

City of Lake Forest Park – Tree Board Meeting
Normal Meeting Minutes: February 7th, 2024; 7:00-9:00pm
Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom

Tree Board Members present: Richard Olmstead, Mark Phillips, Stacey Spain, Victoria Kutasz

Staff and others present: Larry Goldman, LFP City Council; Elizabeth Talavera, Assistant Planner, Mark Hofman, Community Development Director

Members of the Public present:

Tree Board Members absent: Doug Sprugel

Call to order: 7:15 PM

Short Reflection: No short reflection was given.

Introductions: The Board introduced themselves to the public, including Mark Hofman, the new Community Development Director.

Approval of Meeting Agenda: No new amendments were proposed. Mr. Phillips motioned to approve. Ms. Spain seconded. Approved unanimously.

Approval of Minutes: January 2024 minutes – no changes. Mr. Phillips motioned to approve. Ms. Spain seconded. The minutes were approved unanimously.

Public Comment: No public comments.

Next meeting: The next regular meeting occurs on Wednesday, March 6, 2024.

Communication:

None.

Old Business:

2024 Work Plan

Chair Olmstead and the Tree Board members worked on finalizing roles and responsibilities for the 2024 Work Plan. The Tree Board agreed to keep the same work plan goals as the previous year. One of the priorities for the Work Plan is to develop content to improve public outreach, which Board member Kutasz voluntarily took the lead for this task. Board member Spain and Phillips expressed interest in taking the lead for the Arbor Day event.

Tree Analysis Report from DCG/Watershed

The Tree Board agreed that the Tree Report was ready for publishing and did not have additional comments.

New Business:

Election of Chair and Vice Chair Officers

Chair Olmstead discussed the election that will occur next meeting.

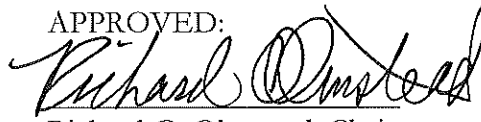
1 **Reports and Announcements:**

2 Tree Board Member Update

3 Chair Olmstead let the board know that Sandra Le Var resigned from the Tree Board. Recruitment
4 will open to fill her term.

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6 **Agenda for Next Meeting:** The Tree Board discussed the upcoming Arbor Day event and the idea
7 of focusing on ivy removal for the event.

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9 **Adjournment:** Meeting adjourned at 9:05 PM

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12 APPROVED:
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14 Richard G. Olmstead, Chair
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