

1 City of Lake Forest Park – Tree Board Meeting
2 Special Meeting Minutes: August 14, 2024; 7:00-9:00pm
3 Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom
4

5 **Tree Board Members present:** Doug Sprugel, Richard Olmstead, Stacey Spain, Victoria Kutasz
6

7 **Staff and others present:** Larry Goldman, LFP City Council; Elizabeth Talavera, Assistant Planner;
8 Drue Morris, Urban Forest Planner (via Zoom)
9

10 **Members of the Public present:** none
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12 **Tree Board Members absent:** Mark Phillips
13

14 **Call to order:** 7:03 PM
15

16 **Short Reflection:** No short reflection.
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18 **Introductions:** No introductions as there were no members of the public.
19

20 **Approval of Meeting Agenda:** No new amendments were proposed. Board member Spain
21 motioned to approve. Board member Olmstead seconded. Approved unanimously.
22

23 **Approval of Minutes:** No edits were suggested for the minutes. Board member Spain motioned to
24 approve the minutes. Board member Olmstead seconded. The minutes were approved unanimously.
25

26 **Public Comment:** No public comments.
27

28 **Next meeting:** The next special meeting occurs on Wednesday, September 4, 2024.
29

30 **Reports and Announcements:**
31

32 Tree Board Update

33 The Board discussed the need for an updated tree canopy study as it is required to be updated every
34 five years. A discussion was made also on the budget to pay for the study, whether a grant can be
35 obtained, the tree fund budget, or the City budget.
36

37 Councilmember Goldman Update

38 Councilmember Goldman gave an update on the biannual budget and Comprehensive Plan.
39 Departments have put in their requests for budget updates. The City Council is also working with
40 the Planning Commission on the Comprehensive Plan. A public hearing will be held
41

42 City Staff Update

43 No City Staff Update.
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48

1 **Old Business:**

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3 McAleer Creek

4 Board member Spain gave an update on the McAleer Creek grant. A previous Tree Board member,
5 Julia Bent, had applied for a 3-year grant of \$45,000. Board member Spain did research and found
6 out that there is no money left in the grant. However, that there is KCD funds available for McAleer
7 Creek project. Board member Spain suggested that the Stewardship foundation will be a good point
8 of contact to work together and apply for and carry on the project with the help of the Tree Board.
9

10 Communication/ Newsletters

11 Board member Kutasz gave an update on communication and newsletters. Board member Kutasz
12 created an excel spreadsheet with deadlines and contact information for newsletters. Board member
13 Kutasz is also working with the Stewardship Foundation to work on some newsletter items.
14

15 **New Business:**

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17 Picnic in the Park

18 Board member Kutasz volunteered to be present at the event. Board member Kutasz is also filling
19 out to the application to submit for the event. Chair Spugel also volunteered to join board member
20 Kutasz at the event.
21

22 **Agenda for Next Meeting:** The Board will be discussing the Tree List, and the CORE presentation
23 at the next meeting.
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25 **Adjournment:** Board member Olmstead motioned to end the meeting. Board member Spain
26 seconded.
27

28 Meeting adjourned at 9:00 PM
29

30 APPROVED:

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33 Doug Sprugel, Chair