



Livingston City Commission Agenda

February 16, 2016

6:30 PM

City – County Complex, Community Room

1. Call to Order

2. Roll Call

3. Moment of Silence

4. Pledge of Allegiance

5. Consent Items

- A.** CONSENT - Approve minutes from 2.2.16 Regular Commission Meeting Page 5
- B.** CONSENT - APPROVE CLAIMS FOR 1ST HALF OF FEBRUARY 2016 Page 9
- C.** CONSENT -- RATIFY CLAIMS FOR 1st HALF OF FEBRUARY 2016 Page 18

6. Proclamations

7. Scheduled Public Comment

- A.** SCHEDULED PUBLIC COMMENT -- JANET PRESCOTT TO DISCUSS DOWNTOWN ECONOMIC DEVELOPMENT
- B.** SCHEDULED PUBLIC COMMENT -- TOM AND SCOTT COLEMAN REGARDING DOWNTOWN VAULTS
- C.** SCHEDULED PUBLIC COMMENT -- PATRICIA GRABOW TO PRESENT ON BEHALF OF LIVINGSTON DOWNTOWN COALITION ON 2016 NATIONAL PARKS CENTENNIAL CELEBRATION / DOWNTOWN ECONOMIC DEVELOPMENT PROPOSAL

8. Public Hearings

9. Ordinances

10. Resolutions

A. RESOLUTION NO. 4637 -- A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN A CHANGE ORDER WITH WILLIAMS CIVIL CONSTRUCTION FOR 2015 CAPITAL IMPROVEMENTS PROJECT (CIP). Page 21

B. RESOLUTION NO. 4636 -- A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO AMEND THE BUDGET FOR FISCAL YEAR 2015-2016, BY MAKING APPROPRIATION ADJUSTMENTS IN THE AMOUNT OF \$163,138.00 AND CALLING FOR A PUBLIC HEARING. Page 29

C. RESOLUTION NO. 4635 -- A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES, INC. FOR WASTE WATER TREATMENT PLANT UPGRADE (WWTP) DESIGN.

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11. Action Items

A. DISCUSS/APPROVE/DENY -- CALLENDER STREET CORRIDOR STUDY Page 72

B. DISCUSS/APPROVE/DENY -- SETTING A DATE FOR WASTE WATER TREATMENT PLANT (WWTP) TOUR WITH CITY COMMISSION

PRESENTATION FROM PUBLIC WORKS

SCHEDULED PUBLIC COMMENT -- PRESENTATION FROM PUBLIC WORKS DEPARTMENT ON LIVINGSTON WATER QUALITY REPORT - MATHEW WHITMAN Page 75

12. City Manager Comment

13. City Commission Comments

14. Public Comments

Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).

15. Adjournment

Calendar of Events

CALENDAR OF EVENTS:

Wednesday, February 10, 2016, 4:00 p.m. - City - County Meeting, MSU Extension

Monday, February 15, 2016 - President's Day - City Offices Closed

Wednesday, February 17, 2016 - 8:30 a.m. - Urban Renewal Agency Regular Meeting, City- County Complex, East Room

Wednesday, February 17, 2016 - 5:00 p.m. - Planning Board Regular Meeting, City-County Complex, Community Room

Tuesday, February 16, 2016 - 6:30 p.m. - City Commission Regular Meeting, City-County Complex, Community Room

Wednesday, February 24, 2016 - 6:30 p.m. - Parks and Trails Committee Regular Meeting, City-County Complex, Community Room

Wednesday, February 24, 2016, 7p.m. - 8:30 p.m. - MSU Extension - joint meeting of City and County to discuss economic development platform, and current and emerging needs. Livingston-Park County Library 228 West Callender Street

Tuesday, March 1, 2016 - 6:30 p.m. - City Commission Regular Meeting, City-County Complex, Community Room

Wednesday, March 2, 2016 - 10:00 a.m. - 4:00 p.m., Redevelopment Symposium, Shane Lanai Center for the Arts, 414 East Lewis Street, Livingston

Supplemental Material

[SUPPLEMENTAL](#) - Dispatch Month Reports for December 2015 and January 2015

Notice

- **Public Comment:** The public can speak about an item on the agenda during discussion of that item by coming up to the table or podium, signing-in, and then waiting to be recognized by the Chairman. Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).
- **Meeting Recording:** An audio and/or video recording of the meeting, or any portion thereof, may be purchased by contacting the City Administration. The City does not warrant the audio and/or video recording as to content, quality, or clarity.
- **Special Accommodation:** If you need special accommodations to attend or participate in our meeting, please contact the Fire Department at least 24 hours in advance of the specific meeting you are planning on attending.

Backup material for agenda item:

A. CONSENT - Approve minutes from 2.2.16 Regular Commission Meeting

MINUTES

Livingston City Commission
February 2, 2016
6:30 p.m.
City- County Complex, Community Room

1. Call to Order

2. Roll Call

- Bennett, Hoglund, Friedman and Sandberg present.

3. Moment of Silence

4. Pledge of allegiance

5. APPOINTMENT OF APPLICANT TO FILL COMMISSIONER SEAT (00:05:10)

DISCUSS / APPROVE / DENY -- FILLING VACANCY ON COMMISSION AND COMMISSION APPOINTMENT OF APPLICANT TO VACATED SEAT

- Friedman made a motion to appoint Quentin Schwarz to fill the vacancy on the Livingston City Commission. Hoglund seconded.
 - All in favor, motion passed 4-0.

6. SWEARING IN FOR NEW COMMISSIONER (00:11:48)

7. NEW ROLL CALL (00:13:15)

- **Bennett, Hoglund, Friedman, Schwarz and Sandberg present.**

5. Consent Items (00:13:40)

A. CONSENT - Approve minutes from regular commission meeting of 1.19.16

B. CONSENT - Ratify Claims 2nd Half Jan 2016

C. CONSENT - Approve Bills and Claims 2nd Half January

- Friedman made a motion to approve Consent Items A – C. Hoglund seconded.
 - All in favor, motion passed 5-0.

6. Proclamations

7. Scheduled Public Comment

8. Public Hearings

9. Ordinances

10. Resolutions

A. RESOLUTION NO. 4634 -- A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN A FACILITIES AND REAL PROPERTY USE AGREEMENT WITH LIVINGSTON BASEBALL ASSOCIATION. (00:15:51)

- Hoglund made a motion to pass Resolution No. 4634. Friedman seconded.
 - All in favor, motion passed 5-0.

11. Action Items

A. DISCUSS / APPROVE / DENY -- CITY'S PURCHASE OF PROPERTY FROM DURGAN'S, LLC, AND REQUEST FOR AUTHORIZATION TO ALLOW CITY MANAGER TO SIGN NECESSARY CLOSING DOCUMENTS (00:18:38)

- Steve Koontz made comments (00:35:10)
- Dan Durgan made comments (00:38:30)
- Patricia Grabow made comments (00:57:25)
- Dan Durgan made comments (01:15:05)
- Recess called by Chairman Bennett (01:27:18)
- Meeting resumed (01:37:00)
- Dan Durgan made comments (01:38:02)
- Friedman made a motion to approve City's purchase of property from Durgan's LLC, and authorize City Manager to sign necessary closing documents. Hoglund seconded.
 - Motion passed 4-1. Sandberg opposed.

B. DISCUSS / APPROVE / DENY -- ELECTION OF LIVINGSTON CITY COMMISSION CHAIRPERSON AND VICE CHAIRPERSON (01:41:44)

- Friedman made a motion to elect Bennett as Chairperson and Hoglund as Vice Chairperson for the year. Schwarz seconded.
 - All in favor, motion passed 5-0.

C. DISCUSS / APPROVE / DENY -- CHAIRPERSON'S APPOINTMENT OF CITY COMMISSIONERS TO ADVISORY BOARDS AND COMMISSIONS (01:43:10)

D. DISCUSS / APPROVE / DENY -- CHAIRPERSON'S ASSIGNMENT OF SEATS AT COMMISSION TABLES (02:02:20)

E: DISCUSS / APPROVE / DENY -- APPOINTMENT OF JIM MASTIN AS INTERIM FIRE CHIEF AT LIVINGSTON FIRE & RESCUE, BEGINNING FEBRUARY 16, 2016 AND ENDING WHEN PERMANENT CHIEF ASSUMES DUTIES (02:02:35)

- Friedman made a motion to appoint Jim Mastin Interim Fire Chief at Livingston Fire & Rescue, beginning February 16, 2016 and ending when permanent chief assumes duties. Hoglund seconded.
 - All in favor, motion passed 5-0.

12. City Manager Comment (02:05:08)

13. City Commission Comments

- Sandberg made comments (02:05:45)
- Schwarz made comments (02:14:37)
- Hogleund made comments (02:15:24)
- Bennett made comments (02:18:50)

14. Public Comments

- Patricia Grabow made comments (02:23:48)

15. Adjournment 8:55 p.m. (02:27:49)

Backup material for agenda item:

B. APPROVE CLAIMS FOR 1ST HALF OF FEBRUARY 2016

For doc #s from 27544 to 27665, Operating Cash

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 GENERAL	341010 SALE OF MAPS AND PUBLICAT	3184 MASTERCARD	Fraud Transaction	-6.76
1000 GENERAL	410130 CITY COMMISSION	146 LIVINGSTON ENTERPRISE	Vacancy - Parks & Tr	99.00
1000 GENERAL	410130 CITY COMMISSION	146 LIVINGSTON ENTERPRISE	City Commission Vaca	99.00
1000 GENERAL	410130 CITY COMMISSION	146 LIVINGSTON ENTERPRISE	City Commission Vaca	33.00
1000 GENERAL	410130 CITY COMMISSION	146 LIVINGSTON ENTERPRISE	City Commission Vaca	33.00
1000 GENERAL	410130 CITY COMMISSION	3248 AGENDA PAL	AgendaPal Subscripti	150.00
1000 GENERAL	410400 CITY MANAGER	3184 MASTERCARD	Indeed.com CM Search	350.01
1000 GENERAL	410540 FINANCE OFFICER	3184 MASTERCARD	Refund out of stock	-16.48
1000 GENERAL	410540 FINANCE OFFICER	3184 MASTERCARD	Label tape, water fi	30.73
1000 GENERAL	410540 FINANCE OFFICER	3184 MASTERCARD	Floor Cleaner	91.80
1000 GENERAL	410540 FINANCE OFFICER	3184 MASTERCARD	Supplies - New Emplo	56.27
1000 GENERAL	411030 PLANNER	879 VERIZON WIRELESS	Planning	13.25
1000 GENERAL	411030 PLANNER	3442 LIVINGSTON PUBLIC WORKS	Cleaning - Dec. & Ja	6.67
1000 GENERAL	411030 PLANNER	102 INDUSTRIAL TOWEL	Mat Cleaning	8.56
1000 GENERAL	411030 PLANNER	102 INDUSTRIAL TOWEL	Mat Cleaning	8.56
1000 GENERAL	411030 PLANNER	3184 MASTERCARD	Office Supplies	44.32
1000 GENERAL	411030 PLANNER	3184 MASTERCARD	Supplies	28.50
1000 GENERAL	411100 CITY ATTORNEY	3184 MASTERCARD	Fuel - Demaline Medi	39.60
1000 GENERAL	411230 FACILITY MAINTENANCE	63 HOUSE OF CLEAN	37% Janitorial Suppl	38.22
1000 GENERAL	411230 FACILITY MAINTENANCE	63 HOUSE OF CLEAN	37% Janitorial Suppl	12.47
1000 GENERAL	411230 FACILITY MAINTENANCE	272 PARK COUNTY	37% Misc Maint. supp	127.41
1000 GENERAL	411230 FACILITY MAINTENANCE	3298 EXEC U CARE SERVICES,	January Office clean	1,119.42
1000 GENERAL	411300 CENTRAL COMMUNICATIONS	162 CENTURYLINK	Finance Office 110 S	354.68
1000 GENERAL	411300 CENTRAL COMMUNICATIONS	272 PARK COUNTY	City	150.03
1000 GENERAL	411300 CENTRAL COMMUNICATIONS	879 VERIZON WIRELESS	Central	55.72
1000 GENERAL	411300 CENTRAL COMMUNICATIONS	879 VERIZON WIRELESS	Central	68.64
1000 GENERAL	411700 CENTRAL STORES	2958 NEOFUNDS BY NEOPOST	Ink for postage mach	30.56
1000 GENERAL	411700 CENTRAL STORES	1730 SCHAEFFER MFG CO.	Simple Supreme	1,479.41
1000 GENERAL	411700 CENTRAL STORES	1783 J & H OFFICE EQUIPMENT	Canon Copier Lease	213.00
1000 GENERAL	411700 CENTRAL STORES	3184 MASTERCARD	POstage Purchase	50.00
1000 GENERAL	411700 CENTRAL STORES	3184 MASTERCARD	Toner- Fax Machine -	47.49
1000 GENERAL	411700 CENTRAL STORES	3184 MASTERCARD	Postage Purchase	50.00
1000 GENERAL	411700 CENTRAL STORES	3184 MASTERCARD	Stamps.com Monthly F	24.99
1000 GENERAL	420100 OPERATING ACCOUNT	272 PARK COUNTY	Police	75.11
1000 GENERAL	420100 OPERATING ACCOUNT	879 VERIZON WIRELESS	Air cards	400.30
1000 GENERAL	420100 OPERATING ACCOUNT	3234 DANA SAFETY SUPPLY, INC.	Equipment, Install:	800.00
1000 GENERAL	420100 OPERATING ACCOUNT	2426 GRANITETCS, INC	1/3 Law Enforcement	39.00
1000 GENERAL	420100 OPERATING ACCOUNT	3237 WHISTLER TOWING, LLC	Patrol Vehicle Tow	149.00
1000 GENERAL	420100 OPERATING ACCOUNT	642 MONTANA LAW ENFORCEMENT	Hard - Tuition Execu	700.00
1000 GENERAL	420100 OPERATING ACCOUNT	642 MONTANA LAW ENFORCEMENT	Hard - Meals Executi	56.00
1000 GENERAL	420100 OPERATING ACCOUNT	2671 COMDATA	January Fuel	850.25
1000 GENERAL	420100 OPERATING ACCOUNT	3376 TRANSUNION RISK &	Investigative Search	26.25
1000 GENERAL	420100 OPERATING ACCOUNT	55 LIVINGSTON HEALTH	New Hire Physical -	141.00
1000 GENERAL	420100 OPERATING ACCOUNT	22 ALL SERVICE TIRE &	Vehicle Service	41.00
1000 GENERAL	420400 OPERATING ACCOUNTS	272 PARK COUNTY	Fire 50%	43.43
1000 GENERAL	420400 OPERATING ACCOUNTS	899 UNIVERSITY OF MONTANA	Tuition S-330 course	250.00
1000 GENERAL	420400 OPERATING ACCOUNTS	879 VERIZON WIRELESS	Fire	146.63
1000 GENERAL	420400 OPERATING ACCOUNTS	879 VERIZON WIRELESS	Fire	49.38
1000 GENERAL	420400 OPERATING ACCOUNTS	879 VERIZON WIRELESS	Fire	42.52
1000 GENERAL	420400 OPERATING ACCOUNTS	879 VERIZON WIRELESS	Ben Coffman -Fire Ch	116.77
1000 GENERAL	420400 OPERATING ACCOUNTS	879 VERIZON WIRELESS	Fire & Recuse	72.52
1000 GENERAL	420400 OPERATING ACCOUNTS	879 VERIZON WIRELESS	Fire & Recuse	672.52

For doc #s from 27544 to 27665, Operating Cash

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 GENERAL	420400 OPERATING ACCOUNTS	879 VERIZON WIRELESS	Fire & Recuse	42.52
1000 GENERAL	420400 OPERATING ACCOUNTS	23 CARQUEST AUTO PARTS	Headligh Bulb	9.07
1000 GENERAL	420400 OPERATING ACCOUNTS	1915 MASTIN, JAMES	Reimb. Flight Exp'd	586.70
1000 GENERAL	420400 OPERATING ACCOUNTS	3184 MASTERCARD	Fire Cheif Travel Ex	497.15
1000 GENERAL	420400 OPERATING ACCOUNTS	3184 MASTERCARD	Travel, Lodging	414.60
1000 GENERAL	420400 OPERATING ACCOUNTS	3184 MASTERCARD	Insert for Wildland	38.69
1000 GENERAL	420400 OPERATING ACCOUNTS	3184 MASTERCARD	Wildland pack	268.49
1000 GENERAL	420400 OPERATING ACCOUNTS	3184 MASTERCARD	Fire Academy	167.32
1000 GENERAL	420400 OPERATING ACCOUNTS	3184 MASTERCARD	Active 911 Service	246.75
1000 GENERAL	420400 OPERATING ACCOUNTS	3184 MASTERCARD	Mounting Bracket/Sto	138.54
1000 GENERAL	420400 OPERATING ACCOUNTS	3184 MASTERCARD	Refund- Fire Academy	-25.04
1000 GENERAL	420403 BUILDING INSPECTION	879 VERIZON WIRELESS	Code Enforcement	22.98
1000 GENERAL	420403 BUILDING INSPECTION	879 VERIZON WIRELESS	Building dept	13.23
1000 GENERAL	420403 BUILDING INSPECTION	879 VERIZON WIRELESS	Building dept	0.00
1000 GENERAL	420403 BUILDING INSPECTION	2671 COMDATA	Fuel	44.64
1000 GENERAL	430930 CEMETERY OPERATING	879 VERIZON WIRELESS	Cemtery	13.25
1000 GENERAL	430950 ROAMING OPERATING	879 VERIZON WIRELESS	Roaming crew - Jones	22.98
1000 GENERAL	430950 ROAMING OPERATING	2671 COMDATA	Fuel	201.15
1000 GENERAL	430950 ROAMING OPERATING	54 GATEWAY OFFICE SUPPLY	Supplies	7.66
1000 GENERAL	430950 ROAMING OPERATING	151 NORTHWESTERN ENERGY	Weimer	11.71
1000 GENERAL	430950 ROAMING OPERATING	151 NORTHWESTERN ENERGY	8th & Park	7.92
1000 GENERAL	430950 ROAMING OPERATING	151 NORTHWESTERN ENERGY	229 River	11.37
1000 GENERAL	430950 ROAMING OPERATING	151 NORTHWESTERN ENERGY	Roam CC	187.02
1000 GENERAL	430950 ROAMING OPERATING	59 NORTHERN ENERGY	Propane	841.86
1000 GENERAL	430950 ROAMING OPERATING	2087 WISPWEST.NET	Internet	44.95
1000 GENERAL	430950 ROAMING OPERATING	3184 MASTERCARD	Office Supplies	44.32
1000 GENERAL	430950 ROAMING OPERATING	3184 MASTERCARD	Training	61.62
1000 GENERAL	430950 ROAMING OPERATING	3184 MASTERCARD	Home Depot - Supplie	260.15
1000 GENERAL	430950 ROAMING OPERATING	3184 MASTERCARD	Dept. of Ag	62.45
1000 GENERAL	440640 ANIMAL CONTROL SERVICES	509 DELTA SIGNS & GRAPHICS	Dog off leash signs	175.00
1000 GENERAL	440640 ANIMAL CONTROL SERVICES	879 VERIZON WIRELESS	Animal Control	64.47
1000 GENERAL	440640 ANIMAL CONTROL SERVICES	2671 COMDATA	Fuel	71.45
1000 GENERAL	440640 ANIMAL CONTROL SERVICES	3184 MASTERCARD	Supplies	28.51
1000 GENERAL	460430 PARKS OPERATING	879 VERIZON WIRELESS	Parks	23.00
1000 GENERAL	460430 PARKS OPERATING	3442 LIVINGSTON PUBLIC WORKS	Cleaning - Dec. & Ja	6.66
1000 GENERAL	460430 PARKS OPERATING	781 2M COMPANY, INC.	Punch & Pins	325.30
1000 GENERAL	460430 PARKS OPERATING	26 LIVINGSTON ACE HARDWARE -	Supplies	7.10
1000 GENERAL	460430 PARKS OPERATING	776 KENYON NOBLE	Concrete	73.80
1000 GENERAL	460430 PARKS OPERATING	776 KENYON NOBLE	Supplies	25.64
1000 GENERAL	460430 PARKS OPERATING	3053 MYRSTOL POST AND POLE	Post	53.75
1000 GENERAL	460430 PARKS OPERATING	3040 PRO RENTALS & SALES, INC.	Compactor	40.80
1000 GENERAL	460430 PARKS OPERATING	26 LIVINGSTON ACE HARDWARE -	Supplies	107.97
1000 GENERAL	460430 PARKS OPERATING	26 LIVINGSTON ACE HARDWARE -	Supplies	28.47
1000 GENERAL	460430 PARKS OPERATING	26 LIVINGSTON ACE HARDWARE -	Supplies	36.39
1000 GENERAL	460430 PARKS OPERATING	2268 BIG BEAR CONTRACTING, LLC	Door Install	280.00
1000 GENERAL	460430 PARKS OPERATING	2904 FISHER SAND AND GRAVEL	Gravel	138.05
1000 GENERAL	460430 PARKS OPERATING	2904 FISHER SAND AND GRAVEL	Gravel	158.99
1000 GENERAL	460430 PARKS OPERATING	2904 FISHER SAND AND GRAVEL	Gravel	165.51
1000 GENERAL	460430 PARKS OPERATING	2904 FISHER SAND AND GRAVEL	Gravel	77.62
1000 GENERAL	460430 PARKS OPERATING	776 KENYON NOBLE	Sono Tube	36.99
1000 GENERAL	460430 PARKS OPERATING	776 KENYON NOBLE	Concrete	55.35
1000 GENERAL	460430 PARKS OPERATING	3184 MASTERCARD	Northern Tool	350.00

For doc #s from 27544 to 27665, Operating Cash

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 GENERAL	460430 PARKS OPERATING	3184 MASTERCARD	Home Depot - Supplie	260.16
1000 GENERAL	460430 PARKS OPERATING	3184 MASTERCARD	Amazon	45.16
1000 GENERAL	460442 CIVIC CENTER ADMIN	151 NORTHWESTERN ENERGY	Civic Center	1,515.20
1000 GENERAL	460445 SWIMMING POOL AND SPLASH	151 NORTHWESTERN ENERGY	Pool	341.21
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	879 VERIZON WIRELESS	Rec. dept	121.88
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	879 VERIZON WIRELESS	Rec. dept	0.00
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	879 VERIZON WIRELESS	ATS	37.85
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	879 VERIZON WIRELESS	ATS	62.21
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	879 VERIZON WIRELESS	ATS	51.39
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	3412 SKAGGS, MIKE	Futsal Instructor 39	585.00
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	3454 BURNS, CORRIE	Gymnastics 48 hrs @	864.00
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	3573 WESTPHAL, JENNIFER	Travel Reimbursement	21.60
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	3184 MASTERCARD	MT Rural Water Confe	180.25
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	3184 MASTERCARD	Facebook Advertising	35.00
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	3184 MASTERCARD	Albertson's	48.21
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	3184 MASTERCARD	Albertson's	29.25
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	3184 MASTERCARD	Albertson's	38.06
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	3184 MASTERCARD	Albertson's	75.72
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	3184 MASTERCARD	Albertson's	92.35
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	3184 MASTERCARD	Albertson's	110.93
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	3184 MASTERCARD	Amazon.com	28.36
1000 GENERAL	460449 ADMINISTRATIVE SERVICES	3577 MONTGOMERY, MELODY	Grants Mtg in Helena	158.64
Total for Fund:				20,840.05
2220 LIBRARY	460100 LIBRARY SERVICES	3184 MASTERCARD	Light Bulbs - Junior	9.99
2220 LIBRARY	460100 LIBRARY SERVICES	3184 MASTERCARD	Repair Door Counter	5.00
2220 LIBRARY	460100 LIBRARY SERVICES	3184 MASTERCARD	Postage Purchase	100.00
2220 LIBRARY	460100 LIBRARY SERVICES	3184 MASTERCARD	Amazon	52.58
2220 LIBRARY	460100 LIBRARY SERVICES	3184 MASTERCARD	Stamps.com Monthly F	15.99
2220 LIBRARY	460100 LIBRARY SERVICES	3184 MASTERCARD	Postage Purchase	100.00
2220 LIBRARY	460100 LIBRARY SERVICES	3184 MASTERCARD	Amazon	35.41
2220 LIBRARY	460100 LIBRARY SERVICES	3184 MASTERCARD	Amazon	19.71
Total for Fund:				338.68
2300 COMMUNICATIONS/DISPATCH	420160 DISPATCH/COMMUNICATIONS	272 PARK COUNTY	Dispatch	39.72
2300 COMMUNICATIONS/DISPATCH	420160 DISPATCH/COMMUNICATIONS	879 VERIZON WIRELESS	Dispatch	23.63
2300 COMMUNICATIONS/DISPATCH	420160 DISPATCH/COMMUNICATIONS	306 GLASS, PEGGY	Travel Reimbursement	135.00
2300 COMMUNICATIONS/DISPATCH	420160 DISPATCH/COMMUNICATIONS	306 GLASS, PEGGY	Travel Reimbursement	143.75
2300 COMMUNICATIONS/DISPATCH	420160 DISPATCH/COMMUNICATIONS	306 GLASS, PEGGY	Travel Reimbursement	208.15
2300 COMMUNICATIONS/DISPATCH	420160 DISPATCH/COMMUNICATIONS	3184 MASTERCARD	Dispatch Bags	57.91
Total for Fund:				608.16
2310 TAX INCREMENT DISTRICT -	470300 ECONOMIC DEVELOPMENT	146 LIVINGSTON ENTERPRISE	URA Renewal mtg	30.00
Total for Fund:				30.00
2400 LIGHT MAINTENANCE	420100 OPERATING ACCOUNT	151 NORTHWESTERN ENERGY	97 View Vista	7.48
2400 LIGHT MAINTENANCE	420100 OPERATING ACCOUNT	151 NORTHWESTERN ENERGY	Livingston SL	4,247.46
2400 LIGHT MAINTENANCE	420100 OPERATING ACCOUNT	151 NORTHWESTERN ENERGY	400 N M SL	12.05

For doc #s from 27544 to 27665, Operating Cash

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
2400 LIGHT MAINTENANCE	420100 OPERATING ACCOUNT	151 NORTHWESTERN ENERGY	608 W Chinook SL	95.53
2400 LIGHT MAINTENANCE	420100 OPERATING ACCOUNT	151 NORTHWESTERN ENERGY	710 W Callender SL	90.73
Total for Fund:				4,453.25
2500 STREET MAINTENANCE	430220 FACILITIES/CITY SHOP	879 VERIZON WIRELESS	Street	13.23
2500 STREET MAINTENANCE	430220 FACILITIES/CITY SHOP	879 VERIZON WIRELESS	Street	65.70
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	3442 LIVINGSTON PUBLIC WORKS	Cleaning - Dec. & Ja	6.67
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	26 LIVINGSTON ACE HARDWARE	Toilet Seat	29.99
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	26 LIVINGSTON ACE HARDWARE	Chain	25.14
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	26 LIVINGSTON ACE HARDWARE	Backup	49.99
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	23 CARQUEST AUTO PARTS	Return Inv 334394	-2.34
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	23 CARQUEST AUTO PARTS	Return Inv 339118	-7.76
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	23 CARQUEST AUTO PARTS	Oil	4.58
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	23 CARQUEST AUTO PARTS	Supplies	206.53
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	23 CARQUEST AUTO PARTS	Filter	12.15
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	2671 COMDATA	Fuel	245.93
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	1611 CRESCENT ELECTRIC SUPPLY	Lamps	200.27
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	54 GATEWAY OFFICE SUPPLY	Supplies	7.66
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	102 INDUSTRIAL TOWEL	Mat Cleaning	8.55
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	102 INDUSTRIAL TOWEL	Mat Cleaning	8.55
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	1390 KEN'S EQUIPMENT REPAIR,	Tub Grinder	90.00
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	1390 KEN'S EQUIPMENT REPAIR,	Unit 32l	2,488.00
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	1390 KEN'S EQUIPMENT REPAIR,	Loader 9309	1,154.30
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	1390 KEN'S EQUIPMENT REPAIR,	Air Compressor	1,773.26
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	776 KENYON NOBLE	Fasteners	16.20
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	2863 KIMBALL MIDWEST	Supplies	165.76
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	2830 LEHRKIND'S COCA-COLA	Water	15.50
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	2830 LEHRKIND'S COCA-COLA	Water	38.75
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	468 LIVINGSTON FIRE SERVICE,	Annual Maint.	236.35
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	12 NORMONT EQUIPMENT	Snowplow	10,120.00
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	3040 PRO RENTALS & SALES, INC.	Hydraulic Fluid & Co	239.85
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	1868 POWERPLAN	Mini Excavator Repai	966.45
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	3285 SILVERTIP PROPANE	Propane	24.27
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	2528 SNAP-ON INDUSTRIAL	Circuit Tester	77.00
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	2528 SNAP-ON INDUSTRIAL	Battery Charger	499.00
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	74 TRI-STATE TRUCK &	Tooth tip	345.94
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	533 T & E THE CAT RENTAL	Cutting Edge	296.56
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	533 T & E THE CAT RENTAL	Element & Gasket	17.73
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	533 T & E THE CAT RENTAL	Filter	15.81
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	3184 MASTERCARD	Northern Tool	6,000.00
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	3184 MASTERCARD	Northern Tool	47.74
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	3184 MASTERCARD	Office Supplies	44.32
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	3184 MASTERCARD	Training	61.62
2500 STREET MAINTENANCE	430240 STREET DEPARTMENT	3184 MASTERCARD	Home Depot - Supplie	100.00
Total for Fund:				25,709.25
5210 WATER OPERATING	343021 METERED WATER SALES	999999 WORCESTER, ED & MELDEEN	Overpayment 616 E. L	63.74
5210 WATER OPERATING	430510 WATER ADMINISTRATION	3184 MASTERCARD	Office Supplies	44.31
5210 WATER OPERATING	430515 WATER SERVICES	3258 HARPER, JAMES "CODY"	Travel Expense - Gre	69.00
5210 WATER OPERATING	430515 WATER SERVICES	879 VERIZON WIRELESS	Water Cell	22.98

For doc #s from 27544 to 27665, Operating Cash

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5210 WATER OPERATING	430515 WATER SERVICES	879 VERIZON WIRELESS	Water Cell	66.73
5210 WATER OPERATING	430515 WATER SERVICES	879 VERIZON WIRELESS	Water Cell	11.44
5210 WATER OPERATING	430515 WATER SERVICES	879 VERIZON WIRELESS	Water Cell 1/2	24.67
5210 WATER OPERATING	430515 WATER SERVICES	879 VERIZON WIRELESS	Water 1/2	25.59
5210 WATER OPERATING	430515 WATER SERVICES	879 VERIZON WIRELESS	Water 1/2	0.00
5210 WATER OPERATING	430515 WATER SERVICES	879 VERIZON WIRELESS	Water 1/2	43.87
5210 WATER OPERATING	430515 WATER SERVICES	879 VERIZON WIRELESS	Public works eng	57.49
5210 WATER OPERATING	430515 WATER SERVICES	879 VERIZON WIRELESS	Cain	22.98
5210 WATER OPERATING	430515 WATER SERVICES	26 LIVINGSTON ACE HARDWARE	- Supplies	61.97
5210 WATER OPERATING	430515 WATER SERVICES	26 LIVINGSTON ACE HARDWARE	- Supplies	17.67
5210 WATER OPERATING	430515 WATER SERVICES	26 LIVINGSTON ACE HARDWARE	- Bolt	6.98
5210 WATER OPERATING	430515 WATER SERVICES	2671 COMDATA	Fuel	594.75
5210 WATER OPERATING	430515 WATER SERVICES	2904 FISHER SAND AND GRAVEL	Concrete	416.00
5210 WATER OPERATING	430515 WATER SERVICES	54 GATEWAY OFFICE SUPPLY	Supplies	7.65
5210 WATER OPERATING	430515 WATER SERVICES	1390 KEN'S EQUIPMENT REPAIR,	Air Compressor	394.75
5210 WATER OPERATING	430515 WATER SERVICES	151 NORTHWESTERN ENERGY	200 E Reservoir	469.64
5210 WATER OPERATING	430515 WATER SERVICES	151 NORTHWESTERN ENERGY	601 Robin	1,311.04
5210 WATER OPERATING	430515 WATER SERVICES	151 NORTHWESTERN ENERGY	4 Billman	1,389.24
5210 WATER OPERATING	430515 WATER SERVICES	151 NORTHWESTERN ENERGY	CC Pump	22.58
5210 WATER OPERATING	430515 WATER SERVICES	3184 MASTERCARD	Northern Tool	350.00
5210 WATER OPERATING	430515 WATER SERVICES	3184 MASTERCARD	Pacific Steal	165.51
5210 WATER OPERATING	430515 WATER SERVICES	3184 MASTERCARD	Training	61.62
5210 WATER OPERATING	430515 WATER SERVICES	3184 MASTERCARD	Water Supplies	466.42
5210 WATER OPERATING	430520 FACILITIES/CAPITAL OUTLAY	3442 LIVINGSTON PUBLIC WORKS	Cleaning - Dec. & Ja	6.67
5210 WATER OPERATING	430520 FACILITIES/CAPITAL OUTLAY	102 INDUSTRIAL TOWEL	Mat Cleaning	8.56
5210 WATER OPERATING	430520 FACILITIES/CAPITAL OUTLAY	102 INDUSTRIAL TOWEL	Mat Cleaning	8.56
5210 WATER OPERATING	430520 FACILITIES/CAPITAL OUTLAY	3016 MT WATERWORKS	Hydrant parts	1,082.57
5210 WATER OPERATING	430520 FACILITIES/CAPITAL OUTLAY	3184 MASTERCARD	Home Depot - Supplie	100.00
5210 WATER OPERATING	430570 CUSTOMER ACCTG/COLLECTION	1839 MARATHON PRINTING	1000 Utility billing	21.00
5210 WATER OPERATING	430570 CUSTOMER ACCTG/COLLECTION	2958 NEOFUNDS BY NEOPOST	Ink for postage mach	30.58
Total for Fund:				7,446.56
5310 SEWER OPERATING	430610 SEWER ADMINISTRATION	54 GATEWAY OFFICE SUPPLY	Supplies	7.65
5310 SEWER OPERATING	430620 FACILITIES	879 VERIZON WIRELESS	Water Cell	23.12
5310 SEWER OPERATING	430620 FACILITIES	879 VERIZON WIRELESS	Sewer Cell 1/2	24.66
5310 SEWER OPERATING	430620 FACILITIES	879 VERIZON WIRELESS	Sewer Cell	23.57
5310 SEWER OPERATING	430620 FACILITIES	879 VERIZON WIRELESS	Sewer Cell	126.44
5310 SEWER OPERATING	430620 FACILITIES	879 VERIZON WIRELESS	Sewer 1/2	25.59
5310 SEWER OPERATING	430620 FACILITIES	879 VERIZON WIRELESS	Sewer 1/2	0.00
5310 SEWER OPERATING	430620 FACILITIES	879 VERIZON WIRELESS	Sewer 1/2	43.87
5310 SEWER OPERATING	430620 FACILITIES	879 VERIZON WIRELESS	WWTP	40.02
5310 SEWER OPERATING	430620 FACILITIES	879 VERIZON WIRELESS	WWTP - pager	43.67
5310 SEWER OPERATING	430620 FACILITIES	3442 LIVINGSTON PUBLIC WORKS	Cleaning - Dec. & Ja	6.67
5310 SEWER OPERATING	430620 FACILITIES	102 INDUSTRIAL TOWEL	Mat Cleaning	8.55
5310 SEWER OPERATING	430620 FACILITIES	102 INDUSTRIAL TOWEL	Mat Cleaning	8.55
5310 SEWER OPERATING	430620 FACILITIES	3184 MASTERCARD	Office Supplies	44.31
5310 SEWER OPERATING	430625 SEWER SERVICES	26 LIVINGSTON ACE HARDWARE	- Supplies	38.53
5310 SEWER OPERATING	430625 SEWER SERVICES	2671 COMDATA	Fuel	265.76
5310 SEWER OPERATING	430625 SEWER SERVICES	2201 CONCRETE ACCESSORIERS &	Cement	34.00
5310 SEWER OPERATING	430625 SEWER SERVICES	16 PARISI WESTERN PLUMBING &	Couplings	30.00
5310 SEWER OPERATING	430625 SEWER SERVICES	3184 MASTERCARD	Northern Tool	349.99

For doc #s from 27544 to 27665, Operating Cash

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5310 SEWER OPERATING	430625 SEWER SERVICES	3184 MASTERCARD	Home Depot	63.94
5310 SEWER OPERATING	430625 SEWER SERVICES	3184 MASTERCARD	Training	61.62
5310 SEWER OPERATING	430625 SEWER SERVICES	3184 MASTERCARD	Home Depot - Supplie	100.00
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	26 LIVINGSTON ACE HARDWARE -	Tape & Couplings	24.84
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	422 CHEMSEARCH	Maxi-Lube Ultra	478.53
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	3514 DC FROST ASSOCIATES, INC	Trojan	10,548.60
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	424 ENERGY LABORATORIES, INC.	B16010983	102.00
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	424 ENERGY LABORATORIES, INC.	B16011398	102.00
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	102 INDUSTRIAL TOWEL	Mat Cleaning	23.90
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	102 INDUSTRIAL TOWEL	Mat Cleaning	23.90
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	776 KENYON NOBLE	Supply Tube	4.79
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	3582 Russell Industries, Inc.	Pump	3,838.78
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	1 TECH ELECTRIC, INC	Electrical	205.00
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	26 LIVINGSTON ACE HARDWARE -	Supplies	139.82
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	26 LIVINGSTON ACE HARDWARE -	Supplies	39.98
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	2835 BEAR TOOTH PLUMBING &	Plumbing	158.00
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	424 ENERGY LABORATORIES, INC.	B16011745	672.00
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	292 UPS STORE #2420, THE	UV Shield Sampling	32.79
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	3184 MASTERCARD	Training	210.62
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	3184 MASTERCARD	Home Depot	139.00
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	3184 MASTERCARD	Home Depot - Supplie	100.00
5310 SEWER OPERATING	430670 CUSTOMER ACCTG/COLLECTION	1839 MARATHON PRINTING	1000 Utility billing	21.00
5310 SEWER OPERATING	430670 CUSTOMER ACCTG/COLLECTION	2958 NEOFUNDS BY NEOPOST	Ink for postage mach	30.58
Total for Fund:				18,266.64
5410 SOLID WASTE	430810 SOLID WASTE	54 GATEWAY OFFICE SUPPLY	Supplies	7.66
5410 SOLID WASTE	430820 FACILITIES	879 VERIZON WIRELESS	Solid Waste truck	0.00
5410 SOLID WASTE	430820 FACILITIES	879 VERIZON WIRELESS	Solid Waste truck	13.23
5410 SOLID WASTE	430820 FACILITIES	879 VERIZON WIRELESS	Transfer Station	14.27
5410 SOLID WASTE	430820 FACILITIES	879 VERIZON WIRELESS	Scale House	22.98
5410 SOLID WASTE	430820 FACILITIES	879 VERIZON WIRELESS	Transfer station - V	23.27
5410 SOLID WASTE	430820 FACILITIES	3442 LIVINGSTON PUBLIC WORKS	Cleaning - Dec. & Ja	6.66
5410 SOLID WASTE	430820 FACILITIES	102 INDUSTRIAL TOWEL	Mat Cleaning	8.55
5410 SOLID WASTE	430820 FACILITIES	102 INDUSTRIAL TOWEL	Mat Cleaning	8.55
5410 SOLID WASTE	430820 FACILITIES	3184 MASTERCARD	Office Supplies	44.32
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	22 ALL SERVICE TIRE &	Flat Repair	40.00
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	402 ALPINE ELECTRONICS RADIO	Ink	122.97
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	948 BRIDGER ELECTRIC, INC.	Security Camera Inst	892.74
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	23 CARQUEST AUTO PARTS	Antifreeze	55.96
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	2671 COMDATA	Fuel	252.94
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	509 DELTA SIGNS & GRAPHICS	Signs	395.00
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	1390 KEN'S EQUIPMENT REPAIR,	Blade	713.85
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	1390 KEN'S EQUIPMENT REPAIR,	Blade	209.50
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	1390 KEN'S EQUIPMENT REPAIR,	Bobcat	94.25
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	1390 KEN'S EQUIPMENT REPAIR,	Unit 685	447.40
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	1390 KEN'S EQUIPMENT REPAIR,	Unit 410E	1,263.75
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	1390 KEN'S EQUIPMENT REPAIR,	Unit 4307A	119.00
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	1390 KEN'S EQUIPMENT REPAIR,	Yard Dog	656.25
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	1390 KEN'S EQUIPMENT REPAIR,	Unit 685	280.00
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	468 LIVINGSTON FIRE SERVICE,	Annual Maint.	236.35
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	3184 MASTERCARD	Northern Tool	350.00

For doc #s from 27544 to 27665, Operating Cash

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	3184 MASTERCARD	Amazon.com	30.99
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	3184 MASTERCARD	Mobile Repair & Weld	67.00
5410 SOLID WASTE	430830 COLLECTION/MAINTENANCE	3184 MASTERCARD	Training	61.62
5410 SOLID WASTE	430840 DISPOSAL	2919 FOUR CORNERS RECYCLING,	Commodity Credit	-534.38
5410 SOLID WASTE	430840 DISPOSAL	2919 FOUR CORNERS RECYCLING,	OCC Bins	100.00
5410 SOLID WASTE	430840 DISPOSAL	2919 FOUR CORNERS RECYCLING,	Box Rent	600.00
5410 SOLID WASTE	430840 DISPOSAL	2919 FOUR CORNERS RECYCLING,	Pulls	2,640.00
5410 SOLID WASTE	430840 DISPOSAL	2731 MONTANA WASTE SYSTEMS,	Transfer Fees	42,322.32
5410 SOLID WASTE	430870 CUSTOMER ACCTG/COLLECTION	1839 MARATHON PRINTING	1000 Utility billing	21.00
5410 SOLID WASTE	430870 CUSTOMER ACCTG/COLLECTION	2958 NEOFUNDS BY NEOPOST	Ink for postage mach	30.58
5410 SOLID WASTE	430870 CUSTOMER ACCTG/COLLECTION	3184 MASTERCARD	Dog Treats - Scale H	17.18
5410 SOLID WASTE	430870 CUSTOMER ACCTG/COLLECTION	3184 MASTERCARD	Toner - Scale House	231.72
Total for Fund:				51,867.48
5510 AMBULANCE SERVICES	122001 CITY - AMBULANCE ACCTS	999999 ACCENT	Refund- Clayton Ande	894.40
5510 AMBULANCE SERVICES	122001 CITY - AMBULANCE ACCTS	999999 ELLIS, DONALD	Refund over pmt ELLD	100.00
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	2268 BIG BEAR CONTRACTING, LLC	Upstairs remodel pro	2,227.50
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	2662 BOUND TREE MEDICAL, LLC	Drug case	91.99
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	2662 BOUND TREE MEDICAL, LLC	Patient supplies	29.58
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	2662 BOUND TREE MEDICAL, LLC	Patient supplies	493.55
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	2662 BOUND TREE MEDICAL, LLC	Patient supplies	298.68
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	54 GATEWAY OFFICE SUPPLY	Office supplies	62.96
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	54 GATEWAY OFFICE SUPPLY	Office supplies	152.99
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	1845 GENERAL DISTRIBUTING	Oxygen	323.96
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	26 LIVINGSTON ACE HARDWARE -	Cleaning supplies	15.99
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	272 PARK COUNTY	Amb 50%	43.42
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	2595 TOWN & COUNTRY FOODS -	Cleaning supplies	34.08
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	2595 TOWN & COUNTRY FOODS -	Batteries	1.82
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	2595 TOWN & COUNTRY FOODS -	Office supplies	52.76
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	2595 TOWN & COUNTRY FOODS -	Station supplies	16.23
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3564 ULINE	Stackable bins	298.30
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	879 VERIZON WIRELESS	EMS	89.32
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	879 VERIZON WIRELESS	EMS	13.23
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	879 VERIZON WIRELESS	EMS	46.97
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	879 VERIZON WIRELESS	EMS	13.23
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	879 VERIZON WIRELESS	Medic 2	33.49
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3069 BILLINGS CLINIC TRAINING	ACLS recertification	40.00
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	2595 TOWN & COUNTRY FOODS -	Cleaning Supplies	3.88
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	2595 TOWN & COUNTRY FOODS -	Cleaning Supplies	9.15
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	1750 FIRE SUPPRESSION SYSTEMS	Sprinkler System	1,146.50
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3069 BILLINGS CLINIC TRAINING	CPR Recert	12.00
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	26 LIVINGSTON ACE HARDWARE -	Cleaning Supplies	65.93
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	55 LIVINGSTON HEALTH	PT Supplies	27.74
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	55 LIVINGSTON HEALTH	PT Supplies	193.90
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	55 LIVINGSTON HEALTH	PT Supplies	8.12
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3585 KELLEY, DARREN	Meals-Incident Safet	58.00
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3184 MASTERCARD	Medwrite	5,671.21
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3184 MASTERCARD	Travel, Meal	16.98
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3184 MASTERCARD	Travel, Meal	9.50
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3184 MASTERCARD	Travel, Meal	30.78
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3184 MASTERCARD	Travel, Meal	4.50

02/10/16
09:54:12

CITY OF LIVINGSTON
Claim Approval by Fund, Account
For the Accounting Period: 2/16

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For doc #s from 27544 to 27665, Operating Cash

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3184 MASTERCARD	Travel, Meal	12.45
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3184 MASTERCARD	Travel, Meal	22.25
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3184 MASTERCARD	Travel, Meal	20.37
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3184 MASTERCARD	Training	99.95
5510 AMBULANCE SERVICES	420730 AMBULANCE OPERATING ACCT	3184 MASTERCARD	EMS Training	400.00
Total for Fund:				13,187.66
7910 PAYROLL FUND	212970 FLEX PLAN BENEFITS PAY	958 HARRINGTON, KEVIN	Flex account	134.00
7910 PAYROLL FUND	212970 FLEX PLAN BENEFITS PAY	2376 KYNETT, JESSIKA	Flex account	50.00
7910 PAYROLL FUND	212970 FLEX PLAN BENEFITS PAY	3295 WOODLAND, ALESHA	Flex account	480.00
7910 PAYROLL FUND	212970 FLEX PLAN BENEFITS PAY	3295 WOODLAND, ALESHA	Flex account - acct	193.54
7910 PAYROLL FUND	212970 FLEX PLAN BENEFITS PAY	2569 HARD, WAYNE	Flex Account	259.46
7910 PAYROLL FUND	212970 FLEX PLAN BENEFITS PAY	2969 CLAWSON - ROBERTS,	Flex Account	104.00
Total for Fund:				1,221.00
Total:				143,968.73

Backup material for agenda item:

C. CONSENT -- RATIFY CLAIMS FOR 1st HALF OF FEBRUARY 2016

02/09/16
15:13:47

CITY OF LIVINGSTON
Claim Details by Fund, Account
For the Accounting Period: 2/16

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Report ID: AP100Z

For check #s from 80796 to 80798, Operating Cash

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 GENERAL	351037 POLICE DEPARTMENT FINES	532 PARK COUNTY JUSTICE OF	J. Dobrowski MHP Fin	85.00
			Total for Fund:	85.00
2310 TAX INCREMENT DISTRICT -	470300 ECONOMIC DEVELOPMENT	3581 BRITTEN BANNERS, INC.	URA Banner Brackets	12,292.00
2310 TAX INCREMENT DISTRICT -	470300 ECONOMIC DEVELOPMENT	3581 BRITTEN BANNERS, INC.	URA Banner Brackets	450.00
			Total for Fund:	12,742.00
5310 SEWER OPERATING	430640 SEWER TREATMENT PLANT	2515 MT DEPT OF ENVIRONMENTAL	MTR000494 Modificati	500.00
			Total for Fund:	500.00
			Total:	13,327.00

02/09/16
15:13:48

CITY OF LIVINGSTON
Fund Summary for Claims
For the Accounting Period: 2/16

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Fund/Account	Amount
1000 GENERAL	
101000	\$85.00
2310 TAX INCREMENT DISTRICT - DOWNTOWN	
101000	\$12,742.00
5310 SEWER OPERATING	
101000	\$500.00
Total:	\$13,327.00

Backup material for agenda item:

- A. RESOLUTION NO. 4637 -- A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN A CHANGE ORDER WITH WILLIAMS CIVIL CONSTRUCTION FOR 2015 CAPITAL IMPROVEMENTS PROJECT (CIP).**

Livingston City Commission
LEGISLATIVE ACTION SUMMARY
Resolution No. 4637

Date of First Consideration / Status: February 16, 2016

Purpose of Legislation: To allow the City Manager to sign a change order with Williams Civil Construction for the 2015 Capital Improvements Project (CIP).

Statutory Authority / Reference: Mont. Code Ann. § 7-3-304(9) (2015)

Background: In connection with a bidding process conducted in accordance with Montana law, Williams Civil Construction provided a bid wherein it estimated it would charge the City of Livingston the amount of seven hundred sixty-six thousand two hundred ninety-six and no/100 dollars (\$766,296.00) for the 2015 Capital Improvements Project (CIP). The Livingston City Commission approved the contract with Williams Civil Construction via Resolution No. 4591. Certain work still needs to be completed on the CIP and a change in circumstances now requires that a change order be executed to move forward with the project.

Fiscal Impact: See attached Fiscal Note.

Regulatory Impact (local): N/A

Attachments: Change Order and Fiscal Note.

RESOLUTION NO. 4637

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN A CHANGE ORDER WITH WILLIAMS CIVIL CONSTRUCTION FOR 2015 CAPITAL IMPROVEMENTS PROJECT (CIP).

WHEREAS, in connection with a bidding process conducted in accordance with Montana law, Williams Civil Construction provided a bid wherein it estimated it would charge the City of Livingston the amount of seven hundred sixty-six thousand two hundred ninety-six and no/100 dollars (\$766,296.00) for the 2015 CIP Project;

WHEREAS, the Livingston City Commission approved a contract with Williams Civil Construction via Resolution No. 4591;

WHEREAS, certain work is still to be completed on the 2015 Capital Improvements Project and a change in circumstances requires that a change order be executed to move the project forward.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Livingston, Montana, as follows:

That the City Manager is hereby authorized to enter a change order with Williams Civil Construction for the 2015 Capital Improvements Project, which document is attached hereto as Exhibit A.

PASSED AND ADOPTED by the City Commission of the City of Livingston, this _____ day of February, 2016.

JAMES BENNETT - Chairman

ATTEST:

APPROVED AS TO FORM:

LISA HARRELD
Recording Secretary

ERIK COATE
City Attorney

Resolution No. 4637

A resolution authorizing the City Manager to sign a Change Order with Williams Civil Construction for 2015 Capital Improvements Project.

Page 1

Change Order

No. 02

Date of Issuance: 2/1/2016 Effective Date: 2/1/2016

Project: City of Livingston 2015 CIP Project	Owner: City of Livingston	Owner's Contract No.:
Contract:		Date of Contract: 8/17/2015
Contractor: Williams Civil Construction		Engineer's Project No.: 1958-02L15

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Water main and appurtenances to up be upgraded from 8" to 10" between Lewis and Callender.

Attachments (list documents supporting change):

Total price difference between propped 8" water main and the upgrade to 10" water main.

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 766,296.00

Original Contract Times: Working days Calendar days

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

[Increase] [Decrease] from previously approved
Change Orders No. 00 to No. 01 :

\$ 22,602.56

[Increase] [Decrease] from previously approved Change Orders
No. _____ to No. _____:

Substantial completion (days): _____

Ready for final payment (days): _____

Contract Price prior to this Change Order:

\$ 788,898.56

Contract Times prior to this Change Order:

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

[Increase] [Decrease] of this Change Order:

\$ 10,645.76

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

Contract Price incorporating this Change Order:

\$ 799,544.32

Contract Times with all approved Change Orders:

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 2/4/16

Approved by Funding Agency (if applicable):

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 2-4-16

Date: _____

Change Order

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.



3530 Centennial Drive, Helena, MT, 59601 | phone: 406-442-8594 | fax: 406-442-8557
 851 Bridger Drive, Suite 1, Bozeman, MT 59715 | phone: 406-522-8594 | fax: 406-522-9528
 404 West Broadway, Lewistown, MT 59457 | phone: 406-535-8594

Website: www.seaeng.com

Shown below is the additional per unit cost for the 10" pipe, the itemized deduction for the 8" pipe and fittings and the itemized additional cost for the purchasing/restocking of the 8" pipe and fittings.

Upgrade 8" TO 10" Lewis to Callender

Item No.	Description	Quantity	Unit	Price	Total Price
901	8"x10" Reducer	1	EA	\$ 480.00	\$ 480.00
902	10"x10" Tee	1	EA	\$ 760.00	\$ 760.00
904	10" C900 PVC DR18 Water Main	420	LF	\$ 73.00	\$ 30,660.00
905	10" Valve	2	EA	\$ 2,160.00	\$ 4,320.00
906	10"x6" Tee	1	EA	\$ 680.00	\$ 680.00
210	10" 45° Elbow	2	EA	\$ 650.00	\$ 1,300.00
214	Water Service Connection (10" Saddle)	13	EA	\$ 400.00	\$ 5,200.00
Total:					\$ 43,400.00

Itemized Deduction for 8" Pipe and Fittings

Item No.	Description	Quantity	Unit	Price	Total Price
202	8" C900 PVC DR18 Water Main	420	LF	\$ 63.00	\$ 26,460.00
203	8" Valve	2	EA	\$ 1,550.00	\$ 3,100.00
204	8" Fittings	2	EA	\$ 480.00	\$ 960.00
206	8"x6" Tee	1	EA	\$ 620.00	\$ 620.00
207	8"x8" Tee	1	EA	\$ 660.00	\$ 660.00
214	Water Service Connection (8" Saddle)	13	EA	\$ 360.00	\$ 4,680.00
Total:					\$ 36,480.00

Additional Cost for Purchasing/Restocking

Item No.	Description	Quantity	Unit	Price	Total Price
203	8" Valve	2	EA	\$ 760.00	\$ 1,520.00
204	8" Fittings	2	EA	\$ 72.25	\$ 144.50
206	8"x6" Tee	1	EA	\$ 112.00	\$ 112.00
207	8"x8" Tee	1	EA	\$ 276.82	\$ 276.82
214	Water Service Connection (8" Saddle)	13	EA	\$ 68.00	\$ 884.00
	Restock 8" C900 PVC DR18 Water Pipe @ 20%	420	LF	\$ 1.28	\$ 538.44
	Labor/Equipment to Bring to HD Fowler	1	EA	\$ 250.00	\$ 250.00
Total:					\$ 3,725.76

Total Increase to Contract: \$ 10,645.76

CITY OF LIVINGSTON FISCAL NOTE

Ordinance # _____
 Resolution # _____

Fiscal Analysis Assumptions

- A total of \$800,000 was budgeted for this project in the FY 2016 budget, including both the construction and the engineering costs.
- The lowest bid was Williams Civil Construction for \$766,296. Construction engineering is estimated to be \$73,000.
- Change Order #1 will increase the contract price by \$22,602.56 while Change Order #2 will increase the contract price by \$10,645.76.
- The new contract price is \$799,544.32.

<input type="checkbox"/> Budgeted Expenditure	<input checked="" type="checkbox"/> Unbudgeted Expenditure:
	<input type="checkbox"/> Unanticipated Revenue
	<input type="checkbox"/> Reserves
	<input checked="" type="checkbox"/> Other Line Item Savings

<u>Costs by Object</u>	<u>FY 16</u>	<u>FY17</u>	<u>FY 18</u>
Personnel	\$ -	\$ -	\$ -
Operating			
Capital	33,248		
Debt Service			
Total Costs	<u>\$ 33,248</u>	<u>\$ -</u>	<u>\$ -</u>

<u>Funding Source</u>	<u>FY 16</u>	<u>FY17</u>	<u>FY 18</u>
Fund Name: Water Operating Fund	\$ 33,248	\$ -	\$ -
Total	<u>\$ 33,248</u>	<u>\$ -</u>	<u>\$ -</u>

Signature Jessie R. Hogg
 Date 2/10/2016

Backup material for agenda item:

- B. RESOLUTION NO. 4636 -- A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO AMEND THE BUDGET FOR FISCAL YEAR 2015-2016, BY MAKING APPROPRIATION ADJUSTMENTS IN THE AMOUNT OF \$163,138.00 AND CALLING FOR A PUBLIC HEARING.**

Livingston City Commission
LEGISLATIVE ACTION SUMMARY
Resolution No. 4636

Date of First Consideration / Status: February 16, 2016

Purpose of Legislation: Intent to amend the budget for Fiscal Year 2015-2016.

Statutory Authority / Reference: Mont. Code Ann. §§ 7-6-4006(4), 7-6-4031(2) and 7-6-4006(3) (2015).

Background: The City Commission adopted a budget for Fiscal Year 2015-2016 when it approved Resolution No. 4576. Adjustments in the amount of \$163,138 are required in connection with Phase III of the tennis court rehabilitation.

Fiscal Impact: The fiscal impact to the City is detailed in the text of proposed Resolution No. 4636.

Regulatory Impact (local): N/A

Attachments: None

RESOLUTION NO. 4636

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO AMEND THE BUDGET FOR FISCAL YEAR 2015-2016, BY MAKING APPROPRIATION ADJUSTMENTS IN THE AMOUNT OF \$163,138.00 AND CALLING FOR A PUBLIC HEARING.

WHEREAS, by Resolution No. 4576 the City of Livingston adopted its budget for Fiscal Year 2015-2016 (“FY 15-16”); and

WHEREAS, Mont. Code Ann. §§ 7-6-4006(4), 7-6-4031(2) and 7-6-4006(3) provide that the budget may be amended by conducting a public hearing thereon; and

WHEREAS, any proposed budget amendment which provides for additional appropriations must identify the fund reserves, unanticipated revenue or previously unbudgeted revenue that will fund the appropriations; and

WHEREAS, the budget for FY 15-16 requires a budget amendment by making appropriation adjustments in the amount of \$163,138.00 as specified herein.

NOW, THEREFORE, be it resolved by the City Commission of the City of Livingston, Montana, as follows:

That it is the intent of the City Commission to amend the budget for the City of Livingston, Montana, for Fiscal Year 2015-2016, by making amendments thereto as follows:

Revenue Estimate Adjustments

Ref #	Department	Description/Purpose	Account	Amount
1	Capital Improvement	Tennis Courts, Phase III	4010.365050	163,138
Total				\$ 163,138

Appropriation Adjustments

Ref #	Department	Description/Purpose	Account	Amount	Fund Reserves	Unanticipated Revenues	Unbudgeted Revenues
1	Capital Improvement	Tennis Courts, Phase III	4010.000.460430.940	163,138		x	
Total				163,138			

**Resolution No. 4636
Intent to amend budget for Fiscal Year 2015-2016 by making appropriation adjustments in the amount of \$163,138.00.**

BE IT FURTHER RESOLVED, that a public hearing on the proposal be held at 6:30 p.m. on March 1, 2016, and that the notice attached hereto as Exhibit A be published according to law.

Dated this _____ day of February, 2016.

JAMES BENNETT - Chairman

ATTEST:

APPROVED AS TO FORM:

LISA HARRELD
Recording Secretary

ERIK COATE
City Attorney

Resolution No. 4636
Intent to amend budget for Fiscal Year 2015-2016 by making appropriation adjustments in the amount of \$163,138.00.
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[Exhibit A to Resolution No. 4636]

NOTICE

A public hearing will be held by the City Commission of Livingston, Montana, on March 1, 2016, at 6:30 p.m. in the Community Room of the City County Complex, 414 East Callender Street, Livingston, Montana, on **Resolution No. 4636** entitled **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO AMEND THE BUDGET FOR FISCAL YEAR 2015-2016, BY MAKING APPROPRIATION ADJUSTMENTS IN THE AMOUNT OF \$163,138.00 AND CALLING FOR A PUBLIC HEARING** by making amendments as follows:

Revenue Estimate Adjustments

Ref #	Department	Description/Purpose	Account	Amount
1	Capital Improvement	Tennis Courts, Phase III	4010.365050	163,138
Total				\$ 163,138

Appropriation Adjustments

Ref #	Department	Description/Purpose	Account	Amount	Fund Reserves	Unanticipated Revenues	Unbudgeted Revenues
1	Capital Improvement	Tennis Courts, Phase III	4010.000.460430.940	163,138		x	
Total				163,138			

All interested persons are invited to attend and give their comments. For additional information contact Jessie Hogg, Finance Officer, 110 South B Street, Livingston, MT 59047, or by phone at 823-6003. (Publish twice at least 6 days apart and the notice needs also to be posted and copies made available to the public.)

Resolution No. 4636

Intent to amend budget for Fiscal Year 2015-2016 by making appropriation adjustments in the amount of \$163,138.00.

**City of Livingston,
Montana**

Quarterly Financial Report



To The City Commission

Prepared January, 2016

COVERING THE HIGHLIGHTS OF THE FINACIAL ACTIVITIES OF THE CITY OF LIVINGSTON DURING

The Quarter Ending December 31, 2015

More detailed information will be furnished upon request to the City Manager's Office

Prepared by the City of Livingston Finance Department

Mid-Year Budget Review

Fiscal Year 2015-2016

The purpose of this report is to update the Commission on the status of the FY 16 budget through the first half of the fiscal year and recommend amendments to the budget. A summary of the city's entire budget, as adopted, is shown below. A breakdown of the individual funds can be found in the last two pages of this report.

SUMMARY OF MAJOR REVENUES, EXPENDITURES AND OTHER FINANCING SOURCES/USES July 1, 2015 through June 30, 2016 (FY 16)

	Governmental Fund Types				Proprietary Fund Types	Trust & Agency	Total All Funds
	General	Special Revenue	Debt Service	Capital Project	Enterprise		
Projected Beginning							
Fund/Working Capital Balance	\$ 725,854	\$ 2,937,665	\$ 555,798	\$ 223,872	\$ 1,368,418	\$ 231,668	\$ 6,043,275
Total Estimated Revenues	4,187,454	4,036,738	203,680	1,200	6,287,389	10,000	14,726,461
Budgeted Expenditures	4,304,611	5,344,751	137,716	222,956	6,083,068	5,000	16,098,102
Projected Ending							
Fund/Working Capital Balance	\$ 608,697	\$ 1,629,652	\$ 621,762	\$ 2,116	\$ 1,572,739	\$ 236,668	\$ 4,671,634

Overview

The city's budget includes 43 separate funds. Approximately 80% of the city's budget, however, is encompassed in the eight primary operating funds listed below. Most of the comments in this report will focus on these operating funds.

- General Fund
- Library Fund
- Communications & Dispatch Fund
- Street Maintenance District Fund
- Water Fund
- Wastewater Fund
- Solid Waste Fund
- Ambulance Fund

Shown on the following table is a summary of budgeted revenues and expenditures, year-to-date totals, year-end projections, and the variance for each of the city's eight primary operating funds. As shown below, our revenues are currently 1% over our estimates and our expenditures are 0.4% under expenditure estimates. The net effect is a positive indicator.

Summary of Revenues, Expenditures, & Variances
Primary Operating Funds
July 1, 2015 - December 31, 2015

	Amended Budget	YTD 2nd Quarter	2nd Quarter Projections	Variance \$'s Postive (Negative)	Variance Percent (Negative)
Revenues					
General Fund	\$ 4,187,454	\$ 2,027,666	\$ 1,951,354	\$ 76,313	1.8%
Library Special Revenue Fund	387,276	207,531	194,529	13,002	3.4%
Communications & Dispatch Fund	503,406	268,978	250,344	18,634	3.7%
Street Maintenance District Fund	993,350	407,656	438,067	(30,412)	-3.1%
Water Fund	1,390,900	870,686	834,957	35,729	2.6%
Wastewater Fund	2,182,300	1,132,844	1,104,898	27,946	1.3%
Solid Waste Fund	1,835,595	919,434	905,499	13,934	0.8%
Ambulance Fund	878,594	407,313	433,605	(26,292)	-3.0%
Total	\$ 12,358,875	\$ 6,242,108	\$ 6,113,253	\$ 128,855	1.0%
Expenditures					
General Fund	\$ 4,283,770	\$ 2,134,701	\$ 2,122,617	\$ (12,084)	-0.3%
Library Special Revenue Fund	460,648	225,671	229,698	4,027	0.9%
Communications & Dispatch Fund	599,905	247,425	299,173	51,747	8.6%
Street Maintenance District Fund	1,065,269	501,042	488,500	(12,542)	-1.2%
Water Fund	1,581,206	654,045	669,481	15,436	1.0%
Wastewater Fund	2,152,056	801,333	827,790	26,456	1.2%
Solid Waste Fund	1,507,840	726,447	665,545	(60,902)	-4.0%
Ambulance Fund	1,075,686	420,002	463,014	43,012	4.0%
Total	\$ 12,726,380	\$ 5,710,665	\$ 5,765,817	\$ 55,152	0.4%

An analysis of each of these funds' revenues, expenditures, and variances is discussed in the following sections. Also included in the following analysis are recommended budget amendments necessary to prevent actual expenditures from exceeding appropriations in any individual fund.

Expenditure and Revenue Analysis

Personnel – All Funds

A large component of governmental budgets is personnel. In municipalities, the significant nature of construction and infrastructure projects cause personnel to be a smaller percentage of the city's budget than in many other governmental entities (such as schools). Nevertheless, personnel costs remain a significant element of the city's budget.

Personnel costs, unlike infrastructure and construction projects, are highly predictable. We do have cyclical personnel costs in many areas such as part-time parks workers, seasonal street crew workers, etc., yet we are able to project personnel costs with a high degree of accuracy. This year, in particular, we have had a number of positions vacant for varying amounts of time, which have skewed the salary and wages slightly.

Shown below is a table which shows total budgeted salaries, overtime and benefits for all funds of the city. Also shown are actual expenditures for the year and the percent of the budget expended. As shown by the table, we have expended a total of 48.8% of the personnel budget, with 50% of the year elapsed. Personnel costs, which represent nearly \$7.3 million of the city's total budget, are on target, if not slightly below estimates, at the mid-year point.

Personnel Costs	Budgeted	Expended 12-31-2015	Percent Expended
Salaries & Wages	\$ 4,591,590	\$ 2,238,225	48.7%
Overtime	303,750	203,889	67.1%
Benefits	2,402,010	1,121,900	46.7%
	<u>\$ 7,297,350</u>	<u>\$ 3,564,013</u>	<u>48.8%</u>

Note: The State of Montana contributes toward the city's three retirement systems. The city does not actually receive or expend these funds, however, accounting rules require the city to record the state's contribution as both a revenue and an expenditure. Actual expenditures shown above have been adjusted based on the state's budgeted contribution.

General Fund Revenues

We estimated we would collect \$4,187,454 of general fund revenues for the year. For the past three years, we have collected an average of 46.6% of our general fund revenues at the mid-year point. Half way through this year, we have collected 48.4% or 1.8% more than past years. Our general fund revenues appear to be on-target for the year.

General Fund Revenues	Actual/ Budgeted	Received	Percent Received
<u>Prior Three Years:</u>			
Fiscal Year 2013	3,640,656	1,763,024	48.4%
Fiscal Year 2014	4,110,304	1,707,858	41.6%
Fiscal Year 2015	4,246,915	2,115,562	49.8%
	<u>\$ 11,997,875</u>	<u>\$ 5,586,444</u>	<u>46.6%</u>
<u>Budget Year:</u>			
Fiscal Year 2016	4,187,454	2,027,666	48.4%

Prudent budgeting dictates that we are somewhat conservative in our estimates, yet remain realistic. Our initial revenue estimates met these basic budgeting criteria. Listed below are some of the significant general fund revenue sources which warrant discussion.

Property Taxes. The city's budget was based on an estimated mill value of \$10,555, which represented a decrease in the mill value of 3.9%. The actual mill value was \$10,562, or a 3.8% decrease in value. Within the General Fund, this difference of \$7.00 per mill will not significantly change our anticipated property tax collections.

We estimated we would collect \$1,811,733 of general fund property taxes for the year. We have collected a total of \$690,282 or 38.1% of our property tax estimate. On average for the past three years, we have collected 45.8% of our revenues at mid-year. Thus, we are 7.7% behind average collections for the previous three years. It appears collections were delayed by about one month from average, as we have received January's tax payments, and we appear to be on track in subsequent months. We will continue to closely

monitor our property tax collections; however we believe that our general fund property tax revenue will meet the estimate for the year.

General Fund Property Taxes	Actual/ Budgeted	Received	Percent Received
<u>Prior Three Years:</u>			
Fiscal Year 2013	1,429,295	708,820	49.6%
Fiscal Year 2014	1,770,442	677,950	38.3%
Fiscal Year 2015	1,777,014	891,087	50.1%
	<u>\$ 4,976,751</u>	<u>\$ 2,277,857</u>	<u>45.8%</u>
<u>Budget Year:</u>			
Fiscal Year 2016	1,811,733	690,282	38.1%

Building Permits. We have budgeted a total of \$67,000 in building permit revenue for the year. Through December we have collected \$43,582 or 65% of our estimate. Building permit revenue is a good indicator of our local economy, with 13 new residential building permits issued so far this year, while the total new residential building permits issued for Fiscal Year 2015 was 14.

State Entitlement/Reimbursement. State entitlement is in essence state revenue sharing. Several years ago, cities and counties received several individual revenue sources including: beer tax, wine tax, personal property reimbursement, and a portion of video poker machine tax revenue. The state began receiving these tax revenues and in return distributed state entitlement revenues to cities and counties. This revenue source is highly predictable. We budgeted \$1,060,106 and we have received \$531,468 or 50% of our estimate. Significant revenue sources like this, certainly contributes to our ability to make accurate general fund revenue estimates.

Time Payment/Fine Revenues. Time Payment revenue is derived from police fines, collected over time, if they are unable to pay at the time of issuance, whereas fine revenue is payment in full for fines issued. In the past, Time Payment revenue has been fairly stable, bringing in between \$85,000 and \$100,000 per year, however, in Fiscal Year 2015, this revenue source dropped off sharply. It appears this trend is continuing into Fiscal Year 2016. Fine Revenue, on the other hand seems to have made up for some of this downfall, as it is currently at 116% of the budget estimate, exceeding the full year's projections by nearly \$2,000, halfway through the year.

Special Revenue Fund Revenues

Library. In the current year we budgeted \$387,276 and through mid-year, we have collected 53.6% of our estimate. This is compared to a three year average collection rate of 50.3% as of mid-year. This is primarily due to a higher than anticipated donations and fee revenues.

Library SRF Revenues	Actual/ Budgeted	Received	Percent Received
<u>Prior Three Years:</u>			
Fiscal Year 2013	407,467	207,959	51.0%
Fiscal Year 2014	417,311	200,949	48.2%
Fiscal Year 2015	445,571	229,557	51.5%
	<u>\$ 1,270,349</u>	<u>\$ 638,465</u>	<u>50.3%</u>
<u>Budget Year:</u>			
Fiscal Year 2016	387,276	207,531	53.6%

Dispatch. Dispatch revenues are primarily monthly transfers in from the City General fund and quarterly payments from Park County and, therefore, are very consistent and predicable, with only slight variations in fee revenues. In the current year we budgeted \$503,406 and through mid-year, we have collected 53.4% of our estimate. This is compared to a three year average collection rate of 49.8% as of mid-year.

Dispatch Revenues	Actual/ Budgeted	Received	Percent Received
<u>Prior Three Years:</u>			
Fiscal Year 2013	406,076	201,049	49.5%
Fiscal Year 2014	484,661	241,504	49.8%
Fiscal Year 2015	484,580	241,738	49.9%
	<u>\$ 1,375,317</u>	<u>\$ 684,290</u>	<u>49.8%</u>
<u>Budget Year:</u>			
Fiscal Year 2016	503,406	268,978	53.4%

Street Maintenance. Through December, we have collected \$407,656 of our \$993,350 street maintenance revenue estimate or 41% of our annual revenue. This revenue is made up of mostly street maintenance assessments, collected along with the tax revenue. As with the tax collections, it appears street maintenance collections have been delayed by a month from historical collections.

Street Maintenance Revenues	Actual/ Budgeted	Received	Percent Received
-----------------------------	---------------------	----------	------------------

Prior Three Years:

Fiscal Year 2013	798,819	430,136	53.8%
Fiscal Year 2014	877,590	378,190	43.1%
Fiscal Year 2015	941,341	501,550	53.3%

	<u>\$ 2,617,749</u>	<u>\$ 1,309,876</u>	<u>50.0%</u>
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Budget Year:

Fiscal Year 2016	993,350	407,656	41.0%
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*FY13 excluded 400k intercap loan as revenue

Enterprise Fund Revenues

Water Fund - Water operating revenues (metered water sales) represent the vast majority of our water fund revenues. Total estimated metered water sales for the year are \$1,346,000. We have collected a total of \$849,915 or 63.1% of our estimated revenue. On average for the past three years, we collected 60.4% at mid-year. Thus, we are 2.7% ahead of the pace of prior years. Water revenues tend to be more variable, increasing or decreasing based on the weather and other factors.

Water Operating Revenues	Actual/ Budgeted	Received	Percent Received
<u>Prior Three Years:</u>			
Fiscal Year 2013	1,466,035	906,238	61.8%
Fiscal Year 2014	1,369,447	828,511	60.5%
Fiscal Year 2015	1,329,743	782,497	58.8%
	<u>\$ 4,165,225</u>	<u>\$ 2,517,245</u>	<u>60.4%</u>
<u>Budget Year:</u>			
Fiscal Year 2016	1,346,000	849,915	63.1%

Wastewater Fund – Wastewater operating revenues (wastewater sales) represent the vast majority of our wastewater fund revenues. Total estimated wastewater revenues for the year are \$2,143,600. We have collected \$1,116,455, or 52.1% of our estimate. On average, for the past three years, we have collected 51.6% of our wastewater revenues at mid-year. Wastewater revenues, are slightly ahead of our 3 year trend, at 0.5% over.

Wastewater Revenues	Actual/ Budgeted	Received	Percent Received
<u>Prior Three Years:</u>			
Fiscal Year 2013	1,695,445	876,168	51.7%
Fiscal Year 2014	1,884,799	979,337	52.0%
Fiscal Year 2015	2,099,888	1,073,617	51.1%
	<u>\$ 5,680,132</u>	<u>\$ 2,929,122</u>	<u>51.6%</u>
<u>Budget Year:</u>			
Fiscal Year 2016	2,143,600	1,116,455	52.1%

Solid Waste Fund – Garbage collection charges represent the vast majority of our Solid Waste Fund revenues. Total estimated garbage collection charges for the year are \$1,723,120. We have collected a total of \$868,466 through December or 50.4% of our estimate. For the three prior years, we had collected 49.4% of our annual collections at the mid-year point. We are ahead of our normal pace, by 1.0%. This is due primarily because of increased revenues from the Park County Contract. In addition we are seeing a more accurate charge to our customers due to the implementation of the scales.

Solid Waste Revenues	Actual/ Budgeted	Received	Percent Received
<u>Prior Three Years:</u>			
Fiscal Year 2013	1,314,899	628,385	47.8%
Fiscal Year 2014	1,557,903	797,908	51.2%
Fiscal Year 2015	1,672,154	819,311	49.0%
	<u>\$ 4,544,956</u>	<u>\$ 2,245,605</u>	<u>49.4%</u>
<u>Budget Year:</u>			
Fiscal Year 2016	1,723,120	868,466	50.4%

Ambulance Fund – Ambulance Service Revenues represent the vast majority of our Ambulance Fund revenues. Total estimated ambulance service revenues for the year are \$500,000. Revenue collections to date are \$284,390, or 56.9% of our estimate. We are well ahead of our 3 year average of 49.4%. This is due primarily to our new electronic patient care reporting which improves not only the accuracy of the billing, but also speeds up the service to collection lag we have seen in the past.

Ambulance Revenues	Actual/ Budgeted	Received	Percent Received
<u>Prior Three Years:</u>			
Fiscal Year 2013	374,196	179,438	48.0%
Fiscal Year 2014	469,973	218,807	46.6%
Fiscal Year 2015	550,936	290,269	52.7%
	<u>\$ 1,395,106</u>	<u>\$ 688,515</u>	<u>49.4%</u>
<u>Budget Year:</u>			
Fiscal Year 2016	500,000	284,390	56.9%

General Fund Expenditures

General Fund Expenditures	Actual/ Budgeted	Expended	Percent Expended
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Prior Three Years:

Fiscal Year 2013	3,495,583	1,669,479	47.8%
Fiscal Year 2014	3,571,533	1,928,618	54.0%
Fiscal Year 2015	4,167,258	1,968,559	47.2%

	<u>\$ 11,234,375</u>	<u>\$ 5,566,657</u>	<u>49.6%</u>
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Budget Year:

Fiscal Year 2016	4,143,264	2,030,770	49.0%
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General fund expenditures are highly predictable and are progressing right on pace at the mid-year point. We are estimating to spend \$4,143,264 and to date have spent \$2,030,770, or 49% of estimates. The average rate for the last three years is 49.6%. While there are a few items (Soccer Association impact fee waiver and other unbudgeted outside entity requests) that may need a budget amendment in the future, we will watch the budget to see if these items can't be absorbed within the operating budgets. If a budget amendment is necessary, they will be presented either at the 3rd or 4th Quarter Budget Review.

Special Revenue Fund Expenditures

Dispatch Fund. Half way through fiscal year 2016, the dispatch fund has spent \$247,425 of its \$599,905 appropriation, or 41.2% of estimates. This is in comparison to the three year average of 49.9% at this time of the year. The major difference is \$50,000 for a communications study that has not been completed yet, and therefore has not been paid for. Other than this, expenditures appear to be right on track for FY 2016.

Dispatch Expenditures	Actual/ Budgeted	Expended	Percent Expended
<u>Prior Three Years:</u>			
Fiscal Year 2013	426,956	209,854	49.2%
Fiscal Year 2014	457,550	227,717	49.8%
Fiscal Year 2015	461,865	234,229	50.7%
	<u>\$ 1,346,370</u>	<u>\$ 671,800</u>	<u>49.9%</u>
<u>Budget Year:</u>			
Fiscal Year 2016	599,905	247,425	41.2%

Capital Improvement Fund. The Park County/Livingston Youth Tennis Association completed the final upgrade for the tennis courts within Sacajawea Park. The revenue was raised by the Tennis Association and forwarded along to the City, who paid the contractor. A budget amendment will be necessary for both the revenue and the expenditures in the amount of \$163,138.

Enterprise Fund Expenditures

Water. All expenditures for the Water Operating fund are right on, if not slightly below, target, as of the mid-point in the Fiscal Year.

Sewer. All expenditures for the Sewer Operating fund are right on target, as of the mid-point in the Fiscal Year. There is \$300,000 budgeted for the preliminary design of the large Waste Water Treatment Plant upgrade. It appears that this project is on schedule and will move forward as anticipated.

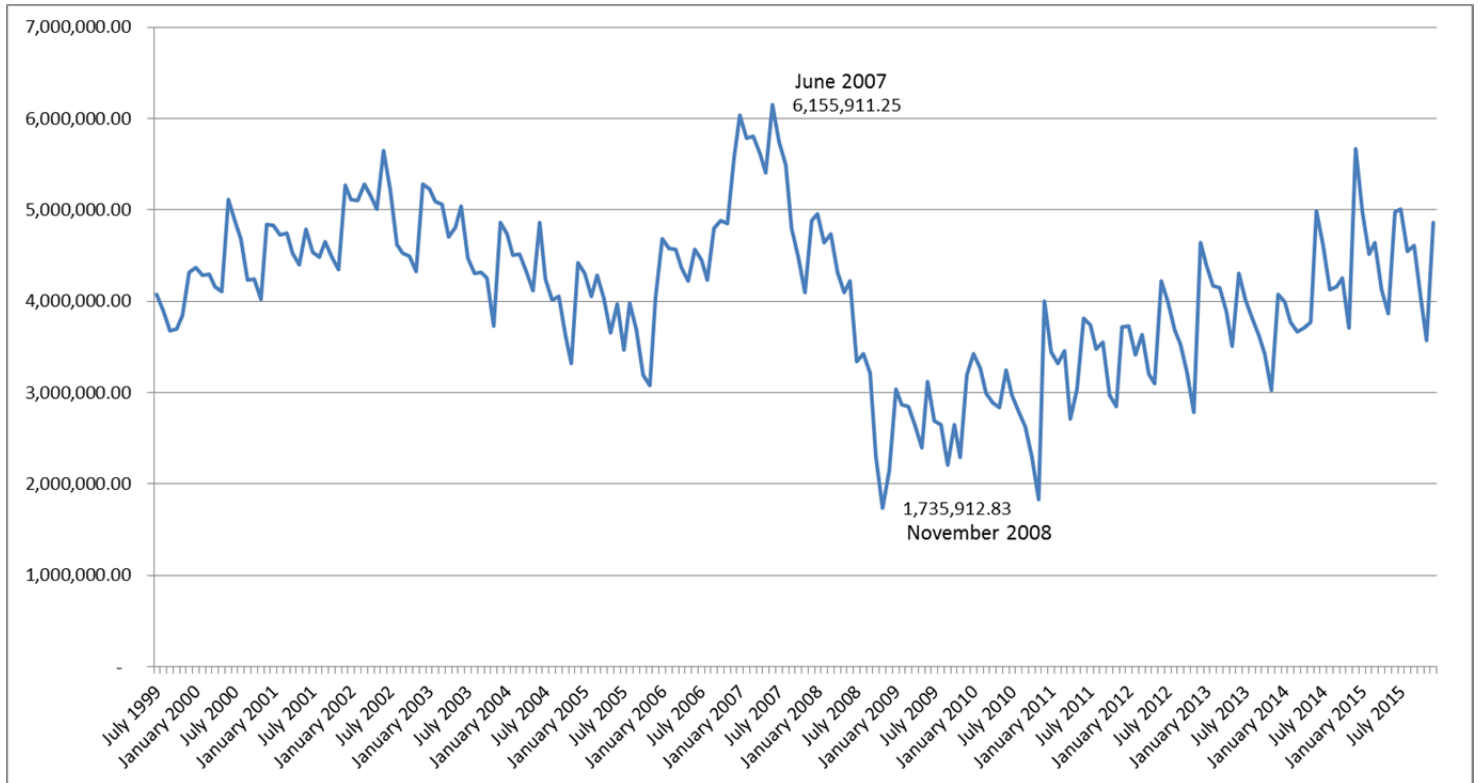
Solid Waste Fund. With increased traffic to the Livingston Transfer Station, comes an increase in disposal fees. While we were more accurate with the revenue projections in FY 2016, it appears that was not the case with disposal fees. We are anticipating this line item to be over budget. However, we will continue to monitor it as the year progresses and recommend a budget amendment should one become necessary. All other operating expenditures are right on track.

Ambulance. All expenditures for the Ambulance fund are right on, if not slightly below, target as of the mid-point in the Fiscal Year.

Summary of Adopted Budget & Recommended Budget Amendments

	Adopted Budget	Capital Outlay Carryover	Previously Approved 1st Quarter Amendments	Recommended Mid-Year Amendments	Revised Budget
Projected Beginning Fund/Working Capital Balance	\$ 6,043,275	\$ 842,128			\$ 6,885,403
<u>Estimated Revenues</u>	14,726,461			\$ 163,138	\$ 14,726,461
Tennis Courts - Phase III				163,138	163,138
Total Amended Revenue Estimates	14,726,461	-	-	163,138	14,889,599
<u>Budgeted Expenditures</u>	(16,098,102)			\$ (163,138)	\$ (16,098,102)
Capital Outlay Carryover		(842,128)			(842,128)
School Nurse Contribution			(11,000)		(11,000)
To Compensate for FY 15 Overages			67,300		67,300
Commission Salary Increases			(5,750)		(5,750)
Tennis Courts - Phase III				(163,138)	(163,138)
Total Amended Expenditures	(16,098,102)	(842,128)	50,550	(163,138)	(17,052,818)
Projected Ending Fund/Working Capital Balance	<u>\$ 4,671,634</u>	<u>\$ -</u>	<u>\$ 50,550</u>	<u>\$ -</u>	<u>\$ 4,722,184</u>

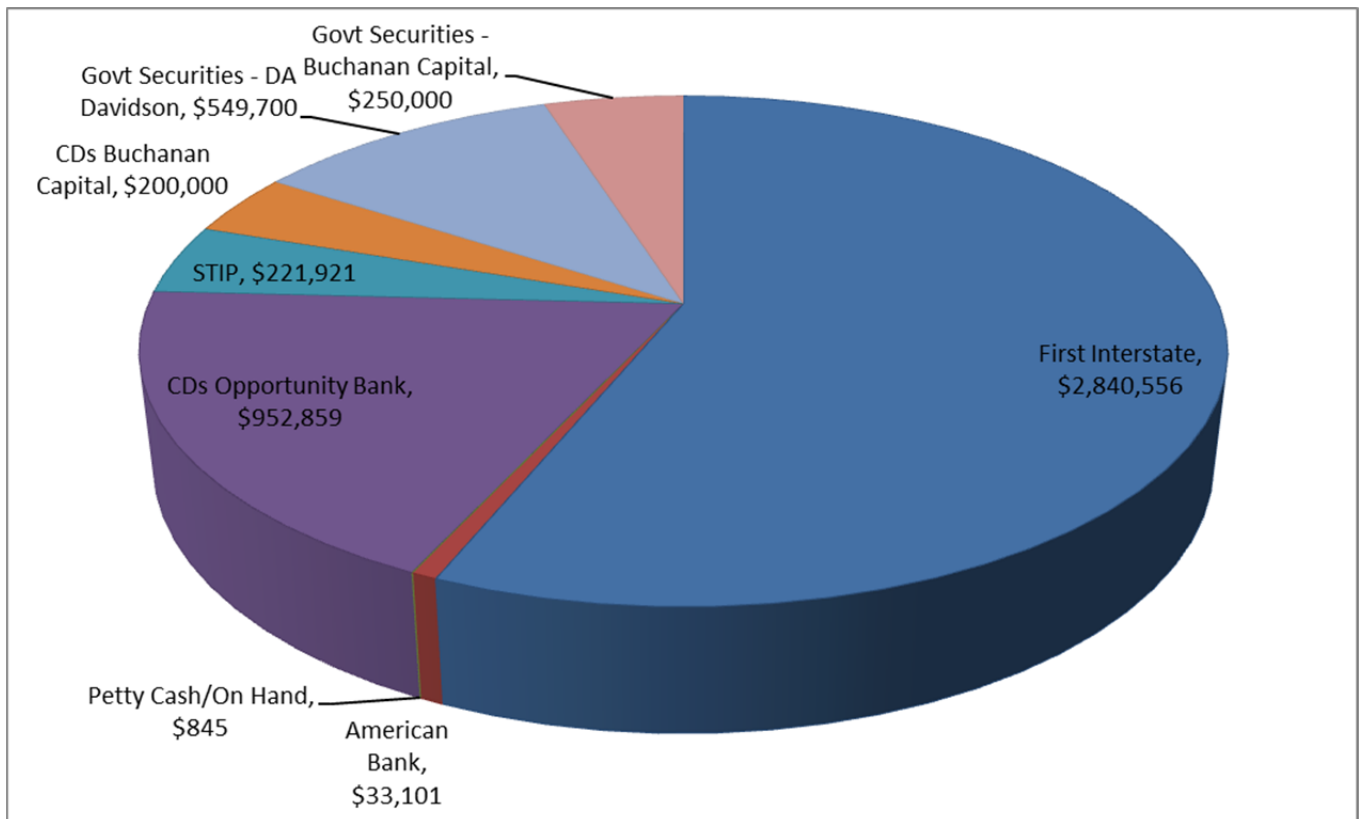
Total City Cash Balance



Cash collection for the City of Livingston is cyclical. Major revenues are received in December (November tax payment) and June (May tax payment). As reserves are built back up, so too are the cash levels, resulting in the increasing trend in the recent past.

**City Cash on Hand & Investments
as of December 2015**

<u>Financial Institution</u>	<u>Amount</u>
First Interstate	\$ 2,840,556
American Bank	33,101
Petty Cash/On Hand	845
CDs Opportunity Bank	952,859
STIP	221,921
CDs Buchanan Capital	200,000
Govt Securities - DA Davidson	549,700
Govt Securities - Buchanan Capital	250,000
Total	\$ 5,048,982



Appendix

Projected Changes in Fund and Working Capital Balances

All Funds

**PROJECTED CHANGES IN FUND AND WORKING CAPITAL BALANCES
DETAIL OF ALL FUNDS
Fiscal Year 2015-2016**

Fund #	Fund Name	Actual Beginning Balances 7-1-2015	FY - 2016		Projected Ending Balances 6-30-2016
			Estimated Revenues	Estimated Expenditures	
1000	General Fund	\$ 601,867	\$ 4,204,954	\$ 4,283,770	\$ 523,051
SPECIAL REVENUE FUNDS					
2190	Comprehensive Liability	52,853	200,722	240,150	13,425
2210	Recreation	(1,549)	32,000	30,451	(0)
2211	Soccer Fields	183	-	-	183
2212	SummerFest	16,412	70,100	86,512	-
2220	Library	178,842	387,276	460,648	105,470
2250	LFD/PCRFD Training Center	281	-	281	0
2260	Emergency/Disaster Fund	(20,758)	20,758	-	-
2270	Health-Sanitarian	(2,370)	2,370	-	-
2300	Communications/Dispatch Services	285,723	503,406	599,905	189,224
2310	Tax Increment District - Downtown	893,559	222,000	283,304	832,255
2311	Tax Increment District - West End SRF	(2,360)	2,360	-	(0)
2320	Economic Development	(12,242)	61,196	48,954	(0)
2325	Community Development Fund	(152)	152	-	0
2370	PERD	7,452	81,318	85,774	2,996
2371	Health Insurance	116,034	142,606	206,861	51,779
2372	Permissive Health Insurance	-	316,920	316,920	-
2373	Police Pension	27,610	289,625	316,763	472
2374	Fire Pension	69,751	235,342	282,591	22,502
2397	CDBG Economic Dev Revolving	580,037	130,500	710,537	(0)
2399	Impact Fees - Fire	46,514	3,000	47,500	2,014
	Impact Fees - Transportation	299,225	14,425	101,000	212,650
	Impact Fees - Police	(3,258)	5,500	-	2,242
	Impact Fees - Parks	11,114	3,480	5,000	9,594
2400	S.I.D. Light Maintenance	10,217	141,600	136,500	15,317
2500	Street Maintenance	316,584	993,350	1,065,269	244,665
2600	Sidewalks	25,093	145,000	170,000	93
2650	Business Improvement District	3,350	45,200	45,200	3,350
2700	Park Improvement SRF	144,864	5,000	107,417	42,447
2750	Law Enforcement Joint Equipment Fund	6,329	150	6,379	100
2820	Gas Tax	31,152	147,300	145,000	33,452
Total Special Revenue Funds		\$ 3,078,504	\$ 4,202,656	\$ 5,498,916	\$ 1,782,244

**PROJECTED CHANGES IN FUND AND WORKING CAPITAL BALANCES
DETAIL OF ALL FUNDS
Fiscal Year 2015-2016**

Fund #	Fund Name	Actual	FY - 2016		Projected
		Beginning Balances 7-1-2015	Estimated Revenues	Estimated Expenditures	Ending Balances 6-30-2016
<u>DEBT SERVICE FUNDS:</u>					
3002	Fire Truck GOB	\$ 2,333	-	-	2,333
3003	2000 Fire Truck GOB	17,266	29,600	33,200	13,666
3200	West End Tax Increment District	516,279	135,000	67,651	583,628
3400	SID Revolving	36,525	100	-	36,625
3550	SID 179 - West End	16,472	34,400	31,343	19,529
3950	SID 178	12,311	100	-	12,411
3955	SID 180	(27,874)	4,480	5,522	(28,916)
Total Debt Service Funds		\$ 573,313	\$ 203,680	\$ 137,716	\$ 639,277
<u>CAPITAL PROJECT FUNDS:</u>					
4010	Capital Improvement Fund	27,217	445,000	454,939	17,278
4020	Library Capital Improvement Fund	32,637	200	32,435	402
4099	Railroad Crossing Levy	188,209	1,000	189,209	-
Total Capital Project Funds		\$ 248,064	446,200	676,583	17,680
<u>ENTERPRISE FUNDS:</u>					
5210	Water Department	86,180	1,430,000	1,500,206	15,974
5210	Water Fund System Development Fees	122,969	15,000	71,000	66,969
5310	Sewer Department	654,943	2,192,300	1,892,056	955,187
5310	Sewer Fund System Development Fees	273,125	15,000	260,000	28,125
5410	Solid Waste Department	(406,781)	1,867,000	1,507,840	(47,621)
5510	Ambulance Services	381,213	878,594	1,075,686	184,121
Total Enterprise Funds		1,859,718	6,397,894	6,306,788	1,950,824
<u>TRUST FUNDS</u>					
8010	Perpetual Cemetery	\$ 232,968	10,000	5,000	237,968
Total Trust Funds		\$ 232,968	10,000	5,000	237,968
Total All Funds		\$ 6,594,433	\$ 15,465,384	\$ 16,908,773	\$ 5,151,044

Backup material for agenda item:

- C. RESOLUTION NO. 4635 -- A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES, INC. FOR WASTE WATER TREATMENT PLANT UPGRADE (WWTP) DESIGN.

Livingston City Commission
LEGISLATIVE ACTION SUMMARY
Resolution No. 4635

Date of First Consideration / Status: February 16, 2016

Purpose of Legislation: To authorize the City Manager to execute a Professional Services Agreement with Advanced Engineering and Environmental Services, Inc. for the Waste Water Treatment Plant upgrade design.

Statutory Authority / Reference: Mont. Code Ann. § 7-3-304(9)

Background: Following a request for qualifications and a subsequent rating process of prospective engineering proposals, the City of Livingston’s administration selected Advanced Engineering and Environmental Design Services, Inc. to provide engineering design services for the Waste Water Treatment Plant upgrade. A proposed Professional Services Agreement setting forth the terms and conditions for the engineering design services is attached to Resolution No. 4635 as Exhibit A. The City Manager and Advanced Engineering and Environmental Design Services, Inc. are ready and willing to execute the Professional Services Agreement upon the Livingston City Commission’s approval.

Fiscal Impact: See Fiscal Note.

Regulatory Impact (local): N/A.

Attachments: Professional Services Agreement and Fiscal Note.

RESOLUTION NO. 4635

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES, INC. FOR WASTE WATER TREATMENT PLANT UPGRADE (WWTP) DESIGN.

WHEREAS, following a request for qualifications and a subsequent rating process of prospective engineering proposals, the City of Livingston’s Administration selected Advanced Engineering and Environmental Design Services, Inc., a North Dakota limited liability company with an office in Bozeman, Montana, to provide engineering design services for the Waste Water Treatment Plant upgrade; and

WHEREAS, a proposed Professional Services Agreement setting forth the terms and conditions for providing engineering design services is attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the City Manager and Advanced Engineering and Environmental Design Services, Inc. are ready and willing to execute the Professional Services Agreement upon the Livingston City Commission’s approval.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Livingston, Montana, as follows:

That the City Manager is hereby authorized to enter into the Professional Services Agreement with Advanced Engineering and Environmental Design Services, Inc. for the Waste Water Treatment Plant upgrade design, which document is attached hereto as Exhibit A.

PASSED AND ADOPTED by the City Commission of the City of Livingston, this _____ day of February, 2016.

JAMES BENNETT - Chairman

Resolution No. 4635

A resolution authorizing the City Manager to sign a Professional Services Agreement with Advanced Engineering and Environmental Design Services, Inc. for the Waste Water Treatment Plant upgrade design.

ATTEST:

APPROVED AS TO FORM:

LISA HARRELD
Recording Secretary

ERIK COATE
City Attorney

Resolution No. 4635

A resolution authorizing the City Manager to sign a Professional Services Agreement with Advanced Engineering and Environmental Design Services, Inc. for the Waste Water Treatment Plant upgrade design.

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PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (this “Agreement”) is made and entered into as of the ____ day of _____, 2016, by and between the CITY OF LIVINGSTON, MONTANA, a municipal corporation and political subdivision of the state of Montana with its principal business office located at 414 East Callender Street, Livingston, Montana 59047 (hereinafter referred to as the “City”), and ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES, INC., a North Dakota corporation with its principal business office located at 4050 Garden View Drive, Suite 200, Grand Forks, ND 58201-721 (hereinafter referred to as the “Engineer”; and together with the City, the “Parties”).

RECITALS:

- A. The City desires to complete the project commonly known as the Waste Water Treatment Plant Upgrade Design, which requires certain services to be performed in connection therewith.
- B. The City desires to engage Engineer to perform professional engineering services in the form of design and consulting on the Waste Water Treatment Plant Upgrade Design.
- C. The Engineer is engaged in the business of professional engineering, independent of the City, and has the manpower, knowledge, expertise, skills, means, tools, licenses, if applicable, and equipment necessary to perform the work and is ready, willing and able to undertake and perform the same under the terms and conditions contained in this Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals and the terms and conditions contained herein, the Parties agree as follows:

- 1. INCORPORATION OF RECITALS. The above Recitals are true and correct and are fully incorporated into this Agreement as if fully set forth in this Paragraph 1.
- 2. PURPOSE AND SCOPE OF SERVICES. City agrees to retain Engineer to perform all services and comply with all obligations specified or indicated in Exhibit A, which is attached hereto and incorporated herein as if fully set forth in this Paragraph 2 (the services described in this Paragraph 2 shall be collectively referred to hereinafter as the “Services”).

3. NON-DISCRIMINATION. Pursuant to Mont. Code Ann. § 49-3-207, in the performance of this Agreement the Engineer agrees that all hiring will be on the basis of merit and qualifications and that the Engineer will not be discriminate on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin.

4. NATURE OF RELATIONSHIP.
 - a. The Engineer states that it is engaged in an established business or profession which is in no way affiliated with or connected to the City, except by this Agreement and that it uses independent judgment in the performance of services provided hereby free from control or direction of others. The Engineer shall perform the Services as an independent contractor. The Parties agree that the City is only interested in the end result of the Services, not in the method of performance, and as such, the Engineer has been and will continue to be free from the control or direction of the City in the performance of this Agreement.
 - b. Engineer shall not be considered an employee of the City for purposes of tax, retirement system, or social security, FICA withholding, or for any other purpose. Engineers are not subject to the terms and provisions of the City’s personnel policies and may not be considered a City employee for workers’ compensation or any other purpose.
 - c. The Engineer shall not be deemed by virtue of this Agreement nor the performance thereof to have entered into any partnership, joint venture, employer/employee or any other legal relationship with the City besides that of an independent contractor.
 - d. The Engineer, its officers, agents and/or employees shall not have the authority to make representations on behalf of the City, and neither shall the aforementioned persons have the authority to legally bind or otherwise obligate the City to any third person or entity.
 - e. Engineer shall furnish all labor, materials, supplies and incidentals necessary to conduct and complete the Services.

5. ENGINEER'S REPRESENTATIONS AND WARRANTIES. The Engineer represents and warrants as follows:

- a. It and its employees are licensed by the State of Montana as engineers and agree to perform the Services in a professional manner according to the standards of care, skill, knowledge and diligence normally exercised by a professional engineer and in accordance with sound practices. In the event any service is found to be out of conformance with the foregoing standards, the Engineer, at its own expense, shall make such changes, modifications or additions as are necessary to remedy the situation.
- b. It and its employees possess all of the necessary qualifications, experience, knowledge, tools and equipment to undertake the performance of the Services as set forth in this Agreement.
- c. It will comply with all applicable laws, rules, ordinances and regulations adopted or promulgated by any governmental agency or regulatory body, whether State, federal or local, and furthermore agrees to assume full responsibility for the payment of all contributions of all federal and state income or other payroll tax or assessment, social security, worker's compensation insurance, unemployment insurance, self-employment tax or any other required deduction or contribution for himself or for any employees engaged by the Engineer in performance of this Agreement.
- d. It will comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71 of the Montana Code Annotated, and the Occupational Disease Act of Montana, Title 39, Chapter 71 of the Montana Code Annotated, and shall maintain workers' compensation coverage for all members and employees of the Engineer, except for those members who are exempted by law. Engineer shall furnish copies showing proof of workers' compensation coverage by an insurer licensed and authorized to provide workers' compensation insurance in the State of Montana or proof of exemption from workers' compensation granted by law for independent contractors. Proofs of coverage are collectively attached to this Agreement as Exhibit B.
- e. It has reviewed the contract documents related to the Services and this Agreement and has entered into this Agreement based solely upon its own knowledge, inspection and judgment, and not upon any representations or warranties made by the City or its officers, employees or agents.

6. PAYMENT.

- a. For the satisfactory completion of the Services, the City will pay the Engineer, on a time and materials basis, a sum not to not to exceed One Million Two Hundred Thirty-Nine Thousand Two Hundred Thirty-One and No/100 Dollars (\$1,239,231.00). Each specific service the Engineer provides under this Agreement, and the maximum amount the City will pay the Engineer for each, is set forth in Exhibit A. The fee cap is based on the scope of services specified in Exhibit A, with submittal of final plans and specifications suitable for solicitation of competitive construction bid proposals on or before April 1, 2017. Included in the fee cap is a maximum allowance of Fifty Thousand and No/100 Dollars (\$50,000) of contingency for any unforeseeable design work that may be required, or for design of additional items desired by the City. No hours or fees will be billed against this contingency without prior written consent from the City.

- b. The Engineer acknowledges the maximum amount the City can pay prior to June 30, 2016, is Three Hundred Sixty-Two Thousand and No/100 Dollars (\$362,000.00), of which Sixty-Two Thousand and No/100 Dollars (\$62,000.00) will be funded with grant funds from the Department of Natural Resources and Conservation. After June 30, 2016, the City will have the ability to provide remaining amounts when due and payable.

- c. The Engineer may submit monthly requests for payment based on actual work performed, which must be accompanied by an itemized invoice describing the services furnished, the number of hours worked to accomplish each item, the amount being billed for each item, a description of any other eligible expenses incurred during the billing period and the total amount being billed.

- d. In connection with obtaining payment under this Agreement, Engineer agrees to familiarize itself with, and agrees to be bound by, the City's claim procedure, including but not limited to deadlines for submitting claims for approval and payment. The Engineer assumes responsibility for the late filing of a claim.

- e. In the event the Engineer seeks payment or compensation for work, materials or services not included in this Agreement and the exhibits hereto, the Engineer must seek prior written authorization from the City before such expenditure is incurred.

If the Engineer fails to obtain prior written authorization, the Engineer shall not be entitled to payment for the unauthorized work, materials or services.

7. TERMINATION OF THIS AGREEMENT. The City reserves the right to terminate this Agreement for any and all causes, or for its convenience, at any time upon fifteen (15) days written notice to the Engineer. If termination is effected by the City for default, an equitable adjustment in the fee shall be made, but no amount shall be allowed for anticipated profit or unperformed services. If termination is effected by the City for reasons of convenience, an equitable adjustment in the fee shall be made, including reasonable profit. The equitable adjustment for any termination shall provide for payment to the Engineer for services rendered and expenses incurred prior to the termination. Upon termination, the Engineer will cease work and deliver to the City all data, design drawings, specifications, reports, estimates summaries and such other information and material accumulated by the Engineer in performing this Agreement whether completed or in progress.

8. OWNERSHIP AND PUBLICATION OF MATERIALS. All documents, design drawings, data, specifications, reports, estimates and such other information and material accumulated or prepared as a result of this Agreement are the property of the City, and the City shall have exclusive and unrestricted authority to release, publish or otherwise use, in whole or in part, information relating thereto. Any reuse without written verification or adaptation by the Engineer for the specific purpose intended will be at the City's sole risk and without liability or legal exposure to the Engineer. The City hereby grants to the Engineer an unlimited, royalty-free, worldwide, non-exclusive license regarding such documents, design drawings, data, specifications and reports prepared by the Engineer as part of its services under this Agreement.

9. INDEMNIFICATION AND HOLD HARMLESS. The Engineer waives any and all claims and recourse against the City, its officers, agents or employees, including the right of contribution for loss and damage to persons or property arising from, growing out of, or in any way connected with or incident to the Engineer's performance of this Agreement, except for liability arising out of concurrent or sole negligence of the City or its officers, agents or employees. Further, the Engineer will indemnify, hold harmless, and defend the City, its officers, employees and agents against any and all claims, demands, damages, costs, expenses or liability arising out of the Engineer's negligent performance of this Agreement, except for liability arising out of the concurrent or sole negligence of the City or its officers, agents or employees.

10. INSURANCE. The Engineer will carry a general liability insurance and professional errors and omissions insurance during the term of this Agreement in an amount of not less than One Million Five Hundred Thousand and No/100 Dollars (\$1,500,000.00) per occurrence, and Seven Hundred Fifty Thousand and No/100 Dollars (\$750,000.00) per claim. Copies of certificates of insurance, suitable to the City, shall be filed with the City and are attached hereto and incorporated herein as Exhibit C. The Engineer shall also maintain workers' compensation and unemployment insurance, as well as other insurances as may be required by law for employers, or an exemption from the state of Montana.
11. CONFLICT OF INTEREST. The Engineer covenants that it presently has no interest and will not acquire any interest, direct or indirect, in the Services which would conflict in any manner or degree with the performance of the Services. The Engineer further covenants that, in performing this Agreement, it will employ no person who has any such interest.
12. NOTICES. All notices or communications required to be given under this Agreement shall be in writing and shall be deemed to have been duly given by personal delivery or upon deposit into the United States Postal Service, postage prepaid, for mailing by certified mail, return receipt required and addressed, to the address set forth in this Agreement. Any change of address shall be made by giving written notice thereof to the other party, providing the new address.
13. MODIFICATION AND WAIVER. No amendment, modification or waiver of any condition, provision or term of this Agreement shall be valid or of any effect unless made in writing, signed by the party or parties to be bound and specifying with particularity the nature and extent of such amendment, modification or waiver. Any waiver by any party of any default of the other party shall not effect or impair any right arising from any subsequent default. Nothing herein shall limit the remedies or rights of the parties hereunder and pursuant to this Agreement.
14. SEVERABILITY. Each provision of this Agreement is intended to be severable. If any provision of this Agreement is illegal or invalid for any reason whatsoever, such illegality or invalidity of said provision shall not affect the validity of the remainder of this Agreement.

- 15. ENTIRE AGREEMENT. This Agreement contains the entire understanding of the Parties in respect to the Services and supersedes all prior agreements and understandings between the Parties with respect to the Services.

- 16. INTERPRETATION. All captions, headings, or titles in the paragraphs or sections of this Agreement are inserted for convenience or reference only and shall not constitute a part of this Agreement or act as a limitation of the scope of the particular paragraph or section to which they apply. As used herein, where appropriate, the singular shall include the plural and vice versa and the masculine, feminine or neuter expressions shall be interchangeable.

- 17. TIME IS OF THE ESSENCE. Time is of the essence in performance of this Agreement.

- 18. COUNTERPARTS. This Agreement may be executed in multiple counterparts, each of which shall be one and the same Agreement and shall become effective when one or more counterparts have been signed by each of the parties and delivered to the other party.

- 19. PARTIES IN INTEREST AND ASSIGNMENT. This Agreement shall be binding upon, and the benefits and obligations provided for herein shall inure to and bind, the Parties and their respective successors and assigns, provided that this section shall not be deemed to permit any transfer or assignment otherwise prohibited by this Agreement. This Agreement is for the exclusive benefit of the Parties and it does not create a contractual relationship with or exist for the benefit of an third party. This Agreement shall not be assigned, or any right or obligation hereunder, in whole or in part, to another without first having prior written consent of the other party. No assignment or transfer of any interest under this Agreement shall be deemed to release the Engineer from any liability or obligation under this Agreement, or to cause any such liability or obligation to be reduced to a secondary liability or obligation.

- 20. APPLICABLE LAW AND VENUE. This Agreement and the rights and obligations of the Parties shall be governed by and interpreted in accordance with the laws of the State of Montana. The parties stipulate and agree that the Montana Sixth Judicial District Court, Park County, has proper venue and jurisdiction to resolve all causes of action which may accrue in the performance of this Agreement.

21. LIAISON. The designated liaisons with the City are Shannon Holmes and Matt Whitman, both of whom can be reached at (406) 222-5667. The Engineer's liaison is Scott Buecker, who can be reached at (406) 219-2633.
22. ATTORNEY FEES. In the event either party incurs legal expenses to enforce the terms and conditions of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and other costs and expenses, whether the same are incurred with or without suit.
23. COMPUTING TIME. For the purpose of calculating time under this Agreement, the following computation shall be used: If the period is stated in days or a longer unit of time, exclude the day of the event that triggers the period, count every day, including intermediate Saturdays, Sundays, and legal holidays, and include the last day of the period, but if the last day is a Saturday, Sunday, or legal holiday, the period continues to run until the end of the next day that is not a Saturday, Sunday, or legal holiday.
24. CONTRACTORS. The Engineer shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall the Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at a project site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work. The Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between the City and such contractor. The Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or of any other persons (except the Engineer's own employees) at a project site or otherwise furnishing or performing any construction work, or for any decision made regarding the construction contract requirements, or any application, interpretation, or clarification of the construction contract other than those made by the Engineer.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in Livingston, Montana, the day and year first aforementioned herein.

CITY OF LIVINGSTON

ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES, INC.

Lisa Lowy
Interim City Manager

Name: _____
Its: _____

[Exhibit A]

[Scope of Services]

[Exhibit B]

[Work Comp Insurance]

[Exhibit C]

[Other Certificates of Insurance]

CITY OF LIVINGSTON FISCAL NOTE

Ordinance # _____
 Resolution # _____

Fiscal Analysis Assumptions

- The total contract cost for final engineering will be \$1,239,231 which includes a \$50,000 contingency.
- These funds will be paid for out of the Waste Water (Sewer) Fund.
- Funding is comprised of the following:
 - \$62,500 Department of Natural Resources & Conservation (DNRC) Grant
 - \$300,000 Sewer Impact Fees
 - \$876,731 State Revolving Fund Loan

<input checked="" type="checkbox"/> Budgeted Expenditure	<input type="checkbox"/> Unbudgeted Expenditure: <input type="checkbox"/> Unanticipated Revenue <input type="checkbox"/> Reserves <input type="checkbox"/> Other Line Item Savings
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<u>Costs by Object</u>	<u>FY 16</u>	<u>FY17</u>	<u>FY 18</u>
Personnel	\$ -	\$ -	\$ -
Operating			
Capital	362,500	876,731	
Debt Service			
Total Costs	<u>\$ 362,500</u>	<u>\$ 876,731</u>	<u>\$ -</u>

<u>Funding Source</u>	<u>FY 16</u>	<u>FY17</u>	<u>FY 18</u>
Fund Name: Sewer Operating Fund	\$ 362,500	\$ 876,731	\$ -
Total	<u>\$ 362,500</u>	<u>\$ 876,731</u>	<u>\$ -</u>

Signature Jessie R. Hogg
 Date 2/10/2016

Backup material for agenda item:

A. DISCUSS/APPROVE/DENY -- CALLENDER STREET CORRIDOR STUDY



December 22, 2015

**RE: Callender Street Intersection Study
Scope of Services**

Dear Mr. Holmes,

Thank you for the opportunity to present this scope of services for the referenced project.

We understand that the City of Livingston is interested in analyzing operations and safety at four uncontrolled intersections:

- W Callender & N Yellowstone St
- W Callender St & N 3rd St
- E Callender St & N C St
- E Callender St & N D St

Typical concerns for intersections of this type would be capacity and delay, pedestrian safety, intersection sight distance, and crash trends. We propose the following scope of services at this time.

Background & Kick-off:

- Obtain background information (Traffic model and other available data, maps and surveys).
- Request and obtain any crash records and statistics about project area.

Site Analysis & Data Collection:

- Electronic traffic counts of four intersections.
- Turning movement and manual pedestrian/bike counts of four intersections.
- Topographic survey of existing signs, pavement markings, curb lines, and sight distance obstructions.
- Field review of operations within and adjacent to the project boundary.

Safety Options:

- Traffic control warrants for stop controls.
- Intersection capacity and level of service calculations.
- Identification of sight triangle obstructions.
- Identification of pedestrian travel corridors and crossing needs.
- Review operational and safety implications for adjacent intersections and street network.
- Identify any needs for further analysis.

Traffic Study Report:

- Develop recommendations for signing, markings and other controls.

- Written report with findings, recommendations, and related graphics.

Exclusions:

- Complete survey of the project area (Topo, ALTA, Boundary)
- Site analysis or data collection outside project boundary

We propose to complete the services described

- W Callender & N Yellowstone St- \$2300.00
- W Callender St & N 3rd St- \$2300.00
- E Callender St & N C St- \$2300.00
- E Callender St & N D St- \$2300.00

Total cost for all four = \$9200

Again, we are happy to discuss the scope and can refine by adding or deleting tasks to meet your needs.

Thank you for the opportunity to submit this scope of services. We appreciate your confidence in our firm, and we look forward to working with you on this project. If you have any questions or comments or wish to discuss the scope of services, please call me at 406-581-8256.

Sincerely,

TD&H Engineering



Keith Waring, PE
Project Manager

C:\Users\kew\Documents\GroupWise\Callender Street Corridor Study-Scope-120815_1.doc

Backup material for agenda item:

**SCHEDULED PUBLIC COMMENT -- PRESENTATION FROM PUBLIC WORKS DEPARTMENT
ON LIVINGSTON WATER QUALITY REPORT - MATHEW WHITMAN**

Livingston Water Quality

Overview

- Livingston gets its water from the livingston aquafer.
- This is done with six groundwater wells.
- Water is stored in three tanks, totaling 3,090,000 gallons of storage.
- Livingston uses 600,000,000 gallons of water a year.

Testing

- Water Department tests water at six locations throughout town once a month for microbials.
- Water is annually tested for non-microbials including inorganic contaminants, Disinfection By-products, and Radioactive Contaminates.

Quality

Parameter	Livingston Value	Action Level	Source of Contamination
Lead	2 ppb	15 ppb	Household Plumbing
Copper	0.368 ppm	1.3 ppm	Household Plumbing

Quality

Contaminate	Highest Level Detected	MCL	Source of Contamination
Fluoride	0.6 ppm	4 ppm	Erosion of natural deposits
Nitrate + Nitrite as N	1.20 ppm	10 ppm	Runoff from fertilizer use; leaching from septic tanks, sewage; erosion of natural deposits
Barium	0.07 ppm	2 ppm	Erosion of natural deposits
Trihalomethanes	3.6 ppb	80 ppb	By product of drinking water chlorination
Haloacetic Acids	1.4 ppb	60 ppb	By product of drinking water chlorination
Gross Alpha	7.6 pCi/L	15 pCi/L	Naturally present in the environment
Uranium	1 ppb	30 ppb	Naturally present in the environment

MCL - a person would have to drink 2 liters of water every day at the MCL level for a lifetime to have a one-in-a-million chance of having the described health effect

Livingston has Excellent Water!

- Livingston Water is Safe and Healthy to drink.
- If you have general concerns please feel free to contact Public Works at 222-5667.
- If you have concerns about your household plumbing individuals can contact the EPA Safe Drinking Water Hotline at
1-800-426-4791

Infrastructure Improvements Needed!

Livingston has excellent water but to continue providing safe reliable water service improvements are needed.

- Storage system needs improvements.
- Much of the distribution system piping was put in in 1910's and 1950's and need replacement!
- Well improvements.

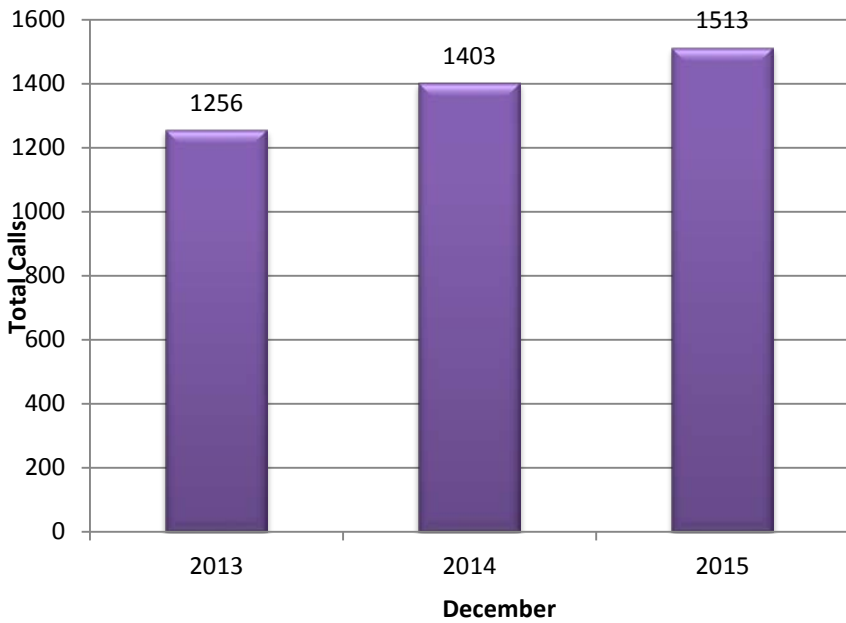
\$28,032,000.00 IN UPGRADES NEEDED!

Backup material for agenda item:

SUPPLEMENTAL - Dispatch Month Reports for December 2015 and January 2015

Dispatch December 2015 Monthly Report

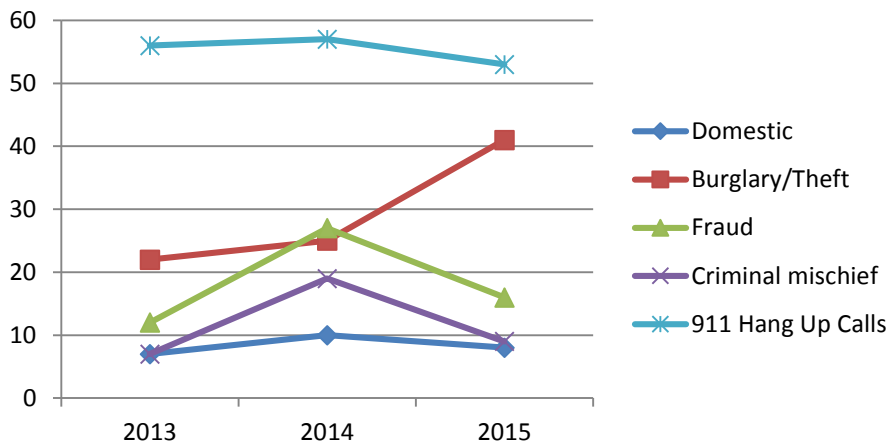
December Call Volume: '13 - '15



YTD calls	18480
Projected # calls for whole year	16000
% of projected calls reached this month	1.155

Call Volume by Month		
	Dec-13	1256
	Dec-14	1403
	Dec-15	1513

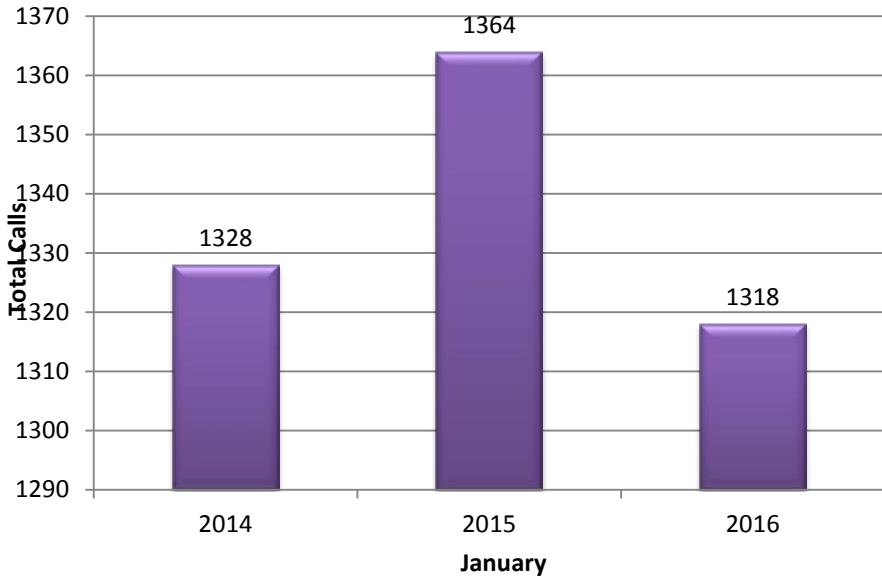
Crime/Call Volume Indicators



	Dec-13	Dec-14	Dec-15
Domestic	7	10	8
Burglary/Theft	22	25	41
Fraud	12	27	16
Criminal mischief	7	19	9
911 Hang Up Calls	56	57	53

JANUARY 2016 DISPATCH MONTHLY REPORT

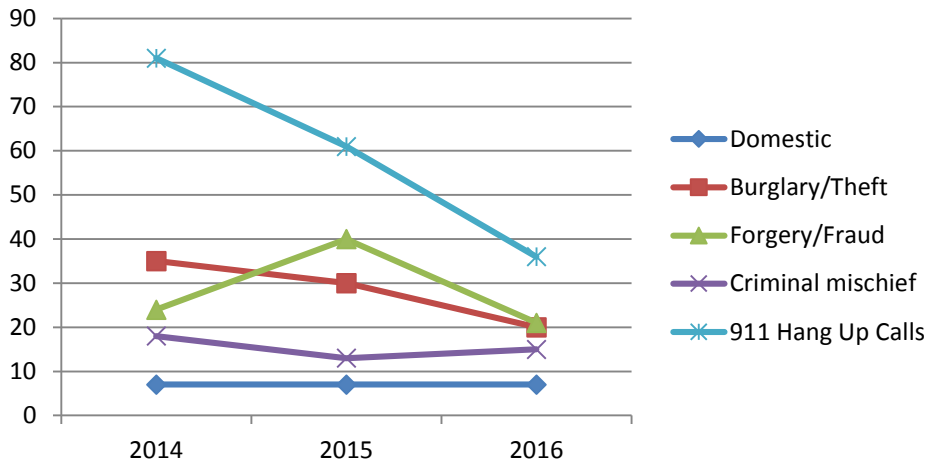
January Call Volume: '14 - '16



YTD calls	1318
Projected # calls for whole year	16000
% of projected calls reached this month	0.082375

Call Volume by Month	
Jan-14	1328
Jan-15	1364
Jan-16	1318

Crime/Call Volume Indicators



	Jan-14	Jan-15	Jan-16
Domestic	7	7	7
Burglary/Theft	35	30	20
Forgery/Fraud	24	40	21
Criminal mischief	18	13	15
911 Hang Up Calls	81	61	36

Backup material for agenda item:

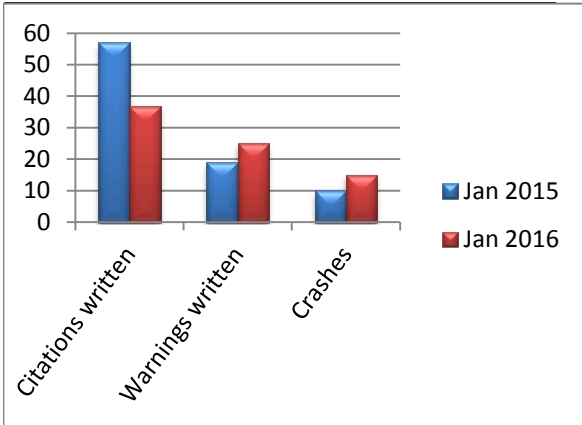
SUPPLEMENTAL Monthly Police Report- January 2016



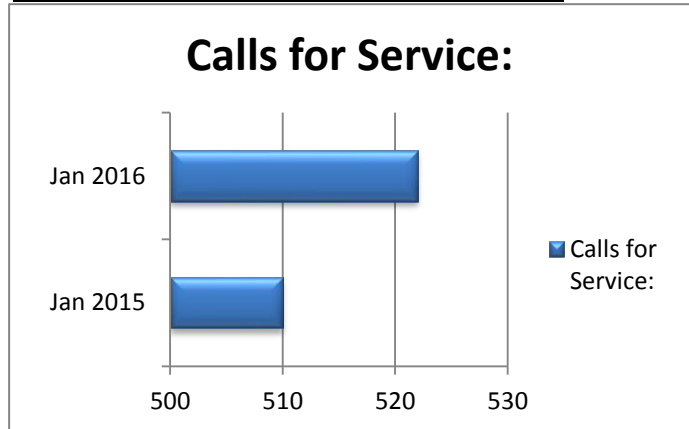
Livingston Police Department Monthly Report - May 2015



	<u>Jan 2015</u>	<u>Jan 2016</u>
Citations written	57	37
Warnings written	19	25
Crashes	10	15



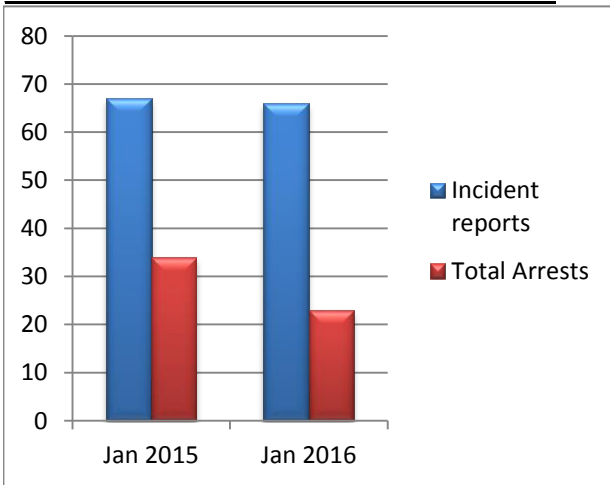
	<u>Jan 2015</u>	<u>Jan 2016</u>
Calls for Service:	510	522



Notes:

Our 2 newest officer are currently in Helena attending the Law Enforcement Academy. They have completed 4 of their 12 weeks of training already.

	<u>Jan 2015</u>	<u>Jan 2016</u>
Incident reports	67	66
Total Arrests	34	23



With them being away for training, and due to resignations and other ongoing issues, we are currently 5 officers short from our 14 person department. Impressively, your officer have stepped up and are filling any gaps in the schedule and we are still able to provide 24/7 coverage, with the same high level of customer service that we always strive to provide.

Fortunately, January typically proves to be one of our slowest times of the year.

Top 5 categories investigated by the LPD in January

- 1- Police Assist 44
- 2- Animal 29
- 3- Welfare check 26
- 4- Disturbance 25
- 5- 911 hang-up 23

