

1 **City of Lake Forest Park – Tree Board Meeting**  
2 **Special Meeting Minutes: October 02, 2024; 7:00-9:00pm**  
3 **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**  
4

5 **Tree Board Members present:** Doug Sprugel, Richard Olmstead (via Zoom), Stacey Spain,  
6 Victoria Kutasz, and Mark Phillips  
7

8 **Staff and others present:** Larry Goldman, LFP City Council; Mark Hofman, Community  
9 Development Director (via Zoom)  
10

11 **Members of the Public present:** Grace Bell, LFP resident; and John Brew, Stewardship  
12 Foundation  
13

14 **Tree Board Members absent:** none  
15

16 **Call to order:** 7:00 PM  
17

18 **Short Reflection:** Vice Chair Phillips gave a short reflection on the connection between a Native  
19 American greeting and cedar trees.  
20

21 **Introductions:** No introductions as there were no members of the public.  
22

23 **Approval of Meeting Agenda:** Vice Chair Phillips proposed discussing the planting of a tree this  
24 year if time allowed during the meeting.  
25

26 **Approval of Minutes:** Chair Sprugel provided minor revisions to the minutes. Vice Chair Phillips  
27 motioned to approve the minutes with the edits. Board member Spain seconded. The September  
28 2024 minutes were approved unanimously.  
29

30 **Public Comment:** No public comments.  
31

32 **Next meeting:** The next meeting occurs on Wednesday, November 6, 2024.  
33

34 **Reports and Announcements:**  
35

36 Tree Board Update

37 No update.  
38

39 Councilmember Goldman Update

40 Councilmember Goldman gave an update on the biannual budget and Comprehensive Plan. The  
41 City Council is also working on the budget and will soon delve into the Comprehensive Plan chapter  
42 by chapter.  
43

44 City Staff Update

45 Mr. Hofman gave an update on the CPAT meeting with the initial meeting being in late October.  
46  
47  
48

1 **Old Business:**

2

3 **New Business:**

4 Climate Action Committee report presentation

5 The Chair of the CAC, Sara Phillips, gave a presentation to update the Tree Board on the work that  
6 the CAC is doing and the mission of the CAC. Mrs. Phillips discussed the CAC plan that outlines  
7 climate friendly policies to help combat climate change. Mrs. Phillips also invited the Tree Board to  
8 host a booth at the Community Climate Action Fair event on October 26<sup>th</sup>. Vice Chair Phillips and  
9 Board member Kutasz volunteered to attend.

10

11 City Attorney memo

12 Community Development Director, Mark Hofman, discussed the city attorney memo. The memo  
13 outlines how amending the code must be backed up by facts, and that due process is important.  
14 Board member Spain stated that she is a lawyer and can assist the Tree Board with ensuring that the  
15 Tree Board provide an adequate rationale when amending the tree code.

16

17 Exceptional Tree Diameters

18 Chair Sprugel presented the draft changes to exceptional tree species and their threshold diameters.  
19 The Board discussed working on ensuring that the changes to the threshold diameters for  
20 exceptional tree special meet the requirements laid out in the city attorney memo including  
21 sequestration value, tree canopy data, and other factors. Board members Sprugel and Spain formed a  
22 subcommittee with the Urban Forest Planner, Drue Epping, to work on presenting edits for the  
23 next board meeting.

24

25 Sound Transit BRT update

26 Mr. Hofman gave a brief update on the Sound Transit project. No permits have been submitted for  
27 the project and are not expected to be submitted until Spring 2025.

28

29 **Agenda for Next Meeting:** The Board will be discussing the Exceptional Tree Diameters, Tree  
30 Planting, and Community Climate Action Fair recap at the next meeting.

31

32 **Adjournment:** Vice Chair Phillips motioned to end the meeting. Board member Spain seconded.

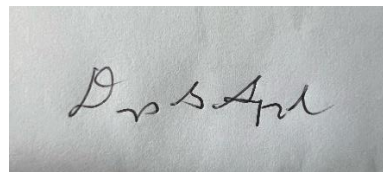
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34 Meeting adjourned at 9:00 PM

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APPROVED:

A rectangular photograph of a handwritten signature in black ink on a light-colored surface. The signature appears to read "Doug Sprugel".

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Doug Sprugel, Chair