



# CITY OF LAKE FOREST PARK CITY COUNCIL REGULAR MEETING

**Thursday, December 14, 2023 at 7:00 PM**

**Meeting Location: In Person and Virtual / Zoom**

**17425 Ballinger Way NE Lake Forest Park, WA 98155**

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## **INSTRUCTIONS FOR PARTICIPATING IN THIS MEETING VIRTUALLY:**

***Please note, this link works for both the Special Meeting (5:30 p.m.) and Regular Meeting (7:00 p.m.).***

**Join Zoom Webinar: <https://us06web.zoom.us/j/81208922305>**

**Call into Webinar: 253-215-8782 | Webinar ID: 812 0892 2305**

The City Council is providing opportunities for public comment by submitting a written comment or by joining the meeting webinar (via computer or phone) or by attending in person to provide oral public comment.

### **HOW TO PARTICIPATE WITH ORAL COMMENTS:**

Sign up here <https://app.waitwhile.com/welcome/comment-sign-up> between 9:00 a.m. and 5:00 p.m. on the day of the meeting to provide Oral Comments during the meeting.

If you are in person at the meeting, there is a sign in sheet located near the entrance to the Council Chambers. Simply fill the form out and the Mayor will call your name at the appropriate time. Oral comments are limited to 3:00 minutes per speaker.

If you are attending the meeting via Zoom, in order to address the Council during the Public Comment section of the agenda, please use the “raise hand” feature at the bottom of the screen. Oral comments are limited to 3:00 minutes per speaker. Individuals wishing to speak to agenda items will be called to speak first in the order they have signed up. The City Clerk will call your name and allow you to speak. Please state your name and whether you are a resident of Lake Forest Park. The meeting is being recorded.

### **HOW TO SUBMIT WRITTEN COMMENTS:**

<https://www.cityofflp.gov/615/Hybrid-City-Council-Meetings> (use CTRL+CLICK to open this link)

Written comments for public hearings will be submitted to Council if received by 5:00 p.m. on the date of the meeting; otherwise, they will be provided to the City Council the next day. Because the City has implemented oral comments, written comments are no longer being read under Citizen Comments.

As allowed by law, the Council may add and take action on items not listed on the agenda. For up-to-date information on agendas, please visit the City’s website at [www.cityofflp.gov](http://www.cityofflp.gov)

Meetings are shown on the city’s website and on Comcast channel 21 for subscribers within the Lake Forest Park city limits.

**AMENDED**  
**AGENDA**

1. **CALL TO ORDER: 7:00 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **ADOPTION OF AGENDA**
4. **PUBLIC COMMENTS**

*This portion of the agenda is set aside for the public to address the Council on agenda items or any topic the Council might have purview or control over. If the comments are of a nature that the Council does not have influence or control over, then the Mayor may request the speaker to suspend their comments. The Council may direct staff to follow up on items brought up by the public. **Comments are limited to a three (3) minute time limit.***

5. **FINAL CONFIRMATION**

- A. Consider Confirmation of Tree Board Applicants to Fill Partial Term Vacancies for Position Nos. 2 and 7, both terms effective upon appointment and expiring 2/28/2025

--Victoria Kutzsz

--Stacey Spain

6. **PRESENTATIONS**

- A. Safe Speed Study - Transpogroup

7. **CONSENT CALENDAR**

*The following items are considered to be routine and non-controversial by the Council and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember so requests, in which case the item will be removed from the Consent Calendar in its normal sequence on the agenda.*

- A. November 9, 2023 City Council Work Session Minutes
- B. November 9, 2023 City Council Regular Meeting Minutes
- C. November 15, 2023 City Council Special Meeting Minutes
- D. November 30, 2023 City Council Special Meeting Minutes
- E. December 8, 2023 City Council Special Meeting Minutes
- F. City Expenditures for the Periods Ending November 23, 2023 (*prepaid*) and December 14, 2023
- G. Resolution 23-1930/Authorizing the Mayor to enter into a Contract for Public Defense Services with Stewart MacNichols Harmell, Inc., P.S.

- H. Resolution 23-1934/Authorizing the Mayor to sign an Interagency Agreement with the Seattle Police Department for the Washington Internet Crimes Against Children Task Force.
- I. Resolution 23-1935/Authorizing the Mayor to sign the Washington Military Department State and Local Cybersecurity Grant Program Agreement
- J. Resolution 23-1938/Adopting the City of Lake Forest Park City Council Meeting Calendar for 2024

## **8. ORDINANCES AND RESOLUTIONS FOR INTRODUCTION / REFERRAL**

- A. Draft Ordinance amending Chapter 2.30 of the Lake Forest Park Municipal Code, Salary Commission, to amend date reference for Salary Commissions first review of salaries and benefits.

## **9. ORDINANCES AND RESOLUTIONS FOR COUNCIL DISCUSSION**

- A. Draft Ordinance Amending Chapter 18.52, Signage, of the Lake Forest Park Municipal Code, to bring the Sign Code into Compliance with recent legal decisions

## **10. ORDINANCES AND RESOLUTIONS FOR ACTION**

- A. Resolution 23-1933/Authorizing the Mayor to Sign the Agreement for 2024-2025 Federal Advocacy Services with the Johnston Group
- B. **AMENDED** - Resolution 23-1939/Authorizing the Mayor to sign Amendment No. 2 to the Professional Services Contract Agreement AG 21-002 with Transportation Solutions, Inc. for Design and Construction Management Services for the SR104 and 40th Place NE Roundabout Project
- C. Ordinance 23-1284/Amending the Municipal Code by amending Title 9, Public Peace, Morals and Welfare, with a new Chapter 9.35, Street Racing
- D. Ordinance 23-1285/Adding Chapter 10.24, Residential Parking Zones, to the Lake Forest Park Municipal Code
- E. Ordinance 23-1286/Amending Chapter 5.05 of LFPMC, Business Taxes, Licenses and Regulations, by Amending Section 5.05.100
- F. Resolution 23-1936/Appointing Mark Hofman as the Community Development Director
- G. Resolution 23-1937/Amending the Manual of City Governance Policies, Procedures and Guidelines.

## **11. COUNCIL DISCUSSION AND ACTION**

- A. Extending the terms of Planning Commission Chair Maddy Larson and Planning Commission Vice Chair Lois Lee

## **12. OTHER BUSINESS**

## **13. COUNCIL COMMITTEE REPORTS**

- A. Councilmember Reports

B. Mayor's Report

C. City Administrator's Report

#### 14. ADJOURN

#### FUTURE SCHEDULE

--Thursday, December 21, 2023 City Council Budget and Finance Committee Meeting *canceled*

--Monday, December 25, 2023 City Hall closed in observance of Christmas

--Monday, January 1, 2023 City Hall closed in observance of New Year's Day

--Thursday, January 11, 2023 City Council Work Session Meeting 6 pm – *hybrid meeting (Zoom and City Hall)*

--Thursday, January 11, 2023 City Council Regular Meeting 7 pm – *hybrid meeting (Zoom and City Hall)*

--Thursday, January 18, 2023 City Council Budget and Finance Committee Meeting 6 pm – *hybrid meeting (Zoom and City Hall)*

--Monday, January 15, 2023 City offices closed in observance of Martin Luther King, Jr. Day

--Monday, January 22, 2023 City Council Committee of the Whole Meeting 6 pm – *hybrid meeting (Zoom and City Hall)*

--Thursday, January 25, 2023 City Council Regular Meeting 7 pm – *hybrid meeting (Zoom and City Hall)*

*As allowed by law, the Council may add and take action on items not listed on the agenda*

*Any person requiring a disability accommodation should contact city hall at 206-368-5440 by 4:00 p.m. on the day of the meeting for more information.*