

**City of Lake Forest Park – Special Joint Meeting with Climate Action Committee and  
Tree Board Meeting**

**Meeting Minutes: June 02, 2025; 6:30-8:30pm**

**Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**

**Tree Board Members present:** Chair Mark Phillips, Vice Chair Victoria Kutasz, Richard Olmstead, Stacey Spain, Richard Saunders, and Doug Sprugel

**Climate Action Committee Members present:** Chair Sarah Phillips, Vice Chair Anne Udaloy, Miriam Bertram, Matthew Son, Dana Campbell, Linda Holman

**Staff and others present:** Larry Goldman, LFP City Council; Elizabeth Talavera, Assistant Planner; Drue Epping, Urban Forest Planner; Mark Hofman, Community Development Director; Tracy Furutani, LFP City Council

**Members of the Public present:** none

**Tree Board Members absent:** none

**Climate Action Committee Members absent:** Tamara Erickson, Jessica Côté, Brian Saunders

**Call to order:** 6:30 PM

**Introductions:** The Tree Board and Climate Action Committee members introduced themselves.

**Approval of Meeting Agenda:** CAC member Udaloy motioned to approve the agenda; Board member Olmstead seconded. The agenda was approved unanimously with no changes.

**Approval of Minutes:** No minutes were approved.

**Public Comment:** No public comments.

**New Business:**

**Introduction of Climate Element Draft Policies**

Chair Phillips introduced the Climate Element Draft. Vice Chair Kutasz and Tree Board member Spain gave a brief overview on the draft policies of Volume 2. Chair Phillips gave an overview of Volume 1.

**Public Benefit Rating System**

Urban Forest Planner Epping gave a presentation on the qualifications and benefits of the PBRS.

**Old Business:**

**CAC Items**

**Legislation Update – healthy streets, idling ordinance, new items, new items to propose**

**Garden Tour table June 14 9-3pm cancelled**

**June 12 in Kenmore Can I recycle this?**

**Octavia Butler June 23 and July 16**

**Famers Market table Sept 13**

1 **Report on Thriving Exchange** ~~Mimi~~ *Dana*

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3 CAC members discussed the agenda items including upcoming events and the legislation update on  
4 the healthy streets program to help improve pedestrian safety.

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6 **Tree Board Items**

7 **5 Acres Woods Improvement**

8 **Forest Management plan research**

9 **Code housekeeping – set up for July 2 meeting**

10 **Schedule for presenting Tree List and Exception Trees amendments to Council**

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12 Tree Board members discussed tree updates including tree code amendments, the forest  
13 management plan, and forestry grants.

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15 **Reports and Announcements:**

16 Council Member\_Furutani requested assistance from both the CAC and the Tree Board for quotes  
17 for the elementary school tree slab art piece.

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19 **Adjournment:** Board member Olmstead motioned to end the meeting and board member Sprugel  
20 seconded.

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22 Meeting adjourned at 8:30 PM

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24 APPROVED:

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27 Mark Phillips, Tree Board Chair

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30 APPROVED:

31 *Sarah Phillips*  
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33 Sarah Phillips, Climate Action Committee Chair  
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