



## Historical Preservation Commission Agenda

The monthly meeting of the Historical Preservation Commission will be held February 13, 2024 at 3:30 PM in the Community Room of the City/County Building at 414 E. Callender Street. The meeting will be facilitated by Chair Jack Luther.

A virtual option will also be available:

### Join Zoom Meeting

<https://us02web.zoom.us/j/89284150868?pwd=dHJzZXJpbG1jWlFiRlQ5R3VXdXRuUT09>

**Meeting ID:** 892 8415 0868

**Passcode:** 149969

**Phone:** 1-669-900-9128

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
  - A. Approve January 9, 2024 minutes
- 4. General Public Comments**
- 5. New Business**
  - A. Design Review- Ancient Elements Signs (130 N. 2<sup>nd</sup> St., Ste 4- inside Masonic Temple)
- 6. Old Business**
  - A. Katabatic Brewery (117 W Park St.) - Sign Code Violation- next steps
- 7. Board Comments**
- 8. Adjournment**

**File Attachments for Item:**

**A. APPROVAL OF JANUARY 9, 2024 MINUTES**



## Historical Preservation Commission Minutes

The monthly meeting of the Historical Preservation Commission was held on January 9, 2024 at 3:30 PM in the Community Room of the City/County Building at 414 E. Callender Street. The meeting was facilitated by Chair Jack Luther.

### 1. Call to Order (3:35 pm)

### 2. Roll Call (video 0:33 minutes)

In attendance: Lindie Gibson, Kristin Vanderland, Tom Blurock, Jack Luther. Planning staff: Jennifer Severson

### 3. Approval of November 13, 2023 Minutes (1:09 minutes)

Vanderland motioned to approve the November 13, 2023 minutes. The motion was seconded by Blurock. **Motion passes 4-0 (1:43 minutes).**

### 4. General Public Comments (1:49 minutes)

No General Public Comments.

### 5. New Business (2:45 minutes)

#### A. Design Review- Alpine Peaks Country Store (105 W. Park St., Ste. 5)

Severson presents Alpine Peaks Country Store proposal for new store windows and signage.

They would like to remove the two large signs from their storefront windows. The store would like to put up a 17 in x 14 ft metal vinyl lettering sign, with indirect hooded lights shining down to comply with dark sky laws. The store would like to add a bracket sign on the second story, with the same logo design.

Blurock makes a motion to approve the design changes. Gibson seconds the motion. **Motion passes 4-0 (6:23 minutes).**

#### B. Design Review- Lincoln School (215 E. Lewis St.) (6:43 minutes)

Blurock states that the submission is pretty complete. Chair Luther agrees that the submission looks adequate, and he has no objections.

Vanderland recuses herself from voting for this topic, because the architect working on the project is her current employer.

## Historical Preservation Commission Minutes

Blurock motions for approval of the Design Review. Chair Luther seconds the motion for approval. **Motion passes 3-0 (10:20 minutes).**

- C. **Design Review- Residence above Livingston Bar & Grille (130 N. Main St.)-** this is a request for preliminary feedback on design concept. **NO ACTION REQUIRED** (11:50 minutes).

Architect presents and answers questions: The first floor will remain The Bar and Grill (and Kitchen). The second floor will be renovated to become a residential loft space, with rooftop access. The second floor could be used as a hosting space for guests, or could become a residential space with a long-term tenant.

Luther states that he does not have any problems with the preliminary design.

Blurock states that if you end up with windows on the East wall, he thinks they should be more articulated than they are currently designed to be. He mentions he would like the building in general to align with more historical character than modern, if it is redesigned.

Severson says that there are national standards which state you are not supposed to replicate brick if you cannot find an exact match to the existing brick on historical buildings.

### 6. Old Business (42:32 minutes)

No Old Business (waiting on Katabatic Brewing to obtain a building permit, in order to get them to the commission meeting in February).

Severson states that three out of five of the commission member terms ended on December 31, 2023 (Vanderland, Blurock and Nemetz). There will be a notice sent out for people to apply.

Blurock asks what are the typical number of members for a commission board. Severson replies that there are usually a minimum of five members.

### 7. Board Comments (52:15 minutes)

No Board Comments.

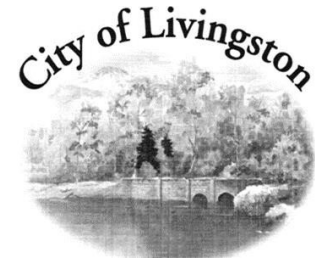
### 8. Adjournment (4:28 pm)

**File Attachments for Item:**

**A. A. DESIGN REVIEW - ANCIENT ELEMENTS SIGNS (130 N. 2ND ST., STE 4 - INSIDE MASONIC TEMPLE)**

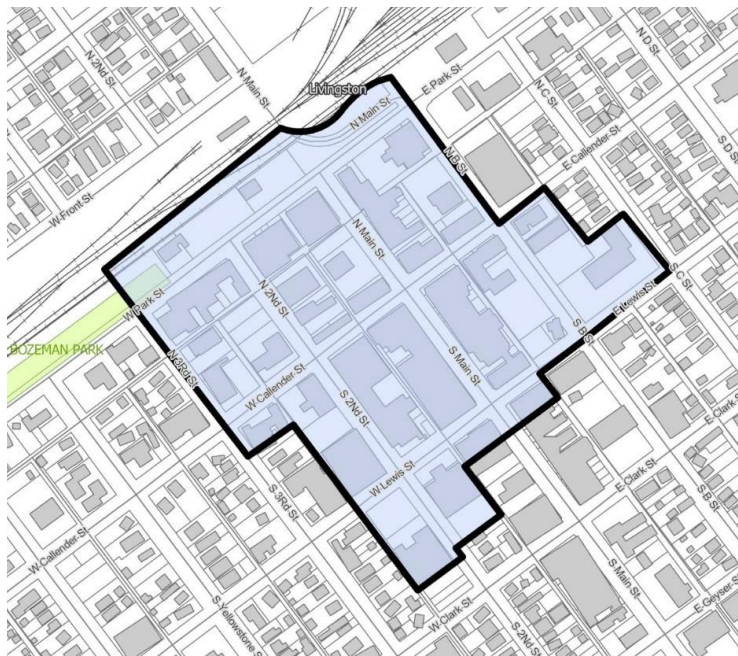
City of Livingston  
 Department of Planning  
 220 E. Park St.  
 Livingston, MT 59047  
 (406)222-4903

[planning@livingstonmontana.org](mailto:planning@livingstonmontana.org)



## City of Livingston Historic Design Review Application Instructions

Historic Design Review is required for all exterior and signage modification of any structure within the Downtown Historic District (map below), including painting and façade changes. All Historic Design Review Permits are reviewed by the Historic Preservation Committee (HPC). The HPC meets at 3:30 p.m. on the second Tuesday of every month. Applications must be submitted 10 days prior to the HPC meeting to be included on the next meeting agenda.



### Submittal Requirements:

- Completed Application Form
- Building Elevations with dimensions of doors and windows, proposed changes, materials and colors, and architectural features clearly shown.
- Sign plans showing location, size, shape, color, wording and mounting structure (if required). Photographs of the structure and adjoining structures.
- Any other documents needed to show compliance with Chapter 31 of the Livingston Municipal Code- Historic District Overlay Zoning.
- This application must be accompanied by a site plan and/or drawing that identifies the location of the exterior modifications on, or in relation to, the structure. This information may be prepared by the applicant; it does not need to be prepared by a design professional.

All documents shall be submitted on either 8 ½" x 11" or 11" x 17" paper. Additionally, digital copies of the submittal in PDF file format are required.

City of Livingston Historic Design Review Application Form

1. Applicant's Name: Roxanne Tymofichuk Ancient Elements Massage & Therapeutics, LLC

2. Location of Property

Street Address: 130 N. 2nd St., Ste. 4 Livingston, MT 59047 (inside Masonic Temple)

Business Name (if applicable): Ancient Elements Massage & Therapeutics

3. Contact Information

*Property Owner* Roxanne Tymofichuk

Home Address: 405 S 10th St  
Livingston, MT 59047

Phone Number: 406-698-5446

Email Address: info@ancientelementsmt.com

*Primary Contact/ Applicant*

Name: same as above

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

*Secondary Contact*

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

4. Project Information- please check all proposed exterior changes (attach necessary details to this form)

Signage  Yes  No

Provide the following information for each new sign: a diagram of the sign that shows the size, color(s), material and location of the sign relative to the structure as well as how sign will be mounted/ anchored.

**Sandwich / Sidewalk sign - size = XX x XX inches, and decal on door window size XX x XX inches. Photo attached. Sidewalk sign colors/ info same as door decal**

**Lighting**                     Yes     No

Show the location(s) of new light fixtures and attach the manufacturer cut sheet.

**Paint/ Trim**                     Yes     No

Show the location(s) of new paint/ trim work on the building and attach a paint sample (digital sample or photo OK).

**Siding**                     Yes     No

Show the location(s) of new siding and attach the manufacturer cut sheet.

**Windows**                     Yes     No

Show the location(s) of new windows and attach the manufacturer cut sheet.

**Other Façade/ Exterior Improvements**                     Yes     No

Describe and show the location(s) of additional improvements other than those listed above; provide details for the proposed work and attach manufacturer cut sheet(s) if available for design elements.

**NOTE:**

- Manufacturer cut sheets must include material and color details. Photos or detailed drawings may be substituted for manufacturer cut sheets.
- This information may be prepared by the applicant; it does not need to be prepared by a design professional.
- If design elements (paint color, siding material, light fixture, etc.) have not yet been finalized, please include all options being considered so they may be reviewed and approved to prevent unnecessary delays in your construction schedule.

**I hereby certify that the information included in this application is true and accurate.**

Roxanne Tymofichuk  
Applicant's Signature

2-7-2024  
Date

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**To be filled out by the Zoning Administrator**

Zoning Review Complete?     Yes     No

Building Permit required?     Yes     No





Existing Door Sign to remain



This will also be the design of the image on both sides of the sidewalk sandwich board

A-Frame sign,24"x36" Withstand Strong Winds 35MPH of A-Frame Double-Sided Sidewalk Sign,Folding Heavy Duty Plastic a Frame Sign Holder,with Sand-Filled Holes Sandwich Board Sign (grey)

