City of Lake Forest Park – Planning Commission
Regular Meeting Minutes: June 09, 2026; 7:00-9:00pm
Hybrid Meeting Held in the Emergency Operations Center
at City Hall and Virtually via Zoom

Planning Commissioners present: Chair David Kleweno, Vice Chair Janne Kaje (via Zoom), Marty Ross, Hina Shahid, Sam Castic (via Zoom)

Planning Commissioners absent: Meredith LaBonte, John Drew, Cherie Finazzo

Staff and others present: Mark Hofman, Community Development Director; Josh Rosenau, City Council Liaison (via Zoom)

Members of the Public present: No members of the public present.

Call to order: Chair Kleweno called the meeting to order at 7:00 PM

Land Acknowledgement: Chair Kleweno read the land acknowledgement.

Approval of Agenda: Cmr. Ross moved to approve the agenda. Vice Chair Kaje seconded, and the motion to approve the agenda was carried unanimously.

Approval of Meeting Minutes:
Approval of Meeting Minutes of May 12, 2026, Regular Meeting
Vice Chair Kaje provided edits to the minutes to include options 2 and 3 of the affordable housing purpose statement and objectives. Vice Chair Kaje made a motion to approve the May 12, 2026, Meeting Minutes as amended. Cmr. Ross seconded and the motion to approve the minutes was carried unanimously.

Public Hearing: No public hearing.

Next meeting: The next meeting occurs on Tuesday, August 11, 2026. The July meeting will be cancelled due to lack of quorum.

Public Comment: No public comments.

City Council Liaison Report: Council member Rosenau gave a recap of the town hall, including conversations with the public about RUEs and critical areas. Council member Rosenau also gave a recap on the budget and the levy on the ballot. Council member Rosenau also discussed the PSRC Meeting he attended, which included themes of affordable housing. Council member Rosenau also announced that the city council is forming a subcommittee for affordable housing and are aiming to meet with the Planning Commission to see how both groups can work together on affordable housing.

Old Business:
Critical Areas Ordinance Update- Discussion: Tribal Outreach, Checklist, Questions
Mr. Hofman gave an overview of the critical areas ordinance update process with three items/steps. The first step is to navigate and research. Mr. Hofman recommended starting at a staff level to save

costs. The second step would be an RFQ for a consultant to assist with a checklist that can be distributed for public comment. The third item is proactive, early communication with tribes to ensure that tribes are included in the process.

The Planning Commissioners also discussed with Mr. Hofman the process and issues of Reasonable Use Exemptions. Mr. Hofman gave an overview of the guidelines around RUEs and the public input process of RUEs. The Planning Commissioners asked if the city attorney can attend the August meeting to discuss the legal aspects of RUEs.

Vice Chair Kaje gave an overview of the letter he drafted as a template on how to reach out to tribes for comment on projects, input on scope of amendments, and outreach that can be used in the critical areas update process.

Affordable Housing Next Steps and Direction Discussion

Cmr. Shahid discussed the issue of further clarification in the code about defining affordability and incentives for middle housing. Chair Kleweno discussed that in earlier meetings, the planning commission agreed on option A to look at what gets in the way of middle housing and the incentives are in option B and this comes later as a second priority.

The planning commissioners then discussed issues that can inhibit middle housing such as lot access for potential lot splits, sewer connection fees, and development regulations. Cmr. Shahid mentioned documenting the issues that the planning commissioners discuss so that they can close in on those issues.

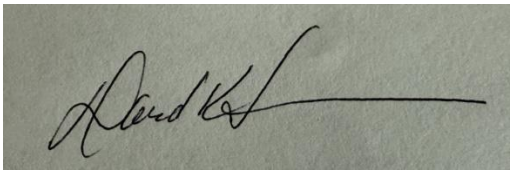
New Business:

Reports and Announcements: Mr. Hofman announced that the city has hired a new climate coordinator that started on Monday who is working on items from the climate element that was adopted last year.

Agenda for Next Meeting: Discussion on affordable housing, critical areas ordinance update, and questions for developers.

Adjournment: Vice Chair Kaje made a motion to adjourn the meeting, Cmr. Shahid seconded, and the motion was carried unanimously. Chair Kleweno adjourned at 8:53 PM.

APPROVED:



_____

David Kleweno, Planning Commission Chair