



Livingston City Commission Agenda

August 20, 2024

5:30 PM

City – County Complex, Community Room

Join Zoom Meeting

<https://us02web.zoom.us/j/83245245493?pwd=UHFTSEI5MVR2ZTBUE DVHQmtLam44dz09>

Meeting ID: 832 4524 5493

Passcode: 096193

1. Call to Order

2. Roll Call

3. Public Comment

Individuals are reminded that public comments should be limited to item over which the City Commission has supervision, control jurisdiction, or advisory power (MCA 2-3-202)

4. Consent Items

A. APPROVAL OF MINUTES FROM AUGUST 06, 2024, REGULAR MEETING PG. 4

B. APPROVAL OF CLAIMS PAID 8/1/24 - 8/14/24 PG. 9

C. APPROVAL OF SPECIAL EVENT EXCEPTION TO ALCOHOL POSSESSION AND CONSUMPTION RESTRICTIONS FOR NEPTUNE'S BREWERY BLOCK PARTY 2024 PG. 20

D. CONSIDERATION OF AGREEMENT 20111 WITH LIVINGSTON SCHOOL DISTRICT FOR A SCHOOL RESOURCE OFFICER PG. 34

5. Proclamations

A. NATIONAL SENIOR CITIZENS DAY 8/21/24 PG. 38

6. Scheduled Public Comment

7. Action Items

A. RESOLUTION NO. 5140: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, FIXING THE TAX LEVY FOR FISCAL YEAR 2024-2025. PG. 40

B. RESOLUTION NO. 5141: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO SPECIFY THE ASSESSMENT OPTION FOR STREET MAINTENANCE AND IMPROVMENTS DISTRICT NO. 1 FOR FISCAL YEAR 2024-2025 IN AN ESTIMATED AMOUNT OF \$1,390,903, LEVY AND ASSESS ALL PROPERTY WITHIN THE DISTRICT. PG. 46

C. RESOLUTION NO. 5142: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO ESTIMATE THE COST OF MAINTAINING LIGHTS AND SUPPLYING ELECTRICAL CURRENT TO SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 20 IN THE AMOUNT OF \$61,993 FOR FISCAL YEAR 2024-2025 AND LEVYING AND ASSESSING 61% OF THE ESTIMATED COSTS AGAINST EVERY PARCEL

OF PROPERTY WITHIN SAID DISTRICT FOR THAT PART OF THE COST WHICH ITS ASSESSABLE AREA BEARS TO THE ASSESSABLE AREA OF THE DISTRICT. PG. 51

D. RESOLUTION NO. 5143: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO MODIFY SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 20 BY REPLACING STREET LIGHTS AND OTHER APPURTENANCES THEREIN AND TO LEVY AND ASSESS 58% OF THE ESTIMATED COSTS OF \$38,000 FOR FISCAL YEAR 2024-2025 AGAINST EVERY PARCEL OF PROPERTY WITHIN SAID DISTRICT FOR THAT PART OF THE COST WHICH ITS ASSESSABLE AREA BEARS TO THE ASSESSABLE AREA OF THE DISTRICT, AND CALLING FOR A PUBLIC HEARING. PG. 57

8. City Manager Comment

9. City Commission Comments

10. Adjournment

Calendar of Events

Supplemental Material

Notice

- **Public Comment:** The public can speak about an item on the agenda during discussion of that item by coming up to the table or podium, signing-in, and then waiting to be recognized by the Chairman. Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).
- **Meeting Recording:** An audio and/or video recording of the meeting, or any portion thereof, may be purchased by contacting the City Administration. The City does not warrant the audio and/or video recording as to content, quality, or clarity.
- **Special Accommodation:** If you need special accommodations to attend or participate in our meeting, please contact the Fire Department at least 24 hours in advance of the specific meeting you are planning on attending.

File Attachments for Item:

A. APPROVAL OF MINUTES FROM AUGUST 06, 2024, REGULAR MEETING



Livingston City Commission Minutes

August 06, 2024

5:30 PM

City – County Complex, Community Room

1. Call to Order

The Chair called the meeting to order at 5:31pm.

2. Roll Call

All members of the Commission were present.

3. Public Comment

Public Comment was offered by:

1. Nancy Adkins commented on road conditions, community members and recent events.

4. Consent Items

- A. APPROVAL OF MINUTES FROM JULY 16, 2024, REGULAR MEETING**
- B. APPROVAL OF CLAIMS PAID 7/11/24 - 7/31/24**
- C. TERM EXTENSION AGREEMENT NO. 500,850**
- D. JUDGES MONTHLY REPORT JUNE 2024**
- E. APPROVAL OF CONTRACT 20096 WITH SCJ ALLIANCE FOR PLANNING SERVICES**
- F. APPROVAL OF CONTRACT 20105 WITH THOMAS, DEAN & HOSKINS FOR DESIGN SERVICES**
- G. APPROVAL OF CONTRACT 20106 WITH THOMAS, DEAN & HOSKINS FOR ENGINEERING SERVICES**
- H. APPROVAL OF SPECIAL EVENT EXCEPTION TO ALCOHOL POSSESSION AND CONSUMPTION RESTRICTIONS FOR BARKS AND BREWS 2024**

Commissioner Willich requested that Item E be pulled.

A motion to approve items A-D and F-G was made by Commissioner Schwarz and seconded by Commissioner Lyons. Motion passed unanimously.

Commissioner Willich noted that there was redundant language in Item E related to Conflicts of Interest.

Commissioner Willich motioned to approve the item with the redundancy removed. It was seconded by Commissioner Nootz. Motion passed unanimously.

5. Proclamations

- A. PROCLAMATION CELEBRATING NATIONAL NIGHT OUT ON AUGUST 6, 2024**

The Chair read the proclamation and thanked our first responders. The Manager added his appreciation.

B. PROCLAMATION HONORING JOHN A. TECCA SR.

The Chair read the proclamation and thanked the family of Mr. Tecca. The City Manager and Commissioners added their appreciation for the donation.

C. PROCLAMATION RECOGNIZING COMMUNICATIONS OFFICER MARIAH THOMAS

The Chair read the proclamation and thanked Officer Thomas. The Police Chief awarded Officer Thomas a pin to commemorate her accomplishment and service. The City Manager and Commissioners thanked Officer Thomas and her teammates.

6. Scheduled Public Comment

A. SISTER CITY PRESENTATION

A presentation was made by the chaperones and students involved in the Sister City program.

7. Action Items

A. ORDINANCE 3045: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING SECTION 30.13 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED OFFICIAL ZONING MAP OF THE CITY OF LIVINGSTON BY ESTABLISHING A GATEWAY OVERLAY ZONING DISTRICT THAT INCLUDES CERTAIN PROPERTIES.

The Chair introduced the item and asked the City Manager to provide background. The City Manager discussed the item and path to this point before turning it over to the Planning Director for additional background information. The Planning Director provided information on the proposal and its connections to the Growth Policy. The Planning Director discussed the process for creating the proposal and differences from the Growth Policy.

Commissioner Nootz inquired about the applicability of the standards to affected properties in the district and different building types.

Commissioner Lyons motioned to approve the second reading of the ordinance. The motion was seconded by Commissioner Willich.

The Chair called for public comment. Patricia Grabow expressed her support of the ordinance and also the Commission and Manager's adherence to the Growth Policy.

Commissioner Willich expressed his support for the ordinance as did Commissioners Lyons and Schwarz. Vice Chair also expressed gratitude for the process and policy that was presented. Chair Kahle similarly expressed her appreciation for the policy and process.

The chair called for a vote and the City Manager read the roll call. The motion passed unanimously.

B. CONSIDERATION OF REQUEST FOR EXTENSION OF APPROVAL OF NORTHTOWN SUBDIVISION PHASES 4A, 4B AND 5.

The Chair introduced the item and asked the City Manager to provide background. The City Manager discussed the item and initial approval process for the subdivision.

Commissioner Willich inquired about the original length of the approval and confirmed with the City Manager that it was for 2 years. Commissioner Nootz inquired about the extension process and

allowances in Montana Code Annotated and Livingston Municipal Code. A discussion was held amongst the Commissioners and staff regarding approvals of subdivisions.

A motion to extend the approval for three years was made by Commissioner Schwarz and seconded by Commissioner Willich.

The Chair opened public comment. Garrett Schultz provided comment on behalf of the owners. Garrett clarified that the extension request was for three years from initial approval deadline and not the current date.

A discussion was held regarding the original approval expiration date and timing of the approvals amongst the Commissioners.

A motion was made by Commissioner Nootz to amend the motion on the floor to extend the approval to January 12, 2028. The motion was seconded by Commissioner Schwarz. The motion to amend the underlying motion was approved unanimously.

The amended motion, providing an additional three years of approval expiring on January 12, 2028, passed unanimously.

C. ACTION ARISING FROM MONTANA SIXTH JUDICIAL DISTRICT COURT ORDER APPROVING LIVINGSTON WEST LLC MAJOR SUBDIVISION APPLICATION

The Chair introduced the item and asked the City Manager to provide background. The City Manager discussed the item and process which led to the item including the order by the Sixth Judicial District Court of the State of Montana.

The Chair reiterated a question from the earlier public comment period regarding the reasons why a Court would opine on a subdivision application. The Manager offered that this is a remedy available to applicants.

Vice Chair Nootz motioned to comply with the court order and that motion was seconded by Commissioner Schwarz.

The Chair opened public comment. Public comment was offered by:

1. Ken Cochrane of Friends of Park County who offered his comments concerning the order and disappointment with the process and outcome.
2. Randy Carpenter, also of Friends of Park County, offered his comments on the history of the subdivision and paths forward.
3. Patricia Grabow offered her comments on the item and disappointment with the decision and court order.

The Commissioners offered their comments on the item.

The City Manager called the roll and the motion passed unanimously.

Vice Chair Nootz motioned for a 10-minute break which was seconded by Commissioner Schwarz and passed unanimously.

D. CITY MANAGER UPDATE ON CITY PROJECTS

The Chair introduced the item and asked the City Manager to provide background. The City Manager presented a slide show on three projects: Parks Master Plan, Energy Action Plan and Reservoir Park

GeoDesign. The City Manager discussed the scope of each project as well as the timelines that the public can expect for each project.

The Commissioners inquired about several aspects of the project and the City Manager provided details on each project.

E. CLOSED SESSION TO DISCUSS LEGAL STRATEGY PURSUANT TO MCA 2-3-203(4)(a)

The Chair introduced the item and asked the City Manager whether it was necessary. The City Manager advised that the item was not required at this time.

8. City Manager Comment

The City Manager thanked Commissioners for their time this evening.

9. City Commission Comments

Commissioner Willich welcomed the Sister City students.

Commissioner Lyons thanked Chair Kahle for her work as the Chair.

Chair Kahle thanked Officer Thomas for her work.

10. Adjournment

Commissioner Lyons moved to adjourn and that motion was seconded by Commissioner Schwarz. Passed unanimously at 7:20pm.

Calendar of Events

Supplemental Material

Notice

- **Public Comment:** The public can speak about an item on the agenda during discussion of that item by coming up to the table or podium, signing-in, and then waiting to be recognized by the Chairman. Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).
- **Meeting Recording:** An audio and/or video recording of the meeting, or any portion thereof, may be purchased by contacting the City Administration. The City does not warrant the audio and/or video recording as to content, quality, or clarity.
- **Special Accommodation:** If you need special accommodations to attend or participate in our meeting, please contact the Fire Department at least 24 hours in advance of the specific meeting you are planning on attending.

File Attachments for Item:

B. APPROVAL OF CLAIMS PAID 8/1/24 - 8/14/24

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
360 BUSINESS SOLUTIONS							
10006	360 BUSINESS SOLUTIONS	1436129-0	FILE CABINET	08/01/2024	599.00	599.00	08/08/2024
Total 360 BUSINESS SOLUTIONS:					599.00	599.00	
AAA CLEANING, LLC							
3727	AAA CLEANING, LLC	2024.7.31	cIVIC CENTER	07/31/2024	1,300.00	1,300.00	08/08/2024
3727	AAA CLEANING, LLC	2024.7.31	220 E PARK CLEANING	07/31/2024	2,000.00	2,000.00	08/08/2024
3727	AAA CLEANING, LLC	2024.7.31	Bennett St cleaning	07/31/2024	156.25	156.25	08/08/2024
3727	AAA CLEANING, LLC	2024.7.31	Bennett St cleaning	07/31/2024	156.25	156.25	08/08/2024
3727	AAA CLEANING, LLC	2024.7.31	Bennett St cleaning	07/31/2024	156.25	156.25	08/08/2024
3727	AAA CLEANING, LLC	2024.7.31	Bennett St cleaning	07/31/2024	156.25	156.25	08/08/2024
Total AAA CLEANING, LLC:					3,925.00	3,925.00	
ALSCO							
10005	ALSCO	LBIL1961224	330 BENNETT	07/12/2024	15.90	15.90	08/08/2024
10005	ALSCO	LBIL1961224	330 BENNETT	07/12/2024	15.91	15.91	08/08/2024
10005	ALSCO	LBIL1961224	330 BENNETT	07/12/2024	15.90	15.90	08/08/2024
10005	ALSCO	LBIL1961224	330 BENNETT	07/12/2024	15.91	15.91	08/08/2024
10005	ALSCO	LBIL1964547	330 BENNETT	07/26/2024	15.90	15.90	08/08/2024
10005	ALSCO	LBIL1964547	330 BENNETT	07/26/2024	15.91	15.91	08/08/2024
10005	ALSCO	LBIL1964547	330 BENNETT	07/26/2024	15.90	15.90	08/08/2024
10005	ALSCO	LBIL1964547	330 BENNETT	07/26/2024	15.91	15.91	08/08/2024
10005	ALSCO	LBIL1965839	MATS	08/01/2024	105.91	105.91	08/08/2024
Total ALSCO:					233.15	233.15	
AMERICAN AUTOMOTIVE							
3378	AMERICAN AUTOMOTIVE	6876	SERPENTINE BELT	07/01/2024	439.34	439.34	08/08/2024
Total AMERICAN AUTOMOTIVE:					439.34	439.34	
BRIDGER ANALYTICAL LAB							
3820	BRIDGER ANALYTICAL LAB	2407357	ANALYSIS	08/01/2024	288.00	288.00	08/08/2024
Total BRIDGER ANALYTICAL LAB:					288.00	288.00	
BRUCE E. BECKER, P.C.							
10000	BRUCE E. BECKER, P.C.	2024.7.31	Contracted service	07/31/2024	4,000.00	4,000.00	08/08/2024
Total BRUCE E. BECKER, P.C.:					4,000.00	4,000.00	
CITY OF LIVINGSTON							
131	CITY OF LIVINGSTON	2024_07	Disbursement to City	07/31/2024	5,304.00	5,304.00	07/31/2024
Total CITY OF LIVINGSTON:					5,304.00	5,304.00	
CIVICPLUS							
10000	CIVICPLUS	310900	CIVIC REC RENEWAL	08/01/2024	5,203.61	5,203.61	08/08/2024
Total CIVICPLUS:					5,203.61	5,203.61	
COMDATA							
2671	COMDATA	XW716/204097	CG72P	08/01/2024	361.40	361.40	08/08/2024
2671	COMDATA	XW716/204097	CG73C	08/01/2024	749.76	749.76	08/08/2024
2671	COMDATA	XW716/204097	CG73C	08/01/2024	50.00	50.00	08/08/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2671	COMDATA	XW716/204097	CG73H	08/01/2024	139.03	139.03	08/08/2024
2671	COMDATA	XW716/204097	CG73L	08/01/2024	248.65	248.65	08/08/2024
2671	COMDATA	XW716/204097	CG73S	08/01/2024	1,009.25	1,009.25	08/08/2024
2671	COMDATA	XW716/204097	CG74G	08/01/2024	283.17	283.17	08/08/2024
2671	COMDATA	XW716/204097	CG74G	08/01/2024	226.66	226.66	08/08/2024
2671	COMDATA	XW716/204097	CG72R	08/01/2024	173.05	173.05	08/08/2024
2671	COMDATA	XW717-204097	CG72S	08/01/2024	3,134.56	3,134.56	08/08/2024
Total COMDATA:					6,375.53	6,375.53	
CORE & MAIN LP							
3733	CORE & MAIN LP	U896890	DRAIN PIPE	07/16/2024	640.95	640.95	08/08/2024
3733	CORE & MAIN LP	U896890	CURB COUPLING	07/16/2024	113.88	113.88	08/08/2024
3733	CORE & MAIN LP	V219961	6 PVC	07/16/2024	46.38	46.38	08/08/2024
Total CORE & MAIN LP:					801.21	801.21	
D&R COFFEE SERVICE INC							
10002	D&R COFFEE SERVICE INC	180415	COFFEE	07/01/2024	109.25	109.25	08/08/2024
10002	D&R COFFEE SERVICE INC	181647	RENTAL FEE	07/31/2024	50.00	50.00	08/08/2024
Total D&R COFFEE SERVICE INC:					159.25	159.25	
DANA SAFETY SUPPLY, INC.							
3234	DANA SAFETY SUPPLY, INC.	921288	REMOVAL EMERGENCY EQUIP	07/30/2024	975.00	975.00	08/08/2024
Total DANA SAFETY SUPPLY, INC.:					975.00	975.00	
DELL MARKETING L.P.							
745	DELL MARKETING L.P.	10764475394	COMPUTER-BROWNLEE	08/05/2024	143.83	143.83	08/08/2024
Total DELL MARKETING L.P.:					143.83	143.83	
EAGLE FENCE, LLC							
542	EAGLE FENCE, LLC	2054	REPAIR FENCE	03/19/2024	2,867.00	2,867.00	08/08/2024
Total EAGLE FENCE, LLC:					2,867.00	2,867.00	
ENERGY LABORATORIES, INC.							
424	ENERGY LABORATORIES, INC.	630634	Analysis parameter	05/17/2024	264.00	264.00	08/08/2024
424	ENERGY LABORATORIES, INC.	644298	Analysis parameter	07/18/2024	264.00	264.00	08/08/2024
Total ENERGY LABORATORIES, INC.:					528.00	528.00	
FISHER SAND AND GRAVEL							
2904	FISHER SAND AND GRAVEL	24862	Concrete RV DUMP	06/15/2024	543.00	543.00	08/08/2024
Total FISHER SAND AND GRAVEL:					543.00	543.00	
FLOYD'S TRUCK CENTER							
10000	FLOYD'S TRUCK CENTER	R401058294	INJECTORS-FREIGHLINER	07/15/2024	16,318.89	16,318.89	08/09/2024
Total FLOYD'S TRUCK CENTER:					16,318.89	16,318.89	
FOUR CORNERS RECYCLING, LLC							
2919	FOUR CORNERS RECYCLING,	5281	Pull fees	07/28/2024	6,483.80	6,483.80	08/08/2024
2919	FOUR CORNERS RECYCLING,	CR5281	Credit	07/28/2024	3,701.60-	3,701.60-	08/08/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total FOUR CORNERS RECYCLING, LLC:					2,782.20	2,782.20	
GOLDEN WEST INDUSTRIAL SUPPLY							
10004	GOLDEN WEST INDUSTRIAL SU	2126842	OPERATIONAL EQUIPMENT	06/18/2024	2,872.49	2,872.49	08/08/2024
Total GOLDEN WEST INDUSTRIAL SUPPLY:					2,872.49	2,872.49	
HANSER'S AUTOMOTIVE & WRECKER							
1687	HANSER'S AUTOMOTIVE & WR	LIV5625	TowINIG-SAAB	07/31/2024	100.00	100.00	08/08/2024
Total HANSER'S AUTOMOTIVE & WRECKER:					100.00	100.00	
HAWKINS, INC							
470	HAWKINS, INC	6804479	Chlorine	07/09/2024	2,234.53	2,234.53	08/08/2024
470	HAWKINS, INC	6807990	Chlorine cylinder	07/15/2024	50.00	50.00	08/08/2024
Total HAWKINS, INC:					2,284.53	2,284.53	
JULIE RAMLJAK							
10006	JULIE RAMLJAK	2024.8.5	REIMB-SUPPLIES	08/05/2024	27.07	27.07	08/08/2024
10006	JULIE RAMLJAK	2024.8.5	REIMB-SUPPLIES	08/05/2024	16.78	16.78	08/08/2024
Total JULIE RAMLJAK:					43.85	43.85	
KENYON NOBLE							
776	KENYON NOBLE	117541	POLY INSERT	06/06/2024	6.77	6.77	08/08/2024
776	KENYON NOBLE	117830	GALV NIPPLE	06/06/2024	11.99	11.99	08/08/2024
776	KENYON NOBLE	13849	RETURN	07/17/2024	22.59-	22.59-	08/08/2024
776	KENYON NOBLE	157269	COIL HOSE-RV DUMP	06/26/2024	23.99	23.99	08/08/2024
776	KENYON NOBLE	157547	POWER BIT	06/26/2024	42.16	42.16	08/08/2024
776	KENYON NOBLE	158148	THIN WALL CORE	06/26/2024	137.36	137.36	08/08/2024
776	KENYON NOBLE	158201	COnduit	06/26/2024	350.55	350.55	08/08/2024
776	KENYON NOBLE	159253	SHOP SHELVES	06/27/2024	132.06	132.06	08/08/2024
776	KENYON NOBLE	159253	SHOP SHELVES	06/27/2024	132.06	132.06	08/08/2024
776	KENYON NOBLE	161602	FOAM CANNON	06/28/2024	49.99	49.99	08/08/2024
776	KENYON NOBLE	166274	ELECAL TEST KIT	07/01/2024	83.98	83.98	08/08/2024
776	KENYON NOBLE	170537	TERMINAL ADAPTER	07/03/2024	121.93	121.93	08/08/2024
776	KENYON NOBLE	173287	SCREW RIVETS	07/05/2024	6.08	6.08	08/08/2024
776	KENYON NOBLE	173864	BOLT CUTTER	07/05/2024	39.99	39.99	08/08/2024
776	KENYON NOBLE	177334	PAINT	07/08/2024	45.50	45.50	08/08/2024
776	KENYON NOBLE	177862	SEAL GRIP	07/08/2024	159.88	159.88	08/08/2024
776	KENYON NOBLE	179935	SEAL GRIP	07/06/2024	65.98	65.98	08/08/2024
776	KENYON NOBLE	179978	CLEANER/DEGREASER	07/09/2024	38.97	38.97	08/08/2024
776	KENYON NOBLE	180520	SPRING	07/09/2024	20.95	20.95	08/08/2024
776	KENYON NOBLE	182163	CART FILTER	07/10/2024	87.88	87.88	08/08/2024
776	KENYON NOBLE	182624	POST HOLE DIGGER	07/10/2024	57.99	57.99	08/08/2024
776	KENYON NOBLE	184672	SUPRHAWG	07/11/2024	429.99	429.99	08/08/2024
776	KENYON NOBLE	186842	SIPHON PUMP	07/12/2024	50.77	50.77	08/08/2024
776	KENYON NOBLE	187958	GALV NIPPLE	07/12/2024	11.47	11.47	08/08/2024
776	KENYON NOBLE	191044	BLK IRN NIPPLE	07/15/2024	17.17	17.17	08/08/2024
776	KENYON NOBLE	191260	SEAL GRIP	07/15/2024	77.97	77.97	08/08/2024
776	KENYON NOBLE	196354	COUPLER	07/17/2024	11.99	11.99	08/08/2024
776	KENYON NOBLE	196959	PAINT	07/17/2024	66.35	66.35	08/08/2024
776	KENYON NOBLE	197000	DRYwall	07/17/2024	22.59	22.59	08/08/2024
776	KENYON NOBLE	197038	PLYWOOD	07/17/2024	30.99	30.99	08/08/2024
776	KENYON NOBLE	205195	DRAIN CONNECTOR	07/22/2024	17.96	17.96	08/08/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
776	KENYON NOBLE	206733	FASTENERS	07/23/2024	4.60	4.60	08/08/2024
776	KENYON NOBLE	210150	SEAL GRIP	07/24/2024	90.96	90.96	08/08/2024
Total KENYON NOBLE:					2,426.28	2,426.28	
LEHRKIND'S COCA-COLA							
2830	LEHRKIND'S COCA-COLA	2165955	Water	07/24/2024	42.50	42.50	08/08/2024
Total LEHRKIND'S COCA-COLA:					42.50	42.50	
LIVINGSTON ACE HARDWARE - #122005							
26	LIVINGSTON ACE HARDWARE -	471185	WRENCH COMBO	07/08/2024	28.99	28.99	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E63571	SPRAY PAINT	06/26/2024	117.74	117.74	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E65693	ORBITAL BUFFER	06/29/2024	44.99	44.99	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E66867	SPRAY BOTTLE	06/30/2024	69.93	69.93	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E67414	SNAKE DRAIN	07/01/2024	24.99	24.99	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E68287	TRIMMER LINE	07/03/2024	104.93	104.93	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E68386	PLUG	07/03/2024	26.99	26.99	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E68522	CABLE SPRINKLER	07/03/2024	37.84	37.84	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E69197	WASH MACH	07/05/2024	31.98	31.98	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E69574	HEX BUSHING	07/05/2024	34.93	34.93	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E71699	TB GRASS SEED	07/09/2024	24.99	24.99	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E72410	MARKET UMBRELLA	07/10/2024	119.98	119.98	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E72753	KWIKSEAL	07/10/2024	63.34	63.34	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E72997	HI VELOCITY	07/10/2024	89.97	89.97	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E74274	PLASTIC BUCKET	07/12/2024	59.90	59.90	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E75679	HOSE BIBB-RV DUMP	07/15/2024	16.99	16.99	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E75699	DRYER VENT DUCT	07/15/2024	58.87	58.87	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E75773	BRASS SHUT OFF-RV DUMP	07/15/2024	38.98	38.98	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E76384	GREAT STUFF-RV DUMP	07/16/2024	5.59	5.59	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E76535	SPRAY BOTTLE	07/16/2024	27.16	27.16	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E76711	SPRAY PAINT	07/16/2024	8.99	8.99	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E76749	AUGER	07/16/2024	36.99	36.99	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E77159	FLR SQUG	07/17/2024	65.86	65.86	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E77411	FASTNERS	07/17/2024	3.76	3.76	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E77817	AIR FILTER	07/18/2024	12.99	12.99	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E79889	Pipe galv	07/21/2024	60.13	60.13	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E80182	BUSHING	07/22/2024	28.57	28.57	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E80588	CF3 PRO LINE	07/23/2024	58.99	58.99	08/08/2024
26	LIVINGSTON ACE HARDWARE -	E81865	GAS CAP	07/25/2024	8.99	8.99	08/08/2024
26	LIVINGSTON ACE HARDWARE -	X21179	BALL VALVE	07/02/2024	37.57	37.57	08/08/2024
26	LIVINGSTON ACE HARDWARE -	X21299	COUPLINE	07/03/2024	30.82	30.82	08/08/2024
26	LIVINGSTON ACE HARDWARE -	X22306	FLEX SHOT	07/12/2024	17.99	17.99	08/08/2024
26	LIVINGSTON ACE HARDWARE -	X22485	PLASTIC BUCKET	07/13/2024	5.92-	5.92-	08/08/2024
26	LIVINGSTON ACE HARDWARE -	X22786	RETURN	07/16/2024	17.99-	17.99-	08/08/2024
Total LIVINGSTON ACE HARDWARE - #122005:					1,376.82	1,376.82	
MASTERCARD							
3184	MASTERCARD	2024_06 CHAB	Bldg Repair - Bathroom	07/01/2024	64.99	64.99	07/11/2024
3184	MASTERCARD	2024_06 DELA	Parking Signs	07/01/2024	2,383.07	2,383.07	07/11/2024
3184	MASTERCARD	2024_06 FETT	ENVELOPES	07/01/2024	28.34	28.34	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - BAGGAGE FEE	07/01/2024	35.00	35.00	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - BAGGAGE FEE	07/01/2024	35.00	35.00	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - MEALS	07/01/2024	35.15	35.15	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - TRANSPORTATION	07/01/2024	29.92	29.92	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - MEALS	07/01/2024	15.98	15.98	07/11/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3184	MASTERCARD	2024_06 FETT	GFOA - TRANSPORTATION	07/01/2024	3.00	3.00	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - TRANSPORTATION	07/01/2024	14.22	14.22	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - TRANSPORTATION	07/01/2024	16.93	16.93	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - TRANSPORTATION	07/01/2024	5.00	5.00	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - MEALS	07/01/2024	20.24	20.24	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - TRANSPORTATION	07/01/2024	17.82	17.82	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - TRANSPORTATION	07/01/2024	5.00	5.00	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - BAGGAGE FEE	07/01/2024	35.00	35.00	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - BAGGAGE FEE	07/01/2024	35.00	35.00	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - MEALS	07/01/2024	13.51	13.51	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - TRANSPORTATION	07/01/2024	23.03	23.03	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - TRANSPORTATION	07/01/2024	27.61	27.61	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - MEALS	07/01/2024	24.41	24.41	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - MEALS	07/01/2024	17.82	17.82	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - LODGING	07/01/2024	1,597.33	1,597.33	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - LODGING	07/01/2024	1,583.76	1,583.76	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - TRANSPORTATION	07/01/2024	4.60	4.60	07/11/2024
3184	MASTERCARD	2024_06 FETT	GFOA - TRANSPORTATION	07/01/2024	5.52	5.52	07/11/2024
3184	MASTERCARD	2024_06 FETT	LEGAL SIZE COPY PAPER	07/01/2024	63.45	63.45	07/11/2024
3184	MASTERCARD	2024_06 FETT	TONER CARTRIDGE	07/01/2024	122.89	122.89	07/11/2024
3184	MASTERCARD	2024_06 FETT	HARD ROLL TOWELS	07/01/2024	177.70	177.70	07/11/2024
3184	MASTERCARD	2024_06 GAG	Food for Meeting	07/01/2024	54.01	54.01	07/11/2024
3184	MASTERCARD	2024_06 GAG	Monthly Subscription (zoom)	07/01/2024	40.00	40.00	07/11/2024
3184	MASTERCARD	2024_06 GAG	Parade Supplies	07/01/2024	675.51	675.51	07/11/2024
3184	MASTERCARD	2024_06 GAG	Bee City USA Signs	07/01/2024	113.74	113.74	07/11/2024
3184	MASTERCARD	2024_06 GAG	ICMA Conference Registration	07/01/2024	1,625.00	1,625.00	07/11/2024
3184	MASTERCARD	2024_06 GAG	Monthly Subscription (ChatGPT)	07/01/2024	20.00	20.00	07/11/2024
3184	MASTERCARD	2024_06 GAG	Monthly Subscription (MailChimp)	07/01/2024	60.00	60.00	07/11/2024
3184	MASTERCARD	2024_06 GAG	ICMA Conference Flight	07/01/2024	223.98	223.98	07/11/2024
3184	MASTERCARD	2024_06 GAG	ICMA Conference Flight	07/01/2024	278.98	278.98	07/11/2024
3184	MASTERCARD	2024_06 GAR	Solid Waste Operating- Teresa	07/01/2024	25.00	25.00	07/11/2024
3184	MASTERCARD	2024_06 GILB	Food - Training	07/01/2024	65.55	65.55	07/11/2024
3184	MASTERCARD	2024_06 GILB	Bldg Repair - Bathroom	07/01/2024	345.00	345.00	07/11/2024
3184	MASTERCARD	2024_06 GILB	Pt Supply - BGL	07/01/2024	87.59	87.59	07/11/2024
3184	MASTERCARD	2024_06 GILB	Bldg Repair - Bathroom	07/01/2024	150.00	150.00	07/11/2024
3184	MASTERCARD	2024_06 GLAS	Fax	07/01/2024	34.99	34.99	07/11/2024
3184	MASTERCARD	2024_06 GLAS	Fax transaction fee	07/01/2024	.31	.31	07/11/2024
3184	MASTERCARD	2024_06 GLAS	Fowle Training	07/01/2024	525.00	525.00	07/11/2024
3184	MASTERCARD	2024_06 GLAS	Office Chair	07/01/2024	988.00	988.00	07/11/2024
3184	MASTERCARD	2024_06 GLAS	Glass - Lodging	07/01/2024	261.20	261.20	07/11/2024
3184	MASTERCARD	2024_06 GRA	2 books	07/01/2024	46.00	46.00	07/11/2024
3184	MASTERCARD	2024_06 GRA	Square Register Kit	07/01/2024	1,269.00	1,269.00	07/11/2024
3184	MASTERCARD	2024_06 GRA	3 of: Generic (8.5" x 11")	07/01/2024	176.67	176.67	07/11/2024
3184	MASTERCARD	2024_06 GRA	postage to 82071; 81301; 98271	07/01/2024	13.16	13.16	07/11/2024
3184	MASTERCARD	2024_06 GRA	power tap swivel 3 outlet	07/01/2024	4.99	4.99	07/11/2024
3184	MASTERCARD	2024_06 GRA	postage to 21201; 83835; 88210;	07/01/2024	28.00	28.00	07/11/2024
3184	MASTERCARD	2024_06 GRA	1 book	07/01/2024	24.00	24.00	07/11/2024
3184	MASTERCARD	2024_06 GRA	battery alkaline cu top cd-4	07/01/2024	19.98	19.98	07/11/2024
3184	MASTERCARD	2024_06 GRA	1 book	07/01/2024	7.99	7.99	07/11/2024
3184	MASTERCARD	2024_06 GRA	1 book	07/01/2024	7.53	7.53	07/11/2024
3184	MASTERCARD	2024_06 GRA	puffs plus lotion 56ct cube; battery	07/01/2024	27.52	27.52	07/11/2024
3184	MASTERCARD	2024_06 GRA	2 books	07/01/2024	22.18	22.18	07/11/2024
3184	MASTERCARD	2024_06 GRA	postage to 27402; 95819; 60016;	07/01/2024	23.52	23.52	07/11/2024
3184	MASTERCARD	2024_06 GRA	1 book	07/01/2024	5.92	5.92	07/11/2024
3184	MASTERCARD	2024_06 GRA	1 book	07/01/2024	23.20	23.20	07/11/2024
3184	MASTERCARD	2024_06 GRA	1 book	07/01/2024	26.00	26.00	07/11/2024
3184	MASTERCARD	2024_06 GRA	2 books	07/01/2024	15.48	15.48	07/11/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3184	MASTERCARD	2024_06 GRA	postage to 57197; 54481	07/01/2024	8.75	8.75	07/11/2024
3184	MASTERCARD	2024_06 GRA	4 books	07/01/2024	95.96	95.96	07/11/2024
3184	MASTERCARD	2024_06 GRA	no receipt - authorized charge	07/01/2024	57.95	57.95	07/11/2024
3184	MASTERCARD	2024_06 HAPP	cloud storage for court	07/01/2024	.99	.99	07/11/2024
3184	MASTERCARD	2024_06 HAPP	Dry Clean Robe	07/01/2024	25.11	25.11	07/11/2024
3184	MASTERCARD	2024_06 HAR	Turning Target System	07/01/2024	1,177.77	1,177.77	07/11/2024
3184	MASTERCARD	2024_06 HAR	Buckley - Lodging	07/01/2024	625.76	625.76	07/11/2024
3184	MASTERCARD	2024_06 HOFF	Deep Freeze Renewal	07/01/2024	138.60	138.60	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Solid Waste Operating- Counterfit	07/01/2024	7.49	7.49	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Code enforcement- Safety supplie	07/01/2024	17.08	17.08	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Phone cords	07/01/2024	2.18	2.18	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Phone cords	07/01/2024	2.18	2.18	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Phone cords	07/01/2024	2.18	2.18	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Phone cords	07/01/2024	2.18	2.18	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Phone cords	07/01/2024	2.18	2.18	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Code enforcement- Safety supplie	07/01/2024	17.08	17.08	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Amazon Promotion applied	07/01/2024	1.08-	1.08-	07/11/2024
3184	MASTERCARD	2024_06 KINNI	DOT Physical	07/01/2024	125.00	125.00	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Water Repair Maint Supplies	07/01/2024	36.99	36.99	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office Supplies	07/01/2024	6.19	6.19	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office Supplies	07/01/2024	6.19	6.19	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office Supplies	07/01/2024	6.20	6.20	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office Supplies	07/01/2024	6.20	6.20	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office Supplies	07/01/2024	6.20	6.20	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Fraud -Not valid purchase	07/01/2024	191.88	191.88	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Fraud -Not valid purchase	07/01/2024	1.73	1.73	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Subscription Services	07/01/2024	56.59	56.59	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office Supplies- 11 x 17 paper	07/01/2024	4.27	4.27	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office Supplies- 11 x 17 paper	07/01/2024	4.27	4.27	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office Supplies- 11 x 17 paper	07/01/2024	4.27	4.27	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office Supplies- 11 x 17 paper	07/01/2024	4.27	4.27	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office Supplies- 11 x 17 paper	07/01/2024	4.27	4.27	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Parks Operating Supplies- Dog w	07/01/2024	599.95	599.95	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office supplies	07/01/2024	26.01	26.01	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office supplies	07/01/2024	26.01	26.01	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office supplies	07/01/2024	26.01	26.01	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office supplies	07/01/2024	26.01	26.01	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office supplies	07/01/2024	26.01	26.01	07/11/2024
3184	MASTERCARD	2024_06 KINNI	Office supplies	07/01/2024	26.01	26.01	07/11/2024
3184	MASTERCARD	2024_06 PIER	Office - Finish Table	07/01/2024	151.49-	151.49-	07/11/2024
3184	MASTERCARD	2024_06 PIER	Fire Behavior Lab	07/01/2024	819.96	819.96	07/11/2024
3184	MASTERCARD	2024_06 PIER	Fire Behavior Lab	07/01/2024	109.98	109.98	07/11/2024
3184	MASTERCARD	2024_06 PIER	Office - Finish Table	07/01/2024	151.49	151.49	07/11/2024
3184	MASTERCARD	2024_06 PIER	Pt Supply - Dfib Pads	07/01/2024	537.00	537.00	07/11/2024
3184	MASTERCARD	2024_06 PURK	Medwrite	07/01/2024	5,361.99	5,361.99	07/11/2024
3184	MASTERCARD	2024_06 PURK	GFOA - Parking	07/01/2024	30.00	30.00	07/11/2024
3184	MASTERCARD	2024_06 PURK	GFOA - Parking	07/01/2024	30.00	30.00	07/11/2024
3184	MASTERCARD	2024_06 PURK	GFOA - Meals	07/01/2024	30.60	30.60	07/11/2024
3184	MASTERCARD	2024_06 PURK	GFOA - Meals	07/01/2024	30.60	30.60	07/11/2024
3184	MASTERCARD	2024_06 PURK	GFOA - Meals	07/01/2024	27.96	27.96	07/11/2024
3184	MASTERCARD	2024_06 PURK	GFOA - Meals	07/01/2024	27.96	27.96	07/11/2024
3184	MASTERCARD	2024_06 RUBI	Finance Training	07/01/2024	450.00	450.00	07/11/2024
3184	MASTERCARD	2024_06 SEVE	Gateway Overlay Zng Map Amen	07/01/2024	340.47	340.47	07/11/2024
3184	MASTERCARD	2024_06 SEVE	Gateway Overlay Zng Map Amen	07/01/2024	829.35	829.35	07/11/2024
3184	MASTERCARD	2024_06 SEVE	APA_AICP_MAP member dues	07/01/2024	608.00	608.00	07/11/2024
3184	MASTERCARD	2024_06 SKAG	Parks Operating Supplies-Trimme	07/01/2024	999.99	999.99	07/11/2024
3184	MASTERCARD	2024_06 SKAG	Parks Operating Supplies- Trimm	07/01/2024	27.99	27.99	07/11/2024
3184	MASTERCARD	2024_06 SKAG	Cemetery Operating Supplies- Tri	07/01/2024	73.82	73.82	07/11/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3184	MASTERCARD	2024_06 SKAG	Parks Operating Supplies- Power	07/01/2024	29.86	29.86	07/11/2024
3184	MASTERCARD	2024_06 STOR	Street Dept. Lunch for workers	07/01/2024	31.98	31.98	07/11/2024
3184	MASTERCARD	2024_06 STOR	Gas Tax Signage Supplies- High v	07/01/2024	663.98	663.98	07/11/2024
3184	MASTERCARD	2024_06 TARR	Parents Night Out	07/01/2024	4.28	4.28	07/11/2024
3184	MASTERCARD	2024_06 TARR	Parents Night Out Food	07/01/2024	47.93	47.93	07/11/2024
3184	MASTERCARD	2024_06 TARR	Suzie Butterfield Training	07/01/2024	262.75	262.75	07/11/2024
3184	MASTERCARD	2024_06 TARR	Mobile Rec Activity Materials	07/01/2024	9.44	9.44	07/11/2024
3184	MASTERCARD	2024_06 TARR	Tarr Training	07/01/2024	225.00	225.00	07/11/2024
3184	MASTERCARD	2024_06 TARR	Communication Tool	07/01/2024	4.89	4.89	07/11/2024
3184	MASTERCARD	2024_06 TARR	Advertising	07/01/2024	12.00	12.00	07/11/2024
3184	MASTERCARD	2024_06 TARR	Mobile Rec Activity Materials	07/01/2024	5.16	5.16	07/11/2024
3184	MASTERCARD	2024_06 TARR	Mobile Rec Activity Materials	07/01/2024	192.96	192.96	07/11/2024
3184	MASTERCARD	2024_06 TARR	Mobile Rec Activity Materials	07/01/2024	15.52	15.52	07/11/2024
3184	MASTERCARD	2024_06 TARR	Mobile Rec Activity Materials	07/01/2024	50.00	50.00	07/11/2024
3184	MASTERCARD	2024_06 TARR	Adult Softball Banner	07/01/2024	66.00	66.00	07/11/2024
3184	MASTERCARD	2024_06 TARR	PARADE CANDY	07/01/2024	115.98	115.98	07/11/2024
3184	MASTERCARD	2024_06 TARR	Lifeguard Uniforms	07/01/2024	287.58	287.58	07/11/2024
3184	MASTERCARD	2024_06 TARR	Pool Ice Cream	07/01/2024	101.25	101.25	07/11/2024
3184	MASTERCARD	2024_06 TARR	Office Supplies	07/01/2024	94.41	94.41	07/11/2024
3184	MASTERCARD	2024_06 TARR	Safesitter Class Materials	07/01/2024	16.25	16.25	07/11/2024
3184	MASTERCARD	2024_06 TARR	Safesitter Class Materials	07/01/2024	3.25	3.25	07/11/2024
3184	MASTERCARD	2024_06 TARR	Lifeguard Uniforms	07/01/2024	22.41	22.41	07/11/2024
3184	MASTERCARD	2024_06 TARR	Pool Ice Cream	07/01/2024	84.75	84.75	07/11/2024
3184	MASTERCARD	2024_06 TARR	Lifeguard Uniforms	07/01/2024	396.96	396.96	07/11/2024
3184	MASTERCARD	2024_06 TARR	Adult Softball Equipment	07/01/2024	279.96	279.96	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Repair/Maint Su	07/01/2024	56.47	56.47	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Repair/Maint Su	07/01/2024	28.83	28.83	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Repair/Maint Su	07/01/2024	233.10	233.10	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant-Computer suppli	07/01/2024	209.00	209.00	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Repair/Maint Su	07/01/2024	123.90	123.90	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Laboratory Sup	07/01/2024	388.59	388.59	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Subscription Se	07/01/2024	18.69	18.69	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Repair/Maint Su	07/01/2024	43.96	43.96	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Computer suppli	07/01/2024	1,129.99	1,129.99	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Repair/Maint Su	07/01/2024	962.96	962.96	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Computer/Office	07/01/2024	54.76	54.76	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Training Service	07/01/2024	59.99	59.99	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Training Service	07/01/2024	159.00	159.00	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Repair/Maint Su	07/01/2024	105.79	105.79	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Training Service	07/01/2024	218.99	218.99	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer tmt plant- Safety/Risk Mgm	07/01/2024	48.99	48.99	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Computer suppli	07/01/2024	102.35	102.35	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Sewer Tmt Plant- Computer suppli	07/01/2024	367.96	367.96	07/11/2024
3184	MASTERCARD	2024_06 TIDW	Amazon Promotion applied	07/01/2024	.56-	.56-	07/11/2024
3184	MASTERCARD	2024_06 TOW	Hard Hats	07/01/2024	66.00	66.00	07/11/2024
3184	MASTERCARD	2024_06 TOW	Water Repair Maint Supplies	07/01/2024	50.34	50.34	07/11/2024
Total MASTERCARD:					34,922.49	34,922.49	
MID-AMERICAN RESEARCH CHEMICAL							
10002	MID-AMERICAN RESEARCH CH	0824339-IN	HORNET KILLER	07/17/2024	516.74	516.74	08/08/2024
Total MID-AMERICAN RESEARCH CHEMICAL:					516.74	516.74	
MISC							
99999	MISC	TK2020-0086.5	RESTITUTION	07/31/2024	5.00	5.00	07/31/2024
99999	MISC	TK2023-0139.6	RESTITUTION	07/31/2024	36.00	36.00	07/31/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
99999	MISC	TK2024-0018	Bond Refund	07/31/2024	900.00	900.00	07/31/2024
99999	MISC	TK2024-0112	Bond Refund	08/09/2024	1,090.00	1,090.00	08/09/2024
Total MISC:					2,031.00	2,031.00	
MOBILE REPAIR & WELDING, INC							
10	MOBILE REPAIR & WELDING, IN	35133	FABRICCATE SHUT OFF TOOL	06/28/2024	118.66	118.66	08/08/2024
Total MOBILE REPAIR & WELDING, INC:					118.66	118.66	
MONTANA DOG COMPANY							
10005	MONTANA DOG COMPANY	000021	DOG FOOD	08/01/2024	162.00	162.00	08/08/2024
10005	MONTANA DOG COMPANY	000022	KINETIC POWER	08/05/2024	196.00	196.00	08/08/2024
Total MONTANA DOG COMPANY:					358.00	358.00	
MONTANA MUNICIPAL INTERLOCAL AUTHORITY							
10002	MONTANA MUNICIPAL INTERLO	DR1005610	EV2024011624	07/31/2024	1,500.00	1,500.00	08/08/2024
Total MONTANA MUNICIPAL INTERLOCAL AUTHORITY:					1,500.00	1,500.00	
MONTANA OCCUPATIONAL HEALTH							
10006	MONTANA OCCUPATIONAL HEA	18682	LEO EXAM	07/26/2024	763.00	763.00	08/08/2024
Total MONTANA OCCUPATIONAL HEALTH:					763.00	763.00	
MOUNTAIN TURF PROPERTY CARE							
10006	MOUNTAIN TURF PROPERTY C	1013	MOWED, CLEANED UP	08/01/2024	100.00	100.00	08/08/2024
10006	MOUNTAIN TURF PROPERTY C	1014	MOWED, CLEANED UP	08/01/2024	150.00	150.00	08/08/2024
Total MOUNTAIN TURF PROPERTY CARE:					250.00	250.00	
O'REILLY AUTOMOTIVE, INC							
2437	O'REILLY AUTOMOTIVE, INC	1558-340001	Wiper blade	02/15/2024	52.99	52.99	08/08/2024
2437	O'REILLY AUTOMOTIVE, INC	1558-352389	jcuse fuse	06/12/2024	12.38	12.38	08/08/2024
2437	O'REILLY AUTOMOTIVE, INC	OPCM-53567	CREDIT	03/23/2024	12.99-	12.99-	08/08/2024
Total O'REILLY AUTOMOTIVE, INC:					52.38	52.38	
PARK COUNTY							
272	PARK COUNTY	2024.7.30	INTERNET LIBRARY	07/30/2024	106.00	106.00	08/08/2024
Total PARK COUNTY:					106.00	106.00	
PITNEY BOWES							
10001	PITNEY BOWES	3319282344	Lease - City/County Complex	06/18/2024	135.00	135.00	07/30/2024
Total PITNEY BOWES:					135.00	135.00	
RIVERSIDE HARDWARE LLC							
3659	RIVERSIDE HARDWARE LLC	227836	BatterY	07/11/2024	130.00	130.00	08/08/2024
3659	RIVERSIDE HARDWARE LLC	227838	BatterYS	07/11/2024	160.00	160.00	08/08/2024
Total RIVERSIDE HARDWARE LLC:					290.00	290.00	
RON AND SONS PAINTING							
3417	RON AND SONS PAINTING	2024.7.30	MOW, CLEANUP	07/30/2024	125.00	125.00	08/08/2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3417	RON AND SONS PAINTING	2024.7.31	MOW, CLEANUP	07/31/2024	250.00	250.00	08/08/2024
Total RON AND SONS PAINTING:					375.00	375.00	
SAFETRAC							
3143	SAFETRAC	44745	CDL Services	08/01/2024	153.25	153.25	08/08/2024
3143	SAFETRAC	44745	CDL Services	08/01/2024	48.68	48.68	08/08/2024
3143	SAFETRAC	44745	CDL Services	08/01/2024	157.85	157.85	08/08/2024
3143	SAFETRAC	44745	CDL Services	08/01/2024	157.85	157.85	08/08/2024
3143	SAFETRAC	44745	CDL Services	08/01/2024	115.77	115.77	08/08/2024
3143	SAFETRAC	44745	CDL Services	08/01/2024	60.50	60.50	08/08/2024
3143	SAFETRAC	44890	EMPLOYMENT SCREEN	07/31/2024	626.25	626.25	08/08/2024
Total SAFETRAC:					1,320.15	1,320.15	
THOMSON REUTERS - WEST							
2823	THOMSON REUTERS - WEST	850588767	SOFTWARE	08/01/2024	396.09	396.09	08/08/2024
Total THOMSON REUTERS - WEST:					396.09	396.09	
TRANSUNION RISK & ALTERNATIVE							
3376	TRANSUNION RISK & ALTERNA	380349-20240	investigative resear	08/01/2024	75.00	75.00	08/08/2024
Total TRANSUNION RISK & ALTERNATIVE:					75.00	75.00	
USA BLUEBOOK							
1430	USA BLUEBOOK	INV00422196	METER FLANGE GASKET	07/15/2024	536.89	536.89	08/08/2024
1430	USA BLUEBOOK	INV00422196	CURB BOX REPAIR COUPLING	07/15/2024	246.00	246.00	08/08/2024
Total USA BLUEBOOK:					782.89	782.89	
UTILITIES UNDERGROUND LOCATION							
3472	UTILITIES UNDERGROUND LO	4075098	Excavation Notifica	07/31/2024	49.88	49.88	08/08/2024
3472	UTILITIES UNDERGROUND LO	4075098	Excavation Notifica	07/31/2024	49.88	49.88	08/08/2024
3472	UTILITIES UNDERGROUND LO	4075098	Excavation Notifica	07/31/2024	49.88	49.88	08/08/2024
Total UTILITIES UNDERGROUND LOCATION:					149.64	149.64	
WHISTLER TOWING, LLC							
3237	WHISTLER TOWING, LLC	10532	R&M VEHICLE CP1	07/26/2024	86.69	86.69	08/08/2024
3237	WHISTLER TOWING, LLC	3050	TIRES M3	07/22/2024	3,230.00	3,230.00	08/08/2024
Total WHISTLER TOWING, LLC:					3,316.69	3,316.69	
WILCOXSON'S							
47	WILCOXSON'S	2024.6.20	Ice Cream - Pool	06/20/2024	56.25	56.25	08/08/2024
47	WILCOXSON'S	2024.7.9	Ice Cream - Pool	07/09/2024	63.00	63.00	08/08/2024
Total WILCOXSON'S:					119.25	119.25	
Grand Totals:					108,210.46	108,210.46	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
--------	-------------	----------------	-------------	--------------	-----------------------	-------------	-----------

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

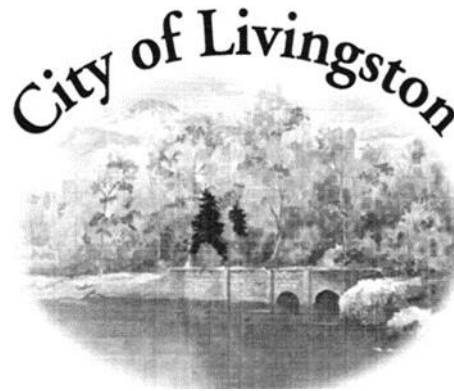
File Attachments for Item:

C. APPROVAL OF SPECIAL EVENT EXCEPTION TO ALCOHOL POSSESSION AND CONSUMPTION RESTRICTIONS FOR NEPTUNE'S BREWERY BLOCK PARTY 2024

City Manager
Grant Gager

220 E Park Street
(406) 823-6000 phone

citymanager@livingstonmontana.org
www.livingstonmontana.org



Incorporated 1889

Chairperson
Karrie Kahle

Vice Chair
Melissa Nootz

Commissioners
James Willich
Quentin Schwarz
Torrey Lyons

Date: August 20, 2024
To: Chair Kahle and City Commissioners
From: Grant Gager, City Manager

Staff Report for Consideration of Request for a Special Event Exception to City of Livingston Alcohol Consumption Restrictions

Recommendation and Summary

Staff is recommending the Commission approve an exception to the enforcement of restrictions on consumption of beer or liquor during the Neptune’s Brewery Block Party on August 24, 2024, by adopting the following motion:

“I move to approve the request to create an exception to the enforcement of the restrictions on carrying or consuming alcohol during the Neptune’s Brewery Block Party.”

The reasons for the recommendation are as follows:

- The Livingston Municipal Code allows the City Commission to provide exceptions for special events to allow public consumption of beer or liquor.
- The City has received a request from a special event operator for such an exception.

Introduction and History

The applicant has submitted a Special Event Permit for a community event that is hosted in the area around Neptune’s Brewery on N. L St. The event has been successfully hosted in past years.

Analysis

City departments have reviewed the request and are comfortable with the event as planned pending Commission approval of this waiver.

Fiscal Impact

Application fees will offset costs associated with the event.

Strategic Alignment

Growth Policy strategy 9.2.2.2. encourages the City to “Continue to provide public space and venues for community events and festivals.”

Attachments

- Attachment A: Neptune’s Brewery Block Party Application

City of Livingston Special Event Permit Application

The City of Livingston Special Event Permit Application applies to City of Livingston Streets, Facilities, Parks and Trails; this does NOT include private property. Completed applications must be submitted at least 6 weeks prior to the event date. (8 weeks if requesting fee waivers, see Section 7 for eligibility)

Applications are not considered complete until the following items have been submitted:

- Signed Application
- Non-refundable application fee: \$50 resident / \$80 non-resident
- Refundable Deposit if utilizing any COL equipment or Facility
- Proof of Liability Insurance
 - \$1,500,000 and \$750,000 per occurrence
 - Fire Casualty and Property loss insurance on the premises in the minimum amount of \$500,000.00 with a loss payable provisions to the City.
- Proposed maps/layout of event
 - If run/walk, include locations of water stations/volunteers/traffic control devices

Application Information (should also serve as the event day contact)

Jon Berens	
Renter/Contact Name:	
Neptune's Brewery	
Organization:	
Email Address: jon@neptunesbrewery.com	Tax ID Number: 46-4791496
Address: 119 N. L St.	City, State, Zip: Livingston, MT 59047
Mobile Phone: 4062240271	Work Phone:
Group insuring event: The Office Lounge and Liquor	
Insurance Company: Acuity	Policy Number: 14184
Insurance Agent: Bobbie Patterson	Insurance Phone: 8772294553
Insurance Address: 417 W Park St. Livingston, MT 59047	

Event Information

Name of Event: Neptune's Brewery Block Party	Date of Event: 8-24-24
Event Type: Block Party	Approx # of Attendees: 300
Proposed Route(s) and/or Map(s) Attached:	Time(s) of event: 6pm to 10pm
Set up 4pm Begins:	Event 6pm Begins:
Event 10pm ends:	Cleanup 11pm Complete:

Please provide a brief description of your event: *(use additional sheet if you need more space)*
 Neptune's Brewery Block Party. Block party with The Fossils playing in the alley to the north of Neptune's Brewery on L St. We would like to close off the 100 block of North L St and the alley to the north of Neptune's Brewery.

Please identify any safety / security issues:
We are serving beer and wine and will have staff as security.

Do you plan for your event to:

Have food: No If yes, have you contacted the Park County Sanitarian at 406-222-4145 and followed all requirements?

Accumulate waste: No If yes, please notate your disposal plan (We recommend 1 – 96 Gallon can per 200 people):

The City of Livingston will supply additional trash cans for your event, if utilizing, please notate quantity:

_____ Mon – Fri, 7am – 4pm: \$20 for first can; \$10 per additional can

_____ Mon – Fri, 4pm-10pm; Saturday & Sunday: \$30 for first can; \$15 per additional can

Need restrooms: Yes If yes, how do you plan to accommodate? (We recommend one toilet per 250 people)
Sweetgrass Portables will be providing portable toilets.

Need electricity: No If yes, what for and what source do you plan to use?

Utilize parking: No If yes, how do you plan to accommodate?

Utilize City park/facility/space: No If yes, please name the space and provide record of reservation. Contact the Recreation Department at 406-223-2233 to reserve.

Use a stage, bleachers, tents or other temporary structures: No
If yes, please attach a drawing of proposed location(s) and sizes. \$30 irrigation locate fee applies when in parks.

***Utilize Cones, A-frames or Barricades from the City of Livingston:**

Candlestick Cones: _____ @ \$3 each A-Frames: _____ @ \$7 each Barricades: _____ @ \$12 each

Construction Fencing: _____ @ \$15 / 100 feet

**When rented individually these items do require a \$100 refundable deposit upon return of items*

Street Closure: Yes If yes, please notate number of streets* In accurate space provided as well as on the route map
_____ Mon – Fri, 7am – 4pm: \$110 each (up to 2 streets) \$50 per street over 2

_____ Mon – Fri, 4pm-10pm; Saturday & Sunday: \$200 each (up to 2 streets) \$100 per street over 2

**A street is considered one city block. Permit Holder understands responsibility to notify ALL residents / businesses affected by closure_____*

Alcohol to be served at event: Yes If yes, describe the location of sales, liquor license to be used and measures to insure proper ID for purchases and persons supervising the operation:

Beer and wine will be served in the alley to the north of Neptune's Brewery. All of the servers are Safe Serve certified (attached). Wrist bands will be used for all persons over 21.

Liquor Liability Attached as described in Section 7

Proof of Alcohol Server Training as described in Section 7

Requests for special animal policy considerations as described in Section 7: No If yes, please describe:

Will the event require camping or temporary housing: NO If yes, have you the Park County Sanitarian at 406-222-4145 to set up a temporary housing plan and answer the following questions:

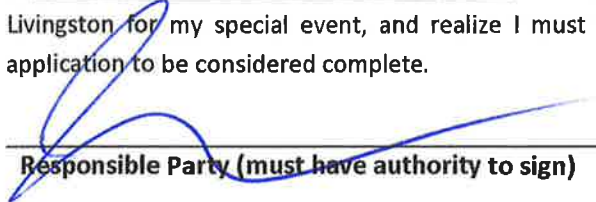
_____ Date(s) Camping will occur _____ Location of camp site(s) _____ Number of campers
_____ Number of tents _____ Location of tent(s) _____ Fire Ring(s) needed? *(must be authorized by Fire Dept)*

Please describe plan for water/sanitation facilities and parking:

Agreement to the City of Livingston Special Event conditions. Application hereby agrees to comply with the City of Livingston Special Event Conditions (Policy & Fee Schedule – Section 7). Upon signing this application, the applicant agrees not to violate any state or city codes in the presentation of the requested special event.

In consideration for permission to conduct its activity as requested, applicant agrees to indemnify, defend and hold harmless the City of Livingston, its officers, agents, employees and volunteers from damage to property and for injury to or death of any person from all liability claims, actions or judgements which may arise from the activity. Applicants also agree to obtain valid save or hold harmless agreements from all participants in its activity, protecting the City of Livingston from all losses arising out of its activity, including damages of any kind or nature.

I, Jonathan D Berens hereby agree to the terms of insurance as set forth by the City of Livingston for my special event, and realize I must attach proof of insurance with this document in order for my application to be considered complete.

 _____ 8-1-24
Responsible Party (must have authority to sign) **Date**

City of Livingston City Manager **Date**



CERTIFICATE OF COMPLETION

This certifies that

Jonathan Berens

is awarded this certificate for

TIPS Montana Alcohol Seller-Server Training

Hours
3.00

Completion Date
05/07/2024

Expiration Date
05/07/2027

Certificate #
MT-000033485905

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

(CUT HERE)

(CUT HERE)

TIPS MT Seller/Server

Issued: 05/07/2024
Expires: 05/07/2027
Certificate #: MT-000033485905

CERTIFIED

Jonathan Berens
119 N. L St
Livingston MT 59047

TIPS | **360 TRAINING**
A 360TRAINING COMPANY

Phone: 800-438-8477
www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



CERTIFICATE OF COMPLETION

This certifies that

Cody Phillips

is awarded this certificate for

TIPS Montana Alcohol Seller-Server Training

Hours
3.00

Completion Date
04/04/2024

Expiration Date
04/04/2027

Certificate #
MT-000033228888

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

8504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

(CUT HERE)

(CUT HERE)

TIPS MT Seller/Server

Issued: 04/04/2024 Expires: 04/04/2027

Certificate #: MT-000033228888

Cody Phillips
ID Number: Dc
Business: MT 0078

CERTIFIED

TIPS | **360 TRAINING**

Phone: 800-438-8477
www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



Certificate of Completion

This is to certify that Addie Weber

Has successfully completed the Montana Alcohol Server Seller Training on 11/25/2022

Your permit information will be uploaded to the Montana Department of Revenue within the next 7-14 days.

Please click here in 10 to 14 days to download the server training verification document.

The document will have your official ID number.

This certificate is valid for 3 years.

If you have any questions, please contact us at Montana@Aplusservereducation.com or 877-740-5509.

11/25/2022

11/25/2025

Issued Date

Expiration Date



Learn more about this wallet card at <http://servingalcohol.com/wallet-card>

Montana Alcohol Seller Server

Name: Katharine Richardson

Certification Date: Oct 13th, 2023

Certificate Code: aP6esKsTzh

Verify Online: servingalcohol.com

Complies with: Codes

16-11-305(1)(1993) & 16-11-308(2001)

Serving Alcohol Inc - Valid for 3 years



Serving Alcohol

is proud to present this certificate to

Patrick Carrigan

for successful completion of the online course



Montana Alcohol Seller-Server Course

STATE OF MONTANA TRAINING PROGRAM
Montana Dept. of Revenue - Liquor Control Division

Approved Training by Serving Alcohol

Persons completing this course acknowledge that it is illegal to sell, give or deliver alcoholic liquor to any person under the age of 21 years or to any intoxicated person. Code 16-3-301 (4)

Persons completing this course have agreed to execute the following policies to the best of their abilities.

- * Card any person 35 years of age or younger
- * Respond immediately to any possible problem situation
- * If there is any question about their age, ensure a person matches their valid legal identification

Verify online at
servingalcohol.com

Verification Code
dj0voMRfC7

Date Issued
May 30th, 2023

VALID FOR 3 YEARS

Learn more about this wallet card at <http://servingalcohol.com/wallet-card>

Montana Alcohol Seller Server
Name: Patrick Carrigan
Certification Date: May 30th, 2023
Certificate Code: dj0voMRfC7
Verify Online: servingalcohol.com
Complies with: Codes
16-11-305(1)(1993) & 16-11-308(2001)
Serving Alcohol Inc - Valid for 3 years

NOTICE
AUTHORIZATION TO CATER SPECIAL EVENTS

THE OFFICE
SOULEFOOD & BEVERAGE, LLC ,
15% OR MORE MEMBERS: CORY SOULE, TERESA SOULE
128 S Main St,
Livingston, Park County, Montana
License No. 49-047-5595-002

The above named licensee has the authority to cater and sell all alcoholic beverages to persons attending a special event for which the licensee is not the sponsor and upon premises not otherwise licensed for the sale of alcoholic beverages. The licensee understands that the alcoholic beverages must be consumed on the premises where the event is held and that the catered event's premises must be within 100 miles of licensee's regular place of business.

The licensee agrees to post this notice in a prominent place on the catered premises for the duration of the event.

The licensee further agrees to notify the local law enforcement agency, which has jurisdiction over the premises where the event is to be held and pay a fee of \$35.00 prior to the event. The licensee understands that alcoholic beverages cannot be catered at locations that are within 600 feet and on the same street as a church or school without the written consent of the church or school official and agrees to provide the local law enforcement agency a copy of the written consent.

This authorization is effective on July 01, 2024, and expires June 30, 2025.

Montana Department of Revenue
Alcoholic Beverage Control Division
PO Box 1712
Helena, MT 59624-1712

**State of Montana
Department of Revenue
Alcoholic Beverage Control Division
2024-2025 License**

30

License No. 49-047-5595-002

THE OFFICE
PO BOX 2082
LIVINGSTON MT 59047-4707

OWNED BY: SOULEFOOD & BEVERAGE, LLC
15% OR MORE MEMBERS: CORY SOULE, TERESA SOULE

LEGAL DESCRIPTION OF LICENSED PREMISES:
128 S MAIN ST - LIVINGSTON

LOCATION MANAGER(S):
CORY SOULE

CATERING ENDORSEMENT

This license is a privilege personal to the licensee and specific to the licensed premises; no transfer as to ownership or location is valid until approved by the Department of Revenue. Licensee is responsible for knowing and following all Montana alcoholic beverage laws (Title 16, Chapters 1-6, MCA) and rules (Title 42, Chapters 11-13, ARM). Failure to do so may subject the licensee to administrative action.

License Must be prominently displayed in licensed premises.

Valid through June 30,
2025

**Montana Department of Revenue
Helena, Montana**

Becky Schlawe
**Administrator,
Alcoholic Beverage Control
Division**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

31

8/1/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Leavitt Great West Insurance Services, LLC 417 W. Park Street PO Box 2410 Livingston MT 59047		CONTACT NAME: Bobbie Patterson PHONE (A/C No, Ext): (877) 229-4553 FAX (A/C, No): (866) 751-8096 E-MAIL ADDRESS: bobbie-patterson@leavitt.com	
		INSURER(S) AFFORDING COVERAGE INSURER A: Acuity, A Mutual Insurance Company	NAIC # 14184
INSURED SouleFood and Beverage, LLC, DBA: The Office Lounge & Lig PO Box 2082 Livingston MT 59047		INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 24-25 Master Cert** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ZH5391	1/3/2024	1/3/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	ZH5391	1/3/2024	1/3/2025	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Liquor Liability			ZH5391	1/3/2024	1/3/2025	limit 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

08/24/2024 - Neptune's Block Party

Location: Neptunes Brewery, 119 N L St, Livingston MT

CERTIFICATE HOLDER Neptune's Brewery	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE B Patterson/BOPATT

© 1988-2014 ACORD CORPORATION. All rights reserved.

ACORD 25 (2014/01)

The ACORD name and logo are registered marks of ACORD

INS025 (201401)

CITY OF LIVINGSTON
220 E PARK ST
LIVINGSTON MT 59047

(406) 222-1142

Receipt No: 3.036560

Aug 2, 2024

NEPTUNE'S BREWERY BLOCK PARTY 8/24/24

Finance - Special Event App & Permits	50.00
Total:	50.00
Check Check No: 4884	50.00
Total Applied:	50.00
Change Tendered:	.00

08/02/2024 8:32 AM

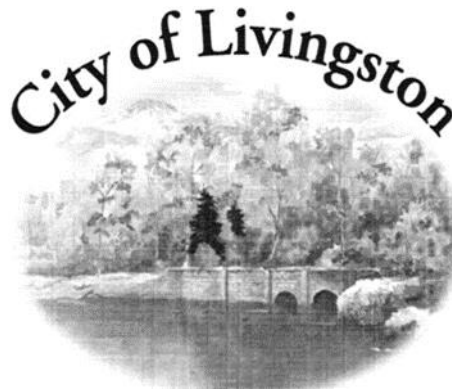
File Attachments for Item:

D. CONSIDERATION OF AGREEMENT 20111 WITH LIVINGSTON SCHOOL DISTRICT FOR A SCHOOL RESOURCE OFFICER

City Manager
Grant Gager

220 E Park Street
(406) 823-6000 phone

citymanager@livingstonmontana.org
www.livingstonmontana.org



Incorporated 1889

Chairperson
Karrie Kahle

Vice Chair
Melissa Nootz

Commissioners
James Willich
Quentin Schwarz
Torrey Lyons

Date: August 20, 2024
To: Chair Kahle and City Commissioners
From: Grant Gager, City Manager

Staff Report for Agreement 20111 with the Livingston School District

Recommendation and Summary

Staff is recommending the Commission approve authorizing the City Manager to sign the Professional Services Agreement with the Livingston School District by adopting the following motion:

“I move to authorize the City Manager to sign Agreement 20111 with the Livingston School District.”

The reasons for the recommendation are as follows:

- The School District desires the services of a school resource officer for the coming school year.
- The City has previously provided such services.

Introduction and History

The City of Livingston has historically provided a school resource officer to the Livingston School District to provide dedicated coverage to District facilities during the school year. The Livingston School District has requested such services for the coming year (2024-2025) in accordance with past practices.

Analysis

The City of Livingston has a trained school resource officer and sufficient personnel to accommodate the request of the District.

Fiscal Impact

Funding from the School District is included in the FY 2024-25 budget.

Strategic Alignment

The City provides law enforcement services in the community.

Attachments

- Professional Services Agreement 20111

PROFESSIONAL SERVICES AGREEMENT 20111

THIS PROFESSIONAL SERVICES AGREEMENT (this “Agreement”) is made and entered into as of the ____ day of _____, 2023, by and between the CITY OF LIVINGSTON, MONTANA, a municipal corporation and political subdivision of the state of Montana with its principal business office located at 220 East Park Street, Livingston, Montana 59047 (hereinafter referred to as the “City”), and Livingston School Districts No. 1 and No. 4, each a Montana political subdivision with its principal business office located at 129 River Drive (hereinafter referred to as the “School District”; and together with the City, the “Parties”).

RECITALS:

- A. **WHEREAS**, the School District believes it is in the best interests of the community to have a School Resource Officer (SRO) on staff on the campuses of the Livingston School District; and
- B. **WHEREAS**, the City and the School District desire to set forth in this Agreement the specific terms and conditions of the services to be performed and provided by the City and the School District with respect to the SRO Program;

NOW, THEREFORE, in consideration of the foregoing recitals and the terms and conditions contained herein, the Parties agree as follows:

- 1. Purpose: The purpose of this agreement is to provide a police officer to serve as the SRO to perform the duties set forth herein during all days that school is in session, or as assigned to work school related functions during the school year, except absences due to officer sick leave, vacation leave, departmental training or when called to duty for an emergency elsewhere.
- 2. Duration of Agreement. This agreement shall be for school year 2024-2025. Both Parties may extend the agreement for two additional school years (2025-2026 and 2026-2027) by mutual written agreement.
- 3. Duties of SRO: The primary duties of the SRO will be to work with the school administration to maintain a peaceful and safe campus environment, to provide security for school related functions when needed, and to perform the duties set forth and defined

in the Livingston Police Department Policy Manual - School Resource Officer Policy, as such document may be amended from time to time by the Police Chief or upon recommendations of legal counsel. The SRO's time will be divided between the campuses of the School District and at such additional areas as the parties may agree from time-to-time; however, it is expected the SRO will serve primarily on the campus of Park High School.

- 4. School District's Responsibility. The School District shall provide office space and a parking spot for the SRO. The School District through its administration shall cooperate with the SRO in implementing the SRO program set forth in Paragraph No. 3 and the Policy.
- 5. City's Responsibilities. The City shall provide a police officer and the necessary equipment routinely used by a Livingston Police Officer. The Police Chief, will meet with the Park High School Principal at least once a semester to evaluate the SROs performance.
- 6. Funding. The School District agrees to pay 50% of the SRO's wages and benefits during the term of the contract. The School District's portion shall be made payable to the City of Livingston who shall be responsible for administering said SRO's wages and benefits. The School District shall pay quarterly, on or before November 1 5th, January 15th, April 15th and July 15th during each year of this contract upon receipt of invoice from the City.
- 7. Termination of Agreement. The parties may terminate this agreement with or without cause upon 30 days' written notice to the other party.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in Livingston, Montana, the day and year first aforementioned herein.

CITY OF LIVINGSTON

**LIVINGSTON SCHOOL DISTRICTS
NO. 1 AND NO. 4**

Grant Gager
City Manager

Chad Johnson
Superintendent

File Attachments for Item:

A. NATIONAL SENIOR CITIZENS DAY 8/21/24



Proclamation of the Livingston City Commission

Recognizing National Senior Citizens Day in Livingston, Montana - August 21, 2024

WHEREAS, the senior citizens of Livingston, Montana, have dedicated their lives to the growth and prosperity of our community, contributing wisdom, strength, and invaluable experience to the fabric of our society; and

WHEREAS, National Senior Citizens Day, observed on August 21, 2024, is a time to recognize and honor the achievements, sacrifices, and contributions of our senior citizens, acknowledging the vital role they continue to play in our families, workplaces, and community; and

WHEREAS, our senior citizens have faced many challenges throughout their lives, yet have shown resilience, adaptability, and kindness, serving as role models for younger generations; and

WHEREAS, the City of Livingston is committed to ensuring that our senior citizens receive the respect, care, and support they deserve, including access to services and programs that enhance their quality of life, health, and well-being; and

WHEREAS, it is fitting that we come together as a community to celebrate our seniors, express our gratitude, and reaffirm our commitment to making Livingston a city where seniors are valued and cherished; and

NOW, THEREFORE, BE IT RESOLVED, on behalf of the Livingston City Commission, I, Karrie Kahle, Chair, do hereby proclaim August 21, 2024, as National Senior Citizens Day in Livingston, Montana, and

FURTHER, I urge all residents to honor and celebrate our senior citizens for their lasting contributions and to engage in activities that support their well-being and strengthen connections across generations



Karrie Kahle, Chair
Livingston City Commission

Emily Hutchinson,
City Clerk

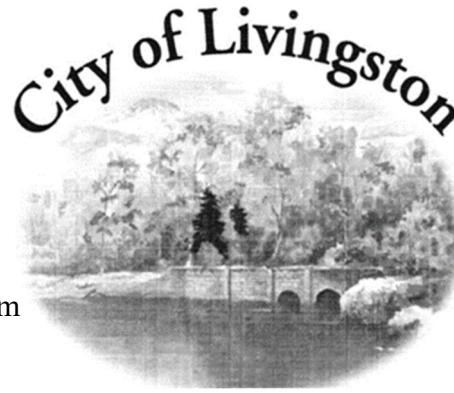
File Attachments for Item:

A. RESOLUTION NO. 5140: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, FIXING THE TAX LEVY FOR FISCAL YEAR 2024-2025.

City Manager
Grant Gager

220 E Park Street
(406) 823-6000 phone

citymanager@livingstonmontana.com
www.livingstonmontana.org



Chairperson
Karrie Kahle

Vice Chair
Melissa Nootz

Commissioners
Quentin Schwarz
Torrey Lyons
James Willich

Incorporated 1889

Date: 08/20/2024
To: Chair Kahle and City Commissioners
From: Paige Fetterhoff

Staff Report for 5140 – A resolution to fix the tax levy for the 2024-2025 Fiscal year

Recommendation and Summary

Staff is recommending the Commission Approve Resolution 5140 to fix the tax levy for fiscal year 2024-2025.

“I move to approve Resolution Number 5140 and authorize the Chair to sign.”

The reasons for the recommendation are as follows:

- The Commission has reviewed and approved the FY 2024-2025 budget and the estimated tax revenue contained within was reasonably estimated to levy the full number of mills authorized by MCA 15-10-420.
- The full authorized levy is necessary to cover the operations of the City.

Introduction and History

The Commission was first presented the budget and preliminary mills at the June 4th, 2024. The final tax levy was similar to estimates provided in the City Manger’s Recommended Budget.

Analysis

The information below compares the prior tax levy to the current year levy

	<u>24-25</u>	<u>23-24</u>
Mill Value (excludes TIF's)	26,194.22	25,554.50
General Levy	123.51	117.48
Permissive and Voted Mills	31.05	28.61
Total Mills	154.56	146.09
Total Revenue	4,048,578.65	3,733,256.91
Tax on a residence valued at:		
\$100,000	208.66	197.22
\$300,000	625.97	591.66
\$600,000	1,251.94	1,183.33

Fiscal Impact

The total mills to be levied is 154.56 generating \$4,048,579 in tax revenue.

Strategic Alignment

Continue to support operations and the infrastructure of the City.

Attachments

- Resolution 5140

RESOLUTION NO. 5140

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, FIXING THE TAX LEVY FOR FISCAL YEAR 2024-2025.

WHEREAS, pursuant to 7-6-4001 et seq. Montana Code Annotated (MCA), and by Resolution No. 5136 the City Commission approved the Final Budget for the City of Livingston for Fiscal Year 2024-2025; and

WHEREAS, after determining the Final Budget, the City Commission is required to determine the property tax levy needed for each fund by:

- a) adding the total amount of the appropriations and authorized expenditures for the budget year;
- b) adding an additional amount as a reserve to meet expenditures made from the fund during the months of July to November of the next fiscal year;
- c) subtracting the working capital; and
- d) subtracting the total estimated revenue, other than the property tax levy, for the budget year; and

WHEREAS, pursuant to 7-6-4036, MCA, the City of Livingston is required to fix the tax levy by the later of the first Thursday after the first Tuesday in September or within 30 days after receipt of the certified taxable values, at levels that will balance the budget as provided for in 7-6-4034 MCA and in the manner provided by 15-10-201, MCA, i.e. shall make and fix every such levy in mills and tenths and hundredths of mills; and

WHEREAS, the adjusted value of the mill for Fiscal Year 2024-2025 is \$26,194.22, excluding Tax Increment Districts.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Livingston, Montana, as follows:

Section One. That the City Commission of the City of Livingston, Montana fix, levy and assess the general all-purpose mill levy and authorized additional mill levies against all taxable property, both real and personal in the City of Livingston, Montana, for the Fiscal Year beginning July 1, 2024, and ending on June 30, 2025, as follows:

Fund	Title	Mill
Mill levies subject to limit (15-10-420, MCA):		
1000	General	117.95
2220	Library	5.56
Total mills subject to limit:		123.51
 Mill levies not subject to mill levy limit (2-18-703(3), MCA):		
§15-10-420(9) MCA		
2372	Permissive Health Insurance	27.55
Total mills not subject to limit:		27.55
 Voter approved mill levies:		
3002	2016 Fire Truck GOB	1.50
5510	Ambulance	2.00
Total voter approved mills:		3.50
Total mills:		154.56

Section Two. That the effective date of this Resolution will be July 1, 2023.

Section Three. That the taxes fixed, levied and assessed will be collected by the County of Park, Montana, and the Finance Officer of the City of Livingston shall cause to be certified to the County Treasurer and the County Clerk and Recorder of Park County, Montana, a copy of this Resolution immediately after passage.

Section Four. That the Finance Officer will within a reasonable time forward a complete copy of the final budget together with tax levies to the Department of Commerce.

Section Five. That the City Commission hereby authorizes the City Manager pursuant to 7-6-4031 Montana Code Annotated to transfer appropriations between items within the same fund.

Section Six. That, pursuant to 7-6-4006 MCA, appropriations may be adjusted pursuant to procedures authorized by the City Commission for:

- a) debt service funds for obligations related to debt approved by the governing body;
- b) trust funds for obligations authorized by trust covenants;
- c) any fund for federal, state, local or private grants and shared revenue accepted and approved by the City Commission;
- d) any fund for special assessments approved by the City Commission;
- e) the proceeds from the sale of land;
- f) any fund for gifts or donations; and
- g) money borrowed during the fiscal year.

Section Seven: That, pursuant to 7-6-4012 MCA, the City Commission hereby authorizes adjustments to appropriations funded by fees throughout the budget period which are based upon the cost of providing a service and are fully funded by the related fees for services, fund reserves or non-fee revenue such as interest for:

- a) proprietary fund appropriations; or
- b) other appropriations specifically identified in the final budget resolution as fee-based appropriations.

PASSED AND ADOPTED by the City Commission of the City of Livingston, this 20th day of August, 2024.

KARRIE KAHLE
Chairperson

ATTEST:

APPROVED AS TO FORM:

EMILY HUTCHINSON
City Clerk

JON HESSE
City Attorney

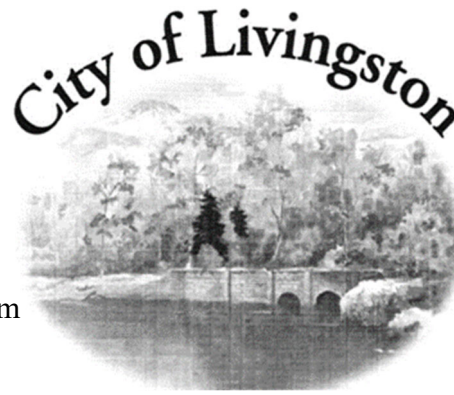
File Attachments for Item:

B. RESOLUTION NO. 5141: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO SPECIFY THE ASSESSMENT OPTION FOR STREET MAINTENANCE AND IMPROVMENTS DISTRICT NO. 1 FOR FISCAL YEAR 2024-2025 IN AN ESTIMATED AMOUNT OF \$1,390,903, LEVY AND ASSESS ALL PROPERTY WITHIN THE DISTRICT.

City Manager
Grant Gager

220 E Park Street
(406) 823-6000 phone

citymanager@livingstonmontana.com
www.livingstonmontana.org



Chairperson
Karrie Kahle

Vice Chair
Melissa Nootz

Commissioners
Quentin Schwarz
Torrey Lyons
James Willich

Incorporated 1889

Date: 08/20/2024
To: Chair Kahle and City Commissioners
From: Paige Fetterhoff

Staff Report for 5141 a Resolution of Intent to Specify the Assessment Amount for the Street Maintenance District

Recommendation and Summary

Staff is recommending the Commission Approve Resolution 5141 to assess Improvement District number 1 for street maintenance and improvements.

“I move to approve Resolution Number 5141 and authorize the Chair to sign.”

The reasons for the recommendation are as follows:

- In 1994 the City authorized the creation of a Street Maintenance District as allowed by MCA 7-12-4401. The district was created to provide for the cost of maintaining and improving streets across the City of Livingston and encompasses all property, including annexations, of the City.

Introduction and History

In 1994 the City authorized the creation of a Street Maintenance District as allowed by MCA 7-12-4401. The district was created to provide for the cost of maintaining and improving streets across the City of Livingston and encompasses all property, including annexations, of the City.

Analysis

In fiscal year 2024, the average residential property was assessed \$255.58 and commercial properties were assessed \$616.14. For fiscal year 2024 those amounts are estimated to be \$268.6 and \$646.95, respectively.

Fiscal Impact

The amount to be assessed in FY 2025 is \$1,390,903 which is a 5% increase from the previous year.

Strategic Alignment

Continue to support operations and the infrastructure of the City.

Attachments

- Resolution 5141

RESOLUTION NO. 5141

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO SPECIFY THE ASSESSMENT OPTION FOR STREET MAINTENANCE AND IMPROVMENTS DISTRICT NO. 1 FOR FISCAL YEAR 2024-2025 IN AN ESTIMATED AMOUNT OF \$1,390,903, LEVY AND ASSESS ALL PROPERTY WITHIN THE DISTRICT.

WHEREAS, in 1994, pursuant to 7-12-4401 *et seq.* Montana Code Annotated (MCA), the City of Livingston enacted Ordinances Nos. 1778 and 1779 which authorized the creation of street maintenance districts and by providing the method of doing the maintenance and of paying for the maintenance; and

WHEREAS, the City created Street Maintenance District No. 1 which encompassed the entire jurisdictional limits of the City of Livingston; and

WHEREAS, pursuant to 7-12-4405 MCA, the City Commission enacted Ordinance Nos. 1877, 1890, and 1973 authorizing the City to improve streets, avenues and alleys within the maintenance district so that the maintenance would be of a durable and continuing benefit; and

WHEREAS, it is the City’s intent to levy and assess 100 percent of the costs for improvements and maintenance of streets and alleys against each parcel of land within said district for that part of the cost which its taxable value bears to the taxable value of the district which such parcel is located exclusive of streets, avenues, alleys and public places; and

WHEREAS, the City Commission finds that all parcels of property located within the district will be benefitted from said street and alley improvements and maintenance as all residents of the City use said public ways; and

WHEREAS, a list of all parcels of property to be assessed within said district which contain the name of each parcel owner and the amount to be levied and assessed thereon is on file and open for public inspection in the office of the City of Livingston, 220 East Park Street, Livingston, Montana; and

WHEREAS, pursuant to 7-12-4427, MCA, the City Commission will meet on September 3rd, 2024, at 5:30 p.m. to hear all objections which may be made to such assessment or any part thereof and may adjourn from time to time for that purpose and may by resolution modify such assessment in whole or in part.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Livingston, Montana, as follows:

That Street Maintenance District No. 1 is defined as including each and every parcel of property located in the City of Livingston, including all annexations thereto.

BE IT FURTHER RESOLVED that it is the intent of the City Commission to levy and assesses for Fiscal Year 2024-2025 100% of the cost of improving and maintaining streets and alleys in Street Maintenance District No. 1 in the amount of \$1,390,003, representing a 5% increase from the previous fiscal year, against each and every parcel of land within said district for that part of the cost which its assessable area bears to the assessable area of the entire district exclusive of streets, avenues, alleys and public places, all as set forth in the list of all parcels of property in said district which contains the name of each parcel owner and the amount levied thereon. A copy of said list is on file and open for public inspection in the office of the City of Livingston, 220 East Park Street, Livingston, Montana.

BE IT FURTHER RESOLVED that the City Commission will conduct a public hearing on September 3rd, 2024, at 5:30 p.m. in the Community Room of the City County Complex and via Zoom, and a copy of the Notice attached hereto as Exhibit A, and incorporated herein by reference, be posted and published as required by law.

PASSED AND ADOPTED by the City Commission of the City of Livingston, this 20th day of August, 2024.

KARRIE KAHLE - Chairperson

ATTEST:

APPROVED AS TO FORM:

EMILY HUTCHINSON
City Clerk

JON HESSE
City Attorney

Exhibit A – Public Notice

NOTICE

A public hearing will be held by the City Commission of Livingston, Montana, on September 3rd, 2024, at 5:30 p.m. in the Community Room of the City County Complex, 414 East Callender Street, Livingston, Montana and via Zoom on **RESOLUTION No. 5141** entitled **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO SPECIFY THE ASSESSMENT OPTION FOR STREET MAINTENANCE AND IMPROVMENTS DISTRICT NO. 1 FOR FISCAL YEAR 2024-2025 IN AN ESTIMATED AMOUNT OF \$1,390,003, LEVY AND ASSESS ALL PROPERTY WITHIN THE DISTRICT.** All interested persons are invited to attend the public hearing, to make comments or make objections to said assessments. For additional information, contact the City of Livingston at 220 East Park Street, Livingston, MT 59047, or by phone at 823-6001.

Please publish twice at least six (6) days apart and the notice needs also to be posted and copies made available to the public. The hearing must be at least five days after the date of final publication.

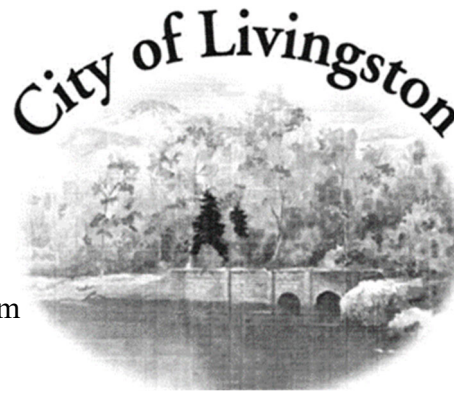
File Attachments for Item:

C. RESOLUTION NO. 5142: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO ESTIMATE THE COST OF MAINTAINING LIGHTS AND SUPPLYING ELECTRICAL CURRENT TO SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 20 IN THE AMOUNT OF \$61,993 FOR FISCAL YEAR 2024-2025 AND LEVYING AND ASSESSING 61% OF THE ESTIMATED COSTS AGAINST EVERY PARCEL OF PROPERTY WITHIN SAID DISTRICT FOR THAT PART OF THE COST WHICH ITS ASSESSABLE AREA BEARS TO THE ASSESSABLE AREA OF THE DISTRICT.

City Manager
Grant Gager

220 E Park Street
(406) 823-6000 phone

citymanager@livingstonmontana.com
www.livingstonmontana.org



Chairperson
Karrie Kahle

Vice Chair
Melissa Nootz

Commissioners
Quentin Schwarz
Torrey Lyons
James Willich

Incorporated 1889

Date: 08/20/2024
To: Chair Kahle and City Commissioners
From: Paige Fetterhoff

Staff Report for 5142 a Resolution of intent to specify the assessment amount for maintaining and supplying electrical current to the Light Maintenance District

Recommendation and Summary

Staff is recommending the Commission Approve Resolution 5142 of its intent to assess Improvement District number 20 for light maintenance and electrical currents.

“I move to approve Resolution Number 5142 and authorize the Chair to sign.”

The reasons for the recommendation are as follows:

- Street lights contribute to public safety in the community.
- Costs to supply electrical current and maintain the current infrastructure continue to rise.

Introduction and History

The use of a Light Maintenance District has been in place since the 1940s. The City is authorized by MCA 7-12-4301 to create the district and has set the boundaries to include all property in the City limits including annexations. In prior years, property was assessed based on the size of the lot. This methodology was amended in 2024 and property is now assessed based on its taxable value.

Analysis

In fiscal year 2025, the average residential property assessment is estimated to be \$19.30 and \$46.54 for commercial properties.

Fiscal Impact

The amount to be assessed in FY 2025 is \$100,000, the same amount was assessed in FY 2024.

Strategic Alignment

Continue to support operations and the infrastructure of the City.

Attachments

- Resolution 5142

RESOLUTION NO. 5142

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO ESTIMATE THE COST OF MAINTAINING LIGHTS AND SUPPLYING ELECTRICAL CURRENT TO SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 20 IN THE AMOUNT OF \$61,993 FOR FISCAL YEAR 2024-2025 AND LEVYING AND ASSESSING 61% OF THE ESTIMATED COSTS AGAINST EVERY PARCEL OF PROPERTY WITHIN SAID DISTRICT FOR THAT PART OF THE COST WHICH ITS ASSESSABLE AREA BEARS TO THE ASSESSABLE AREA OF THE DISTRICT.



WHEREAS, the City of Livingston has created Special Improvement Lighting District No. 20 for the purpose of providing for general public health, safety and welfare by lighting streets for vehicular and pedestrian safety and as a deterrent to criminal activity; and

WHEREAS, the estimated costs of maintaining lights and supplying electrical current for Lighting District No. 20 for Fiscal Year 2024-2025 is \$61,993; and

WHEREAS, it is the City’s intent to levy and assess 61% of the costs for maintaining the lights and supplying electrical current against each parcel of land within said district for that part of the cost which its assessable area bears to the assessable area of the district which such parcel is located exclusive of streets, avenues, alleys and public places; and

WHEREAS, the City Commission finds that all parcels of property located within the district will be benefitted from maintaining lights and supplying electrical current for Lighting District No. 20; and

WHEREAS, a list of all parcels of property to be assessed within said district which contain the name of each parcel owner and the amount to be levied and assessed thereon is on file and open for public inspection in the office of the City of Livingston, 220 East Park Street, Livingston, Montana; and

WHEREAS, pursuant to 7-12-4351, MCA, the City Commission will meet on September 3rd, 2024, to hear all objections which may be made to such assessment or any part thereof and may adjourn from time to time for that purpose and may by resolution modify such assessment in whole or in part.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Livingston, Montana, as follows:

That Special Improvement Lighting District No. 20 is defined as including each and every parcel of property located in the City of Livingston, including all annexations thereto.

BE IT FURTHER RESOLVED that the City Commission hereby intends to levy and assess for Fiscal Year 2024-2025 61% of the cost of maintaining and supplying electrical current for Special Lighting District No. 20 is in the amount of \$61,993 against each and every parcel of land within said district for that part of the cost which its assessable area bears to the assessable area of the entire district exclusive of streets, avenues, alleys and public places, all as set forth in the list of all parcels of property in said district which contains the name of each parcel owner and the amount levied thereon. A copy of said list is on file and open for public inspection in the office of the City of Livingston, 220 East Park Street, Livingston, Montana.

BE IT FURTHER RESOLVED, that the City Commission will conduct a public hearing on September 3rd, 2024 and a copy of the Notice attached hereto as Exhibit A will be posted and published as required by law.

PASSED AND ADOPTED by the City Commission of the City of Livingston, this 20th day of August, 2024.

KARRIE KAHLE
Chairperson

ATTEST:

APPROVED AS TO FORM:

EMILY HUTCHINSON
City Clerk

JON HESSE
City Attorney

NOTICE

A public hearing will be held by the City Commission of Livingston, Montana, on September 3rd, 2024, at 5:30 p.m. in the Community Room of the City County Complex, 414 East Callender Street, Livingston, Montana and via Zoom, on **RESOLUTION NO. 5142** entitled **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO MODIFY SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 20 BY MAINTAINING STREET LIGHTS AND OTHER APPURTENANCES THEREIN AND TO LEVY AND ASSESS 61% OF THE ESTIMATED COSTS OF \$61,993 FOR FISCAL YEAR 2024-2025 AGAINST EVERY PARCEL OF PROPERTY WITHIN SAID DISTRICT FOR THAT PART OF THE COST WHICH ITS ASSESSABLE AREA BEARS TO THE ASSESSABLE AREA OF THE DISTRICT, AND CALLING FOR A PUBLIC HEARING.** All interested persons are invited to attend the public hearing, to make comments or make objections thereto. For additional information contact the City of Livingston Finance Department at 220 E Park Street, Livingston, MT, 59047, or by phone at (406) 222-1142.

Please advertise twice, six (6) days apart.

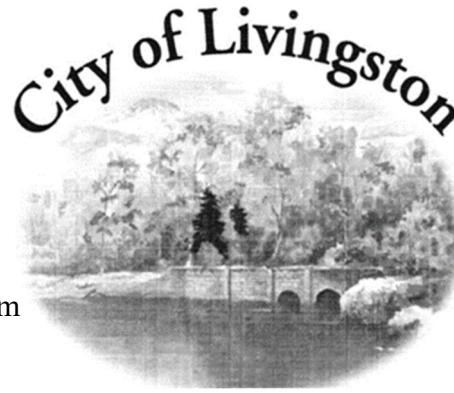
File Attachments for Item:

D. RESOLUTION NO. 5143: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO MODIFY SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 20 BY REPLACING STREET LIGHTS AND OTHER APPURTENANCES THEREIN AND TO LEVY AND ASSESS 58% OF THE ESTIMATED COSTS OF \$38,000 FOR FISCAL YEAR 2024-2025 AGAINST EVERY PARCEL OF PROPERTY WITHIN SAID DISTRICT FOR THAT PART OF THE COST WHICH ITS ASSESSABLE AREA BEARS TO THE ASSESSABLE AREA OF THE DISTRICT, AND CALLING FOR A PUBLIC HEARING.

City Manager
Grant Gager

220 E Park Street
(406) 823-6000 phone

citymanager@livingstonmontana.com
www.livingstonmontana.org



Chairperson
Karrie Kahle

Vice Chair
Melissa Nootz

Commissioners
Quentin Schwarz
Torrey Lyons
James Willich

Incorporated 1889

Date: 08/20/2024
To: Chair Kahle and City Commissioners
From: Paige Fetterhoff

Staff Report for 5143 a Resolution to specify the assessment amount for replacement of lights within the Light Maintenance District

Recommendation and Summary

Staff is recommending the Commission Approve Resolution 5143 to assess Improvement District number 20 for light replacement.

“I move to approve Resolution Number 5143 and authorize the Chair to sign.”

The reasons for the recommendation are as follows:

- Street lights contribute to public safety in the community.
- Replace aging and inoperable street lighting.

Introduction and History

The use of a Light Maintenance District has been in place since the 1940s. The City is authorized by MCA 7-12-4301 to create the district and has set the boundaries to include all property in the City limits including annexations. In prior years, property was assessed based on the size of the lot. This methodology was amended in 2023 and property is now assessed based on its taxable value.

Analysis

In fiscal year 2025, the average residential property assessment is estimated to be \$19.30 and \$46.54 for commercial properties.

Fiscal Impact

The amount to be assessed in FY 2025 is \$100,000, the same amount was assessed in FY 2024.

Strategic Alignment

Continue to support operations and the infrastructure of the City.

Attachments

- Resolution 5143

RESOLUTION NO. 5143

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO MODIFY SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 20 BY REPLACING STREET LIGHTS AND OTHER APPURTENANCES THEREIN AND TO LEVY AND ASSESS 58% OF THE ESTIMATED COSTS OF \$38,000 FOR FISCAL YEAR 2024-2025 AGAINST EVERY PARCEL OF PROPERTY WITHIN SAID DISTRICT FOR THAT PART OF THE COST WHICH ITS ASSESSABLE AREA BEARS TO THE ASSESSABLE AREA OF THE DISTRICT, AND CALLING FOR A PUBLIC HEARING.

WHEREAS, the City of Livingston has created Special Improvement Lighting District No. 20 for the purpose of providing for general public health, safety and welfare by lighting streets for vehicular and pedestrian safety and as a deterrent to criminal activity; and

WHEREAS, pursuant to 7-12-4351, MCA, it is the intent of the City Commission to make a modification to Street Lighting District No. 20 by replacing existing street lights; and

WHEREAS, it is the intent to replace street lights in conjunction with the street improvements plans where necessary and/or desirable; and

WHEREAS, it is the City’s intent to levy and assess 58 percent of the estimated costs of \$65,000 which is \$38,000 for replacing street lights against each parcel of land within said district for Fiscal Year 2024-2025 for that part of the cost which its assessable area bears to the assessable area of the district which such parcel is located exclusive of streets, avenues, alleys and public places; and

WHEREAS, the City Commission finds that all parcels of property located within the district will be benefitted from replaced street lights; and

WHEREAS, a list of all parcels of property to be assessed within said district which contain the name of each parcel owner and the amount to be levied and assessed thereon is on file and open for public inspection in the office of the City of Livingston, 220 East Park Street, Livingston, Montana; and

WHEREAS, pursuant to 7-12-4351, MCA, the City Commission will meet on September 3rd, 2024, to hear all objections which may be made to such assessment or any part thereof and may adjourn from time to time for that purpose and may by resolution modify such assessment in whole or in part.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Livingston, Montana, as follows:

That Special Improvement Lighting District No. 20 is defined as including each and every parcel of property located in the City of Livingston, including all annexations thereto.

BE IT FURTHER RESOLVED that the City Commission intends to modify Special Improvements Lighting District by replacing lights and appurtenances therein and hereby intends to levy and assess for Fiscal Year 2024-2025 58% of the cost of replacing street lights in the amount of \$38,000 against each and every parcel of land within said district for that part of the cost which its assessable area bears to the assessable area of the entire district exclusive of streets, avenues, alleys and public places, all as set forth in the list of all parcels of property in said district which contains the name of each parcel owner and the amount levied thereon. A copy of said list is on file and open for public inspection in the office of the City of Livingston, 220 East Park Street, Livingston, Montana.

BE IT FURTHER RESOLVED, that the City Commission will conduct a public hearing on September 3rd, 2024 and a copy of the Notice attached hereto as Exhibit A will be posted and published as required by law.

PASSED AND ADOPTED by the City Commission of the City of Livingston, this 20th day of August, 2024.

KARRIE KAHLE
Chairperson

ATTEST:

APPROVED AS TO FORM:

EMILY HUTCHINSON
City Clerk

JON HESSE
City Attorney

NOTICE

A public hearing will be held by the City Commission of Livingston, Montana, on September 3rd, 2024, at 5:30 p.m. in the Community Room of the City County Complex, 414 East Callender Street, Livingston, Montana and via Zoom, on **RESOLUTION NO. 5143** entitled **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO MODIFY SPECIAL IMPROVEMENT LIGHTING DISTRICT NO. 20 BY REPLACING STREET LIGHTS AND OTHER APPURTENANCES THEREIN AND TO LEVY AND ASSESS 58% OF THE ESTIMATED COSTS OF \$38,000 FOR FISCAL YEAR 2024-2025 AGAINST EVERY PARCEL OF PROPERTY WITHIN SAID DISTRICT FOR THAT PART OF THE COST WHICH ITS ASSESSABLE AREA BEARS TO THE ASSESSABLE AREA OF THE DISTRICT, AND CALLING FOR A PUBLIC HEARING.** All interested persons are invited to attend the public hearing, to make comments or make objections thereto. For additional information contact the City of Livingston Finance Department at 220 E Park Street, Livingston, MT, 59047, or by phone at (406) 222-1142.

Please advertise twice, six (6) days apart.