



Livingston City Commission Agenda

September
17, 2024

5:30 PM

City – County Complex, Community Room

Join Zoom Meeting

<https://us02web.zoom.us/j/86194966427?pwd=cC9uS3gycjZWYTFLS25Dc1JYMERoUT09>

Meeting ID: 861 9496 6427

Passcode: 274859

1. Call to Order

2. Roll Call

3. Public Comment

Individuals are reminded that public comments should be limited to item over which the City Commission has supervision, control jurisdiction, or advisory power (MCA 2-3-202)

4. Consent Items

A. APPROVAL OF MINUTES FROM SEPTEMBER 03, 2024, REGULAR MEETING

B. APPROVAL OF CLAIMS PAID 8/29/24 - 9/11/24

C. APPROVAL OF SPECIAL EVENT EXCEPTION TO ALCOHOL POSSESSION AND CONSUMPTION RESTRICTIONS FOR THE OKTOBERFEST

5. Proclamations

A. NATIONAL IT PROFESSIONALS DAY 9/17/24

B. NATIONAL THANK A POLICE OFFICER DAY 9/21/24

6. Scheduled Public Comment

A. PARKS MASTER PLAN TEAM AND PROCESS INTRODUCTION

7. Action Items

A. DISCUSSION OF REGIONAL WATER SYSTEM PRELIMINARY ENGINEERING REPORT

B. ORDINANCE 3055: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING CHAPTER 2 OF THE LIVINGSTON MUNICIPAL CODE, ENTITLED GOVERNMENT AND ADMINISTRATION, TO CONFORM NOTICING PROVISIONS TO STATE LAW, REFLECT THE EXISTENCE OF THE CITY CLERK POSITION, MODIFY CITY COMMISSION VOTING RULES, ACKNOWLEDGE A NEW FEDERAL HOLIDAY AND MAKE TECHNICAL AND CONFORMING CHANGES.

8. City Manager Comment

9. City Commission Comments

10. Adjournment

Calendar of Events

Supplemental Material

Notice

- **Public Comment:** The public can speak about an item on the agenda during discussion of that item by coming up to the table or podium, signing-in, and then waiting to be recognized by the Chairman. Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).
- **Meeting Recording:** An audio and/or video recording of the meeting, or any portion thereof, may be purchased by contacting the City Administration. The City does not warrant the audio and/or video recording as to content, quality, or clarity.
- **Special Accommodation:** If you need special accommodations to attend or participate in our meeting, please contact the Fire Department at least 24 hours in advance of the specific meeting you are planning on attending.

File Attachments for Item:

A. APPROVAL OF MINUTES FROM SEPTEMBER 03, 2024, REGULAR MEETING



Livingston City Commission Agenda

September 03, 2024

5:30 PM

City – County Complex, Community Room

1. Call to Order

The Chair called the meeting to order at 5:33pm.

2. Roll Call

Chair Kahle, Vice Chair Nootz, Commissioner Schwarz, Commissioner Lyons and Commissioner Willich were present.

3. Public Comment

Individuals are reminded that public comments should be limited to item over which the City Commission has supervision, control jurisdiction, or advisory power (MCA 2-3-202)

Public Comment was received from:

1. Lindie Gibson who commented on the sign at the Miles and Sacajawea Park Reservoir. Lindie also discussed the history of the islands in the Yellowstone River that become the current park areas.
2. Patricia Grabow who commented on an upcoming Transportation Interim Committee Meeting. Patricia also discussed the City's history of conducting studies. Regarding the Parks Master Plan effort, Patricia offered that the City should leave Sacajawea and Miles Parks free of further development.
3. Leslie Feigel offered support for returning a flag pole to the triangle at the intersection of Yellowstone Street and River Drive.

4. Consent Items

A. APPROVAL OF MINUTES FROM AUGUST 20, 2024, REGULAR MEETING

B. APPROVAL OF CLAIMS PAID 8/15/24 - 8/28/24

C. APPROVAL OF SPECIAL EVENT EXCEPTION TO ALCOHOL POSSESSION AND CONSUMPTION RESTRICTIONS FOR GIVE BACK TO THE YELLOWSTONE RIVER CLEAN UP

D. APPROVAL OF SPECIAL EVENT EXCEPTION TO ALCOHOL POSSESSION AND CONSUMPTION RESTRICTIONS FOR THE NIGHT OWL RUN

E. APPROVAL OF PUCHASE ORDER 20112, AGREEMENT 20113 AND AGREEMENT 20114 FOR WATER BASE STATION TECHNOLOGIES.

Vice Chair Nootz requested that items C and D be pulled.

A motion to approve items A, B and E was made by Vice Chair Nootz and seconded by Commissioner Willich. The motion passed unanimously.

Vice Chair Nootz noted that the location for the two events in items C and D appeared incorrect in referencing Meyers Park. The location of both events is Miles Park.

A motion to approve items C and D with the clarification to the location was made by Vice Chair Nootz and seconded by Commissioner Schwarz. The motion passed unanimously.

5. Proclamations

6. Scheduled Public Comment

7. Action Items

A. RESOLUTION NO. 5144: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, LEVYING 100% OF THE COST FOR STREET MAINTENANCE AND IMPROVEMENTS DISTRICT NO. 1 FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$1,390,903, AND ASSESSING ALL PROPERTY WITHIN THE DISTRICT.

The Chair introduced the item and invited the City Manager to provide the background and history of the street maintenance levy. The City Manager discussed the impact of the increase and also the use of funds.

A motion to approve the resolution was made by Commissioner Schwarz and seconded by Commissioner Lyons.

The Chair invited public comment.

Patricia Grabow commented on the street maintenance levy and her payments for right-of-way improvements. Patricia disagreed with the proposed increase citing the impact on business owners. Patricia is chagrined at the increase.

Commissioner Schwarz commented on the funding of sidewalk improvements and the general responsibility of sidewalk repairs and installation.

Vice Chair Nootz discussed the importance of maintaining a state of good repair and not deferring repairs. Chair Kahle offered her agreement with these comments.

The chair requested that the Manager call the roll and the motion passed unanimously.

B. RESOLUTION NO. 5145: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, ESTIMATING THE COST OF MAINTAINING LIGHTS AND SUPPLYING ELECTRICAL CURRENT TO SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 20 IN THE AMOUNT OF \$61,993 FOR FISCAL YEAR 2024-2025 AND LEVYING AND ASSESSING 61% OF THE ESTIMATED COSTS AGAINST EVERY PARCEL OF PROPERTY WITHIN SAID DISTRICT FOR THAT PART OF THE COST WHICH ITS TAXABLE VALUE BEARS TO THE TAXABLE VALUE OF THE DISTRICT.

The Chair introduced the item and invited the City Manager to provide the background and history of the light maintenance levy. The City Manager discussed the size of the decrease and impact to property owners.

A motion to approve the resolution was made by Commissioner Willich and seconded by Commissioner Schwarz.

The Chair invited public comment.

Leslie Feigel sought clarification on the number of parcels impacted and whether the district is citywide. Leslie also commented on social media behavior related to the first reading of this resolution.

The Chair offered the City Manager the opportunity to discuss the size of the district. The City Manager advised that it is a citywide district. Vice Chair Nootz clarified whether the number of parcels was known. Staff advised that there are approximately 4,000 parcels in the district.

A brief discussion was had on the assessment of parcels.

Vice Chair Nootz expressed her appreciation for the decrease in the assessment.

The chair requested that the City Manager call the roll and the motion passed unanimously.

C. RESOLUTION NO. 5146: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, MODIFYING SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 20 BY REPLACING STREET LIGHTS AND OTHER APPURTENANCES THEREIN AND TO LEVY AND ASSESS 58% OF THE ESTIMATED COST OF \$38,000 FOR FISCAL YEAR 2024-2025 AGAINST EVERY PARCEL OF PROPERTY WITHIN SAID DISTRICT FOR THAT PART OF THE COST WHICH ITS TAXABLE VALUE BEARS TO THE TAXABLE VALUE OF THE DISTRICT.

The Chair introduced the light appurtenance levy and offered the City Manager an opportunity to provide background. The City Manager discussed the size of the decrease and impact to property owners.

A clarification to the date in the resolution was sought by the Chair and affirmed by the City Manager and Finance Director.

Commissioner Willich inquired about the size of the decrease of items B and C together. The City Manager offered that the decrease was being shown cumulatively.

A motion to approve the resolution was made by Commissioner Schwarz and seconded by Commissioner Willich.

The Chair invited public comment.

Patricia Grabow inquired about the payment of assessments by non-profits.

The Chair offered the City Manager the opportunity to discuss the payment of assessments by properties that are owned by non-profits. With assistance from the Finance Director, it was confirmed that the assessment is not paid by properties with no taxable value due to the assessment methodology being used by the City.

Vice Chair Nootz expressed her appreciation for the decrease in the assessment.

The chair requested that the City Manager call the roll and the motion passed unanimously.

The Chair inquired whether the Commission would like a 10-minute break. Commissioner Schwarz motioned for a 10-minute break and Vice Chair Nootz offered a second. The motion passed unanimously.

The Chair reconvened the meeting at 6:25pm.

D. PRESENTATION AND CONSIDERATION OF DOWNTOWN MASTER PLAN

The Chair introduced the item and provided the City Manager an opportunity to give background on the Downtown Master Plan. The City Manager offered that the plan is an aspirational document which will help guide the City's work in the public sphere while also providing guidance to the private sector should those property owners seek to redevelop their parcels.

The City Manager introduced Planning Director Severson who provided a summary of the project and outreach effort over the past year. Director Severson introduced Andy Rutz from Crescendo Planning and Design to provide a summary of the Downtown Master Plan.

Andy Rutz provided a recap of the planning process, public engagement approach, scope and intent of the plan, and plan highlights. Andy provided a summary overview of the five main topic areas and possible actions for each.

The Chair sought clarification on the desired outcome of this item. The City Manager offered that this is a chance for the City Commission to learn about the plan. If changes are required, that is possible to accommodate.

Commissioner Lyons inquired about the differing height limit recommendations between the north and south sections of downtown. Andy Rutz advised that the lower height in the northern blocks was to respect history and current buildings. The 5-6 story recommendation for the southern blocks was based on the natural environment which slopes to the river.

Commissioner Lyons also inquired about the recommended pedestrian improvements on the Montana DOT right of way and the experience of cities in making such changes. Andy discussed the challenge of such projects and the recent work of the City to collaborate with Montana DOT.

Commissioner Lyons asked about the recommendation on priority bikeways and inquired about differing treatments. Andy discussed the use of smaller roundabouts and similar treatments.

Commissioner Willich inquired about the housing goals included in the study. Specifically, Commissioner Willich inquired about the number of units that should be built in the downtown. Andy commented that the number was less important than simply bring additional units to downtown.

Commissioner Willich also inquired about the number of parking spaces in downtown and the amount of revenue generated per spot.

Vice Chair Nootz inquired about the point of coordination with Montana DOT for on-system routes. Andy clarified that this is simply a recommended best practice.

Commissioner Willich inquired about the interplay of this study with the parks master plan. The City Manager offered that there is not a high level of specificity in the downtown plan for parks that will be advanced in the parks plan.

Commissioner Schwarz motioned for a 10-minute break and that motion was seconded by Vice Chair Nootz. The motion was passed unanimously.

The meeting reconvened at 7:45pm.

Commissioner Lyons inquired about whether this will become part of the growth policy tonight by a motion. The City Manager offered that

Commissioner Schwarz motioned to approve the Downtown Master Plan as presented. The Motion was seconded by Commissioner Lyons.

The Chair called for public comment and comment was offered by:

1. Linda Maher expressed her concern about density.
2. Laura Bray offered that she did not have time to adequately review the plan due to the timing of the summer season. She believes it's a well-done plan but would like more on economic development and business success.
3. Patricia Grabow appreciates the effort put into the plan. Patricia opined that she'd like to see more references to economic development throughout the document.
4. Katherine Daly of Park County Housing Coalition shared that she appreciated the process and ability to participate. Katherine discussed the importance of rental housing opportunities.

Commissioner Schwarz sought clarification on what the City Commission can do for economic development that they are not already. The City Manager discussed the role of the City in establishing a downtown that is conducive to business using zoning, infrastructure and other tools. The Manager offered that there appears to be a healthy level of investment in the downtown commercial spaces with low vacancy and turnover. So, given that relative health, the focus on housing made more sense given the relative lack of investment in downtown housing.

Vice Chair Nootz noted that there are items which tangentially impact businesses.

Commissioner Lyons discussed the creation of the plan and its future.

Commissioner Willich discussed the economic component.

Vice Chair Nootz expressed her appreciation for the process and several of the recommendations. The Vice Chair also expressed her appreciation for staff and their work.

Chair Kahle expressed her appreciation for the plan and process. The Chair inquired about climate change and its role in the plan.

The Chair asked the Manager to call the roll on Commissioner Schwarz's motion and the motion passed unanimously.

E. CLOSED SESSION TO DISCUSS LEGAL STRATEGY PURSUANT TO MCA 2-3-203(4)(a)

Chair Kahle motioned to enter closed session and that was seconded by Vice Chair Nootz. The motion passed unanimously.

Closed session ended at 9:37pm.

8. City Manager Comment

The City Manager thanked the Commission for its work this evening. The Manager also announced the arrival of the new garbage truck.

9. City Commission Comments

Commissioner Willich thanked the Commission and looks forward to a garbage truck ride.

Commissioner Lyons thanked the community for their input.

Vice Chair Nootz reminded the community about the reservoir park process.

Chair Kahle discussed the farmers market on Wednesday 9/4 and thanked everyone for their work.

10. Adjournment

Commissioner Lyons motioned to adjourn. Commissioner Schwarz seconded the motion and it was approved unanimously by the Commission at 9:41pm.

Calendar of Events

Supplemental Material

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File Attachments for Item:

B. APPROVAL OF CLAIMS PAID 8/29/24 - 9/11/24

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A-1 MUFFLER, INC.							
2	A-1 MUFFLER, INC.	74489	BATERY	08/09/2024	240.00	240.00	09/05/2024
Total A-1 MUFFLER, INC.:					240.00	240.00	
AAA CLEANING, LLC							
3727	AAA CLEANING, LLC	228	220 E PARK CLEANING	08/29/2024	2,000.00	2,000.00	09/05/2024
3727	AAA CLEANING, LLC	229	Bennett St cleaning	08/29/2024	156.25	156.25	09/05/2024
3727	AAA CLEANING, LLC	229	Bennett St cleaning	08/29/2024	156.25	156.25	09/05/2024
3727	AAA CLEANING, LLC	229	Bennett St cleaning	08/29/2024	156.25	156.25	09/05/2024
3727	AAA CLEANING, LLC	229	Bennett St cleaning	08/29/2024	156.25	156.25	09/05/2024
3727	AAA CLEANING, LLC	230	cIVIC CENTER	09/01/2024	2,600.00	2,600.00	09/05/2024
Total AAA CLEANING, LLC:					5,225.00	5,225.00	
ADVANCED ENGINEERING &							
3605	ADVANCED ENGINEERING &	96873	PROFESSIONAL SERVICES	08/13/2024	2,549.75	2,549.75	09/05/2024
Total ADVANCED ENGINEERING &:					2,549.75	2,549.75	
AHS RESCUE							
10006	AHS RESCUE	33017	SPECIAL OPS	08/29/2024	1,431.23	1,431.23	09/11/2024
10006	AHS RESCUE	33017	SPECIAL OPS	08/29/2024	1,431.22	1,431.22	09/11/2024
Total AHS RESCUE:					2,862.45	2,862.45	
ALL SERVICE TIRE & ALIGNMENT							
22	ALL SERVICE TIRE & ALIGNME	68653	Flat repair	08/09/2024	20.00	20.00	09/11/2024
22	ALL SERVICE TIRE & ALIGNME	68681	Flat repair	08/15/2024	20.00	20.00	09/11/2024
22	ALL SERVICE TIRE & ALIGNME	68776	Flat repair	08/27/2024	20.00	20.00	09/05/2024
22	ALL SERVICE TIRE & ALIGNME	68806	Oil Change	08/30/2024	62.00	62.00	09/05/2024
Total ALL SERVICE TIRE & ALIGNMENT:					122.00	122.00	
ALPINE ELECTRONICS RADIO SHACK							
402	ALPINE ELECTRONICS RADIO	10307220	SUPPLIES	08/07/2024	14.65	14.65	09/05/2024
402	ALPINE ELECTRONICS RADIO	10307864	SUPPLIES	08/23/2024	135.00	135.00	09/05/2024
402	ALPINE ELECTRONICS RADIO	10308316	Office Supplies	09/05/2024	8.00	8.00	09/11/2024
Total ALPINE ELECTRONICS RADIO SHACK:					157.65	157.65	
AMERICAN AUTOMOTIVE							
3378	AMERICAN AUTOMOTIVE	6940	FUSE HOLDERS	07/10/2024	337.14	337.14	09/11/2024
3378	AMERICAN AUTOMOTIVE	6951	VALVE, COOLANT	07/18/2024	846.96	846.96	09/11/2024
3378	AMERICAN AUTOMOTIVE	7055	PUEL PUMP FUSE	08/12/2024	77.50	77.50	09/11/2024
Total AMERICAN AUTOMOTIVE:					1,261.60	1,261.60	
AMERIGAS							
10002	AMERIGAS	3167985900	tank rental	08/31/2024	172.07	172.07	09/11/2024
Total AMERIGAS:					172.07	172.07	
BALCO UNIFORM COMPANY, INC.							
3371	BALCO UNIFORM COMPANY, IN	80075-1	Uniform-MANLEY	08/30/2024	445.00	445.00	09/11/2024
3371	BALCO UNIFORM COMPANY, IN	80075-2	Uniform-MANLEY	09/03/2024	64.17	64.17	09/11/2024
3371	BALCO UNIFORM COMPANY, IN	80109-2	Uniform-ENGLE	07/05/2024	340.00	340.00	09/11/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3371	BALCO UNIFORM COMPANY, IN	80476-2	Uniform-ALLEN	08/26/2024	80.69	80.69	09/05/2024
3371	BALCO UNIFORM COMPANY, IN	80669	Uniform-ALLEN	09/09/2024	274.49	274.49	09/11/2024
Total BALCO UNIFORM COMPANY, INC.:					1,204.35	1,204.35	
BETTER DAYS CLEANING							
10004	BETTER DAYS CLEANING	1333	CLEANING	07/28/2024	1,750.00	1,750.00	09/05/2024
Total BETTER DAYS CLEANING:					1,750.00	1,750.00	
BIG SKY FIRE EQUIPMENT							
3	BIG SKY FIRE EQUIPMENT	0504502	PRO SERVICES	08/05/2024	1,062.00	1,062.00	09/11/2024
3	BIG SKY FIRE EQUIPMENT	0504613	PUMP TEST	09/03/2024	2,025.00	2,025.00	09/11/2024
Total BIG SKY FIRE EQUIPMENT:					3,087.00	3,087.00	
BNSF RAILWAY COMPANY							
10006	BNSF RAILWAY COMPANY	24008040	PERMIT	08/13/2024	100.00	100.00	09/05/2024
10006	BNSF RAILWAY COMPANY	24008041	PERMIT	08/13/2024	568.00	568.00	09/05/2024
10006	BNSF RAILWAY COMPANY	24008150	PERMIT	08/13/2024	100.00	100.00	09/05/2024
10006	BNSF RAILWAY COMPANY	24008223	PERMIT	08/13/2024	100.00	100.00	09/05/2024
10006	BNSF RAILWAY COMPANY	24008224	PERMIT	08/13/2024	100.00	100.00	09/05/2024
Total BNSF RAILWAY COMPANY:					968.00	968.00	
BOUND TREE MEDICAL, LLC							
2662	BOUND TREE MEDICAL, LLC	85471426	Patient Supplies	08/30/2024	2,999.51	2,999.51	09/11/2024
Total BOUND TREE MEDICAL, LLC:					2,999.51	2,999.51	
BRUCE E. BECKER, P.C.							
10000	BRUCE E. BECKER, P.C.	2024.8.31	Contracted service	08/31/2024	4,000.00	4,000.00	09/05/2024
Total BRUCE E. BECKER, P.C.:					4,000.00	4,000.00	
CARQUEST AUTO PARTS							
23	CARQUEST AUTO PARTS	1912-615906	CLEANING	06/27/2024	38.22	38.22	09/11/2024
23	CARQUEST AUTO PARTS	1912-618412	TRAILER CONNECTOR	08/01/2024	103.05	103.05	09/11/2024
23	CARQUEST AUTO PARTS	1912-618453	AIR FILTER	08/01/2024	290.50	290.50	09/11/2024
23	CARQUEST AUTO PARTS	1912-618526	GREASE	08/02/2024	99.75	99.75	09/11/2024
23	CARQUEST AUTO PARTS	1912-618565	DEF FLUID	08/02/2024	453.40	453.40	09/11/2024
23	CARQUEST AUTO PARTS	1912-618820	BARREL PUMP	08/07/2024	42.90	42.90	09/11/2024
23	CARQUEST AUTO PARTS	1912-619248	WIPER BLADE	08/14/2024	43.00	43.00	09/11/2024
23	CARQUEST AUTO PARTS	1912-619330	SIDE TERMINAL	08/15/2024	8.48	8.48	09/11/2024
23	CARQUEST AUTO PARTS	1912-619336	ANTIFREEZE	08/15/2024	275.88	275.88	09/11/2024
23	CARQUEST AUTO PARTS	1912-619626	ANTIFREEZE	08/21/2024	222.26	222.26	09/11/2024
23	CARQUEST AUTO PARTS	1912-619658	PRESTONE AFC	08/21/2024	29.98	29.98	09/11/2024
23	CARQUEST AUTO PARTS	1912-619795	VISION BLADE	08/23/2024	28.66	28.66	09/11/2024
Total CARQUEST AUTO PARTS:					1,636.08	1,636.08	
CASELLE							
3763	CASELLE	135584	APPLICATION SOFTWARE	09/01/2024	3,009.00	3,009.00	09/11/2024
3763	CASELLE	135584	APPLICATION SOFTWARE	09/01/2024	99.00	99.00	09/11/2024
3763	CASELLE	135584	APPLICATION SOFTWARE	09/01/2024	99.00	99.00	09/11/2024
3763	CASELLE	135584	APPLICATION SOFTWARE	09/01/2024	191.00	191.00	09/11/2024
3763	CASELLE	135584	APPLICATION SOFTWARE	09/01/2024	191.00	191.00	09/11/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3763	CASELLE	135584	APPLICATION SOFTWARE	09/01/2024	291.00	291.00	09/11/2024
Total CASELLE:					3,880.00	3,880.00	
CITY OF LIVINGSTON							
131	CITY OF LIVINGSTON	2024_08	Disbursement to City	08/30/2024	5,413.00	5,413.00	08/30/2024
Total CITY OF LIVINGSTON:					5,413.00	5,413.00	
CIVICPLUS							
10000	CIVICPLUS	315417	WEB OPEN PLATFORM MIGRAT	09/01/2024	4,914.00	4,914.00	09/11/2024
10000	CIVICPLUS	316200	ONLINE CODE HOSTING	09/01/2024	1,300.00	1,300.00	09/11/2024
Total CIVICPLUS:					6,214.00	6,214.00	
COMDATA							
2671	COMDATA	XW660-204103	CG72T	09/01/2024	542.62	542.62	09/11/2024
2671	COMDATA	XW660-204103	CG73p-EMS	09/01/2024	2,190.54	2,190.54	09/11/2024
2671	COMDATA	XW716/204103	CG72P	09/01/2024	166.10	166.10	09/05/2024
2671	COMDATA	XW716/204103	CG72P	09/01/2024	66.00	66.00	09/05/2024
2671	COMDATA	XW716/204103	CG72R	09/01/2024	49.88	49.88	09/05/2024
2671	COMDATA	XW716/204103	CG73C	09/01/2024	890.67	890.67	09/05/2024
2671	COMDATA	XW716/204103	CG73C	09/01/2024	92.46	92.46	09/05/2024
2671	COMDATA	XW716/204103	CG73H	09/01/2024	156.49	156.49	09/05/2024
2671	COMDATA	XW716/204103	CG73L	09/01/2024	181.75	181.75	09/05/2024
2671	COMDATA	XW716/204103	CG73L	09/01/2024	39.25	39.25	09/05/2024
2671	COMDATA	XW716/204103	CG73S	09/01/2024	1,109.97	1,109.97	09/05/2024
2671	COMDATA	XW716/204103	CG73S	09/01/2024	227.00	227.00	09/05/2024
2671	COMDATA	XW716/204103	CG74G	09/01/2024	571.48	571.48	09/05/2024
2671	COMDATA	XW716/204103	CG74G	09/01/2024	75.01	75.01	09/05/2024
2671	COMDATA	XW717-204103	CG72S	09/01/2024	2,976.58	2,976.58	09/11/2024
Total COMDATA:					9,335.80	9,335.80	
D&R COFFEE SERVICE INC							
10002	D&R COFFEE SERVICE INC	182616	COFFEE	08/30/2024	164.25	164.25	09/05/2024
10002	D&R COFFEE SERVICE INC	182635	RENTAL FEE	08/30/2024	50.00	50.00	09/05/2024
Total D&R COFFEE SERVICE INC:					214.25	214.25	
DAWN ZIEMS							
10006	DAWN ZIEMS	2024.8.26	REIMB-TRAVEL	08/26/2024	154.37	154.37	09/11/2024
Total DAWN ZIEMS:					154.37	154.37	
DELTA SIGNS & GRAPHICS							
509	DELTA SIGNS & GRAPHICS	3129	SignS	08/05/2024	70.00	70.00	09/05/2024
509	DELTA SIGNS & GRAPHICS	3138	PRINTED SIGNS	08/23/2024	288.00	288.00	09/11/2024
Total DELTA SIGNS & GRAPHICS:					358.00	358.00	
ENERGY LABORATORIES, INC.							
424	ENERGY LABORATORIES, INC.	652701	Analysis parameter	08/22/2024	264.00	264.00	09/05/2024
Total ENERGY LABORATORIES, INC.:					264.00	264.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ERICA EVANSON							
10006	ERICA EVANSON	2024.9.5	WITNESS FEE	09/05/2024	10.00	10.00	09/11/2024
Total ERICA EVANSON:					10.00	10.00	
FARSTAD OIL							
3353	FARSTAD OIL	119420	Diesel 519G	07/24/2024	1,641.60	1,641.60	09/05/2024
3353	FARSTAD OIL	119487	Diesel 600G	08/08/2024	1,833.00	1,833.00	09/05/2024
3353	FARSTAD OIL	119525	Diesel 700G	08/12/2024	2,149.00	2,149.00	09/05/2024
3353	FARSTAD OIL	119599	Diesel 456G	08/20/2024	1,380.31	1,380.31	09/05/2024
3353	FARSTAD OIL	119652	Diesel 509G	08/27/2024	1,575.36	1,575.36	09/05/2024
Total FARSTAD OIL:					8,579.27	8,579.27	
FORT HARRISON INN							
10000	FORT HARRISON INN	41934	ROOM	07/31/2024	97.00	97.00	09/11/2024
Total FORT HARRISON INN:					97.00	97.00	
FOUR CORNERS RECYCLING, LLC							
2919	FOUR CORNERS RECYCLING,	5339	Pull fees	08/28/2024	10,701.85	10,701.85	09/11/2024
2919	FOUR CORNERS RECYCLING,	5339	MEYER ELECTRIC	08/28/2024	542.96	542.96	09/11/2024
2919	FOUR CORNERS RECYCLING,	CM5339	Credit	08/28/2024	3,926.80-	3,926.80-	09/11/2024
Total FOUR CORNERS RECYCLING, LLC:					7,318.01	7,318.01	
FRONTLINE AG SOLUTIONS, LLC							
2516	FRONTLINE AG SOLUTIONS, LL	1162416	WASHER	08/08/2024	35.74	35.74	09/05/2024
Total FRONTLINE AG SOLUTIONS, LLC:					35.74	35.74	
GENERAL DISTRIBUTING COMPANY							
1845	GENERAL DISTRIBUTING COM	0001415447	Patient Supplies	08/31/2024	171.86	171.86	09/11/2024
Total GENERAL DISTRIBUTING COMPANY:					171.86	171.86	
HANSER'S AUTOMOTIVE & WRECKER							
1687	HANSER'S AUTOMOTIVE & WR	LIV5691	Towing SUBARU	08/26/2024	100.00	100.00	09/05/2024
1687	HANSER'S AUTOMOTIVE & WR	LIV5692	Towing DODGE	08/26/2024	100.00	100.00	09/05/2024
1687	HANSER'S AUTOMOTIVE & WR	LIV5693	Towing CHEVY	08/26/2024	100.00	100.00	09/05/2024
1687	HANSER'S AUTOMOTIVE & WR	LIV5728	Towing FORD	08/27/2024	100.00	100.00	09/05/2024
Total HANSER'S AUTOMOTIVE & WRECKER:					400.00	400.00	
HAWKINS, INC							
470	HAWKINS, INC	6837233	Chlor cylinder	08/15/2024	50.00	50.00	09/05/2024
Total HAWKINS, INC:					50.00	50.00	
HIGH COUNTRY WILDLIFE CONTROL							
10002	HIGH COUNTRY WILDLIFE CON	12122	PEST CONTROL	08/23/2024	210.00	210.00	09/05/2024
Total HIGH COUNTRY WILDLIFE CONTROL:					210.00	210.00	
HORIZON AUTO PARTS							
1920	HORIZON AUTO PARTS	008767	RADIATOR HOSE	08/21/2024	68.41	68.41	09/05/2024
1920	HORIZON AUTO PARTS	008781	RAD HOSE	08/21/2024	18.12	18.12	09/05/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total HORIZON AUTO PARTS:					86.53	86.53	
INDUSTRIAL COMM & ELEC OF BOZEMAN							
3455	INDUSTRIAL COMM & ELEC OF	34786	MEDIC RADIO REPAIR	08/19/2024	492.00	492.00	09/11/2024
Total INDUSTRIAL COMM & ELEC OF BOZEMAN:					492.00	492.00	
J & H OFFICE EQUIPMENT							
1783	J & H OFFICE EQUIPMENT	37315137	AGREEMENT 015-1486424	08/27/2024	270.73	270.73	09/05/2024
Total J & H OFFICE EQUIPMENT:					270.73	270.73	
JERRY HAPPE							
10006	JERRY HAPPE	2024.7.12	BAILIFF	07/12/2024	135.00	135.00	09/05/2024
Total JERRY HAPPE:					135.00	135.00	
JOHN CARROLL							
10005	JOHN CARROLL	2024.8.9	umpire	08/09/2024	400.00	400.00	09/05/2024
Total JOHN CARROLL:					400.00	400.00	
JON M HESSE PC							
10005	JON M HESSE PC	45965	PROFESSIONAL SERVICES	08/29/2024	8,997.62	8,997.62	09/05/2024
Total JON M HESSE PC:					8,997.62	8,997.62	
KELLEY CREATE							
10006	KELLEY CREATE	IN1731501	JH16414	09/03/2024	3.73	3.73	09/11/2024
10006	KELLEY CREATE	IN1734282	JH16535	09/05/2024	118.20	118.20	09/11/2024
Total KELLEY CREATE:					121.93	121.93	
KEN'S EQUIPMENT REPAIR, INC							
1390	KEN'S EQUIPMENT REPAIR, IN	63196	HOSE SLEEVE	07/30/2024	248.40	248.40	09/05/2024
Total KEN'S EQUIPMENT REPAIR, INC:					248.40	248.40	
KENYON NOBLE							
776	KENYON NOBLE	219652	SEAL GRIP	07/30/2024	65.98	65.98	09/11/2024
776	KENYON NOBLE	224183	PAINT AND SUPPLIES	08/01/2024	100.88	100.88	09/11/2024
776	KENYON NOBLE	229713	SCREW RIVETS	08/05/2024	91.95	91.95	09/11/2024
776	KENYON NOBLE	232373	PAINT AND SUPPLIES	08/06/2024	140.44	140.44	09/11/2024
776	KENYON NOBLE	235015	DIAMOND SEGMTD	08/07/2024	39.99	39.99	09/11/2024
776	KENYON NOBLE	236918	PAINT	08/08/2024	151.98	151.98	09/11/2024
776	KENYON NOBLE	248131	RATCHET STRAP	08/14/2024	17.49	17.49	09/11/2024
776	KENYON NOBLE	251519	FOAM BRUSHES	08/16/2024	18.17	18.17	09/11/2024
776	KENYON NOBLE	251916	HITCH & PIN	08/16/2024	22.32	22.32	09/11/2024
776	KENYON NOBLE	260273	KITCHEN BRUSH	08/21/2024	5.99	5.99	09/11/2024
776	KENYON NOBLE	260455	SEAL GRIP	08/21/2024	32.99	32.99	09/11/2024
776	KENYON NOBLE	261297	SEAL GRIP	08/21/2024	65.98	65.98	09/11/2024
776	KENYON NOBLE	262501	SCREW RIVETS	08/22/2024	19.38	19.38	09/11/2024
776	KENYON NOBLE	264472	MAX HOOK	08/23/2024	25.56	25.56	09/11/2024
776	KENYON NOBLE	265898	ELECT TAPE	08/23/2024	70.27	70.27	09/11/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total KENYON NOBLE:					869.37	869.37	
LEHRKIND'S COCA-COLA							
2830	LEHRKIND'S COCA-COLA	2154609	Water	09/03/2024	63.00	63.00	09/05/2024
2830	LEHRKIND'S COCA-COLA	2154621	Water	09/04/2024	32.00	32.00	09/05/2024
2830	LEHRKIND'S COCA-COLA	2154622	Water	09/03/2024	24.00	24.00	09/05/2024
2830	LEHRKIND'S COCA-COLA	2169376	Water	08/06/2024	37.50	37.50	09/05/2024
Total LEHRKIND'S COCA-COLA:					156.50	156.50	
LEXIPOL							
10003	LEXIPOL	INVPR112385	POLICE ONE	07/01/2024	780.80	780.80	09/11/2024
10003	LEXIPOL	INVPR112385	POLICE ONE	07/01/2024	1,561.60	1,561.60	09/11/2024
Total LEXIPOL:					2,342.40	2,342.40	
LIVINGSTON ACE HARDWARE - #122005							
26	LIVINGSTON ACE HARDWARE -	E82527	Ball VALVE-RV DUMP	07/26/2024	53.16	53.16	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E84226	RUST DISSOLVER	07/29/2024	106.97	106.97	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E85685	Spray Paint	08/01/2024	25.98	25.98	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E85705	TRASH BAGS	08/01/2024	16.77	16.77	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E86280	KITCHEN BAGS	08/02/2024	44.94	44.94	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E86280	GLOVES	08/02/2024	44.98	44.98	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E86333	OIL CHANGE	08/02/2024	30.49	30.49	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E88228	STAKES	08/05/2024	168.53	168.53	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E88229	buckets	08/05/2024	58.08	58.08	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E88235	Play sand	08/05/2024	9.98	9.98	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E88612	Fastners	08/06/2024	11.02	11.02	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E91635	Fastners	08/12/2024	4.74	4.74	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E9238	PNEUMATIC FILL GUAGE	08/13/2024	26.99	26.99	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E92662	CLEANING	08/14/2024	109.61	109.61	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E92701	TAPE MEASURE	08/14/2024	47.98	47.98	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E96699	WIRE BRUSH	08/22/2024	15.98	15.98	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E96708	VINYL TUBING	08/22/2024	8.86	8.86	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E96898	Fast PREP CONCRT CLNR	08/22/2024	32.99	32.99	09/11/2024
26	LIVINGSTON ACE HARDWARE -	E98706	RAIN X	08/25/2024	115.91	115.91	09/11/2024
26	LIVINGSTON ACE HARDWARE -	X25015	Spray Paint	08/05/2024	12.99	12.99	09/11/2024
26	LIVINGSTON ACE HARDWARE -	X25236	NIPPLE COUPLER	08/06/2024	26.69	26.69	09/11/2024
26	LIVINGSTON ACE HARDWARE -	X26812	RUBBER MALLET	08/20/2024	14.99	14.99	09/11/2024
Total LIVINGSTON ACE HARDWARE - #122005:					988.63	988.63	
LIVINGSTON HEALTH CARE							
55	LIVINGSTON HEALTH CARE	200337180	770496091	09/03/2024	45.00	45.00	09/11/2024
Total LIVINGSTON HEALTH CARE:					45.00	45.00	
LIVINGSTON WEST LLC							
10005	LIVINGSTON WEST LLC	2024.8.21	WEST END TAX INCREMENT	08/21/2024	228,030.86	228,030.86	09/05/2024
Total LIVINGSTON WEST LLC:					228,030.86	228,030.86	
LOMCO, INC							
2563	LOMCO, INC	034424-01	HFMS-2	08/20/2024	2,279.98	2,279.98	09/05/2024
2563	LOMCO, INC	034429-01	Spraying	08/20/2024	3,680.00	3,680.00	09/05/2024
2563	LOMCO, INC	034483-01	HFMS-2	08/20/2024	1,573.89	1,573.89	09/05/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total LOMCO, INC:					7,533.87	7,533.87	
MASTERCARD							
3184	MASTERCARD	2024_07 CHAB	Meals - Multiple Fires	08/01/2024	46.00	46.00	08/13/2024
3184	MASTERCARD	2024_07 CHAB	Meals - Multiple Fires	08/01/2024	31.98	31.98	08/13/2024
3184	MASTERCARD	2024_07 CHAB	Badges	08/01/2024	146.00	146.00	08/13/2024
3184	MASTERCARD	2024_07 CHAB	Badges	08/01/2024	126.00	126.00	08/13/2024
3184	MASTERCARD	2024_07 CHAB	Meals - Multiple Fires	08/01/2024	65.91	65.91	08/13/2024
3184	MASTERCARD	2024_07 FETT	FASTENER FOLDERS	08/01/2024	72.48	72.48	08/13/2024
3184	MASTERCARD	2024_07 FETT	FILE LABELS	08/01/2024	28.68	28.68	08/13/2024
3184	MASTERCARD	2024_07 FETT	FILE FOLDERS	08/01/2024	42.58	42.58	08/13/2024
3184	MASTERCARD	2024_07 FETT	PENS	08/01/2024	16.99	16.99	08/13/2024
3184	MASTERCARD	2024_07 FETT	USB THUMB DRIVES	08/01/2024	255.90	255.90	08/13/2024
3184	MASTERCARD	2024_07 FETT	BIRTHDAY CARDS	08/01/2024	22.01	22.01	08/13/2024
3184	MASTERCARD	2024_07 FETT	AICPA CONFERENCE - TRAVEL	08/01/2024	166.70	166.70	08/13/2024
3184	MASTERCARD	2024_07 FETT	AICPA CONFERENCE - TRAVEL	08/01/2024	20.13	20.13	08/13/2024
3184	MASTERCARD	2024_07 FETT	AICPA CONFERENCE	08/01/2024	1,295.00	1,295.00	08/13/2024
3184	MASTERCARD	2024_07 FETT	AICPA CONFERENCE - LODGIN	08/01/2024	192.75	192.75	08/13/2024
3184	MASTERCARD	2024_07 GAG	Subscription (Linkedin)	08/01/2024	404.93	404.93	08/13/2024
3184	MASTERCARD	2024_07 GAG	Subscription (Zoom)	08/01/2024	40.00	40.00	08/13/2024
3184	MASTERCARD	2024_07 GAG	Food for Meeting	08/01/2024	130.00	130.00	08/13/2024
3184	MASTERCARD	2024_07 GAG	Food for Meeting	08/01/2024	140.00	140.00	08/13/2024
3184	MASTERCARD	2024_07 GAG	Subscription (ChatGPT)	08/01/2024	20.00	20.00	08/13/2024
3184	MASTERCARD	2024_07 GAG	Document Recording	08/01/2024	176.68	176.68	08/13/2024
3184	MASTERCARD	2024_07 GAG	Subscription (Mailchimp)	08/01/2024	60.00	60.00	08/13/2024
3184	MASTERCARD	2024_07 GILB	Books - FF1 and Haz	08/01/2024	534.44	534.44	08/13/2024
3184	MASTERCARD	2024_07 GILB	E1 Hose Tray	08/01/2024	1,231.38	1,231.38	08/13/2024
3184	MASTERCARD	2024_07 GILB	PR- 4th of July Parade	08/01/2024	69.02	69.02	08/13/2024
3184	MASTERCARD	2024_07 GLAS	Toner Cartridges	08/01/2024	751.13	751.13	08/13/2024
3184	MASTERCARD	2024_07 GLAS	fax	08/01/2024	34.99	34.99	08/13/2024
3184	MASTERCARD	2024_07 GLAS	fax processing fee	08/01/2024	.31	.31	08/13/2024
3184	MASTERCARD	2024_07 GRA	5x mini stretch cord 4pk 10in	08/01/2024	9.95	9.95	08/13/2024
3184	MASTERCARD	2024_07 GRA	6 books	08/01/2024	154.30	154.30	08/13/2024
3184	MASTERCARD	2024_07 GRA	toner cartridge for P2035N (black	08/01/2024	151.88	151.88	08/13/2024
3184	MASTERCARD	2024_07 GRA	postage to 84111; 59101; 56321;	08/01/2024	27.11	27.11	08/13/2024
3184	MASTERCARD	2024_07 GRA	sd soft bath 12=24	08/01/2024	5.89	5.89	08/13/2024
3184	MASTERCARD	2024_07 GRA	6 books	08/01/2024	140.80	140.80	08/13/2024
3184	MASTERCARD	2024_07 GRA	postage to 57117; 82071	08/01/2024	9.51	9.51	08/13/2024
3184	MASTERCARD	2024_07 GRA	1 book	08/01/2024	9.89	9.89	08/13/2024
3184	MASTERCARD	2024_07 GRA	1 book	08/01/2024	8.51	8.51	08/13/2024
3184	MASTERCARD	2024_07 GRA	1 book	08/01/2024	32.00	32.00	08/13/2024
3184	MASTERCARD	2024_07 GRA	1 book	08/01/2024	6.22	6.22	08/13/2024
3184	MASTERCARD	2024_07 GRA	12 ct markers	08/01/2024	19.99	19.99	08/13/2024
3184	MASTERCARD	2024_07 GRA	postage to 98416; 59230	08/01/2024	8.54	8.54	08/13/2024
3184	MASTERCARD	2024_07 GRA	oscillating fan	08/01/2024	79.99	79.99	08/13/2024
3184	MASTERCARD	2024_07 GRA	postage to 59402; 80901	08/01/2024	8.54	8.54	08/13/2024
3184	MASTERCARD	2024_07 GRA	8 books	08/01/2024	213.00	213.00	08/13/2024
3184	MASTERCARD	2024_07 GRA	1 book	08/01/2024	23.20	23.20	08/13/2024
3184	MASTERCARD	2024_07 GRA	1 book	08/01/2024	16.00	16.00	08/13/2024
3184	MASTERCARD	2024_07 GRA	postage to 83301	08/01/2024	3.92	3.92	08/13/2024
3184	MASTERCARD	2024_07 GRA	postage to 15601; 60506; 97045;	08/01/2024	43.40	43.40	08/13/2024
3184	MASTERCARD	2024_07 GRA	bookmobile oil change	08/01/2024	70.91	70.91	08/13/2024
3184	MASTERCARD	2024_07 GRA	4x mini stretch cord 4pk 10in	08/01/2024	7.96	7.96	08/13/2024
3184	MASTERCARD	2024_07 GRA	2 books	08/01/2024	55.16	55.16	08/13/2024
3184	MASTERCARD	2024_07 GRA	subscription	08/01/2024	130.00	130.00	08/13/2024
3184	MASTERCARD	2024_07 GRA	subscription	08/01/2024	1.17	1.17	08/13/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3184	MASTERCARD	2024_07 HAPP	Jury Trial Snacks	08/01/2024	56.23	56.23	08/13/2024
3184	MASTERCARD	2024_07 HAPP	Postage	08/01/2024	408.00	408.00	08/13/2024
3184	MASTERCARD	2024_07 HAPP	cloud storage for court	08/01/2024	.99	.99	08/13/2024
3184	MASTERCARD	2024_07 HAR	Med supplies	08/01/2024	1,088.00	1,088.00	08/13/2024
3184	MASTERCARD	2024_07 HAR	parade support	08/01/2024	112.50	112.50	08/13/2024
3184	MASTERCARD	2024_07 HAR	parade support	08/01/2024	46.89	46.89	08/13/2024
3184	MASTERCARD	2024_07 KINNI	Dawson Rogers ELDT	08/01/2024	77.63	77.63	08/13/2024
3184	MASTERCARD	2024_07 KINNI	Parks Dept Op. Supplies	08/01/2024	436.97	436.97	08/13/2024
3184	MASTERCARD	2024_07 KINNI	Parks Dept Op. Supplies	08/01/2024	22.86	22.86	08/13/2024
3184	MASTERCARD	2024_07 KINNI	Parks Dept Op. Supplies	08/01/2024	24.33	24.33	08/13/2024
3184	MASTERCARD	2024_07 KINNI	DAC Clearinghouse query credits	08/01/2024	62.50	62.50	08/13/2024
3184	MASTERCARD	2024_07 KINNI	Office supplies- paper cups	08/01/2024	30.64	30.64	08/13/2024
3184	MASTERCARD	2024_07 KINNI	Office supplies- paper cups	08/01/2024	30.64	30.64	08/13/2024
3184	MASTERCARD	2024_07 KINNI	Office supplies- paper cups	08/01/2024	30.64	30.64	08/13/2024
3184	MASTERCARD	2024_07 KINNI	Office supplies- paper cups	08/01/2024	30.65	30.65	08/13/2024
3184	MASTERCARD	2024_07 KINNI	Office supplies- paper cups	08/01/2024	30.65	30.65	08/13/2024
3184	MASTERCARD	2024_07 KINNI	Water Dept. Supplies	08/01/2024	32.99	32.99	08/13/2024
3184	MASTERCARD	2024_07 PURK	Medwrite	08/01/2024	4,997.61	4,997.61	08/13/2024
3184	MASTERCARD	2024_07 PURK	File 941	08/01/2024	5.95	5.95	08/13/2024
3184	MASTERCARD	2024_07 RUBI	Snacks for Wellness Event Day	08/01/2024	24.36	24.36	08/13/2024
3184	MASTERCARD	2024_07 RUBI	Recruiting (fire dept)	08/01/2024	575.00	575.00	08/13/2024
3184	MASTERCARD	2024_07 SEVE	Monthly Zoom Account Charges-	08/01/2024	56.59	56.59	08/13/2024
3184	MASTERCARD	2024_07 SEVE	Jen Reimbursed via Check #1436	08/01/2024	37.00	37.00	08/13/2024
3184	MASTERCARD	2024_07 SKAG	Parks Dept. Operating Supplies	08/01/2024	5.35	5.35	08/13/2024
3184	MASTERCARD	2024_07 SKAG	Parks Dept. R&M Supplies	08/01/2024	20.24	20.24	08/13/2024
3184	MASTERCARD	2024_07 SKAG	Parks Dept. Cemetery R&M	08/01/2024	102.00	102.00	08/13/2024
3184	MASTERCARD	2024_07 STOR	Supplies	08/01/2024	7.77	7.77	08/13/2024
3184	MASTERCARD	2024_07 STOR	Supplies	08/01/2024	9.77	9.77	08/13/2024
3184	MASTERCARD	2024_07 STOR	Supplies	08/01/2024	124.54	124.54	08/13/2024
3184	MASTERCARD	2024_07 STOR	Supplies	08/01/2024	31.06	31.06	08/13/2024
3184	MASTERCARD	2024_07 STOR	Supplies	08/01/2024	23.08	23.08	08/13/2024
3184	MASTERCARD	2024_07 STOR	Supplies	08/01/2024	54.77	54.77	08/13/2024
3184	MASTERCARD	2024_07 STOR	Supplies	08/01/2024	31.08	31.08	08/13/2024
3184	MASTERCARD	2024_07 STOR	Supplies	08/01/2024	9.77	9.77	08/13/2024
3184	MASTERCARD	2024_07 STOR	Supplies	08/01/2024	7.77	7.77	08/13/2024
3184	MASTERCARD	2024_07 STOR	Supplies	08/01/2024	23.31	23.31	08/13/2024
3184	MASTERCARD	2024_07 STOR	Supplies	08/01/2024	183.00	183.00	08/13/2024
3184	MASTERCARD	2024_07 TARR	Phone Case	08/01/2024	17.69	17.69	08/13/2024
3184	MASTERCARD	2024_07 TARR	Communication Tool	08/01/2024	2.48	2.48	08/13/2024
3184	MASTERCARD	2024_07 TARR	Advertising	08/01/2024	12.00	12.00	08/13/2024
3184	MASTERCARD	2024_07 TARR	Safesitter treats	08/01/2024	26.00	26.00	08/13/2024
3184	MASTERCARD	2024_07 TARR	Recreation Activity	08/01/2024	78.69	78.69	08/13/2024
3184	MASTERCARD	2024_07 TARR	Hose/Mister	08/01/2024	60.26	60.26	08/13/2024
3184	MASTERCARD	2024_07 TARR	Hot Glue Sticks	08/01/2024	7.19	7.19	08/13/2024
3184	MASTERCARD	2024_07 TARR	Softball Bases	08/01/2024	547.57	547.57	08/13/2024
3184	MASTERCARD	2024_07 TARR	Hot Glue Gun	08/01/2024	23.55	23.55	08/13/2024
3184	MASTERCARD	2024_07 TARR	Mobile Rec	08/01/2024	23.98	23.98	08/13/2024
3184	MASTERCARD	2024_07 TARR	Flag Football Official Training	08/01/2024	25.00	25.00	08/13/2024
3184	MASTERCARD	2024_07 TARR	Mobile Rec	08/01/2024	4.11	4.11	08/13/2024
3184	MASTERCARD	2024_07 TIDW	Sewer Plant Op Supplies	08/01/2024	723.91	723.91	08/13/2024
3184	MASTERCARD	2024_07 TIDW	Sewer Plant R&M Supplies	08/01/2024	3,562.50	3,562.50	08/13/2024
3184	MASTERCARD	2024_07 TIDW	Sewer Plant Op Supplies	08/01/2024	117.49	117.49	08/13/2024
3184	MASTERCARD	2024_07 TIDW	Sewer Plant Op Supplies	08/01/2024	130.91	130.91	08/13/2024
3184	MASTERCARD	2024_07 TIDW	Sewer Plant Computer Supplies	08/01/2024	44.82	44.82	08/13/2024
3184	MASTERCARD	2024_07 TIDW	Sewer Plant Computer Supplies	08/01/2024	52.81	52.81	08/13/2024
3184	MASTERCARD	2024_07 TIDW	Sewer Plant Op Supplies	08/01/2024	364.65	364.65	08/13/2024
3184	MASTERCARD	2024_07 TIDW	Sewer Plant Op Supplies	08/01/2024	243.07	243.07	08/13/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3184	MASTERCARD	2024_07 TOW	Sewer Dept. Op Supplies	08/01/2024	2,679.98	2,679.98	08/13/2024
3184	MASTERCARD	2024_07 TOW	Sewer Dept. Supplies	08/01/2024	66.80	66.80	08/13/2024
3184	MASTERCARD	2024_07 TOW	Water Dept. Well Supplies	08/01/2024	89.10	89.10	08/13/2024
3184	MASTERCARD	2024_07 TOW	Water Dept. Shop tools	08/01/2024	139.47	139.47	08/13/2024
3184	MASTERCARD	2024_07 TOW	CDL Services- Rogers	08/01/2024	125.00	125.00	08/13/2024
3184	MASTERCARD	2024_07 TOW	CDL Services- Simmons	08/01/2024	125.00	125.00	08/13/2024
Total MASTERCARD:					25,506.99	25,506.99	
MEYER ELECTRIC AND GROUNDS REPAIR, LLC							
3812	MEYER ELECTRIC AND GROUN	1299	reSERVOIR PUMPS	08/19/2024	562.50	562.50	09/05/2024
3812	MEYER ELECTRIC AND GROUN	1301	PIT LIGHTS	08/19/2024	570.97	570.97	09/05/2024
Total MEYER ELECTRIC AND GROUNDS REPAIR, LLC:					1,133.47	1,133.47	
MICROCOMM							
10000	MICROCOMM	19148	2M BOOSTER COMMUNICATIO	08/20/2024	7,772.98	7,772.98	09/05/2024
Total MICROCOMM:					7,772.98	7,772.98	
MISC							
99999	MISC	2024.9	Overpayment on Account	09/10/2024	873.49	873.49	09/11/2024
99999	MISC	2024.9.3	Overpayment on Account	09/03/2024	86.25	86.25	09/05/2024
99999	MISC	2024.9.5	WITNESS FEE	09/05/2024	10.00	10.00	09/11/2024
99999	MISC	2024.9.6	Overpayment on Account	09/06/2024	62.41	62.41	09/11/2024
99999	MISC	77087068	Refund GAZEBO	08/27/2024	50.00	50.00	09/05/2024
99999	MISC	77087092	Refund GAZEBO	08/27/2024	50.00	50.00	09/05/2024
99999	MISC	77099213	Refund facility deposit	08/27/2024	50.00	50.00	09/11/2024
99999	MISC	77120874	Refund facility deposit	08/28/2024	50.00	50.00	09/11/2024
99999	MISC	77127483	Refund facility deposit	08/28/2024	50.00	50.00	09/11/2024
Total MISC:					1,282.15	1,282.15	
MMIA - LIABILITY PROGRAM							
2727	MMIA - LIABILITY PROGRAM	DR1005624	EV2012011489	08/30/2024	1,500.00	1,500.00	09/05/2024
Total MMIA - LIABILITY PROGRAM:					1,500.00	1,500.00	
MONTANA LAW ENFORCEMENT ACADEM							
925	MONTANA LAW ENFORCEMENT	24335	INSTRUCTOR DEVELOPMENT	08/29/2024	590.00	590.00	09/05/2024
Total MONTANA LAW ENFORCEMENT ACADEM:					590.00	590.00	
MONTANA OCCUPATIONAL HEALTH							
10006	MONTANA OCCUPATIONAL HEA	18757	PHYSICALS	08/12/2024	384.00	384.00	09/11/2024
Total MONTANA OCCUPATIONAL HEALTH:					384.00	384.00	
MOTOROLA							
2634	MOTOROLA	8330285046	REPAIRS	08/22/2024	1,500.00	1,500.00	09/11/2024
Total MOTOROLA:					1,500.00	1,500.00	
MOUNTAIN FRESH CLEANING							
10005	MOUNTAIN FRESH CLEANING	FB0000123	JANITORIAL SERVICES	08/29/2024	2,800.00	2,800.00	09/05/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MOUNTAIN FRESH CLEANING:					2,800.00	2,800.00	
MOUNTAIN TURF PROPERTY CARE							
10006	MOUNTAIN TURF PROPERTY C	1016	cleanup	09/02/2024	120.00	120.00	09/05/2024
Total MOUNTAIN TURF PROPERTY CARE:					120.00	120.00	
MUNICIPAL EMERGENCY SERVICES							
2604	MUNICIPAL EMERGENCY SERV	IN2108421	MASK FIT TEST	08/27/2024	145.00	145.00	09/11/2024
Total MUNICIPAL EMERGENCY SERVICES:					145.00	145.00	
MURDOCH'S RANCH & HOME SUPPLY							
3688	MURDOCH'S RANCH & HOME S	370407262455	TOOLS	07/26/2024	57.97	57.97	09/05/2024
3688	MURDOCH'S RANCH & HOME S	370407262455	TOOLS	07/26/2024	39.99	39.99	09/05/2024
3688	MURDOCH'S RANCH & HOME S	370407262455	TOOLS	07/26/2024	49.99	49.99	09/05/2024
3688	MURDOCH'S RANCH & HOME S	INV-8927010	FASTENER PRODUCTS	08/06/2024	16.77	16.77	09/11/2024
3688	MURDOCH'S RANCH & HOME S	INV-8944319	RECPTACLE	08/07/2024	47.00	47.00	09/11/2024
3688	MURDOCH'S RANCH & HOME S	INV-8983878	WHEELBARROW	08/09/2024	80.00	80.00	09/11/2024
3688	MURDOCH'S RANCH & HOME S	INV-9086432	SOAP	08/14/2024	129.95	129.95	09/11/2024
3688	MURDOCH'S RANCH & HOME S	INV-9103075	WHEELBARROW	08/15/2024	79.98	79.98	09/11/2024
3688	MURDOCH'S RANCH & HOME S	INV-9118650	COUPLING LIGHTING	08/16/2024	352.84	352.84	09/11/2024
3688	MURDOCH'S RANCH & HOME S	INV-9224417	SPRAY WAND	08/21/2024	9.99	9.99	09/11/2024
3688	MURDOCH'S RANCH & HOME S	INV-9250417	ANGELO BAR	08/23/2024	32.99	32.99	09/11/2024
3688	MURDOCH'S RANCH & HOME S	INV-9250417	ANGELO BAR	08/23/2024	32.99	32.99	09/11/2024
3688	MURDOCH'S RANCH & HOME S	INVC-0297863	WHEELBARROW	08/15/2024	79.98-	79.98-	09/11/2024
Total MURDOCH'S RANCH & HOME SUPPLY:					850.48	850.48	
OVERDRIVE							
3531	OVERDRIVE	CD015262419	CONTENT PURCHASES	07/01/2024	4,770.33	4,770.33	09/11/2024
Total OVERDRIVE:					4,770.33	4,770.33	
PARK PAINTING LLC							
10006	PARK PAINTING LLC	183913	REPLACE SHEETROCK	09/04/2024	4,000.00	4,000.00	09/05/2024
Total PARK PAINTING LLC:					4,000.00	4,000.00	
PITNEY BOWES							
10001	PITNEY BOWES	2024.8.19	Postage Refill	08/19/2024	1,000.00	1,000.00	08/20/2024
10001	PITNEY BOWES	3319330036	City Hall Lease	06/25/2024	193.00	193.00	08/06/2024
10001	PITNEY BOWES	3319330036	City Hall Lease	06/25/2024	193.00	193.00	08/06/2024
10001	PITNEY BOWES	3319330036	City Hall Lease	06/25/2024	193.00	193.00	08/06/2024
Total PITNEY BOWES:					1,579.00	1,579.00	
RIVERSIDE HARDWARE LLC							
3659	RIVERSIDE HARDWARE LLC	231361	KEY	08/20/2024	4.00	4.00	09/11/2024
Total RIVERSIDE HARDWARE LLC:					4.00	4.00	
ROCKY MOUNTAIN PRINT SOLUTIONS							
10001	ROCKY MOUNTAIN PRINT SOL	240814-045	utility bills	08/30/2024	775.10	775.10	09/05/2024
10001	ROCKY MOUNTAIN PRINT SOL	240814-045	utility bills	08/30/2024	775.10	775.10	09/05/2024
10001	ROCKY MOUNTAIN PRINT SOL	240814-045	utility bills	08/30/2024	775.10	775.10	09/05/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total ROCKY MOUNTAIN PRINT SOLUTIONS:					2,325.30	2,325.30	
ROTO-ROOTER - BOZEMAN							
2657	ROTO-ROOTER - BOZEMAN	81118	Cleanout	07/08/2024	280.00	280.00	09/05/2024
Total ROTO-ROOTER - BOZEMAN:					280.00	280.00	
SAFETRAC							
3143	SAFETRAC	45129	CDL Services	09/01/2024	90.75	90.75	09/11/2024
3143	SAFETRAC	45129	CDL Services	09/01/2024	48.68	48.68	09/11/2024
3143	SAFETRAC	45129	CDL Services	09/01/2024	154.55	154.55	09/11/2024
3143	SAFETRAC	45129	CDL Services	09/01/2024	191.40	191.40	09/11/2024
3143	SAFETRAC	45129	CDL Services	09/01/2024	149.33	149.33	09/11/2024
3143	SAFETRAC	45129	CDL Services	09/01/2024	60.50	60.50	09/11/2024
3143	SAFETRAC	45264	EMPLOYMENT SCREEN	08/31/2024	185.50	185.50	09/11/2024
Total SAFETRAC:					880.71	880.71	
SLEEPING GIANT ANIMAL CLINIC							
3645	SLEEPING GIANT ANIMAL CLINI	69415	BRIGGS	08/01/2024	601.00	601.00	09/05/2024
3645	SLEEPING GIANT ANIMAL CLINI	70312	RHINO	08/30/2024	75.12	75.12	09/05/2024
Total SLEEPING GIANT ANIMAL CLINIC:					676.12	676.12	
STERLING VOLUNTEERS							
10006	STERLING VOLUNTEERS	99769296	BACKGROUND CHECKS	08/31/2024	1,160.00	1,160.00	09/11/2024
Total STERLING VOLUNTEERS:					1,160.00	1,160.00	
STOCKWELL ENGINEERS INC							
10006	STOCKWELL ENGINEERS INC	17555	PARKS MATER PLANNING	09/05/2024	2,493.75	2,493.75	09/11/2024
Total STOCKWELL ENGINEERS INC:					2,493.75	2,493.75	
THE ABBI AGENCY							
10005	THE ABBI AGENCY	3008	LOGO DEVELOPMENT	09/01/2024	3,250.00	3,250.00	09/05/2024
Total THE ABBI AGENCY:					3,250.00	3,250.00	
THOMSON REUTERS - WEST							
2823	THOMSON REUTERS - WEST	850703544	SOFTWARE	09/01/2024	396.09	396.09	09/05/2024
Total THOMSON REUTERS - WEST:					396.09	396.09	
TOWN & COUNTRY FOODS - LIVINGSTON							
2595	TOWN & COUNTRY FOODS - LI	2024.62	StaION SUPPLIES	08/22/2024	21.77	21.77	09/11/2024
Total TOWN & COUNTRY FOODS - LIVINGSTON:					21.77	21.77	
TRANSUNION RISK & ALTERNATIVE							
3376	TRANSUNION RISK & ALTERNA	380349-20240	investigative research	09/01/2024	75.00	75.00	09/11/2024
Total TRANSUNION RISK & ALTERNATIVE:					75.00	75.00	
UPS STORE #2420, THE							
292	UPS STORE #2420, THE	2024.9.4	Shipment	09/04/2024	14.40	14.40	09/11/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total UPS STORE #2420, THE:					14.40	14.40	
US POST OFFICE							
2596	US POST OFFICE	2024.9	Postage	09/05/2024	2,500.00	2,500.00	09/05/2024
2596	US POST OFFICE	2024.9	Postage	09/05/2024	2,500.00	2,500.00	09/05/2024
2596	US POST OFFICE	2024.9	Postage	09/05/2024	2,500.00	2,500.00	09/05/2024
Total US POST OFFICE:					7,500.00	7,500.00	
WASTE TEK SOLUTIONS							
10003	WASTE TEK SOLUTIONS	1647	compactor maint	08/28/2024	800.00	800.00	09/05/2024
Total WASTE TEK SOLUTIONS:					800.00	800.00	
WHISTLER TOWING, LLC							
3237	WHISTLER TOWING, LLC	5588	TIRES M3	09/06/2024	125.00	125.00	09/11/2024
3237	WHISTLER TOWING, LLC	5609	TOWing	08/05/2024	100.00	100.00	09/05/2024
3237	WHISTLER TOWING, LLC	5823	TOW HOOKUP	08/21/2024	85.00	85.00	09/05/2024
3237	WHISTLER TOWING, LLC	8355	MEDIC 2	06/28/2024	161.60	161.60	09/11/2024
Total WHISTLER TOWING, LLC:					471.60	471.60	
WILCOXSON'S							
47	WILCOXSON'S	2024.6.25	Ice Cream - Pool	06/25/2024	123.75	123.75	09/11/2024
47	WILCOXSON'S	2024.7.23	Ice Cream - Pool	07/23/2024	119.25	119.25	09/11/2024
47	WILCOXSON'S	2024.8.6	Ice Cream - Pool	08/06/2024	102.75	102.75	09/11/2024
Total WILCOXSON'S:					345.75	345.75	
WITMER PUBLIC SAFETY GROUP,INC.							
2629	WITMER PUBLIC SAFETY GRO	INV426131	PPE WASH	02/23/2024	201.97	201.97	09/11/2024
2629	WITMER PUBLIC SAFETY GRO	INV444245	E1 EQUIPMENT	03/30/2024	239.46	239.46	09/11/2024
2629	WITMER PUBLIC SAFETY GRO	INV495961	WATERCAN HARNESS	06/14/2024	171.61	171.61	09/11/2024
2629	WITMER PUBLIC SAFETY GRO	INV509086	TOOLS	07/10/2024	70.63	70.63	09/11/2024
2629	WITMER PUBLIC SAFETY GRO	INV511501	FIRE EQUIPMENT	07/16/2024	8.99	8.99	09/11/2024
Total WITMER PUBLIC SAFETY GROUP,INC.:					692.66	692.66	
Grand Totals:					396,981.15	396,981.15	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

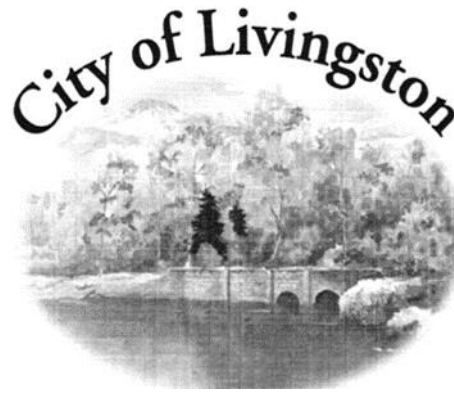
File Attachments for Item:

C. APPROVAL OF SPECIAL EVENT EXCEPTION TO ALCOHOL POSSESSION AND CONSUMPTION RESTRICTIONS FOR THE OKTOBERFEST

City Manager
Grant Gager

220 E Park Street
(406) 823-6000 phone

citymanager@livingstonmontana.org
www.livingstonmontana.org



Incorporated 1889

Chairperson
Karrie Kahle

Vice Chair
Melissa Nootz

Commissioners
James Willich
Quentin Schwarz
Torrey Lyons

Date: September 17, 2024
To: Chair Kahle and City Commissioners
From: Grant Gager, City Manager

Staff Report for Consideration of Request for a Special Event Exception to City of Livingston Alcohol Consumption Restrictions

Recommendation and Summary

Staff is recommending the Commission approve an exception to the enforcement of restrictions on consumption of beer or liquor during Oktoberfest on October 12, 2024, by adopting the following motion:

“I move to approve the request to create an exception to the enforcement of the restrictions on carrying or consuming alcohol during Oktoberfest.”

The reasons for the recommendation are as follows:

- The Livingston Municipal Code allows the City Commission to provide exceptions for special events to allow public consumption of beer or liquor.
- The City has received a request from a special event operator for such an exception.

Introduction and History

The applicant has submitted a Special Event Permit for a community event that will be hosted on 2nd Street. The event was successfully hosted last year.

Analysis

City departments have reviewed the request and are comfortable with the event as planned pending Commission approval of this waiver.

Fiscal Impact

Application fees will offset costs associated with the event.

Strategic Alignment

Growth Policy strategy 9.2.2.2. encourages the City to “Continue to provide public space and venues for community events and festivals.”

Attachments

- Attachment A: Oktoberfest Application
- Attachment B: Event Map

City of Livingston Special Event Permit Application

The City of Livingston Special Event Permit Application applies to City of Livingston Streets, Facilities, Parks and Trails; this does NOT include private property. Completed applications must be submitted **at least 6 weeks** prior to the event date. (8 weeks if requesting fee waivers, see Section 7 for eligibility)

Applications **are not considered complete** until the following items have been submitted:

- Signed Application
- Non-refundable application fee: \$50 resident / \$80 non-resident
- Refundable Deposit if utilizing any COL equipment or Facility
- Proof of Liability Insurance
 - \$1,500,000 and \$750,000 per occurrence
 - Fire Casualty and Property loss insurance on the premises in the minimum amount of \$500,000.00 with a loss payable provisions to the City.
- Proposed maps/layout of event
 - If run/walk, include locations of water stations/volunteers/traffic control devices

Application Information (should also serve as the event day contact)

Renter/Contact Name: **Kris King**

Organization: **Explore Livingston**

Email Address: **info@explorelivingstonmt.com** Tax ID Number: **45-2805610**

Address: **PO Box 348** City, State, Zip: **Livingston, MT 59047**

Mobile Phone: **406.222.4848** Work Phone:

Group insuring event: **Key Insurance of Livingston**

Insurance Company: **Evanston Insurance Company** Policy Number: **3DS5475-M3956158**

Insurance Agent: **Alice Senter** Insurance Phone: **406.222.0944**

Insurance Address: **124 West Lewis, Livingston MT**

Event Information

Name of Event: **Oktoberfest** Date of Event: **10/12/2024**

Event Type: **Street Fair** Approx # of Attendees: **300**

Proposed Route(s) and/or Map(s) Attached: **YES** Time(s) of event: **4-7 pm**

Set up Begins: 2 pm	Event Begins: 4 pm	Event ends: 7 pm	Cleanup Complete: 9 pm
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Please provide a brief description of your event: *(use additional sheet if you need more space)*
 2nd Street blocked from the Alley near the Owl (leaving the Alley open on the American Bank side) to Lewis Street. This is the 2nd year of the 2nd Street Oktoberfest which was a successful, well attended family-friendly community event last year. This year it will be on Saturday October 12 from 4-7 pm with stores open late, a community table down the street near Lewis, the three bars on 2nd will sell drinks, Coffee Crossing will sell hot drinks, several food trucks will be parked within the barricades on 2nd Street, the Livingston Community Bakery will sell pretzels, there will be two portapotties, youth organization on 2nd will host pumpkin painting and kids' crafts, and there will be no entry fees. TBID is sponsoring the event to bring overnight guests in the slow season and to provide a family-friendly celebration for the community in appreciation for a busy visitor summer.

Please identify any safety / security issues:

As there will be ample parking in adjacent blocks and bank parking lots, there should be no parking issues. No safety or security issues are foreseen.

Do you plan for your event to:

Have food: Yes If yes, have you contacted the Park County Sanitarian at 406-222-4145 and followed all requirements? Food Trucks will provide their paperwork, several restaurants will be open.

Accumulate waste: Yes If yes, please notate your disposal plan (We recommend 1 – 96 Gallon can per 200 people):
2 cans from City plus 2 LBID street garbage cans (LBID will empty those)

The City of Livingston will supply additional trash cans for your event, if utilizing, please notate quantity:

_____ Mon – Fri, 7am – 4pm: \$20 for first can; \$10 per additional can

2 Mon – Fri, 4pm-10pm; Saturday & Sunday: \$30 for first can; \$15 per additional can

Need restrooms: No If yes, how do you plan to accommodate? (We recommend one toilet per 250 people)
Will have two portapotties

Need electricity: No If yes, what for and what source do you plan to use?

possible recorded music, not planning on band/DJ sound system

Utilize parking: No If yes, how do you plan to accommodate?

neighboring blocks, especially American Bank parking lot

Utilize City park/facility/space: No If yes, please name the space and provide record of reservation. Contact the Recreation Department at 406-223-2233 to reserve.

Use a stage, bleachers, tents or other temporary structures: No

If yes, please attach a drawing of proposed location(s) and sizes. \$30 irrigation locate fee applies when in parks.

***Utilize Cones, A-frames or Barricades from the City of Livingston:** Yes

Candlestick Cones: 2 @ \$3 each A-Frames: 2 @ \$7 each Barricades: 2 @ \$12 each

Construction Fencing: 2 @ \$15 / 100 feet

**When rented individually these items do require a \$100 refundable deposit upon return of items*

Street Closure: Yes If yes, please notate number of streets* in accurate space provided as well as on the route map

2 Mon – Fri, 7am – 4pm: \$110 each (up to 2 streets) \$50 per street over 2

2 Mon – Fri, 4pm-10pm; Saturday & Sunday: \$200 each (up to 2 streets) \$100 per street over 2

**A street is considered one city block. Permit Holder understands responsibility to notify ALL residents / businesses affected by closure* Yes

Alcohol to be served at event: Yes If yes, describe the location of sales, liquor license to be used and measures to insure proper ID for purchases and persons supervising the operation:

The Owl Bar, Elks Lodge and Hiatt House bars with TIPS certified servers will be the only entities selling liquor but will be selling them inside their bars

Liquor Liability Attached as described in Section 7

Proof of Alcohol Server Training as described in Section 7

Requests for special animal policy considerations as described in Section 7: No

If yes, please describe:

Will the event require camping or temporary housing: NO If yes, have you the Park County Sanitarian at 406-222-4145 to set up a temporary housing plan and answer the following questions:

_____ Date(s) Camping will occur _____ Location of camp site(s) _____ Number of campers
_____ Number of tents _____ Location of tent(s) _____ Fire Ring(s) needed? *(must be authorized by Fire Dept)*

Please describe plan for water/sanitation facilities and parking:

Agreement to the City of Livingston Special Event conditions. Application hereby agrees to comply with the City of Livingston Special Event Conditions (Policy & Fee Schedule – Section 7). Upon signing this application, the applicant agrees not to violate any state or city codes in the presentation of the requested special event.

In consideration for permission to conduct its activity as requested, applicant agrees to indemnify, defend and hold harmless the City of Livingston, its officers, agents, employees and volunteers from damage to property and for injury to or death of any person from all liability claims, actions or judgements which may arise from the activity. Applicants also agree to obtain valid save or hold harmless agreements from all participants in its activity, protecting the City of Livingston from all losses arising out of its activity, including damages of any kind or nature.

I, Kris King hereby agree to the terms of insurance as set forth by the City of Livingston for my special event, and realize I must attach proof of insurance with this document in order for my application to be considered complete.

Kris King

Digitally signed by Kris King
Date: 2023.09.14 15:00:02
-06'00'

8/29/2024

Responsible Party (must have authority to sign)

Date

City of Livingston Parks & Recreation

Date

File Attachments for Item:

A. NATIONAL IT PROFESSIONALS DAY 9/17/24



Proclamation
of the Livingston City Commission
IT Professionals Day in Livingston, Montana
September 17, 2024

WHEREAS, information technology professionals are essential to the smooth and efficient operation of local government, ensuring that critical systems and services are maintained, secure, and accessible to our employees and residents alike; and

WHEREAS, the City of Livingston recognizes the invaluable contributions of IT professionals, whose expertise and dedication help protect sensitive information, enable effective communication, and support our community’s daily functions; and

WHEREAS, IT professionals are on the frontlines of innovation, working tirelessly to implement new technologies and ensure that our city’s digital infrastructure is reliable and resilient, often operating behind the scenes without recognition; and

WHEREAS, in an increasingly digital world, the importance of secure and efficient technology systems cannot be overstated, and the City of Livingston is fortunate to have skilled IT professionals who keep our systems operational, adaptable, and prepared for the future; and

WHEREAS, IT professionals have played a key role in ensuring the City of Livingston’s ability to deliver services remotely, adapt to new challenges, and maintain critical infrastructure and connectivity during emergencies; and

NOW, THEREFORE, BE IT RESOLVED, on behalf of the Livingston City Commission, I, Karrie Kahle, Chair, do hereby proclaim September 17, 2024, as IT Professionals Day in Livingston, Montana, and

FURTHER, I encourage all residents to take this opportunity to honor and celebrate our IT professionals for their invaluable contributions and to recognize the critical role they play in advancing technology, supporting our community, and ensuring the smooth functioning of our city’s infrastructure.

Karrie Kahle, Chair
Livingston City Commission

Emily Hutchinson,
City Clerk

File Attachments for Item:

B. NATIONAL THANK A POLICE OFFICER DAY 9/21/24



Proclamation of the Livingston City Commission

Thank A Police Officer Day in Livingston, Montana September 21, 2024

WHEREAS, police officers dedicate their lives to protecting and serving our community, often facing dangerous and challenging situations to ensure the safety and security of all residents; and

WHEREAS, the members of the Livingston Police Department work tirelessly, with professionalism and integrity, to maintain public order, enforce laws, and provide critical emergency services to the citizens of Livingston; and

WHEREAS, the efforts of police officers to build positive relationships within the community, enhance public safety, and protect the rights of all individuals are deserving of recognition and gratitude; and

WHEREAS, police officers exemplify courage, resilience, and a steadfast commitment to serving others, often sacrificing time with their families and loved ones to fulfill their duties; and

WHEREAS, their commitment to justice, bravery in the face of danger, and dedication to making our neighborhoods safer places to live, work, and visit, are invaluable to the well-being of our city; and

NOW, THEREFORE, BE IT RESOLVED, on behalf of the Livingston City Commission, I, Karrie Kahle, Chair, do hereby proclaim September 21, 2024, as Thank A Police Officer Day in Livingston, Montana, and

FURTHER, I encourage all residents to take this opportunity to Thank A Police Officer!



Karrie Kahle, Chair
Livingston City Commission

Emily Hutchinson,
City Clerk

File Attachments for Item:

A. DISCUSSION OF REGIONAL WATER SYSTEM PRELIMINARY ENGINEERING REPORT

CITY OF LIVINGSTON

REGIONAL WATER SYSTEM PRELIMINARY ENGINEERING REPORT

AUGUST 2024



OVERVIEW

- Existing System Summary
- Improvement Alternatives
- Project Schedule
- Public Outreach
- Introduction to Bennett Street Water Loop Extension

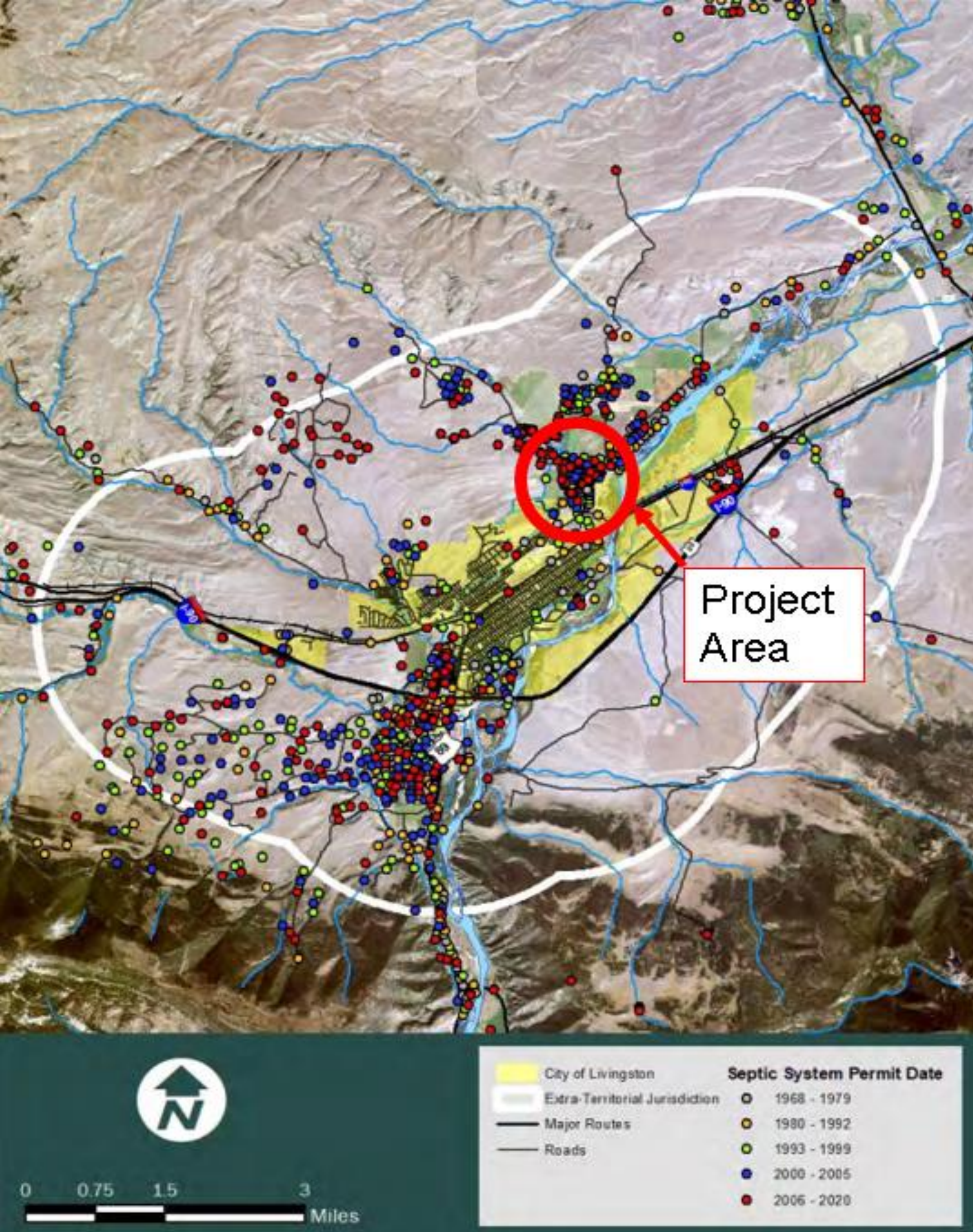
EXISTING SYSTEM

- Green Acres Subdivision is connected to the City's public water system.
- Montague Subdivision and Sleeping Giant Development water supply is private wells.

EXISTING SYSTEM-GREEN ACRES

- **Dead Ends**
 - Present throughout Green Acres water system
 - Cause water stagnation, negatively impact water quality
 - Main replacement/breaks can cause multiple homes to be without water
- **Inadequate Isolation**
 - Not enough isolation valves
- **Water Services Across Adjacent Property**
 - Tana Lane, Spruce Lane, and Chestnut Lane home's water service crosses neighbor's property
- **Fragile, A-C water mains**

EXISTING SYSTEM- MONTAGUE AND SLEEPING GIANT

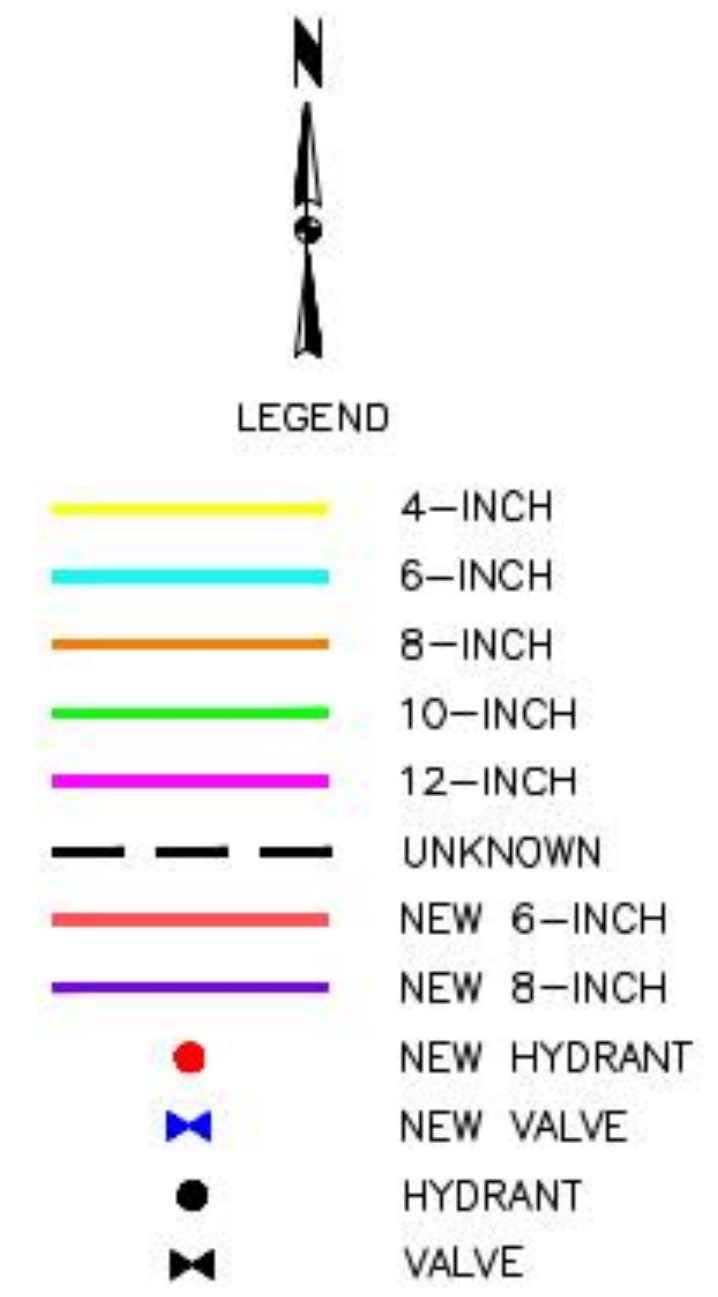
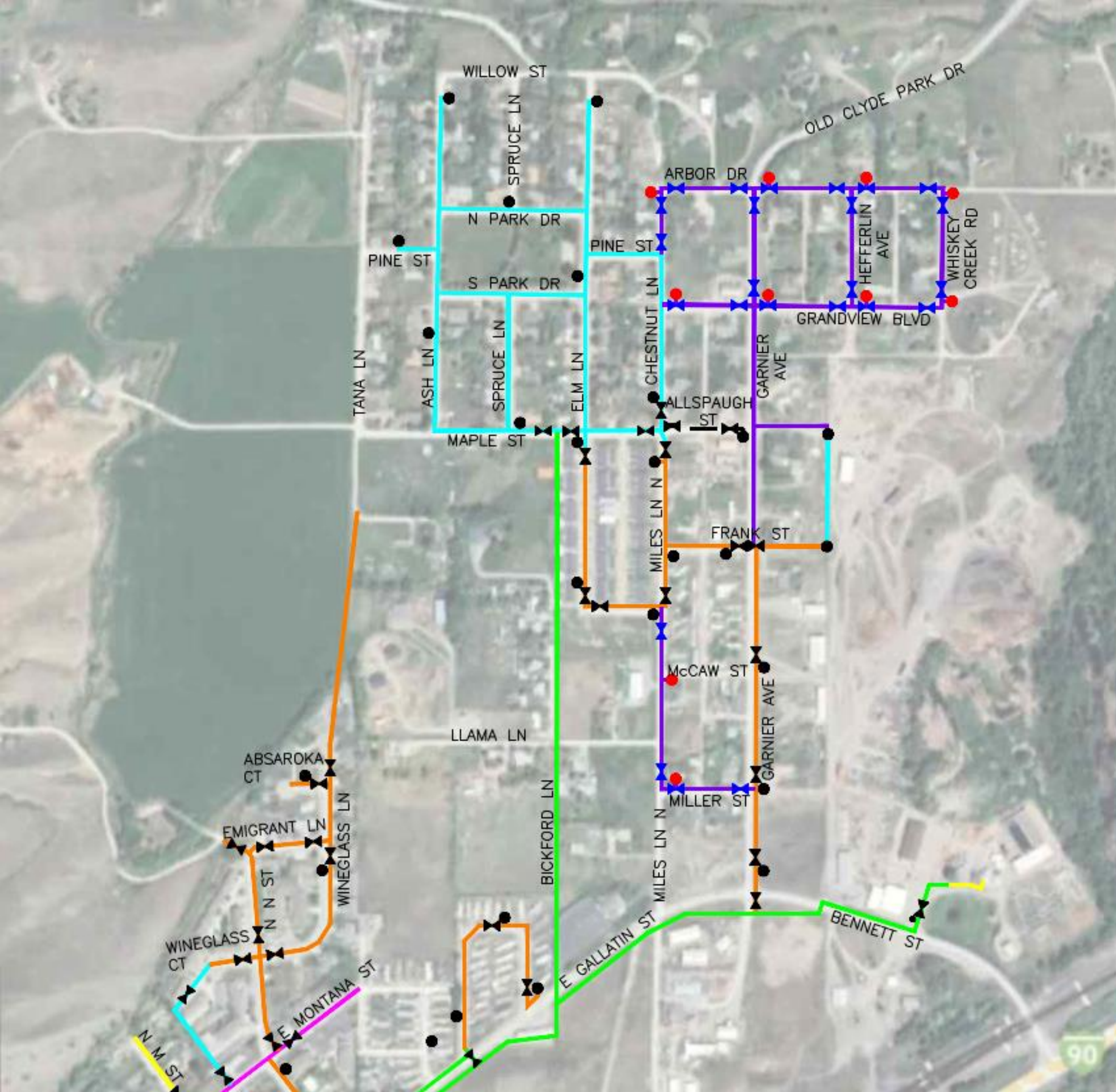


- Not currently on public water system
- Private wells
- Historic septic tanks in the region.
 - Put groundwater quality at risk

Figure 2-2: Issued Septic Permits-1968 through 2020

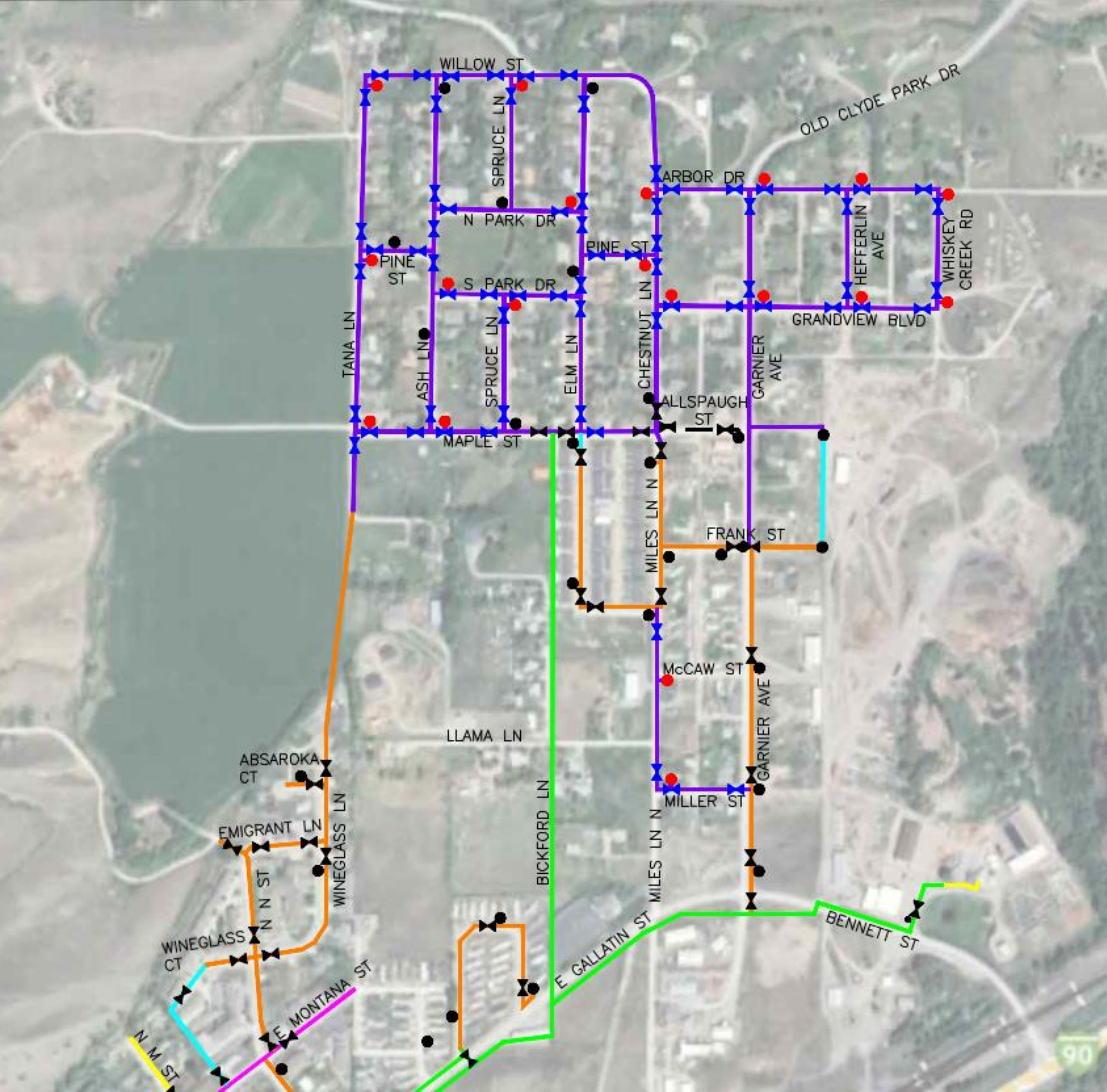
ALTERNATIVE 1

- NEW 8-INCH MAIN EXTENDING NORTH ALONG GARNIER AVENUE
- NEW 8-INCH MAINS WITHIN SLEEPING GIANT AND MONTAGUE SUBDIVISION
- NEW VALVES AND FIRE HYDRANTS
- NO IMPROVEMENTS TO GREEN ACRES



ALTERNATIVE 2

- NEW 8-INCH MAIN ALONG GARNIER AVENUE AND CHESTNUT AVENUE
- NEW 8-INCH MAINS WITHIN GREEN ACRES, SLEEPING GIANT AND MONTAGUE SUBDIVISION
- LOOPING MAINS IN GREEN ACRES
- NEW VALVES AND FIRE HYDRANTS



LEGEND

	4-INCH
	6-INCH
	8-INCH
	10-INCH
	12-INCH
	UNKNOWN
	NEW 6-INCH
	NEW 8-INCH
	NEW HYDRANT
	NEW VALVE
	HYDRANT
	VALVE

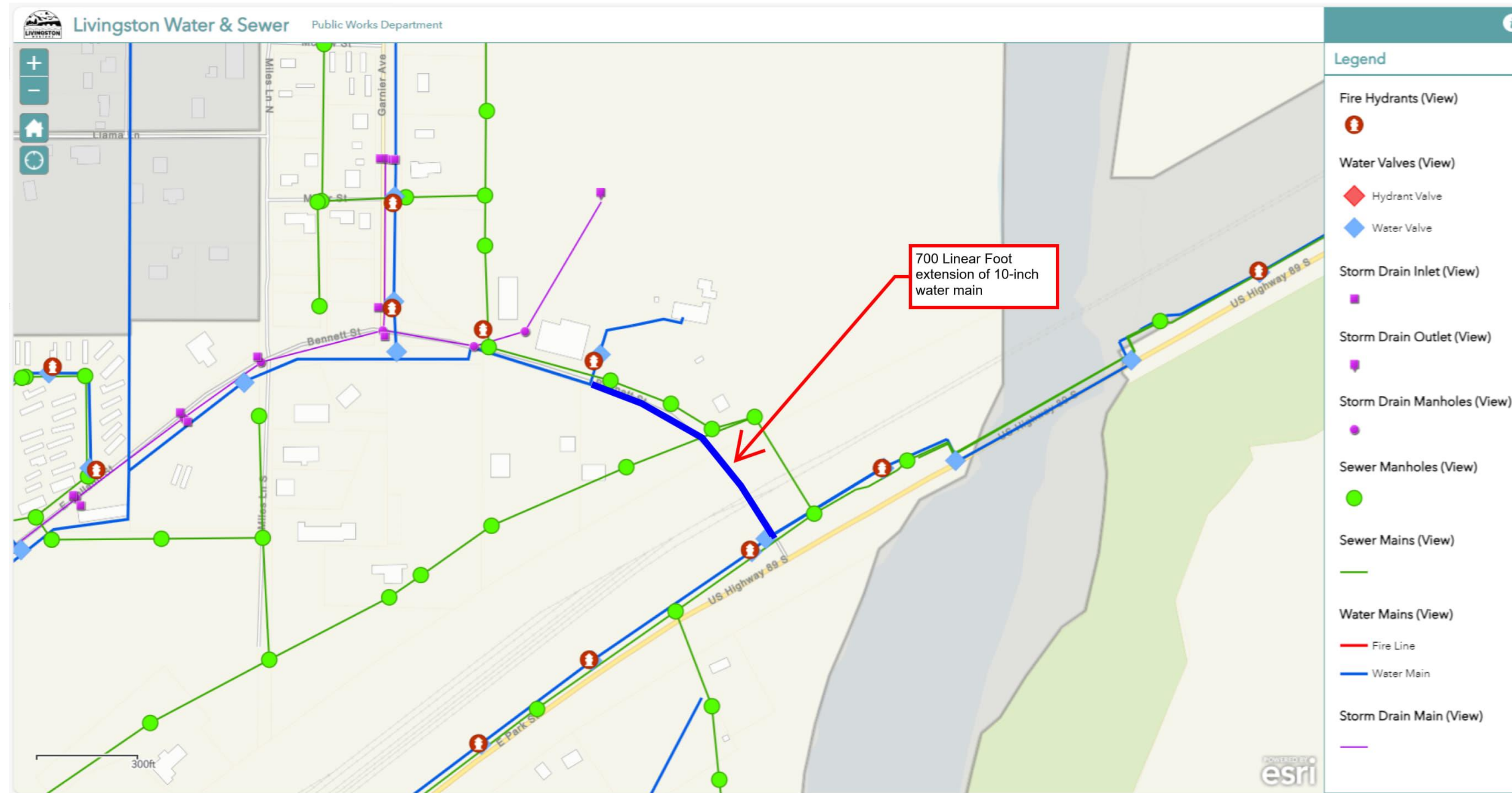
PROJECT SCHEDULE (PER)

- Kickoff Meeting: August 2024
- Data Review and Analysis: September 2024
- Develop PER and Public Meetings: September/October 2024
- Public Hearings and Finalize PER: November/December 2024
- Construction Start: TBD

PUBLIC OUTREACH (PER)

- Schedule a total of three public meetings to involve residents in preliminary phases of the project similar to the effort for the Regional Sewer Extension project
- Work with NeighborWorks and residents on the Sleeping Giant Community
- Gain historical knowledge and information from residents regarding existing system
- Pursue all potential funding sources for project budget

BENNETT LOOP WATER EXTENSION



QUESTIONS?

Matt McGee, PE, TD&H

Matt.McGee@tdhengineering.com

Shannon Holmes, Public Works Director, City of Livingston

Sholmes@livingstonmontana.org

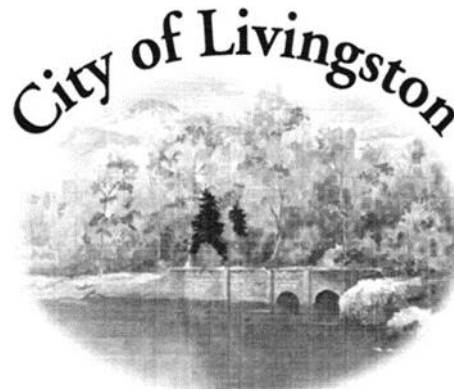
File Attachments for Item:

B. ORDINANCE 3055: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING CHAPTER 2 OF THE LIVINGSTON MUNICIPAL CODE, ENTITLED GOVERNMENT AND ADMINISTRATION, TO CONFORM NOTICING PROVISIONS TO STATE LAW, REFLECT THE EXISTENCE OF THE CITY CLERK POSITION, MODIFY CITY COMMISSION VOTING RULES, ACKNOWLEDGE A NEW FEDERAL HOLIDAY AND MAKE TECHNICAL AND CONFORMING CHANGES.

City Manager
Grant Gager

220 E Park Street
(406) 823-6000 phone

citymanager@livingstonmontana.org
www.livingstonmontana.org



Incorporated 1889

Chairperson
Karrie Kahle

Vice Chair
Melissa Nootz

Commissioners
James Willich
Quentin Schwarz
Torrey Lyons

Date: September 17, 2024
To: Chair Kahle and City Commissioners
From: Grant Gager, City Manager

Staff Report for Ordinance 3055

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING CHAPTER 2 OF THE LIVINGSTON MUNICIPAL CODE, ENTITLED GOVERNMENT AND ADMINISTRATION, TO CONFORM NOTICING PROVISIONS TO STATE LAW, REFLECT THE EXISTENCE OF THE CITY CLERK POSITION, MODIFY CITY COMMISSION VOTING RULES, ACKNOWLEDGE A NEW FEDERAL HOLIDAY AND MAKE TECHNICAL AND CONFORMING CHANGES.

Recommendation and Summary

Staff is recommending the Commission conduct and approve the first reading of Ordinance 3055 by adopting the following motion:

“I move to approve the first reading of Ordinance 3055.”

The reasons for the recommendation are as follows:

- Several operational changes have occurred which should be reflected in the Livingston Municipal Code.

Introduction and History

The City of Livingston Municipal Code (LMC) is one regulatory tool that helps guide the operations of the City. Several recent changes should be reflected in the LMC including:

1. The recent re-establishment of the City Clerk position.
2. Recognition of the Juneteenth federal holiday.
3. Legislative changes to statewide noticing provisions.

Analysis

Updating the LMC to reflect recent changes will ensure that the City code is consistent with City operations. The change to LMC 2-15, which modifies the City Commission quorum-voting rule, will bring the City into conformance with Montana Code Annotated.

Fiscal Impact

There is no fiscal impact arising from the recommended changes.

Strategic Alignment

Regulatory requirements and operational alignment is a best practice.

Attachments

- Attachment A: Ordinance 3055 REDLINE

ORDINANCE NO. 3055

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING CHAPTER 2 OF THE LIVINGSTON MUNICIPAL CODE, ENTITLED GOVERNMENT ADMINISTRATION, TO CONFORM NOTICING PROVISIONS TO STATE LAW, REFLECT THE EXISTENCE OF THE CITY CLERK POSITION, MODIFY CITY COMMISSION VOTING RULES, ACKNOWLEDGE A NEW FEDERAL HOLIDAY AND MAKE TECHNICAL AND CONFORMING CHANGES.

Preamble.

The purpose of this Ordinance is to reflect certain changes to both State Law and city operations in the Livingston Municipal Code.

WHEREAS, the State of Montana has adopted legislation regarding meeting noticing; and

WHEREAS, the City of Livingston has created a City Clerk position in accordance with Montana Code Annotated; and

WHEREAS, the City desires to make additional technical and conforming changes to the Livingston Municipal Code provisions regarding Government and Administration;

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Livingston, Montana, that Sections 2-12, 2-14, 2-15, 2-18, 2-42, 2-46 and 2-73 of the Livingston Municipal Code be hereby amended with additions underlined and deletions struck through, as follows:

Sec. 2-12. Posting board and notice.

The City Commission hereby designates the bulletin board attached to the wall of the entryway ~~between~~ between the two entry doors of City Hall located at 220 East Park Street, Livingston, Montana as its official posting board for the purpose of posting public information. (7-1-4135 MCA).

When notice of a public hearing or other official action is required, ~~unless provided elsewhere in the statutes,~~ notice shall be published on the official posting board and also in accordance with the requirements of Montana Code Annotated. ~~twice with at least six (6) days separating each publication.~~ The published notice shall contain the date, time and place at which the hearing or other action will occur, a brief statement of the action to be taken and the address and telephone number of the person who can be contacted for further information.

(Ord. 1869, 2/17/98; Ord. 1921 § 1 (part), 2/3/03; Ord. 1962, 2/21/06; Ord. No. 2016, 10/19/09; Ord. No. 2019, § 1, 4/19/10; Ord. No. 3031, 5/17/22; Ord. No. 3032, 5/17/22)

Sec. 2-14. Officers and duties.

- A. General. Election, voting, absence and vacancy. The City Commission shall annually elect a chair and a vice chair at the first meeting in January to serve until the next chair and vice chair are elected. The chair and vice

chair shall retain all the rights and responsibilities held as a member of the commission, including the right to vote. The chair, or in their absence the vice chair, shall be the presiding officer at meetings of the commission. In the absence of both the chair and vice chair, the ~~City Clerk~~ ~~Recording Secretary~~ shall call the meeting to order, call for the roll and the commission members present shall then appoint an acting chair to preside over the meeting.

- B. Chair. The presiding officer of the City Commission shall be the Chair who shall preserve strict order and decorum at all meetings of the Commission. The chair shall assign each Commission member to a seat at the Commission table, as they may deem appropriate. The Chair shall state, or cause to be stated, every motion coming before the Commission, announce the decision of the Commission on all subjects, and decide all questions of order, subject, however, to an appeal to the Commission at large, in which event a majority vote of the Commission shall govern and conclusively determine such question of order.
- C. Vice Chair. In the Chair's absence or in the case of the Chair's inability to act, the Vice Chair shall be designated by the Commission to perform the duties of the Chair.
- D. ~~Recording Secretary~~ City Clerk. The ~~Recording Secretary~~ City Clerk shall record the proceedings of the City Commission and prepare and maintain permanent minutes of the Commission proceedings and shall file and preserve the recordings of the meetings and preserve and maintain the minutes and records in the City Office, which minutes and records shall be a public record; and shall be the custodian of the files and records of the Commission.
- E. Sergeant at arms. The Chief of Police, or such other officer may be designated by the Commission, shall be the Sergeant at Arms who shall assist the Chair in preserving strict order and decorum at all meetings and shall keep track of the time when the chair has place time limits upon a speaker's presentation.
- F. Procedure to fill Vacancy in office of City Commissioner. In the event of a vacancy in the office of City Commissioner under Section 7-4-4111 , Montana Code Annotated, the City Commission shall use the follow process to fill the vacancy.
 1. The City Commission shall determine that a vacancy in the office of a City Commissioner has occurred at either the next scheduled regular meeting of the City Commission or at a duly noticed special meeting as a duly noticed agenda item.
 2. At the aforementioned meeting, the City Commission shall direct staff to publish in the local newspaper, once per week for two (2) successive weeks, and shall post on the City's official posting board a request to have interested person submit an application to fill said vacancy. The vacancy is required by law to be filled within thirty (30) days of the vacancy with the term being limited to the unexpired term of the person who created the vacancy.
 - a. The notice shall state the deadline for submitting applications which shall no more than fifteen (15) days from the date of first publication and that the following application is available from the City Offices:
 2. At the aforementioned meeting, the City Commission shall direct staff to publish in the local newspaper, once per week for two (2) successive weeks, and shall post on the City's official posting board a request to have interested person submit an application to fill said vacancy. The vacancy is required by law to be filled within thirty (30) days of the vacancy with the term being limited to the unexpired term of the person who created the vacancy.
 - a. The notice shall state the deadline for submitting applications which shall no more than fifteen (15) days from the date of first publication and that the application is available from the City Offices.
 3. The City Commission shall meet in a public session to review all applications to determine that the applicants meet the minimum qualifications as set forth by state law.
 4. The City Commission shall then notice a public meeting wherein all qualifying applicants are interviewed. Interviews of each applicant shall follow the same format. Questions for the candidates will be established by the City Commission in advance of the interview.
 5. Thereafter, the City Commission, at a regular meeting or a duly notice special meeting shall appoint by a majority vote a qualified person to fill the vacancy who shall serve the unexpired term of the person

creating the vacancy and until a successor is elected and qualified at the next general municipal election.

- 6. After appointment has been made, the City Commission will write a letter to all applicants thanking each applicant for their time and desire to serve the public in making the City of Livingston a better place to live.

(Ord. 1869, 2/17/98: Ord. 1921 § 1 (part), 2/3/03; Ord. 1962, 2/21/06; Ord. No. 2016, § 1, 10/19/09; Ord. No. 2019, § 1, 4/19/10; Ord. No. 2077 , 1/18/18; Ord. No. 3005 , § 2, 4/20/21)

Sec. 2-15. Quorum.

A quorum shall consist of three (3) Commission members. ~~However, an~~ - ~~The affirmative vote of three vote of a majority of the entire Commission~~ Commissioners present at a meeting shall be necessary to adopt or reject any motion, resolution or ordinance or pass any measure unless a greater number is required by law. Upon each vote, the ayes and nays shall be recorded. However, in the event of an emergency expenditure, such expenditure must be charged to the emergency budget appropriations and adopted by two-thirds (2/3) of the members of a governing body who are present at the meeting (Section 7-6-4302 , MCA).

(Ord. 1869, 2/17/98: Ord. 1921 § 1 (part), 2/3/03; Ord. 1962, 2/21/06)

Sec. 2-18. Summary minutes and recording of meeting.

All regular and special meetings of the City Commission, except executive sessions, shall be recorded and a copy of the recording shall be retained as the official record of the proceedings of the City Commission. In addition, summary minutes of all regular and special meetings of the City Commission shall be taken. The summary minutes must include at the minimum the date, time and place of the meeting, a list of the members of the City Commission in attendance, the substance of all matters proposed, discussed or decided and a record of all votes taken (7-5-4121 MCA). Summary minutes shall be approved by the Commission. It shall not be necessary to formally read the minutes aloud during the commission meeting prior to approval. Such minutes may be revised by the ~~Recording Secretary~~ City Clerk to correct spelling, numbering, and other such non-substantive mistakes. Prior to approval, any Commission member may, through the Chair, request the privilege of amending or correcting the minutes to accurately reflect the substance of the prior meeting. If objection is made by any Commission member to such amendment or correction, a majority vote of the Commission shall be necessary for adoption of the correction or amendment.

(Ord. 1869, 2/17/98: Ord. 1921 § 1 (part), 2/3/03; Ord. 1962, 2/21/06; Ord. No. 2016, § 1, 10/19/09; Ord. No. 3005 , § 2, 4/20/21)

Sec. 2-42. Commencement of term for elected officers.

The terms of all elected officers shall commence on the date set by State law following the election. Elected officers shall be sworn in by having ~~the Recording Secretary~~ a previously elected officer administer the oath of office at the first City Commission meeting following such date established in State law. ~~seven p.m. at the City Commission Chambers on the date the term commences, or if the date falls on a legal holiday, on the day following the legal holiday.~~

(Ord. 1981, 12/4/06)

Sec. 2-46. Oath.

All elected and appointed officers shall take and subscribe to the prescribed oath of office, which oath shall be filed with the ~~Recording Secretary~~ City Clerk.

Sec. 2-73. City of Livingston holidays.

A. Paid holidays for employees who are not members of a union shall be as follows:

- 1. January 1—New Year's Day;
- 2. Third Monday in January—Martin Luther King, Jr. Day;

- 3. Third Monday in February—as observation of both Lincoln's and Washington's Birthdays;
 - 4. Last Monday in May—Memorial Day;
 - 5. June 19—Juneteenth
 - 6. July 4—Independence Day;
 - 7. First Monday in September—Labor Day;
 - 8. Second Monday in October—Indigenous People's Day;
 - 9. November 11—Veteran's Day;
 - 10. Fourth Thursday in November—Thanksgiving Day;
 - 11. December 24—Christmas Eve (Note: not a State holiday);
 - 12. December 25—Christmas Day;
 - 13. Every day declared a legal holiday by the City of Livingston.
 - 14. State General Election Day.
- B. Employees required to work on a holiday will be paid at two (2) times the regular rate of pay in addition to the regular day's pay. An employee who is scheduled for a day-off on a day which is observed as a legal holiday shall receive a different day-off for the legal holiday. If any of the above-enumerated holidays fall upon a Sunday, the Monday following is a holiday or if the holiday falls upon a Saturday, the Friday before is a holiday.

(Ord. 1981, 12/4/06; Ord. No. 2096 , 1/5/21)

SECTION 2

Statutory Interpretation and Repealer:

Any and all resolutions, ordinances and sections of the Livingston Municipal Code and parts thereof in conflict herewith are hereby repealed.

SECTION 3

Severability:

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provision or application and, to this end, the provisions of this ordinance are declared to be severable.

SECTION 4

Savings Provision:

This ordinance does not affect the rights or duties that matured, penalties and assessments that were incurred or proceedings that begun before the effective dates of this ordinance.

SECTION 5

Effective date:

This ordinance will become effective 30 days after second and final adoption.

PASSED by the City Commission of the City of Livingston, Montana, on first reading at a regular session thereof held on the ____ day of September, 2024.

KARRIE KAHLE, CHAIR

ATTEST:

Emily Hutchinson
City Clerk

APPROVED TO AS FORM:

JON HESSE
City Attorney