

1 **City of Lake Forest Park – Tree Board Meeting**
2 **Meeting Minutes: March 05, 2025; 7:00-9:00pm**
3 **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**
4

5 **Tree Board Members present:** Richard Olmstead, Stacey Spain (via Zoom), Richard Saunders,
6 Victoria Kutasz, Doug Sprugel, and Mark Phillips
7

8 **Staff and others present:** Larry Goldman, LFP City Council; Elizabeth Talavera, Assistant Planner;
9 Drue Epping, Urban Forest Planner
10

11 **Members of the Public present:** James Mead
12

13 **Tree Board Members absent:**
14

15 **Call to order:** 7:00 PM
16

17 **Short Reflection:** Chair Phillips gave a short reflection on the poem 'Trees by Joyce Kilmer.
18

19 **Introductions:** The Tree Board and staff gave introductions.
20

21 **Approval of Meeting Agenda:** Board member Saunders motioned to approve the agenda; Vice
22 Chair Kutasz seconded. The agenda was approved unanimously with no changes.
23

24 **Approval of Minutes:** Board member Olmstead motioned to approve the minutes; Board member
25 Saunders seconded. The February 2025 minutes were approved unanimously.
26

27 **Public Comment:** James gave a public comment on the issue of planting trees in the wetlands on
28 28th Ave. Mr. Mead also spoke about the beavers in Grace Cole Park, including protecting the trees
29 from the beavers.
30

31 **Next meeting:** The next meeting occurs on Wednesday, April 02, 2025.
32

33 **Reports and Announcements:**
34

35 Tree Board Update

36 Chair Phillips announced that he presented the Work Plan at the City Council meeting.
37 Board member Olmstead mentioned that holly will now be classified as an noxious weed and a
38 possible news article will be beneficial for the community.
39

40 Councilmember Goldman Update

41 Councilmember Goldman announced that the City Council is focusing on pedestrian mobility. He
42 also mentioned that the Planning Commission is working on the Middle Housing code update that
43 is due by June 30th.
44

45 City Staff Update

46 No staff update.
47
48

1
2 **Old Business:**

3 Green Fair - March 29th

4 Vice Chair Kutasz presented the logo options for stickers and the table runner or vinyl banner to
5 use for tabling events. The Tree board discussed the options and will work on ordering the design
6 for tabling events. Chair Phillips, Vice Chair Kutasz, board member Olmstead, and Ms. Epping
7 mentioned that they will be in attendance for the event.
8

9 Arbor Day - April 27th

10 The Tree Board discussed that the event will be at Horizon View Park at 1:00 pm. The Tree Board
11 also discussed possible snack options for the event.
12

13 5 Acre Woods

14 Board member Olmstead mentioned that he will be meeting with John Brew from the Stewardship
15 Foundation, John Tyler, and Polly to discuss collaborating on removing invasive species from the 5
16 Acre Woods Park.
17

18 Exceptional Tree List

19 Board member Sprugel announced that the General Tree List is good to go. Ms. Epping and board
20 member Sprugel will continue to work on the Exceptional Tree List.
21

22 **New Business:**

23 Community Forest Management Plan - What goes into a Forest Management Plan?

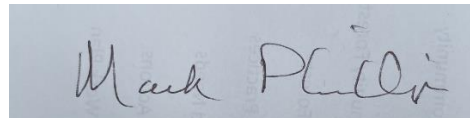
24 The Tree Board discussed options of the best path forward for updated the Community Forest
25 Management plan, including possibly hiring a consultant.
26

27 **Agenda for Next Meeting:** The Board will be discussing Arbor Day, Exceptional Tree List, and
28 Holly Tree Invasive Essay.
29

30 **Adjournment:** Board member Olmstead motioned to end the meeting and board member Saunders
31 seconded.
32

33 Meeting adjourned at 9:00 PM
34
35

APPROVED:

A rectangular box containing a handwritten signature in dark ink. The signature appears to read "Mark Phillips".

36
37
38 Mark Phillips, Chair
39