

City of Lake Forest Park – Planning Commission
Meeting Minutes: May 14, 2024; 7:00-9:00pm
Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom

Planning Commissioners present: Meredith LaBonte, David Kleweno, Lois Lee, Sam Castic, and Madlyn Larson

Staff and others present: Cristina Haworth, SCJ Alliance; and Mark Hofman, Community Development Director

Members of the Public present: Randy Maya, Stewardship Foundation; Richard, Lake Forest Park resident

Planning Commissioners absent: Chair Ashton Alvarez- McCartney; Vice Chair Janne Kaje; Melissa Cranmer, and Cherie Finazzo

Call to order: Cmr. Larson called the meeting to order at 7:00 PM

Land Acknowledgement: Cmr. Kleweno read the land acknowledgement.

Approval of Agenda: Cmr. Castic made a motion to approve the agenda, Cmr. LaBonte seconded, and the motion to approve the agenda was carried unanimously.

Approval of Minutes: May 8th Special Meeting Minutes tabled to June 6 PC meeting.

Public Comment: No public comments.

Next meeting: The next meeting occurs on June 6, 2024.

City Council Liaison Report: None.

Old Business:

Community Survey Gift Card Award

Mr. Hofman discussed that 321 residents that took the Comprehensive Plan survey were interested in receiving a gift card award. A drawing was done, and a winner was announced. Priorities from the survey results include safety, protecting green spaces, and more recreational opportunities. In terms of housing, the survey results showed that there is an interest from the public in allowing mixed-use development and a strong preference for preserving character features in single-family residential areas.

Public Participation Plan – Remaining Steps, SCJ Alliance

Ms. Haworth stated that there were 932 respondents for the survey. Following the survey, the next step is a public open house during early summer. Then in the fall another open house to present the final draft plan.

2024 Comprehensive Plan Update- Climate Policies Inclusion Discussion

Land Use Element Climate Policies

Environmental Quality & Shorelines Element Climate Policies

1 **Community Services & Public Safety Element Climate Policies**

2 Ms. Haworth discussed how the edits were made in accordance with the suggestions of the
3 Climate Action Committee. The Commission moved to approve the element with the edits
4 provided during the meeting.

5
6 **2024 Comprehensive Plan Update- Capital Facilities and Utilities Elements Discussion**
7 **Capital Facilities Element- Goals and Policies (Comp Plan Volume I)**
8 **Utilities Element- Goals and Policies (Comp Plan Volume I)**
9

10 Ms. Haworth led the discussion on how the SCJ is working with Public Works to update inventory
11 information to understand what the current condition is and how to achieve future improvement
12 plans. The issues of water reclamation, equity, and climate were discussed. The edits to the element
13 were discussed and approved with some modifications.

14
15 **2024 Comprehensive Plan Update- Updated Transportation Element Discussion**
16 **Transportation Element Goals and Policies Updated (Comp Plan Volume I)**
17 **Transportation Background Analysis Update (Comp Plan Volume II)**
18

19 The Planning Commission discusses the transportation element and the difficulties with
20 understanding the element from a resident perspective. Ms. Haworth stated that it would be best for
21 the Planning Commissioners to provide a list of words and phrases that might be difficult for the
22 average person to understand. Edits were discussed for both Volume I and Volume II

23
24 **New Business:**

25 Not applicable.

26
27 **Reports and Announcements:**

28 None.

29
30 **Citizen Comment:**

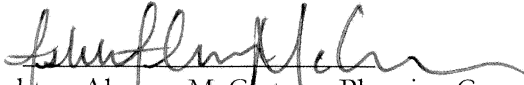
31 None.

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33 **Agenda for Next Meeting:** Additional discussion on comprehensive plan amendments including
34 economic development and parks.

35
36 **Adjournment:**

37 Cmr. Larson made a motion to adjourn the meeting, Cmr. Lee Seconded, and the motion was
38 carried unanimously. The meeting adjourned at 9:00 PM
39

40 APPROVED:

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43 Ashton Alvarez-McCartney, Planning Commission Chair