

**CITY OF LAKE FOREST PARK
CITY COUNCIL BUDGET AND FINANCE COMMITTEE MEETING MINUTES
February 15, 2024**

It is noted that this meeting was held in person in City Council Chambers at City Hall and virtually via Zoom.

Budget & Finance Committee members present: Jon Lebo, Chair; Semra Riddle, Vice Chair, Paula Goode

Budget & Finance Committee members absent: none

Councilmembers present: Tracy Furutani, Larry Goldman, Ellyn Saunders (via Zoom)

Councilmembers absent: Lorri Bodi

Staff present: Tom French, Mayor; Phillip Hill, City Administrator; Lindsey Vaughn, Finance Director; Jeff Perrigo, Public Works Director; Matt McLean, City Clerk

Others present: no visitors

CALL TO ORDER

Chair Lebo called the February 15, 2024, City Council Budget and Finance Committee meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Cmbr. Riddle moved to approve the agenda as presented. **Cmbr. Goode seconded. The motion to adopt the agenda as presented carried unanimously.**

CITIZEN COMMENTS

There was no one in the audience wishing to speak.

DIRECTOR'S REPORT

December 2023 Budget Monitoring Dashboard

Finance Director Vaughn presented the December 2023 budget monitoring dashboard.

Request for Possible Addition of a Part-Time Passport Clerk

City Clerk McLean presented the item and responded to questions.

Director Vaughn also responded to questions.

Cmbr. Riddle moved to recommend to the City Council that staff bring forward a recommendation to add a part-time passport clerk. **Cmbr. Goode seconded. The motion to bring forward the staff recommendation carried unanimously.**

Capital Improvement Projects Update

Public Works Director Perrigo presented the item and responded to questions.

City Administrator Hill also responded to questions.

ADJOURNMENT

There being no further business, Chair Lebo adjourned the meeting at 7:50 p.m.



Jon Lebo, Chair



Matt McLean, City Clerk