



# Livingston City Commission Agenda

June 05, 2018

6:30 PM

City – County Complex, Community Room

1. Call to Order

2. Roll Call

3. Moment of Silence

4. Pledge of Allegiance

5. Public Comments

*Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).*

6. Consent Items

**A. CONSENT - Approve minutes from regular 5.15.18 commission meeting Page 4**

**B. CONSENT - Approve Bills and Claims Page 8**

7. Proclamations

**A. PROCLAMATION - Rodeo Days! Page 30**

8. Scheduled Public Comment

**A. SCHEDULED PUBLIC COMMENT - Downtown coalition to discuss parking options and proposed one way street Page 32**

9. Public Hearings

10. Ordinances

11. Resolutions

**A. RESOLUTION NO. 4792 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO DISCONTINUE AND VACATE THE UNDEVELOPED ALLEY ADJACENT TO FRACTIONAL LOTS 13-16, ALL OF LOTS 17-20 AND FRACTIONAL LOTS 21-23 ALL IN BLOCK G OF THE RIVERSIDE ADDITION TO THE CITY OF LIVINGSTON, MONTANA. Page 64**

12. Action Items

**A. DISCUSS/APPROVE/DENY- Parks and Trails request to reconfigure north fence along Water Reclamation Facility property to allow for eventual parking and public access to city-owned property to the east along the Yellowstone River. Page 68**

**B. DISCUSS/APPROVE/DENY - Request for parking restrictions from Dr. Jeffrey Dickerson - Livingston Veterinary Hospital Page 71**

- C. DISCUSS/APPROVE/DENY - Chamber of Commerce request for assistance in funding production of signs for damaged Lewis and Clark Trail signs Page 74**
- D. DISCUSS/APPROVE/DENY - Fee waiver request from Chamber of Commerce for 92nd Annual Parade Page 77**
- E. DISCUSS/APPROVE/DENY - Potential financing for property owners for 50% of downtown sidewalk costs Page 80**
- F. DISCUSS/APPROVE/DENY - Request for final approval for Discovery Vista, LLC subdivision Page 82**
- G. DISCUSS/APPROVE/DENY - City Manager contract evaluation Page 90**
- H. DISCUSS/APPROVE/DENY - Adoption of Livingston Organizational Strategic Plan Page 99**

13. City Manager Comment

14. City Commission Comments

15. Adjournment

### Calendar of Events

May 30, 2018 - 4:30 - 7:30 p.m. Farmer's Market Miles Band Shell Park, every Wednesday through September 19

June 5, 2018 - 6:30 p.m. - City Commission regular meeting, Community Room, City/County Complex

June 9, 2018 - 8:30 a.m. - Coffee with the Commissioners, Food Resource Center

June 12, 2018 - 3:30 p.m. - Historic Preservation regular meeting, Community Room, City/County Complex

June 12, 2018 - 7:00 p.m. - Board of Adjustments regular meeting, Community Room, City/County Complex

June 14, 2018 - National Monkey Around Day

June 19, 2018 - 6:30 p.m. - City Commission regular meeting, Community Room, City/County Complex

June 20, 2018 - 4:00 p.m. - Livingston Park County Library regular meeting, meeting room Library, 228 West Callender

June 20, 2018 - 5:30 p.m. - Planning Board regular meeting, Community Room, City/County Complex

June 25, 2018 - 8:00 a.m. - City-County Airport Board, Mission Field

### Supplemental Material

Notice

- Public Comment: The public can speak about an item on the agenda during discussion of that item by coming up to the table or podium, signing-in, and then waiting to be recognized by the Chairman. Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).
- Meeting Recording: An audio and/or video recording of the meeting, or any portion thereof, may be purchased by contacting the City Administration. The City does not warrant the audio and/or video recording as to content, quality, or clarity.
- Special Accommodation: If you need special accommodations to attend or participate in our meeting, please contact the Fire Department at least 24 hours in advance of the specific meeting you are planning on attending.

**Backup material for agenda item:**

- A. CONSENT - Approve minutes from regular 5.15.18 commission meeting**

**LIVINGSTON CITY COMMISSION  
MINUTES**

**May 15, 2018  
6:30 p.m. (6:35 p.m.)  
City- County Complex, Community Room**

**1. Call to Order**

**2. Roll Call**

- Hoglund, Schwarz, Friedman, Sandberg and Mabie were present.

**3. Moment of Silence**

**4. Pledge of allegiance**

**5. Public Comment**

- Patricia Grabow made comments (00:02:21)
- Colleen Ferris made comments (00:06:24)
- Jay Kiefer made comments (00:06:58)
- Patricia Grabow made comments (00:13:28)
- Leslie Feigel made comments (00:14:48)
- Don Platek made comments (00:16:06)

**6. Consent Items (00:20:40)**

- A. CONSENT - Approve minutes from regular 5.1.18 commission meeting**
- B. CONSENT - Approve Bills and Claims**
- C. CONSENT - Approve City Court Financial Reports for January, February, & March 2018**
- D. CONSENT - Approve Bank Pledged Securities for March 2018**
- E. CONSENT - Approve Application of Rachel Jones for Parks and Trails Committee**
- F. CONSENT - Approve special parking space for disabled person - Martin Erhardt**

- Friedman made a motion to approve Consent Items A through F. Mabie seconded.
  - All in favor, motion passed 5-0.

**7. Proclamations**

- A. PROCLAMATION - Public Works Week - "The Power of Public Works" (01:16:18)**
- B. PROCLAMATION – Youth Week with Benevolent and Protective Order of Elks (01:17:40)**

**8. Scheduled Public Comment**

**9. Public Hearings**

**10. Ordinances**

**11. Resolutions**

**A. RESOLUTION NO. 4791 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, IN SUPPORT OF RECOMMENDING AND ENCOURAGING CONGRESS TO CREATE A RELIABLE, PREDICATABLE STREAM OF RESOURCES TO ADDRESS DEFERRED MAINTENANCE NEEDS IN AMERICA'S NATIONAL PARK SYSTEM.**

(01:19:30)

- Schwarz made a motion to pass Resolution No. 4791. Friedman seconded.
  - All in favor, motion passed 5-0.

**12. Action Items**

**A. DISCUSS/APPROVE/DENY - Julia Barton's request for vacation of alley property (01:23:50)**

- Schwarz made a motion to take Action Item A off the table. Friedman seconded.
  - All in favor, motion passed 5-0.
- Mabie made a motion to approve Julia Barton's request for vacation of alley property. Schwarz seconded.
  - Motion passed 5-1 (Sandberg opposed)

**B. DISCUSS/ APPROVE/DENY - Authorize City Manager to sign the Host site application for the National Center for Appropriate Technology's energy Corp AmeriCorps Program (NCAT) (01:31:13)**

- Jim Baerg made comments (01:32:55)
- Schwarz made a motion to pass Action Item B. Friedman seconded.
  - All in favor, motion passed 5-0.

**C. ADDENDUM: Discuss Main Street Traffic Plan (00:22:55 – Addendum Action Item C. addressed following Consent Items)**

- Frederico M. made comments (00:44:50)
- Lindie Gibson made comments (00:46:26)
- Krystal Cipriani made comments (00:48:52)
- Patricia Grabow made comments (00:51:01)
- Jay Kiefer made comments (00:55:05)
- Amy Bell made comments (00:56:00)
- Chad Lyon made comments (00:57:15)
- Mike Inman made comments (01:00:30)
- Michelle Uberuaga made comments (01:03:50)
- Mayanna Rice made comments (01:05:40)
- Colleen Ferris made comments (01:09:33)
- Sandberg made a motion to maintain two way streets and move forward with a collaborative effort to review traffic and parking in downtown. Mabie seconded.
  - All in favor, motion passed 5-0.

**13. City Manager Comment (01:40:53).**

**14. City Commission Comments**

- Commissioner Mabie made comments(01:42:52)
- Commissioner Sandberg made comments (01:43:52)
- Commissioner Friedman made comments (01:48:18)
- Commissioner Schwarz made comments (01:48:48)
- Commissioner Hogle made comments (01:51:53)

**15. Adjournment (01:57:03) 8:37 p.m.**

**Backup material for agenda item:**

**B. CONSENT - Approve Bills and Claims**



05/29/18  
14:18:55

CITY OF LIVINGSTON  
Claim Details  
For the Accounting Period: 5/18

Page: 1 of  
Report ID: AP100

For doc #s from 35562 to 35739, Operating Cash  
\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
35562	86294S 3688 MURDOCH'S RANCH & HOME SUPPLY	59.99							
1	K01040 04/22/18 1/2 100' Multiline Rope	64.99*			5210 502 430515	231	101000		
2	K01041 04/24/18 Credit Return	-5.00*			5210 502 430515	231	101000		
35563	86297S 16 PARISI WESTERN PLUMBING &	18.00							
1	04/27/18 Drain Kit - Baseball Field	18.00			1000 155 460430	231	101000		
35564	86271S 102 INDUSTRIAL TOWEL	72.82							
1	51948 04/20/18 Slate WRF	28.98			5310 503 430610	224	101000		
2	51948 04/20/18 Mat cleaning	8.77			5310 503 430610	224	101000		
3	51948 04/20/18 Mat cleaning	8.77			5210 502 430510	224	101000		
4	51948 04/20/18 Mat cleaning	8.77*			5410 504 430820	224	101000		
5	51948 04/20/18 Mat cleaning	8.77			2500 151 430220	224	101000		
6	51948 04/20/18 Mat cleaning	8.76			1000 106 411030	200	101000		
35565	86271S 102 INDUSTRIAL TOWEL	68.34							
1	50545 04/06/18 Slate WRF	24.50			5310 503 430610	224	101000		
2	50545 04/06/18 Mat cleaning	8.77			5310 503 430610	224	101000		
3	50545 04/06/18 Mat cleaning	8.77			5210 502 430510	224	101000		
4	50545 04/06/18 Mat cleaning	8.77*			5410 504 430820	224	101000		
5	50545 04/06/18 Mat cleaning	8.77			2500 151 430220	224	101000		
6	50545 04/06/18 Mat cleaning	8.76			1000 106 411030	200	101000		
35566	86280S 26 LIVINGSTON ACE HARDWARE -	16.99							
1	C69438 05/01/18 Glv Lthr Drvr Cowhide	16.99			2500 151 430240	231	101000		
35567	86288S 3040 MIDWAY RENTAL, INC.	739.00							
1	5-879885 04/26/18 Bobcat	247.00*			2500 151 430240	232	101000		
2	5-879885 04/26/18 Bobcat	246.00*			5210 502 430515	232	101000		
3	5-879885 04/26/18 Bobcat	246.00			1000 155 460430	231	101000		
35568	86294S 3688 MURDOCH'S RANCH & HOME SUPPLY	17.99							
1	K01068 05/01/18 L Cowhide - Bucko	17.99			2500 151 430240	231	101000		
35569	86317S 2087 WISPWEST.NET	55.32							
1	403247 05/01/18 Civic Center	45.32*			1000 155 430950	346	101000		
2	405545 05/01/18 Pool	10.00*			1000 155 430950	346	101000		
35570	86251S 23 CARQUEST AUTO PARTS	68.94							
1	1912408391 04/30/18 Ant 101	68.94*			2500 151 430240	232	101000		

05/29/18  
14:18:55

CITY OF LIVINGSTON  
Claim Details  
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Page: 2 of 2  
Report ID: AP100

For doc #s from 35562 to 35739, Operating Cash  
\* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35571	86256S	2671	COMDATA	2,504.96					
1	20293654	05/01/18	Fuel	64.32			1000 143 420403	236	101000
2	20293654	05/01/18	Fuel	793.00			5210 502 430515	236	101000
3	20293654	05/01/18	Fuel	294.88			5310 503 430625	236	101000
4	20293654	05/01/18	Fuel	503.38			1000 155 430950	236	101000
5	20293654	05/01/18	Fuel	292.82			2500 151 430240	236	101000
6	20293654	05/01/18	Fuel	489.16			5410 504 430830	236	101000
7	20293654	05/01/18	Fuel	67.40			1000 154 440640	236	101000
35572	86320S	1814	SPECIAL LUBE	37.00					
1	55181	05/01/18	Ford 49-664	37.00			1000 155 430950	362	101000
35573	86307S	3353	STORY DISTRIBUTING	519.40					
1	80444	05/01/18	Diesel 200g	509.80*			1000 123 411700	236	101000
2	80444	05/01/18	Additive 12 oz	9.60*			1000 123 411700	236	101000
35574	86264S	424	ENERGY LABORATORIES, INC.	167.00					
1	150318	04/24/18	Effluent Composite	167.00			5310 503 430640	355	101000
35575	86265S	2972	ENGINEERED COMPOST SYSTEM	745.00					
1	88-643	03/30/18	Tail Pulley For Conveyor	745.00			5310 503 430640	231	101000
35576	86279S	2830	LEHRKIND'S COCA-COLA	31.15					
1	1522155	04/25/18	Water	31.15			5310 503 430640	225	101000
35577	86291S	2731	MONTANA WASTE SYSTEMS, INC	67,736.92					
1	579525	04/30/18	Transfer fees	67,736.92			5410 504 430840	396	101000
35578	86313S	3472	UTILITIES UNDERGROUND LOCATION	171.13					
1	8045081	04/30/18	Excavation Notifications	85.56			5210 502 430515	317	101000
2	8045081	04/30/18	Excavation Notifications	85.57			5310 503 430625	317	101000
35579	86251S	23	CARQUEST AUTO PARTS	50.39					
1	1912408580	05/01/18	CFI 87330	50.39*			2500 151 430240	232	101000
35580	86274S	15	JOHN DEERE FINANCIAL	2.16					
1	530683	05/02/18	1/4 Keystock	2.16*			2500 151 430240	232	101000
35581	86271S	102	INDUSTRIAL TOWEL	72.82					
1	53317	05/04/18	Slate WRF	28.71			5310 503 430610	224	101000
2	53317	05/04/18	Mat cleaning	8.82			5310 503 430610	224	101000
3	53317	05/04/18	Mat cleaning	8.82			5210 502 430510	224	101000
4	53317	05/04/18	Mat cleaning	8.82*			5410 504 430820	224	101000
5	53317	05/04/18	Mat cleaning	8.82			2500 151 430220	224	101000

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CITY OF LIVINGSTON  
Claim Details  
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Page: 3 of 3  
Report ID: AP100

For doc #s from 35562 to 35739, Operating Cash  
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Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
6	53317	05/04/18	Mat cleaning	8.83			1000 106 411030	200	101000
35582	86319S	2904	FISHER SAND AND GRAVEL	120.63					
1	61890	04/28/18	3/4" Concrete Rock	120.63			5410 504 430835	960	101000
35583	86262S	3757	DIRECT PACKET, INC.	3,578.00					
1	17115	04/18/18	Video System for City Court	3,163.00*			1000 102 410360	940	101000
2	17115	04/18/18	Annual Maint.	415.00			1000 102 410360	368	101000
35584	86302S	3659	RIVERSIDE HARDWARE LLC	8.00					
1	41646	04/17/18	Key Blank Kwikset	2.00			1000 123 411700	211	101000
2	41680	04/18/18	Key Blank Kwikset	6.00			1000 123 411700	211	101000
35585	86255S	3440	CHARTER COMMUNICATIONS	4,002.46					
1	0179852	05/04/18	414 E. Callender Internet	3,117.34*			1000 122 411300	346	101000
2	0179860	05/04/18	110 S. B Internet	885.12*			1000 122 411300	346	101000
35586	86247S	3293	BLACKFOOT COMMUNICATIONS	149.98					
1	166824	05/01/18	Internet	49.99*			2500 151 430220	346	101000
2	166824	05/01/18	Internet	49.99*			5310 503 430610	346	101000
3	166824	05/01/18	Internet	50.00*			5410 504 430820	346	101000
35587	86245S	3633	BILLING DOCUMENT SPECIALISTS	70.00					
1	46863	04/30/18	Online Monthly Maintenance	23.33*			5210 502 430570	213	101000
2	46863	04/30/18	Online Monthly Maintenance	23.33*			5310 503 430670	213	101000
3	46863	04/30/18	Online Monthly Maintenance	23.34*			5410 504 430870	213	101000
35588	86253S	162	CENTURYLINK	376.11					
1	6003	04/22/18	Finance Office	376.11			1000 122 411300	343	101000
35589	86312S	292	UPS STORE #2420, THE	43.70					
1	13152	04/05/18	LPD Shipment	13.18*			1000 131 420100	310	101000
2	13190	04/18/18	LPD Shipment	10.19*			1000 131 420100	310	101000
3	13207	04/21/18	LPD Shipment	10.14*			1000 131 420100	310	101000
4	13240	04/30/18	LPD Shipment	10.19*			1000 131 420100	310	101000
35590	86272S	1783	J & H OFFICE EQUIPMENT	488.29					
2	22577301	04/30/18	Canon Copier	213.00			1000 123 411700	368	101000
3	22599333	05/03/18	Copier Lease	275.29			1000 123 411700	368	101000

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14:18:55

CITY OF LIVINGSTON  
Claim Details  
For the Accounting Period: 5/18

Page: 4 of 12  
Report ID: AP100

For doc #s from 35562 to 35739, Operating Cash  
\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
35591	86273S 3387 J & H, Inc.	52.40							
1	526291 03/09/18 Canon Monthly Maint.	52.40			1000 109 460449	368	101000		
35592	86268S 54 GATEWAY OFFICE SUPPLY	7.35							
1	40597 05/01/18 Sheetprotector	7.35			1000 123 411700	211	101000		
35593	86300S 3784 PURKETT, KALSEY	125.35							
1	17-18 05/10/18 Municipal Institute Travel	125.35			1000 104 410550	370	101000		
35594	86260S 2501 D.W. BURNS PLUMBING & HEATING	38.85							
1	16330 05/03/18 37% Replace Toilet Stop	38.85*			1000 121 411230	365	101000		
35595	86298S 272 PARK COUNTY	454.31							
1	1050 05/02/18 City phones	105.00			1000 122 411300	343	101000		
2	1050 05/02/18 Fire 50% phones	47.62			1000 141 420400	343	101000		
3	1050 05/02/18 Amb 50% phones	47.62*			5510 142 420730	343	101000		
4	1050 05/02/18 Police phones	77.27			1000 131 420100	350	101000		
5	1050 05/02/18 Dispatch phone	35.38			2300 132 420160	343	101000		
7	1050 05/02/18 37% Misc Maint Supplies	141.42*			1000 121 411230	365	101000		
35596	86310S 1568 TWENTERPRISES, INC.	309.91							
1	35435 02/08/18 Heater Block 1500W	309.91*			1000 121 411230	365	101000		
35597	86283S 468 LIVINGSTON FIRE SERVICE, INC	112.98							
1	14508 04/16/18 37% Annual Extinguisher maint.	112.98*			1000 121 411230	360	101000		
35598	86270S 63 HOUSE OF CLEAN	44.30							
1	207521 04/13/18 37% Janitorial supplies	12.67			1000 121 411230	231	101000		
2	207987 04/20/18 37% Janitorial supplies	21.18			1000 121 411230	231	101000		
3	208413 04/26/18 37% Janitorial supplies	10.45			1000 121 411230	231	101000		
35599	86289S 999999 MISKA, DIANE	80.00							
1	CR2016-002 05/09/18 Restitution - J. Munro	20.00			1000 351030		101000		
2	CR2016-001 05/09/18 Restitution - D. Munro	20.00			1000 351030		101000		
3	CR2016-001 05/01/18 Restitution - D. Munro	20.00			1000 351030		101000		
4	CR2016-002 05/01/18 Restitution - J. Munro	20.00			1000 351030		101000		
35600	86252S 999999 CASHIO, ROSE M.	20.00							
1	TK20150179 04/19/18 Restitution - J. Bartlette	20.00			1000 351030		101000		

05/29/18  
14:18:55

CITY OF LIVINGSTON  
Claim Details  
For the Accounting Period: 5/18

Page: 5 of 5  
Report ID: AP100

For doc #s from 35562 to 35739, Operating Cash  
\* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35601	86263S	999999	EDDY, ASHLEY L.	20.00					
1	CR2015-008	04/19/18	Restitution - J. Bartlette	20.00			1000 351030		101000
35602	86305S	3714	SINGER, COLLEEN	8.00					
1	17-18	05/01/18	Bank and Post Office x4	8.00			1000 104 410550	130	101000
35603	86295S	3785	NETZER LAW OFFICE, P.C.	45.00					
1	23677	04/30/18	Legal Services	45.00*			1000 107 411100	351	101000
35604	86285S	147	LIVINGSTON UTILITY BILLING	1,418.85					
1	00090016	05/03/18	City/County complex	360.53*			1000 121 411230	342	101000
2	50000010	05/03/18	Parks	178.05			1000 155 430950	342	101000
5	00016214	05/03/18	Cemetery	67.65			1000 155 430950	342	101000
6	00004638	05/03/18	Soccer Fieldhouse	41.00			1000 155 430950	342	101000
7	00014366	05/03/18	Sewer Plant	563.96*			5310 503 430640	342	101000
9	00014352	05/03/18	Street Shop	32.89			2500 151 430220	342	101000
10	00014352	05/03/18	Street Shop	32.89			5410 504 430820	342	101000
11	00014474	05/03/18	Scale House	38.14			5410 504 430820	342	101000
12	00014347	05/03/18	Utility shop	0.00*			5210 502 430520	342	101000
13	00014347	05/03/18	Utility shop	0.00			5310 503 430620	342	101000
14	00014347	05/03/18	Utility shop	0.00			5410 504 430820	342	101000
15	16149	05/03/18	City of Livingston Star Rd	46.76*			1000 121 411230	342	101000
16	80013	05/03/18	City of Livingston B Street	56.98*			1000 121 411230	342	101000
17	80232	05/03/18	110 S. B Street-Irrigation	0.00*			1000 121 411230	342	101000
35605	86268S	54	GATEWAY OFFICE SUPPLY	147.96					
1	40620	05/03/18	HP30A Toner	73.98			5410 504 430870	210	101000
2	40679	05/08/18	HP30A Toner	73.98			5410 504 430870	210	101000
35606	86278S	3449	LEAF	27.60					
1	8316706	04/21/18	Kyocera Copier	27.60			2300 132 420160	220	101000
35607	86308S	3452	STORY, JUDY	135.70					
1	17-18	04/14/18	Travel expense	135.70			2300 132 420160	380	101000
35608	86269S	306	GLASS, PEGGY	280.80					
1	17-18	04/30/18	Travel - 911 Advisory 1/23/18	139.10			2300 132 420160	380	101000
2	17-18	04/30/18	Travel - 911 Advisory 03/08/18	141.70			2300 132 420160	380	101000

05/29/18  
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CITY OF LIVINGSTON  
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Page: 6 of 14  
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Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35609	86269S	306 GLASS, PEGGY		298.28					
1	17-18	10/07/17 911 Meeting		39.50*			2300 132 420160	334	101000
2	17-18	10/07/17 Radio Study		73.75*			2300 132 420160	334	101000
3	17-18	01/18/18 City Manager Training		23.96*			2300 132 420160	334	101000
4	17-18	12/20/17 Flowers - Gillen & Brainerd		32.97*			2300 132 420160	334	101000
5	17-18	04/08/18 Dispatcher Week Luncheon		34.23*			2300 132 420160	334	101000
6	17-18	03/26/18 Positive Promotion Notebooks		93.87*			2300 132 420160	334	101000
35610	86269S	306 GLASS, PEGGY		77.48					
1	17-18	09/20/17 Ice Trays & Pitchers		23.96			2300 132 420160	220	101000
2	17-18	10/14/17 Dish Soap & Wipes		3.88			2300 132 420160	220	101000
3	17-18	01/15/18 Receive Stamp		8.65			2300 132 420160	220	101000
4	17-18	01/20/18 Door Mat		16.00			2300 132 420160	220	101000
5	17-18	04/26/18 Mouse for Portable Radio		24.99			2300 132 420160	220	101000
35611	86309S	3376 TRANSUNION RISK & ALTERNATIVE		59.00					
1	380349	05/01/18 investigative research		59.00			1000 131 420100	350	101000
35612	86316S	3237 WHISTLER TOWING, LLC		150.00					
1	04/25/18	Tow 4x8 Trailer		75.00			1000 131 420100	350	101000
2	7894	04/26/18 Tow Ford F150		75.00			1000 131 420100	350	101000
35613	86280S	26 LIVINGSTON ACE HARDWARE -		56.65					
1	C66113	04/25/18 Police Dept Supplies		56.65			1000 131 420100	220	101000
35614	86320S	1814 SPECIAL LUBE		33.00					
1	54729	03/07/18 Ford Exp		33.00			1000 131 420100	360	101000
35615	86256S	2671 COMDATA		1,819.03					
1	20293636	05/01/18 Fuel Police Dept.		1,819.03*			1000 131 420100	236	101000
35616	86254S	294 CHAPPELL'S BODY SHOP, INC.		30.00					
1	324	04/27/18 Prepaid Carwash Card		30.00*			1000 131 420100	231	101000
35617	86316S	3237 WHISTLER TOWING, LLC		300.00					
1	8359	05/03/18 Tow Trailer w/snowmobile		75.00			1000 131 420100	350	101000
2	8360	05/03/18 Tow 4x8 Trailer		75.00			1000 131 420100	350	101000
3	8361	05/03/18 Tow 4x6 Trailer		75.00			1000 131 420100	350	101000
4	7899	05/04/18 Tow 82 Layton		75.00			1000 131 420100	350	101000

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Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35618	86251S	23	CARQUEST AUTO PARTS	11.98					
1	1912409072	05/05/18	Supplies	11.98*			1000 131 420100	231	101000
35619	86286S	3786	LP ANDERSON TIRE CO	90.00					
1	1095039	04/27/18	Wheel Alignment	90.00*			5510 142 420730	232	101000
35620	86246S	3069	BILLINGS CLINIC TRAINING CENTER	185.40					
1	14614	04/20/18	Instructor Recert.	185.40			5510 142 420730	380	101000
35621	86284S	55	LIVINGSTON HEALTH CARE-MEMORIAL	7.83					
1	3728630	04/23/18	Patient Supplies	7.83			5510 142 420730	235	101000
35622	86277S	662	L.N. CURTIS & SONS	781.00					
1	177048	04/18/18	Hurst Tool Repair	781.00			1000 141 420400	360	101000
35623	86311S	3564	ULINE	62.15					
1	96819869	04/19/18	Antimicrobial Soap	62.15*			5510 142 420730	220	101000
35624	86299S	2862	PRAHL, TORSTEN	1,260.00					
1	17-18	04/16/18	50% Tuition Reimbursement	1,260.00			1000 141 420400	380	101000
35625	86251S	23	CARQUEST AUTO PARTS	68.79					
1	1912408782	05/03/18	Maint. Supplies	68.79*			5510 142 420730	231	101000
35626	86268S	54	GATEWAY OFFICE SUPPLY	51.75					
1	40610	05/02/18	Office Supplies	51.75*			5510 142 420730	210	101000
35627	86275S	3585	KELLEY, DARREN	98.00					
1	17-18	05/02/18	Meals - Training	98.00			1000 141 420400	370	101000
35628	86249S	2662	BOUND TREE MEDICAL, LLC	644.11					
1	82855462	05/03/18	Patient Supplies	190.99			5510 142 420730	235	101000
2	82855461	05/03/18	Patient Supplies	453.12			5510 142 420730	235	101000
35629	86256S	2671	COMDATA	2,138.33					
1	20293649	05/01/18	Fire Fuel - April	463.85			1000 141 420400	236	101000
2	20293649	05/01/18	EMS Fuel - April	1,674.48*			5510 142 420730	236	101000
35630	86250S	89	BUDGET AUTO GLASS	285.00					
1	18-1726	04/19/18	Windshield Replacement M1	285.00*			5510 142 420730	232	101000

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35631	86292S	34	MOUNTAIN AIR SPORTS	70.00					
1	8997	05/04/18	Reserve Uniform	70.00			5510 142 420402	148	101000
35632	86296S	151	NORTHWESTERN ENERGY	10,108.94					
1	0709877-5	04/06/18	200 E Reservoir	459.65			5210 502 430515	341	101000
2	0719271-9	04/09/18	601 Robin Lane - Well	1,863.47			5210 502 430515	341	101000
3	0719272-7	04/09/18	4 Billman Lane - Well	1,859.34			5210 502 430515	341	101000
4	0709882-5	04/13/18	229 River Dr. Pump Civic Ce	13.56			5210 502 430515	341	101000
5	0708370-2	04/13/18	8th and Park sprinklers	6.22			1000 155 430950	341	101000
6	0719373-3	04/13/18	229 River Dr.	8.67			1000 155 430950	341	101000
7	0720113-0	04/10/18	229 River Dr. CC building	197.78			1000 155 430950	341	101000
8	0709880-9	04/11/18	200 River Dr. Pool	212.56			1000 155 460445	341	101000
9	0709881-7	04/10/18	229 River Dr. Civic Center	1,512.62			1000 155 460442	341	101000
10	0719358-4	04/16/18	Street lights	3,851.61			2400 420100	340	101000
11	0720122-1	04/13/18	400 North M	12.66			2400 420100	340	101000
12	0802599-1	04/13/18	608 W. Chinook	56.34			2400 420100	340	101000
13	0933715-5	04/13/18	710 W. Callender	54.46			2400 420100	340	101000
35633	86241S	781	2M COMPANY, INC.	127.89					
1	8080436	03/20/18	Civic Center	300.27			1000 155 460430	401	101000
2	8080712	04/18/18	Credit	-172.38			1000 155 460430	401	101000
35634	86242S	2	A-1 MUFFLER, INC.	208.00					
1	64061	04/27/18	#361 Shocks	208.00			1000 155 430950	362	101000
35635	86243S	22	ALL SERVICE TIRE & ALIGNMENT,	30.00					
1	54412	04/27/18	Mount & Balance	30.00			1000 155 430930	362	101000
35636	86248S	3221	BLAKE NURSERY	351.36					
1		04/23/18	Arbor Day - G Street Park	351.36			1000 155 430950	402	101000
35637	86251S	23	CARQUEST AUTO PARTS	28.41					
1	1912407972	04/25/18	Gazebo	28.41			1000 155 460430	231	101000
35638	86258S	3733	CORE & MAIN LP	88.68					
1	I743169	04/18/18	PVC Glue	88.68			5310 503 430625	231	101000
35639	86267S	3298	EXEC U CARE SERVICES, INC.	400.00					
1	1531	04/30/18	PW Cleaning	66.66			5210 502 430510	224	101000
2	1531	04/30/18	PW Cleaning	66.66			5310 503 430610	224	101000
3	1531	04/30/18	PW Cleaning	66.67*			5410 504 430820	224	101000
4	1531	04/30/18	PW Cleaning	66.67			2500 151 430220	224	101000
5	1531	04/30/18	PW Cleaning	66.67			1000 155 430100	224	101000
6	1531	04/30/18	PW Cleaning	66.67*			1000 106 411030	220	101000



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35640	86274S	15	JOHN DEERE FINANCIAL	6.00					
1	528923	04/27/18	Gazebo	6.00			1000 155 460430	231	101000
35641	86268S	54	GATEWAY OFFICE SUPPLY	16.59					
1	0343301775	04/24/18	Shipping	16.59			5210 502 430515	355	101000
35642	86270S	63	HOUSE OF CLEAN	509.13					
1	207951	04/19/18	Supplies	509.13			1000 155 460430	231	101000
35643	86276S	776	KENYON NOBLE	161.19					
1	6501171	04/27/18	G Street Gazebo	3.58			1000 155 460430	231	101000
2	6499986	04/26/18	G Street Gazebo	59.84			1000 155 460430	231	101000
3	6499254	04/26/18	G Street Gazebo	39.98			1000 155 460430	231	101000
4	6497082	04/25/18	G Street Gazebo	57.79			1000 155 460430	231	101000
35644	86293S	3016	MT WATERWORKS	201.20					
1	25597	04/25/18	Sewer Material	201.20			5310 503 430625	231	101000
35645	86280S	26	LIVINGSTON ACE HARDWARE -	430.87					
1	C63626	04/20/18	G Street Gazebo	12.99			1000 155 460430	231	101000
2	C65070	04/23/18	Pool	155.58			1000 155 460445	231	101000
3	C66291	04/25/18	G Street Gazebo	27.37			1000 155 460430	231	101000
4	C66291	04/25/18	Ball Feilds	31.98			1000 155 460430	231	101000
5	C65523	04/24/18	G Street Park	26.99			1000 155 460430	231	101000
6	C66371	04/25/18	Ball Feild Bathroom	12.58			1000 155 460430	231	101000
7	C65364	04/23/18	Pool	15.84			1000 155 460445	231	101000
8	C68994	04/30/18	Street Dept	134.96			2500 151 430240	231	101000
9	C52905	03/26/18	Shop Plumbing	12.58			1000 155 460430	231	101000
35646	86281S	618	LIVINGSTON CHAMBER OF COMMERCE	256.66					
1	1872	04/02/18	1/3 Delta Signs	256.66			2500 151 430240	361	101000
35647	86257S	3787	COP CONSTRUCTION LLC	296,182.78					
1	1	05/10/18	2018 CIP Pay App #1	203,026.58			5210 502 430520	960	101000
2	1	05/10/18	Gross Receipts Tax Withheld	-2,030.27			5210 502 430520	960	101000
3	1	05/10/18	2018 CIP Pay App #1	50,319.06			5310 503 430630	960	101000
4	1	05/10/18	Gross Receipts Tax Withheld	-503.19			5310 503 430630	960	101000
5	1	05/10/18	2018 CIP Pay App #1	45,828.89*			2820 210 430240	960	101000
6	1	05/10/18	Gross Receipts Tax Withheld	-458.29*			2820 210 430240	960	101000

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35648	86261S	122	DEPARTMENT OF REVENUE	2,991.75					
1	1	05/10/18	COP - Gross Receipts Tax	2,030.27			5210 502 430520	960	101000
2	1	05/10/18	COP - Gross Receipts Tax	503.19			5310 503 430630	960	101000
3	1	05/10/18	COP - Gross Receipts Tax	458.29*			2820 210 430240	960	101000
35649	86266S	3679	EVERGREEN SKATEPARKS LLC	98,990.10					
1	1	05/01/18	McNair Skatepark Pay App #1	99,990.00*			2700 460430	915	102006
2	1	05/01/18	Gross Receipts Tax Withheld	-999.90*			2700 460430	915	102006
35650	86261S	122	DEPARTMENT OF REVENUE	999.90					
1	1	05/01/18	Evergreen - Gross Receipts Tax	999.90*			2700 460430	915	102006
35651	86290S	3708	MONTANA PHONE	5,388.00					
PO#059230									
1		MTPQ1284-0	12/20/17 50% Finance Phone	1,988.00			1000 123 411700	947	101000
2		MTPQ1309	12/20/17 50% Public Works Phone	594.29			1000 123 411700	947	101000
3		MTPQ1309	12/20/17 50% Public Works Phone	507.68*			2500 151 430210	947	101000
4		MTPQ1309	12/20/17 50% Public Works Phone	507.68*			5210 502 430510	947	101000
5		MTPQ1309	12/20/17 50% Public Works Phone	507.68*			5310 503 430610	947	101000
6		MTPQ1309	12/20/17 50% Public Works Phone	507.67*			5410 504 430810	947	101000
7		MTPQ1310	12/20/17 50% Head End Netgear Switch	387.50			1000 123 411700	947	101000
8		MTPQ1310	12/20/17 50% Head End Netgear Switch	96.88*			2500 151 430210	947	101000
9		MTPQ1310	12/20/17 50% Head End Netgear Switch	96.88*			5210 502 430510	947	101000
10		MTPQ1310	12/20/17 50% Head End Netgear Switch	96.87*			5310 503 430610	947	101000
11		MTPQ1310	12/20/17 50% Head End Netgear Switch	96.87*			5410 504 430810	947	101000
35652	86303S	590	SAFEGUARD BUSINESS SYSTEMS	513.58					
1		S080SF	05/02/18 Claims Warrants	513.58			1000 123 411700	211	101000
35653	86296S	151	NORTHWESTERN ENERGY	79.62					
1		3286284	05/07/18 101 Star Rd	79.62			1000 121 411230	341	101000
35654	86314S	3391	WEED MASTERS	35.15					
1		04/28/18	37% Fertilize Lawn	35.15*			1000 121 411230	360	101000
35655	86244S	3289	ALL WASHED UP , LLC	259.00					
1		3015	05/08/18 37% Window Clean Courthouse	259.00*			1000 121 411230	360	101000
35656	86271S	102	INDUSTRIAL TOWEL	38.65					
1		53761	05/10/18 Rug maint, towels	38.65*			1000 121 411230	360	101000

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Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
35657	86271S	102	INDUSTRIAL TOWEL	32.80					
3	54012	05/11/18	Rug Maint.	32.80*			1000 121 411230	360	101000
35658	86259S	3788	CREATIVE PRODUCT SOURCE, INC.	154.11					
1	CPI071945	05/11/18	Run, Hide, Fight Poster	154.11			1000 131 420100	220	101000
35659	86282S	146	LIVINGSTON ENTERPRISE	129.00					
1	115290	05/09/18	Yearly subscription	43.00			5210 502 430570	200	101000
2	115290	05/09/18	Yearly subscription	43.00			5310 503 430670	210	101000
3	115290	05/09/18	Yearly subscription	43.00			5410 504 430820	220	101000
35660	86251S	23	CARQUEST AUTO PARTS	39.72					
1	1912409380	05/09/18	Stt Lamp	39.72*			2500 151 430240	232	101000
35661	86255S	3440	CHARTER COMMUNICATIONS	1,770.63					
1	0179878	05/04/18	PW internet	708.18*			1000 122 411300	346	101000
2	0179878	05/04/18	PW internet	265.59*			2500 151 430220	346	101000
3	0179878	05/04/18	PW internet	265.62*			5210 502 430510	346	101000
4	0179878	05/04/18	PW internet	265.62*			5310 503 430610	346	101000
5	0179878	05/04/18	PW internet	265.62*			5410 504 430820	346	101000
35662	86307S	3353	STORY DISTRIBUTING	1,987.65					
1	80517	05/08/18	Diesel 750g	1,949.25*			1000 123 411700	236	101000
2	80517	05/08/18	Additive 48 oz	38.40*			1000 123 411700	236	101000
35663	86304S	3143	SAFETRAC	655.50					
1	23863	03/01/18	CDL Services - March	327.75			1000 109 410450	255	101000
2	24042	04/01/18	CDL Services - April	327.75			1000 109 410450	255	101000
35664	86267S	3298	EXEC U CARE SERVICES, INC.	4,642.78					
1	1462	01/31/18	Civic Center - January	1,427.78*			1000 109 460442	231	101000
2	1511	03/28/18	Civic Center - March	1,593.87*			1000 109 460442	231	101000
3	1532	04/30/18	Civic Center - April	1,621.13*			1000 109 460442	231	101000
35665	86315S	3006	WFCA'S FIRE SERVICE	405.00					
1	2017-1276	10/17/17	Employment Ad	405.00			1000 109 410450	350	101000
35666	86301S	1223	R.C. SIMPSON	210.00					
1	02-18-46	02/15/18	Arbitrator Reports	210.00			1000 109 410450	350	101000

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Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
35667	86253S 162 CENTURYLINK	602.62							
1	3850 05/04/18 Sewer Plant	177.47			5310 503 430640	343		101000	
2	5606 05/04/18 Utility Billing	18.16			5210 502 430520	343		101000	
3	5606 05/04/18 Utility Billing	18.16*			5310 503 430620	343		101000	
4	5606 05/04/18 Utility Billing	18.15*			5410 504 430820	343		101000	
5	5570 05/04/18 Utility Billing	60.53			5210 502 430520	343		101000	
6	5570 05/04/18 Utility Billing	60.53*			5310 503 430620	343		101000	
7	5570 05/04/18 Utility Billing	60.53*			5410 504 430820	343		101000	
8	4903 05/04/18 Planning Dept.	84.42*			1000 106 411030	343		101000	
9	6436 05/04/18 Park Dept.	104.67*			1000 109 460449	343		101000	
35668	86287S 3184 MASTERCARD	16,826.72							
1	Holmes 04/08/18 MSU Northern - Tuition	150.00*			5210 502 430515	380		101000	
2	Holmes 04/12/18 Fiesta En Jalisco	127.00*			1000 103 410400	380		101000	
3	Stordalen 04/11/18 Montana Rib & Chop	34.15			5410 504 430830	370		101000	
4	Emter 04/13/18 Napa Horizon Auto	7.49			5310 503 430640	232		101000	
5	Emter 04/20/18 Livingston Ace Hardware	59.99			5310 503 430640	231		101000	
6	Grady 04/02/18 Riverside Hardware	20.00			2220 201 460100	210		101000	
7	Grady 04/15/18 Stamps.com	15.99			2220 201 460100	310		101000	
8	Grady 04/25/18 USPS Postage	100.00			2220 201 460100	310		101000	
9	Lowy 04/04/18 CustomInk	243.25*			1000 109 460449	226		101000	
10	Lowy 04/04/18 CustomInk	89.95*			1000 109 460449	226		101000	
11	Lowy 04/04/18 CustomInk	281.68*			1000 109 460449	226		101000	
12	Lowy 04/04/18 CustomInk	262.28*			1000 109 460449	226		101000	
13	Lowy 04/04/18 CustomInk	178.66*			1000 109 460449	226		101000	
14	Lowy 04/05/18 Zazzle	135.56*			1000 109 460449	226		101000	
15	Lowy 04/05/18 Credit CustomInk	-281.68*			1000 109 460449	226		101000	
16	Lowy 04/05/18 Credit CustomInk	-102.03*			1000 109 460449	226		101000	
17	Lowy 04/05/18 Credit CustomInk	-58.22*			1000 109 460449	226		101000	
18	Lowy 04/08/18 CustonInk	40.50*			1000 109 460449	226		101000	
19	Lowy 04/10/18 Getsling.com	7.67			1000 109 410450	350		101000	
20	Lowy 04/11/18 Albertsons	73.73*			1000 109 460449	226		101000	
21	Lowy 04/18/18 Facebook	25.00			1000 109 460449	336		101000	
22	Lowy 04/19/18 Albertsons	15.07*			1000 109 460449	226		101000	
23	Lowy 04/27/18 Staples	19.49*			1000 109 460449	226		101000	
24	Lowy 04/29/18 Albertsons	97.25*			1000 109 460449	226		101000	
25	Lowy 04/30/18 Albertsons	48.28*			1000 109 460449	226		101000	
26	Lowy 05/01/18 EZRegister	250.00			1000 109 410450	255		101000	
27	Lowy 05/01/18 EZRegister	250.00			1000 109 410450	255		101000	
28	Lowy 05/04/18 Facebook	20.54			1000 109 460449	336		101000	
29	Singer 04/27/18 360 Office Solutions	55.46			1000 123 411700	211		101000	
30	Singer 04/27/18 Staples	98.21			1000 123 411700	211		101000	
31	Singer 04/27/18 Costco	1,649.99			1000 123 411700	211		101000	
32	Johansson 04/04/18 Insty-Prints	360.62*			5210 502 430570	213		101000	

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Claim	Vendor #/Name/	Document \$/	Disc \$							Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund	Org	Acct	Object	Proj	Account
33	Johansson 04/04/18 Insty-Prints	360.63*			5310	503	430670	213		101000
34	Johansson 04/04/18 Insty-Prints	360.63*			5410	504	430870	213		101000
35	Johansson 04/04/18 Insty-Prints	1,081.87*			2820	210	430240	452		101000
36	Johansson 04/04/18 Isokinetics	18.00			5410	504	430820	220		101000
37	Johansson 04/05/18 Staples	11.01			1000	155	430100	220		101000
38	Johansson 04/05/18 Staples	11.01*			2500	151	430240	200		101000
39	Johansson 04/05/18 Staples	11.01			5210	502	430510	220		101000
40	Johansson 04/05/18 Staples	11.01			5310	503	430610	210		101000
41	Johansson 04/05/18 Staples	11.01			5410	504	430810	210		101000
42	Johansson 04/05/18 Costco	95.97*			5210	502	430515	231		101000
43	Johansson 04/08/18 Staples	8.55			2500	151	430220	200		101000
44	Johansson 04/08/18 Staples	8.55*			5210	502	430510	210		101000
45	Johansson 04/08/18 Staples	8.56			5310	503	430610	210		101000
46	Johansson 04/08/18 Staples	8.56			5410	504	430810	210		101000
47	Johansson 04/20/18 Full Source LLC	62.26			1000	155	430950	148		101000
48	Johansson 04/20/18 Full Source LLC	62.26			2500	151	430240	148		101000
49	Johansson 04/20/18 Full Source LLC	62.26			5210	502	430515	148		101000
50	Johansson 04/20/18 Full Source LLC	62.25			5310	503	430625	148		101000
51	Johansson 04/20/18 Full Source LLC	62.25			5410	504	430830	148		101000
52	Fetterhoff 04/06/18 Stamps.com	24.99			1000	123	411700	310		101000
53	Fetterhoff 04/08/18 Government Finance Off	35.00*			1000	104	410540	380		101000
54	Fetterhoff 04/12/18 USPS Postage	100.00			1000	123	411700	310		101000
55	Fetterhoff 04/13/18 Rocky Mountain Print	259.05*			5210	502	430570	213		101000
56	Fetterhoff 04/13/18 Rocky Mountain Print	259.05*			5310	503	430670	213		101000
57	Fetterhoff 04/13/18 Rocky Mountain Print	259.06*			5410	504	430870	213		101000
58	Fetterhoff 04/18/18 USPS Postage	10.00			1000	123	411700	310		101000
59	Fetterhoff 04/26/18 Government Finance Off	160.00*			1000	104	410540	380		101000
60	Kardoes 04/02/18 Kwataqnuq	205.20			1000	103	410400	370		101000
61	Kardoes 04/30/18 Internation	908.00			1000	103	410400	333		101000
62	Whitman 04/08/18 Exxonmobile	5.98*			5210	502	430515	231		101000
63	Whitman 04/13/18 Cellular Plus	49.99			5210	502	430510	212		101000
64	Whitman 04/20/18 Pony Express	44.95*			5210	502	430515	232		101000
65	Tarr 04/02/18 Facebook	11.96			1000	109	460449	336		101000
66	Tarr 04/24/18 Amazon	38.00*			1000	109	460449	226		101000
67	Tarr 04/30/18 Amazon	9.55*			1000	109	460449	226		101000
68	Tarr 05/01/18 Facebook	18.04			1000	109	460449	336		101000
69	Porteen 04/03/18 State Bar of MT	285.00*			1000	107	411100	333		101000
70	Schneider 04/22/18 Home Depot	757.00*			1000	155	430930	361		101000
71	Schneider 04/22/18 Kenyon Noble	617.96			1000	155	460430	231		101000
72	Schneider 04/25/18 Town & Country	1.46			1000	155	460445	231		101000
73	MacInnes 04/05/18 Helmet Front	49.98			1000	141	420400	220		101000
74	MacInnes 04/05/18 PR	36.80*			1000	141	420400	312		101000
75	MacInnes 04/06/18 PR	125.36*			1000	141	420400	312		101000
76	MacInnes 04/09/18 Table	199.98*			1000	141	420400	210		101000
77	MacInnes 04/09/18 Table	199.98*			5510	142	420730	210		101000

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78	MacInnes	04/12/18	Public Relations	38.00*			1000 141 420400	312	101000
79	MacInnes	04/13/18	Class Supplies	10.48			1000 141 420400	370	101000
80	MacInnes	04/15/18	Building Repair (Faucet)	89.00*			1000 141 420400	365	101000
81	MacInnes	04/15/18	Med-Write March	4,267.66*			5510 142 420730	350	101000
82	MacInnes	04/20/18	Badge/Name Bar	70.00			1000 141 420400	220	101000
83	MacInnes	04/23/18	PR	125.36*			1000 141 420400	312	101000
84	MacInnes	04/23/18	Lodging for Training	410.32			1000 141 420400	370	101000
85	Harrington	04/18/18	Wildland Equipment	360.53			1000 141 420400	230	101000
86	Harrington	04/19/18	Books	189.50			1000 141 420400	381	101000
35669	86318S	3789	ENVIRO-CLEAN INTERMOUNTAIN LLC	178,000.00					
1	18-6322M	05/15/18	VacCon	178,000.00*			5310 503 430630	976	101000
35670	86375S	3592	RDO Equipment Co.	1,700.00					
1	1078820	05/14/18	For Backhoe	1,700.00			5410 504 430835	940	101000
35671	86347S	162	CENTURYLINK	92.00					
1	5240	05/04/18	Scale House	92.00			5410 504 430870	346	101000
35672	86382S	2999	TEAR IT UP L.L.C.	34.80					
1	35907	05/16/18	74# Finance Office	34.80			1000 123 411700	360	101000
35673	86351S	54	GATEWAY OFFICE SUPPLY	326.98					
1	40778	05/14/18	Toner	326.98*			1000 102 410360	200	101000
35674	86346S	682	CENTRON SERVICES	66.76					
2	2164	04/25/18	Utility Collections	22.25			5210 342055		101000
3	2164	04/25/18	Utility Collections	22.25			5310 342055		101000
4	2164	04/25/18	Utility Collections	22.26			5410 342055		101000
35675	86385S	879	VERIZON WIRELESS	406.35					
1	9806589318	05/04/18	Air Cards - April	406.35			1000 131 420100	347	101000
35676	86370S	151	NORTHWESTERN ENERGY	252.19					
1	3120133	05/09/18	110 South B St	177.35			1000 121 411230	341	101000
2	3120134	05/09/18	112 South B St	74.84			1000 121 411230	341	101000
35677	86373S	3728	PORTEEN, JAY	166.34					
1	17-18	05/04/18	Depositions: LHC - Bozeman	35.32			1000 107 411100	370	101000
2	17-18	05/09/18	Depositions: LHC - Billings	131.02			1000 107 411100	370	101000

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35678	86353S	3498 HARRELD, LISA		335.37					
1	17-18	05/15/18 Conference - Billings		335.37			1000 107 411100	370	101000
35679	86384S	2595 TOWN & COUNTRY FOODS -		6.46					
1	TK20170477	05/17/18 Restitution - D. Kosteleck		6.46			1000 351030		101000
35680	86381S	999999 SULLIVAN, MICHAEL		302.00					
1	TK20170269	05/17/18 Restitution - E. Knutsen		302.00			1000 351030		101000
35681	86387S	999999 ZANG, BRADY J.		10.00					
1	TK20170422	05/10/18 Restitution - N. Porter		10.00			1000 351030		101000
35682	86350S	999999 DYKSTRA, AMBER		50.00					
1	TK20140120	05/10/18 Restitution - M. Cain		50.00			1000 351030		101000
35683	86356S	250 INSTY-PRINTS		145.50					
1	25601	05/07/18 Date Stamps		145.50			1000 123 411700	211	101000
35684	86359S	1390 KEN'S EQUIPMENT REPAIR, INC		300.00					
1	395	05/15/18 Tow Ford Taurus		300.00			1000 131 420100	350	101000
35685	86343S	22 ALL SERVICE TIRE & ALIGNMENT,		60.00					
1	54469	05/08/18 Mount & Balance Tires		60.00			1000 141 420400	232	101000
35686	86386S	3791 WOLFE, CHEYENNE		10.00					
1	3027	05/02/18 Reimburse for Certification		10.00			5510 142 420402	380	101000
35687	86364S	55 LIVINGSTON HEALTH CARE-MEMORIAL		14.81					
1	3742864	05/11/18 Patient Supplies		14.81			5510 142 420730	235	101000
35688	86363S	26 LIVINGSTON ACE HARDWARE -		39.98					
1	C76237	05/11/18 Cleaning Supplies		19.99			1000 141 420400	220	101000
2	C76237	05/11/18 Cleaning Supplies		19.99*			5510 142 420730	220	101000
35689	86378S	14 SHOPKO STORES, LLC		115.98					
1	031770010	05/11/18 Table/Lamp		57.99			1000 141 420400	220	101000
2	031770010	05/11/18 Table/Lamp		57.99*			5510 142 420730	220	101000
35690	86344S	402 ALPINE ELECTRONICS RADIO SHACK		39.98					
1	10247700	05/11/18 Batteries		39.98			1000 141 420400	220	101000

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35691	86369S	2604 MUNICIPAL EMERGENCY SERVICES		1,369.32					
2	IN1225266	05/07/18 Wildland Equipment		1,369.32			1000 141 420400	220	101000
35692	86384S	2595 TOWN & COUNTRY FOODS -		17.76					
1	8236002	05/09/18 Supplies for Class		17.76			1000 141 420400	380	101000
35693	86380S	2470 STRYKER SALES CORPORATION		1,043.92					
1	2403562M	05/01/18 CO7 Repair		371.98*			5510 142 420730	231	101000
2	2403561M	05/01/18 CO7 Repair		250.00*			5510 142 420730	231	101000
3	2403558M	05/01/18 CO7 Maintenance		286.94*			5510 142 420730	231	101000
4	2403557M	05/01/18 CO7 Repair		135.00*			5510 142 420730	231	101000
35694	86351S	54 GATEWAY OFFICE SUPPLY		21.99					
1	40695	05/08/18 Office Supply		21.99*			1000 141 420400	210	101000
35695	86345S	2662 BOUND TREE MEDICAL, LLC		223.81					
1	82865957	05/15/18 Patient Supplies		223.81			5510 142 420730	235	101000
35696	86377S	3460 ROSBERG, SCOTT		37.00					
1	170	05/09/18 Training Books for Reserves		37.00*			1000 141 420410	381	101000
35697	86343S	22 ALL SERVICE TIRE & ALIGNMENT,		15.00					
1	54489	05/10/18 Tire Repair		15.00*			5210 502 430515	232	101000
35698	86342S	2241 AFFCO		21,840.00					
1	12609	04/30/18 8 Light Poles		21,840.00			2400 420100	960	101000
35699	86352S	1845 GENERAL DISTRIBUTING COMPANY		110.00					
1	637153	04/30/18 Service Agreement		110.00			2500 151 430240	231	101000
35700	86354S	470 HAWKINS, INC		8,191.50					
1	4275989	05/08/18 Clarence Street Well Rehab		8,191.50			5210 502 430520	995	101000
35701	86357S	3387 J & H, Inc.		128.21					
1	530549	05/08/18 Copier maintenance		25.65			5210 502 430515	368	101000
2	530549	05/08/18 Copier maintenance		25.64			5310 503 430625	368	101000
3	530549	05/08/18 Copier maintenance		25.64			5410 504 430830	368	101000
4	530549	05/08/18 Copier maintenance		25.64			2500 151 430240	368	101000
5	530549	05/08/18 Copier maintenance		25.64*			1000 106 411030	368	101000



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35702	86359S	1390 KEN'S EQUIPMENT REPAIR, INC		2,614.65					
1	50700	04/16/18 Filters & Pump		1,492.45			5410 504 430830	362	101000
2	412	04/30/18 Tow Freightliner		200.00			5410 504 430830	362	101000
3	50850	04/10/18 940 G		876.00			2500 151 430240	362	101000
4	50806	04/02/18 White Pete		46.20			2500 151 430240	362	101000
35703	86367S	3016 MT WATERWORKS		581.32					
1	25654	05/01/18 Water material		581.32*			5210 502 430515	231	101000
35704	86363S	26 LIVINGSTON ACE HARDWARE -		144.49					
1	C77785	05/14/18 Paint Tray Liner		13.98			2500 151 430240	231	101000
2	C57375	04/06/18 Drain W/Plug		19.58*			5210 502 430515	231	101000
3	C57276	04/06/18 Wash Brush		30.98*			5210 502 430515	231	101000
4	C75906	05/11/18 Blades		79.95*			5210 502 430515	231	101000
35705	86372S	16 PARISI WESTERN PLUMBING &		42.00					
1	T47002	04/11/18 G & F - Sewer Gasket		42.00			5310 503 430625	231	101000
35706	86374S	1868 POWERPLAN		272.15					
1	P35374	02/07/18 410		212.15			5410 504 430830	232	101000
2	P35440	02/12/18 Nathan		60.00			5210 502 430515	362	101000
35707	86361S	2863 KIMBALL MIDWEST		223.37					
1	6337166	05/08/18 Supplies		223.37			2500 151 430240	231	101000
35708	86363S	26 LIVINGSTON ACE HARDWARE -		34.36					
1	C77938	05/14/18 Paint Brush		34.36			2820 210 430240	474	101000
35709	86365S	2346 MONTANA DEPT OF ENVIRONMENTAL		180.00					
1	5R1802686	05/07/18 9415 Drinking Water Renewal		30.00			5210 502 430515	540	101000
2	5R1802686	05/07/18 9415 Wastewater Renewal		40.00			5310 503 430640	540	101000
3	5R1802965	05/07/18 12356 Drinking Water Renewa		30.00			5210 502 430515	540	101000
4	5R1802854	05/07/18 11091 Wastewater Renewal		40.00			5310 503 430640	540	101000
5	5R1802265	05/07/18 8357 Wastewater Renewal		40.00			5310 503 430640	540	101000
35710	86348S	3480 CERILLIANT		291.10					
1	472345	05/03/18 Supplies		291.10			5310 503 430640	355	101000
35711	86358S	1796 KAUFMANN'S OVERHEAD DOOR, INC.		338.50					
1	18-0744	05/11/18 Transfer Station		338.50			5410 504 430830	361	101000

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35712	86359S	1390 KEN'S EQUIPMENT REPAIR, INC		93.75					
1	50919	04/23/18 Fuel Filter		93.75			5310 503 430640	362	101000
35713	86362S	2830 LEHRKIND'S COCA-COLA		42.85					
1	1525978	05/09/18 Water		42.85			5310 503 430640	225	101000
35714	86363S	26 LIVINGSTON ACE HARDWARE -		51.54					
1	C74848	05/09/18 Adapter		4.38			5310 503 430640	231	101000
2	C75938	05/11/18 Bleach & goggles		47.16			5310 503 430640	231	101000
35715	86366S	3792 MONTANA STATE UNIVERSITY		200.00					
1	687-1	04/30/18 Flagger Certification		150.00			2500 151 430240	380	101000
2	687-1	04/30/18 Flagger Certification		50.00			1000 155 430950	380	101000
35716	86379S	3353 STORY DISTRIBUTING		1,150.88					
1	80598	05/15/18 Diesel 425g		1,130.08*			1000 123 411700	236	101000
2	80598	05/15/18 Additive 26 oz		20.80*			1000 123 411700	236	101000
35717	86383S	1 TECH ELECTRIC, INC		70.00					
1	39132	05/08/18 Troubleshoot Effluent Meter		70.00			5310 503 430640	361	101000
35718	86368S	3058 MUNICIPAL CODE CORPORATION		150.00					
1	308790	05/15/18 Subscription 5/1/18-5/31/18		150.00*			1000 101 410130	333	101000
35719	86370S	151 NORTHWESTERN ENERGY		2,282.95					
1	0709868	05/14/18 37% Facility		8.45			1000 121 411230	341	101000
2	0709935	05/09/18 37% Facility		2,274.50			1000 121 411230	341	101000
35720	86340S	781 2M COMPANY, INC.		411.41					
1	8080919	05/01/18 Civic Center		129.10			1000 155 460430	401	101000
2	8081229	05/17/18 Pool		55.57			1000 155 460445	231	101000
3	8081173	05/10/18 Sprinklers		11.20			1000 155 460430	401	101000
4	8081185	05/10/18 Sprinklers		215.54			1000 155 460430	401	101000
35721	86341S	3357 ADVANCED TECHNOLOGY PRODUCTS,		6,762.00					
1	17630	05/15/18 Pool		6,762.00			1000 155 460445	222	101000
35722	86344S	402 ALPINE ELECTRONICS RADIO SHACK		24.99					
1	10247562	05/04/18 Wall Charger		24.99*			1000 155 430950	347	101000

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35723	86349S	2112	CHURCHILL EQUIPMENT CO., INC.	80.46					
1	19186	04/20/18	Cemetery	80.46*			1000 155 430930	361	101000
35724	86360S	776	KENYON NOBLE	18.87					
1	6533250	05/14/18	Pool - Silicone Caulk	18.87			1000 155 460445	231	101000
35725	86355S	102	INDUSTRIAL TOWEL	61.53					
1	54684	05/18/18	Slate WRF	18.10			5310 503 430610	224	101000
2	54684	05/18/18	Mat cleaning	8.68			5310 503 430610	224	101000
3	54684	05/18/18	Mat cleaning	8.68			5210 502 430510	224	101000
4	54684	05/18/18	Mat cleaning	8.69*			5410 504 430820	224	101000
5	54684	05/18/18	Mat cleaning	8.69			2500 151 430220	224	101000
6	54684	05/18/18	Mat cleaning	8.69			1000 106 411030	200	101000
35726	86363S	26	LIVINGSTON ACE HARDWARE -	495.58					
1	C80033	05/17/18	Striping Paint	8.99			1000 155 460430	231	101000
2	C78636	05/15/18	Safety Can Gas	99.98*			1000 155 430930	361	101000
3	C78301	05/15/18	Supplies	183.45*			1000 155 430930	361	101000
4	C77893	05/14/18	Supplies for Mower	17.16*			1000 155 430930	361	101000
5	C77762	05/14/18	Mortar Mix	7.99			1000 155 460445	231	101000
6	C76274	05/11/18	Pool Supplies	46.97			1000 155 460445	231	101000
7	C77653	05/14/18	Pool Supplies	16.99			1000 155 460445	231	101000
8	C75048	05/09/18	Supplies	60.08			1000 155 460430	401	101000
9	217523	05/09/18	Credit	-26.98			1000 155 460430	401	101000
10	C71655	05/04/18	Shop Supplies	80.95			1000 155 460430	231	101000
35727	86371S	2437	O'REILLY AUTOMOTIVE, INC	6.49					
1	1558128675	05/11/18	Filter Wrench	6.49			1000 155 460445	231	101000
35728	86376S	3659	RIVERSIDE HARDWARE LLC	3.38					
1	43279	05/10/18	Supplies	3.38			1000 155 460430	401	101000
35730	86393S	2823	THOMSON REUTERS - WEST	292.74					
1	838157889	05/01/18	Information Charge - April	292.74			1000 107 411100	334	101000
35731	86394S	3793	WINDRIDER TRANSIT	5,000.00					
1	17-18	05/15/18	Community Partnership	5,000.00			1000 103 410400	824	101000
35732	86392S	3519	OPPORTUNITY BANK OF MONTANA	1,775.00					
1	2018-6	06/01/18	Business Office Rent -June	1,775.00*			1000 121 411230	530	101000

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Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
35733	86390S 3275 MSU EXTENSION SERVICE	12,238.50							
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2	53950 05/01/18 May MSU Economic Dev	4,079.50			1000 103 410400	824		101000	
3	53950 06/01/18 June MSU Economic Dev	4,079.50			1000 103 410400	824		101000	
35734	86388S 122 DEPARTMENT OF REVENUE	11,923.50							
1	9 04/25/18 DAC - Gross Receipts Tax	11,923.50*			5310 503 430640	940		101000	
35735	86389S 2840 DICK ANDERSON CONSTRUCTION	1180,426.25							
1	9 04/25/18 WRF pay application 9	1192,349.75*			5310 503 430640	940		101000	
2	9 04/25/18 Gross receipts tax withheld	-11,923.50*			5310 503 430640	940		101000	
35736	86391S 151 NORTHWESTERN ENERGY	4,089.58							
1	0709873 05/14/18 800 W Cambridge	29.27			5310 503 430625	344		101000	
2	0719058 05/08/18 3 Rogers Lane	90.77			5310 503 430625	344		101000	
3	0709914 05/08/18 1011 River Dr.	20.15			5310 503 430625	344		101000	
4	1452951 05/08/18 Monroe Lift Station	350.66			5310 503 430625	344		101000	
5	1594141 05/08/18 9th & 10th Lift Station	25.53			5310 503 430625	344		101000	
6	3258086 05/14/18 2800 East park	91.75			5310 503 430625	344		101000	
7	3258262 05/07/18 320 Alpenglow	216.12			5310 503 430625	344		101000	
8	0709892 05/14/18 40 Water Tower Ave.	49.54			5210 502 430515	341		101000	
9	0709876 05/09/18 132 South B	830.86			5210 502 430515	341		101000	
10	0709886 05/14/18 200 E Reservoir	62.19			5210 502 430515	341		101000	
11	0709894 05/08/18 56 Water Tower	416.39			5210 502 430515	341		101000	
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13	0709874 05/08/18 Werner Addition Pump	93.32			5210 502 430515	341		101000	
14	0709875 05/08/18 900 River Dr.	88.77			5210 502 430515	341		101000	
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3	2171060-3 05/14/18 Scale House 408 Bennett	54.81			5410 504 430820	341		101000	
4	1728687-3 05/07/18 Transfer Station 408 Bennet	587.09			5410 504 430820	341		101000	
5	3267010-1 05/07/18 Compactor 330 Bennett	153.25			5410 504 430820	341		101000	
6	0709794-2 05/07/18 WWTP 316 Bennett	8,047.82*			5310 503 430640	341		101000	
7	0720048-8 05/07/18 330 Bennett 1/4	206.30			5210 502 430520	341		101000	
8	0720048-8 05/07/18 330 Bennett 1/4	206.30			5310 503 430620	341		101000	
9	0720048-8 05/07/18 330 Bennett 1/4	206.30			5410 504 430820	341		101000	
10	0720048-8 05/07/18 330 Bennett 1/4	206.31			1000 106 411030	341		101000	
11	3015965-1 05/14/18 Fire Training Center	68.80*			1000 141 420400	341		101000	

05/29/18  
14:18:55

CITY OF LIVINGSTON  
Claim Details  
For the Accounting Period: 5/18

Page: 21  
Report ID: AP100

For doc #s from 35562 to 35739, Operating Cash  
\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
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3	0709878-3 05/09/18 227 River Drive -Concession	133.41			1000 155 430950	341		101000	
4	0709884-1 05/09/18 616 River Dr. PMP	43.05			1000 155 430950	341		101000	
5	0709879-1 05/09/18 227 River Dr. - Softball	691.15			1000 155 430950	341		101000	
6	1906055-7 05/14/18 815 N 13th - Soccer Fields	44.81			1000 155 430950	341		101000	
7	0720176-7 05/14/18 Weimer Park	29.72			1000 155 430950	341		101000	
8	1155965-5 05/14/18 229 River Drive	8.67			1000 155 430950	341		101000	
9	2138754-3 05/14/18 G Street - Mike Webb Park	26.53			1000 155 430950	341		101000	
10	3210240-2 05/14/18 616 River Dr.	5.97			1000 155 430950	341		101000	
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3	3386783 05/14/18 G & H on Clark	49.07			2400 420100	340		101000	
4	3386845 05/14/18 I & K on Callender	48.36			2400 420100	340		101000	
5	3386846 05/14/18 7th & 8th on Summit	27.35			2400 420100	340		101000	
6	1498936 05/14/18 I90 & 89S Street Lighting	5.85			2400 420100	340		101000	
7	0709796 05/14/18 97 View Vista Dr.	6.22			2400 420100	340		101000	
8	1893530 05/14/18 600 W Park	73.66			2400 420100	340		101000	
9	1493850 05/14/18 412 W Callender	66.22			2400 420100	340		101000	
10	3141997 05/14/18 C & D on Lewis	20.63			2400 420100	340		101000	
11	2023484 05/15/18 1100 W Geyser St. School	5.85			2400 420100	340		101000	
12	2023479 05/15/18 900 W Geyser St. School	5.85			2400 420100	340		101000	
13	2114861 05/14/18 132 South B	137.63			2400 420100	340		101000	
14	1893536 05/14/18 E st. & Alley	43.75			2400 420100	340		101000	
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26	3184602 05/14/18 202 South 2nd	22.98			2400 420100	340		101000	

# of Claims 177 Total: 2000,627.21

**Backup material for agenda item:**

- A. PROCLAMATION - Rodeo Days!

**City Manager**  
*Michael Kardoes*

*414 East Callender Street  
Livingston, Montana 59047  
(406) 823-6000 phone  
(406) 222-4199 fax  
[citymanager@livingstonmontana.org](mailto:citymanager@livingstonmontana.org)  
[www.livingstonmontana.org](http://www.livingstonmontana.org)*



**Chairperson**  
*Dorel Hoglund*

**Vice Chairman**  
*Quentin Schwarz*

**Commissioners**  
*Mel Friedman  
Sarah Sandberg  
Warren Mabie*

*Incorporated 1889*

## **RODEO DAYS PROCLAMATION**

**WHEREAS**, the Livingston Area Chamber of Commerce is hosting Rodeo Days, in conjunction with the Livingston Round-Up Association; and

**WHEREAS**, the Livingston Round-up is an annual event enjoyed by the greater Livingston Community; and

**WHEREAS**, the theme for this year’s 92<sup>nd</sup> Annual Round-up Parade is “Lewis and Clark Trail”; and

**WHEREAS**, “Network Alive Business After Hours”, occurs on June 28, the Thursday evening preceding the rodeo, from 5:30 p.m. until 7:00 p.m. at the Park County Fairgrounds.

**NOW, THEREFORE**, I Dorel Hoglund, Chairperson of the Livingston City Commission, hereby proclaim:

**June 28 – July 4, 2018**

**Rodeo Days in the  
City of Livingston**

Dated this 5<sup>th</sup> day of June, 2018

ATTEST:

\_\_\_\_\_  
Lisa Harreld, Recording Secretary

\_\_\_\_\_  
Dorel Hoglund, Chairperson



**Backup material for agenda item:**

- A. SCHEDULED PUBLIC COMMENT - Downtown coalition to discuss parking options and proposed one way street**



# LIVINGSTON, MONTANA PARKING REPORT AND TWO-WAY STREET OPERATIONS



APRIL, 2018

# Purpose of this Report

Review recent report on converting Livingston's Main Street from a two-way street to one-way. Answer the following questions:

- Can a one-way street add more parking than two-way operations?
- Is there a better alternative, keeping the historic two-way alive?
- How might a one-way operation impact traffic volume and retail sales?
- What other parking solutions should Livingston consider?
- Does Livingston have a parking problem, or instead, a parking management problem?
- How can parking lots be made more functional, attractive and pleasant to walk by?
- What other tools can add to the authentic look and feel of Livingston, making the town more walkable and livable.



# Multiple Benefits of Two Way Streets

# Benefits of Maintaining Two-Way

Two-Way streets are coming back to downtowns.

After 50 years of converting many streets to one-way operations, largely to induce speed and traffic efficiency, the shift back to two-way operations is becoming universal. Why?

- **Livability:** vehicles stop less and yield less on one-way streets, which is hard for bicyclists and pedestrians.
- **Navigation:** one-way street networks are confusing for drivers, which leads to more vehicle-miles traveled; they also make it tough for bus riders to locate stops for a return trip.
- **Safety:** speeds tend to be higher on one-way streets, and some studies suggest drivers pay less attention on them because there's no conflicting traffic flow.
- **Economics:** local businesses believe that two-way streets increase visibility by slowing traffic and making it easier to park.
- **Congestion:** Two way operations cause less congestion. One-ways generate significant (up to 30% more traffic) as motorists are forced into additional travel to get to where they want to be.



*The typical metric of traffic is vehicle flow — which amounts, more or less, to standing on the corner and counting how many cars go by. Flow is high on one-way streets because there's little reason for cars to slow down. But flow doesn't take into account the fact that traveling through one-way street systems often means taking a circuitous route, which adds distance to every trip, and more traffic. With the more prosperous walkable and business-friendly communities approach, the number and diversity of people walking by becomes the more important and relevant measure.*

# Pros for Street Operations

## ONE-WAY STREET

One-way streets were installed in American cities largely to increase the speed and efficiency of traffic. It worked, but retail placemaking, livability and social uses of streets dropped. Some main street imploded. This concept, placing speed above place, drove many stores out of business. That said there are a few positives to one-way operations:

### Pros for One Ways:

- Can add to overall street operational width
- On narrow streets one-ways can add parking
- Can create new space for wide sidewalks
- More efficient intersection control
- One-way street networks have one critical advantage over two-way street networks: they eliminate conflicting left-turn maneuvers at intersections.

## TWO-WAY STREET

Two-Way streets work best for downtowns, maximizing access, slowing traffic, and eliminating out of route travel to get to places of business. Today many towns that went to one way street operations are correcting for this anti-pedestrian movement.

### Pros for Two Ways:

- Reduces speed and discourteous behaviors
- Increased sales and social uses of streets
- Provides easy access to each block
- Reduces overall traffic (more direct)
- Drivers reach their destination more directly
- Two-way networks that allow conflicting turning maneuvers have higher trip-serving capacities than one-way networks because the additional circuitry in one-way networks offsets the more efficient intersection control.

# Cons for Street Operations

## ONE-WAY STREET

Though one-way streets may increase the speed and efficiency of traffic, retail and social uses of these streets drop. Placing speed above “place” can drive many stores out of business. That said there are some additional negatives to consider.

**Cons for One Ways:**

- Can add to overall street width, increasing speed
- May induce poor yielding behaviors
- Increased downtown traffic congestion
- Frustrating to tourists who find navigation more difficult

## TWO-WAY STREET

Although Two-Way streets work best for downtowns, some people report negative effects such as slowing traffic on regional trunk roads, and narrowing streets, which in some cases can reduce the amount of parking, or place people closer to moving cars.

**Cons for Two Ways:**

- Reduces speed (Good or bad?)
- Reduced traffic efficiency
- Reduced intersection efficiency

# Parking Tools and Considerations



Angle and Parallel, Switch each block



Angled on both sides, with curb extensions



Parking bay 15', + 3' valley gutter



Seasonal Curb Extensions



Back-in angled parking is the safest, easiest and requires less space



Create attractive edges and landscaping to off street parking



Establish quality edges with 15-20% landscaping



Some parking can reward compact cars creating more parking

There is no silver bullet to parking. Most important, parking should be attractive, functional and well managed

# When One-Way Streets Are Needed

In the scenes to the right both downtown streets are so narrow, and on-street parking so critical, that one-way streets are a best design. In both cases, use of one-way streets provide parking to critical locations.

The top scene needs wide sidewalks. The on-street parking creates a needed buffer to the street, and helps slow traffic. In the lower Winter Park, Florida street, dense parking needs and the street width work together to again slow traffic. Although two way operations would work if this street restricted parking to one side, the better design choice was to create a narrow one-way, supporting parking on both sides.

Motorists honor pedestrians crossing this narrow 14 foot wide opening.





# Benefits of Two-Way Streets

## Two-Way Street Networks Increase Economic Activity and Livability

The current literature on urban street network design stresses that two-way streets create higher levels of economic activity and improve the livability of downtown areas. For example, two-way streets are better for local businesses that depend heavily on pass-by traffic. Two-way streets have also been found to be safer than one-way streets, for several reasons. Although intersections of two-way streets have more conflicting maneuvers, one-way streets correlate with decreased levels of driver attention. Pedestrians also prefer crossing two-way streets since drivers tend to travel more slowly on them and vehicular conflicts are more predictable.

*A one-way network may prevent drivers from approaching their destination from the most logical direction. This uncertainty can intimidate drivers and, in some cases, make them hesitant to return.*



*Tucson, Arizona applies two-way traffic while maintaining high levels of on-street parking. This unique main street handles high volumes of two way traffic, applies back-in angled parking and wider than average sidewalks.*

# Benefits of Two-Way Streets

## Two-Way Street Networks Are Safer than One-Ways

Two-way streets have also been found to be safer than one-way streets, for several reasons. Although intersections of two-way streets have more conflicting maneuvers, one-way streets correlate with decreased levels of driver attention.

One-way streets also allow higher travel speeds since signal timing results in less frequent stops for vehicles. Pedestrians also prefer crossing two-way streets since drivers tend to travel more slowly on them and vehicular conflicts are more predictable.



*Old Town Sacramento applied low-speed two-way traffic while maintaining high levels of on-street parking. This historic main street handles high volumes of two way traffic, applies front-in angled parking and wider than average sidewalks.*

# Benefits of Two-Way Streets

## Less Confusion for Visitors

Downtown visitors, whether they arrive by car or public transportation, prefer two-way street networks to one-way street networks because they are less confusing. Visitors driving in a two-way grid network can easily approach their destination from any direction. A one-way network may prevent drivers from approaching their destination from the most logical direction. This uncertainty can intimidate drivers and, in some cases, make them hesitant to return. Likewise, two-way streets make locating the transit stop for a return trip from downtown easier—in almost all cases, the bus stop is simply located across the street. On one-way networks, however, the stop for the return trip is usually on another street, which may confuse visitors and cause them to get lost.



*Ventura, California maintained its two-way traffic pattern, and applied a mix of back-in and front-in angled parking. The ease of finding convenient parking gave a boost to this town's business life.*

# Main Streets Should Not Be About Speed

Downtown main streets perform best for everyone, especially when street designs induce low speeds of 10-12 mph. Speeds under 19 mph produce the highest retail sales (the lower the better). At low speeds noise is reduced, people feel in control of their space, social interactions increase, and shops see increased sales, profits and greater resiliency.

Two-way street operations help hold speeds to low levels. As people park or un-park they help keep speeds low.



*Big Fork, Montana has retained its authentic western look through maintaining a 2-way street operation, using parking on each side to create a separation from slow moving cars and people on foot. Traffic speeds are in the range of 10-12 mph as visitors seek an elusive parking place. On festival days and peak weekends people walk a quarter of a mile from where they parked. This street is 48 feet wide, the same width as B Street in Livingston.*

# Two Way Operations Slow Traffic to about 12 mph

Windsor, Washington on Bainbridge Island produced one of the West's most attractive, authentic and successful main streets. Although a bit wider than Livingston's Main Street, similar two-way operations are possible.

Note the value of having angled parking on each side, creating a natural slowing as motorists search for a space, and pause to allow the departing motorists to back out. A one way operation allows motorists to maintain their speed, a negative quality for a main street, and for those parking and unparking.



## Benefits of Two-Way Streets

# Parking Needs for Downtowns

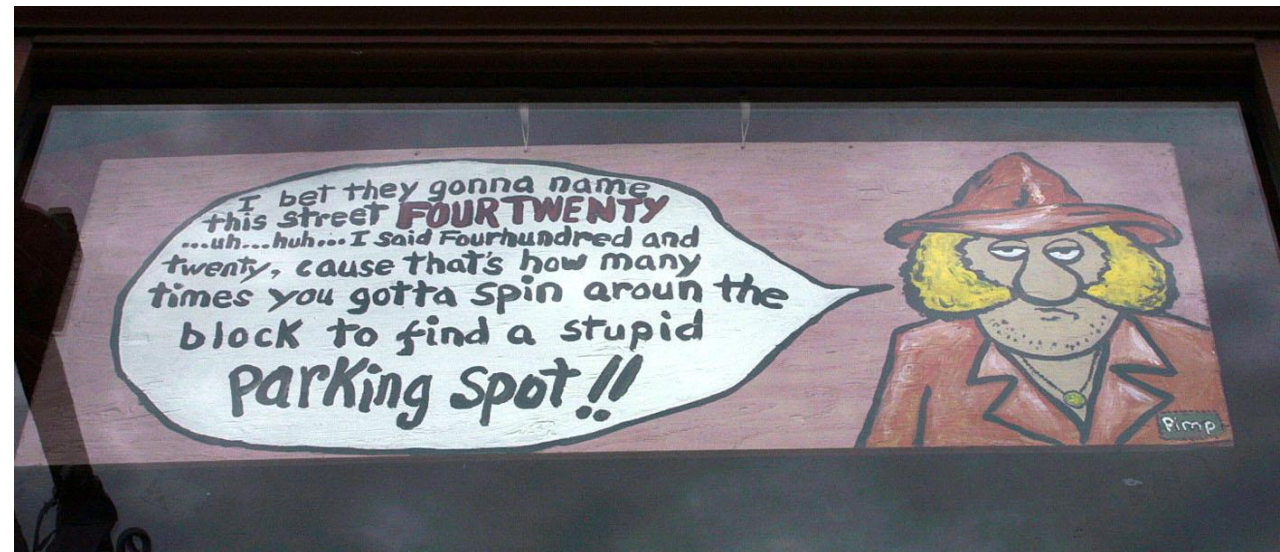
# Parking Management

Most towns wish they had a parking problem, knowing that this is a sign that their shops are full and successful.

Livingston does not have a parking problem, but it does have a parking management problem. Whether improved parking management means more signing and time limits, remote parking for main street staff, better walking and bicycling, parking meters or other solutions, managing parking on Livingston's Main Street is essential to a vibrant retail and social life.

Converting to a one-way traffic flow to add parking is not necessary, nor a wise idea. A well implemented parking management plan is a timely next step for the town.

Meanwhile adding angled parking will address many current and future parking needs



# What is a Parking Space Worth?

According to Robert Gibbs, America's foremost authority on downtown retail sales and parking, a single parking space in a well managed, high end retail district is worth \$200,000 per year. In this case some spots turn over each 15 minutes, others every 2-4 hours. In this ideal setting each prime downtown space is used 12 times each day. Side street parking can be managed to turn over fewer times each day, allowing staff and others to store there cars for longer periods.

To achieve this \$200,000 value Livingston needs to better manage each Main Street space, using an effective time control through signing and enforcement, or meters.

Today, Livingston's parking management is poor. Shop owners and workers take up valuable spaces.



*In this popular Friday Harbor, Washington spot motorists may take ten minutes to find a parking space. A combination of highly charming stores, and a need to arrive by car makes each parking space precious. Parking here is attractive and well managed. Shop owners park and walk 5 minutes to their shops.*



# Angled Parking

Angled parking creates a wider buffer, separating shoppers from moving traffic. In both photos, intersection corners receive curb extensions (also known as bulb outs) creating additional space for placemaking, such as adding green, bike racks, or other street furniture that enliven the downtown, and addressing Livingston's unaddressed ADA street crossing needs.

Parking spaces should be green, well defined and attractive. Well designed parking helps achieve a human scale to a street, as well as a sense of enclosure and honored as a pedestrian.

## Benefits of Two-Way Streets



# Add Angled Parking to Side Streets



Most of Livingston's side streets are 45 feet wide, and B Street is 48 feet wide. These are adequate widths to add back-in angled parking on one side, while retaining parallel parking on the opposite side. This action, if taken, would increase parking on parallel or side streets (B, 2<sup>nd</sup>, Lewis, Clark, and Callendar) by 30%. In the upper right photo note that the back-in parking only requires 15 feet of depth. The travel lane is immediately adjacent, and only requires 9 feet. Based on the Livingston parallel and side street model, this still allows for two ten foot low speed parking access lanes.

Livingston could increase its on-street parking using modern parking tools.

# Add Back-In Angled Parking to 2<sup>nd</sup>, Callender, Lewis, Clark Streets



What could this added side and parallel street parking look like?

This illustration of proposed new parking in downtown Avon, Colorado shows parking from an aerial perspective.

$$8 + 11' + 11' + 15' = 45'$$

Back-In Angled parking on one side of the street only takes up 15 feet of space

# Add Front In Angled Parking to B Street



What could this added Front-In Angled and parallel street parking look like?

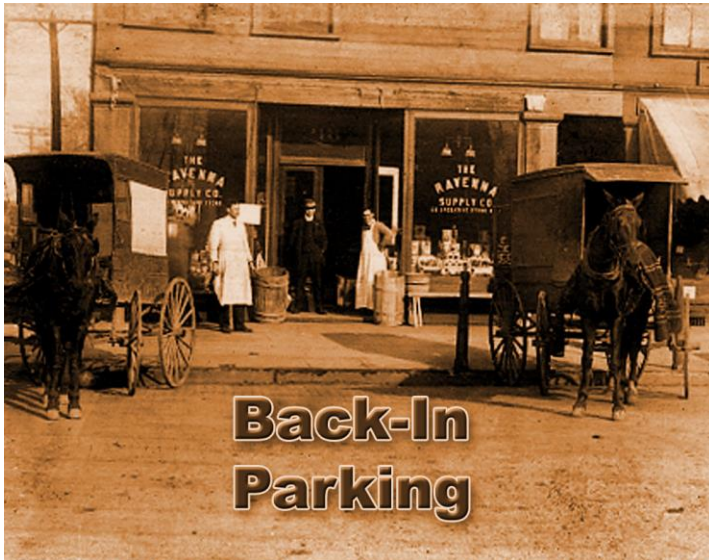
This photo of Big Fork, Montana shows parking from a ground level view.

$$8' + 24 + 18' = 48'$$

Note that B Street is 48 feet, which allows front-in angled parking (see Big Fork photo example). This will result in 30% added parking on B Street.

Front-In Angled Parking on one side of the street only takes up 15 feet of space

# Benefits of Back-In Angled Parking

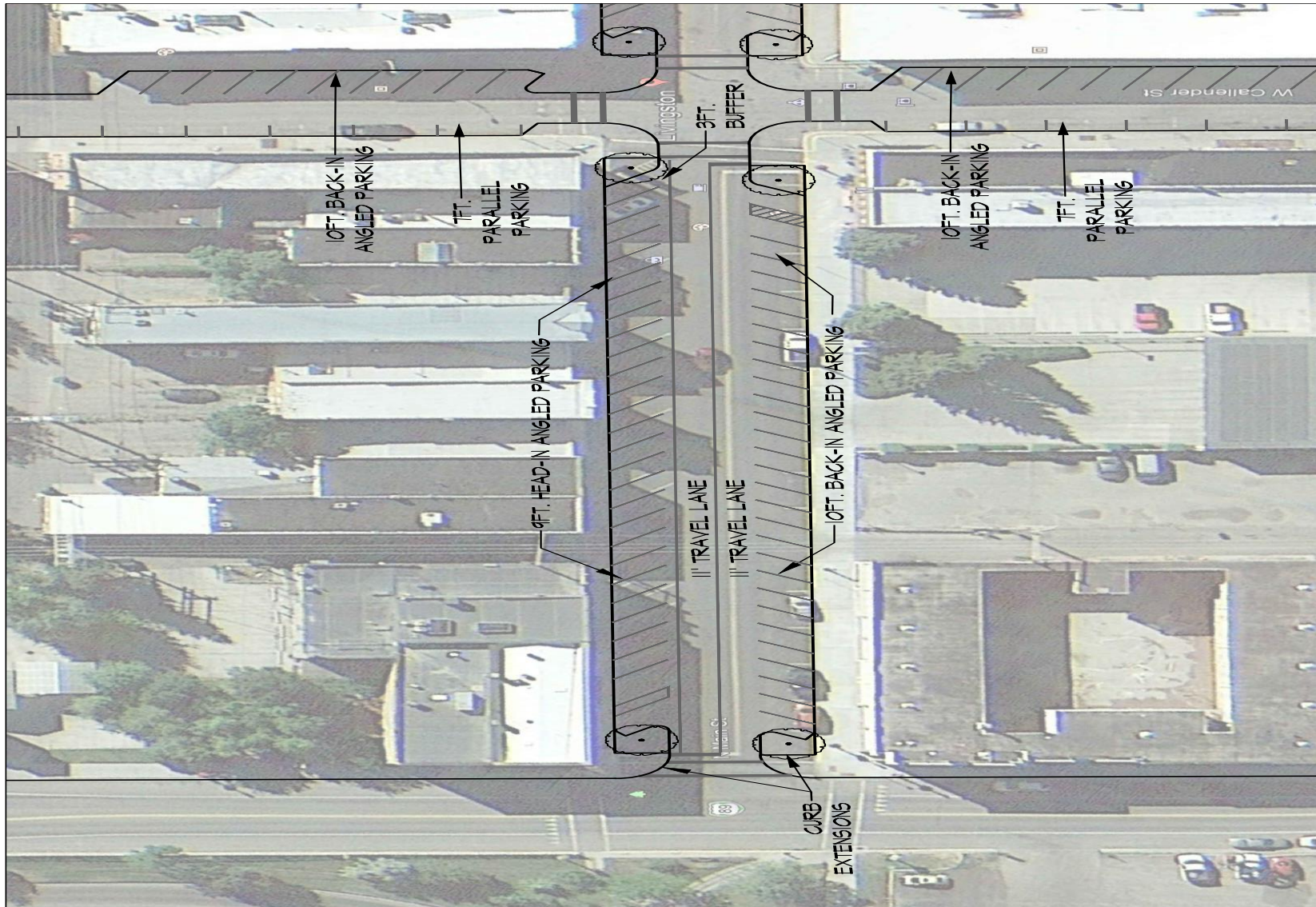


Not a new concept for the west, the advantages are many, back in parking only takes up only 15 feet of space, providing safer reentry, easier pedestrian access, is best for loading into car trunks, once parked, children are directed to a safe place rather than out into danger. For Livingston, use on one side of the street, frees up more room for traffic movement.

# Max out parking on side streets

In some cases, parking is only desired on one side of the street. Although 90 degree angled parking requires a slow backing out operation, the angle allows a new parking space every 9 feet instead of every 22 feet for parallel. Thus one side parking with 90 degree angle supplies more parking than two sided parallel. Side streets should be designed to keep the parking access street speeds low.





### MAIN STREET PARKING STUDY

Livingston, MT

March 27, 2018

This front-in and back-in angled parking potential layout adds 30% more parking to Main Street, B Street, 2<sup>nd</sup>, Lewis, Clark and Callendar. This vision also addresses unaddressed ADA and pedestrian safety issues for all corners by providing inset parking. Handicap parking spaces are also shown. This drawing illustrates an attractive, authentic way to honor and add to the historic image of Main Street, while increasing parking on all streets by 30%. Using back-in angled parking on one side of the street maximizes the width of travel lanes.

# Additional Downtown Walkability Tools



# Eliminate Centerline

The town of Livingston should consider the elimination of the centerline stripe on Main Street and most other downtown parking streets. Centerlines are only required above 6,000 vehicles per day. There are numerous negative effects when centerlines are applied.

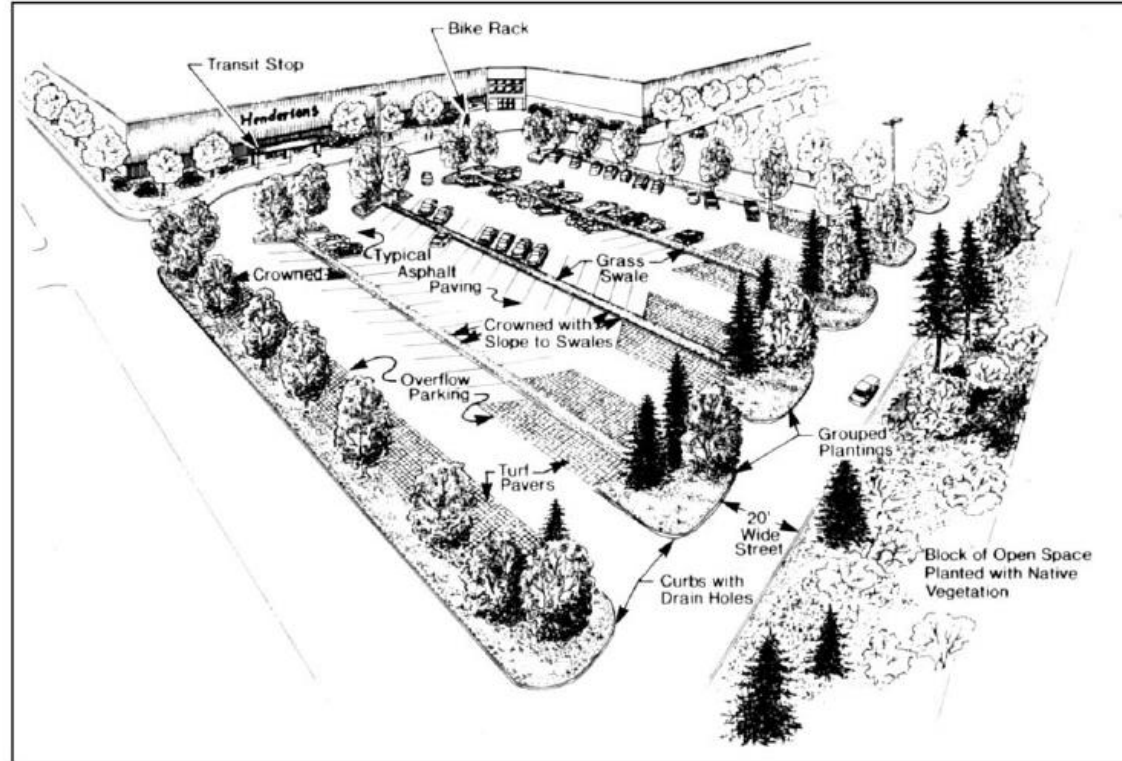
- Motorists tend to come too close to bicyclists and people getting in and out of their car.
- Speeds are higher when centerlines are applied.
- Europeans have learned that a bit of ambiguity or uncertainty puts motorists on greater alert, bringing down crashes 50%.
- Traffic crashes are higher on center lined streets
- The advantages to removal, In many cases, when there is no opposing traffic and no centerline, motorists operate in the center of the road, giving a wider berth to those parking and un-parking.



# Tools for Parking Lots



*Parking lots can deaden walking spaces. Edges to the street and parking lot should screen and protect people on foot, adding to the charm of a town.*



Source: Robert W. Droll, ASLA, in Wells 1994.



*Tap into the town branding themes, and make wayfinding an easy way to help fill off-street parking, especially for big shopping days.*

# Temporary Curb Extensions



*Curb extensions allow people on foot to be seen, and for them to see motorists.*



*Today, Livingston faces a number of issues to make it appealing as a walkable, age-friendly town. Overly wide intersections invite motorists to drive faster than they should, which often means that they are less likely to yield to people on foot. Crested Butte gets up to 9 feet of snow each winter. They built attractive, rustic curb extensions that work in all seasons, except winter, when they are put in storage. Area merchants contributing to the flowers and other plantings.*



*Curb extensions work with both parallel parked streets, and angle parked.*

# Recommendations

Maintain Livingston's current two-way street operations to maximize access to places of businesses, keep speeds low, and maintain the right human scale to the street. Restore the historic angled parking on both sides of the street. This can work as front-in angled parking on both sides, or for added driving room back-in angled parking can be added to one side. Although the present curb to curb street width comes up several feet short of normal street widths used for two way operations with angled parking, the treatment is more than acceptable to meet the total needs of area business and traffic.

If stakeholders are concerned with this width, apply back-in angled parking to one side and front end on the opposite side. Angled parking can increase parking from 60 to 110% over parallel parking (8 to 12 feet needed per vehicle compared with 22 feet for parallel.)

## In addition:

- Provide attractive borders (edges) to all downtown parking lots
- Conduct a formal parking management study, and apply its findings
- Provide back-in angled parking on one side of Callendar, Lewis, Clark, and 2<sup>nd</sup> streets, increasing net parking on these streets 30%.
- Remove center lines from Main Street and other low volume parking street
- Consider 90 degree parking on appropriate streets. In a weekend operation test out this concept on Main Street.
- Provide features on Main Street to better meet ADA, add place, safety, comfort and welcome to residents and visitors.

# About the Author

Dan Burden has devoted his 40+ year career to making downtowns more walkable and liveable. An advocate for making downtowns more people friendly, Dan has found many ways to slow traffic while making it safer and keeping cars in motion, increasing the desire of motorists to honor people, then get out of their cars to enjoy re-created spaces that have become more lively. Many towns where Dan has worked have increased their parking and retail sales by 30%, and sometimes more. Four of the seven towns most celebrated for their redesign to be people and business friendly were crafted through the work of Dan Burden. (Lancaster and San Diego, CA; Raleigh, NC; and Hamburg, NY.)

Dan works to improve healthy built environments (Blue Zones), age-friendly initiatives for AARP and making towns more lovable, livable and walkable for the National Association of Realtors.

Dan lived and worked in Missoula for ten years, and he has influenced downtowns in Bozeman, Missoula, Kalispell, Whitefish, Big Fork, Hamilton, Darby, and Stevensville, among others.



# For More Information

Dan Burden  
Director of Innovation and Inspiration  
Blue Zones, LLC  
614-595-0976  
[dan.burden@bluezones.com](mailto:dan.burden@bluezones.com)

# Appendix and References

<https://www.accessmagazine.org/fall-2012/two-way-street-networks-efficient-previously-thought/>

<https://www.citylab.com/transportation/2013/01/case-against-one-way-streets/4549/>

<https://www.strongtowns.org/journal/2016/8/24/which-is-better-one-way-or-two-way-streets>

<https://www.ssti.us/2013/02/one-way-or-two-way-streets-more-efficient-it-depends-on-what-you-measure/>

**Backup material for agenda item:**

- A. RESOLUTION NO. 4792 - A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO DISCONTINUE AND VACATE THE UNDEVELOPED ALLEY ADJACENT TO FRACTIONAL LOTS 13-16, ALL OF LOTS 17-20 AND FRACTIONAL LOTS 21-23 ALL IN BLOCK G OF THE RIVERSIDE ADDITION TO THE CITY OF LIVINGSTON, MONTANA.



**RESOLUTION NO. 4792**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO DISCONTINUE AND VACATE THE UNDEVELOPED ALLEY ADJACENT TO FRACTIONAL LOTS 13-16, ALL OF LOTS 17-20 AND FRACTIONAL LOTS 21-23 ALL IN BLOCK G OF THE RIVERSIDE ADDITON TO THE CITY OF LIVINGSTON, MONTANA.**

**WHEREAS**, Julia Barton, owner of all of Block G, Riverside Addition to the City of Livingston, Montana, has petitioned the City to discontinue and vacate the undeveloped alley in Block G, Riverside Addition as depicted on Exhibit A which is attached hereto and incorporated by this reference as though fully set forth herein; and

**WHEREAS**, it appears that the street vacation can be done without detriment to the public interest; and

**WHEREAS**, 7-14-4114 MCA requires that the City publish notice of its intent to discontinue said alley, providing an opportunity to comment on said proposed discontinuance and vacation.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Commission of the City of Livingston, Montana, as follows:

That it is the intent of the City Commission to discontinue and vacate the undeveloped alley adjacent to fractional lots 13-16, all of lots 17-20 and fractional lots 21-23 all in Block G of the Riverside Addition to the City of Livingston, Montana, as depicted on Exhibit A attached hereto.

**BE IT FURTHER RESOLVED**, that the Recording Secretary publish notice of the City Commission’s intent to discontinue and vacate said alley as set forth in the notice attached hereto as Exhibit B and incorporated by reference as though fully set forth herein.

**PASSED AND ADOPTED** by the City Commission of the City of Livingston, Montana, this \_\_\_\_ day of June, 2018.

\_\_\_\_\_  
**DOREL HOGLUND, Chairperson**

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**LISA HARRELD**  
Recording Secretary

\_\_\_\_\_  
**JAY PORTEEN**  
City Attorney

## NOTICE

A public hearing will be held by the City Commission of Livingston, Montana, on June 19, 2018, at 6:30 p.m. in the Community Room of the City County Complex, 414 East Callender Street, Livingston, Montana, on **Resolution No. 4792** entitled **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO DISCONTINUE AND VACATE THE UNDEVELOPED ALLEY ADJACENT TO FRACTIONAL LOTS 13-16, ALL OF LOTS 17-20 AND FRACTIONAL LOTS 21-23 ALL IN BLOCK G OF THE RIVERSIDE ADDITON TO THE CITY OF LIVINGSTON, MONTANA.**

Lisa Harreld  
823-6009

Please publish June 11 and June 18, 2018.

# EXHIBIT

## A Sketch Of THE PROPOSED ALLEY ABANDONMENT IN BLOCK G OF THE RIVERSIDE ADDITION TO LIVINGSTON

Tract B  
C.O.S. 303

Plat No. 621

Located In The NW<sup>1</sup>/<sub>4</sub> of Section 18,  
Township 2 South, Range 10 East, P.M.M.  
County Of Park, State Of Montana



Livingston City Limits

Section 7  
Section 18

Block G  
Julia Barron  
Deed Rec. Doc. #368404

Block G  
Julia Barron  
Deed Rec. Doc. #368404

C.O.S. 2470

Block H

Lewis Street

Little Creek Bend

C.O.S. 1721

Block S



**Note:**  
The aerial photograph is placed in a best-fit position for illustration purposes only. The photograph is warped in respect to the grid used this survey. Features in this photograph do not precisely match the location of surveyed features.

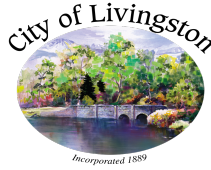


**HALLIN & ASSOCIATES, PLLC**  
Professional Land Surveyors  
1318 West Front Street  
Livingston, Montana 59  
(406) 222-1303

Drawn By:  
K. Loberg  
2-01-2018

**Backup material for agenda item:**

- A. DISCUSS/APPROVE/DENY- Parks and Trails request to reconfigure north fence along Water Reclamation Facility property to allow for eventual parking and public access to city-owned property to the east along the Yellowstone River.**



## Parks and Trails Committee

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### Sackett Park/Waste Transfer Station Vision/Use Document- DRAFT

The mission of the City of Livingston Parks and Trails Committee is to advocate on behalf of the public to create and maintain park, trail, open space, and other outdoor recreational opportunities that help to enhance the quality of life for all of Livingston's residents.

A primary 2018 objective of the City of Livingston Parks and Trails Committee is to provide for safe public use of the public area east of the City Transfer Station, including Sackett Park. This is forested public land that is generally inaccessible to the public which could provide much-desired natural habitat and river access.



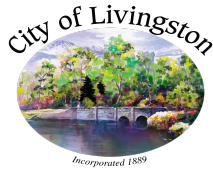
**Location:** Public area east of the City Transfer Station, owned by the City of Livingston, and Sackett Park, owned by Park County. Physical Address: 316 BENNETT ST LIVINGSTON, MT 59047 Legal address: S07, T02 S, R10 E, LOTS 6,7 E2SE4NW4, E2NE4SW4

**Area:** City Transfer Station: approximately 35-40 acres. Sackett Park: 1.1 acres.

**Classification:** Community Park

**Vision:** Establishing the area east of the City Transfer Station, comprised of both City and County land, as an undeveloped community park that attempts to provide open and easy access for the residents and visitors of Park County while preserving its natural characteristics. Primary public uses include:

- A network of walking/nature trails
- Off-leash dog area
- Sitting benches
- Disc golf course
- Yellowstone River access
- Easy access and ample parking by the general public on the north side of the property
- Future access to the island east of the property



## Parks and Trails Committee

---

### Historical References:

- **2018- City of Livingston Parks and Trails Annual Priorities-** Provide for public use of the public area east of the City Transfer Station, including Sackett Park
- **2011- City of Livingston Parks and Trails Master-** City Water Plant Trail (p. 106), map (p. 75)
- **2007-2008- Livingston Park County Trails and Greenways Plan-** City Water Plant pathway, extending from Veterans Bridge to Garnier Avenue at Grandview.

DRAFT

**Backup material for agenda item:**

- B. DISCUSS/APPROVE/DENY - Request for parking restrictions from Dr. Jeffrey Dickerson - Livingston Veterinary Hospital**

26 April, 2018

Jim Woodhull  
Director Building, Planning & Code Enforcement  
330 Bennett Street  
Livingston, MT 59047



Dr. Jeffrey R. Dickerson, DVM  
Dr. Ava T. Redig, DVM, CVSMT

Dear Mr. Woodhall,

This letter is regarding our concerns about the lack of turnover in limited parking spots located near our business. Due to long term street parking of vehicles on both the west and east sides of north L Street between Park Street and Callender Street, our customers and their pets find it difficult to locate parking during high demand times in our business day. Access to street parking is especially helpful when sick or injured pets require urgent care. In addition, lack of parking limits the ability for our vendors to make deliveries.

Vehicles from the neighboring auto repair shop have, at times, been parked for weeks on both sides of the street. At times, up to 3 vehicles on both sides of the street occupy most of the street parking near our business for multiple days. On some occasions, these vehicles also have a trailer attached, further reducing available parking. In the winter, parking space becomes even more limited as snow accumulates around these vehicles. We have made numerous friendly requests for vehicles not be parked long term on the east side of the street closest to our building, however, the situation persists.

The preamble of Ordinance No. 2049 of the Livingston Municipal code states: "The purpose of this Ordinance is to provide for the public health, safety and welfare of the community by requiring limiting parking time to allow for frequent turnover of limited parking spots to better provide access to the local business and to enforce such limited parking time by designating violations of parking, stopping and standing provisions....". In addition the Ordinance goes on to note "it is in the best interest of the business community to restrict parking time to allow for frequent turnover of the limited parking spaces for its business customers."

We believe the same concerns and conditions of limited parking apply to our business as well. We are requesting a loading zone for sick and injured pets be designated near our front entrance in the first available parking spot on the east side of L Street at the intersection of L and Park Streets. This will allow for the safest pick up and drop off of pets requiring surgery or urgent care. In addition, we are requesting a 2 hour parking limit be designated on the east side of L Street between the alley and Park Street.

Thank you for your time and consideration in this matter.

Sincerely,

Dr. Jeffrey R. Dickerson



Public meeting 2/12/14

**ORDINANCE NO. 2049**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING ORDINANCE 2030 AND CHAPTER 9, ARTICLE IV OF THE LIVINGSTON MUNICIPAL CODE ENTITLED "PARKING, STOPPING, AND STANDING" BY MAKING VIOLATIONS THEREOF A CIVIL OFFENSE, PROVIDING A PENALTY FOR CIVIL OFFENSES AND ESTABLISHING METHOD FOR APPOINTMENT OF ENFORCEMENT PERSONNEL.**

**Preamble.**

The purpose of this Ordinance is provide for the public health, safety and welfare of the community by requiring limiting parking time to allow for frequent turnover of limited parking spots to better provide access to the local businesses and to enforce such limited parking time by designating violations of the parking, stopping and standing provisions of the Livingston Municipal Code as civil offenses and providing for enforcement thereof.

\* \* \* \* \*

**WHEREAS**, to create a viable downtown business economy the City Commission believes that it is in the best interest of the business community to restrict parking time to allow for frequent turnover of the limited parking spaces for its business customers.

**NOW, THEREFORE, BE IT ORDAINED** by the City Commission of the City of Livingston, Montana, as follows:

**SECTION 1**

That Section 9-243 of Chapter 9 of the Livingston Municipal Code is hereby amended, with additions underlined and deletions struck through, as follows:

**9-221. Unlawful parking generally, repairs or for sale.**

(a) It shall be unlawful for any person to, use or occupy any portion of any street within the Restricted or Congested Area limits of the City for the purpose of setting up, assembling,

**Backup material for agenda item:**

- C. DISCUSS/APPROVE/DENY - Chamber of Commerce request for assistance in funding production of signs for damaged Lewis and Clark Trail signs**

**LIVINGSTON**  
AREA  
CHAMBER OF COMMERCE  
CONVENTION & VISITORS BUREAU

May 24, 2018

City of Livingston  
414 E. Callender  
Livingston, MT 59047

Request to the City Commission,

On June 5<sup>th</sup> the Chamber of Commerce in partnership with the Livingston Parks & Trails Committee and Yellowstone Gateway Museum is requesting funding to pay for two damaged Lewis and Clark Trail Signs and steel pedestal sign holders.

Recently, Parks Frady, filled out a Grant to receive funds for the replacement of the two damaged and missing signs and bases which would if received be \$2000.00. The acknowledgement of the grant approval or denial will be June 1<sup>st</sup>. The amount for the overall job of producing both the new signs and the two new bases is \$2559.00. We have also found a cost savings as NPS has found the digital file and it will cut the cost tremendously by \$903.00. We would like to ask the City Commission to assist with the final of the production cost which would be \$828.00, without the grant approval.

We are looking get this approval for funding by June 6<sup>th</sup> as we need to have the order in place and started so the signs will be completed and put in place by the anniversary celebration date of July 22-28<sup>th</sup> for the National Parks and Trails and wild Rivers, 50<sup>th</sup> Anniversary of the Lewis & Clarks Trails.

There will be a driving map made and partially funded with assistance of Lewis and Clark National Historic Trail through Government Publishing Office, however a small amount at first to have them for the July 22<sup>nd</sup> date at first, we will find funds to print more throughout the year with additional funding.

So tonight, we would like to ask the commission for a partial payment of the production cost of \$828.00.

Thank you,

Leslie Feigel, Executive Director  
**Livingston Area Chamber  
Convention and Visitors Bureau**



**LIVINGSTON**  
AREA  
CHAMBER OF COMMERCE  
CONVENTION & VISITORS BUREAU

May 24, 2018

City of Livingston  
414 E. Callender  
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We are looking get this approval for funding by June 6<sup>th</sup> as we need to have the order in place and started so the signs will be completed and put in place by the anniversary celebration date of July 22-28<sup>th</sup> for the National Parks and Trails and wild Rivers, 50<sup>th</sup> Anniversary of the Lewis & Clarks Trails.

There will be a driving map made and partially funded with assistance of Lewis and Clark National Historic Trail through Government Publishing Office, however a small amount at first to have them for the July 22<sup>nd</sup> date at first, we will find funds to print more throughout the year with additional funding.

So tonight, we would like to ask the commission for a partial payment of the production cost of \$1213.50.

Thank you

Leslie Feigel, Executive Director  
**Livingston Area Chamber  
Convention and Visitors Bureau**

**Backup material for agenda item:**

- D. DISCUSS/APPROVE/DENY - Fee waiver request from Chamber of Commerce for 92nd Annual Parade**

**LIVINGSTON**  
AREA  
CHAMBER OF COMMERCE  
CONVENTION & VISITORS BUREAU

May 22, 2018

City of Livingston  
414 E. Callender  
Livingston, MT 59047

Request to the City Commission,

On June 5<sup>th</sup> I am requesting the reduction in fees assessed for the 92<sup>nd</sup> Annual Parade. Every year I ask for assistance in the reduction of fees due to our nonprofit status and the City has gladly assisted with not only fee reduction but also staffing, cleanup and some participation. The Livingston Chamber has overseen and produced the Parade for many years and has a tremendous job not only finding funding from membership partners but sponsors who are mostly 100% local businesses. Most are the businesses that truly care about its incredible history, but some are the ones who benefit from the increased tourism of both non-residents in state and surrounding communities, also travelers from around the world. Our parade well exceeds over 10k participants of both marchers and as audience patrons. Our community parade is viewed at a state level as the largest July parade and longest consecutive annual parade in the state. This year we are going to do a live feed from the parade route for the first time ever. Livingston has a very proud history of the parade and its importance to our community and we at the Chamber work most of the year getting ready as well as marketing for it.

The Chamber truly does appreciate the additional staffing of emergency departments and services as well as our city and county offices like sanitation, but we could not have this incredible parade if we are not all on board and help, it truly does take a committed community.

The cost as given to me by the committee is \$192.00 for 24 cans at \$8.00, street closure fees of \$400.00 and street sweeper fee of \$100.00. This is a total of \$692.00.

So, at this time, I do ask for reductions in the garbage fees to half the rate of 4.00 per can at 24 cans for 2 per block, no fee for the annual end of parade street sweeper and half the closure fee to our annual rate of \$200.00. The new proposed rate of \$296.00.

All the typical safety measures are going to be in place with volunteers for closure monitors and repeated announcements via the announcement booths for use of garbage cans, we also have porta potties and the rules approved for not candy throwing from center of route only from the chalk lines. The final rule still stands as a City ordinance for no chairs out on sidewalks prior to 6am parade day and no blocking shop entries.

Thank you  
Leslie Feigel, Executive Director



**Backup material for agenda item:**

- E. DISCUSS/APPROVE/DENY - Potential financing for property owners for 50% of downtown sidewalk costs**



**DISCUSS/APPROVE/DENY – Potential financing for property owners for 50% of downtown sidewalk costs.**

<b>URA 50% Cost</b>	\$				226,752.50
<b>Property Owner Immediate Cost</b>	10%	20%	30%	40%	50%
	\$ 45,350.50	\$ 90,701.00	\$ 136,051.50	\$ 181,402.00	\$ 226,752.50
<b>City Financing Cost</b>	\$ 181,402.00	\$ 136,051.50	\$ 90,701.00	\$ 45,350.50	\$ -

**Sec. 26-115. - Sidewalk construction—assessment and collection of cost.**

The City shall each year prepare a resolution containing a list of all lots in the City, the sidewalk and abutting curb in front of which have been built, renewed or repaired by the City, and cost of which has not been paid by the owner as provided in [Section 26-116](#), which list shall contain opposite the number of such lot, the name of the owner, if known, and the amount of the cost of building, renewing or repairing such sidewalk and abutting curb and the Commission shall by such ordinance, levy and assess special taxes against all such property in such list for the amount of such cost and penalty. Copies of such ordinance shall be, by the City, certified to the County Treasurer for collection in the same manner as other taxes. Such ordinance shall be prepared by the City in time for its adoption not later than the regular meeting of the City Commission in the month of August of each year; provided, no percentage shall be added for collection of the cost of repairing, renewing or building any sidewalk and abutting curb, the owner of which has not been notified to pay such cost at least thirty (30) days before the passage of such ordinance. **If in the opinion of the City Commission the payment of the entire cost in one (1) year will work an undue hardship upon the owner of the property upon which the sidewalk abuts, it shall be optional with the City Commission to extend the payment of the cost and penalty over a period of time not exceeding five (5) years, and to provide that such payments shall draw interest from the date of the completion of improvements and their acceptance by the Commission at the rate of six (6) percent per annum.**

**Backup material for agenda item:**

**F. DISCUSS/APPROVE/DENY - Request for final approval for Discovery Vista, LLC subdivision**

Michael Kardoes  
City Manager  
[citymanager@livingstonmontana.org](mailto:citymanager@livingstonmontana.org)  
(406) 823-6000 Phone



**Chair**  
*Dorel Hoglund*  
**Vice Chair**  
*Quentin Schwarz*  
**Commissioners**  
*Mel Friedman*  
*Sarah Sandberg*  
*Warren Mabie*

83

May 30, 2018

**MEMORANDUM**

**TO:** City Manager

**FROM:** Director of Building/Planning

**SUBJECT:** Discovery Vista Subdivision, Phase 1B

Mr. Kardoes,

Discovery Vista, LLC is requesting final plat approval for this subdivision.

The Staff Report containing the conditions of approval is attached. All of these conditions have been met.

I recommend that the City approve this request for Final Plat Approval.

**STAFF REPORT**  
**Discovery Vista Subdivision (Phase 1B)**

**BACKGROUND**

Discovery Vista, LLC, owners of property described as Parcel 1A of Certificate of Survey No. 2214, located adjacent to the existing Discovery Vista development, are proposing to create thirty-three (33) residential lots. Because this development was originally started in 2009, the street design does not meet current city standards. The developer is requesting two variances in order to match the design of the existing streets.

Variance #1 – Roadway width of 36 feet instead of the current standard of 38 feet.

Variance #2 – Cul-de-sac radius of 38 feet instead of the current standard of 40 feet.

**FINDINGS OF FACT**

The Montana Code Annotated requires that the following primary criteria be the basis for the governing body's decision to approve, conditionally approve or disapprove a proposed subdivision:

(Answers appear in *italics*)

1. Effect on Agriculture

- 1) Would the subdivision remove agricultural or timberlands with significant existing or potential production capacity? *No.*
- 2) Would the subdivision remove from production agricultural lands that are critical to the areas agricultural operations? *No.*
- 3) Would the subdivision create significant conflict with nearby agricultural operations (e.g. creating problems for moving livestock, operating farm machinery, maintaining water supplies, controlling weeds, applying pesticides or would the subdivision generate nuisance complaints due to nearby agricultural operations)? *No. There are no intensive agricultural activities in the immediate area.*
- 4) How would the subdivision affect the value of nearby agricultural lands? *Not applicable.*

#### 4. Effect on the Natural Environment

- 6) How would the subdivision affect surface and groundwater, soils, slopes, vegetation, historical or archaeological features, and visual features within the subdivision or on adjacent lands? *No known historic or archaeological resources are present. No surface waters are present.*
  - a) Would any stream banks be altered, streams rechanneled or any surface water contaminated from run-off carrying sedimentation or other pollutants? *No.*
  - b) Would groundwater supplies likely be contaminated or depleted as a result of the subdivision? *No.*
  - c) Would construction of streets or building sites result in excessive cuts and fills on steep slopes or cause erosion on unstable soils? *No.*
  - d) Would significant vegetation be removed causing soil erosion or bank instability? *No. Proper construction techniques should avoid any erosion problems.*
  - e) Would significant historical or archaeological features be damaged or destroyed by the subdivision? *No known historic or archaeological resources exist on this property.*
  - f) Would the subdivision be subject to natural hazards such as flooding, rock, snow or land slides, high winds, severe wildfires or difficulties such as shallow bedrock, high water table, unstable or expansive soils, or excessive slopes? *No Known hazards have been identified.*

#### 5. Effect on Wildlife and Wildlife Habitat

- 1) How would the subdivision affect critical wildlife areas such as big game wintering range, migration routes, nesting areas, wetlands or other important habitat? *This subdivision is not located within critical wildlife habitat.*
- 2) How would pets or human activity affect wildlife? *Human/wildlife interaction is expected to be minimal at this location.*

#### 6. Effect on Public Health and Safety

- 1) Would the subdivision be subject to hazardous conditions due to high voltage lines, airports, highways, railroads, high-pressure gas lines, or adjacent industrial uses? *No.*
- 2) What existing uses may be subject to complaints from residents of the subdivision? *None have been identified.*
- 3) What public health or safety hazards, such as dangerous traffic or fire conditions, would be created by the subdivision? *None have been identified.*

## PUBLIC HEARING (8/16/17)

The project engineer, Chris Budeski, spoke in favor of this subdivision.

Dawn French, Merriweather Drive, had concerns about increased congestion.

## STAFF RECOMMENDATION (Variances)

While the street standards have changed, staff believes that the two minor deviations will not cause any noticeable issues. Livingston Fire & Rescue has confirmed that the cul-de-sac radius, as proposed, will work with all of their vehicles.

Staff recommends **approval** of the two variance requests.

## STAFF RECOMMENDATION

Based upon the Findings of Fact, and after reviewing this application in light of the City's Growth Policy, the City Planning Department recommends that the City Planning Board recommend **conditional approval** of this subdivision. The suggested conditions follow:

1. A waiver of SID protest must be signed by the Subdivider that guarantees the participation of all lots in the subdivision in a future improvement district for public improvements. This will specifically apply to the west-end underpass and front street extension project.
2. All sewer and water main extensions will be a minimum of eight (8) inch.
3. Storm water design will meet all applicable DEQ standards.
4. A Montana licensed engineer, or his supervised representative, will be required to be on site during utility construction.
5. Any utility reimbursement plan must be submitted to, and approved by, the City prior to the beginning of construction.
6. The subdivider will be responsible for all required street signing to include traffic control signs as well as street name signs. All signs will be built and installed according to City specifications. Painting of curbs at fire hydrants will also be required.

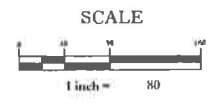
7. Any improvement agreement(s) for deferred infrastructure construction need to be reviewed and approved by the City prior to the beginning of construction.
8. The subdivider will, in consultation with the County Extension Office, prepare a noxious weed plan to mitigate the spread of weeds to adjacent properties. Proof of compliance with this plan will be required in order to gain final approval.
9. All outdoor lighting in this development will be required to be night-sky friendly.
10. Because the City has accepted the 20-acre park along Fleshman Creek as part of the previous phase, the parkland shown on this preliminary plat, in the interior of phase 1B, will remain the responsibility of the subdivision and will not be dedicated to the City.

---

Jim Woodhull  
Director of Building & Planning

---4770---	INDEX CONTOUR
---	CONTOUR MINOR (1' INTERVALS)
---	PROPERTY LINE
---	ROAD RIGHT-OF-WAY
---	ADJOINING PROPERTY
---	EASEMENT LINE
---	FENCE
---	WATER MAIN
---	WATER SERVICE
---	FIRE SERVICE
---	SEWER MAIN
---	SEWER SERVICE
---	STORM DRAIN
---	OVERHEAD POWER
---	OVERHEAD TELEPHONE
---	ROAD CENTERLINE
---	TOP BACK OF CURB
---	EDGE OF PAVEMENT
---	EDGE OF GRAVEL
---	CONCRETE PAD/SIDEWALK
---	EDGE OF BUILDING

○	FOUND MONUMENT AS NOTED
○	BENCHMARK
○	MONUMENT BOX
○	SEWER MANHOLE
○	WATER VALVE
○	CURB STOP
○	FIRE HYDRANT
○	WATER WELL
○	POWER POLE
○	GUY ANCHOR
○	ELECTRIC PEDESTAL
○	STORMDRAIN MANHOLE
○	CURB INLET
○	TV PEDESTAL
○	GAS METER
○	TELEPHONE PEDESTAL
○	TREE CONIFER
○	TREE DECIDUOUS



NO.	REVISIONS	DRAWN BY
1	REVISED PER CITY REVIEW	JLS
2	AS BUILT DRAWINGS	EWB



DRAWN BY:  
REVIEWED E:  
PROJECT E:  
DESIGNED E:

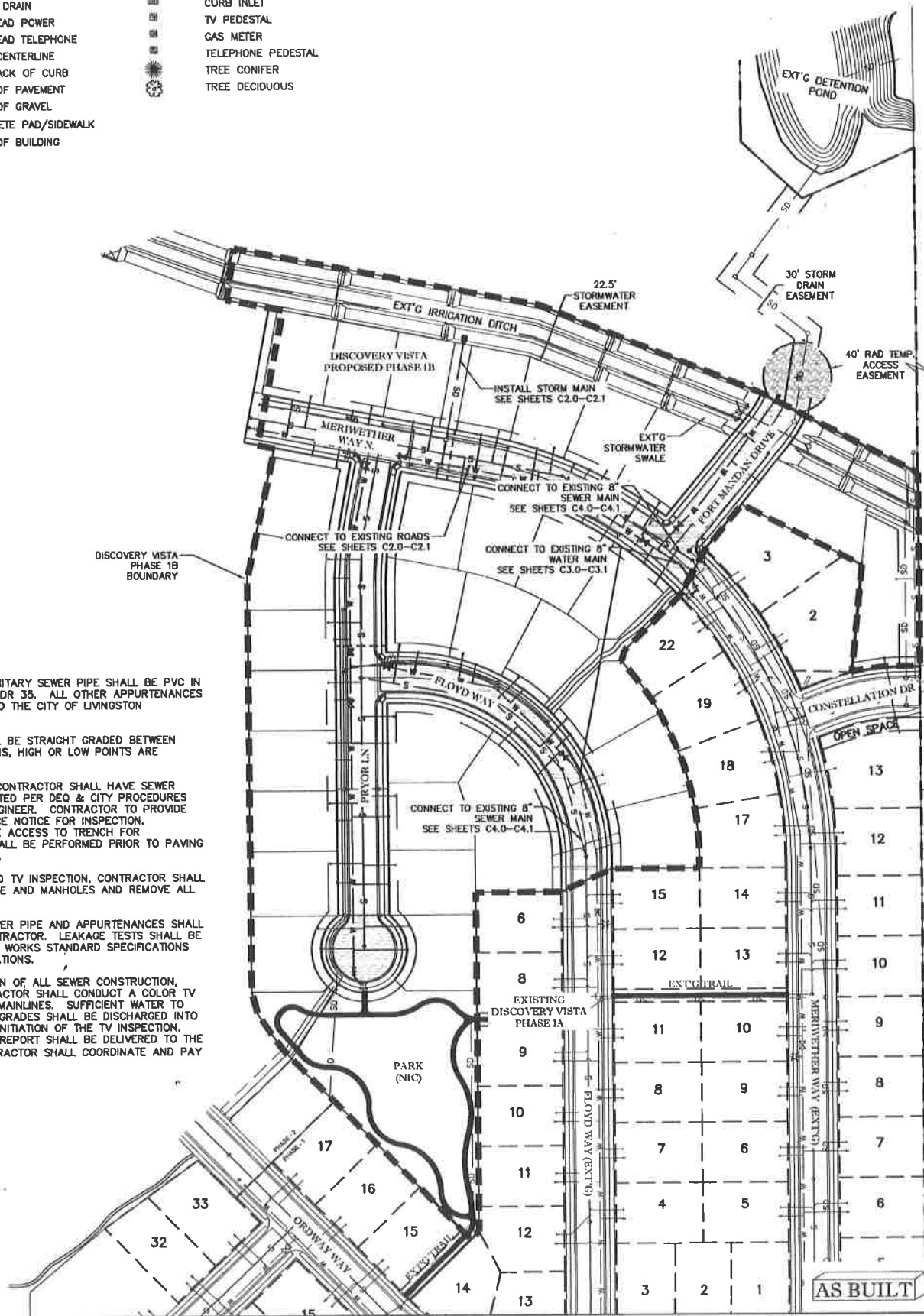
DISCOVERY VISTA PHASE 1B  
GENERAL NOTES

MADISON ENGINEERING

PROJECT: 0  
DATE: FEBR

**SANITARY SEWER:**

- UNLESS OTHERWISE SPECIFIED, SANITARY SEWER PIPE SHALL BE PVC IN CONFORMANCE WITH ASTM F679, SDR 35. ALL OTHER APPURTENANCES AND INSTALLATION TO CONFORM TO THE CITY OF LIVINGSTON SPECIFICATIONS.
- ALL SANITARY SEWER PIPES SHALL BE STRAIGHT GRADED BETWEEN MANHOLES. NO BENDS, DEFLECTIONS, HIGH OR LOW POINTS ARE ALLOWED.
- PER DEQ & CITY REQUIREMENTS, CONTRACTOR SHALL HAVE SEWER INSTALLATION INSPECTED AND TESTED PER DEQ & CITY PROCEDURES AND CERTIFIED BY A LICENSED ENGINEER. CONTRACTOR TO PROVIDE ENGINEER WITH 24 HOURS ADVANCE NOTICE FOR INSPECTION. CONTRACTOR SHALL PROVIDE SAFE ACCESS TO TRENCH FOR INSPECTION. MANHOLE TESTING SHALL BE PERFORMED PRIOR TO PAVING AND FINAL SURFACE RESTORATION.
- CLEANING. PRIOR TO TESTING AND TV INSPECTION, CONTRACTOR SHALL FLUSH AND CLEAN ALL SEWER PIPE AND MANHOLES AND REMOVE ALL FOREIGN MATERIAL.
- LEAKAGE TESTING. SANITARY SEWER PIPE AND APPURTENANCES SHALL BE TESTED FOR LEAKAGE BY CONTRACTOR. LEAKAGE TESTS SHALL BE COMPLETED PER MONTANA PUBLIC WORKS STANDARD SPECIFICATIONS AND CITY OF LIVINGSTON MODIFICATIONS.
- TV INSPECTION. UPON COMPLETION OF ALL SEWER CONSTRUCTION, TESTING AND REPAIR, THE CONTRACTOR SHALL CONDUCT A COLOR TV ACCEPTANCE INSPECTION OF ALL MAINLINES. SUFFICIENT WATER TO REVEAL LOW AREAS OR REVERSE GRADES SHALL BE DISCHARGED INTO THE PIPE IMMEDIATELY PRIOR TO INITIATION OF THE TV INSPECTION. THE TV RECORDING AND WRITTEN REPORT SHALL BE DELIVERED TO THE OWNER'S REPRESENTATIVE. CONTRACTOR SHALL COORDINATE AND PAY ALL COSTS FOR TV INSPECTION.



AS BUILT



**Backup material for agenda item:**

**G. DISCUSS/APPROVE/DENY - City Manager contract evaluation**

**AGREEMENT**

**City Manager Employment Contract**

THIS AGREEMENT is made and entered into this 13<sup>th</sup> day of February, 2017, by and between, the City of Livingston, a municipal corporation with offices at 414 East Callender Street, Livingston, MT 59047, hereinafter referred to as "City" and Mr. Michael Kardoes of Virginia herein after referred to as "Manager".

**RECITALS**

**WHEREAS**, the City is desirous of retaining the professional services of the Manager under the terms and conditions contained in this Agreement; and

**WHEREAS**, the City desires to provide certain benefits and establish certain conditions for professional services for the Manager; and

**WHEREAS**, it is the desire of the City to secure and retain the services of the Manager and to provide inducements for the Manager to continue to provide professional services to the City, and to make possible full work productivity by assuring the Manager's morale and peace of mind with respect to future security and as a deterrent against malfeasance, and misfeasance, or dishonestly, for personal gain on the part of the Manager, and to provide a just means for terminating the Manager's services as such time as the Manager may be unable to fully discharge his duties for any reason or when the City may otherwise desire to terminate his services;

**WHEREAS**, the Manager desires to accept the position of City Manager, and is ready, willing, and able, to perform the professional services under the terms and conditions contained in this Agreement.

**NOW, THEREFORE, IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

**1. TERM**

This Agreement shall remain in full force and effect until terminated by the City or the Manager as hereinafter provided. The term shall begin on March 1, 2017 unless an alternate date is agreed upon between Manager and City.

## 2. DUTIES, DESIGNATION AS FLSA EXEMPT, AND ADMINISTRATIVE LEAVE

The City hereby contracts with the Manager, for professional services, to act as the City Manager for the City of Livingston, Montana, and to perform all duties and responsibilities as specified by law or ordinance, and to perform such other proper and legally permissible duties and responsibilities as assigned by the Livingston City Commission.

It is recognized that the Manager must devote a great deal of time outside normal office hours to the business of the City, and to that end, it is hereby understood and agreed that the City Manager is an exempt employee under the Fair Labor Standards Act (FLSA), Montana statutes on wages and overtime, and the City Personnel Policy's FLSA exempt employee section. It is further recognized and agreed, that the Manager position requires extensive management responsibility and time commitment, consequently, no compensation shall be allowed for work beyond 40 hours per week.

Pursuant to City policy the City Manager shall receive 7 days of Administrative Leave per year, those Administrative Leave days must be utilized during the fiscal year, the days do not roll over or accumulate, and are not payable upon termination of this contract by either the City Manager or the City. In addition, the City Manager will be permitted a flexible work schedule from time to time in recognition of the long hours worked.

## 3. COMPENSATION, LONGEVITY AND EVALUTION

### A. Compensation

City agrees to pay the Manager for professional services rendered pursuant to this agreement on an annual base salary of \$105,000.00, payable in installments through the payroll system and at the same interval that the other employees of the City are paid.

Annual increases to base salary shall be determined on the anniversary date of employment after the City Commission has completed an annual performance evaluation. Due consideration will be given for cost of living increases, overall performance, the direction of the City Commission, as well as the ability of the Manager to respond effectively to the commission's needs when determining annual increases.

The Manager will be provided compensation at his hourly rate for attending City Commission meetings for meetings attended either in person if available or via electronic means prior to the actual start date.

B. Evaluation

The City Commission will conduct a performance evaluation every six months. The performance evaluation will be based on the goals, objectives, professional performance, and conduct, which will be mutually agreed upon between the City Commission and the Manager prior to the start of the evaluation period. The process will at minimum include the opportunity for both the City Commission and the Manager to: (1) prepare a written evaluation, (2) meet and discuss the evaluation, (3) present a written summary of the evaluation results. A final written evaluation will be presented to the Manager within 30 days of the evaluation meeting.

C. Longevity

In addition to salary increases based upon performance reviews and cost of living adjustments, the Manager shall also accrue longevity, in accordance with longevity for the general non-union City workers, beginning at the date that professional services are first performed.

4. VACATION AND SICK LEAVE

A. Vacation Leave

In accordance with the Policy and Procedure Manual section pertaining to vacation leave for non-union employees, vacation time shall be accrued at the following annual rate for the City Manager:

Years 1-10	15 Working Days
Years 10-15	18 Working Days
Years 15-20	21 Working Days
Years 20 or more	24 Working Days

No vacation shall be taken until after (6) six months of service, except by permission through a special request to the Chairperson of the City Commission. Vacation time earned shall be credited at the end of each pay period.

B. Sick Leave

The City Manager shall earn 1 sick day per month annually.

Upon Termination, the City Manager shall receive the value of all accrued vacation time and ¼ of all accrued sick time in accordance with the Policy and Procedure manual, at the rate of pay in effect at the termination date.

## 5. FRINGE BENEFITS

In addition to the benefits listed above, and fringe benefits listed below, the City Manager shall receive any and all benefits afforded to non-union City Employees as established and accepted by policy. Fringe benefits shall be in accordance with the provisions below:

### A. Retirement

The Manager shall decide to be a participant in either the Montana Public Employees Retirement System or the Manager's ICMA Retirement Corporation 457 Plan. The City shall make contributions into the selected retirement or deferred income system of the Manager's choice. The City shall make contributions consistent with those established and accepted by the City. It may be adjusted from time to time, as non-union City employees' contributions and City match are adjusted. The Manager shall make his contribution to the program of his choice.

### B. Health Insurance

The City shall make available either group insurance for the Manager and his family, with the same terms as other non-union City Employees, or the Manager may elect to continue on a program of his choice through other means such as Tricare or similar military programs. The stipend paid to non-union City employees shall be available to the Manager as paid salary, held in a Health Savings Account, or paid towards the purchase of the City of Livingston group health insurance policy premium, or paid towards coverage available to him through military retirement.

### C. Life Insurance

The City, at its expense, shall provide a life insurance policy for the City Manager in the amount of \$100,000. The beneficiary shall be determined as follows: \$32,000.00 of that amount will be directed with the City as the beneficiary, to assist in transition and recruiting costs in the event the City Manager dies while in office. The remaining \$68,000.00 will be directed to the beneficiary of the Manager's choosing. This provision may be revised by mutual agreement.

### D. Vehicle Allowance

The manager shall receive a monthly vehicle allowance in the amount of \$300.00 per month, for the use of his personal vehicle within a 150 mile radius of Livingston. Mileage reimbursement at the current rate provided for in the IRS code will be payable for travel outside of the 150 mile radius. The Manager is

responsible to maintain insurance on his vehicle in an amount at least as great as the state minimum.

**E. Dues**

The City shall pay the Manager's membership dues for the International City Manager's Association, and such other dues as the parties may agree upon in writing.

**F. Professional Development**

City agrees to pay travel and subsistence expenses for the Manager to attend the Montana League of Cities and Towns, and the Greater Open Space City Managers Association, each year. Expenses related to the ICMA conference may be eligible for reimbursement as the budget permits.

**G. Holidays**

The Manager shall be paid for holidays consistent with other non-union City Employees. However, there shall be no additional compensation for working upon holidays if it is required to handle City business.

**H. Relocation Expense**

Manager shall be reimbursed in the amount up to \$10,000.00, for expenses related to relocation of the Manager and the Manager's immediate family. Eligible expenses may include travel expenses related to the purchase of a home once the Contract has been executed. Should the Manager withdraw or rescind his acceptance after an expense has been paid, but prior to beginning work, such expense(s) will be immediately reimbursable to the City. In addition, 10 days of special leave are approved to complete the move of the Manager's immediate family if they cannot complete the move prior to the agreed upon start date.

**6. RESIDENCY**

The Manager is required to reside within the City Limits of the City of Livingston, Montana during his tenure as City Manager. Residency inside city limits must be established within 1 year of the agreed upon start date.

**7. TERMINATION**

By the City: The Manager shall serve at the pleasure of the City Commission, and the Manager's services may be terminated without cause, at any time, by a majority vote of the entire membership of the City Commission. Nothing in this agreement shall prevent, limit, or otherwise interfere, with the right of the City Commission to

terminate the service of the Manager at any time for the City's convenience. The Commission need not show cause or have cause for the Manager's termination.

- a. Upon termination by the City, the Manager shall be entitled to six (6) months of severance pay, to be paid on regular payroll dates, over the six (6) month period. Severance shall include base salary and health insurance stipend only. Vehicle allowance, retirement contributions, life insurance, and other fringe benefits outlined in this contract, will cease on the last day of active work prior to the commencement of the severance period. Accrued vacation time and one quarter of accrued sick time balances will be paid in the first regular payroll, after the last day of active work. No further accruals of vacation or sick time will occur during the severance period. Any administrative time remaining is forfeited upon Termination.

In the event that the Manager is terminated as a result of violations of state law or after the commission of criminal acts, severance shall not be paid.

- b. By the Manager: The Manager may terminate his employment by giving 60 calendar days' notice of his termination, in writing, to the City Commission. If the Manager is selected by another community, the Manager shall keep the City Commission advised, including a written advisement prior to signing any other City Manager Employment Agreement. Severance will not be paid unless by mutual agreement and majority vote of the City Commission in the event of voluntary resignation.
- c. By Disability: If the Manager is permanently disabled or otherwise unable to perform his duties because of sickness, accident, injury, mental incapacity, or disease, for a period of four weeks beyond any accrued sick leave, the Manager shall have the option to terminate this Agreement, and receive severance as identified in paragraph 7(a) above.

## 8. INDEMNIFICATION

In any noncriminal action brought against the Manager for a negligent act, error or omission, including alleged violations of civil rights pursuant to 42 U.S.C. 1983, or for other actionable conduct of the employee, committed while acting within the course and scope of the Manager's employment, the City shall defend, hold harmless, and indemnify the Manager.

In any noncriminal action in which the Manager is a party defendant, the Manager shall be indemnified by the City for any money judgments or legal expenses, including attorney fees incurred by the Manager or awarded to the claimant, or both, to which the Manager may be subject as a result of the suit unless the Manager's conduct:

- d. Constitutes an intentional tort, oppression, fraud or malice or for any other reason; or
- e. Does not arise through the course and scope of Manager's duties; or
- f. Constitutes a criminal offense; or
- g. The Manager compromised or settled the claims without the consent of the City; or
- h. The Manager failed or refused to cooperate reasonably in the defense of the case.

#### 9. CHANGES TO THIS AGREEMENT

No changes, amendments, or modifications, of any kind to the terms and conditions hereof, shall be valid unless in writing and approved by a majority of the City Commission and the Manager.

#### 10. APPLICABLE LAW

This agreement shall be governed in all respects by the laws of the State of Montana. It is agreed that this Agreement has been executed in Livingston, Montana. It is further agreed that jurisdiction for any dispute arising from this Agreement shall be in Park County, Montana, and Venue is the Sixth Judicial District Court, in Park County, Montana.

#### 11. COMPLETE AGREEMENT AND SEVERABILITY

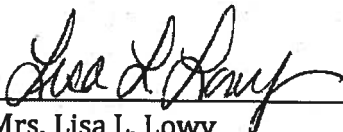
There are no other representatives or policies concerning employment other than those set forth in this Agreement. This is the complete Agreement between the parties. If any provision, or any portion thereof, as set forth in this Agreement is held unconstitutional, invalid, or otherwise unenforceable, it shall be deemed severable. The remainder of this agreement shall not be affected, and shall remain in full force and effect.

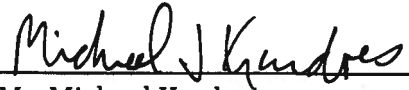


IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in duplicate the day and year first above written.

CITY OF LIVINGSTON:

CITY MANAGER:

  
\_\_\_\_\_  
Mrs. Lisa L. Lowy  
Interim City Manager

  
\_\_\_\_\_  
Mr. Michael Kardoes  
City Manager

ATTEST:

\_\_\_\_\_

Approved as to form:

\_\_\_\_\_

## PAYROLL STATUS CHANGE

**NAME:** Michael Kardwes **DATE:** 10/27/2017

**ADDRESS** same as on file

New or Change	FROM	TO
<b>JOB TITLE</b>		
<b>EFFECTIVE DATE</b>		10/1/17
<b>DEPARTMENT</b>		
<b>ACCOUNTING</b>		
<b>PAY RATE</b>	\$105,000. <sup>00</sup> annually	\$110,000. <sup>00</sup> annually

REASON FOR CHANGE		
Hired	<u>Merit Increase</u>	Promotion
Rehired	Resignation	Reevaluation of Current Job
Layoff	Union Contract	Transfer
Pay Differential	Change to Exempt Status	
<b>Comments, if necessary:</b> <u>Noted by City Commissioner on 10/24/17</u> <u>5-0 to approve \$5,000 increase to annual</u> <u>Base salary - retro to 10/1/17 Lomo anniversary.</u>		

**AUTHORIZED BY:** [Signature] **APPROVED BY:** Kingston City Commission  
Vote 5-0 on 10/24/17

- COPIES TO:**
1. PAYROLL
  2. PERSONNEL
  3. DEPARTMENT HEADS

**Backup material for agenda item:**

**H. DISCUSS/APPROVE/DENY - Adoption of Livingston Organizational Strategic Plan**

# CITY OF LIVINGSTON ORGANIZATIONAL STRATEGIC PLAN

JANUARY 23 AND 25 STRATEGIC PLANNING SESSIONS

Facilitated by:  
Local Government Center  
Montana State University Extension

## ***City of Livingston Organizational Mission***

We provide essential services, quality of life opportunities, and an environment for growth in a manner that is fiscally responsible, with integrity and compassion.

## ***City of Livingston Organizational Vision***

A dedicated team of leaders working in collaboration with a diverse community to create a vibrant home surrounded by natural beauty, respectful of our unique history, and full of opportunity.

## ***City of Livingston Organizational Values***

1. **Collaborative:** We work together effectively and transparently with community partners, private entities, other governments, and within our own organizations.
2. **Excellence:** We provide dependable, quality services through flexible and customer focused efforts with extreme competence.
3. **Integrity:** We are transparent, trustworthy, and honest; committed to doing what is fair and just while maintaining a sense of humor and family.
4. **Innovation:** We are creative and efficient in seeking new ways to solve problems and embrace change.
5. **Stewardship:** We carefully and responsibly manage our city's infrastructure, employees, fiscal resources, environmental impacts, and community.

## ***City of Livingston Organizational Goals***

1. **Quality Workforce:** [insert goal statement]
2. **Financial Stewardship:** [insert goal statement]
3. **Infrastructure:** [insert goal statement] (fund, maintain, improve, growth)
4. **Public Engagement/Collaboration:** [insert goal statement]
5. **Safe and Healthy Community:** [insert goal statement] (environment, trails, parks, etc)

DRAFT

## Quality Workforce

Instill a culture that attracts and sustains knowledgeable and engaged employees that embody the City's organizational values.

STRATEGY	ACTION	RESOURCES	YEAR	STATUS

## Financial Stewardship

Create and maintain a financially *sustainable budget* to fund first the *City's responsibilities* and then community enhancements by incorporating the *City's values* and *innovative funding sources*.

STRATEGY	ACTION	RESOURCES	YEAR	STATUS



## Infrastructure

Build and maintain infrastructure now and into the future that drives growth in a strategic and responsible manner.

STRATEGY	ACTION	RESOURCES	YEAR	STATUS

## Public Engagement

Inform and empower the community through open dialogue and a welcoming environment.

STRATEGY	ACTION	RESOURCES	YEAR	STATUS
I				

## *Safe and Healthy Community*

Ensure the health and safety of the community by incorporating connectivity, active transportation, quality emergency services, varied recreation opportunities and wise stewardship of our natural environment into city activities.

STRATEGY	ACTION	RESOURCES	YEAR	STATUS