



Livingston City Commission Agenda

July 07, 2026

5:30 PM

City – County Complex, Community Room

<https://us02web.zoom.us/j/81084345841?pwd=bKKahxG0aq0JD2h6MZD9Ls0eKU7bb5.1>

Meeting ID: 810 8434 5841

Passcode: 163636

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

4. Public Comment

Individuals are reminded that public comments should be limited to item over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202)

5. Consent Items

A. APPROVAL OF MINUTES FROM JUNE 10, 2026, SPECIAL MEETING [PG. 4](#)

B. APPROVAL OF MINUTES FROM JUNE 16, 2026, REGULAR MEETING [PG.16](#)

C. APPROVAL OF CLAIMS PAID 6/11/26 - 7/1/26 [PG.62](#)

D. AGREEMENT 20266 WITH THE LAB 406 FOR FACILITY USE [PG.74](#)

E. AGREEMENT 20267 WITH MOUNTAIN SPRINGS BAPTIST CHURCH FOR FACILITY USE [PG.79](#)

F. PURCHASE ORDER 20268 WITH IMCO TRAILERS [PG.85](#)

6. Proclamations

A. A PROCLAMATION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, DECLARING JULY 2026 AS PARKS AND RECREATION MONTH IN LIVINGSTON, MONTANA [PG.92](#)

7. Scheduled Public Comment

8. Action Items

A. RESOLUTION 5192: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, GIVING NOTICE THAT THE CITY COMMISSION HAS COMPLETED ITS PRELIMINARY BUDGET IN THE AMOUNT OF \$\$36,527,357 FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2026, AND ENDING JUNE 30, 2027, (FY 2027), THAT THE BUDGET IS ON FILE AND AVAILABLE FOR PUBLIC INSPECTION AND ON THE INTERNET AT www.livingstonmontana.org, AND CALLING FOR A PUBLIC HEARING FOR APPROVAL OF THE FINAL BUDGET AND MAKING APPROPRIATIONS. [PG.94](#)

B. RESOLUTION NO. 5193: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO ADJUST ALL RATES FOR ALL CUSTOMERS OF THE CITY OF LIVINGSTON WATER SYSTEM. [PG.100](#)

C. RESOLUTION NO. 5194: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO ADJUST ALL RATES FOR ALL CUSTOMERS OF THE CITY OF LIVINGSTON WASTEWATER SYSTEM. [PG.107](#)

D. CLOSED SESSION TO DISCUSS LEGAL STRATEGY PURSUANT TO MCA 2-3-203(4)(a)

9. City Manager Comment

10. City Commission Comments

11. Adjournment

Notice

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The Chair shall have the discretion to solicit comments from the public in the following order: (1) residents of the City, (2) business owners or operators in the City, (3) other organizations conducting operations in the City, and (4) residents, businesses or organizations from outside the City. The Chair may limit each person's comment period to not less than three (3) minutes.

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- **Special Accommodation:** If you need special accommodations to attend or participate in City meetings, please contact the City Clerk at least 24 hours in advance of the specific meeting you are planning on attending.

File Attachments for Item:

A. APPROVAL OF MINUTES FROM JUNE 10, 2026, SPECIAL MEETING



Livingston City Commission Minutes

June 10, 2026

4:00 PM

City – County Complex, Community Room

Join Zoom Meeting

<https://us02web.zoom.us/j/86594591465?pwd=BlyYa0GIBdSOZ8H8UoFx2GsS8LthQ0.1>

Meeting ID: 865 9459 1465

Passcode: 306010

1. Call to Order

5:34 pm Chair Nootz called the meeting to order.

2. Roll Call

- Chair Nootz
- Vice Chair Willich
- Commissioner Daniels
- Commissioner Wilcox
- Commissioner O'Neill

City Staff Present

- City Manager Grant Gager
- Chief of Police Wayne Hard
- Asst. Chief of Police Andrew Emanuel
- Policy Analyst Greg Anthony
- Fire Chief Josh Chabalowski
- Battalion Chief Jonathan Gilbert

3. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Chair Nootz asked the room to stand for the pledge of allegiance.

4. Public Comment

Individuals are reminded that public comments should be limited to item over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202)

Public comment was offered by:

- Joel Mowery gave his support to the Commission and City Manager and likes to see how they have worked together over the years to solve problems.
- Kiersten Holycross expressed her thoughts about the previous City Commission meeting.
- Edleeta Shans expressed her thoughts about the previous City Commission meeting.

Chair Nootz asked how the budget and procurement are budgeted and balanced.

The City Manager stated the City has around 117 full-time employees and a number of part-time and seasonal employees. He stated the City has 11 departments. He stated department heads have budget authority up to \$10,000, and he stated that anything above \$10,000 up to \$50,000 has been delegated to the City Manager for approval. Anything beyond \$50,000 will go before the City Commission for approval. He stated they have 3 labor unions and those collective bargaining agreements are negotiated with him, HR and the union. He stated that the City Commission approves the final budget and at a meeting coming up he will present the budget to the Commission.

Chair Nootz stated she needed to ask the Vice Chair a question and they removed themselves from the table for a brief moment.

5. Action Items

A. DISCIPLINARY HEARING RELATED TO AN EMPLOYEE COMPLAINT AGAINST THE CITY MANAGER

Chair Nootz introduced the item and asked the City Manager if the HR Director was here.

HR Director Cari Rubin approached the podium and introduced herself, and asked the Commission if there would be public comment on this item tonight.

Chair Nootz stated yes, and stated when they got to that portion, she would ask City Attorney Hesse to clarify the public comment and boundaries around it.

The City Manager excused himself from the room as he stated he felt he had a conflict of interest to stay present in the room. He stated that he waives his right to privacy on this item.

HR Director Rubin stated she asked that question about public comment because the complainant and witness would like to waive their right to privacy for this item if there was public comment.

Chair Nootz clarified that matters like this are typically held in closed session per MCA, so this meeting is a little different since the parties involved are waiving their right to privacy.

City Attorney Hesse called the City Manager to come to the podium, and for the record, advised him of his rights and asked if he wished to waive the right to privacy for this item.

The City Manager stated that he waives his right to privacy for this item.

City Attorney Hesse called Jonathan Gilbert to the podium, and for the record, advised him of his rights and asked if he wished to waive the right to privacy for this item.

Battalion Chief Jonathan Gilbert stated that he waives his right to privacy for this matter.

City Attorney Hesse called Josh Chabalowski to the podium, and for the record, advised him of his rights and asked if he wished to waive the right to privacy for this item.

Fire Chief Josh Chabalowski stated that he waives his right to privacy for this matter.

Chair Nootz asked for clarity from City Attorney Hesse on process.

City Attorney Hesse stated that under the statutes, the Commission has a responsibility for the supervision, reprimand, hiring, and firing of the City Manager. The complaint came from Battalion Chief Jonathan Gilbert concerning an interaction between him and the City Manager. He stated that the HR Director has investigated the matter and she will detail what she did, who said what, and the facts. He stated no other testimony can be brought in, and they are not calling in other witnesses. He stated that the HR Director investigated this matter and applied the facts to the personnel manual. After the conclusion of that, it will be up to the Commission to decide the remedy under the personnel manual. He stated it is an open meeting and the public is allowed to offer comment, but it is restricted to this specific incident, not facts beyond this incident.

HR Director Rubin stated she received a complaint on May 20, 2026, from Battalion Chief Jonathan Gilbert and a witness statement from Fire Chief Josh Chabalowski in reference to the City Manager. She stated it is her job as the HR Director to do an impartial investigation and present her findings to the City Commission to determine if the incident violated any policy.

HR Director Rubin read Battalion Chief Jonathan Gilbert's written complaint into the record.

HR Director Rubin read Fire Chief Josh Chabalowski's witness statement into the record.

HR Director Rubin continued reading her investigation notes and findings to the Commission and included reading her notes taken from her investigation interview with the City Manager. She continued reading her investigation notes.

HR Director Rubin showed video of the incident.

Vice Chair Willich asked for a copy of the employee handbook.

HR Director Rubin shared the handbook with the Commission.

Chair Nootz asked HR Director Rubin if Fire Chief Chabalowski and Battalion Chief Jonathan Gilbert were interviewed together.

HR Director Rubin stated they were interviewed together, but she did ask Battalion Chief Jonathan Gilbert to come back to clarify some points. She stated Fire Chief Chabalowski was invited back, but she did not meet with him.

Chair Nootz asked if that is standard practice.

HR Director Rubin stated that it is not normally standard practice. She thought they were both complainants, but as the interview went on, she realized Fire Chief Chabalowski was a witness.

Vice Chair Willich asked how many steps back Battalion Chief Jonathan Gilbert stepped.

HR Director Rubin stated it was stated that he stepped back a couple of steps.

Commissioner Wilcox asked to hear the part of Battalion Chief Jonathan Gilbert's written statement where he described stepping back.

HR Director Rubin read that part of the statement again.

Chair Nootz requested to see the videos again.

HR Director Rubin showed the videos of the incident again.

Commissioner Wilcox asked about the statements and the timing discrepancy for how long their presentation was supposed to be.

Commissioner O'Neill stated that from the video the door behind him in the room was open, and he wondered if anyone in the room heard anything.

HR Director Rubin stated that all three parties involved said no one was around in the hallway, but they did not indicate if anyone was in the room listening. She stated she did not check to see who was in the room that night to see if they heard anything.

Chair Nootz reviewed the location in the hallway where the incident in question took place.

Vice Chair Willich asked what the exact complaint was.

HR Director Rubin read the portion of Chief Gilbert's statement that stated he wanted to make a complaint to HR against the City Manager for aggressive, hostile, and threatening behavior.

Chair Nootz advised the room that it was coming up on time for a break in the meeting, and she asked City Attorney Hesse what they should or shouldn't do during the break.

City Attorney Hesse stated the hearing was based on what evidence was being presented to the Commission from the HR Director, so during the break the Commission could not talk to witnesses or members of the public. Their decisions that night needed to be based solely on the evidence presented at the meeting.

Chair Nootz asked for verbal confirmation from all Commissioners that they would follow these rules during the break. They unanimously agreed.

Commissioner Wilcox motioned for a five-minute break, seconded by Commissioner Daniels. Unanimously approved.

HR Director Rubin stated that in her findings she did find that the three parties' stories were similar and left it to the Commission to deliberate.

Chair Nootz read the options for the path forward, which include: no policy violation, determine what policy is violated based on the employee manual, or continue to another meeting. She asked HR Director Rubin where they should be looking in the handbook.

HR Director Rubin reviewed Chapter 5, showing the progressive discipline list.

Chair Nootz asked if the handbook had definitions for aggressive, hostile, and threatening.

HR Director Rubin stated no, not in the way they are looking to use it.

Commissioner Wilcox pointed out a separate section that she thought might be helpful for a definition.

Chair Nootz asked City Attorney Hesse what was allowed during public comment.

City Attorney Hesse stated public comment was limited to the incident that was under review. It was not a time to complain about the individuals or other issues with them because it was not relevant to this proceeding.

Public comment was offered by:

- Edleeta Shans stated she was seated in the front row the night of the meeting and recalled the break and stated she did hear elevated voices coming from the hallway that evening.
- Vicki VanBuster expressed that it was hard to understand the City Manager's statement that was read by HR Director Rubin.
- Rick Lampoon wondered if the City Manager provided a written statement because the way it was read was unclear.

- Britney Chabalowski started her comment around how many times something like this happened.

Chair Nootz paused commenting to get clarification from City Attorney Hesse.

City Attorney Hesse stated that the only statements that the public can make are concerning this incident, not ramifications or anything like that because the three people involved cannot defend themselves during this meeting, and it's not fair to them. He stated that public comment should be about whether the City Manager violated the personnel policy based on what happened in the hallway.

- Britney Chabalowski addressed the character of Fire Chief Chabalowski

Chair Nootz paused commenting to get clarification from City Attorney Hesse.

City Attorney Hesse stated that commenters cannot talk about the character of any one of the witnesses because that is not the issue tonight. The issue is whether the events in the hallway violated the personnel policy.

Chair Nootz asked City Attorney Hesse for guidance on what to do if commenters continue to go out of scope for their comment.

City Attorney Hesse stated comments have to be very specific to one topic and incident, and if commenters don't want to talk about that, then they will need to sit down.

- Britney Chabalowski finished her comment by asking the Commission to do the right thing.
- Quentin Schwarz expressed disappointment that this wasn't handled internally and felt a step was missed before going to a formal complaint.
- Josh Congleton expressed that he thought some of the comments from the statements were rude and recognized those that chose to come forward.
- Tammy Lewis expressed good luck to the Commissioners and stated they would make the right decision.
- Andrew Field stated he didn't hear any testimony beyond the scope of normal, and from all testimony the presentation went longer than was asked. He stated he didn't see or hear anything that sounded like intimidation or hostility.
- Dee Butterfield expressed concern about Chief Chabalowski and Battalion Chief Gilbert being interviewed at the same time. She started to express her thoughts about the character of those involved.

Chair Nootz paused commenting to get clarification from City Attorney Hesse.

City Attorney Hesse stated that folks could make statements, but cannot state their opinions concerning people's character. He stated that folks' opinions on how the parties involved were behaving were not relevant.

- Dee Butterfield continued her comment expressing concerns about Chief Chabalowski and Battalion Chief Gilbert being interviewed together. She expressed not seeing any aggressive behavior from the videos.
- Lauren Koby expressed disappointment in HR Director Rubin's presentation.

Chair Nootz paused commenting to get clarification from City Attorney Hesse.

City Attorney Hesse stated that the opinion of HR Director Rubin's investigation was not relevant. He reminded everyone that the only thing that could be talked about was observations of what took place in the hallway and whether that was a violation of the personnel policy.

- Lauren Koby stated that no one seems to know what happened or what is going on.

City Attorney Hesse reminded everyone that their testimony had to do with what took place in the hallway.

- Rusty Trzpec expressed his thoughts that staff may have exaggerated.

City Attorney Hesse stated that the comments about exaggeration were irrelevant and reminded everyone that the parties involved have no way to defend themselves. He stated that commenters can speak about the incident in the hallway and whether it violates personnel policy.

- Rusty Trzpec expressed that in his opinion the video did not appear to be an out-of-control individual.
- Sara Matson started to address the individual's character.

Chair Nootz paused commenting to get clarification from City Attorney Hesse.

City Attorney Hesse reminded everyone that they can only talk about their opinion of what took place in the hallway and whether it violated the personnel policy.

Chair Nootz reminded everyone that the only right to privacy that has been waived for these 3 individuals pertains to this incident in question.

City Attorney Hesse agreed that they only waived their right to privacy for this incident in question.

- Sara Matson addressed the statements and professionalism from the individuals.

Chair Nootz paused commenting to get clarification from City Attorney Hesse.

City Attorney Hesse stated that comments about the individual's professionalism were irrelevant.

- Sara Matson finished her comment asking if the City Manager also had a written statement.

Chair Nootz paused to ask if the City Manager wished to be present for the rest of the meeting.

Policy Analyst Greg Anthony checked with the City Manager and relayed the message that he wished to be excused for this item on the agenda entirely.

Commissioner Wilcox asked if the City Manager provided a written comment and asked if Chief Chabalowski provided a written statement.

HR Director Rubin stated that both Battalion Chief Gilbert and Fire Chief Chabalowski gave her written statements. She stated that the follow-up interview statements were written by her based on her notes.

Commissioner Daniels asked if statements from Battalion Chief Gilbert and Fire Chief Chabalowski were given to her at the same time.

HR Director Rubin stated no, she received Battalion Chief Gilbert's statement, then they discussed the incident in question. She stated that she received Fire Chief Chabalowski's written statement after that meeting.

Chair Nootz asked HR Director Rubin if this was the appropriate path to use if someone had an issue with the City Manager, and if their first step was to file a complaint with HR.

HR Director Rubin stated that the City has an open-door policy, so anyone can go to HR and file a complaint. She stated that not all complaints rise to the level of an investigation. She stated that she contacted the City Attorney at the beginning and was instructed to complete the

investigation, and the City Attorney confirmed that she did not have authority to choose a discipline action for the City Manager because he reports to the City Commission.

City Attorney Hesse stated that under the City Commission and City Manager form of government, the Commission is responsible for supervising the City Manager. The personnel policy applies to him as to conduct, but the Commission is the body who applies that policy to the City Manager.

Chair Nootz asked HR Director Rubin to point out the parts of the handbook they should be looking at.

HR Director Rubin pointed them to the appropriate sections of the handbook for reference.

Commissioner Daniels read a section related to grievances and wondered if those steps had been followed.

HR Director Rubin stated that this issue does not fall under the grievance policy.

Chair Nootz asked for next step guidance from the City Attorney.

City Attorney Hesse stated they had to make a decision based on the facts presented from HR Director Rubin and the videos they saw**, and whether** those facts constituted a violation of the personnel policy.

Commissioner O'Neill pointed out Chapter 4 in the employee handbook where it talks about swearing and acknowledged that from the statements, the City Manager did swear.

Commissioner Wilcox asked about the process.

City Attorney Hesse stated that step one is to determine if there is a violation of the personnel policy, then step two is the remedy if there is a violation.

Commissioner Wilcox expressed agreement with Commissioner O'Neill that in Chapter 4 it talks about how employees shall refrain from using profanity, and per the statements presented from HR Director Rubin, profanity was used by the City Manager.

Vice Chair Willich expressed agreement with Commissioners O'Neill and Wilcox.

Commissioner Daniels expressed agreement with her fellow Commissioners.

Chair Nootz also expressed agreement with her fellow Commissioners about the use of profanity.

Commissioner O'Neill wondered if there was a place in the handbook about conducting yourself in a professional manner.

Commissioner Daniels asked if they are to take into consideration if the City Manager has any prior issues or has been reprimanded in the past.

City Attorney Hesse stated it is appropriate to go through constructive reprimand and they should take into consideration if the person has a previously documented violation of policy and determine which remedy they will pursue.

Vice Chair Willich stated that what he saw was a mad manager talking to an employee and using some coarse language. He stated his thoughts are that the City Manager did not convey his frustration effectively. He stated that they are humans, so emotions, frustration, and agitation can happen. He stated a verbal warning is appropriate.

Commissioner O'Neill stated he agrees with Vice Chair Willich. He asked what the difference is between documented counseling and written reprimand.

HR Director Rubin stated that documented counseling shows that the incident occurred and is in the employee's file. She stated that the written reprimand is the same as documented counseling with a signature on it.

Commissioner O'Neill stated that his recommendation would be a written reprimand.

Commissioner Wilcox stated she would like to see documented counseling. She stated she saw an aggravated City Manager addressing employees on the video, but she understands that a directive was given by the City Manager to a director and it was not followed. She expressed understanding of why the City Manager was unhappy, but also acknowledged that he violated the section of the handbook related to profanity. She acknowledged being in the room during the incident and hearing voices in the hall, but not at a level where she could hear what was being said. She stated that she thinks documented counseling is the appropriate choice.

Commissioner Daniels expressed agreement with documented counseling. She stated that what she saw was an upset boss who lost it. She stated she watched the video closely and noticed his arms moved, but his feet didn't move. She stated she was also in the room during the incident and heard elevated voices, but not enough to hear what was being said. She suggested that he remember to work on de-escalation.

Chair Nootz reminded the Commission that the directive was given to staff from the City Manager to keep the presentation somewhere between 5 and 20 minutes, and it was at least an hour.

Commissioner Wilcox stated they are trying to determine if the City Manager violated the personnel policy, and she stated there is a policy that states employees shall refrain from using profanity. From the complaint, the employee was offended, so it does seem that the City Manager violated the policy.

Chair Nootz wondered who would deliver this violation to the City Manager and doesn't feel it should be someone on City staff, so she asked City Attorney Hesse what other elected bodies do in this situation.

City Attorney Hesse stated the person that does this is the Chair of the City Commission.

Chair Nootz stated that the Commission has equal power and she strongly believes in this, and stated that she would not be comfortable doing this alone, and would like to consider that the Chair and Vice Chair address this with the City Manager. She stated she is okay with documented counseling and feels it is appropriate for the level of violation. She expressed agreement with Commissioner Daniels' suggestion of de-escalation training for the City Manager.

Commissioner O'Neill expressed understanding that the Chair of the Commission will address the reprimand with the City Manager, but asked City Attorney Hesse if the de-escalation training would be provided by a private party. He would feel more comfortable with a private party providing the de-escalation training instead of the Commission.

City Attorney Hesse stated that when the Chair and Vice Chair have the conversation with the City Manager, they would ask him to get with the HR Director or designated person to find appropriate de-escalation training.

Commissioner O'Neill stated he wanted to make sure the Commission comes up with a plan at the meeting that night for next steps and not after the fact.

City Attorney Hesse stated that they have to do that at the meeting that night.

Chair Nootz reminded everyone that the Commissioners cannot go talk to a department head about next steps, and it has to be unanimously decided on at the Commission level. She reminded the Commission that they are limited by state law regarding meeting with department directors.

Commissioner Wilcox recapped the conversation that Commissioners are leaning toward documented counseling and de-escalation training. She stated that she feels the City Manager violated policy by swearing and expressed her thoughts that de-escalation training is more for aggression and hostility, and based on what she saw and heard that night, she does not think that occurred. She stated that stress is an issue in management and wondered what employees receive as far as stress management, and wondered if de-escalation training is appropriate or if stress management training would be more appropriate.

Commissioner Daniels stated that de-escalation training is for teaching you how to deal with something in the heat of the moment. She stated that what seems to have been the issue at this time was the City Manager's response in the heat of the moment.

Vice Chair Willich stated the training is a tool, and if the City Manager can do the training and learn from it, then it is not a negative thing.

Chair Nootz stated that the documented counseling is the action, and the meeting would need to happen, and the corrective action is to require some sort of de-escalation training. She stated this would be signed and placed in the employee's file.

Commissioners unanimously agreed to this.

Chair Nootz stated that City Attorney Hesse stated they could ask HR Director Rubin to assist with the training, but reminded the Commission they cannot direct City staff and wondered out loud what other resources the City Manager could use or reach out to for this training.

Commissioner Wilcox wondered what all employees get as far as these types of training. She wondered about recommendations for this training and who would be providing the feedback.

Chair Nootz stated there is the International City Management Association and they tend to have trainings like this. She listed off the League of Cities and Towns as well and stated they could direct the City Manager to work with these types of entities for the training.

Commissioner Wilcox asked about the appropriate way to make a motion to include all of the things that need to be included and listed out several different options.

Commissioner O'Neill started to talk about the incident in question and started to discuss the meeting outside of the incident in question.

Chair Nootz paused and asked for clarification from the City Attorney.

City Attorney Hesse stated that the Commission has to decide on the remedy and how it is going to work. He stated what happened in the previous meetings is not relevant, and at this time they are discussing the remedy.

Commissioner O'Neill stated he would like to try and avoid a potential lawsuit.

City Attorney Hesse stated again that where they are now is deciding the remedy and if it will work.

Commissioner Daniels stated that she trusts the City Manager to find the appropriate training.

City Attorney Hesse stated the Commission can do that and leave the burden with the employee to find the appropriate training and provide proof of completion.

Chair Nootz agreed with Commissioner Daniels about allowing the City Manager to select his training for this.

Commissioner Wilcox asked if the City has an EAP.

HR Director Rubin stated yes.

Commissioner Wilcox stated that most EAPs offer counseling and things of that nature and wondered if the City EAP has those.

HR Director Rubin stated yes, but not the de-escalation program they are looking for.

Chair Nootz asked if they are ready for a motion.

The City Commission agreed.

Chair Nootz stated they are looking at documented counseling, that the City Manager will need to participate in de-escalation training or stress management training, and were also wondering what type of EAP services are available to staff, and the message to the City Manager is to be delivered by the Chair and Vice Chair. There will be a written record of the meeting, the problem, the actions, and the follow up they would like to see.

Commissioner O'Neill motioned to subject the City Manager to documented counseling with de-escalation counseling related to the complaint and the findings of fact presented, seconded by Commissioner Daniels. Unanimously approved.

6. City Manager Comment

The City Manager stated he appreciates the time of the Commission. He offered sincere remorse for the way he conducted himself in a moment of disappointment and frustration due to the actions that transpired that evening. He stated he can be a passionate individual, and those passions are sometimes not received well, and he will work to do better in the future.

7. City Commission Comments

Commissioner O'Neill stated that in the future if something like this happens again, he would like the investigator to be outside of the City.

Commissioner Wilcox appreciated Commissioner O'Neill's comment. She also appreciates the City Managers comment of remorse.

Commissioner Daniels thanked the City Manager and Fire Chief's for waiving their right to privacy so the process could be transparent and stated she feels what has happened recently is disheartening.

Vice Chair Willich thanked the City Manager for his apology, and thanked the Chiefs for being at the meeting and expressed agreed with Commissioner Daniels.

Chair Nootz expressed agreement with her fellow Commissioners. She thanked HR Director Rubin, City Attorney Hesse and Chief Hard for helping support the Commission during the meeting.

8. Adjournment

7:59pm Vice Chair Willich motioned to adjourn, seconded by Commissioner O'Neill. Unanimously approved.

Notice

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File Attachments for Item:

B. APPROVAL OF MINUTES FROM JUNE 16, 2026, REGULAR MEETING



Livingston City Commission Minutes

June 16, 2026

5:30 PM

City – County Complex, Community Room

<https://us02web.zoom.us/j/84392203716?pwd=aPlIQl2mblZc2ZasVkfhwncuwiHkzp.1>

Meeting ID: 843 9220 3716

Passcode: 204549

1. Call to Order

5:34 pm Chair Nootz called the meeting to order.

2. Roll Call

- Chair Nootz
- Vice Chair Willich
- Commissioner Daniels
- Commissioner Wilcox
- Commissioner O’Neill

City Staff Present

- City Manager Grant Gager
- Chief of Police Wayne Hard
- Policy Analyst Greg Anthony
- Finance Director Paige Fetterhoff

3. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Chair Nootz asked the room to stand for the pledge of allegiance.

4. Public Comment

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Public comment was offered by:

- Edleeta Shans shared how a tree was just planed at the Northside Soccer Fields and recalled the memories from when her daughter played. She expressed thanks for the City Manager newsletter.
- Leslie Feigel shared new businesses doing grand openings. She asked that the City let folks know about dumping in the City vs. County. She shared some ideas to better reach the community members for communication.
- Peggy O'Neill liked the ideas of different communication to the members. She asked about some inconsistencies for community members speaking at the podium.
- Michelle Hiland read a statement related to the proclamation read declaring June as PRIDE month.
- Jay Keifer expressed concern about flag poles that were previously purchased, and about the recycling program in the City.
- Kiersten Holycross asked what the process is to the City logo.
- Britney Chabalowski expressed thoughts about the City Commission Handbook and MCA. She gave her thoughts about the previous meeting on June 10, 2026, and asked for future investigations if they could use an outside investigator.
- Art Messel expressed thoughts about the previous meeting on June 10, 2026 and how meetings are run. He also expressed thoughts about the PRIDE month proclamation.

Chair Nootz stated that the handbook states that people are to direct their comments to the Chair of the Commission. She stated she doesn't feel overly strict about this rule and is comfortable if folks are addressing other Commissioners, so long as they don't cross into addressing City staff because these meetings are City Commission meetings. She stated they typically give 4 minutes for public comments even though the MCA gives 3, and she stated that at their first Commission Workshop they discussed and decided to give folks 4 minutes to speak unless the room was really full, then they would allow 3 minutes.

Chair Nootz asked the City Manager what folks might do if they are threatened online.

The City Manager advised that folks reach out to the Livingston Police Department for those types of threats.

Chair Nootz asked for the non-emergency number for dispatch.

The City Manager stated it is 406-222-2050.

Chair Nootz talked about the flag poles purchased by the previous City Manager. She stated the one proposed for Sacajawea Park did come before the Commission and was not supported. The flag poles in front of City Hall did not come before the Commission because they fell within the previous City Manager's budget authority.

The City Manager stated that it is correct that the flag poles were within the City Manager's budget authority at that time, so they did not go before the Commission for approval.

Chair Nootz asked if there are cameras at the Transfer Station.

The City Manager stated yes, some are in the area.

Chair Nootz asked who pays for the fire damage at the Transfer Station.

The City Manager stated the City of Livingston is represented by the Montana Municipal Interlocal Authority for property and liability insurance. The adjuster was out there today inspecting the two trailers that burned, and the building, to assess the damage. He stated the City is able to be reimbursed for the damages, as well as some of the labor hours associated with the incident.

Chair Nootz asked who pays for City Manager trainings.

The City Manager stated he has a training line item in his budget.

Chair Nootz asked about the City logo and the process to use it.

The City Manager stated the City adopted brand guidelines and there are restrictions on its use, but it was never copyrighted as it was paid for by taxpayer dollars. He stated they may reconsider that decision.

Chair Nootz reviewed the MCA, the LMC, and the City Commission Handbook for the City Commission and City Manager form of government. She asked the City Manager how he guides staff to engage with Commissioners.

The City Manager stated that when he first started as City Manager, he notified City staff and City Commissioners that he would prefer if City staff and Commissioners did not meet independently without first notifying him to understand what the subject matter is.

Vice Chair Willich reminded everyone from the handbook that a Commissioner will not act as a representative of the whole City Commission unless agreed upon by the body.

Chair Nootz clarified that she did not say that the City does not need a Fire Department, but she did ask about consolidation. She asked the City Manager to pull up the MCA that was read at a previous meeting related to the Fire Department.

The City Manager pulled it up and stated it was MCA 7-33-4101.

Chair Nootz asked what it would look like on the agenda if the Commission needed to make a decision on an item.

The City Manager stated it would appear as an action item.

Chair Nootz asked if it would appear as a staff presentation.

The City Manager stated no, it would have to be clearly stated that it was an item being voted on.

Chair Nootz asked about measurable outcomes and what the City departments use.

The City Manager stated there are a number of different metrics within each department. He stated Police and Fire measure call volume and response times. He stated Public Works uses things like lane miles painted, garbage over the scale, and the number of pickups. He stated again that departments all have different measures.

Chair Nootz asked about getting an outside investigator for investigations.

The City Manager stated that in the handbook there are very specific "shall" sections about who now performs investigations, and the allowance for outside investigators does not exist in the handbook that was adopted back in 2017.

Chair Nootz clarified that she has not said these meetings are her meetings, but she has stated that they are the Commission's meetings because this is where their business occurs. She reviewed the legal advice that was given to them as a Commission from City Attorney Jon Hesse in reference to City staff waiving their right to privacy and the Chair's role at the meeting on June 10, 2026. The LMC and the City Commission Handbook were also reviewed and read to show the Chair's role at meetings and how meetings are run.

5. Consent Items

- A. APPROVAL OF MINUTES FROM JUNE 2, 2026, REGULAR MEETING [PG.4](#)**
- B. APPROVAL OF CLAIMS PAID 5/28/26 - 6/10/26 [PG.94](#)**
- C. APPOINTMENT OF CHAD JOHNSON TO THE URBAN RENEWAL AGENCY BOARD [PG.108](#)**
- D. APPROVAL OF PURCHASE ORDER 20265 WITH KEN'S TRUCK REPAIR [PG.111](#)**

Commissioner Wilcox, Vice Chair Willich, and Chair Nootz pulled Consent Item A.

Vice Chair Willich pulled Consent Item C.

Commissioner O'Neill motioned to approve Consent Items B & D, seconded by Commissioner Daniels. Unanimously approved.

Commissioner Wilcox pointed out a date error in the minutes.

Vice Chair Willich requested the removal of a word in one of his comments.

Chair Nootz asked about a section of the claims paid report and wondered what was happening on North K Street.

The City Manager stated there is a property on North K Street that has some really deteriorated sidewalks, and the City has been working with that property owner to correct the sidewalks. This homeowner is part of the program offered by the City and will reimburse the City for this expense through their tax bill, with interest, over the next several years.

Vice Chair Willich pointed out a name discrepancy in the URA Board appointment.

The City Manager clarified that Chad Johnson from the school district is being appointed to the URA Board.

Vice Chair Willich motioned to approve Consent Items A & C, seconded by Commissioner Wilcox. Unanimously approved.

Commissioner Daniels motioned for a 10-minute break, seconded by Vice Chair Willich. Unanimously approved.

6. Proclamations

7. Scheduled Public Comment

8. Action Items

- A. PRESENTATION OF THE CITY MANAGER'S FY 2026-27 RECOMMENDED BUDGET [PG.118](#)**

The City Manager gave a brief presentation and invited Commissioner questions throughout the presentation.

Chair Nootz stated she works for MSU, so the sections pertaining to MSU she will abstain from.

Vice Chair Willich stated he has no conflicts. He volunteers for Bridger, and he announces for the Livingston Roundup Parade.

Commissioner Daniels stated she works for the State of Montana.

Commissioner Wilcox stated she works for Livingston HealthCare, and occasionally LHC will partner with ASPEN for programming.

Commissioner O'Neill stated he has no conflicts with budget items.

The City Manager continued his presentation.

Commissioner Wilcox stopped on the Police Department Summary and asked if she understood the recommendation correctly, and whether it is to find and obtain secure vehicle storage that also has some kind of training facility.

Chair Nootz asked if the Chief and admin staff for the department will stay in the City/County Complex.

The City Manager stated yes, the new facility is more for back-office functions.

Chair Nootz wondered because the intent for City Hall was to have admin staff there and expressed concern about everyone being spread out across town.

The City Manager stated that the building at 101 Star Rd is being vacated, and also the part of City Hall that is leased by the State will be vacated, so throughout FY 27 there will be discussions about staff locations.

Chair Nootz asked if LPD gets the secure vehicle storage, will it free up parking area space for the Fire Department at the City/County Complex.

The City Manager stated the secure vehicle storage will also have space available for excess vehicles from other departments.

Vice Chair Willich asked how they are going to get a facility built for secure vehicle storage for \$50,000.

The City Manager stated that other metal buildings have been done for other departments and were around \$85 to \$90 thousand and could easily fit six vehicles inside. He stated they would have a separate building for the training room and office area.

The City Manager continued his presentation.

Commissioner Wilcox asked if the projects listed for the Parks Division will be brought to the Commission to keep the public informed. She also asked if the Water Plant Park Picnic Shelter will be revenue generating like the others around the park system.

The City Manager stated that this meeting is one of the first ways the City can provide visibility into some of the projects from the Parks Master Plan. He stated these will come back before the Commission in various different ways.

Commissioner Wilcox asked about the River Drive Retaining Wall project and wanted to know if it is being considered a levee impacts what is used for this retaining wall.

The City Manager stated the City has been working with the US Army Corps of Engineers for over a year on several Silver Jacket studies and does not have a certified levee. The process to get it to be a certified flood control device is called the Section 205 process, and that is potentially the next

step. He stated it is a bit more complex, and the Army Corps of Engineers requires 3 feet of run for every 1 foot of rise, and the 3 feet has to go in both directions. He stated that this would be a very large community conversation for something like this.

Commissioner Wilcox asked if they could get an update to the FEMA Floodplain Map soon. She asked if it is worth the money going into a retaining wall if there are anticipated changes to the floodplain map and more stringent mitigation recommendations for the area.

The City Manager stated that they don't expect any forced capital projects as they map the area as it currently exists, and when they map it, they don't assume that the levee exists above street level because it is not certified.

The City Manager continued his presentation.

Chair Nootz asked how budget approval works for Dispatch since some of their funding is paid for by the County and some through the City.

The City Manager stated they currently have a Technical Director of Dispatch, and all of the members of Dispatch are funded through the Dispatch Fund, and that Technical Director makes recommendations based on their expertise with the system. Dispatch is overseen by the Police Department, and he works with Chief Hard through the budget process as he does with the Police Department. He stated they have a number of shared departments with the County, and they either fall under the City or County for administrative purposes and budgeting. Dispatch falls under the City for administrative purposes and is funded by a Dispatch Fund, which has several revenue sources that are generated from the City and County. He stated that 50% of charges are billed to the County for Dispatch as part of the interlocal agreement.

The City Manager continued his presentation.

Commissioner Wilcox asked if the water rate is the same as last year.

Finance Director Fetterhoff stated the rate increase last year was 4.22%.

Chair Nootz asked about capital improvements from Tab 29.

The City Manager stated they are listed in the budget book.

Chair Nootz asked if the capital improvement projects are partially funded by the water rate increase.

The City Manager stated yes, and impact fees, and also the URA will be expected to participate in funding.

The City Manager continued his presentation.

Chair Nootz asked about the part time position listed.

The City Manager stated it's a seasonal position to assist with Transfer Station hours.

The City Manager continued his presentation.

Chair Nootz stated there was an update to Tab 24 just before the meeting.

Finance Director Fetterhoff stated she updated the link on the City website to reflect the change in Tab 24.

Commissioner Wilcox asked if it was possible to see a total utility and tax rate increase for residents and listed examples of water, sewer, and the Wellness Center.

The City Manager stated that he can get together some samples for a coming meeting. He clarified that the City doesn't have clarity on other taxing entities and so they can only make estimates on the City of Livingston's component, which is only about 25% to 30% of somebody's property tax bill.

Commissioner Wilcox asked if this first budget draft raised any issues with Department Directors in comparisons to what the Commissioners had worked through regarding their budget priorities.

The City Manager stated that he and Finance Director Fetterhoff work with each department head to understand specifically what the requirements are of each department for the coming budget year.

Finance Director Fetterhoff stated that going through the General Fund with Directors can be challenging during the budget process.

Commissioner Wilcox asked about reserve funding and wanted to make sure she understood that it's anticipated the City will have a 27% reserve, and the recommended minimum is 16.6% and the max is 50%.

The City Manager clarified that the 16.6% is not a state minimum, but a recommended minimum by the Government Finance Officers Association.

Chair Nootz asked what the reserve fund was before it was at 27%.

Finance Director Fetterhoff stated that when she started with the City, the reserve fund was about 12%, which was causing some cash flow issues in the General Fund. She stated they have worked hard over the last eight to nine years to increase that, and with the influx of COVID funding they were getting closer to that 50% mark.

Vice Chair Willich asked about the funding for roller skates at \$10,000 a year for the next 5 years, and felt like that is a lot of roller skates.

The City Manager stated the request was for a multi-year replacement, and stated the City does have a lot of roller skates and will start replacing the oldest ones first.

Vice Chair Willich asked why the Police Department's requests were coming in about \$49,000 less this year.

The City Manager stated that last year they had some additional gear requests that were fulfilled that they did not request or need this year.

Vice Chair Willich asked about the Fire Department capital request going from \$455,000 last year to \$24.56 million this year.

The City Manager stated the Fire Chief has added two new fire stations to his capital request budget, and those pages are in the appendix with supplemental information.

Vice Chair Willich asked about page A20 under the justification section that talks about appropriate land area, and wondered where that was and when those discussions were had.

The City Manager stated the City has not formally gone through a location selection process because they don't actually know what the project is. He stated that at a staff level they are aware of some parcels that are vacant that may be able to accommodate a facility of that size. He stated that fire stations require 2 to 5 acres to build a station on.

Vice Chair Willich asked about funding for Search and Rescue on page A23 and thought it was the responsibility of the Sheriff.

The City Manager stated he is not recommending the funding for the SHERP vehicle in FY27. He stated Vice Chair Willich is correct, and Search and Rescue is the responsibility of the Sheriff as shown in state statute.

Commissioner Daniels asked about the Fire Department capital request stating the assumption that the SAR activities within Park County are now handled by LFR. She wanted to make sure she read that correctly.

The City Manager stated that is what is written on paper.

Chair Nootz asked what the City is using the ambulance levy to pay for vs. the money that goes to LFR. She really would like to know what is paying for what so she can understand it better. She asked about the funding request for LFR and EMS and what is the outflow.

Finance Director Fetterhoff stated they have changed the way wages are paid for LFR because the staff for EMS and Fire are the same people. She stated something they have realized over time is that 80% of their call volume is related to EMS. She stated they are statutorily required to have a Fire Department, but not statutorily required to have an ambulance service. They have shifted a portion of the cost of that staff from the General Fund to the EMS Fund just based on call volume alone. She stated that for LFR staff, 50% of their wages are paid from the General Fund and the other 50% is paid from the Ambulance Fund. She stated there are different line items in the budget based on when those staff members are called back in during their off time, so for those instances 80% of the wage is paid from the Ambulance Fund and 20% is paid from the General Fund. She stated they document when they come back in for ambulance transfers because they code that 100% to the Ambulance Fund.

Chair Nootz stated she is looking for capital and operational costs outside of staffing, and also is looking ahead as staff are partially funded by a temporary levy that is set to expire.

The City Manager stated he will prepare some information for a coming meeting regarding this.

Chair Nootz asked if the projects listed for Public Works are projects for the next five years, or if there are others.

The City Manager stated there are other projects such as a municipal well, Bennett Street water loop, and other water loops.

Chair Nootz expressed that she would like to see what is coming in future years for Public Works.

Commissioner Wilcox took a moment to run through the best way to review these documents and how to use the appendix and compare it to tonight's presentation from the City Manager.

Chair Nootz asked the City Manager to explain what 11-3 is in the budget book.

The City Manager stated it is for things such as professional services and training services.

Public comment was offered by:

- Michelle Lami asked the Commission to support the stormwater management fund.
- Peter stated his thoughts on the math for the budget.
- Edleeta Shans expressed that stormwater is a huge issue and wondered if it is its own department.
- Becky Bird stated that municipal budgeting is a plan and a process based on what priorities are by community and the Commission.
- Art Messel talked about stormwater and doing something about it sooner rather than later. He expressed concern about the money given to ASPEN.
- Sara asked about the plan for railroad crossings.
- Patricia Grabow expressed concern about the stormwater budget and railroad crossings.
- Michelle Hiland expressed concern about not seeing the railroad crossing in the budget.

Chair Nootz asked the City Manager what the stormwater fund is vs. the whole budget.

The City Manager stated he did the math and it was somewhere around **0.7%** of the total budget.

Chair Nootz asked how the City came up with this number and the starting plan for stormwater.

The City Manager stated there are some options with this, and one option is to put it on a tax bill as an assessment or put it on a utility bill. He stated they are recommending putting it on the tax bill because the City has some undeveloped properties and they are not utility users.

Chair Nootz asked about stormwater details.

The City Manager stated it will not be its own department, but it will be its own fund, and that fund will pay for a position within the Water/Sewer Division of Public Works.

Chair Nootz asked what victim services are and what ASPEN does.

The City Manager stated there are two components to what ASPEN does with the City, and the first is working with officers in training in response to certain calls, and the second is working with officers and victims of certain crimes to ensure everyone's rights are looked after.

Chair Nootz asked how folks get across the tracks in case of an emergency.

The City Manager stated the City has done some confirmatory testing to make sure emergency vehicles can get through the underpass when there is traffic in both lanes. He stated that ambulances and patrol cars do fit down the middle. He stated there are other processes that exist with the railroad to break trains and clear a path across. He stated that in early 2027 a crossing will go before the Commission to decide if it will appear on a ballot for voters.

Chair Nootz asked if they have to choose between stormwater and a crossing.

The City Manager stated no, the City can do both things.

Chair Nootz addressed one of the comments asking how they evacuate during an emergency. She stated the Fire Chief gave a good presentation and plan for this at a previous meeting.

The City Manager stated the Fire Chief stated that they do have the interstate and the ability to reverse traffic on the interstate in an emergency situation. He stated that he and both Chiefs have been working on updating the emergency plans, evacuation plans, and how to clearly communicate those with the community.

Chair Nootz gave credit to Vice Chair Willich for suggesting a priority setting meeting for the Commission as the new Commissioners came on, and stated it was a good way to share with the public what the Commission priorities are.

Commissioner O'Neill asked if stormwater has to go out to the voters and if it's the most economical way to budget for it.

The City Manager stated it does not have to go to the voters. He stated cities are statutorily allowed to implement these rates.

Chair Nootz clarified that if they did it all at once, the amount would be so large it would go to the voters.

Commissioner Wilcox expressed appreciation for the discussion about stormwater. She asked if there is a capital project that would make a large dent in the stormwater problem.

The City Manager stated the underpass is the one stormwater project that would be transformative for the community. He stated they already know what that project would look like, and it's about a million dollar project to upsize the flow pipes.

Commissioner Daniels reiterated that the rail crossing is a big priority for the Commission and encouraged the public to read the City Manager's message inside the recommended budget.

Vice Chair Willich expressed that he likes the recommendations and that it is easy to understand.

Chair Nootz expressed appreciation to Commissioner O'Neill for his stormwater comments. She stated the previous Commission set them up well to move forward with the crossing. She feels stormwater is a really big deal. She expressed liking this year's budget book but thought a user guide would be nice to have as well. She expressed really liking the structure at Public Works for the Police Department and is happy to see it moving forward.

Chair Nootz motioned for a 5-min break, seconded by Commissioner Daniels. Unanimously approved.

Chair Nootz motioned to enter closed session, seconded by Vice Chair Willich. Unanimously approved.

B. CLOSED SESSION TO CONSIDER LEGAL STRATEGY PURSUANT TO MCA 2-3-203(4)(a)

9. City Manager Comment

The City Manager thanked the Commission for their work on the budget.

10. City Commission Comments

Commissioner O'Neill stated it was a good meeting.

Commissioner Wilcox thanked everyone for a productive meeting.

Commissioner Daniels thanked everyone for a productive meeting and stated she is looking forward to being able to work on the Veterans Memorial.

Commissioner Daniels motioned to do a reconsideration of the City Commission vote at the Special City Commission meeting on June 10, 2026, seconded by Vice Chair Willich.

Vice Chair Willich thanked everyone for a good meeting.

Chair Nootz stated that the budget conversation is her favorite topic and thanked the City Manager for making it fun.

11. Adjournment

11:06 PM Vice Chair Willich motioned to adjourn, seconded by Commissioner O'Neill. Unanimously approved.

Notice

- Public Comment: The public can speak about an item on the agenda during discussion of that item by coming up to the table or podium, signing-in, and then waiting to be recognized by the Chair. Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).

The Chair shall have the discretion to solicit comments from the public in the following order: (1) residents of the City, (2) business owners or operators in the City, (3) other organizations conducting operations in the City, and (4) residents, businesses or organizations from outside the City. The Chair may limit each person's comment period to not less than three (3) minutes.

- Meeting Recording: An audio and/or video recording of the meeting, or any portion thereof, may be purchased by contacting the City Clerk. The City does not warrant the audio and/or video recording as to content, quality, or clarity.
- Special Accommodation: If you need special accommodations to attend or participate in City meetings, please contact the City Clerk at least 24 hours in advance of the specific meeting you are planning on attending.



CITY MANAGER'S RECOMMENDED BUDGET

JUNE 16, 2026

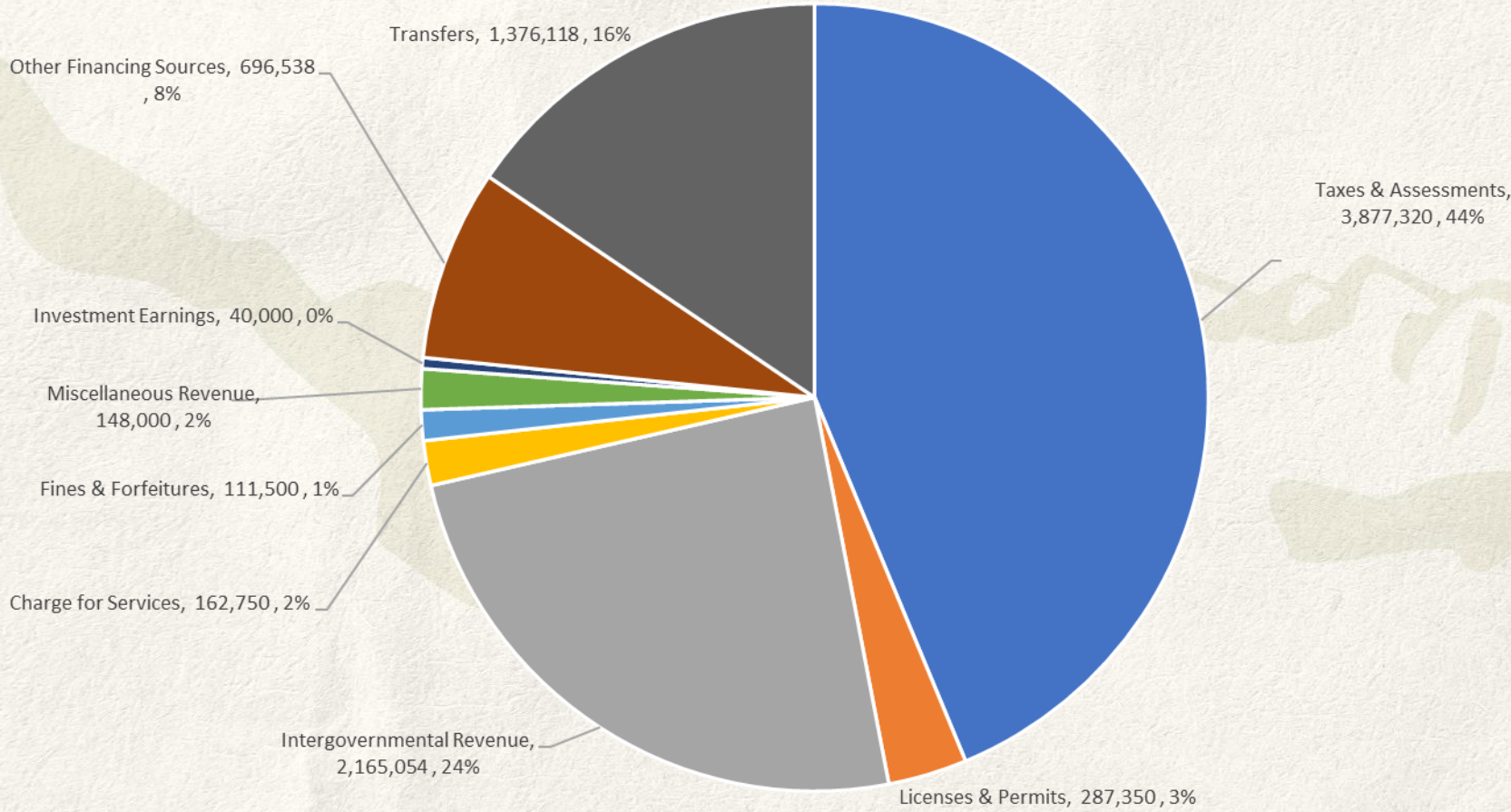
BUDGET HIGHLIGHTS

- Opening of the Gateway Community Wellness Center
- Additional Parks Staff
- Growth Policy Update
- Rail Crossing Surface Improvements
- Stormwater Management Funding
- Parks Improvements
- Veteran's Memorial

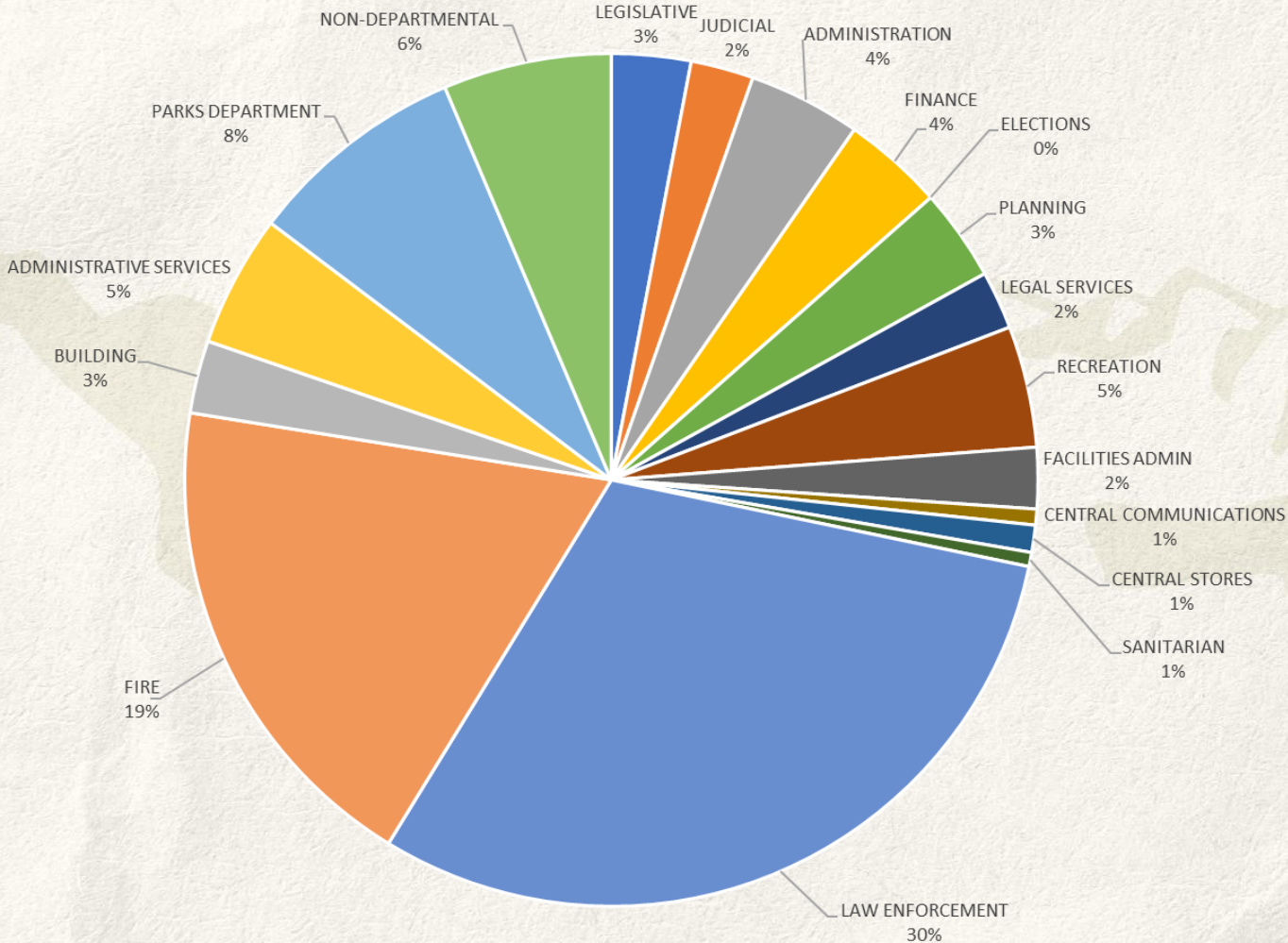
FY 2027 RECOMMENDED BUDGET SUMMARY

Recommended Budget	\$ 36,527,357
General Fund	\$ 9,364,427
Operating Revenues	\$ 8,239,154
Operating Expenditures	\$ 8,193,379
Forecast Fund Balance	27.1 %

GENERAL FUND REVENUE



GENERAL FUND EXPENDITURES



PROPOSED FUND BALANCES

CHANGES IN FUND BALANCE/WORKING CAPITAL					
Fund #	Fund Name	Beginning Fund Balance July 1, 2026	Budgeted Revenues	Budgeted Expenditures	Projected Ending Fund Balance June 30, 2027
GENERAL FUND					
1000	General Fund	2,721,627	8,864,630	9,364,427	2,221,830
SPECIAL REVENUE FUNDS					
2190	Comprehensive Liability	-	-	-	-
2210	Recreation - Wellness Center	-	1,140,038	960,064	179,974
2220	Library	405,165	935,782	936,760	404,187
2260	Emergency/Disaster	159,682	2,400	-	162,082
2300	Communications/Dispatch Services	510,350	1,331,862	1,316,862	525,350
2310	Tax Increment District - Downtown	2,561,641	1,354,442	2,649,620	1,266,463
2372	Permissive Health Levy	68,332	1,005,866	1,000,866	73,332
2397	CDBG Economic Dev Revolving	789,336	28,500	22,000	795,836
2399	Impact Fees - Fire	706,832	84,635	555,250	236,217
2400	Light Maintenance	147,139	107,850	213,000	41,989
2500	Street Maintenance	865,153	1,595,941	2,022,581	438,513
2600	Sidewalks	91,191	2,650	93,841	-
2650	Business Improvement District	6,763	44,600	44,600	6,763
2700	Park Improvement SRF	50,618	2,000	52,618	-
2750	Law Enforcement Joint Equipment	-	-	-	-
2820	Gas Tax	1,781,225	426,217	1,265,000	942,442
2850	911 Emergency	-	130,000	134,750	-
2991	American Rescue Plan	110,301	-	110,301	-
TOTAL SPECIAL REVENUE FUNDS		8,253,728	8,192,783	11,378,113	5,073,148

PROPOSED FUND BALANCES

DEBT SERVICE FUNDS					
3002	2016 Fire Truck GOB	8,290	54,067	51,369	10,988
3003	2000 Fire Truck GOB	5,831	-	-	5,831
3200	West End Tax Increment District	-	-	-	-
3400	SID Revolving	72,347	3,000	-	75,347
3550	SID 179 - West End	359	-	-	359
3600	SID 181 - Regional Sewer	28,795	58,794	53,006	34,583
3605	SID 182 - View Vista	-	56,792	52,827	3,965
3955	SID 180 - Carol Lane	-	-	-	-
TOTAL DEBT SERVICE FUNDS		115,622	172,653	157,202	131,073
CAPITAL PROJECT FUNDS					
4010	Capital Improvement	975,925	2,500	128,425	850,000
4020	Library Capital Improvement	726,907	2,500	726,406	3,001
4099	Railroad Crossing Levy	533	-	-	533
4205	SID Capital Projects	-	2,410,195	2,410,195	-
TOTAL CAPITAL PROJECT FUNDS		1,703,365	2,415,195	3,265,026	853,534
ENTERPRISE FUNDS - WORKING CAPITAL					
5210	Water	3,407,140	2,361,918	3,052,501	2,716,557
5310	Sewer	1,744,913	3,177,755	3,071,961	1,850,707
5410	Solid Waste	2,169,378	2,972,690	2,809,054	2,333,014
5510	Ambulance Services	1,737,943	2,852,391	3,108,899	1,481,435
5810	Stormwater	-	565,000	309,674	255,326
TOTAL ENTERPRISE FUNDS		9,059,374	11,929,754	12,352,089	8,637,039
PERMANENT FUNDS					
8010	Perpetual Cemetery	268,857	14,000	10,500	272,357
TOTAL ALL FUNDS		22,122,573	31,589,015	36,527,357	17,188,981

LEGISLATIVE DEPARTMENT SUMMARY (TAB 3)

Summary of Recommended Changes

- **Salary and Benefits:** A part-time Archival Intern position is included.
- **Materials and Supplies:** Funding is provided for professional services to support the function of the Legislative Department.
- **Other Financing Uses:** Funding is provided for certain community projects including:

Victim Services	\$ 15,000	Warming Center	\$ 25,000
Peer Supported Recovery	\$ 10,000	Transit Program	\$ 7,500
Economic Development	\$ 15,000	Livingston Loves Trees	\$ 10,000
Spay/Neuter Clinic	\$ 5,000		

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	30,433	66,476	102,032	124,971	127,898
Operations	30,808	46,211	67,451	44,693	65,785
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Other Financing Uses	55,312	183,837	113,059	121,000	87,500
Total Expenditures	115,807	296,524	282,542	290,664	281,183
Elected Officials	5	5	5	5	5
Full-time Employees	0	0	1	1	1
Part-time Employees	0	0.5	0	0.5	0.5

CITY MANAGER'S OFFICE SUMMARY (TAB 5)

Summary of Recommended Changes

- Salary and Benefits: No changes are recommended for FY 2027.
- Materials and Supplies: Minimal changes are recommended in FY 2027.
- Capital: No capital projects are recommended in FY 2027.

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	233,366	273,488	306,313	331,235	345,012
Operations	103,231	59,237	108,035	68,148	54,612
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	336,597	332,725	414,348	399,383	399,624
Full-time Employees	2	2	2	2	2
Part-time Employees	0	0	0	0	0

FINANCE DEPARTMENT SUMMARY (TAB 6)

Summary of Recommended Changes

- Salary and Benefits: No changes are recommended for FY 2027.
- Materials and Supplies: Minor adjustments to certain accounts are recommended for FY 2027.
- Capital: No capital projects are recommended in FY 2027.

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	199,255	216,535	239,136	248,304	261,066
Operations	62,783	73,384	76,571	81,152	97,128
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	262,038	289,919	315,707	329,456	358,194
Full-time Employees	2	2	2	2	2
Part-time Employees	0	0	0	0	0

PLANNING DEPARTMENT SUMMARY (TAB 7)

Summary of Recommended Changes

- Salary and Benefits: No changes are recommended for FY 2027.
- Materials and Supplies: Funding is recommended to begin the Growth Policy and Annexation Policy updates.
- Capital: No capital projects are recommended in FY 2027.

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	83,434	132,965	132,065	135,504	142,562
Operations	78,991	107,815	196,092	155,684	184,236
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	162,425	240,780	328,157	291,188	326,798
Full-time Employees	1	1	1	1	1
Part-time Employees	0	0	0	0	0

CITY ATTORNEY'S OFFICE SUMMARY (TAB 8)

Summary of Recommended Changes

- Salary and Benefits: No changes are recommended for FY 2027.
- Materials and Supplies: Minor adjustments to certain accounts are recommended for in FY 2027.
- Capital: No capital projects are recommended in FY 2027.

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	183,933	141,990	78,264	85,263	89,545
Operations	70,315	135,665	140,169	115,793	117,089
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	254,248	277,655	218,433	201,056	206,634
Full-time Employees	2	1	1	1	1
Part-time Employees	0	0	0	0	0

RECREATION DEPARTMENT SUMMARY (TAB 9)

Summary of Recommended Changes

- Salary and Benefits: No changes are recommended for FY 2027.
- Materials and Supplies: Minor adjustments to certain accounts are recommended for in FY 2027.
- Capital: Certain equipment purchases are recommended in FY 2027.
 - Tables and Chairs \$ 8,075
 - Roller Skates \$ 10,000

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	257,386	299,517	346,272	362,861	22,131
Operations	166,951	160,249	147,373	210,182	190,743
Capital	-	8,590	9,874	45,833	18,075
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	424,337	468,356	503,519	618,876	230,949
Full-time Employees	3	3	3	3	3
Part-time Employees	15	15	15	15	15

POLICE DEPARTMENT SUMMARY (TAB 10)

Summary of Recommended Changes

- Salary and Benefits: No changes are recommended for FY 2027.
- Materials and Supplies: Minor adjustments to certain accounts are recommended for in FY 2027.
- Capital: Certain equipment purchases are recommended in FY 2027 as follows:

Interview Room Recording System	\$ 12,000	Tasers	\$ 15,500
Handheld Radios	\$ 13,700	Ballistic Gear	\$ 5,000
Patrol Vehicle	\$ 150,000	Secure Vehicle Storage	\$ 50,000
Vehicle Radios	\$ 11,500		

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	1,521,788	1,595,321	1,859,245	2,136,922	2,275,039
Operations	267,447	272,741	277,412	288,953	308,768
Capital	54,172	141,929	168,957	99,700	257,700
Debt Service	-	-	-	-	-
Other Financing Uses	12,500	6,250	12,500	12,500	12,500
Total Expenditures	1,855,907	2,016,241	2,318,114	2,538,075	2,854,007
Full-time Employees	18	16	16.5	16.5	16.5
Part-time Employees	0	0	0	0	0

FIRE AND RESCUE DEPARTMENT SUMMARY (TAB 11)

Summary of Recommended Changes

- Salary and Benefits: No changes are recommended for FY 2027.
- Materials and Supplies: Minor adjustments to certain accounts are recommended for in FY 2027.
- Capital: Certain equipment purchases are recommended in FY 2027 as follows:

Base Station Radio	\$10,000	Fire Station Remodel	\$ 5,000
Hose Replacement	\$ 8,000	Radios	\$ 2,500
Turnout Gear	\$15,000		

The Department is partially funded by Park County and Ambulance Services through an Enterprise Fund (Tab 24).

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	1,047,590	1,206,956	1,176,906	1,391,461	1,466,251
Operations	188,529	168,991	202,856	225,625	251,040
Capital	63,196	25,710	29,688	83,000	40,500
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	1,299,315	1,401,657	1,409,450	1,700,086	1,757,791
Full-time Employees	17	17	17.5	21.5	21.5
Reserve Firefighters	27	27	27	0	0

BUILDING DEPARTMENT SUMMARY (TAB 12)

Summary of Recommended Changes

- Salary and Benefits: No changes are recommended for FY 2027.
- Materials and Supplies: Minor adjustments to certain accounts are recommended for in FY 2027.
- Capital: No capital projects are recommended in FY 2027.

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	202,801	220,209	232,147	308,062	233,221
Operations	18,348	16,689	15,835	18,406	24,815
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	221,149	236,898	247,982	326,468	258,036
Full-time Employees	2	2	2	2	2
Part-time Employees	0	0	0	0	0

ADMINISTRATIVE SERVICES DEPT. SUMMARY (TAB 13)

Summary of Recommended Changes

- Salary and Benefits: No changes are recommended for FY 2027.
- Materials and Supplies: Minor adjustments to certain accounts are recommended for in FY 2027.
- Capital: No capital projects are recommended in FY 2027.

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	118,727	179,865	143,210	148,028	155,779
Operations	40,160	29,723	27,758	29,546	44,924
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	158,887	209,588	170,968	177,574	200,703
Full-time Employees	1	1	1	1	1
Part-time Employees	0	0	0	0	0

CODE ENFORCEMENT DIVISION SUMMARY (TAB 14)

Summary of Recommended Changes

- Salary and Benefits: No changes are recommended for FY 2027.
- Materials and Supplies: Minor adjustments to certain accounts are recommended for in FY 2027.
- Capital: No capital projects are recommended in FY 2027.

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	66,932	147,511	146,626	161,659	170,833
Operations	25,887	63,891	92,170	92,913	98,011
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	92,819	211,402	238,796	254,572	268,844
Full-time Employees	1	2	2	2	2
Part-time Employees	0	0	0	0	0

PARKS DIVISION SUMMARY (TAB 15)

Summary of Recommended Changes

- Salary and Benefits: One Additional FTE recommended for FY 2027.
- Materials and Supplies: Minor adjustments to certain accounts are recommended for in FY 2027.
- Capital: Certain capital projects are recommended in FY 2027 as follows:

Landscape Rake	\$ 6,000	Snow Plow	\$ 5,250
Veteran’s Memorial	\$ 10,000		

Parks projects funded elsewhere

Mars Park Playground	\$ 25,000	River Drive Retaining Wall	\$20,000
Snow Plow	\$ 52,500	Splash Park Feature	\$20,000
Veteran’s Memorial	\$175,000	Water Plant Park Picnic Shelter	\$35,000

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	402,243	425,050	404,902	470,392	566,175
Operations	186,884	188,941	182,575	207,498	192,840
Capital	126,563	34,594	70,942	26,965	21,250
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	715,690	648,585	658,419	704,855	780,265
Full-time Employees	4	4	4	4	5
Seasonal Employees	4	4	4	4	3

NON-DEPARTMENTAL SUMMARY (TAB 16)

Summary of Recommended Changes

- **Salary and Benefits:** Non-departmental personnel and benefits is an accounting entry only and reflects the State’s contribution to employee retirement.
- **Materials and Supplies:** Minor adjustments to certain accounts are recommended for in FY 2027.
- **Capital:** Certain capital projects for IT are recommended in FY 2027 as follows:
 Backup Appliance & Host \$ 25,000

Other Financing Uses: This reflects amounts transferred to other funds to support Dispatch operations.

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	1,278	1,494	1,566	1,824	1,890
Operations	351,090	408,553	441,545	385,577	393,448
Capital	71,696	33,652	95,660	64,829	25,000
Debt Service	10,182	10,491	10,221	8,876	8,266
Other Financing Uses	408,289	492,411	544,305	544,279	588,005
Total Expenditures	842,535	946,601	1,093,297	1,005,385	1,016,609
Full-time Employees	0	0	0	0	0
Seasonal Employees	0	0	0	0	0

WELLNESS CENTER SUMMARY (TAB 17)

Summary of Recommended Changes

- Salary and Benefits: The addition of 13 personnel is requested.
- Materials and Supplies: A partial year of operations is expected and budgeted amounts are staffs best estimates for the facility.
- Capital: No capital projects are recommended in FY 2027.

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	-	-	-	-	719,981
Operations	-	-	-	-	240,083
Capital	-	-	-	-	-
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	-	-	-	-	960,064
Full-time Employees	0	0	0	0	9
Part-time Employees	0	0	0	0	4

DISPATCH DEPARTMENT SUMMARY (TAB 18)

Summary of Recommended Changes

- Salary and Benefits: No changes are recommended for FY 2027.
- Materials and Supplies: Minor adjustments to certain accounts are recommended for in FY 2027.
- Capital: Certain capital projects are recommended in FY 2027 as follows:

Radios	\$ 4,000	Backup Center	\$ 80,000
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Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	740,311	854,358	872,909	899,298	1,072,467
Operations	104,532	107,444	101,241	153,357	160,395
Capital	18,000	19,280	-	55,000	84,000
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	862,843	981,082	974,150	1,107,655	1,316,862
Full-time Employees	9	10	10	10	10

STREETS DIVISION SUMMARY (TAB 19)

Summary of Recommended Changes

- **Salary and Benefits:** Public Works has requested an Operations Manager to be shared across all funds Public Works Supports. This request was originally made in FY 2026 but the City has been unsuccessful in filling the position
- **Materials and Supplies:** Minor adjustments to certain accounts are recommended for in FY 2027.
- **Capital:** Several capital expenditures are budgeted for FY 2027. Please refer to the budget for details.

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	627,374	736,746	901,199	808,973	819,457
Operations	231,181	213,592	255,399	493,911	518,400
Capital	137,520	329,366	587,380	806,657	646,972
Debt Service	125,415	96,685	42,370	39,627	37,752
Other Financing Uses	-	-	-	-	-
Total Expenditures	1,121,490	1,376,389	1,786,348	2,149,168	2,022,581
Full-time Employees	6.61	6.36	7.36	7.81	7.91
Seasonal Employees	3	3	0	0	0

WATER DIVISION SUMMARY (TAB 20)

Summary of Recommended Changes

- Revenue: A rate increase of 2.97% is recommended for FY 2027
- Salary and Benefits: Public Works has requested an Operations Manager to be shared across all funds Public Works Supports. This request was originally made in FY 2026 but the City has been unsuccessful in filling the position
- Materials and Supplies: Minor adjustments to certain accounts are recommended for FY 2027.
- Capital: Several capital expenditures are budgeted for FY 2027. Please refer to the budget for details.

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	584,836	525,793	716,958	830,791	861,800
Operations	621,158	765,231	785,114	763,553	949,238
Capital	817,346	32,722	226,777	1,535,090	1,241,463
Debt Service	-	-	-	-	-
Other Financing Uses	346,842	387,980	363,652	-	-
Total Expenditures	2,370,182	1,711,726	2,092,501	3,129,434	3,052,501
Full-time Employees	7.58	8.35	8.02	8.22	8.22
Part-time Employees	0	0	0	0	0

FY 2027 WATER RATE RECOMMENDATION

In FY 2024 the City implemented tiered water rates for the usages reflected below. The City Manager is proposing an increase of 2.97% to tier 1 with rates for tier 2 5% higher than tier 1 and an increase of 2.50% at each additional tier. Beginning in 2021, the City's public works department began to see an increase in Summer usage during the month of June. Tiered rates were introduced to help curb the demand on water. With the growth in Livingston the demand on water has continued rise each year

The recommended rate increases are as follows:

CITY OF LIVINGSTON PROPOSED WATER RATES				
Gallons	Current	Proposed	Difference	
0	\$ 16.74	\$ 17.24	\$	0.50
1000	\$ 20.61	\$ 21.22	\$	0.61
2000	\$ 24.48	\$ 25.20	\$	0.72
3000	\$ 28.35	\$ 29.18	\$	0.83
4000	\$ 32.22	\$ 33.16	\$	0.94
5000	\$ 36.09	\$ 37.14	\$	1.05
6000	\$ 39.96	\$ 41.12	\$	1.16
7000	\$ 43.83	\$ 45.10	\$	1.27
8000	\$ 47.70	\$ 49.08	\$	1.38
9000	\$ 51.57	\$ 53.06	\$	1.49
10000	\$ 55.44	\$ 57.04	\$	1.60

The majority of the water users (86%) fall in the 0-10,000 gallon range and will see an increase in their monthly utility bill ranging from \$0.50 to \$1.60

SEWER DIVISION SUMMARY (TAB 21)

Summary of Recommended Changes

- Revenue: A rate increase of 2.97% is recommended for FY 2027.
- Salary and Benefits: Public Works has requested an Operations Manager to be shared across all funds Public Works Supports. This request was originally made in FY 2026 but the City has been unsuccessful in filling the position
- Materials and Supplies: Minor adjustments to certain accounts are recommended for FY 2027.
- Capital: Several capital expenditures are budgeted for FY 2027. Please refer to the budget for details.

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	904,096	1,148,194	923,914	920,246	978,434
Operations	758,498	871,208	825,856	940,761	1,201,102
Capital	855,824	326,475	1,003,828	1,983,452	126,000
Debt Service	165,361	765,475	766,363	699,192	766,425
Other Financing Uses	1,285,573	1,311,141	1,332,910	-	-
Total Expenditures	3,969,352	4,422,493	4,852,871	4,543,651	3,071,961
Full-time Employees	8.35	8.35	8.02	8.22	8.22
Part-time Employees	0	0	0	0	0

FY 2027 SEWER RATE RECOMMENDATION

- The City Manager is recommending a 2.97% rate increase for Sewer users.
- The recommended rate increase by usage is as follows:

CITY OF LIVINGSTON PROPOSED SEWER RATES			
GALLONS	CURRENT	PROPOSED	INCREASE
0	\$ 23.87	\$ 24.58	\$ 0.71
1000	\$ 33.33	\$ 34.32	\$ 0.99
2000	\$ 42.79	\$ 44.06	\$ 1.27
3000	\$ 52.25	\$ 53.80	\$ 1.55
4000	\$ 61.71	\$ 63.54	\$ 1.83
5000	\$ 71.17	\$ 73.28	\$ 2.11
6000	\$ 80.63	\$ 83.02	\$ 2.39
7000	\$ 90.09	\$ 92.76	\$ 2.67
8000	\$ 99.55	\$ 102.50	\$ 2.95
9000	\$ 109.01	\$ 112.24	\$ 3.23
10000	\$ 118.47	\$ 121.98	\$ 3.51

Most wastewater users will see an increase in their monthly utility bill ranging from \$0.97 to \$3.51.

The average residential customer is billed for 3000 gallons resulting in an increase of \$1.55 per month.

SOLID WASTE DIVISION SUMMARY (TAB 22)

Summary of Recommended Changes

- Revenue: No rate adjustments are recommended for FY 2027.
- Salary and Benefits: Public Works has requested an Operations Manager to be shared across all funds Public Works Supports. This request was originally made in FY 2026 but the City has been unsuccessful in filling the position
- Materials and Supplies: Minor adjustments to certain accounts are recommended for FY 2027.
- Capital: Certain capital projects and equipment are recommended as follows:

Hauling Semi	\$ 80,000	Asphalt Paving	\$ 131,500
Cardboard Compactor	\$ 7,000	Roll Off Containers	\$ 15,000
Shop Addition	\$ 150,000	Walking Floor Trailer	\$ 150,000

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	949,973	943,761	789,229	942,068	1,034,301
Operations	1,241,507	1,350,323	1,612,956	1,322,066	1,241,253
Capital	177,526	60,954	967,094	235,959	533,500
Debt Service	-	-	-	-	-
Other Financing Uses	162,944	-	-	-	-
Total Expenditures	2,531,950	2,355,038	3,369,279	2,500,093	2,809,054
Full-time Employees	9.11	9.11	9.11	9.67	9.67
Part-time Employees	0	0	0	0	0.5

FY 2027 SOLID WASTE RATE RECOMMENDATION

In FY 2027, the City Manager is not recommending a rate increase for solid waste.

STORMWATER DIVISION SUMMARY (TAB 23)

Summary of Recommended Changes

- Revenue:** This is a new utility for FY 2027 and will be billed annually through property tax assessments. The current year budget recommends a monthly rate of \$7.00 for single family residential, 68.00 for medium business, and \$270.00 for large commercial properties.
- Salary and Benefits:** The addition of one FTE is recommended for FY 2027. A portion of existing staff wages will also be allocated to Stormwater.
- Materials and Supplies:** The addition of administrative, facility and operating accounts are recommended for FY 2027.
- Capital:** Certain capital projects and equipment are recommended as follows:
 - Drying Bed \$ 70,000

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	-	-	-	-	135,464
Operations	-	-	-	-	99,210
Capital	-	-	-	-	75,000
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Total Expenditures	-	-	-	-	309,674
Full-time Employees	0	0	0	0	1.49
Part-time Employees	0	0	0	0	0

AMBULANCE FUND SUMMARY (TAB 24)

Summary of Recommended Changes

- Revenue:** Ambulance services are funded with a combination of patient fees and tax revenue. Park County contributes additional funds to support ambulance as it is a County-wide service.
- Salary and Benefits:** The Mobile Crisis Response Team began operating in FY 2026 from the Ambulance fund. The addition of 1 FTE is recommended.
- Materials and Supplies:** Minor adjustments to certain operating accounts are recommended for FY 2027 as presented.
- Capital:** Several equipment acquisitions are recommended for FY 2027. Please refer to the budget for details.

Budget Area	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Projected	FY 2027 Budget
Personnel & Benefits	1,494,106	1,715,455	2,058,822	2,023,541	2,262,495
Operations	373,142	386,400	437,140	629,246	805,304
Capital	374,530	450,615	384,311	60,000	41,000
Debt Service	-	-	-	-	-
Other Financing Uses	-	-	318,930	-	-
Total Expenditures	2,241,778	2,552,470	3,199,203	2,712,787	3,108,799
Full-time Employees	17	18	18.5	22.5	22.5
Reserves	27	27	27	27	27



LIVINGSTON

M O N T A N A



File Attachments for Item:

C. APPROVAL OF CLAIMS PAID 6/11/26 - 7/1/26

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A-1 MUFFLER, INC.							
2	A-1 MUFFLER, INC.	76892	CHECK ENGINE DIAGNOSIS	06/16/2026	178.00	178.00	06/24/2026
Total A-1 MUFFLER, INC.:					178.00	178.00	
AMERICAN AUTOMOTIVE							
3378	AMERICAN AUTOMOTIVE	9816	REPAIR POLICE INTERCEPTOR	06/17/2026	971.37	971.37	06/24/2026
Total AMERICAN AUTOMOTIVE:					971.37	971.37	
ARIES INDUSTRIES, INC.							
10003	ARIES INDUSTRIES, INC.	447194	CAMERA REPAIR	06/04/2026	1,386.12	1,386.12	06/24/2026
Total ARIES INDUSTRIES, INC.:					1,386.12	1,386.12	
BADGER METER							
10008	BADGER METER	1791110	SMART COVER SOFTWARE	03/06/2026	3,591.00	3,591.00	06/18/2026
Total BADGER METER:					3,591.00	3,591.00	
BALCO UNIFORM COMPANY, INC.							
3371	BALCO UNIFORM COMPANY, IN	87589-3	UNIFORM HAT	06/17/2026	130.20	130.20	06/24/2026
3371	BALCO UNIFORM COMPANY, IN	88350	BUCKLEY	06/04/2026	108.39	108.39	06/18/2026
Total BALCO UNIFORM COMPANY, INC.:					238.59	238.59	
BEAR TOOTH PLUMBING & HTG,LLC							
2835	BEAR TOOTH PLUMBING & HT	26-0078	REPLACE TOILETS/DRINKING F	06/09/2026	10,542.50	10,542.50	06/18/2026
Total BEAR TOOTH PLUMBING & HTG,LLC:					10,542.50	10,542.50	
BIG BRAND TIRE & SERVICE							
10008	BIG BRAND TIRE & SERVICE	2205-9011936	OIL CHANGE	04/22/2026	80.00	80.00	06/18/2026
10008	BIG BRAND TIRE & SERVICE	2205-9086205	NEW TIRE FOR GRADER	05/19/2026	8,329.08	8,329.08	06/18/2026
10008	BIG BRAND TIRE & SERVICE	2205-9480943	OIL CHANGE	06/16/2026	80.00	80.00	06/18/2026
Total BIG BRAND TIRE & SERVICE:					8,489.08	8,489.08	
BNSF RAILWAY COMPANY							
10006	BNSF RAILWAY COMPANY	26006373	LAND LEASE NO88644	06/03/2026	150.00	150.00	06/18/2026
Total BNSF RAILWAY COMPANY:					150.00	150.00	
BOUND TREE MEDICAL, LLC							
2662	BOUND TREE MEDICAL, LLC	86233354	Patient Supplies	06/05/2026	1,236.00	1,236.00	06/18/2026
2662	BOUND TREE MEDICAL, LLC	86236975	Patient Supplies	06/09/2026	1,097.79	1,097.79	06/18/2026
Total BOUND TREE MEDICAL, LLC:					2,333.79	2,333.79	
BRIDGER GARAGE DOOR CO., INC.							
10003	BRIDGER GARAGE DOOR CO.,	37593	DOOR REPAIR	06/03/2026	615.00	615.00	06/18/2026
Total BRIDGER GARAGE DOOR CO., INC.:					615.00	615.00	
BTM TRUCKING INC.							
10007	BTM TRUCKING INC.	3609	TRUCK RENTAL	06/02/2026	2,800.00	2,800.00	06/18/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total BTM TRUCKING INC.:					2,800.00	2,800.00	
CARQUEST AUTO PARTS							
23	CARQUEST AUTO PARTS	1912-670045	DEF	06/03/2026	87.53	87.53	06/24/2026
Total CARQUEST AUTO PARTS:					87.53	87.53	
CASE, AKYRAH							
10008	CASE, AKYRAH	2026.05	FF1 PER DIEM	05/27/2026	96.35	96.35	06/18/2026
Total CASE, AKYRAH:					96.35	96.35	
CENTURYLINK							
162	CENTURYLINK	333975641 202	SEWER ALARM	06/16/2026	108.06	108.06	06/24/2026
Total CENTURYLINK:					108.06	108.06	
CITY OF LIVINGSTON							
131	CITY OF LIVINGSTON	1012100 2026.	228 W CALLENDER	06/05/2026	110.16	110.16	06/18/2026
Total CITY OF LIVINGSTON:					110.16	110.16	
COMDATA							
2671	COMDATA	XW660/204440	Fire Fuel	06/01/2026	1,028.08	1,028.08	06/18/2026
2671	COMDATA	XW660/204440	EMS Fuel	06/01/2026	2,650.92	2,650.92	06/18/2026
2671	COMDATA	XW716/204440	CG72P	06/01/2026	6,711.04	6,711.04	06/18/2026
2671	COMDATA	XW716/204440	CG72R	06/01/2026	143.85	143.85	06/18/2026
2671	COMDATA	XW716/204440	CG72R	06/01/2026	87.09	87.09	06/18/2026
2671	COMDATA	XW716/204440	CG72R	06/01/2026	43.56	43.56	06/18/2026
2671	COMDATA	XW716/204440	CG73C	06/01/2026	787.68	787.68	06/18/2026
2671	COMDATA	XW716/204440	CG73H	06/01/2026	171.09	171.09	06/18/2026
2671	COMDATA	XW716/204440	CG73L	06/01/2026	25.69	25.69	06/18/2026
2671	COMDATA	XW716/204440	CG73L	06/01/2026	451.91	451.91	06/18/2026
2671	COMDATA	XW716/204440	CG73S	06/01/2026	1,623.28	1,623.28	06/18/2026
2671	COMDATA	XW716/204440	CG74G	06/01/2026	814.78	814.78	06/18/2026
2671	COMDATA	XW717/204440	CG72S	06/01/2026	3,349.96	3,349.96	06/18/2026
Total COMDATA:					17,888.93	17,888.93	
CORE & MAIN LP							
3733	CORE & MAIN LP	Y798639	PARTS	05/27/2026	502.42	502.42	06/18/2026
3733	CORE & MAIN LP	Y798639	PARTS	05/27/2026	100.64	100.64	06/18/2026
Total CORE & MAIN LP:					603.06	603.06	
CRAZY MOUNTAIN MOTORSPORTS							
10008	CRAZY MOUNTAIN MOTORSP	26083	WRF ENCLOSURE	06/03/2026	9,975.00	9,975.00	06/18/2026
Total CRAZY MOUNTAIN MOTORSPORTS:					9,975.00	9,975.00	
D.W. BURNS PLUMBING & HEATING INC							
2501	D.W. BURNS PLUMBING & HEAT	23194	SINK REPAIR	11/27/2025	275.00	275.00	06/18/2026
2501	D.W. BURNS PLUMBING & HEAT	23199	SHOWER REPAIR	12/02/2025	378.17	378.17	06/18/2026
Total D.W. BURNS PLUMBING & HEATING INC:					653.17	653.17	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DON SHOMETTE							
10008	DON SHOMETTE	KBNZNXN0-00	TRAINING COURSE	06/08/2026	495.00	495.00	06/18/2026
Total DON SHOMETTE:					495.00	495.00	
ENERGY LABORATORIES, INC.							
424	ENERGY LABORATORIES, INC.	786070	Analysis	05/21/2026	304.00	304.00	06/18/2026
Total ENERGY LABORATORIES, INC.:					304.00	304.00	
FERGUSON WATERWORKS #1701							
2386	FERGUSON WATERWORKS #17	0909011-2	SOFTWARE FEES	05/18/2026	8,650.97	8,650.97	06/18/2026
2386	FERGUSON WATERWORKS #17	0909011-2	SOFTWARE FEES	05/18/2026	8,650.97	8,650.97	06/18/2026
2386	FERGUSON WATERWORKS #17	0948910	COMMAND LINK	05/21/2026	1,154.89	1,154.89	06/18/2026
2386	FERGUSON WATERWORKS #17	0959671	FLNG KITS	06/05/2026	265.42	265.42	06/24/2026
Total FERGUSON WATERWORKS #1701:					18,722.25	18,722.25	
FETTERHOFF, PAIGE							
3680	FETTERHOFF, PAIGE	202606	Travel - GFOA Annual Conference	06/24/2026	386.58	386.58	06/24/2026
Total FETTERHOFF, PAIGE:					386.58	386.58	
FISHER SAND AND GRAVEL							
2904	FISHER SAND AND GRAVEL	70358	FLOWFILL CONCRETE	05/23/2026	1,890.00	1,890.00	06/18/2026
Total FISHER SAND AND GRAVEL:					1,890.00	1,890.00	
FISHER'S TECHNOLOGY							
10008	FISHER'S TECHNOLOGY	1682410	PRINTER CO72	06/05/2026	23.45	23.45	06/18/2026
10008	FISHER'S TECHNOLOGY	1682410	PRINTER CO72	06/05/2026	23.45	23.45	06/18/2026
10008	FISHER'S TECHNOLOGY	1682410	PRINTER CO72	06/05/2026	23.45	23.45	06/18/2026
10008	FISHER'S TECHNOLOGY	1682410	PRINTER CO72	06/05/2026	23.45	23.45	06/18/2026
Total FISHER'S TECHNOLOGY:					93.80	93.80	
FORT HARRISON BILLETING							
3644	FORT HARRISON BILLETING	57397	Lodging - HOLBROOK	05/31/2026	88.00	88.00	06/18/2026
Total FORT HARRISON BILLETING:					88.00	88.00	
FOUR CORNERS RECYCLING, LLC							
2919	FOUR CORNERS RECYCLING,	5991	Pull fees	05/28/2026	6,278.00	6,278.00	06/18/2026
2919	FOUR CORNERS RECYCLING,	CM5991	Credit Memo	05/28/2026	3,199.00-	3,199.00-	06/18/2026
Total FOUR CORNERS RECYCLING, LLC:					3,079.00	3,079.00	
GENERAL DISTRIBUTING COMPANY							
1845	GENERAL DISTRIBUTING COM	0001641611	CYLINDER RENTAL	05/31/2026	17.73	17.73	06/18/2026
1845	GENERAL DISTRIBUTING COM	0001645056	PT SUPPLIES	06/03/2026	792.86	792.86	06/18/2026
Total GENERAL DISTRIBUTING COMPANY:					810.59	810.59	
HANSER'S WRECKER LIVINGSTON, INC							
1687	HANSER'S WRECKER LIVINGST	LIV7538	LPD TOW	06/16/2026	100.00	100.00	06/18/2026
1687	HANSER'S WRECKER LIVINGST	LIV7566	Tow	06/01/2026	100.00	100.00	06/18/2026
1687	HANSER'S WRECKER LIVINGST	LIV7567	Tow	06/01/2026	100.00	100.00	06/18/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1687	HANSER'S WRECKER LIVINGST	LIV7570	Tow	06/02/2026	100.00	100.00	06/18/2026
1687	HANSER'S WRECKER LIVINGST	LIV7604	CODE ENFORCEMENT TOW	06/22/2026	100.00	100.00	06/24/2026
1687	HANSER'S WRECKER LIVINGST	LIV7605	CODE ENFORCEMENT TOW	06/22/2026	100.00	100.00	06/24/2026
Total HANSER'S WRECKER LIVINGSTON, INC:					600.00	600.00	
HAWKINS, INC							
470	HAWKINS, INC	7431739	EZ BOSTER	05/20/2026	4,025.28	4,025.28	06/18/2026
470	HAWKINS, INC	7459098	Chlorine	06/15/2026	100.00	100.00	06/24/2026
Total HAWKINS, INC:					4,125.28	4,125.28	
HIGH COUNTRY WILDLIFE CONTROL							
10002	HIGH COUNTRY WILDLIFE CON	39244	PEST CONTROL	12/18/2025	210.00	210.00	06/18/2026
Total HIGH COUNTRY WILDLIFE CONTROL:					210.00	210.00	
JENNIFER SEVERSON							
10004	JENNIFER SEVERSON	20260430	TRAVEL REIMBURSEMENT	04/30/2026	172.55	172.55	06/24/2026
Total JENNIFER SEVERSON:					172.55	172.55	
JON M HESSE PC							
10005	JON M HESSE PC	11452	LEGAL SERVICES	06/22/2026	15,854.69	15,854.69	06/24/2026
Total JON M HESSE PC:					15,854.69	15,854.69	
JORDAN BRUMMEL							
10002	JORDAN BRUMMEL	2026.06	TRAVEL REIMBURSEMENT	06/05/2026	370.95	370.95	06/18/2026
Total JORDAN BRUMMEL:					370.95	370.95	
KAMINSKY, SULLENBERGER & ASSOCIATES INC							
10004	KAMINSKY, SULLENBERGER &	2026-14-23	FTO COURSE - CRANK	06/06/2026	375.00	375.00	06/18/2026
Total KAMINSKY, SULLENBERGER & ASSOCIATES INC:					375.00	375.00	
KAMP IMPLEMENT CO							
10007	KAMP IMPLEMENT CO	CT92219	ROLLER	06/10/2026	37.40	37.40	06/18/2026
Total KAMP IMPLEMENT CO:					37.40	37.40	
KELLEY CREATE							
10006	KELLEY CREATE	42128484	112-1689019 COPIER	05/31/2026	279.46	279.46	06/24/2026
10006	KELLEY CREATE	IN2342076	JH16414	06/02/2026	4.25	4.25	06/18/2026
10006	KELLEY CREATE	IN2342607	PAPER	06/02/2026	1,980.00	1,980.00	06/18/2026
10006	KELLEY CREATE	IN2342960	JH16535	06/03/2026	85.52	85.52	06/18/2026
Total KELLEY CREATE:					2,349.23	2,349.23	
KEN'S EQUIPMENT REPAIR, INC							
1390	KEN'S EQUIPMENT REPAIR, IN	66451	G3	05/23/2026	596.20	596.20	06/18/2026
1390	KEN'S EQUIPMENT REPAIR, IN	66512	570	05/06/2026	181.20	181.20	06/18/2026
1390	KEN'S EQUIPMENT REPAIR, IN	66517	G4	05/07/2026	260.00	260.00	06/18/2026
1390	KEN'S EQUIPMENT REPAIR, IN	66590	G4	05/21/2026	148.00	148.00	06/18/2026
1390	KEN'S EQUIPMENT REPAIR, IN	66618	410L	05/29/2026	532.60	532.60	06/18/2026
1390	KEN'S EQUIPMENT REPAIR, IN	66620	WRF ROLLOFF	05/29/2026	1,713.00	1,713.00	06/18/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total KEN'S EQUIPMENT REPAIR, INC:					3,431.00	3,431.00	
KEN'S TRUCK REPAIR INC							
10008	KEN'S TRUCK REPAIR INC	M010852	WALKING FLOOR TRAILER	06/05/2026	106,625.00	106,625.00	06/22/2026
Total KEN'S TRUCK REPAIR INC:					106,625.00	106,625.00	
KNIFE RIVER							
8	KNIFE RIVER	1000702	PLANT MIX	06/09/2026	861.08	861.08	06/24/2026
8	KNIFE RIVER	1001066	PLANT MIX	06/11/2026	658.92	658.92	06/24/2026
8	KNIFE RIVER	999419	PLANT MIX	06/03/2026	1,073.88	1,073.88	06/18/2026
Total KNIFE RIVER:					2,593.88	2,593.88	
LIVINGSTON FLOORING AND CARPET CENTER							
10000	LIVINGSTON FLOORING AND C	LI004874	LABOR	06/09/2026	450.00	450.00	06/18/2026
10000	LIVINGSTON FLOORING AND C	LI004878	VINYL PLANKS	06/09/2026	375.00	375.00	06/18/2026
Total LIVINGSTON FLOORING AND CARPET CENTER:					825.00	825.00	
LIVINGSTON HEALTH CARE							
55	LIVINGSTON HEALTH CARE	200481216	770556480	06/09/2026	144.50	144.50	06/18/2026
55	LIVINGSTON HEALTH CARE	200488559	770712762	05/06/2026	45.00	45.00	06/24/2026
Total LIVINGSTON HEALTH CARE:					189.50	189.50	
LOGAN LANDFILL							
10007	LOGAN LANDFILL	126527	DISPOSAL FEES	05/27/2026	1,880.00	1,880.00	06/18/2026
10007	LOGAN LANDFILL	126562	DISPOSAL FEES	05/28/2026	1,805.00	1,805.00	06/18/2026
10007	LOGAN LANDFILL	126593	DISPOSAL FEES	05/29/2026	1,235.00	1,235.00	06/18/2026
10007	LOGAN LANDFILL	126627	DISPOSAL FEES	06/01/2026	677.00	677.00	06/18/2026
10007	LOGAN LANDFILL	126682	DISPOSAL FEES	06/02/2026	1,484.00	1,484.00	06/18/2026
10007	LOGAN LANDFILL	126723	DISPOSAL FEES	06/03/2026	1,912.00	1,912.00	06/18/2026
10007	LOGAN LANDFILL	126761	DISPOSAL FEES	06/04/2026	1,138.00	1,138.00	06/18/2026
10007	LOGAN LANDFILL	126803	DISPOSAL FEES	06/05/2026	619.00	619.00	06/18/2026
10007	LOGAN LANDFILL	126853	DISPOSAL FEES	06/08/2026	722.00	722.00	06/18/2026
10007	LOGAN LANDFILL	126888	DISPOSAL FEES	06/09/2026	1,470.00	1,470.00	06/18/2026
10007	LOGAN LANDFILL	126939	DISPOSAL FEES	06/10/2026	705.00	705.00	06/18/2026
Total LOGAN LANDFILL:					13,647.00	13,647.00	
MARTYNN, CRAIG							
10008	MARTYNN, CRAIG	2026.05.15	TRAVEL - ARFF TRAINING	06/02/2026	310.69	310.69	06/18/2026
Total MARTYNN, CRAIG:					310.69	310.69	
MEBULBS-PREMIUM QUALITY LIGHTING							
10000	MEBULBS-PREMIUM QUALITY L	4210583-01	BULBS	05/05/2026	529.00	529.00	06/18/2026
Total MEBULBS-PREMIUM QUALITY LIGHTING:					529.00	529.00	
MEYER ELECTRIC AND GROUNDS REPAIR, LLC							
3812	MEYER ELECTRIC AND GROUN	1568	FEMA BASEMENT PROJECT	05/19/2026	7,800.00	7,800.00	06/18/2026
3812	MEYER ELECTRIC AND GROUN	1571	REPLACE PANEL	06/05/2026	1,170.53	1,170.53	06/18/2026
3812	MEYER ELECTRIC AND GROUN	1578	HOA SWITCH	06/16/2026	205.00	205.00	06/24/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MEYER ELECTRIC AND GROUNDS REPAIR, LLC:					9,175.53	9,175.53	
MISC							
99999	MISC	90182651370	RENTAL CAR	06/02/2026	190.31	190.31	06/18/2026
Total MISC:					190.31	190.31	
MOBILE REPAIR & WELDING, INC							
10	MOBILE REPAIR & WELDING, IN	37754	CAT LOADER REPAIR	06/09/2026	65.20	65.20	06/18/2026
10	MOBILE REPAIR & WELDING, IN	37789	PARTS	06/18/2026	45.72	45.72	06/24/2026
Total MOBILE REPAIR & WELDING, INC:					110.92	110.92	
MONTANA DOG COMPANY							
10005	MONTANA DOG COMPANY	36	DOG FOOD	06/17/2026	318.00	318.00	06/24/2026
Total MONTANA DOG COMPANY:					318.00	318.00	
MONTANA LAW ENFORCEMENT ACADEM							
925	MONTANA LAW ENFORCEMENT	26173	FIREARMS INSTRUCTOR	06/08/2026	500.00	500.00	06/18/2026
925	MONTANA LAW ENFORCEMENT	26173	Lodging and meals	06/08/2026	259.00	259.00	06/18/2026
925	MONTANA LAW ENFORCEMENT	26186	SUPERVISOR TRAINING - BRU	06/10/2026	450.00	450.00	06/18/2026
Total MONTANA LAW ENFORCEMENT ACADEM:					1,209.00	1,209.00	
MONTANA LINEN SUPPLY LLC							
10007	MONTANA LINEN SUPPLY LLC	584478	CLEANING SUPPLIES	06/05/2026	111.24	111.24	06/18/2026
10007	MONTANA LINEN SUPPLY LLC	585938	MATS 220 E PARK	06/12/2026	136.57	136.57	06/18/2026
10007	MONTANA LINEN SUPPLY LLC	585941	MATS	06/12/2026	27.53	27.53	06/24/2026
10007	MONTANA LINEN SUPPLY LLC	585941	MATS	06/12/2026	27.53	27.53	06/24/2026
10007	MONTANA LINEN SUPPLY LLC	585941	MATS	06/12/2026	27.53	27.53	06/24/2026
10007	MONTANA LINEN SUPPLY LLC	585941	MATS	06/12/2026	27.54	27.54	06/24/2026
Total MONTANA LINEN SUPPLY LLC:					357.94	357.94	
MONTANA STATE UNIVERSITY							
3792	MONTANA STATE UNIVERSITY	LTAP-2605	CONFINED SPACE	02/03/2026	120.00	120.00	06/18/2026
3792	MONTANA STATE UNIVERSITY	LTAP-2605	CONFINED SPACE	02/03/2026	300.00	300.00	06/18/2026
3792	MONTANA STATE UNIVERSITY	LTAP-2751	FLAGGER CERTIFICATION	04/28/2026	400.00	400.00	06/18/2026
3792	MONTANA STATE UNIVERSITY	LTAP-2751	FLAGGER CERTIFICATION	04/28/2026	160.00	160.00	06/18/2026
3792	MONTANA STATE UNIVERSITY	LTAP-2751	FLAGGER CERTIFICATION	04/28/2026	560.00	560.00	06/18/2026
3792	MONTANA STATE UNIVERSITY	LTAP-2751	FLAGGER CERTIFICATION	04/28/2026	160.00	160.00	06/18/2026
3792	MONTANA STATE UNIVERSITY	LTAP-2764	GRAVEL ROADS TRAINING	06/02/2026	560.00	560.00	06/18/2026
10007	MONTANA STATE UNIVERSITY	WB684-2	TECHNICAL SUPPORT	04/02/2026	96.86	96.86	06/18/2026
Total MONTANA STATE UNIVERSITY:					2,356.86	2,356.86	
MONTANA TAX FOUNDATION, INC.							
501	MONTANA TAX FOUNDATION, I	4520 2026-27	ANNUAL MEMBERSHIP	06/24/2026	100.00	100.00	06/24/2026
Total MONTANA TAX FOUNDATION, INC.:					100.00	100.00	
MUNICIPAL ONE							
10008	MUNICIPAL ONE	20260373-461	WEBSITE DEVELOPMENT FEE	05/19/2026	8,500.00	8,500.00	06/24/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MUNICIPAL ONE:					8,500.00	8,500.00	
NORTHWESTERN ENERGY							
151	NORTHWESTERN ENERGY	340245115	15 FLESHMAN CREEK RD	06/05/2026	2,205.00	2,205.00	06/18/2026
Total NORTHWESTERN ENERGY:					2,205.00	2,205.00	
O'REILLY AUTOMOTIVE, INC							
2437	O'REILLY AUTOMOTIVE, INC	1558-431320	CABIN FILTER	06/02/2026	9.41	9.41	06/18/2026
Total O'REILLY AUTOMOTIVE, INC:					9.41	9.41	
PACIFIC STEEL & RECYCLING							
3743	PACIFIC STEEL & RECYCLING	9313246	C15X40 CHANNEL	04/05/2026	370.36	370.36	06/18/2026
3743	PACIFIC STEEL & RECYCLING	9313246	C15X40 CHANNEL	04/05/2026	370.36	370.36	06/18/2026
Total PACIFIC STEEL & RECYCLING:					740.72	740.72	
PARK ELECTRIC COOPERTIVE, INC.							
2915	PARK ELECTRIC COOPERTIVE,	16005000-004	MEYERS FLAT RADIO TOWER	05/29/2026	139.19	139.19	06/18/2026
2915	PARK ELECTRIC COOPERTIVE,	23034000-002	NORTH RADIO REPEATER	05/29/2026	34.59	34.59	06/18/2026
Total PARK ELECTRIC COOPERTIVE, INC.:					173.78	173.78	
RIVER BEND THREADS							
2299	RIVER BEND THREADS	7402	LOGO APPAREL	05/22/2026	225.00	225.00	06/18/2026
2299	RIVER BEND THREADS	7402	LOGO APPAREL	05/22/2026	501.66	501.66	06/18/2026
2299	RIVER BEND THREADS	7402	LOGO APPAREL	05/22/2026	501.66	501.66	06/18/2026
2299	RIVER BEND THREADS	7402	LOGO APPAREL	05/22/2026	501.68	501.68	06/18/2026
Total RIVER BEND THREADS:					1,730.00	1,730.00	
RIVERSIDE HARDWARE LLC							
3659	RIVERSIDE HARDWARE LLC	274750	RECEPTACLE	05/18/2026	38.98	38.98	06/18/2026
Total RIVERSIDE HARDWARE LLC:					38.98	38.98	
SHAMROCK FOODS COMPANY							
10006	SHAMROCK FOODS COMPANY	36864974	STATION SUPPLIES	06/02/2026	673.89	673.89	06/18/2026
Total SHAMROCK FOODS COMPANY:					673.89	673.89	
SHERWIN WILLIAMS							
443	SHERWIN WILLIAMS	3070-0	Paint	06/10/2026	677.50	677.50	06/18/2026
443	SHERWIN WILLIAMS	8737-3	Paint	05/27/2026	995.29	995.29	06/18/2026
Total SHERWIN WILLIAMS:					1,672.79	1,672.79	
STENSETH, MAYA							
10008	STENSETH, MAYA	615500012113	COSTCO - POOL SUPPLIES	06/01/2026	227.76	227.76	06/18/2026
Total STENSETH, MAYA:					227.76	227.76	
STEVE ERICKSON							
10008	STEVE ERICKSON	000121	LIFEGUARD TRAINING	06/08/2026	820.00	820.00	06/18/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total STEVE ERICKSON:					820.00	820.00	
SUN MOUNTAIN LUMBER INC							
10008	SUN MOUNTAIN LUMBER INC	11292	WOOD CHIPS	06/02/2026	158.00	158.00	06/18/2026
10008	SUN MOUNTAIN LUMBER INC	11293	WOOD CHIPS	06/03/2026	161.50	161.50	06/18/2026
Total SUN MOUNTAIN LUMBER INC:					319.50	319.50	
TEAR IT UP L.L.C.							
2999	TEAR IT UP L.L.C.	69789	Shredding-DISPATCH	06/09/2026	88.68	88.68	06/24/2026
Total TEAR IT UP L.L.C.:					88.68	88.68	
THE MAIN PRINT SHOP							
10006	THE MAIN PRINT SHOP	24987	BUSINESS CARD - BRIANNA SC	06/05/2026	50.00	50.00	06/18/2026
Total THE MAIN PRINT SHOP:					50.00	50.00	
TORGERSON'S LLC							
10006	TORGERSON'S LLC	P45808	PARTS	06/09/2026	3,689.82	3,689.82	06/24/2026
10006	TORGERSON'S LLC	P45950	PARTS	06/16/2026	416.00-	416.00-	06/24/2026
Total TORGERSON'S LLC:					3,273.82	3,273.82	
TRACTOR & EQUIPMENT CO							
10005	TRACTOR & EQUIPMENT CO	BZCS3228303	ELEMENT	06/04/2026	153.09	153.09	06/18/2026
Total TRACTOR & EQUIPMENT CO:					153.09	153.09	
TRANSUNION RISK & ALTERNATIVE							
3376	TRANSUNION RISK & ALTERNA	380349-20260	investigative research	05/01/2026	100.00	100.00	06/18/2026
3376	TRANSUNION RISK & ALTERNA	380349-20260	investigative research	06/01/2026	100.00	100.00	06/18/2026
Total TRANSUNION RISK & ALTERNATIVE:					200.00	200.00	
TRI-COUNTY HEATING & COOLING							
757	TRI-COUNTY HEATING & COOLI	I21992	COMPRESSOR	06/02/2026	6,580.50	6,580.50	06/18/2026
Total TRI-COUNTY HEATING & COOLING:					6,580.50	6,580.50	
TW ENTERPRISES, INC.							
1568	TW ENTERPRISES, INC.	CD99027674	REPAIR 911 WILSALL	05/28/2026	507.73	507.73	06/24/2026
Total TW ENTERPRISES, INC.:					507.73	507.73	
UL LLC							
3429	UL LLC	72020674037	Ladder Sensors	05/26/2026	48.00	48.00	06/18/2026
Total UL LLC:					48.00	48.00	
USA BLUEBOOK							
1430	USA BLUEBOOK	INV01069796	WIRE & CAP	06/09/2026	1,406.38	1,406.38	06/18/2026
1430	USA BLUEBOOK	INV01077011	ENDRESS MICROPILOT	06/17/2026	1,270.25	1,270.25	06/24/2026
Total USA BLUEBOOK:					2,676.63	2,676.63	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
UTILITIES UNDERGROUND LOCATION							
3472	UTILITIES UNDERGROUND LO	6055098	Excavation Notifications	05/31/2026	111.56	111.56	06/18/2026
3472	UTILITIES UNDERGROUND LO	6055098	Excavation Notifications	05/31/2026	111.54	111.54	06/18/2026
3472	UTILITIES UNDERGROUND LO	6055098	Excavation Notifications	05/31/2026	111.54	111.54	06/18/2026
Total UTILITIES UNDERGROUND LOCATION:					334.64	334.64	
VERIZON WIRELESS							
879	VERIZON WIRELESS	6145615209		06/08/2026	45.65	45.65	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	20.94	20.94	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	20.92	20.92	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	41.86	41.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	130.67	130.67	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	18.86	18.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	41.86	41.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	44.08	44.08	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	18.86	18.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	18.86	18.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	18.86	18.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	18.86	18.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	45.65	45.65	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	45.65	45.65	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	13.69	13.69	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	11.60	11.60	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	44.08	44.08	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	18.86	18.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	41.86	41.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	20.94	20.94	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	20.92	20.92	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	18.86	18.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	18.86	18.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	17.12	17.12	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	17.12	17.12	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	22.83	22.83	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	22.82	22.82	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	44.08	44.08	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	18.86	18.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	41.86	41.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	44.08	44.08	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	18.86	18.86	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	45.65	45.65	06/18/2026
879	VERIZON WIRELESS	6145615209		06/08/2026	44.07	44.07	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	65.89	65.89	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	19.16	19.16	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	19.16	19.16	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	60.80	60.80	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	44.83	44.83	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	42.56	42.56	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	42.56	42.56	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	60.80	60.80	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	19.16	19.16	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	11.79	11.79	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	11.79	11.79	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	19.16	19.16	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	46.41	46.41	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	46.41	46.41	06/18/2026
879	VERIZON WIRELESS	6145615210		06/08/2026	19.16	19.16	06/18/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Grand Totals:					300,466.12	300,466.12	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

File Attachments for Item:

D. AGREEMENT 20266 WITH THE LAB 406 FOR FACILITY USE



DATE: July 7, 2026
TO: Grant Gager
FROM: Maggie Tarr
RE: Staff Report for Approval of Facility Use Agreement 20266 with The Lab 406

Recommendation and Summary

Staff recommends the Commission approve the Facility Use Agreement 20266 with The Lab 406 for use of Miles Park Fields #1 and #4 for a Youth Baseball & Softball All Skills Summer Camp and authorize the City Manager to execute the agreement. The agreement establishes the terms for facility use while protecting the City's facilities and managing operational risk.

Recommended Motion:

"I move to approve the Facility Use Agreement with The Lab 406 and authorize the Chair and City Manager to sign the Facility Use Agreement."

The reasons for this recommendation are as follows:

- Supports delivery of additional youth recreation programming through a community partner.
- Establishes clear requirements for facility use, insurance, participant supervision, and risk management to protect City facilities and minimize liability.

Introduction and History

The Recreation Department routinely partners with community organizations and private recreation providers to expand recreational opportunities available to Livingston residents. This agreement provides The Lab 406 with non-exclusive use of designated athletic fields for a one-day youth skills camp while maintaining City oversight of scheduling, facility standards, and public access.

The agreement is consistent with the City's existing practice of permitting organized recreational programming on City athletic facilities through formal Facility Use Agreements that clearly define responsibilities for both parties.

Analysis



The agreement establishes the terms for The Lab 406's use of Miles Park Fields #1 and #4 for a one-day youth baseball and softball skills camp. It outlines facility use expectations, scheduling, insurance, participant supervision, risk management, and indemnification requirements to protect City assets while supporting community recreation programming. Staff believes the agreement appropriately balances public access with responsible facility management.

Fiscal Impact

The agreement provides for facility use at the rates established in the City's adopted fee schedule. Any additional maintenance, utility, or amenity costs beyond those otherwise provided by the City remain the responsibility of The Lab 406 unless otherwise approved in writing.

Strategic Alignment

This agreement aligns with the City's Growth Policy Objective 2.2.2. which encourages the City to "Establish Livingston as a community recognized for its diverse recreational opportunities, and parks and trails system.

Attachments

- Attachment A: Facility Use Agreement – The Lab 406

FACILITY USE AGREEMENT

This Facility Use Agreement ("Agreement") is made and entered into this 27 day of April, 2026, by and between the **CITY OF LIVINGSTON** ("CITY"), a municipal corporation, and **The Lab 406** ("Lab 406").

1. Facility Use Agreement

The City grants Lab 406 the right to use Miles Park Field #1 & #4 for Youth Baseball & Softball All Skills Summer camps and related activities during the following periods:

- **Tuesday, July 14, 2026; 8:00 AM – 3:30 PM**

2. Fee for Use

The use of the facility is granted at a rate agreed established in the CITY fee schedule. Any additional costs related to maintenance, amenities or utilities shall be the responsibility of Lab 406 unless otherwise specified in writing.

3. Permitted Use and Restrictions

- The facility shall only be used for a Youth Baseball & Softball All Skills Summer camp.
- Lab 406 shall have non-exclusive use of a designated portion of the premises during the length of this Agreement. The property will generally remain available for the City and community's beneficial use throughout the Agreement.
- Lab 406 shall ensure that all activities comply with CITY regulations, including but not limited to noise, safety, and facility care policies.
- No modifications to the facility, including but not limited to structural changes, temporary installations, signage, or field adjustments, shall be made without prior written approval from the CITY.
- Lab 406 is responsible for ensuring participants and spectators adhere to all facility rules and guidelines.
- Lab 406 shall ensure that all facilities are left in the condition that existed prior to use. Any issues with CITY facilities shall be reported to the CITY when they are discovered.
- This Agreement, and the related use of facilities, is not transferrable to any other party.

4. Liability, Insurance and Risk Management

- Lab 406 shall carry a comprehensive public liability insurance policy, insuring against loss and damages for personal injury or death and/or property loss, damage, or destruction arising out of or in connection with its use of the facility, with the minimum liability limit of \$750,000 per claim and not less than \$1.5M per occurrence.
- Lab 406 shall provide the CITY a Certificate of Insurance, and a Certificate of Additional Insured naming the CITY as an additional insured party.
- Lab 406 is responsible for proactively identifying, assessing, and mitigating potential hazards and liabilities to ensure a safe and supportive environment for athletes, staff, and spectators. This includes but is not limited to developing policies regarding weather-related risks, identifying and addressing potential hazards on the field, ensuring proper use of

equipment, enforcing appropriate age divisions in competitive play, and conducting background checks and training for all adults involved in Lab 406 programs.

- Lab 406 shall protect, indemnify, defend and save the CITY harmless from and against all claims, liabilities, demands, damages, losses, expenses, including legal fees and costs, causes of action and judgments, arising from Lab 406’s negligent acts or omissions or those of any sub-contractor, agent, or anyone directly or indirectly volunteering for or employed by Lab 406.

5. Scheduling and Coordination

- Lab 406 must coordinate with City regarding field availability and scheduling.
- Lab 406 shall notify City of any scheduling conflicts or special event requests as soon as possible.
- Any scheduling conflicts between Lab 406 and other permitted users will be resolved by CITY.

6. Cancellation and Termination

- The CITY reserves the right to cancel or reschedule Lab 406’s access to the facility due to unforeseen circumstances, including but not limited to weather, maintenance, or emergencies.
- Either party may terminate this Agreement with seven (7) days’ written notice, delivered via email, certified mail, or in-person delivery with acknowledgment of receipt.

7. Governing Law and Dispute Resolution

This Agreement shall be governed by the laws of the State of Montana. Any disputes that remain unresolved shall be resolved in the Park County District Court, Montana.

8. Signatures

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

City of Livingston

Grant Gager
City Manager

FORMAL NAME

By: Aubrey Peterson
Title: Signer ID: SPOT9FJW15...
Date: 06/09/2026 PDT
Phone: _____

File Attachments for Item:

E. AGREEMENT 20267 WITH MOUNTAIN SPRINGS BAPTIST CHURCH FOR FACILITY USE



DATE: July 7, 2026

TO: Chair Nootz and City Commissioners

FROM: Maggie Tarr, Recreation Director

RE: Staff Report for Approval of Facility Use Agreement 20267 with Mountain Springs Baptist Church

Recommendation and Summary

Staff recommends that the Commission approve the Facility Use Agreement 20267 between the City of Livingston and Mountain Springs Baptist Church (MSBC) for use of the Northside Park South Soccer Field to conduct a free youth day camp during July 15–19, 2026, by adopting the following motion:

"I move to approve the Facility Use Agreement 20267 with Mountain Springs Baptist Church and authorize the Chair and City Manager to sign the Agreement."

The reasons for this recommendation are:

- The agreement provides a structured process for community organizations to utilize City park facilities while protecting public assets.
- The agreement includes comprehensive insurance, safety, supervision, and risk management requirements that reduce liability to the City while supporting community programming.

Introduction and History

Mountain Springs Baptist Church has requested permission to utilize the South Soccer Field at Northside Park for a free youth day camp serving children ages 6–12. The proposed program consists of organized recreational games, team-building activities, and youth development programming conducted during evening hours from July 15 through July 19, 2026.

Staff worked with the applicant to develop a formal Facility Use Agreement that clearly defines permitted activities, scheduling, supervision expectations, insurance requirements, and operational responsibilities. During review, the proposed use was modified to remove all archery-



related activities and expressly prohibit the possession or discharge of bows, arrows, crossbows, or other projectile equipment on City property.

Analysis

The agreement establishes the terms for Mountain Springs Baptist Church's use of the Northside Park South Soccer Field to conduct a free youth day camp for children ages 6–12. It outlines facility use expectations, scheduling, participant supervision, insurance, risk management, and indemnification requirements while limiting activities to organized recreational programming and prohibiting archery and other projectile-related activities. Staff believes the agreement appropriately balances community access to City park facilities with responsible facility management and protection of City assets.

Fiscal Impact

No direct fiscal impact is anticipated beyond standard facility reservation administration. Applicable rental fees, if any, will be assessed in accordance with the City's adopted Fee Schedule. The agreement requires the user organization to provide liability insurance and assume responsibility for damages resulting from its activities, minimizing potential financial exposure to the City.

Strategic Alignment

This agreement aligns with the City's Growth Policy Objective 2.2.2. which encourages the City to "Establish Livingston as a community recognized for its diverse recreational opportunities, and parks and trails system.

Attachments

- Attachment A: Facility Use Agreement – Mountain Springs Baptist Church

FACILITY USE AGREEMENT

This Facility Use Agreement ("Agreement") is made and entered into this 16 day of April, 2026, by and between the **CITY OF LIVINGSTON** ("CITY"), a municipal corporation, and **Mountain Springs Baptist Church** ("MSBC").

1. Facility Use Agreement

The City grants MSBC the right to use the Northside Park South Soccer Field for the purpose of conducting a free youth day camp for children ages 6–12. Activities shall be limited to organized camp games, outdoor recreational activities, team-building exercises, and youth development programming. No archery instruction, target shooting, or the discharge of bows, arrows, or other projectiles shall be permitted under this Agreement. MSBC shall provide adequate adult supervision and maintain appropriate supervisor-to-participant ratios throughout the program. MSBC shall conduct all activities in accordance with applicable City policies, park rules, safety standards, and insurance requirements. The program will occur during the following periods:

- **Mondays – Friday; July 15 – 19, 2026**
 - 6:30 PM – 8:30 PM

2. Fee for Use

User shall pay all applicable facility rental fees, deposits, and charges as established by the City of Livingston's current adopted Fee Schedule, as may be amended from time to time. Payment shall be due in accordance with City policies and procedures governing facility reservations and use.

3. Permitted Use and Restrictions

3. Permitted Use and Restrictions

- The facility shall only be used by Mountain Springs Baptist Church (MSBC) for the purpose of conducting a free youth day camp for children ages 6–12. Activities shall be limited to organized camp games, outdoor recreational activities, team-building exercises, and youth development programming.
- No archery instruction, target shooting, or the possession or discharge of bows, arrows, crossbows, or other projectile-launching equipment shall be permitted under this Agreement.
- MSBC shall provide adequate adult supervision and maintain appropriate supervisor-to-participant ratios throughout the program.
- MSBC shall have non-exclusive use of the Northside Park South Soccer Field during the dates and times specified in this Agreement. The property shall otherwise remain available for the City's and public's beneficial use.
- MSBC shall ensure that all activities comply with City regulations, including but not limited to facility use policies, park rules, safety requirements, noise regulations, and all applicable federal, state, and local laws.

- No modifications to the facility, including but not limited to structures, signage, fencing, field markings, staking, temporary installations, or other alterations, shall be made without prior written approval from the City.
- MSBC shall be responsible for the conduct and supervision of all participants, volunteers, staff, spectators, and guests and shall ensure compliance with all facility rules and guidelines.
- MSBC shall immediately report any accident, injury, property damage, or unsafe condition to the City and shall cooperate with any investigation related to such incidents.
- MSBC shall ensure that the facility is left in the same condition as it existed prior to use. Any damage, maintenance concerns, or facility issues discovered during the event shall be promptly reported to the City.
- This Agreement and the rights granted herein are not transferable or assignable to any other individual, organization, or entity without the prior written consent of the City.

4. Liability, Insurance and Risk Management

- MSBC shall maintain commercial general liability insurance covering bodily injury, death, personal injury, and property damage arising out of or related to its use of the facility. Coverage shall be maintained with limits of not less than \$750,000 per claim and \$1,500,000 per occurrence, or such greater amounts as may be required by Montana law.
- Prior to use of the facility, MSBC shall provide the City with a Certificate of Insurance evidencing the required coverage and shall name the City of Livingston, its officers, employees, and agents as Additional Insureds for activities conducted under this Agreement.
- MSBC shall be responsible for proactively identifying, assessing, and mitigating potential hazards and risks associated with its activities. This includes, but is not limited to, conducting participant supervision; monitoring weather and environmental conditions; and complying with all applicable federal, state, and local safety requirements.
- MSBC shall ensure that all volunteers, instructors, and other adults directly supervising participants are appropriately screened, trained, and qualified for their assigned responsibilities.
- MSBC shall immediately report any accident, injury, property damage, or incident requiring emergency response to the City as soon as practicable following the occurrence.
- To the extent permitted by law, MSBC shall defend, indemnify, and hold harmless the City of Livingston, its officers, employees, and agents from and against any and all claims, demands, damages, losses, liabilities, costs, and expenses, including reasonable attorney fees, arising out of or resulting from the negligent acts, errors, omissions, or willful misconduct of MSBC, its officers, employees, volunteers, contractors, participants, or agents in connection with the activities authorized under this Agreement.

5. Scheduling and Coordination

- MSBC must coordinate with City regarding field availability and scheduling.
- MSBC shall notify City of any scheduling conflicts or special event requests as soon as possible.
- Any scheduling conflicts between MSBC and other permitted users will be resolved by CITY.

6. Cancellation and Termination

- The CITY reserves the right to cancel or reschedule MSBC’s access to the facility due to unforeseen circumstances, including but not limited to weather, maintenance, or emergencies.
- Either party may terminate this Agreement with seven (7) days’ written notice, delivered via email, certified mail, or in-person delivery with acknowledgment of receipt.

7. Governing Law and Dispute Resolution

This Agreement shall be governed by the laws of the State of Montana. Any disputes that remain unresolved shall be resolved in the Park County District Court, Montana.

8. Signatures

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

City of Livingston

FORMAL NAME

Grant Gager
City Manager

By: _____
Title: _____
Date: _____
Phone: _____

File Attachments for Item:

F. PURCHASE ORDER 20268 WITH IMCO TRAILERS



DATE: July 7, 2026
TO: Chair Nootz and City Commissioners
FROM: Grant Gager
RE: Staff Report for Purchase Order 20268

-Recommendation and Summary

Staff is recommending the Commission approve the purchase of a new solid waste trailer for hauling municipal solid waste to the landfill:

"I move to approve Purchase Order 20268 and authorize the City Manager to sign the purchase order."

The reasons for the recommendation are as follows:

- The Solid Waste Division hauls municipal solid waste from the Transfer Station to Logan Landfill.
- On both May 30 and June 4, the City Transfer Station experienced trailer fires which damaged two trailers.

Introduction and History

The City of Livingston’s Public Works Department includes a Solid Waste Division that is responsible for handling residential solid waste and recycling. The Division operates out of the Transfer Station at 330 Bennett Street and operates both curbside pick-up and over-the-scale drop-off services for municipal solid waste.

After two trailer fires in one week, the City’s fleet of trailers for hauling garbage has been reduced to one operable trailer. While one of the trailers was expected to be repaired, the City’s insurance company has indicated that it is a total loss and will be replaced.

Analysis

The replacement of the trailer will enable a return to full transfer service operations.

Fiscal Impact



The City's insurance partner has indicated that the trailer is a total loss and will be replaced for the City as indicated in the Attachment B. The City will be responsible for its deductible as well as the salvage value of the damaged trailer, if it is kept.

Strategic Alignment

Maintaining an operational fleet supports the delivery of services to the community.

Attachments

- Attachment A: Purchase Order 20268 with Quote.
- Attachment B: Email from MMIA



MAC WASTE TRAILER, INC

2360 W. MAIN ST.
 ALLIANCE, OH 44601
 Phone: (234) 214-6420

Website: WWW.MACTRAILER.COM

Due to Tariffs, Trailer pricing is subject to change at Manufacturer discretion and delivered unit pricing will be finalized 90 days prior to start of production

MOVINGFLOOR SP				Quote ID # 155083	JOB #	Rev 9
Customer	INTERMOUNTAIN WHOLESALE,INC DBA IMCO TRAILERS			Balance Due	\$142,501.00	
Dealer Name	MAC WASTE TRAILER, INC			Cubic Yards	131	
Quote Date	6/18/26	Quote Expires	7/26/26	Qty	1	Weight 21531 lbs. ***
Mfg Salesman	TYLER VRBAS		Model Code	MM	Plant of Mfg W	
Cust P.O. #	SOURCEWELL # 140772		Cust Unit #	SOURCEWELL CONTRACT #092922-MCT		
Dlr Sls Rep	RYAN JONES		Sls Rep Email	LIVINGSTON, MT		

BODY

LOAD PROFILE	MATERIAL, 90K GVWR
LENGTH	53
WIDTH	102
DRIVE UNIT	KEITH, 21 SLAT - 3-1/2 IN. CYLINDERS
FLOOR	KEITH 3047 (2299), 1/2 IN. TRIPLE RIDGE (102 W)
HYDRAULIC PIPE	STAINLESS STEEL HYDRAULIC PIPE
CROSSMEMBER SPACING	5-1/4 IN. I-BEAMS, 12 O.C.
CROSSMEMBER TYPE	HEAVY-FULL TRAILER LENGTH 12 IN. C/M SPACING
RUBBER SEAL	YES
WALL HEIGHT	102
WALL THICKNESS	0.19
TOP RAIL OPTION	6 IN. W X 9 IN. T X 5/8 IN.
	6 IN. W X 9 IN. T X 5/8 IN.
NO. OF UPRIGHTS	22
TARP BAR	YES, SINGLE
BULKHEAD	3/16 IN.
BULKHEAD STEPS	CATWALK & LADDER W/ STEPS INSIDE
BOTTOM RAIL	SQUARE, NO CLEAN OUT
UPPER CROSS TUBES / CAPS	(1) SPRING-MID & (1) TUBE-REAR

LIGHTS

LIGHT TYPE	GROTE L.E.D. W/ GROMMET
LIGHT PANEL	3 LARGE-3 SMALL-3 LARGE (IN TAILGATE) OOO ooo OOO
STD. MARKER LIGHTS	(3) EACH SIDE
MID-TURNS	(1) PAIR L.E.D. (NON-COMBO)
REAR POCKET LIGHTS	1 PAIR

GATE

GATE SHEET THICKNESS	SMOOTH SIDE PANELS
GATE OPERATION	MECHANICAL SIDE LATCH
HINGE TYPE	C.S. SIDE SWING
SAFETY CHAIN	YES
WINDERS / SAFETY LATCH	WINDERS (1) SIDE ONLY
GATE STEPS	UP CENTER OF GATE OUTSIDE ONLY

PRIMARY AXLES

MODEL	TRI-AXLE
NO. OF PRIMARY AXLES	1
SUSPENSION	MAC FABBED GALVANIZED SINGLE LEAF TAN. (49)
	MAC FABBED GALVANIZED SINGLE LEAF SINGLE AXLE SPRING RIDE
	\$(250.00)

AXLE SPACING	49
SUB-FRAME	TRI-AXLE / SPREAD TANDEM (ALUM. T-BEAM)
AXLES	77.5 IN., 5/8 IN. WALL TP W/ 25K
BRAKES	7 IN. XL, W/ 30-30 CHAMBERS
HUB AND DRUM	CAST W/ STEEL HUB HP 10 STUD TP, LS, 7 IN.
TIRES	GENERAL RA 11 R 22.5 16 PLY
WHEELS	STEEL HP 22.5X8.25 - WHITE POWDER COATED

LIFT AXLES

NO. OF LIFT AXLES	2	
	AXLE 1, AXLE 3	\$0.00
LIFT AXLE SUSPENSION	HEND. INTRAAX AAL 25K (4) TIRES W/HXL-5	
LIFT KIT	HEND. UBL-002 (INTRAAX AAL)	
LIFT AXLE DISTANCE	54	
LIFT AXLE	AXLE FOR INTRAAX ONLY	
LIFT AXLE BRAKES	7 IN. XL, W/ 30-30 CHAMBERS	
LIFT AXLE CAM GUARDS	HEND. INTRAAX	
LIFT AXLE HUB AND DRUM	CAST W/ STEEL HUB HP 10 STUD TP, LS, 7 IN.	
LIFT AXLE TIRES	GENERAL RA 11 R 22.5 16 PLY	
LIFT AXLE WHEELS	STEEL HP 22.5X8.25 - WHITE POWDER COATED	
LIFT AXLE CONTROLS	BALL VALVE (W/ REG.)	
FREE WHEEL VALVE	YES	

STEERABLE LIFT AXLES

NO. OF STEERABLE AXLES	0	
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CHASSIS

PIN SETTING	18
5TH WHEEL PLATE	3/8 LOW PROFILE
5TH WHEEL PLATE HEIGHT	49 IN. HIGH
GALVANIZED SUSPENSION HANGERS	INCLUDED W/ SUSPENSION
ABS FOR TRAILER	(1) 2S1M MERITOR / WABCO
SLACKS	AUTOMATIC
AXLE LUBRICATION	SYNTHETIC GREASE
DOLLIES - LANDING GEAR - LANDING LEGS	JOST H451 - (62,500 LB.) - 10 YEAR NO LUBE - GALVANIZED STEEL - D.S.
ENCLOSURE FOR SWITCHES	POLYMER
AIR TANKS	ALUMINUM TANK
HYDRAULIC HOSE FITTING	1 IN. X 108 IN. HOSE W/ WING FITTING
FLAPS REAR OF TIRES	FLAP BEHIND REAR AXLE
BUMPER	D.O.T. BUMPER

TARP

TARP MANUFACTURER	AERO CLASSIC SIDE TO SIDE - MESH
TARP CONTROL	MANUAL
TARP COLOR	BLACK
BOW HOLDERS	STANDARD

PAINT

SUSPENSION COLOR	BLACK SOFT COAT
PIN STRIPING	BLACK (931716)
MAC MACHINE FINISH LOGOS	BLACK (931716)

Due to Tarriffs, delivered unit pricing will be finalized 90 days prior to start of production.

89

Quote # 155083

Job #

Pricing is in U.S. Currency

Quote Price	\$137,151.00
<i>Addtl \$\$ for Changes</i>	(\$250.00)
<i>Discount Taken</i>	\$0.00
UNIT PRICE	\$136,901.00
FET	\$0.00
Sales Tax	\$0.00
SUB TOTAL	\$136,901.00
Freight	\$5,600.00
FOB MfgLoc Total	\$142,501.00
Trade In Allowance	\$0.00
Down Payment	\$0.00
BALANCE DUE	\$142,501.00

Thank you for your business

ORDER CANCELLATION POLICY

Orders configured with common published and non-published options will not be subject to a cancellation penalty when the Manufacturer receives the request for cancellation 12 or more weeks prior to the scheduled production date. All cancellation requests received within 12 weeks but no less than 8 weeks of the scheduled production start date must be approved by the Product Manager for the specified product line and will be subject to a \$2500.00 cancellation fee. Cancellation requests within 8 weeks of the scheduled production start date will not be accepted.

***** denotes a weight for reference only. Trailer weight will be provided with the engineering design approval packet.**

Grant Gager

To: Shannon Holmes
Subject: RE: Claim # PR2026013827 - 2026 MAC Moving Floor Trailer

From: Natalie Gallup <ngallup@mmia.net>
Sent: Wednesday, July 1, 2026 12:11 PM
To: Shannon Holmes <SHolmes@livingstonmt.gov>
Subject: Claim # PR2026013827 - 2026 MAC Moving Floor Trailer

Shannon,

Thank you for taking the time to discuss this claim with me a few moments ago. As discussed, the 2026 MAC Moving Floor trailer that was damaged in the 05/30/2026 fire is a total loss.

In order to make payment, we require either a signed purchase order or an invoice for a replacement like kind quality trailer.

We have obtained a salvage bid of \$8,800.00 for the trailer. If the City wishes to keep the trailer, we will subtract the salvage amount from the payout.

The City can keep the trailer and keep it scheduled on the Memorandum of Coverage. In the event of a future claim for this same trailer the City would need to show that the damage being claimed under the new claim is new and separate from the damage for this claim.

The payment breakdown would be:
\$X - Replacement cost for like, kind, quality trailer
Less \$1K Deductible
Less \$8.8K Salvage if keeping the told trailer

Please let me know if you have any questions.

Thanks again!



Natalie Gallup, AIC, CCLA | Senior Liability and Property Claim Adjuster
ngallup@mmia.net | www.mmia.net
406-495-7005 | 800-635-3089 ext. 118 | Fax: 406-449-7440
Mailing address: 3115 McHugh Ln, Helena, MT 59602-7762

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File Attachments for Item:

**A. A PROCLAMATION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA,
DECLARING JULY 2026 AS PARKS AND RECREATION MONTH IN LIVINGSTON, MONTANA**



Proclamation Of the Livingston City Commission

Declaring July 2026, as Parks and Recreation Month in Livingston, Montana

WHEREAS, Park and Recreation Month recognizes the vital role parks and recreation play in strengthening communities across the nation and this year’s theme, *“Build Together, Play Together,”* honors the connections, well-being, and joy created through shared spaces and experiences in our local parks; and

WHEREAS, parks and recreation promote public health, foster community, support youth development, and provide accessible spaces for residents of all ages and abilities; and

WHEREAS, the work of 3 full-time Rec employees and 4 full-time Parks employees along with many seasonal employees and volunteers, ensures safe, inclusive, and sustainable park and recreation experiences across Livingston; and

WHEREAS, communities like Livingston depend on parks and recreation services to provide everything from fitness classes and team sports to art programs, playgrounds, and family gatherings; and

WHEREAS, Livingston’s summer activities reflect the best of what parks can offer, including:

- A 10-team Adult Softball League serving over 170 players at Miles Park three nights a week,
- Youth summer camps hosted in partnership with Skyhawks Sports and using our parks, pool, and Civic Center with over 160 participants this summer,
- Four sessions of swim lessons at the City Pool with more than 500 spots filled,
- And over 100 shelter reservations for birthdays, reunions, and community gatherings;

NOW, THEREFORE, BE IT RESOLVED, on behalf of the Livingston City Commission, I, Melissa Nootz, Chair, do hereby proclaim July 2026, to be Parks and Recreation Month in Livingston, Montana.

Further, I encourage all residents to celebrate the many ways our local parks and recreation professionals help Livingston build together, play together, and thrive together.

Signed this ___ day of July, 2026

Melissa Nootz, Chair
Livingston City Commission

Emily Hutchinson
City Clerk

File Attachments for Item:

A. RESOLUTION 5192: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, GIVING NOTICE THAT THE CITY COMMISSION HAS COMPLETED ITS PRELIMINARY BUDGET IN THE AMOUNT OF \$\$36,527,357 FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2026, AND ENDING JUNE 30, 2027, (FY 2027), THAT THE BUDGET IS ON FILE AND AVAILABLE FOR PUBLIC INSPECTION AND ON THE INTERNET AT www.livingstonmontana.org, AND CALLING FOR A PUBLIC HEARING FOR APPROVAL OF THE FINAL BUDGET AND MAKING APPROPRIATIONS.



DATE: July 7, 2026
TO: Chair Nootz and City Commissioners
FROM: Paige Fetterhoff
RE: Staff Report for Resolution 5192

Recommendation and Summary

Staff is recommending the Commission Approve Resolution 5192 to conduct a public hearing on the FY 2027 City Manager’s Recommended Budget.

“I move to approve Resolution Number 5192 and authorize the Chair to sign the resolution.”

The reasons for the recommendation are as follows:

- The City Manager has provided a FY 2027 recommended budget to the City Commission.
- The City Commission has reviewed the budget and had sufficient time to request any desired changes to the recommended budget.

Introduction and History

Subpart 12 of Part 3 of Chapter 3 of Title 7 of the Montana Code Annotated provides that the City Manager shall “prepare and present the budget to the commission for its approval and execute the budget adopted by the commission[.]”

Analysis

The FY 2027 City Manager’s Recommended Budget contains detailed information related to expenditures along with estimated revenues.

Attachments

- Resolution 5192

RESOLUTION NO. 5192

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, GIVING NOTICE THAT THE CITY COMMISSION HAS COMPLETED ITS PRELIMINARY BUDGET IN THE AMOUNT OF \$36,527,357 FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2026, AND ENDING JUNE 30, 2027, (FY 2027), THAT THE BUDGET IS ON FILE AND AVAILABLE FOR PUBLIC INSPECTION AND ON THE INTERNET AT www.livingstonmontana.org, AND CALLING FOR A PUBLIC HEARING FOR APPROVAL OF THE FINAL BUDGET AND MAKING APPROPRIATIONS.

WHEREAS, the City Manager has presented the City Manager’s Preliminary Budget recommendation for Fiscal Year 2026-2027 in the amount of \$36,527,24 to the City Commission as required by 7-6-4020 Montana Code Annotated (MCA); and

WHEREAS, the City Commission has completed its Preliminary Budget for Fiscal Year 2026-2027, an overview of which is attached hereto as Exhibit A and incorporated into this Resolution by this reference as though fully set forth herein; and

WHEREAS, a copy of the completed Preliminary Budget for Fiscal Year 2026-2027 has been placed for public inspection in the office of the Finance Officer located at 220 E Park Street, Livingston, Montana, and on the City of Livingston’s web page at www.livingstonmontana.org; and

WHEREAS, pursuant to 7-6-4001 *et seq.* MCA, the City Commission shall meet on July 21st, 2026, at which time a public hearing on the proposed preliminary budget will be held and any taxpayer or resident of the City will be heard for or against any part of the proposed preliminary budget; and

WHEREAS, the City Commission intends to consider the proposed preliminary budget for FY 2026-2027 and make revisions, reductions, additions and changes thereto as deemed appropriate and to establish spending limits at the level of appropriations detailed in Exhibit A which is attached hereto and incorporated by this reference as though fully set forth herein; and

WHEREAS, the City Commission intends to authorize and appropriate expenditures of governmental fund types (general fund, special revenue funds, debt service funds and capital project funds) and operating expenses for proprietary fund types (enterprise funds and internal service funds) and fiduciary fund types (permanent funds) for budget units and purposes set forth herein, in the amounts designated herein;

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Livingston, Montana, as follows:

That the City Manager’s Preliminary Budget recommendations for FY 2026-2027 have been received by the City Commission and the City Commission has made revisions, reductions, additions and changes thereto as they have deemed appropriate and the Preliminary Budget is now deemed completed and ready for public review and comment and a copy of the Preliminary Budget has been

Resolution No. 5192 Giving notice of Preliminary Budget for FY 2026-2027, of its availability for public inspection and calling for a public hearing.

placed on file and is open for public inspection in the City Finance Office located at 220 E Park Street, Livingston, Montana and at www.livingstonmontana.org.

BE IT FURTHER RESOLVED by the City Commission that a public hearing on the Preliminary Budget for FY 2026-2027 will be held on July 21st, 2026 at 5:30 p.m. in the Community Room of the City County Complex, 414 E Callender Street, Livingston, MT, at which time any taxpayer or resident may appear and be heard for or against any part of the preliminary budget which hearing may be continued from day to day and must be concluded and the budget finally approved and adopted by the later of the first Thursday after the first Tuesday in September or within 30 calendar days of receiving certified taxable values from the Montana Department of Revenue at which time the City Commission will adopt the Final Budget for Fiscal Year 2026-2027 and make appropriations accordingly.

BE IT FURTHER RESOVLED by the City Commission of the City of Livingston, Montana, that the notice attached hereto as Exhibit B be published and posted as required by 7-1-4127, MCA.

PASSED AND ADOPTED by the City Commission of the City of Livingston, this 7th day of July, 2026.

MELISSA NOOTZ - Chairperson

ATTEST:

APPROVED AS TO FORM:

EMILY HUTCHINSON
City Clerk

JON HESSE
City Attorney

EXHIBIT A to Resolution No. 5192

CHANGES IN FUND BALANCE/WORKING CAPITAL					
Fund #	Fund Name	Beginning Fund Balance July 1, 2026	Budgeted Revenues	Budgeted Expenditures	Projected Ending Fund Balance June 30, 2027
GENERAL FUND					
1000	General Fund	2,721,627	8,864,630	9,364,427	2,221,830
SPECIAL REVENUE FUNDS					
2190	Comprehensive Liability	-	-	-	-
2210	Recreation - Wellness Center	-	1,140,038	960,064	179,974
2220	Library	405,165	935,782	936,760	404,187
2260	Emergency/Disaster	159,682	2,400	-	162,082
2300	Communications/Dispatch Services	510,350	1,331,862	1,316,862	525,350
2310	Tax Increment District - Downtown	2,561,641	1,354,442	2,649,620	1,266,463
2372	Permissive Health Levy	68,332	1,005,866	1,000,866	73,332
2397	CDBG Economic Dev Revolving	789,336	28,500	22,000	795,836
2399	Impact Fees - Fire	706,832	84,635	555,250	236,217
2400	Light Maintenance	147,139	107,850	213,000	41,989
2500	Street Maintenance	865,153	1,595,941	2,022,581	438,513
2600	Sidewalks	91,191	2,650	93,841	-
2650	Business Improvement District	6,763	44,600	44,600	6,763
2700	Park Improvement SRF	50,618	2,000	52,618	-
2750	Law Enforcement Joint Equipment	-	-	-	-
2820	Gas Tax	1,781,225	426,217	1,265,000	942,442
2850	911 Emergency	-	130,000	134,750	-
2991	American Rescue Plan	110,301	-	110,301	-
TOTAL SPECIAL REVENUE FUNDS		8,253,728	8,192,783	11,378,113	5,073,148
DEBT SERVICE FUNDS					
3002	2016 Fire Truck GOB	8,290	54,067	51,369	10,988
3003	2000 Fire Truck GOB	5,831	-	-	5,831
3200	West End Tax Increment District	-	-	-	-
3400	SID Revolving	72,347	3,000	-	75,347
3550	SID 179 - West End	359	-	-	359
3600	SID 181 - Regional Sewer	28,795	58,794	53,006	34,583
3605	SID 182 - View Vista	-	56,792	52,827	3,965
3955	SID 180 - Carol Lane	-	-	-	-
TOTAL DEBT SERVICE FUNDS		115,622	172,653	157,202	131,073
CAPITAL PROJECT FUNDS					
4010	Capital Improvement	975,925	2,500	128,425	850,000
4020	Library Capital Improvement	726,907	2,500	726,406	3,001
4099	Railroad Crossing Levy	533	-	-	533
4205	SID Capital Projects	-	2,410,195	2,410,195	-
TOTAL CAPITAL PROJECT FUNDS		1,703,365	2,415,195	3,265,026	853,534
ENTERPRISE FUNDS - WORKING CAPITAL					
5210	Water	3,407,140	2,361,918	3,052,501	2,716,557
5310	Sewer	1,744,913	3,177,755	3,071,961	1,850,707
5410	Solid Waste	2,169,378	2,972,690	2,809,054	2,333,014
5510	Ambulance Services	1,737,943	2,852,391	3,108,899	1,481,435
5810	Stormwater	-	565,000	309,674	255,326
TOTAL ENTERPRISE FUNDS		9,059,374	11,929,754	12,352,089	8,637,039
PERMANENT FUNDS					
8010	Perpetual Cemetery	268,857	14,000	10,500	272,357
TOTAL ALL FUNDS		22,122,573	31,589,015	36,527,357	17,188,981

Resolution No. 5192 Giving notice of Preliminary Budget for FY 2026-2027, of its availability for public inspection and calling for a public hearing.

EXHIBIT B to Resolution No. 5192

NOTICE

NOTICE is hereby given that the City Commission of Livingston, Montana, has completed its Preliminary Budget for Fiscal Year 2026-2027, that the budget is on file and open for public inspection in the office of the Finance Director, 220 E Park Street, Livingston, Montana and online at www.livingstonmontana.org and that a public hearing on **Resolution No. 5192** entitled **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, GIVING NOTICE THAT THE CITY COMMISSION HAS COMPLETED ITS PRELIMINARY BUDGET IN THE AMOUNT OF \$36,527,357 FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2026, AND ENDING JUNE 30, 2027, (FY 2027), THAT THE BUDGET IS ON FILE AND AVAILABLE FOR PUBLIC INSPECTION AND ON THE INTERNET AT www.livingstonmontana.org, AND CALLING FOR A PUBLIC HEARING FOR APPROVAL OF THE FINAL BUDGET AND MAKING APPROPRIATIONS**, which will be held by the City Commission on July 21st, 2026 in the Community Room of the City County Complex, 414 E Callender Street, Livingston, MT, at which time the public is invited to attend and comment thereon. For further information, contact Finance Director, Paige Fetterhoff, at (406) 823-6003.

(Publish notice twice at least 6 days apart and the notice needs also to be posted and copies made available to the public.)

File Attachments for Item:

B. RESOLUTION NO. 5193: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO ADJUST ALL RATES FOR ALL CUSTOMERS OF THE CITY OF LIVINGSTON WATER SYSTEM.



DATE: July 7, 2026
TO: Chair Nootz and City Commissioners
FROM: Paige Fetterhoff
RE: Staff Report for Resolution 5193

Recommendation and Summary

Staff is recommending the Commission Approve Resolution 5193 to call for a public hearing to increase water rates for FY 2026-2027

"I move to approve Resolution Number 5193 and authorize the Chair to sign the resolution."

The reasons for the recommendation are as follows:

- Operating costs continue to rise.
- Capital costs are increasing at a rate that is making it difficult to fund the replacement of aging infrastructure.

Introduction and History

Montana Code Annotated 7-13-4304(1) provides that "The governing body of a municipality operating a municipal water or sewer system shall fix and establish, by ordinance or resolution, and collect rates, rentals, and charges for the services, facilities, and benefits directly or indirectly afforded by the system, taking into account services provided and benefits received."

The City water system includes 6 wells and many miles of water mains to deliver drinking water throughout the City. Over the last couple of years, the need for all 6 wells is becoming necessary for more of the year. Tiered rates assist the City in encouraging water conservation among its residents and allow reservoirs to be replenished during times of low usage.

Analysis

For FY 2027 staff is recommending an increase to the base water rates of 2.97%. Additionally, increases are applied to the subsequent tiers with tier 2 at 5% higher than tier 1 and each tier above 2 increasing at 2.5% for each tier with tier 5 being 12.5% higher than tier 4. Separately, a 5th tier is recommended for addition to the schedule.



For users the tiered rates will be charged as follows:

CITY OF LIVINGSTON PROPOSED WATER RATES			
GALLONS		PROPOSED	
FROM	TO	CONNECTION FEE	USAGE FEE
-	-	17.24	-
1	10,000	17.24	3.98
10,001	20,000	17.24	4.18
20,001	40,000	17.24	4.49
40,001	60,000	17.24	4.94
>60,001		17.24	5.56

A review of customer water usage for the past year shows the following data:

	TIER 1	TIER 2	TIER 3	TIER 4	TIER 5
% OF BILLING	64.16%	16.62%	5.33%	2.18%	11.71%
% OF USERS	86.66%	10.34%	1.85%	0.43%	0.72%

Fiscal Impact

The expected increase in revenue for the FY 2027 year is approximately \$63,891. This projection is based on historical usage along with the implementation of tiered rates.

Strategic Alignment

Continue to support operations and the infrastructure of the City.

Attachments

- Resolution 5193

RESOLUTION NO. 5193

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF IT’S INTENT TO ADJUST ALL RATES FOR ALL CUSTOMERS OF THE CITY OF LIVINGSTON WATER SYSTEM.

WHEREAS, the City of Livingston operates water facilities and services as enterprise funds, i.e. that the cost of providing the services to the general public on a continuing basis are financed or recovered through user charges and are not supported by the general tax levy; and

WHEREAS, 69-7-101 *et seq.* Montana Code Annotated (MCA), authorizes increases in utility rates when deemed necessary by the City Commission; and

WHEREAS, the costs of providing water services, improving infrastructure, and meeting bonded debt coverage continues to rise necessitating a rate increase; and

WHEREAS, a 2.97% increase in the connection fee and the tiered usage rate which will result in a monthly increase of approximately \$0.50 to \$1.60, depending on the amount of water consumed by the customer all as set forth in Exhibit A, which is attached hereto and incorporated by this reference as though fully set forth herein; and

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Livingston, Montana, as follows:

The City Commission of the City of Livingston, Montana intends to increase the water connection fee 2.97% and water usage rate 2.97% for its customers to become effective for water usage starting July 2026, to be billed in August 2026 and that a public hearing will be held by the City Commission at 5:30 p.m. on July 21st, 2026, at which time the public is invited to attend and comment on its intent.

BE IT FURTHER RESOLVED that Notice, attached hereto as Exhibit B and incorporated herein by reference, be published in accordance with law, and a copy of this Resolution be mailed to the Montana Consumer Counsel as required by 69-7-111(5) MCA.

BE IT FURTHER RESOLVED that Notice, attached hereto as Exhibit C, and incorporated herein by reference be mailed to each customer in accordance with law.

PASSED AND ADOPTED by the City Commission of the City of Livingston, this 7th day of July, 2026.

MELISSA NOOTZ - Chairperson

ATTEST:

APPROVED AS TO FORM:

EMILY HUTCHINSON
City Clerk

JON HESSE
City Attorney

Exhibit A to Resolution No. 5193

Residential Rates
(based on a standard 5/8" meter)

CITY OF LIVINGSTON PROPOSED WATER RATES					
GALLONS		CURRENT		PROPOSED	
FROM	TO	CONNECTION FEE	USAGE FEE	CONNECTION FEE	USAGE FEE
-	-	16.74	-	17.24	-
1	10,000	16.74	3.87	17.24	3.98
10,001	20,000	16.74	4.08	17.24	4.18
20,001	40,000	16.74	4.30	17.24	4.49
40,001	60,000	16.74	4.54	17.24	4.94
>60,001		16.74	4.54	17.24	5.56

Commercial Rates

METER SIZE	GALLONS	BASE CHARGE	PER 1000 GALLONS
3/4"	Up to 7,000	\$ 45.10	Usage above 7,000 gallons follows residential tiers
1"	Up to 15,000	\$ 77.94	Usage above 15,000 gallons follows residential tiers
1 1/2"	Up to 25,000	\$ 121.29	Usage above 25,000 gallons follows residential tiers
2"	Up to 42,000	\$ 198.52	Usage above 42,000 gallons follows residential tiers
3"	Up to 60,000	\$ 287.44	Usage above 60,000 gallons follows residential tiers
4"	Up to 100,000	\$ 509.84	Usage above 100,000 gallons follows residential tiers
6"	Up to 275,000	\$1,482.84	Usage above 275,000 gallons follows residential tiers

Exhibit B – Public Notice

NOTICE

Notice is hereby given that the Livingston City Commission will conduct a public hearing in the Community Room of the City County Complex, 414 East Callender Street, Livingston, Montana on July 21st, 2026, at 5:30 p.m. on **Resolution No. 5193**, entitled **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF IT’S INTENT TO ADJUST RATES FOR ALL CUSTOMERS OF THE CITY OF LIVINGSTON WATER SYSTEM**, resulting in an increase of approximately \$0.50 to \$1.60 for residential customers, depending on the amount of water consumed by the customer. All interested persons are invited to attend the public hearing, to make comments or make objections thereto. For additional information contact the City of Livingston Finance Department at 220 E Park Street, Livingston, MT, 59047, or by phone at (406) 222-1142.

Please publish three (3) times at least 6 (six) days apart, with the first publication being no more than 28 days prior to the hearing and the last being no less than 3 days prior to the hearing. In addition, please mail a copy to the Consumer Counsel in Helena.

**COMBINED NOTICE OF PUBLIC HEARINGS ON
PROPOSED RATE INCREASES FOR WATER AND
WASTE WATER EFFECTIVE JULY 2026**

Notice is hereby given that the City Commission of Livingston, Montana, will conduct public hearings on Resolutions 5193, 5194, and 5195 in the Community Room of the City County Complex, 414 East Callender Street, Livingston, Montana, on July 21st, 2026, at 5:30 p.m. of its intent to increase the Water Rate in the amount of 2.97% (approximately \$0.50 to \$1.60), depending on the amount of water consumed by the customer), the Sewer Rate in the amount of 2.97% (approximately \$0.71 to \$3.51), and establish Stormwater Rates in the monthly amount of \$7 for residential properties up to \$270 for large commercial properties. See the attached schedules. The public is invited to attend and comment on the proposed rate increases. For further information, contact the City of Livingston Finance Department at 220 E Park Street, Livingston, MT, 59047, or by phone at (406) 222-1142.

Please mail at least 7 days and no more than 30 days prior to the hearing to each customer including an estimate of the amount the customer’s average bill will increase.

CITY OF LIVINGSTON PROPOSED WATER RATES					
GALLONS		CURRENT		PROPOSED	
FROM	TO	CONNECTION FEE	USAGE FEE	CONNECTION FEE	USAGE FEE
-	-	16.06	-	16.74	-
1	10,000	16.06	3.71	16.74	3.87
10,001	20,000	16.06	3.91	16.74	4.08
20,001	40,000	16.06	4.13	16.74	4.30
>40,001		16.06	4.36	16.74	4.54

CITY OF LIVINGSTON PROPOSED SEWER RATES			
GALLONS	CURRENT	PROPOSED	INCREASE
0	\$ 22.90	\$ 23.87	\$ 0.97
1000	\$ 31.98	\$ 33.33	\$ 1.35
2000	\$ 41.06	\$ 42.79	\$ 1.73
3000	\$ 50.14	\$ 52.25	\$ 2.11
4000	\$ 59.22	\$ 61.71	\$ 2.49
5000	\$ 68.30	\$ 71.17	\$ 2.87
6000	\$ 77.38	\$ 80.63	\$ 3.25
7000	\$ 86.46	\$ 90.09	\$ 3.63
8000	\$ 95.54	\$ 99.55	\$ 4.01
9000	\$ 104.62	\$ 109.01	\$ 4.39
10000	\$ 113.70	\$ 118.47	\$ 4.77

File Attachments for Item:

C. RESOLUTION NO. 5194: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO ADJUST ALL RATES FOR ALL CUSTOMERS OF THE CITY OF LIVINGSTON WASTEWATER SYSTEM.



DATE: July 7, 2026
TO: Chair Nootz and City Commissioners
FROM: Paige Fetterhoff
RE: Staff Report for Resolution 5194

Recommendation and Summary

Staff is recommending the Commission Approve Resolution 5194 to call for a public hearing to increase wastewater rates for FY 2026-2027

“I move to approve Resolution Number 5194 and authorize the Chair to sign the resolution.”

The reasons for the recommendation are as follows:

- Operating costs continue to rise.
- Capital costs are increasing at a rate that is making it difficult to fund the replacement of aging infrastructure.

Introduction and History

Montana Code Annotated 7-13-4304(1) provides that “The governing body of a municipality operating a municipal water or sewer system shall fix and establish, by ordinance or resolution, and collect rates, rentals, and charges for the services, facilities, and benefits directly or indirectly afforded by the system, taking into account services provided and benefits received.”

User charges are the primary source of revenue for the wastewater system. Over the past several years, there has been a significant increase to the cost of providing wastewater services to the community. In addition, the Sewer Fund has several outstanding debt obligations with covenants that require the City to maintain debt service coverage equal to 125%. Because of this, as operating costs continue to rise, so must the rate system users are charged.

Analysis

City staff is recommending a 2.97% increase in the sewer rate, which equals the observed rate of inflation of the past year. With this increase, the average residential user will pay between \$0.71 and \$3.51 in additional costs as a result of this rate change.

Fiscal Impact



The expected increase in revenue for the FY 2026 year is approximately \$88,511. This is based on projected revenue for FY 2027.

Strategic Alignment

Continue to support operations and the infrastructure of the City.

Attachments

- Resolution 5194

RESOLUTION NO. 5194

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO ADJUST ALL RATES FOR ALL CUSTOMERS OF THE CITY OF LIVINGSTON WASTEWATER SYSTEM.

WHEREAS, the City of Livingston operates water and sewer facilities and services as enterprise funds, i.e. that the cost of providing the services to the general public on a continuing basis are financed or recovered through user charges and are not supported by the general tax levy; and

WHEREAS, 69-7-101 *et seq.* Montana Code Annotated (MCA), authorizes increases in utility rates when deemed necessary by the City Commission; and

WHEREAS, the costs of providing wastewater services, improving infrastructure, and meeting bonded debt coverage continues to rise necessitating a rate increase; and

WHEREAS, an 2.97% increase in sewer rates will result in a monthly increase of \$0.71 to \$3.51 depending on usage, all as set forth in Exhibit A, which is attached hereto and incorporated by this reference as though fully set forth herein; and

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Livingston, Montana, as follows:

The City Commission of the City of Livingston, Montana intends to increase the wastewater rate for its customers in the amount of 2.97% to become effective for sewer usage starting July 2026, to be billed in August 2026 and that a public hearing will be held by the City Commission at 5:30 p.m. on July 21st, 2026, at which time the public is invited to attend and comment on its intent.

BE IT FURTHER RESOLVED that Notice, attached hereto as Exhibit B and incorporated herein by reference, be published in accordance with law, and a copy of this Resolution be mailed to the Montana Consumer Counsel as required by 69-7-111(5) MCA.

BE IT FURTHER RESOLVED that Notice, attached hereto as Exhibit C, and incorporated herein by reference be mailed to each customer in accordance with law.

PASSED AND ADOPTED by the City Commission of the City of Livingston, this 7th day of July, 2026.

MELISSA NOOTZ - Chairperson

ATTEST:

APPROVED AS TO FORM:

EMILY HUTCHINSON
City Clerk

JON HESSE
City Attorney

Exhibit A- Sewer Rate changes based on 2.97% increase

CITY OF LIVINGSTON PROPOSED SEWER RATES			
GALLONS	CURRENT	PROPOSED	INCREASE
0	\$ 23.87	\$ 24.58	\$ 0.71
1000	\$ 33.33	\$ 34.32	\$ 0.99
2000	\$ 42.79	\$ 44.06	\$ 1.27
3000	\$ 52.25	\$ 53.80	\$ 1.55
4000	\$ 61.71	\$ 63.54	\$ 1.83
5000	\$ 71.17	\$ 73.28	\$ 2.11
6000	\$ 80.63	\$ 83.02	\$ 2.39
7000	\$ 90.09	\$ 92.76	\$ 2.67
8000	\$ 99.55	\$ 102.50	\$ 2.95
9000	\$ 109.01	\$ 112.24	\$ 3.23
10000	\$ 118.47	\$ 121.98	\$ 3.51

Exhibit B- Public Notice

NOTICE

Notice is hereby given that the Livingston City Commission will conduct a public hearing in the Community Room of the City County Complex, 414 East Callender Street, Livingston, Montana on July 21st, 2026, at 5:30 p.m. on **Resolution No. 5194**, entitled **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO INCREASE THE WASTEWATER RATE IN THE AMOUNT OF 2.97% TO BECOME EFFECTIVE FOR JULY 2026 SEWER USAGE, BILLED IN AUGUST 2026**, resulting in an increase of approximately \$0.71 to \$3.51, depending on the amount of wastewater used by the customer. All interested persons are invited to attend the public hearing, to make comments or objections thereto. For additional information contact the City of Livingston Finance Department at 220 E Park Street, Livingston, MT, 59047, or by phone at 222-1142.

Please publish three (3) times at least 6 (six) days apart, with the first publication being no more than 28 days prior to the hearing and the last being no less than 3 days prior to the hearing. In addition, please mail a copy to the Consumer Counsel in Helena.

**COMBINED NOTICE OF PUBLIC HEARINGS ON
PROPOSED RATE INCREASES FOR WATER AND
WASTE WATER EFFECTIVE JULY 2026**

Notice is hereby given that the City Commission of Livingston, Montana, will conduct public hearings on Resolutions 5193, 5194, and 5195 in the Community Room of the City County Complex, 414 East Callender Street, Livingston, Montana, on July 21st, 2026, at 5:30 p.m. of its intent to increase the Water Rate in the amount of 2.97% (approximately \$0.50 to \$1.60), depending on the amount of water consumed by the customer), the Sewer Rate in the amount of 2.97% (approximately \$0.71 to \$3.51), and establish Stormwater Rates in the monthly amount of \$7 for residential properties up to \$270 for large commercial properties. See the attached schedules. The public is invited to attend and comment on the proposed rate increases. For further information, contact the City of Livingston Finance Department at 220 E Park Street, Livingston, MT, 59047, or by phone at (406) 222-1142.

Please mail at least 7 days and no more than 30 days prior to the hearing to each customer including an estimate of the amount the customer’s average bill will increase.

CITY OF LIVINGSTON PROPOSED WATER RATES					
GALLONS		CURRENT		PROPOSED	
FROM	TO	CONNECTION FEE	USAGE FEE	CONNECTION FEE	USAGE FEE
-	-	16.74	-	17.24	-
1	10,000	16.74	3.87	17.24	3.98
10,001	20,000	16.74	4.08	17.24	4.18
20,001	40,000	16.74	4.30	17.24	4.49
40,001	60,000	16.74	4.54	17.24	4.94
>60,001		16.74	4.54	17.24	5.56

CITY OF LIVINGSTON PROPOSED SEWER RATES			
GALLONS	CURRENT	PROPOSED	INCREASE
0	\$ 23.87	\$ 24.58	\$ 0.71
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