

**CITY OF LAKE FOREST PARK  
CITY COUNCIL REGULAR MEETING MINUTES  
October 24, 2024**

**It is noted this meeting was held in person in the City Council Chambers and remotely via Zoom.**

**Councilmembers present:** Tracy Furutani, Council Vice Chair; Larry Goldman, Paula Goode, Jon Lebo, Semra Riddle (via Zoom), Elyn Saunders

**Councilmembers absent:** Lorri Bodi, Deputy Mayor

**Staff present:** Tom French, Mayor; Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Mike Harden, Police Chief; Lindsey Vaughn, Finance Director; Katie Phillips, Project Manager; Matt McLean, City Clerk

**Others present:** 26 visitors

#### **CALL TO ORDER**

Mayor French called the October 24, 2024 City Council regular meeting to order at 7:00 p.m.

#### **FLAG SALUTE**

Mayor French led the Pledge of Allegiance.

#### **ADOPTION OF AGENDA**

**Cmbr. Goldman moved** to amend the agenda and remove item 9.F, Resolution 24-1975/Canceling Certain Checks. **Cmbr. Furutani seconded. The motion to adopt the agenda as amended carried unanimously.**

#### **PUBLIC COMMENTS**

Mayor French invited comments from the audience.

- Nigel Keiffer: property taxes and the potential levy lid lift.
- Jack Tonkin: slow down on the levy lid lift, know the numbers before asking public for additional funds
- Sarah Phillips: the importance of budgeting for a climate action manager.
- Don Nibouar: work together to determine if a levy lid lift is required before hiring a consultant.

- Alan Kiest: Resolution 24-1975, council should not be spending money on consultants to ask for more money from the residents.

There being no one else in the audience wishing to speak, Mayor French closed public comment.

### **FINAL CONFIRMATION – Tree Board Candidate Richard Saunders**

Council interviewed Candidate Saunders.

**Cmbr. Goldman moved** to confirm Richard Saunders' appointment to the Tree Board.  
**Cmbr. Saunders seconded. The motion to confirm Richard Saunders' appointment passed unanimously.**

### **PROCLAMATIONS**

#### **Freedom to Read Month**

Cmbr. Goldman read a proclamation recognizing October as Freedom to Read month.

#### **Veterans Day**

Mayor French read a proclamation recognizing November 11, 2024 as Veterans Day and thanked those who have served in the armed forces.

#### **Garden Clubs Centennial**

Cmbr. Furutani read a proclamation celebrating the 100<sup>th</sup> anniversary of the Lake Forest Park Garden Club and Lakeshore Garden Club

### **PUBLIC HEARING – Preliminary 2025-2026 Biennial Budget**

Director Vaughn gave a presentation and responded to questions.

Mayor French opened the Public Hearing for comments.

The following people provided oral comment in opposition of the Preliminary Budget:

- Nigel Keiffer
- Jack Tonkin
- Alan Kiest

Written comments were received from Sarah Arndt, North Urban Human Services Alliance requesting support for the Shoreline-LFP Senior Center.

There being no one else in the audience wishing to speak, Mayor French closed public comment.

Mayor French and Director Vaughn responded to questions.

Mayor French closed the public hearing.

## **PRESENTATIONS**

### **Shoreline Fire Department – Regional Fire Authority Ballot Measure**

Fire Chief Cowan gave a presentation and responded to questions.

### **King County Regional Homelessness Authority**

Nigel Herbig and Abby Anderson from KCRHA gave a presentation and responded to questions.

**Mayor French called for a five minute recess.**

### **2025-2026 State Legislative Agenda**

Shelly Helder from Gordon Thoams Honeywell Government Relations gave a presentation and responded to questions.

## **CONSENT CALENDAR**

**Cmbr. Furutani moved** to approve the Consent Calendar as amended. **Cmbr. Goode seconded. The motion to approve the Consent Calendar as amended carried unanimously.**

- A. October 3, 2024 City Council Special Work Session Minutes
- B. October 10, 2024 City Council Work Session Minutes
- C. October 10, 2024 City Council Regular Meeting Minutes
- D. October 10, 2024 City Council Special Meeting Minutes
- E. Pre-paid accounts payable dated 10/09/2024 Claim Fund Check No. 86844 in the amount of \$3,654.87, an accounts payable dated 10/24/2024 Claim Fund Check Nos. 86845 through 86915 in the amount of \$472,245.54, a 10/08/2024 Payroll Fund ACH transaction in the amount of \$190,309.66, a direct deposit transaction in the amount of \$190,808.72. Additional approved transactions: Elavon, \$557.98; Invoice Cloud, \$390.25; State of Washington, \$7,739.03; SU Bank Credit Card, \$64,665.17. Total approved claim fund transactions: \$930,371.22.
- F. Resolution 24-1983/Authorizing the Mayor to Sign and Interlocal Agreement with Yakima County Technology Services for Offsite Data Storage

**RESOLUTION 24-1976/Authorizing the Mayor to Sign the Interlocal Agreement for Regional Emergency Management, known as the Northshore Emergency Management Coalition**

Administrator Hill gave a brief presentation. This will be brought back at future meetings.

**RESOLUTION 24-1979/Authorizing the Mayor to Sign the Retaining Wall Maintenance and Replacement Agreement between the Washington State Department of Transportation and the City of Lake Forest Park**

Administrator Hill gave a brief presentation. This will be brought back at future meetings.

**RESOLUTION 24-1978/Authorizing the Mayor to Sign the Professional Services Agreement for 2025-2026 State Legislative Advocacy Services with Gordon Thomas Honeywell Government Relations**

Administrator Hill gave a brief presentation. Council had no questions. This will be brought at a future meeting.

**ORDINANCE 24-1297/Amending the 2023-2024 Budget**

**ORDINANCE 24-1298/Amending the Lake Forest Park Municipal Code by creating a new Chapter 2.87, Traffic Safety Fund**

Director Vaughn gave a brief presentation and responded to questions.

**Cmbr. Lebo moved** to amend the agenda to move item 12.D after 11.C and postpone item 12.B to the November 7, 2024 City Council Special Meeting. **Cmbr. Goldman seconded. The motion to amend the agenda carried unanimously.**

**RESOLUTION 24-1977/Authorizing the Mayor to Sign Amendment No. 1 to AG-22-050, the Professional Services Agreement with V+M Structural Design, Inc. for Town Center to Burke-Gilman Trail Connector – Phase 2: 30% Design**

Project Manager Phillips gave a brief presentation and responded to questions.

**Cmbr. Furutani moved** to approve Resolution 24-1977/Authorizing the Mayor to Sign Amendment No. 1 to AG-22-050, the Professional Services Agreement with V+M Structural Design, Inc. for Town Center to Burke-Gilman Trail Connector – Phase 2: 30% Design. **Cmbr. Riddle seconded. The motion to approve Resolution 24-1977 carried unanimously.**

**2025-2026 BIENNIAL BUDGET AND RELATED ITEMS**

Director Vaughn solicited questions from the Council on the Biennial Budget.

- **ORDINANCE 24-1299/Adopting the 2025-2026 Biennial Budget**
- **ORDINANCE 24-1300/Levying Property Tax for the Calendar Year 2025**
- **ORDINANCE 24-1301/Levying the General Taxes for the Fiscal Year Commencing on January 1, 2025 on all property that is subject to taxation**
- **RESOLUTION 24-1980/Setting the Sewer Utility Rates for 2025 and 2026**
- **RESOLUTION 24-1981/Setting the Surface Water Rates for 2025**
- **RESOLUTION 24-1982/Setting the User Fees for 2025**

**RESOLUTION 24-1971/Confirming the City’s Share of the 2025-2026 Regional Crisis Response Agency Budget**

Administrator Hill gave a brief overview of the funding for the Regional Crisis Response Agency and responded to questions.

**Cmbr. Furutani moved** to approve Resolution 24-1971/Confirming the City’s Share of the 2025-2026 Regional Crisis Response Agency Budget. **Cmbr. Goldman seconded. The motion to approve Resolution 24-1971 carried unanimously.**

**RESOLUTION 24-1974/Authorizing the Mayor to Sign a Professional Services Agreement with Transpo Group USA, Inc. for a Traffic Safety Study**

Administrator Hill gave a brief presentation and responded to questions.

**Cmbr. Furutani moved** to approve Resolution 24-1974/Authorizing the Mayor to Sign a Professional Services Agreement with Transpo Group USA, Inc. for a Traffic Safety Study. **Cmbr. Riddle seconded. The motion to approve Resolution 24-1974 carried unanimously.**

**OTHER BUSINESS**

**Cmbr. Furutani moved** to excuse Deputy Mayor Bodi. **Cmbr. Riddle seconded. The motion to excuse Deputy Mayor Bodi carried with Cmbr. Goldman dissenting.**

**COUNCIL COMMITTEE REPORTS/COUNCIL/MAYOR/CITY ADMINISTRATOR REPORTS**

Cmbr. Riddle reported on a NUHSA presentation she attended.

Mayor French received a positive voicemail from a resident regarding Public Works and Police.

**CLOSED SESSION – Collective Bargaining pursuant to RCW 42.30.140(4)(b).**

The City Council went into a Closed Session at 11:32 p.m. for approximately 5 minutes to discuss Collective Bargaining pursuant to RCW 42.30.110(1)(b).

The Council returned from the Closed Session at 11:37 p.m. No announcements were made, and no action was taken.

## **ADJOURNMENT**

There being no further business, Mayor French adjourned the meeting at 11:38 p.m.

*Thomas French*  
[Thomas French \(Nov 16, 2024 13:34 PST\)](#)

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Tom French, Mayor

*Matt McLean*

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Matt McLean, City Clerk