



Historical Preservation Commission Agenda

The regular meeting of the Historical Preservation Commission Committee has been scheduled for November 13, 2023 at 3:30 PM in Community Room, City/County Complex, and Zoom. This meeting will be facilitated by Facilitators name.

1. Roll Call

2. Approval of Minutes

A. APPROVAL OF OCTOBER 10, 2023 MINUTES

3. New Business

A. DESIGN REVIEW - WESTERN FUTURES (123 W LEWIS ST.)

B. DESIGN REVIEW - ARTHUR BLANK FOUNDATION (121 S MAIN ST.)

4. Old Business

A. KATABATIC BREWERY (117 W PARK ST.) - SIGN CODE VIOLATION - NO HPC REVIEW

5. Public Comments

6. Board Comments

7. Adjournment

File Attachments for Item:

A. APPROVAL OF OCTOBER 10, 2023 MINUTES



Historical Preservation Commission Minutes

The regular meeting of the Historical Preservation Commission was held on October 10, 2023 at 3:30 PM in the Community Room of the City/County Building at 414 E. Callender Street. This meeting was facilitated by Chair Jack Luther.

1. Call to Order (3:31 pm)

2. Roll Call – (recording 0:18 mins)

In attendance: HPC members Jack Luther, Kristin Vanderland, Lindie Gibson, Ron Nemetz (via zoom), Thom Blurock; staff Jennifer Severson, Planning Director

3. Approval of August 8, 2023 Minutes (0:40 minutes)

- Luther asked to revise minutes to indicate his concern with Dreamboat Market outdoor space possibly having to anchor pergola beams to adjacent buildings. (0:55 minutes)
- Gibson made motion to approve, Vanderland seconded- motion passes 3-0 (Nemetz abstained- not present at Aug 8 meeting) (1:30 minutes)
- Thom Blurock arrives (1:49 minutes)

4. General Public Comments (31:05)

- A member of the general public was concerned about code guidelines. They think that code guidelines for buildings should be clearer and better enforced. They were told that code violations must be reported or nothing can really be done. If the board does not see it, then they do not know about it.
- The general public also was inquiring about the board application process for building designs to be done online.
- Working on code enforcement is an on-going task that the city is working on.
- Business owners can present to the board via zoom.

5. New Business (2:30 minutes)

A. Design Review- Dreamboat Market: 113 W. Park St., Ste. 3 *Landlocked*

- What was approved at last meeting was for a different business. There were two different applications that share the same address.
- Application was for a sign with metal cutout and wood inlay (sharing space with Park Place possibly). Sign needs to be similar size to other signs on that strip.
- **Dreamboat Mkt review- Blurock made motion to approve, second by Gibson. Motion passes 5-0.**

B. Design Review- Montana Property Brokers: 123 W. Lewis St. (8:17 minutes)

- New signage (same as the sign built at the Livingston Food Resource center). Largest sign design (35" x 146") only needs five holes to be attached to the building. Second sign is (22" x 91").

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- **Blurock made motion to approve, second by Gibson. Motion passes 5-0.**

- C. Design Review- Fireflies Pottery and Art Studio: 116 N. Main St. (13:27 minutes)**
 - Sign change to a circular metal sign with brackets sticking out from the side of the building. Everything else is staying the same.
 - Flat sign on building is thought to be removed for the new circular sign.
 - Sign face is 32". Distance from wall: 38". Thinking about adding guidewires that connect to the building. Will need to be inspected.
 - **Vanderland made motion to approve, second by Blurock. Motion passes 5-0**

- D. Design Review- Montana Body Therapy: 105 W. Callender St. (18:50 minutes)**
 - They are changing their sign location to go by the right of the door on the stone. The sign will be attached by bolts to the brick area of the building and will be secured with cables.
 - Sign design will change slightly.
 - **Blurock made motion to approve, second by Gibson. Motion passes 5-0**

- E. Design Review- Foodworks - Location 2: 112 N. Main St. (23:50 minutes)**
 - Council asked what the second location will be used for. Business owner states it is needed for more space and for an adequate kitchen. A lot of the food preparation will be moved to the second location. It will also have a hot bar, cold bar, and Grab-n-go options for the public. They are thinking of making their opening hours from 8am-7pm.
 - They are keeping their current location as well.
 - Will have a hand painted awning sign, and banners on the windows. Would like to paint the trim an aqua color
 - Hoping to open by the middle of next month (November)?
 - **Blurock made motion to approve, second by Gibson. Motion passes 5-0**

- 6. Old Business (1:07 Minutes)**
 - Sacagawea-Miles Park Historic sign was put up. Will wait to do the celebration for it until summer 2024 (possibly during the farmers market).
 - During the August 8th meeting the board talked about the downtown historic surveys and a request for qualifications. They qualifications are waiting to be finalized by the state.

- 7. Board Comments (50:41 minutes)**
 - Severson states the city website is going to be overhauled to hopefully include a lot more information on policies, by-laws, city codes, and information for business owners.
 - The city can do a better job of letting people know that they are in the historic district.

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- The sign code enforcement does not seem to be equitable for all business owners. Severson states they do not know if the city has the resources to address sign code enforcement it immediately.
- If a business changes spaces, they need to update their business license.

8. Adjournment (4:45 pm)

File Attachments for Item:

A. DESIGN REVIEW - WESTERN FUTURES (123 W LEWIS ST.)

City of Livingston Historic Design Review Application Form

1. Applicant's Name: Dan Osborne

2. Location of Property

Street Address: 123 Lewis Street

Business Name (if applicable): Western Futures

3. Contact Information

Property Owner Shirley DePuy

Home Address: 614 South 8th Livingston

Phone Number: 222-1365

Email Address: _____

Primary Contact/ Applicant

Name: Daniel Osborne

Address: 187 Meigs Road Livingston Montana

Phone Number: 717-371-8744

Email Address: DOSborne822@gmail.com

Secondary Contact

Name: Laney Hunter

Address: 526 Coledale Rd Livingston

Phone Number: 815-257-4000

Email Address: laney@westernfutures.org

4. Project Information- please check all proposed exterior changes (attach necessary details to this form)

Signage Yes No

Provide the following information for each new sign: a diagram of the sign that shows the size, color(s), material and location of the sign relative to the structure as well as how sign will be mounted/ anchored.

Lighting Yes No

Show the location(s) of new light fixtures and attach the manufacturer cut sheet.

Paint/ Trim Yes No

Show the location(s) of new paint/ trim work on the building and attach a paint sample (digital sample or photo OK).

Siding Yes No

Show the location(s) of new siding and attach the manufacturer cut sheet.

Windows Yes No

Show the location(s) of new windows and attach the manufacturer cut sheet.

Other Façade/ Exterior Improvements Yes No

Describe and show the location(s) of additional improvements other than those listed above; provide details for the proposed work and attach manufacturer cut sheet(s) if available for design elements.

NOTE:

- Manufacturer cut sheets must include material and color details. Photos or detailed drawings may be substituted for manufacturer cut sheets.
- This information may be prepared by the applicant; it does not need to be prepared by a design professional.
- If design elements (paint color, siding material, light fixture, etc.) have not yet been finalized, please include all options being considered so they may be reviewed and approved to prevent unnecessary delays in your construction schedule.

I hereby certify that the information included in this application is true and accurate.

Jay Ha
Applicant's Signature

10-18-23
Date

To be filled out by the Zoning Administrator

Zoning Review Complete? Yes No

Building Permit required? Yes No

Jennifer Severson

Subject: FW: Application

From: Laney Hunter <laneyhunter2000@gmail.com>

Sent: Monday, October 23, 2023 5:15 PM

To: Jennifer Severson <jseverson@livingstonmontana.org>

Subject: Re: Application

The dimensions are included in this picture! Yes white lettering clear background on the window.



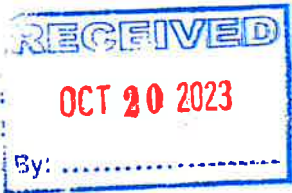
window: 58" x 75"
logo: 8" x 58"
decal: \$30, install \$75

10
facing Lewis Street



File Attachments for Item:

B. DESIGN REVIEW - ARTHUR BLANK FOUNDATION (121 S MAIN ST.)



City of Livingston Historic Design Review Application Form

1. Applicant's Name: Tawnya Rupe

2. Location of Property

Street Address: 121 S Main Street

Business Name (if applicable): Arthur M. Blank Family Foundation

3. Contact Information

Property Owner

Home Address: 123 S main Street

Phone Number: 406-333-0567

Email Address: MWatts@oppbank.com

Primary Contact/ Applicant

Name: Tawnya Rupe

Address: 121 S Main Street

Phone Number: 406-570-2125

Email Address: tawnya.rupe@ambff.org

Secondary Contact

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

4. Project Information- please check all proposed exterior changes (attach necessary details to this form)

Signage Yes No

Provide the following information for each new sign: a diagram of the sign that shows the size, color(s), material and location of the sign relative to the structure as well as how sign will be mounted/ anchored.

Lighting Yes No

Show the location(s) of new light fixtures and attach the manufacturer cut sheet.

Paint/ Trim Yes No

Show the location(s) of new paint/ trim work on the building and attach a paint sample (digital sample or photo OK).

Siding Yes No

Show the location(s) of new siding and attach the manufacturer cut sheet.

Windows Yes No

Show the location(s) of new windows and attach the manufacturer cut sheet.

Other Façade/ Exterior Improvements Yes No

Describe and show the location(s) of additional improvements other than those listed above; provide details for the proposed work and attach manufacturer cut sheet(s) if available for design elements.

NOTE:

- Manufacturer cut sheets must include material and color details. Photos or detailed drawings may be substituted for manufacturer cut sheets.
- This information may be prepared by the applicant; it does not need to be prepared by a design professional.
- If design elements (paint color, siding material, light fixture, etc.) have not yet been finalized, please include all options being considered so they may be reviewed and approved to prevent unnecessary delays in your construction schedule.

I hereby certify that the information included in this application is true and accurate.

Tawny Rupp
Applicant's Signature

10-17-23
Date

To be filled out by the Zoning Administrator

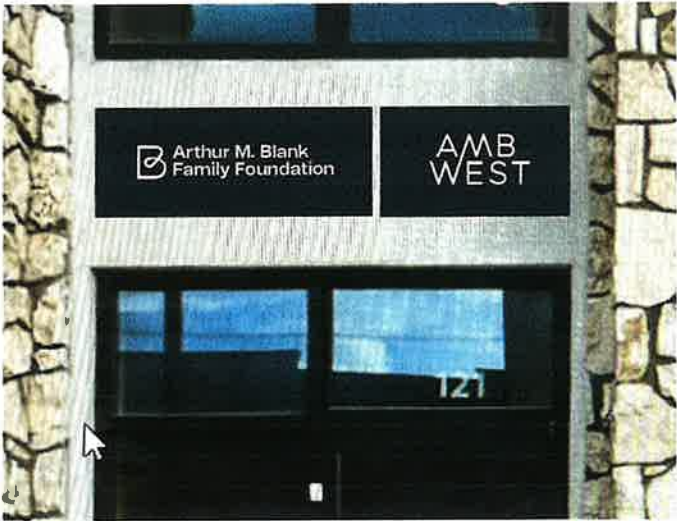
Zoning Review Complete? Yes No

Building Permit required? Yes No

Current Sign



Proposed Sign



Jennifer Severson

Subject: FW: Historic Design Application

Jennifer Severson – Planning Director
City of Livingston
(406) 222-4903

From: Rupe, Tawnya <tawnya.rupe@ambff.org>
Sent: Friday, October 27, 2023 6:42 PM
To: Jennifer Severson <jseverson@livingstonmontana.org>
Subject: RE: Historic Design Application

Hi Jennifer,
Below are the answers to your questions.
Have a great weekend!
Tawnya

Please provide the **dimensions of the sign(s)? 16x40" (AMB West) and 16x47" (Arthur M. Blank Family Foundation)**

not sure if it's 2 signs or one- please clarify. **Two signs.**

Are these window decals? **No.**

If not, please provide the **materials for the sign and method the sign will be anchored to the façade of the building.**

Sign Materials: Dibond composite 3 mm with 1/2" raised 1/4" flat cut white Acrylic Logo

Sign anchors: 3/4" diameter Matte Black Standoffs - 2.5" barrel length

Tawnya Rupe Mraz
Montana Philanthropy Senior Program Director
The Arthur M. Blank Family Foundation
Phone 406.570.2125 | tawnyar@ambwest.com

From: Jennifer Severson <jseverson@livingstonmontana.org>
Sent: Friday, October 27, 2023 1:48 PM
To: Rupe, Tawnya <tawnya.rupe@ambff.org>
Subject: RE: Historic Design Application

Hi Tawnya,

I received your application and have not had a chance to respond to you yet. Please provide the dimensions of the sign(s)? not sure if it's 2 signs or one- please clarify. Are these window decals? If not, please provide the materials for the sign and method the sign will be anchored to the façade of the building.

The HPC meets once monthly. Typically this is on the 2nd Tuesday of each month; however, we will be moving the November meeting to a different date- still TBD. I anticipate it will be the week before. I will let you know once it's scheduled and will send you the agenda with zoom invite in case you're not able to attend in person to answer questions that may come up from the HPC members.