City of Lake Forest Park
CIVIL SERVICE COMMISSION
June 25, 2026
MINUTES

Commission Members Present: Chair John Olson, Vice Chair Kim Anderson, Cmr. Silje Sodal

Absent Commission Members: N/A

Staff Present: Secretary/Chief Examiner Shannon Moore, HR Specialist Christine Bray, Interim Chief Diego Zanella

Chair Olson called the meeting to order at approximately 8:02am.

Approve Minutes

A. **May 5, 2026 Civil Service Commission Minutes:** Cmr Sodal made a motion to approve the May 5, 2026, meeting minutes. Chair Olson seconded the motion. Meeting minutes were unanimously approved.

Reports and Communications

N/A

Old Business

A. **Chief of Police Hiring Process – Interview Panel:** Secretary Moore summarized the internal hiring process for Chief of Police. Panel interviews are expected to take place in July 2026 and invited one of the Commissioners to be on the 1-2 day panel. Vice Chair Anderson was recommended by the Commissioners and he accepted.

B. **Entry Level and Lateral Police Officer Civil Service List - Removal of Names:** Chair Olson made a motion to remove the entry level and lateral police officer names as presented by Secretary Moore. Cmr. Sodal seconded the motion. Motion carried unanimously.

New Business

A. **Certify Entry Level and Lateral Police Officer Civil Service Eligibility List:** Vice Chair Anderson made a motion to approve the Cmr. Sodal seconded the motion. Motion carried unanimously.

Announcements/Schedule of Events

A. Secretary Moore discussed the Police Department's current vacancies and thanked Officers for stepping up to fill in when needed to help the Department maintain minimum staffing levels. HR Specialist Bray discussed entry level recruitment with oral boards for July or August 2026.

Adjournment

Vice Chair Anderson made motion to adjourn the meeting. Chair Olson seconded, Motion carried unanimously and the meeting adjourned at 8:22am.

SUBMITTED:

Christine Bray

Christine Bray, Secretary

APPROVED:

John D Olson

Digitally signed by John D Olson
DN: C=US, E=jolson@pndengineers.com, CN=John D Olson
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Chair John Olson

Minutes approved 09-21-2026