

**City of Lake Forest Park
Climate Action Committee
Regular Meeting Summary
October 3, 2023**

CALL TO ORDER: 7:05 P.M.

Climate Action Committee Board Members Present:

Sarah Phillips, Anne Udaloy, Miriam Bertram, Linda Holman, Dana Campbell, Brian Saunders, Matt Son

Staff and Others Present

Council Liaison - Tracy Furutani
Environmental and Sustainability Specialist - Cory Roche

Member of the Public Present

None

WELCOME AND INTRODUCTIONS

ADOPTION OF AGENDA

The agenda was approved unanimously, no objections.

REVIEW/APPROVE MEETING MINUTES

Minutes for September were approved unanimously, no objection.

CITIZEN COMMENTS

None

OLD BUSINESS

Sarah noted that the group is making progress on the Climate Action Plan. There are now four working documents: appendices, figures, strategies and action, and the working draft of the Climate Action Plan.

Dana and Mimi went through the document and created tasks to complete for sections. Dana went over the style the plan will be in, including the citation and footnote tool. Next steps is to create and collect figures and images to help explain the verbiage and break up the document to be more readable. Mimi worked on the strategies and actions which will end up being a cheat sheet for people to read if they do not want to read the entire document.

The Climate Action Plan will talk about accountability and needing dedicated city staff for identifying priorities, sources of grant funding, grant writing, and implementing the plan. Identifying incentives and programs to see what can be accessed by community members.

Right now, the goal will be for the CAC to finish the draft of the plan, present to council early next year. Implementation will need to come from recommended hired staff and will be important to link partnerships with nearby cities.

Sarah noted she went to the Planning Commission, they are adding a climate element and the CAC would like to be part of this. She is also working with the Tree Board and taking sections to them for review. Had a meeting with the consultant and noted they are looking for data gaps, will work on putting a list together.

ADJOURN: 8:25PM