



January 2023 URA Meeting Agenda

A regular meeting of the Livingston URA has been scheduled for January 18, 2023, at 4:30 PM in Community Room, City/County Complex and by Zoom.

<https://us02web.zoom.us/j/86887833690?pwd=UTNKeEU3ajhsRXg2TGN2Q3dEM0JFQT09> This meeting will be facilitated by Allison Vicenzi.

1. Roll Call

2. Approval of Minutes

- Approve minutes from December 21, 2022 Meeting.

3. Old Business

- Continuing discussion Facade Grants
- Continuing discussion, filling open board seat- discussion/ leads/ ideas.
- 2022 Draft Livingston Urban Renewal Agency Annual report
- Continuing discussion, next steps for Public Works- Downtown Improvement Project for Spring/Summer 2023.

4. New Business

5. Public Comments

6. Board Comments

7. Adjournment

File Attachments for Item:

A. APPROVE MINUTES FROM DECEMBER 21, 2022 MEETING.

LIVINGSTON URBAN RENEWAL AGENCY
REGULAR MEETING December 21st, 2022, 4:30 P.M.
MINUTES

1. Attendance: [] Allison Vicenzi, Lisa Garcia, Rick VanAken, Kevin Stewart, Christina Nelson

Guests: Grant Gager, Jennifer Severson

2. Consent Items: []

- Approve meeting minutes for September 21st, 2022 meeting
Moved By: Steve, Second by Lisa All in Favor
- Approve meeting minutes for October 19th, 2022 meeting
Rick asked to add his name to the attendance list
Moved by: Steve, Second by Lisa All in Favor

3. Public Comment: [] No Public Comments

4. Continuing Discussion Items: []

- Discussions on the 116 E Callender Approval Job Finished
Rick moved to approve the \$96,500 amount, second by Steve
All in Favor
- Discussion on others that are put off until next year and others that might be coming
- Ideas on filling the Board Positions with having an article in the Enterprise on the just approved funding for the recently finished project, along with getting the word out of the Board positions that are open

5. New Business: []

- Introduction from the New City Manager Grant Gager and ideas of how the URA can Partner with the City and Building Owners on supporting housing conversions and so much more that fits with the Growth Policy
- Introduction from the Planning Director Jennifer Severson
- Annual Report is due, drafting a write up of what happened over the last year
- Discussion of the Spring / Summer 2023 part of the 10 year plan of the Capital Improvement Project, and the URA’s Cooperation
- Grant asked for any future action to be sent to the City before approval

6. Board Updates: []

- No Board Updates

7. URA Commission Comments: []

- No Commission Comments

8. Public Comments []

- No Public Comments

Adjourn: Moved by Rick, Second by Kevin, All in Favor 5:10 pm

Submitted by Christina Nelson

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Next scheduled meeting will be January 18th, 2023 4:30 p.m.

File Attachments for Item:

C. 2022 Draft Livingston Urban Renewal Agency Annual report

URA 2022 Draft Annual Report

With the URA funds remaining after capital outlay (CIP) and Bond debt service, the URA focused on promoting and awarding grants and smaller projects benefiting the community, specifically in the URA District. In the monthly meetings we had and with the funds from the 2022/2023 budget, we moved forward with the following:

Several changes in Board seats occurred this year. We approved a new committee member (Lisa Garcia), and hired a new Secretary (Christina Nelson). Our longtime chairperson Bob Ebinger retired and we appointed a new Chair (Allison Vicenzi). We have one vacant Board seat remaining after Kyra Ames stepped down in May. We have promoted the vacancy online and in the Enterprise, as well as word-of-mouth, with no applicants yet.

We completed the Artistic Utility Box wrap program in collaboration with the BID, debuting the 6 new boxes in October. In addition to funding the 4 boxes in the URA District, the local artists who created artwork for these boxes were each paid a stipend for their work (total \$3,350). As applications were limited for our Façade Grant going into this fiscal year, we pre-approved a grant of \$30,000 to support the new Downtown Plan, spearheaded by PCEC. That project is currently on hold until they hire an agency to run the program.

To increase awareness and applications, we streamlined our grant application process, removing the Energy Efficiency grant program to focus on the Façade Grant Program. Word has spread and we had six (6) applicants and successfully funded three (3) grants: Wheatgrass Bookstore windows (\$1,000), Park Place painting (\$5,174), and 116 East Callender asbestos removal and painting (\$96,500), totalling \$102,674. The others did not meet our requirements or remain in the queue until their completion in 2023.

The City did approve paying for half of the costs to put up the 2022 summer flower baskets, although we need to discuss for next year. URA payment for the flower boxes was supposed to be temporary until the BID could take over the project. The BID does not yet have the funding to replace our support.

2023 looks like an excellent year for bringing several high-profile Façade Grant projects to completion, specifically the Thomson Building and 226 South Main St., and expanding our programs/funding into other needed areas (i.e. housing, in-filled development, public infrastructure, conversions) as we continue to be an economic engine for our Community. We also look forward to working with the new City Manager (Grant Gager) and Planning Director (Jennifer Severson) to improve our process flow and work closely with the City to achieve Growth Policy goals and support business and residents in our district.