in person in the Emergency Operations Center at City Hall and virtually via Zoom.

**Budget & Finance Committee members present:** Jon Lebo, Chair; Semra Riddle, Vice Chair; Paula Goode; Tracy Furutani (via Zoom), Larry Goldman

**Budget & Finance Committee members absent:** Lori Bodi, Ellyn Saunders

**Staff present:** Tom French, Mayor; Phillip Hill, City Administrator; Lindsey Vaughn, Finance Director; Matt McLean, City Clerk

**Others present:** No visitors

#### **CALL TO ORDER**

Chair Lebo called the October 17, 2024, City Council Budget and Finance Committee meeting to order at 6:00 p.m.

#### **ADOPTION OF AGENDA**

**Vice Chair Riddle moved** to adopt the agenda as presented. **Cmbr. Goode seconded. The motion to adopt the agenda as presented carried unanimously.**

#### **CITIZEN COMMENTS**

There was no one in the audience wishing to speak.

#### **DIRECTOR'S REPORT**

##### ***September 2024 Budget Monitoring Dashboard***

Director Vaughn presented the September 2024 Budget Monitoring Dashboard and responded to questions.

#### **OLD BUSINESS**

##### ***Preliminary 2025-2026 Biennial Budget – Deliberations and Recommendations***

Chair Lebo opened a discussion on the Mayor’s Preliminary 2025-2026 Budget. The following topics were discussed:

- Hiring a Climate Project Coordinator funded by a solid waste utility tax.
- Public Works Project Manager funding options.
- Budgeted FTEs and those funded by 002 Traffic Safety Fund.
- General Fund 6-year forecast.

## **NEW BUSINESS**

### ***Resolution 24-1974/Authorizing the Mayor to Sign a Contract with Transpo Group USA, Inc. to Conduct a Traffic Safety Study.***

Administrator Hill presented the item and responded to questions.

### ***Ordinance 24-1297/Amending the 2023-2024 Budget***

Director Vaughn presented the item and responded to questions.

The budget amendment will be brought back at a future meeting for further discussion.

### ***Ordinance 24-1298/Amending the Lake Forest Park Municipal Code by Creating a New Chapter 3.87, Traffic Safety Fund***

Director Vaughn presented the item and responded to questions.

The item will be brought back at a future meeting.

## **ADJOURNMENT**

There being no further business, Chair Lebo adjourned the meeting at 7:51 p.m.

*Jon Lebo*  
Jon Lebo (Nov 8, 2024 15:01 PST)

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Jon Lebo, Chair

*Matt McLean*

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Matt McLean, City Clerk