



# Livingston City Commission Agenda

November 20, 2018

6:30 PM

City – County Complex, Community Room

- 1. Call to Order
- 2. Roll Call
- 3. Moment of Silence
- 4. Pledge of Allegiance

5. Public Comment

*Individuals are reminded that public comments should be limited to item over which the City Commission has supervision, control jurisdiction, or advisory power (MCA 2-3-202)*

- A. SCHEDULED PUBLIC COMMENT: MORGAN SCAAR OF AMATICS CPA GROUP REGARDING RECENT CITY OF LIVINGSTON FINANCIAL AUDIT.**

6. Consent Items

- A. CONSENT- APPROVE MINUTES FROM 10.30.18 COMMISSION MEETING PAGE 4**

- B. CONSENT - APPROVE BILLS AND CLAIMS PAGE 7**

7. Proclamations

8. Scheduled Public Comment

9. Public Hearings

10. Ordinances

- A. ORDINANCE 2073- AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON MONTANA, AMENDING CHAPTER 5 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED TAXATION AND FINANCE BY DELETING REQUIREMENTS ON SPECIAL IMPROVEMENT DISTRICTS WHICH ARE MORE RESTRICTIVE THAN THOSE IMPOSED BY STATE LAW. PAGE 30**

- B. ORDINANCE NO. 2074- AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING ARTICLE 11, CHAPTER 30 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED ZONING BY CREATING AN EXCEPTION TO THE MINIMUM SIZE REQUIREMENT FOR MANUFACTURED HOMES. PAGE 35**

- C. ORDINANCE 2075 - AN ORDINANCE AMENDING ORDINANCE NO. 1932 REGARDING THE CITY OF LIVINGSTON, MONTANA URBAN RENEWAL PLAN AS IT RELATES TO THE URBAN RENEWAL DISTRICT BY AMENDING THE URBAN RENEWAL PLAN TO UPDATE THE ANTICIPATED URBAN RENEWAL PROJECTS PAGE 40**

11. Resolutions

- A. RESOLUTION NO. 4831 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, CREATING A TOURISM BUSINESS IMPROVEMENT DISTRICT (TBID) CONSISTING OF NON-CONTIGUOUS LANDS WITHIN THE CITY OF LIVINGSTON FOR THE PURPOSE OF AIDING IN TOURISM, PROMOTION, AND MARKETING WITHIN THE DISTRICT.**

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12. Action Items

- A. ACTION ITEM- DISCUSS/APPROVE/DENY- MOVING THE JANUARY 1ST REGULAR CITY COMMISSION MEETING TO JANUARY 8, 2019, DUE TO NEW YEAR'S DAY.**
- B. ACTION ITEM- DISCUSS/APPROVE/DENY- WAIVE OPEN CONTAINER CODE ORDINANCE FOR LIVINGSTON CHRISTMAS STROLL 2018.**
- C. DISCUSS/APPROVE/DENY- DIRECT CITY MANAGER TO WRITE AN ORDINANCE, DISSOLVING CITY OF LIVINGSTON BOARD OF ADJUSTMENTS, AND RETURNING BOARDS RESPONSIBILITIES TO THE LIVINGSTON CITY COMMISSION.**

13. City Manager Comment

14. City Commission Comments

15. Adjournment

Calendar of Events

**Calendar 11.13.18-12.15.18**

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Supplemental Material

**Thank you card, from 49 Leadership**

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Notice

- Public Comment: The public can speak about an item on the agenda during discussion of that item by coming up to the table or podium, signing-in, and then waiting to be recognized by the Chairman. Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).
- Meeting Recording: An audio and/or video recording of the meeting, or any portion thereof, may be purchased by contacting the City Administration. The City does not warrant the audio and/or video recording as to content, quality, or clarity.
- Special Accommodation: If you need special accommodations to attend or participate in our meeting, please contact the Fire Department at least 24 hours in advance of the specific meeting you are planning on attending.

**Backup material for agenda item:**

**A. CONSENT- APPROVE MINUTES FROM 10.30.18 COMMISSION MEETING**

LIVINGSTON CITY COMMISSION  
MINUTES

October 30, 2018 6:30pm  
City-County Complex, Community Room

1 Call to Order

2 Roll Call

\* Hoglund, Schwarz, Friedman, Mabie, Nootz were present

3 Moment of Silence

4 Pledge of Allegiance

5 Public Comment

\* made comments (00:01:18)

6 Consent Items (00:01:59)

- A. CONSENT- APPROVE MINUTES FROM REGULAR 10.16.18 COMMISSION MEETING
- B. CONSENT- APPROVE BILLS AND CLAIMS
- C. CONSENT- APPROVE BANK PLEDGED SECURITIES FROM SEPTEMBER 2018
- D. CONSENT- JUDGES MONTHLY REPORT FROM SEPTEMBER 2018

- \* Chair asked commission for motion to approve consent items A through D.
- \* Friedman made motion, Mabie seconded.
- All in favor, motion passed 5-0.

8 Proclamations

9 Scheduled Public Comment

10 Ordinances

- A. ORDINANCE NO. 2073- AN ORDINANCE OF THE CITY COMMISSION AN OF THE CITY OF LIVINGSTON, MONTANA, AMENDING CHAPTER 5 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED TAXATION AND FINANCE BY DELEATING REQUIREMENTS ON SPECIAL IMPROVEMENT DISTRICTS WHICH ARE MORE RESTRICTIVE THAN THOSE IMPOSED BY STATE LAW. (00:02:73)

- \* Mabie made comments (00:04:26)
- \* Mabie made a motion to pass Ordinance 2073. Friedman seconded.
- All in favor, motion passed 5-0.

- B. ORDINANCE NO. 2074- AN ORDINANCE OF THE CITY COMMISSION AN OF THE CITY OF LIVINGSTON, MONTANA, AMENDING CHAPTER 5 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED TAXATION AND FINANCE BY DELEATING REQUIREMENTS ON SPECIAL IMPROVEMNET DISTRICTS WHICH ARE MORE RESTRICTIVE THAN THOSE IMPOSED BY STATE LAW. (00:05:40)

- \* Brian Grenier from HRDC made presentation
- \* Friedman made a motion to pass Ordinance 2074. Schwarz seconded.
- All in favor, motion passed 5-0.

11 Resolutions

- A. RESOLUTION NO. 4829- RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, DECLARING ITS INTENTION TO CREATE A TOURISM BUSINESS IMPROVEMENT DISTRICT CONSISTING OF NON-CONTIGUOUS LANDS WITHIN THE CITY OF LIVINGSTON FOR THE PURPOSE OF AIDING IN TOURISM, PROMOTION, AND MARKETING WITHIN THE DISTRICT. (00:23:40)

- \* Leslie Fiegel, Livingston Chamber of Commerce gave presentation

- \* Alex Tyson from Billings Chamber of Commerce gave presentation
  - \* Scott Cline made Comments (00:44:58)
  - \* Mabie made comments (00:47:00)
  - \* Nootz made Comments (00:50:40)
  - \* Kardoes made comments (00:58:00)
  - \* Hoglund made comments (01:15:58)
  - \* Schwarz made comments (01:18:20)
  - \* Mabie made a motion to pass Res. No. 4829. Friedman seconded.
- All in favor, motion passed 5-0.

**B. RESOLUTION NO. 4830- RESOLUTION OF THE CITY COMMISSION, OF THE CITY OF LIVINGSTON MONTANA, DIRECTING THE CITY MANAGER TO UPDATE THE LIVINGSTON URBAN RENEWAL PLAN. (01:23:13)**

- \* Kardoes made comments (01:10:20)
  - \* Mabie made comments (01:26:38)
  - \* Schwarz made comments (01:28:46)
  - \* Schwarz made a motion to pass Resolution No. 4830. Friedman seconded.
- All in favor, motion passed 5-0.

**12 Action Items**

**A. ACTION ITEM- DISCUSS/APPROVE/DENY- CITY OF LIVINGSTON SCHEDULE COMMISSIONERS LISTENING SESSIONS (01:30:43)**

**B. ACTION ITEM- DISCUSS/APPROVE/DENY- COMMISSIONERS TO DISCUSS PARKS & TRAILS COMMITTEE DRAFTED BY-LAWS (01:33:4)**

- \* Schwarz made a motion to pass Parks & Trails By-Laws. Mabie seconded.
- All in favor, motion passed 5-0.

**13 City Manger Comments (01:37:16)**

**14 City Commissioner Comments**

- \* Nootz made comments (01:45:00)
- \* Mabie made comments (01:47:09)
- \* Friedman made comments (01:49:25)
- \* Schwarz made comments (01:50:09)
- \* Hoglund made comments (01:52:28)

**15 Adjournment (02:02:27) 8:34pm**

**Backup material for agenda item:**

**B. CONSENT - APPROVE BILLS AND CLAIMS**

11/14/18  
12:01:21

CITY OF LIVINGSTON  
Claim Details  
For the Accounting Period: 10/18

For doc #s from 37068 to 37274, Operating Cash  
\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
37069	87508S 272 PARK COUNTY	51,630.86							
1	1st Qtr 09/30/18 IT Wages	1,106.43			1000 101 410130	368	101000		
2	1st Qtr 09/30/18 IT Wages	442.57			1000 103 410400	368	101000		
3	1st Qtr 09/30/18 IT Wages	221.29			1000 104 410540	368	101000		
4	1st Qtr 09/30/18 IT Wages	221.29			1000 104 410550	368	101000		
5	1st Qtr 09/30/18 IT Wages	254.48			1000 106 411030	368	101000		
6	1st Qtr 09/30/18 IT Wages	442.57			1000 107 411100	368	101000		
7	1st Qtr 09/30/18 IT Wages	221.29			1000 109 410450	368	101000		
8	1st Qtr 09/30/18 IT Wages	663.86			1000 109 460449	368	101000		
9	1st Qtr 09/30/18 IT Wages	3,540.51			1000 131 420100	368	101000		
10	1st Qtr 09/30/18 IT Wages	1,327.71			1000 141 420400	368	101000		
11	1st Qtr 09/30/18 IT Wages	188.09			1000 143 420403	368	101000		
12	1st Qtr 09/30/18 IT Wages	221.29			1000 154 440640	368	101000		
13	1st Qtr 09/30/18 IT Wages	115.07			1000 155 430100	368	101000		
14	1st Qtr 09/30/18 IT Wages	663.86			1000 155 430950	368	101000		
15	1st Qtr 09/30/18 IT Wages	1,770.28			2300 132 420160	368	101000		
16	1st Qtr 09/30/18 IT Wages	115.07			2500 151 430210	368	101000		
17	1st Qtr 09/30/18 IT Wages	663.86			2500 151 430240	368	101000		
18	1st Qtr 09/30/18 IT Wages	132.77			5210 502 430510	368	101000		
19	1st Qtr 09/30/18 IT Wages	331.93			5210 502 430515	368	101000		
20	1st Qtr 09/30/18 IT Wages	221.29			5210 502 430570	368	101000		
21	1st Qtr 09/30/18 IT Wages	168.18			5310 503 430610	368	101000		
22	1st Qtr 09/30/18 IT Wages	110.64			5310 503 430625	368	101000		
23	1st Qtr 09/30/18 IT Wages	885.14			5310 503 430640	368	101000		
24	1st Qtr 09/30/18 IT Wages	221.29			5310 503 430670	368	101000		
25	1st Qtr 09/30/18 IT Wages	132.77*			5410 504 430620	368	101000		
26	1st Qtr 09/30/18 IT Wages	442.57			5410 504 430830	368	101000		
27	1st Qtr 09/30/18 IT Wages	442.57			5410 504 430870	368	101000		
28	1st Qtr 09/30/18 IT Wages	1,327.71*			5510 142 420730	368	101000		
29	1st Qtr 09/30/18 GIS	15,445.68			1000 106 411030	394	101000		
30	1st Qtr 09/30/18 GIS	2,206.52			2500 151 430210	394	101000		
31	1st Qtr 09/30/18 GIS	2,206.52			5210 502 430510	394	101000		
32	1st Qtr 09/30/18 GIS	2,206.52			5310 503 430610	394	101000		
33	1st Qtr 09/30/18 Sanitarian	9,545.71			1000 125 440110	394	101000		
34	1st Qtr 09/30/18 Building Maint.	3,423.53			1000 121 411230	398	101000		
37070	87487S 3727 AAA CLEANING, LLC	740.00							
1	10-2018 10/31/18 B St. Cleaning - Oct.	240.00			1000 121 411230	360	101000		
2	10-2018 10/31/18 PW Cleaning - Oct.	83.34			1000 106 411030	200	101000		
3	10-2018 10/31/18 PW Cleaning - Oct.	83.34			1000 155 430100	224	101000		
4	10-2018 10/31/18 PW Cleaning - Oct.	83.33			2500 151 430220	224	101000		
5	10-2018 10/31/18 PW Cleaning - Oct.	83.33			5210 502 430510	224	101000		
6	10-2018 10/31/18 PW Cleaning - Oct.	83.33			5310 503 430610	224	101000		
7	10-2018 10/31/18 PW Cleaning - Oct.	83.33			5410 504 430820	224	101000		

11/14/18  
12:01:21

CITY OF LIVINGSTON  
Claim Details  
For the Accounting Period: 10/18

Page: 2 of 8  
Report ID: AP100

For doc #s from 37068 to 37274, Operating Cash  
\* ... Over spent expenditure

Claim	Vendor #/Name/	Document \$/	Disc \$						Cash
Line #	Check Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object	Proj	Account	
37071	87490S 1747 CANON FINANCIAL SERVICES, INC	76.10							
1	19346004 10/24/18 Canon lease	76.10*			1000 109 460442	368		101000	
37072	87492S 162 CENTURYLINK	282.45							
1	0082 10/16/18 City Shop 50%	30.90			2500 151 430220	343		101000	
2	0082 10/16/18 City Shop 12%	7.42			5310 503 430620	343		101000	
3	0082 10/16/18 City Shop 38%	23.48			5410 504 430820	343		101000	
4	0149 10/16/18 Civic Center	98.94			1000 109 460449	346		101000	
5	0137 10/16/18 Scada Alarm	121.71			5310 503 430640	343		101000	
37073	87494S 2660 COLJ CONFERENCE REGISTRATION	300.00							
1	18-19 10/30/18 Judge Fall 2018 Conference	300.00*			1000 102 410360	380		101000	
37074	87497S 98 GRAYBEAL'S ALL SERVICE	295.00							
1	90248 09/21/18 Service A/C	227.50			1000 121 411230	360		101000	
2	90246 09/21/18 Service A/C	67.50			1000 121 411230	360		101000	
37075	87499S 102 INDUSTRIAL TOWEL	67.07							
3	70359 10/26/18 Rug Maint.	32.80			1000 121 411230	360		101000	
4	70087 10/25/18 Rug Maint, Towels	34.27			1000 121 411230	360		101000	
37076	87500S 250 INSTY-PRINTS	23.50							
1	27973 10/22/18 Name Plate - Nootz	23.50			1000 101 410130	200		101000	
37077	87502S 26 LIVINGSTON ACE HARDWARE -	113.54							
1	D30963 08/04/18 Water Supplies	8.98			5210 502 430515	231		101000	
2	D33032 08/07/18 Water Supplies	19.51			5210 502 430515	231		101000	
3	D33868 08/08/18 Water Supplies	3.04			5210 502 430515	231		101000	
4	D41436 08/24/18 Water Supplies	55.75			5210 502 430515	231		101000	
5	D41438 08/24/18 Water Supplies	6.77			5210 502 430515	231		101000	
6	D61885 09/26/18 Water Supplies	5.68			5210 502 430515	231		101000	
7	D61143 09/24/18 Civic Center	11.56			1000 109 460442	231		101000	
8	238746 09/25/18 Finance Charge	2.25*			5210 502 430515	630		101000	
37078	87503S 3651 MARLIN BUSINESS BANK	1,273.21							
1	1542940 10/24/18 5 Getac Rugged Computers	1,273.21			1000 131 420100	311		101000	
37079	87489S 2662 BOUND TREE MEDICAL, LLC	293.95							
1	83010001 10/16/18 Patient Supplies	20.58			5510 142 420730	235		101000	
2	83010000 10/16/18 Patient Supplies	273.37			5510 142 420730	235		101000	



11/14/18  
12:01:21

CITY OF LIVINGSTON  
Claim Details  
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For doc #s from 37068 to 37274, Operating Cash  
\* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
37080	87502S	26 LIVINGSTON ACE HARDWARE -		32.99					
1	D72829	10/18/18 Velvro		32.99			1000 141 420400	220	101000
37081	87514S	1814 SPECIAL LUBE		37.00					
1	57873	10/17/18 Oil Change		37.00*			1000 141 420400	232	101000
37082	87496S	54 GATEWAY OFFICE SUPPLY		20.85					
1	42418	10/17/18 Office Supplies		20.85			1000 141 420400	210	101000
37083	87517S	2629 WITMER PUBLIC SAFETY GROUP, INC.		890.97					
1	E1765239.3	10/26/18 Fire Helmet		345.99			1000 141 420400	220	101000
2	E1765239.2	10/25/18 Fire Helmets		544.98			1000 141 420400	220	101000
37084	87489S	2662 BOUND TREE MEDICAL, LLC		356.33					
1	83018920	10/26/18 Patient Supplies		356.33			5510 142 420730	235	101000
37085	87513S	2299 RIVER BEND THREADS		175.96					
1	1142	10/25/18 Reserve Uniform		175.96			5510 142 420402	148	101000
37086	87495S	9 CRASH REPAIR CENTER, INC.		650.90					
1	90077	10/23/18 Replace Door Latch		650.90			5510 142 420730	360	101000
37087	87516S	2595 TOWN & COUNTRY FOODS -		24.57					
1	8236002	10/18/18 Station Supplies		24.57			1000 141 420400	220	101000
37088	87486S	2 A-1 MUFFLER, INC.		376.00					
1	65100	10/24/18 05 Escape -Sway Bar		188.00			5210 502 430515	362	101000
2	65100	10/24/18 05 Escape -Sway Bar		188.00			5310 503 430625	362	101000
37089	87501S	776 KENYON NOBLE		12.99					
1	6819314	10/24/18 Yellowstone Dig		12.99			5210 502 430515	231	101000
37090	87515S	3390 TD&H ENGINEERING, INC		9,185.00					
1	14337	09/18/18 034 Water Master Plan		2,024.00			5210 502 430520	960	102190
2	14652	10/16/18 034 Water Master Plan		7,161.00			5210 502 430520	960	102190
37091	87515S	3390 TD&H ENGINEERING, INC		3,206.25					
1	14654	10/16/18 Phase III & IV		1,697.85*			2500 151 430240	960 1902	101000
2	14654	10/16/18 Phase III & IV		518.29			5210 502 430520	960 1902	101000
3	14654	10/16/18 Phase III & IV		811.39			5310 503 430630	960 1902	101000
4	14654	10/16/18 Phase III & IV		178.72			2400 420100	960 1902	101000

11/14/18  
12:01:21

CITY OF LIVINGSTON  
Claim Details  
For the Accounting Period: 10/18

Page: 4 of 10  
Report ID: AP100

For doc #s from 37068 to 37274, Operating Cash  
\* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
37092	87515S	3390	TD&H ENGINEERING, INC	3,288.15					
1	14653	10/16/18	050 Construction Admin	1,014.48*			2500 151 430240	960	101000
2	14653	10/16/18	050 Construction Admin	1,478.51			5210 502 430520	960	101000
3	14653	10/16/18	050 Construction Admin	795.16			5310 503 430630	960	101000
37093	87486S	2	A-1 MUFFLER, INC.	67.00					
1	65084	10/19/18	Oil Change	67.00			1000 154 440640	236	101000
37094	87488S	22	ALL SERVICE TIRE & ALIGNMENT,	292.00					
1	55773	10/23/18	Wheel Alignment	292.00			5410 504 430830	362	101000
37095	87498S	63	HOUSE OF CLEAN	246.35					
1	219907	10/11/18	Supplies	246.35			1000 155 460430	231	101000
37097	87499S	102	INDUSTRIAL TOWEL	61.53					
1	69631	10/19/18	WFR Slate rugs	18.10			5310 503 430610	224	101000
2	69631	10/19/18	Mat Cleaning	8.69			5210 502 430510	224	101000
3	69631	10/19/18	Mat Cleaning	8.69			5410 504 430820	224	101000
4	69631	10/19/18	Mat Cleaning	8.68			2500 151 430220	224	101000
5	69631	10/19/18	Mat Cleaning	8.68			1000 106 411030	220	101000
6	69631	10/19/18	Mat Cleaning	8.69			5310 503 430610	224	101000
37098	87501S	776	KENYON NOBLE	238.19					
1	6808440	10/18/18	Mar's Park	168.63			1000 155 460430	231	101000
2	6795699	10/10/18	Plow Truck	69.56			1000 155 460430	362	101000
37099	87502S	26	LIVINGSTON ACE HARDWARE -	44.98					
1	D72685	10/18/18	Earmuff	21.99			1000 155 460430	231	101000
2	D71666	10/16/18	Torch	22.99			1000 155 460430	231	101000
37100	87510S	2156	PARK COUNTY TREASURER/M.L.E.A.	320.00					
1	September1	09/30/18	September 2018 Collections	320.00			1000 351036		101000
37101	87511S	1544	PARK COUNTY VICTIM WITNESS	473.00					
1	September1	09/30/18	September 2018 Collections	473.00			1000 351036		101000
37102	87509S	1702	PARK COUNTY TREAS/HB 176	261.52					
1	September1	09/30/18	September 2018 Collections	261.52			1000 351036		101000

11/14/18  
12:01:21

CITY OF LIVINGSTON  
Claim Details  
For the Accounting Period: 10/18

Page: 5 of 11  
Report ID: AP100

For doc #s from 37068 to 37274, Operating Cash  
\* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
37103	87502S	26 LIVINGSTON ACE HARDWARE -		277.25					
1	D71199	10/15/18 Soccer Fields		108.53			1000 155 460430	231	101000
2	D70052	10/12/18 Screw Driver		5.99			1000 155 460430	231	101000
3	D69939	10/12/18 Fasteners		8.97			1000 155 460430	231	101000
4	D69162	10/10/18 Plow Truck		91.76			1000 155 460430	362	101000
5	D68968	10/10/18 Cable		53.00			1000 155 460430	231	101000
6	D69383	10/11/18 Tool Rack		9.00			1000 155 460430	362	101000
37104	87505S	3688 MURDOCH'S RANCH & HOME SUPPLY		9.96					
1	K00242/37	10/10/18 Windsheild Washer Fluid		9.96			1000 155 460430	231 1901	101000
37105	87507S	2437 O'REILLY AUTOMOTIVE, INC		203.32					
1	1558146516	10/18/18 F/P Assembly		145.38			1000 155 460430	362	101000
2	1558145918	10/12/18 Fuel Filter		3.14			1000 155 460430	362	101000
3	1558145589	10/09/18 Terminal		3.99			1000 155 460430	362	101000
4	1558145768	10/10/18 Fuel Filter		3.14			1000 155 460430	362	101000
5	1558145570	10/09/18 Wiper Blades		47.67			1000 155 460430	362	101000
37106	87512S	69 PARKER REPAIR & RADIATOR SERVICE		48.00					
1	73681	10/17/18 Boil Gas Tank		48.00			1000 155 460430	362	101000
37107	87488S	22 ALL SERVICE TIRE & ALIGNMENT,		30.00					
1	55738	10/18/18 Tire Repair		30.00			5410 504 430830	362	101000
37108	87491S	23 CARQUEST AUTO PARTS		82.74					
1	1912424413	10/11/18 Oil		54.90			2500 151 430240	231	101000
2	1912424986	10/18/18 VWS GR5		9.60			2500 151 430240	231	101000
3	1912424962	10/18/18 VWS GR5		14.40			2500 151 430240	231	101000
4	1912424955	10/18/18 VWS GR5		3.84			2500 151 430240	231	101000
37109	87493S	3491 COFFMAN'S PEAK ELECTRIC, LLC		1,452.50					
1	1392	10/19/18 Bluebird Well House Heater		1,452.50			5210 502 430515	355	101000
37110	87502S	26 LIVINGSTON ACE HARDWARE -		69.99					
1	D73143	10/19/18 Credit Memo		-15.00			5210 502 430515	231	101000
2	D73141	10/19/18 Vacuum		84.99			5210 502 430515	231	101000
37111	87505S	3688 MURDOCH'S RANCH & HOME SUPPLY		179.99					
1	K00265/37	10/16/18 Grease Gun		179.99			5210 502 430515	231 1901	101000

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Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
37112	87506S	64 NEWMAN SIGNS INC.		883.93					
1	006568	10/15/18 Signs		883.93			2820 210 430240	241	101000
37113	87504S	3836 MTPL8 CATERING		262.00					
1	3033	10/24/18 City Catering Service		262.00			1000 103 410400	370	101000
37118	-99969E	3826 ALLEGIANCE FLEX ADVANTAGE		4.00					
1		10/03/18 FLEX CLAIMS		4.00			7910 212970		101000
37119	-99968E	3826 ALLEGIANCE FLEX ADVANTAGE		64.85					
1		10/05/18 FLEX CLAIMS		64.85			7910 212970		101000
37120	-99967E	3826 ALLEGIANCE FLEX ADVANTAGE		44.00					
1		10/05/18 FLEX CLAIMS		44.00			7910 212970		101000
37121	-99966E	3826 ALLEGIANCE FLEX ADVANTAGE		215.25					
1		10/09/18 FLEX CLAIMS		215.25			7910 212970		101000
37122	-99965E	3826 ALLEGIANCE FLEX ADVANTAGE		629.38					
1		10/09/18 FLEX CLAIMS		629.38			7910 212970		101000
37123	-99964E	3826 ALLEGIANCE FLEX ADVANTAGE		81.21					
1		10/10/18 FLEX CLAIMS		81.21			7910 212970		101000
37124	-99963E	3826 ALLEGIANCE FLEX ADVANTAGE		128.55					
1		10/10/18 FLEX CLAIMS		128.55			7910 212970		101000
37125	-99962E	3826 ALLEGIANCE FLEX ADVANTAGE		13.20					
1		10/10/18 FLEX CLAIMS		13.20			7910 212970		101000
37126	-99961E	3826 ALLEGIANCE FLEX ADVANTAGE		4.00					
1		10/16/18 FLEX CLAIMS		4.00			7910 212970		101000
37127	-99960E	3826 ALLEGIANCE FLEX ADVANTAGE		6.28					
1		10/17/18 FLEX CLAIMS		6.28			7910 212970		101000
37128	-99959E	3826 ALLEGIANCE FLEX ADVANTAGE		5.90					
1		10/19/18 FLEX CLAIMS		5.90			7910 212970		101000

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37129	-99958E	3826 ALLEGIANCE FLEX ADVANTAGE		230.59					
1	10/23/18	FLEX CLAIMS		230.59			7910 212970		101000
37130	-99957E	3826 ALLEGIANCE FLEX ADVANTAGE		22.48					
1	10/23/18	FLEX CLAIMS		22.48			7910 212970		101000
37131	-99956E	3826 ALLEGIANCE FLEX ADVANTAGE		54.58					
1	10/29/18	FLEX CLAIMS		54.58			7910 212970		101000
37132	-99955E	3826 ALLEGIANCE FLEX ADVANTAGE		4.00					
1	10/26/18	FLEX CLAIMS		4.00			7910 212970		101000
37133	-99954E	3826 ALLEGIANCE FLEX ADVANTAGE		114.86					
1	10/31/18	FLEX CLAIMS		114.86			7910 212970		101000
37134	87518S	3837 GENERAL STEEL CORPORATION		10,000.00					
1	18-19 11/05/18	Building Deposit		10,000.00			5410 504 430835	924	101000
			# of Claims	61	Total:				90,481.02
				Total Electronic Claims	1,623.13	Total Non-Electronic Claims			88857.89

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37135	87544S	999999	KELLEY, MEGHAN	53.40					
1	40136-10	11/07/18	Over Payment on Account	53.40			5210 343021		101000
37136	87567S	272	PARK COUNTY	6,355.77					
1	1073	10/31/18	Allstream	79.54			1000 122 411300	343	101000
2	1073	10/31/18	Allstream	34.81*			1000 131 420100	343	101000
3	1073	10/31/18	Allstream	22.36			1000 141 420400	343	101000
4	1073	10/31/18	Allstream	22.37*			5510 142 420730	343	101000
5	1073	10/31/18	Allstream	4.97			1000 106 411030	343	101000
6	1073	10/31/18	Allstream	4.97			1000 143 420403	343	101000
7	1073	10/31/18	Allstream	9.96			2500 151 430220	343	101000
8	1073	10/31/18	Allstream	2.41			5310 503 430620	343	101000
9	1073	10/31/18	Allstream	7.57			5410 504 430820	343	101000
10	1073	10/31/18	IT Cost Allocation	13.79			1000 101 410130	368	101000
11	1073	10/31/18	IT Cost Allocation	5.52			1000 103 410400	368	101000
12	1073	10/31/18	IT Cost Allocation	2.76			1000 104 410540	368	101000
13	1073	10/31/18	IT Cost Allocation	2.76			1000 104 410550	368	101000
14	1073	10/31/18	IT Cost Allocation	3.17			1000 106 411030	368	101000
15	1073	10/31/18	IT Cost Allocation	5.52			1000 107 411100	368	101000
16	1073	10/31/18	IT Cost Allocation	2.76			1000 109 410450	368	101000
17	1073	10/31/18	IT Cost Allocation	8.27			1000 109 460449	368	101000
18	1073	10/31/18	IT Cost Allocation	44.13			1000 131 420100	368	101000
19	1073	10/31/18	IT Cost Allocation	16.55			1000 141 420400	368	101000
20	1073	10/31/18	IT Cost Allocation	2.34			1000 143 420403	368	101000
21	1073	10/31/18	IT Cost Allocation	2.76			1000 154 440640	368	101000
22	1073	10/31/18	IT Cost Allocation	1.43			1000 155 430100	368	101000
23	1073	10/31/18	IT Cost Allocation	8.27			1000 155 430950	368	101000
24	1073	10/31/18	IT Cost Allocation	22.06			2300 132 420160	368	101000
25	1073	10/31/18	IT Cost Allocation	1.43			2500 151 430210	368	101000
26	1073	10/31/18	IT Cost Allocation	8.27			2500 151 430240	368	101000
27	1073	10/31/18	IT Cost Allocation	1.65			5210 502 430510	368	101000
28	1073	10/31/18	IT Cost Allocation	4.14			5210 502 430515	368	101000
29	1073	10/31/18	IT Cost Allocation	2.76			5210 502 430570	368	101000
30	1073	10/31/18	IT Cost Allocation	2.10			5310 503 430610	368	101000
31	1073	10/31/18	IT Cost Allocation	1.38			5310 503 430625	368	101000
32	1073	10/31/18	IT Cost Allocation	11.03			5310 503 430640	368	101000
33	1073	10/31/18	IT Cost Allocation	2.76			5310 503 430670	368	101000
34	1073	10/31/18	IT Cost Allocation	1.65*			5410 504 430620	368	101000
35	1073	10/31/18	IT Cost Allocation	5.52			5410 504 430830	368	101000
36	1073	10/31/18	IT Cost Allocation	5.52			5410 504 430870	368	101000
37	1073	10/31/18	IT Cost Allocation	16.55*			5510 142 420730	368	101000
38	1073	10/31/18	ITSD City Portion -Aug	287.96*			1000 102 410360	380	101000
39	1073	10/31/18	ITSD Video Conf -Aug	149.86*			1000 102 410360	380	101000
40	1073	10/31/18	ITSD City Portion -Sept	294.26*			1000 102 410360	380	101000

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41	1073	10/31/18 ITSD Video Conf - Sept	149.86*			1000 102 410360	380	101000
42	1073	10/31/18 Artistic Landscaping	59.20			1000 121 411230	360	101000
43	1073	10/31/18 Barefoot Cleaning	86.95			1000 121 411230	360	101000
44	1073	10/31/18 Centurylink - Lobby Elevator	7.18			1000 122 411300	343	101000
45	1073	10/31/18 House of Clean	75.76			1000 121 411230	231	101000
46	1073	10/31/18 Johnston Electric	475.45			1000 121 411230	360	101000
47	1073	10/31/18 Northwestern Energy	2,396.80			1000 121 411230	341	101000
48	1073	10/31/18 Rick's Refridgeration - HVAC	176.86			1000 121 411230	360	101000
49	1073	10/31/18 Kone - Elevator Maint.	305.38			1000 121 411230	360	101000
50	1073	10/31/18 Ace Hardware	3.70			1000 121 411230	231	101000
51	1073	10/31/18 Ace Hardware	25.73			1000 121 411230	231	101000
52	1073	10/31/18 Ace Hardware	8.00			1000 121 411230	231	101000
53	1073	10/31/18 Verizon - GTAC	406.35			1000 131 420100	347	101000
54	1073	10/31/18 Airport - Master Plan Study	1,050.66*			1000 121 411230	350	101000
37137	87529S	3787 COP CONSTRUCTION LLC	255,168.34					
1	5	10/29/18 2018 CIP Pay App #5	43,506.78			5210 502 430520	960	101000
2	5	10/29/18 Gross Receipts Tax Withheld	-435.07			5210 502 430520	960	101000
3	5	10/29/18 2018 CIP Pay App #5	49,654.51			5310 503 430630	960	101000
4	5	10/29/18 Gross Receipts Tax Withheld	-496.55			5310 503 430630	960	101000
5	5	10/29/18 2018 CIP Pay App #5	119,813.60*			2500 151 430240	960	101000
6	5	10/29/18 Gross Receipts Tax Withheld	-1,198.14*			2500 151 430240	960	101000
7	5	10/29/18 2018 CIP Pay App #5	16,511.25			2400 420100	960	101000
8	5	10/29/18 Gross Receipts Tax Withheld	-165.11			2400 420100	960	101000
9	5	10/29/18 2018 CIP Pay App #5	4,621.41			2820 210 430240	960	101000
10	5	10/29/18 Gross Receipts Tax Withheld	-46.21			2820 210 430240	960	101000
11	5	10/29/18 2018 CIP Pay App #5	11,931.63*			2310 470300	940	101000
12	5	10/29/18 Gross Receipts Tax Withheld	-119.32*			2310 470300	940	101000
13	5	10/29/18 2018 CIP Pay App #6	11,706.63*			2600 430240	914	101000
14	5	10/29/18 Gross Receipts Tax Withheld	-117.07*			2600 430240	914	101000
37138	87531S	122 DEPARTMENT OF REVENUE	2,577.46					
1	5	10/29/18 COP - Gross Receipts Tax	435.07			5210 502 430520	960	101000
2	5	10/29/18 COP - Gross Receipts Tax	496.55			5310 503 430630	960	101000
3	5	10/29/18 COP - Gross Receipts Tax	1,198.14*			2500 151 430240	960	101000
4	5	10/29/18 COP - Gross Receipts Tax	165.11			2400 420100	960	101000
5	5	10/29/18 COP - Gross Receipts Tax	46.21			2820 210 430240	960	101000
6	5	10/29/18 COP - Gross Receipts Tax	119.32*			2310 470300	940	101000
7	5	10/29/18 COP - Gross Receipts Tax	117.06*			2600 430240	914	101000

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37139	87535S	3298 EXEC U CARE SERVICES, INC.		1,653.18					
1	1676	11/02/18 Janitorial Services - October		1,653.18			1000 109 460442	231	101000
37140	87551S	146 LIVINGSTON ENTERPRISE		394.50					
1	149960	09/27/18 City Commission Vacancy		120.00			1000 101 410130	331	101000
2	150122	10/01/18 Resolution #4824		216.00			1000 101 410130	331	101000
3	150206	10/02/18 PH City Zoning		39.00			1000 101 410130	331	101000
4	150582	10/15/18 URA Meeting		19.50			2310 470300	331	101000
37141	87565S	59 NORTHERN ENERGY		596.76					
1	3083956969	10/23/18 Propane		696.76			1000 155 430930	341	101000
2		Credit 08/31/18 Tank Rent		-100.00			1000 155 430930	341	101000
37142	87536S	2904 FISHER SAND AND GRAVEL		820.00					
1	77193	10/27/18 Flow-Fill Concrete		820.00			2820 210 430240	476	101000
37143	87550S	26 LIVINGSTON ACE HARDWARE -		39.99					
1	D79899	11/02/18 Exhaust Fan		39.99			2500 151 430240	231	101000
37144	87553S	3838 MARKS LUMBER		17,200.00					
1		Grinding 10/24/18 Grinding		8,600.00			5310 503 430640	361	101000
2		Grinding 10/24/18 Grinding		8,600.00			5410 504 430830	361	101000
37145	87574S	533 T & E THE CAT RENTAL STORE		2,617.85					
1	186913	10/29/18 Repair Fuel Gage		2,617.85			2500 151 430240	362	101000
37146	87525S	295 BLACK MOUNTAIN SOFTWARE, INC.		2,138.00					
1	23898	11/01/18 Monthly Services		1,519.00			1000 123 411700	357	101000
2	23898	11/01/18 Monthly Services		106.00			1000 155 430930	357	101000
3	23898	11/01/18 Monthly Services		149.34			5210 502 430570	357	101000
4	23898	11/01/18 Monthly Services		149.33			5310 503 430670	357	101000
5	23898	11/01/18 Monthly Services		214.33			5410 504 430870	357	101000
37147	87524S	3660 BARNES & THORNBURG, LLP		2,500.00					
1		10/25/18 Bond Council - WWTP BAN		2,500.00*			5310 503 430610	350	101000
37149	87527S	90 COLMEY VETERINARY HOSPITAL		141.50					
1	303883	11/01/18 Dog - Vet Care/Shots		141.50			1000 154 440640	350	101000



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37150	87542S	1783 J & H OFFICE EQUIPMENT		275.29					
1	23649193	11/02/18 Copier Lease		275.29			1000 123 411700	368	101000
37151	87561S	3058 MUNICIPAL CODE CORPORATION		150.00					
1	00319592	11/05/18 Subscription 11/1/18-11/30/1		150.00			1000 101 410130	333	101000
37152	87556S	1180 MONTANA CORRECTIONAL ENTERPRISES		2,715.00					
1	72925	09/21/18 Rec - Desk/Cabinet		2,715.00*			1000 123 411700	221	101000
37153	87533S	999999 DYKSTRA, AMBER		50.00					
1	TK20140120	10/30/18 Restitution - M. Cain		50.00			1000 351030		101000
37154	87535S	3298 EXEC U CARE SERVICES, INC.		1,119.42					
1	1675	11/02/18 Janitorial Services - Oct		1,119.42			1000 121 411230	364	101000
37155	87543S	261 J.P COOKE CO.		421.72					
1	536294	11/01/18 Dog&Cat licenses		421.72			1000 154 440640	210	101000
37156	87570S	2907 SHI INTERNATIONAL CORP.		767.48					
1	B09051586	10/29/18 Ipads for Rec Dept		767.48			1000 109 460449	368	101000
37157	87530S	745 DELL MARKETING L.P.		1,071.19					
1	1027418262	10/25/18 Lowy Computer		1,071.19			1000 123 411700	947	101000
37158	87569S	3143 SAFETRAC		305.90					
1	25468	11/01/18 CDL Services - November		305.90			1000 109 410450	350	101000
37159	87535S	3298 EXEC U CARE SERVICES, INC.		2,133.00					
1	1650	09/27/18 Janitorial Services - Sept		2,133.00			1000 109 460442	231	101000
37160	87572S	3361 SPARK LASER CREATIONS		112.50					
1	1227	10/23/18 League Champ Glasses		112.50			1000 109 460449	226	101000
37161	87552S	1101 LIVINGSTON SCHOOL DISTRICT 4 & 1		166.85					
1	8618	10/22/18 Bus to Hay Maze		166.85			1000 109 460449	226	101000
37162	87575S	3586 TARR, MARGARET		361.31					
1	18-19	10/26/18 Costo		238.34			1000 109 460449	226	101000
2	18-19	10/26/18 Safeway		36.90			1000 109 460449	226	101000
3	18-19	10/27/18 Albertsons		43.48			1000 109 460449	226	101000
4	18-19	10/26/18 Michaels		42.59			1000 109 460449	226	101000

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37163	87557S	3539	MONTANA INFLATABLES, LLC	484.00					
1	474	10/27/18	Bounce House	484.00			1000 109 460449	226	101000
37164	87548S	3449	LEAF	27.60					
1	8821938	10/21/18	Kyocera Copier	27.60			2300 132 420160	220	101000
37165	87528S	2671	COMDATA	1,768.09					
1	20298621	11/01/18	Fuel Police Dept.	1,768.09			1000 131 420100	236	101000
37166	87578S	292	UPS STORE #2420, THE	46.41					
1	3679	11/02/18	LPD Shipment	17.22			1000 131 420100	310	101000
2	3657	11/02/18	LPD Shipment	29.19			1000 131 420100	310	101000
37167	87579S	3461	WATCH GUARD VIDEO	72.00					
1	17261	10/19/18	Hi-Fi Microphone	72.00			1000 131 420100	220	101000
37168	87581S	3840	YCDF - FTO COURSE	325.00					
1	107	10/22/18	Hildebrand - 3107-001	325.00			1000 131 420100	380	101000
37169	87538S	1687	HANSER'S WRECKER	90.00					
1	23202	10/26/18	Tow Suzuki	90.00			1000 131 420100	350	101000
37170	87579S	3461	WATCH GUARD VIDEO	145.00					
1	17333	10/25/18	WiFi Radio	145.00			1000 131 420100	220	101000
37171	87577S	3376	TRANSUNION RISK & ALTERNATIVE	65.00					
1	380349	11/01/18	Investigative research	65.00			1000 131 420100	350	101000
37172	87520S	2	A-1 MUFFLER, INC.	170.00					
1	65102	10/24/18	Exhaust Gasket	170.00			1000 155 460430	362	101000
37173	87522S	402	ALPINE ELECTRONICS RADIO SHACK	24.99					
1	10251586	10/24/18	USB to Serial Adapter	24.99			5210 502 430515	231	101000
37174	87526S	23	CARQUEST AUTO PARTS	23.42					
1	1912425914	10/29/18	Air	17.84			2500 151 430240	232	101000
2	1912425636	10/25/18	Flasher -Thermal	5.58			1000 155 460430	362	101000
37175	87536S	2904	FISHER SAND AND GRAVEL	1,210.13					
1	76185	10/13/18	1" Road Gravel	1,210.13			2820 210 430240	451	101000

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37176	87539S	470 HAWKINS, INC		720.00					
1	4382733	10/18/18 Remote Meter Panel		720.00			5210 502 430515	355	101000
37177	87545S	776 KENYON NOBLE		47.32					
1	6819483	10/24/18 Rigid Foam		37.21			1000 155 460430	401	101000
2	6822578	10/26/18 Fasteners		10.11			1000 155 460430	231	101000
3	6711822	08/22/18 Invoice		42.99			1000 155 460430	231	101000
4	6711827	08/22/18 Credit		-42.99			1000 155 460430	231	101000
37178	87523S	3371 BALCO UNIFORM COMPANY, INC.		237.15					
1	54069	09/05/18 Gear - O'Neill		237.15*			1000 131 420100	153	101000
37179	87547S	8 KNIFE RIVER		2,792.47					
1	581712	10/17/18 Plant Mix		1,597.13			2820 210 430240	471	101000
2	580519	10/15/18 Plant Mix		1,195.34			2820 210 430240	471	101000
37180	87550S	26 LIVINGSTON ACE HARDWARE -		77.83					
1	D76486	10/26/18 Supplies		77.83			1000 155 460430	231	101000
37181	87560S	3016 MT WATERWORKS		446.90					
1	27744	10/24/18 6" mega lugs		446.90			5210 502 430515	237	101000
37182	87559S	3368 MSU PARK COUNTY EXTENSION		89.85					
1	227	10/16/18 Soil Sample		89.85			1000 155 460430	402	101000
37183	87560S	3016 MT WATERWORKS		2,279.04					
1	27743	10/24/18 Curb Boxes		2,279.04			5210 502 430515	237	101000
37184	87562S	3688 MURDOCH'S RANCH & HOME SUPPLY		29.49					
1	K00292	10/26/18 RCW		28.99			5210 502 430515	231 1901	101000
2	K00261	10/15/18 Fasteners		32.49			2500 151 430240	231	101000
3	K00263	10/16/18 Hose Return		-31.99			2500 151 430240	232	101000
37185	87563S	12 NORMONT EQUIPMENT		385.72					
1	18774	10/18/18 Durapatcher		385.72			2500 151 430240	232	101000
37186	87571S	2528 SNAP-ON INDUSTRIAL		584.97					
1	37681730	10/17/18 Floor Jack		584.97			2500 151 430240	231	101000

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37187	87576S	3390	TD&H ENGINEERING, INC	29,807.05					
1	13980	08/20/18	050 Construction Admin	9,196.25*			2500 151 430240	960	101000
2	13980	08/20/18	050 Construction Admin	13,402.65			5210 502 430520	960	101000
3	13980	08/20/18	050 Construction Admin	7,208.15			5310 503 430630	960	101000
37188	87519S	84	A & I DISTRIBUTORS	379.22					
1	3207531	10/27/18	Blue 55gal	379.22			5410 504 430830	231	101000
37189	87521S	22	ALL SERVICE TIRE & ALIGNMENT,	40.00					
1	55817	10/29/18	Tire Repair	40.00			2500 151 430240	362	101000
37190	87526S	23	CARQUEST AUTO PARTS	44.12					
1	1912425785	10/26/18	Def	44.12			5410 504 430830	231	101000
37192	87534S	424	ENERGY LABORATORIES, INC.	264.00					
1	191782	10/16/18	Effluent Composite	132.00			5310 503 430640	355	101000
2	188995	10/04/18	Effluent composite	132.00			5310 503 430640	355	101000
37193	87537S	100	HACH COMPANY	469.67					
1	11173037	10/10/18	pH Gel Probe	469.67			5310 503 430640	225	101000
37194	87539S	470	HAWKINS, INC	2,239.40					
1	4382728	10/18/18	Peracetic Acid	2,239.40			5310 503 430640	222	101000
37195	87539S	470	HAWKINS, INC	1,020.42					
1	4380278	10/12/18	Peracetic Acid	1,020.42			5310 503 430640	222	101000
37196	87540S	3044	HUBER TECHNOLOGY	3,730.00					
1	Cd10017410	10/16/18	Gearbox/Motor	3,730.00			5310 503 430640	231	101000
37197	87546S	2863	KIMBALL MIDWEST	458.20					
1	6697063	10/24/18	Supplies	458.20			2500 151 430240	231	101000
37198	87549S	2830	LEHRKIND'S COCA-COLA	10.50					
1	1578581	10/24/18	Water	10.50			2500 151 430240	231	101000
37199	87550S	26	LIVINGSTON ACE HARDWARE -	103.70					
1	D75429	10/23/18	Supplies	97.91			5310 503 430640	231	101000
2	D77385	10/27/18	Fuse	5.79			5310 503 430640	231	101000

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37200	87554S	3812 MEYER ELECTRIC AND GROUNDS		300.00					
1	64	10/08/18 Pump Motor		300.00			5310 503 430640	361	101000
37201	87555S	3040 MIDWAY RENTAL, INC.		37.00					
1	5-973971	10/29/18 Bucket Tooth		37.00			2500 151 430240	232	101000
37202	87564S	33 NORTH CENTRAL LABORATORIES		2,838.12					
1	413899	10/17/18 Lab supplies		2,838.12			5310 503 430640	225	101000
37203	87568S	3582 RUSSELL INDUSTRIES, INC.		935.30					
1	136840-00	10/05/18 Motor		935.30			5310 503 430640	231	101000
37204	87532S	3453 DESERT MOUNTAIN, INC.		4,686.86					
1	18-62644	10/24/18 Ice slicer		4,686.86			2820 210 430240	450	101000
37205	87580S	2087 WISWEST.NET		105.79					
1	442923	11/01/18 Civic Center		45.32			1000 155 430950	346	101000
2	445119	11/01/18 Pool		10.00			1000 155 430950	346	101000
3	447784	11/01/18 Transfer Station		50.47			5410 504 430870	346	101000
37206	87526S	23 CARQUEST AUTO PARTS		37.40					
1	1912426120	10/31/18 Xtraclear		37.40			5410 504 430830	232	101000
37207	87528S	2671 COMDATA		2,779.24					
1	20298619	11/01/18 Fuel		28.15			1000 143 420403	236	101000
2	20298619	11/01/18 Fuel		858.13			5210 502 430515	236	101000
4	20298619	11/01/18 Fuel		362.94			5310 503 430625	236	101000
5	20298619	11/01/18 Fuel		701.98			1000 155 430950	236	101000
6	20298619	11/01/18 Fuel		535.69			2500 151 430240	236	101000
7	20298619	11/01/18 Fuel		215.18			5410 504 430830	236	101000
8	20298619	11/01/18 Fuel		77.17			1000 154 440640	236	101000
37208	87541S	102 INDUSTRIAL TOWEL		61.53					
1	71035	11/02/18 WFR Slate rugs		18.10			5310 503 430610	224	101000
2	71035	11/02/18 Mat Cleaning		8.69			5210 502 430510	224	101000
3	71035	11/02/18 Mat Cleaning		8.69			5410 504 430820	224	101000
4	71035	11/02/18 Mat Cleaning		8.68			2500 151 430220	224	101000
5	71035	11/02/18 Mat Cleaning		8.68			1000 106 411030	220	101000
6	71035	11/02/18 Mat Cleaning		8.69			5310 503 430610	224	101000

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37209	87558S	2731	MONTANA WASTE SYSTEMS, INC	69,271.98					
1	624934	10/31/18	Transfer fees	69,271.98			5410 504 430840	396	101000
37210	87573S	3353	STORY DISTRIBUTING	1,971.51					
1	005708	10/23/18	Diesel 692g	1,971.51*			1000 123 411700	236	101000
37211	87566S	151	NORTHWESTERN ENERGY	10,506.11					
1	0709877-5	10/05/18	200 E Reservoir	882.43			5210 502 430515	341	101000
2	0719271-9	10/08/18	601 Robin Lane - Well	2,319.00			5210 502 430515	341	101000
3	0719272-7	10/08/18	4 Billman Lane - Well	2,559.71			5210 502 430515	341	101000
4	0709882-5	10/12/18	229 River Dr. Pump Civic Ce	21.42			5210 502 430515	341	101000
5	0708370-2	10/12/18	8th and Park sprinklers	6.33			1000 155 430950	341	101000
6	0719373-3	10/12/18	229 River Dr.	14.30			1000 155 430950	341	101000
7	0720113-0	10/09/18	229 River Dr. CC building	82.31			1000 155 430950	341	101000
8	0709880-9	10/09/18	200 River Dr. Pool	125.73			1000 155 460445	341	101000
9	0709881-7	10/09/18	229 River Dr. Civic Center	767.44*			1000 155 460442	341	101000
10	0719358-4	10/15/18	Street lights	3,592.11			2400 420100	340	101000
11	0720122-1	10/12/18	400 North M	12.64			2400 420100	340	101000
12	0802599-1	10/12/18	608 W. Chinook	64.10			2400 420100	340	101000
13	0933715-5	10/12/18	710 W. Callender	58.59			2400 420100	340	101000
37213	87585S	1416	US BANK	350.00					
1	5156054	10/25/18	Paying Agent Fee - GOB	350.00			3002 170 490100	630	101000
37214	87582S	3605	ADVANCED ENGINEERING &	50,596.43					
1	60244	10/09/18	Sept WRF Construction Serv	50,596.43*			5310 503 430640	940	101000
37215	87583S	122	DEPARTMENT OF REVENUE	9,284.32					
1	14	09/24/18	DAC - Gross Receipts Tax	9,284.32*			5310 503 430640	940	101000
37216	87584S	2840	DICK ANDERSON CONSTRUCTION	919,147.49					
1	14	09/24/18	WRF pay application 14	928,431.81*			5310 503 430640	940	101000
2	14	09/24/18	Gross receipts tax withheld	-9,284.32*			5310 503 430640	940	101000
37217	87633S	2823	THOMSON REUTERS - WEST	292.74					
1	839194216	11/01/18	Information Charge - Oct.	292.74			1000 107 411100	334	101000
37218	87595S	162	CENTURYLINK	179.41					
1	3850	11/04/18	Sewer Plant	179.41			5310 503 430640	343	101000

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37219	87592S	3293	BLACKFOOT COMMUNICATIONS	149.98					
1	166824	11/01/18	Internet	49.99			2500 151 430220	346	101000
2	166824	11/01/18	Internet	49.99			5310 503 430610	346	101000
3	166824	11/01/18	Internet	50.00			5410 504 430820	346	101000
37220	87596S	3440	CHARTER COMMUNICATIONS	3,117.34					
1	0179852	11/04/18	414 E. Callender Internet	2,629.84			1000 122 411300	346	101000
2	0179852	11/04/18	414 E. Callender Internet	60.91*			1000 106 411030	346	101000
3	0179852	11/04/18	414 E. Callender Internet	60.94*			1000 143 420403	346	101000
4	0179852	11/04/18	414 E. Callender Internet	73.13*			1000 155 430100	346	101000
5	0179852	11/04/18	414 E. Callender Internet	73.13			2500 151 430220	346	101000
6	0179852	11/04/18	414 E. Callender Internet	73.13*			5210 503 430510	346	101000
7	0179852	11/04/18	414 E. Callender Internet	73.13			5310 503 430610	346	101000
8	0179852	11/04/18	414 E. Callender Internet	73.13			5410 504 430820	346	101000
37221	87596S	3440	CHARTER COMMUNICATIONS	885.12					
2	0179860	11/04/18	110 S. B Internet	885.12			1000 122 411300	346	101000
37222	87603S	54	GATEWAY OFFICE SUPPLY	11.89					
1	42696	11/13/18	Labels for Dog Tags	11.89			1000 123 411700	211	101000
37223	87600S	745	DELL MARKETING L.P.	86.38					
1	1027723095	11/10/18	Dispatch Spare Adapter	30.59			2300 132 420160	368	101000
2	1027744069	11/12/18	Dispatch Hrd Drive	55.79			2300 132 420160	368	101000
37224	87607S	102	INDUSTRIAL TOWEL	34.27					
4	71478	11/08/18	Rug Maint, Towels	34.27			1000 121 411230	360	101000
37225	87606S	999999	INDENDI, SAGE	20.00					
1	TK20150293	11/02/18	Restitution - C. Davis	20.00			1000 351030		101000
37226	87601S	3757	DIRECT PACKET, INC.	665.33					
1	16960	02/07/18	AV Maint.	665.33*			1000 102 410360	368	101000
37227	87635S	3237	WHISTLER TOWING, LLC	75.00					
1	9128	11/07/18	Tow Chevy Cavalier	75.00			1000 131 420100	350	101000
37228	87605S	3841	GENTRY, JESSE	85.50					
1	18-19	11/01/18	9.5 Hours - Halloween	85.50			1000 109 460449	316	101000

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37229	87631S	3842 REDSTONE LEASING		203.07					
1	235	11/01/18 Copier Lease 1		203.07			1000 123 411700	368	101000
37230	87597S	131 CITY OF LIVINGSTON		30.00					
1	16018	11/13/18 Thomas Bradley		30.00			5310 343031		101000
37231	87628S	2437 O'REILLY AUTOMOTIVE, INC		10.90					
1	1558120817	02/20/18 Mini Bulbs		10.90			1000 131 420100	231	101000
37232	87610S	3387 J & H, Inc.		59.71					
1	544551	11/09/18 Civic Center copier maint.		59.71			1000 109 460449	368	101000
37233	87636S	47 WILCOXSON'S INC.		89.75					
1	846283	08/02/18 Ice Cream - Pool		25.25			1000 109 460445	220	101000
2	846384	08/09/18 Ice Cream - Pool		64.50			1000 109 460445	220	101000
37234	87620S	278 MMIA		120.00					
1	1018016	10/31/18 Deductible Recovery-Left Bank		120.00*			5310 503 510331	511	101000
37235	87599S	885 D.A. DAVIDSON & CO.		2,500.00					
1	1925700311	11/07/18 Defeasance - Advisory Serv		2,500.00*			5310 503 430610	350	101000
37236	87622S	3275 MSU EXTENSION SERVICE		20,397.50					
1	53950	07/01/18 July MSU Economic Dev		4,079.50			1000 103 410400	824	101000
2	53950	08/01/18 Aug MSU Economic Dev		4,079.50			1000 103 410400	824	101000
3	53950	09/01/18 Sept MSU Economic Dev		4,079.50			1000 103 410400	824	101000
4	53950	10/01/18 Oct MSU Economic Dev		4,079.50			1000 103 410400	824	101000
5	53950	11/01/18 Nov MSU Economic Dev		4,079.50			1000 103 410400	824	101000
37237	87624S	3058 MUNICIPAL CODE CORPORATION		1,000.00					
1	00320223	11/05/18 Online Hosting 11/18-10/19		1,000.00			1000 101 410130	333	101000
37238	87589S	3348 AMATICS CPA GROUP		6,000.00					
1	51501	10/31/18 Audit Work - thru 10/2018		6,000.00*			1000 104 410530	335	101000
37239	87627S	151 NORTHWESTERN ENERGY		70.44					
1	3286284-9	11/06/18 101 Star Rd		70.44			1000 121 411230	341	101000
37240	87609S	1783 J & H OFFICE EQUIPMENT		213.00					
2	23636111	10/31/18 Canon Copier		213.00			1000 123 411700	368	101000



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37241	87630S	2978 PHILIPS HEALTHCARE INC.		3,560.70					
1	937598467	10/22/18 Service Agreement		3,560.70			5510 142 420730	350	101000
37242	87632S	2907 SHI INTERNATIONAL CORP.		310.50					
1	B09058179	10/30/18 Ipad for Fire		310.50			1000 141 420400	220	101000
37243	87619S	3843 MERCEDES-BENZ OF BILLINGS		4,385.45					
1	6020594	10/30/18 M2 Repair		4,385.45*			5510 142 420730	232	101000
37244	87604S	1845 GENERAL DISTRIBUTING COMPANY		472.99					
1	694534	10/31/18 Oxygen		43.71			5510 142 420730	235	101000
2	690350	10/25/18 Oxygen		110.96			5510 142 420730	235	101000
3	690351	10/25/18 Oxygen		263.32			5510 142 420730	235	101000
4	692435	10/31/18 Oxygen		55.00			5510 142 420730	235	101000
37245	87602S	3794 EMTER, CHRISTIAN		65.00					
1	18-19	11/05/18 Meals - Critical Care School		65.00			5510 142 420730	370	101000
37246	87616S	55 LIVINGSTON HEALTHCARE		36.00					
1	17151	11/05/18 Patient Supplies		36.00			5510 142 420730	235	101000
37247	87598S	2671 COMDATA		2,461.80					
1	20298633	11/01/18 Fire Fuel - October		495.31			1000 141 420400	236	101000
2	20298633	11/01/18 EMS Fuel - October		1,966.49			5510 142 420730	236	101000
37248	87591S	3069 BILLINGS CLINIC TRAINING CENTER		6.00					
1	15473	10/30/18 CPR Cert. (Reserve)		6.00			5510 142 420402	380	101000
37249	87590S	3371 BALCO UNIFORM COMPANY, INC.		171.00					
1	178822	10/30/18 Reserve Uniform		171.00			1000 141 420402	148	101000
37250	87616S	55 LIVINGSTON HEALTHCARE		6.48					
1	3855074	10/31/18 Patient Supplies		6.48			5510 142 420730	235	101000
37251	87594S	23 CARQUEST AUTO PARTS		12.86					
1	1912426080	10/30/18 Car Wash		12.86			5510 142 420730	220	101000
37252	87603S	54 GATEWAY OFFICE SUPPLY		62.33					
1	42619	11/07/18 Office Supply		62.33			5510 142 420730	210	101000

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37253	87608S	250	INSTY-PRINTS	30.36					
1	28215	11/07/18	Signature Stamp-MacInnes	30.36			1000 141 420400	210	101000
37254	87616S	55	LIVINGSTON HEALTHCARE	42.05					
1	17150	10/30/18	Patient Supplies	42.05			5510 142 420730	235	101000
37255	87621S	3844	MONTANA MUTUAL AID	195.00					
1	1118-20181	10/30/18	Course - Juhnke	195.00			1000 141 420400	380	101000
37256	87593S	2662	BOUND TREE MEDICAL, LLC	15.79					
1	83021246	10/30/18	Patient Supplies	15.79			5510 142 420730	235	101000
37257	87588S	402	ALPINE ELECTRONICS RADIO SHACK	5.49					
1	10251868	11/05/18	Battery	5.49			1000 131 420100	220	101000
37258	87617S	147	LIVINGSTON UTILITY BILLING	2,055.57					
1	00090016	11/05/18	City/County complex	391.09			1000 121 411230	342	101000
2	00004601	11/05/18	Mars Park	128.51			1000 155 430950	342	101000
3	50000010	11/05/18	Parks	174.29			1000 155 430950	342	101000
4	00016214	11/05/18	Cemetery	19.81			1000 155 430950	342	101000
5	00004638	11/05/18	Soccer Fieldhouse	42.04			1000 155 430950	342	101000
6	00014366	11/05/18	Sewer Plant	748.00			5310 503 430640	342	101000
7	00014352	11/05/18	Street Shop	44.23			2500 151 430220	342	101000
8	00014352	11/05/18	Street Shop	44.23			5410 504 430820	342	101000
9	00014474	11/05/18	Scale House	39.03			5410 504 430820	342	101000
10	00014347	11/05/18	Utility Shop	128.51			5210 502 430520	342	101000
11	00014347	11/05/18	Utility Shop	165.24			5310 503 430620	342	101000
12	00014347	11/05/18	Utility Shop	23.49			5410 504 430820	342	101000
13	00016149	11/05/18	Star Rd.	47.46			1000 121 411230	342	101000
14	00080013	11/05/18	B Street	59.64			1000 121 411230	342	101000
15	00080232	11/05/18	Irrigation	0.00			1000 121 411230	342	101000
37259	87586S	781	2M COMPANY, INC.	392.00					
1	20008224-0	10/26/18	Deep Thaw	392.00			1000 155 460430	231	101000
37261	87587S	22	ALL SERVICE TIRE & ALIGNMENT,	765.00					
1	55909	11/08/18	Tire Repair	30.00			5410 504 430830	362	101000
2	55881	11/06/18	New Tires	720.00			5210 502 430515	232	101000
3	55886	11/06/18	Tire Repair	15.00			5410 504 430830	362	101000

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37262	87594S	23	CARQUEST AUTO PARTS	103.88					
1	1912426540	11/05/18	Supplies	79.74			2500 151 430240	232	101000
2	1912426452	11/05/18	Mirror	13.11			1000 155 460430	362	101000
3	1912426528	11/05/18	Adapter	11.03			2500 151 430240	232	101000
37263	87608S	250	INSTY-PRINTS	34.00					
1	27873	10/15/18	Municipal Water Works	34.00			5310 503 430625	231	101000
37264	87611S	2001	KARNATZ TREE SERVICE	425.00					
1			Tree Service	425.00			1000 155 460430	402	101000
37265	87612S	1390	KEN'S EQUIPMENT REPAIR, INC	5,602.80					
1	52186	10/25/18	410	325.00			5410 504 430830	362	101000
2	52085	10/11/18	Sterling Ford	105.00			5410 504 430830	362	101000
3	52084	10/11/18	570	135.00			5410 504 430830	362	101000
4	52026	10/01/18	G1	90.00			5410 504 430830	362	101000
5	52228	10/30/18	G1	52.50			5410 504 430830	362	101000
6	52203	10/26/18	G2	121.00			5410 504 430830	362	101000
7	52087	10/10/18	Street Sweeper	2,933.70			2500 151 430240	362	101000
8	52073	10/10/18	532 Sander	65.60			2500 151 430240	232	101000
9	52183	10/24/18	LED light Box	250.00			2500 151 430240	232	101000
10	52223	10/29/18	Champ Grader	750.00			2500 151 430240	232	101000
11	52032	10/02/18	621	79.60			2500 151 430240	362	101000
12	52065	10/08/18	Sander	695.40			2500 151 430240	362	101000
37266	87613S	776	KENYON NOBLE	285.53					
1	6831100	10/31/18	Wood	58.35			1000 155 460430	231	101000
2	6829746	10/31/18	Wood	18.57			1000 155 460430	231	101000
3	6829743	10/31/18	Playground Equip	25.29			1000 155 460430	231	101000
4	6827763	10/30/18	Playground Install	168.16			1000 155 460430	231	101000
5	6827138	10/29/18	Concrete	15.16			1000 155 460430	231	101000
37267	87614S	8	KNIFE RIVER	765.23					
1	585734	10/30/18	Plant Mix	765.23			2820 210 430240	471	101000
37268	87615S	26	LIVINGSTON ACE HARDWARE -	267.12					
1	D82332	11/07/18	Credit Memo	-36.99			2500 151 430240	231	101000
2	D82559	11/08/18	Spray	12.78			2500 151 430240	231	101000
3	D81222	11/05/18	Spray	17.97			2500 151 430240	231	101000
4	D78340	10/30/18	Playground G St.	39.37			1000 155 460430	231	101000
5	D77896	10/29/18	Chain	81.07			1000 155 460430	402	101000
6	D75117	10/23/18	Flashlight	36.99			1000 155 460430	231	101000
7	D79832	11/02/18	Tarp	9.99			5310 503 430625	231	101000
8	D82064	11/07/18	Ice Melt	53.98			5210 502 430515	231	101000

11/14/18  
12:03:00

CITY OF LIVINGSTON  
Claim Details  
For the Accounting Period: 11/18

Page: 15  
Report ID: AP100

For doc #s from 37068 to 37274, Operating Cash  
\* ... Over spent expenditure

Claim Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Line \$	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
9	D81136	11/05/18 Filter		51.96			1000 106 411030	220	101000
37269	87618S	3740 MARCOM		176.00					
1	1810083	11/06/18 October 2018 Coliform		176.00			5210 502 430515	355	101000
37270	87623S	3016 MT WATERWORKS		333.25					
1	27656	10/15/18 SS Service Saddle		333.25			5210 502 430515	237	101000
37271	87625S	3688 MURDOCH'S RANCH & HOME SUPPLY		21.98					
1	K00329	11/08/18 K-T Cutting Tip		21.98			2500 151 430240	231 1901	101000
37272	87626S	12 NORMONT EQUIPMENT		237.64					
1	18903	11/03/18 Spinner		237.64			2500 151 430240	232	101000
37273	87629S	3341 OTTO ENVIRONMENTAL SYSTEMS NA,		15,067.00					
1	16493	10/30/18 Garbage cans		15,067.00			5410 504 430830	227	101000
37274	87634S	3472 UTILITIES UNDERGROUND LOCATION		180.55					
1	8105090	10/31/18 Excavation Notifications		90.28			5210 502 430515	317	101000
2	8105090	10/31/18 Excavation Notifications		90.27			5310 503 430625	317	101000
			# of Claims	136	Total:	1500,373.83			

**Backup material for agenda item:**

- A. ORDINANCE 2073- AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON MONTANA, AMENDING CHAPTER 5 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED TAXATION AND FINANCE BY DELETING REQUIREMENTS ON SPECIAL IMPROVEMENT DISTRICTS WHICH ARE MORE RESTRICTIVE THAN THOSE IMPOSED BY STATE LAW.**

**ORDINANCE NO. 2073**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING CHAPTER 5 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED TAXATION AND FINANCE BY DELEATING REQUIREMENTS ON SPECIAL IMPROVEMENT DISTRICTS WHICH ARE MORE RESTRICTIVE THAN THOSE IMPOSED BY STATE LAW.**

**Purpose**

The purpose of this Ordinance is to eliminate local regulation of special improvement districts and to rely on State law in all matters pertaining to the creation and administration of special improvement districts.

**WHEREAS**, the Livingston City Commission recognizes that special improvement districts can serve a vitally important role in the financing of needed public infrastructure; and

**WHEREAS**, it is believed that the extensive state law covering all aspects of the special improvement district process is adequate to ensure that the process is fair, open and promotes fiscal responsibility.

**NOW THEREFORE, BE IT ORDAINED** by the Livingston City Commission that Chapter 5, Sec. 5-11 and Sec. 5-11.1 of the Livingston Municipal Code be and the same are hereby amended as follows with deletions struck-through and new language in bold:

**SECTION 1**

~~Section 5-11. Costs and charges of special improvement districts:~~

~~The City of Livingston shall charge each special improvement district the costs and expenses connected with and incidental to the formation of any such district. These costs and expenses shall include, but shall not be limited to the following charges:~~

~~Administration Expenses: five (5) percent of cost of improvement~~

~~Legal Expense Charge: one (1) percent of cost of improvement~~

~~Advertising, copying, mailing, printing and engineering services: at cost~~

~~The city shall insure that the proper expenses have been charged to each special improvement district and that all resolutions levying taxes and assessments are sufficient to pay such charge~~

~~Section 5-11.1 Special improvement district restrictions.~~

~~A. The following special improvement district restrictions shall apply to any proposed special improvement district:~~

- ~~1. At least eighty (80) percent of any proposed special improvement district must be developed with a finished and occupied structure at the time the district is created.~~
- ~~2. At least seventy five (75) percent written approval for the district must exist according to the method of assessment being proposed.~~
- ~~3. Special improvement districts are not an option for use as subdivision improvement guarantees.~~

~~B. This section in no way affects to requirement of a developer signing a waiver of protest of SID for future improvements.~~

**SECTION 2**

**Statutory Interpretation and Repealer:**

Any and all resolutions, ordinances and sections of the Livingston Municipal Code and parts thereof in conflict herewith are hereby repealed.

**SECTION 3**

**Severability:**

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid by a court having competent jurisdiction, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and to this end, the provisions of this ordinance are declared to be severable.

**SECTION 4**

**Savings provision:**

This ordinance does not affect the rights or duties that mature, penalties and assessments that were incurred or proceedings that begun before the effective date of this ordinance.

**SECTION 5**

**Effective date:**

This ordinance will become effective 30 days after the second reading and final adoption.



**PASSED** by the City Commission of the City of Livingston, Montana, on first reading at a regular session thereof held on the \_\_\_\_\_ day of October, 2018.

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**DOREL HOGLUND – Chair**

**ATTEST:**

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**LISA HARRELD**  
Recording Secretary

\*\*\*\*\*

**PASSED ADOPTED, AND APPROVED** by the City Commission of the City of Livingston, Montana, on second reading at a regular session thereof held on the \_\_\_\_\_ day of November, 2018.

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**DOREL HOGLUND – Chair**

**ATTEST:**

**APPROVED AS TO FORM:**

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**LISA HARRELD**  
Recording Secretary

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**JAY PORTEEN**  
City Attorney

**Backup material for agenda item:**

- B. ORDINANCE NO. 2074- AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING ARTICLE 11, CHAPTER 30 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED ZONING BY CREATING AN EXCEPTION TO THE MINIMUM SIZE REQUIREMENT FOR MANUFACTURED HOMES.**

**ORDINANCE NO. 2074**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING ARTICLE II, CHAPTER 30 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED ZONING BY CREATING AN EXCEPTION TO THE MINIMUM SIZE REQUIREMENT FOR MANUFACTURED HOMES.**

**Purpose**

The purpose of this Ordinance is to promote public health, safety and general welfare of the City by regulating the height, number of stories and size of buildings and other structures, the percentage of lot that may be occupied, the size of yards, courts and other open spaces, the density of population, and the location and use of buildings, structures, and land for trade, industry, residence or other purposes.

**WHEREAS**, the Livingston City Commission recognizes that there exists within the City of Livingston a severe shortage of affordable housing; and

**WHEREAS**, it is believed that nonprofit housing entities within the community can help to alleviate this housing shortage by provide housing that is of non-traditional size and configuration; and

**WHEREAS**, the Zoning Commission, after a public hearing, has recommended to the City Commission that the amendments herein contained be approved.

**NOW THEREFORE, BE IT ORDAINED** by the Livingston City Commission that Article II, Chapter 30, Sec. 30.56.1 of the Livingston Municipal Code be and the same is hereby amended as follows with deletions struck-through and new language in bold:

**SECTION 1**

Section 30.56.1 Manufacture Homes:

- A. Manufactured homes are permitted in all residential zoning districts. Any manufactured home or replacement of any existing manufactured home must contain a minimum of one thousand (1000) square feet.
  
- B. All manufactured homes must be placed on a permanent foundation. For the purpose of this part a permanent foundation means a standard footing-type, perimeter foundation built to frost depth, with or without a basement.
  
- C. **A manufactured home of less than 1000 square feet may be placed if it meets all of the following conditions:**
  - a. **The structure is on a permanent foundation.**
  - b. **The tract or parcel of land for the proposed use must be owned by a unit of local government or a community housing development organization.**
  - c. **The home must be used to provide affordable housing to households earning less than 80% of the area median income.**
  - d. **A management plan from the local government or community housing development organization addressing the following factors is submitted to the City Administration and City Commission:**
    - i. **Affordability plan (including proposed rents).**
    - ii. **Management plan (including client eligibility and intake)**
    - iii. **Proposed deed restrictions to be placed on the property requiring adherence to approved affordability plan.**

**SECTION 2**

**Statutory Interpretation and Repealer:**

Any and all resolutions, ordinances and sections of the Livingston Municipal Code and parts thereof in conflict herewith are hereby repealed.

**SECTION 3**

**Severability:**

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid by a court having competent jurisdiction, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and to this end, the provisions of this ordinance are declared to be severable.

**SECTION 4**

**Savings provision:**

This ordinance does not affect the rights or duties that mature, penalties and assessments that were incurred or proceedings that begun before the effective date of this ordinance.

**SECTION 5**

**Effective date:**

This ordinance will become effective 30 days after the second reading and final adoption.

**PASSED** by the City Commission of the City of Livingston, Montana, on first reading at a regular session thereof held on the \_\_\_\_\_ day of October, 2018.

\_\_\_\_\_  
**DOREL HOGLUND – Chair**

**ATTEST:**

\_\_\_\_\_  
**LISA HARRELD**  
**Recording Secretary**

\*\*\*\*\*

**PASSED ADOPTED, AND APPROVED** by the City Commission of the City of Livingston, Montana, on second reading at a regular session thereof held on the \_\_\_\_\_ day of November, 2018.

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**DOREL HOGLUND – Chair**

**ATTEST:**

**APPROVED AS TO FORM:**

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**LISA HARRELD**  
Recording Secretary

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**JAY PORTEEN**  
City Attorney

**Backup material for agenda item:**

- C. ORDINANCE 2075 - AN ORDINANCE AMENDING ORDINANCE NO. 1932 REGARDING THE CITY OF LIVINGSTON, MONTANA URBAN RENEWAL PLAN AS IT RELATES TO THE URBAN RENEWAL DISTRICT BY AMENDING THE URBAN RENEWAL PLAN TO UPDATE THE ANTICIPATED URBAN RENEWAL PROJECTS.**

**ORDINANCE NO. 2075**

**AN ORDINANCE AMENDING ORDINANCE NO. 1932 REGARDING THE CITY OF LIVINGSTON, MONTANA URBAN RENEWAL PLAN AS IT RELATES TO THE URBAN RENEWAL DISTRICT BY AMENDING THE URBAN RENEWAL PLAN TO UPDATE THE ANTICIPATED URBAN RENEWAL PROJECTS**

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**Preamble.**

The purpose of this Ordinance is to promote the general health, safety and welfare of the community by amending and updating the City of Livingston Urban Renewal Plan to update the list of urban renewal projects.

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**WHEREAS**, on December 10, 2003, the City Commission (the “City Commission”) of the City of Livingston, Montana (the “City”) adopted Ordinance No. 1932 (“Ordinance 1932”) approving the Livingston Urban Renewal Plan with Tax Increment Financing provisions (the “Original Urban Renewal Plan”); and

**WHEREAS**, the Original Urban Renewal Plan was adopted after a public hearing on December 15, 2003 and the public was given an opportunity to be heard at such hearing; and

**WHEREAS**, the City desires to amend Ordinance 1932 and the Original Urban Renewal Plan with respect to the Livingston Urban Renewal District (the “Urban Renewal District”) to update the Original Urban Renewal Plan with an updated list of tax increment eligible urban renewal projects for public improvements (the “Plan Amendment”), attached hereto as Exhibit A, authorized under Montana Code Annotated, Section 7–15–4288, as amended; and

**WHEREAS**, the Urban Renewal District was created in conformance with and pursuant to the powers granted to the City under the provisions of Montana Code Annotated Title 7, Chapter 14, Part 24, as amended (the “Urban Renewal Act”); and

**WHEREAS**, on December 1, 2003, after a public hearing following notice as required under the Urban Renewal Act, the City Commission of the City adopted Resolution No. 3462, finding an area of blight in the Urban Renewal District and the City believes that conditions of blight still exist in the Urban Renewal District as indicated in the Plan Amendment; and

**WHEREAS**, the City has continuously been administering the Urban Renewal District in compliance with the terms of the Urban Renewal Act, Montana law, and the Original Urban Renewal Plan since January 15, 2004 until the present; and

**WHEREAS**, many of the conditions that were present in the Urban Renewal District in 2004 are still present today and the City has reviewed the conditions that existing in and around the boundaries of the Urban Renewal District; and

**WHEREAS**, the Original Urban Renewal Plan contained goals necessary for the implementation of the strategy that have been met as well as goals of the Original Urban Renewal Plan that have not been met at this time; and



**WHEREAS**, City officials and officials of both the Livingston Urban Renewal Agency (the “URA”) and the City’s Planning Board, have had discussions and review of the conditions that exist in the Urban Renewal District over the recent past; and

**WHEREAS**, the City, URA, City Planning Board, Park County (the “County”), and both Elementary School District No. 1 (Livingston), Park County, Montana and High School District No. 1 (Livingston), Park County, Montana (collectively, the School District”), have discussed the Plan Amendment and the possibility of the City issuing tax increment revenue bonds (the “TIF Bonds”) payable from tax increments derived from the Urban Renewal District in order to fund all or a portion of the costs of certain tax increment eligible urban renewal projects set forth in the Plan Amendment (the “Urban Renewal Projects”); and

**WHEREAS**, the Plan Amendment does not change or adjust the boundaries of the Urban Renewal District; and

**WHEREAS**, URA and the Planning Board/Commission each unanimously provided recommendations on the Plan Amendment to the City Commission; and

**WHEREAS**, the City provided an opportunity on November 7, 2018 for a joint public meeting with the County and the School District to discuss comments to the Plan Amendment and the extension of the term of the Urban Renewal District beyond January 15, 2019; and

**WHEREAS**, City policy is to generally hold a public hearing on ordinances after the first reading of such ordinance and the first reading of this Ordinance will be on November 20, 2018; and

**WHEREAS**, the City Commission will hold a public hearing on November 20, 2018 (the “Public Hearing”) as required by Section 7–15–4215 of the Montana Code Annotated, Title 7, Chapter 15, Parts 42 and 43 (the “Urban Renewal Act”), in which members of the public will be provided an opportunity to speak with respect to the Ordinance, the Plan Amendment and the City’s plan to issue TIF Bonds payable from tax increments generated in the Urban Renewal District; and

**WHEREAS**, the notice of the Public Hearing was made in conformance with the requirements of the Urban Renewal Act and Montana law for the November 20, 2018 City Commission meeting and will be held over and continued until a public meeting on December 4, 2018 and the public will be notified of such continuance of the Public Hearing until December 4, 2018; and

**WHEREAS**, the City anticipates issuing TIF Bonds to fund all or a portion of the Urban Renewal Projects identified in the Plan Amendment, which are intended to supplement the urban renewal projects identified in the Original Urban Renewal Plan; and

**WHEREAS**, the issuance of the initial TIF Bonds will occur prior to January 15, 2019, which is the date that the Urban Renewal District will sunset if the TIF Bonds are not issued by the City.

**NOW, THEREFORE, BE IT ORDAINED** by the City Commission of the City of Livingston as follows:

## SECTION 1

### **Plan Amendment:**

The Plan Amendment, having been duly reviewed and considered is hereby approved and the City Manager is hereby authorized and directed to file said copy with the minutes of this meeting and in the Ordinance Book of the City.

## SECTION 2

### **Ordinance No. 1932:**

Unless specifically amended by this Ordinance, the provisions of Ordinance No. 1932 are hereby confirmed and remain in full force and effect and are reaffirmed.

## SECTION 3

### **Adoption of Plan Amendment:**

The Original Urban Renewal Plan, as amended by the Plan Amendment attached hereto as Exhibit A, is incorporated fully herein by reference and is hereby adopted and approved.

## SECTION 4

### **TIF Bonds:**

That the City is authorized to issue TIF Bonds as necessary to fund all or a portion of the costs of the Urban Renewal Projects set forth in the Original Urban Renewal Plan as amended by the Plan Amendment.

## SECTION 5

### **Codification:**

The City Attorney is hereby authorized and directed to recodify this Ordinance.

## SECTION 6

### **Effective Date:**

This Ordinance is to be posted as required by law and copies made available to the public upon request. This Ordinance shall take effect thirty (30) days after its final passage.

**PASSED, ADOPTED AND APPROVED** by the City Commission of the City of Livingston, Montana, on first reading at a regular session thereof held on the 20th day of November, 2018.

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Dorel Hoglund  
Chair

**ATTEST:**

**APPROVED TO AS FORM:**

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Lisa Harreld, Recording Secretary

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Jay Porteen, City Attorney

**PASSED, ADOPTED AND APPROVED** by the City Commission of the City of Livingston, Montana, on second reading at a regular session thereof held on the 4<sup>th</sup> day of December, 2018.

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Dorel Hoglund  
Chair

**ATTEST:**

**APPROVED AS TO FORM:**

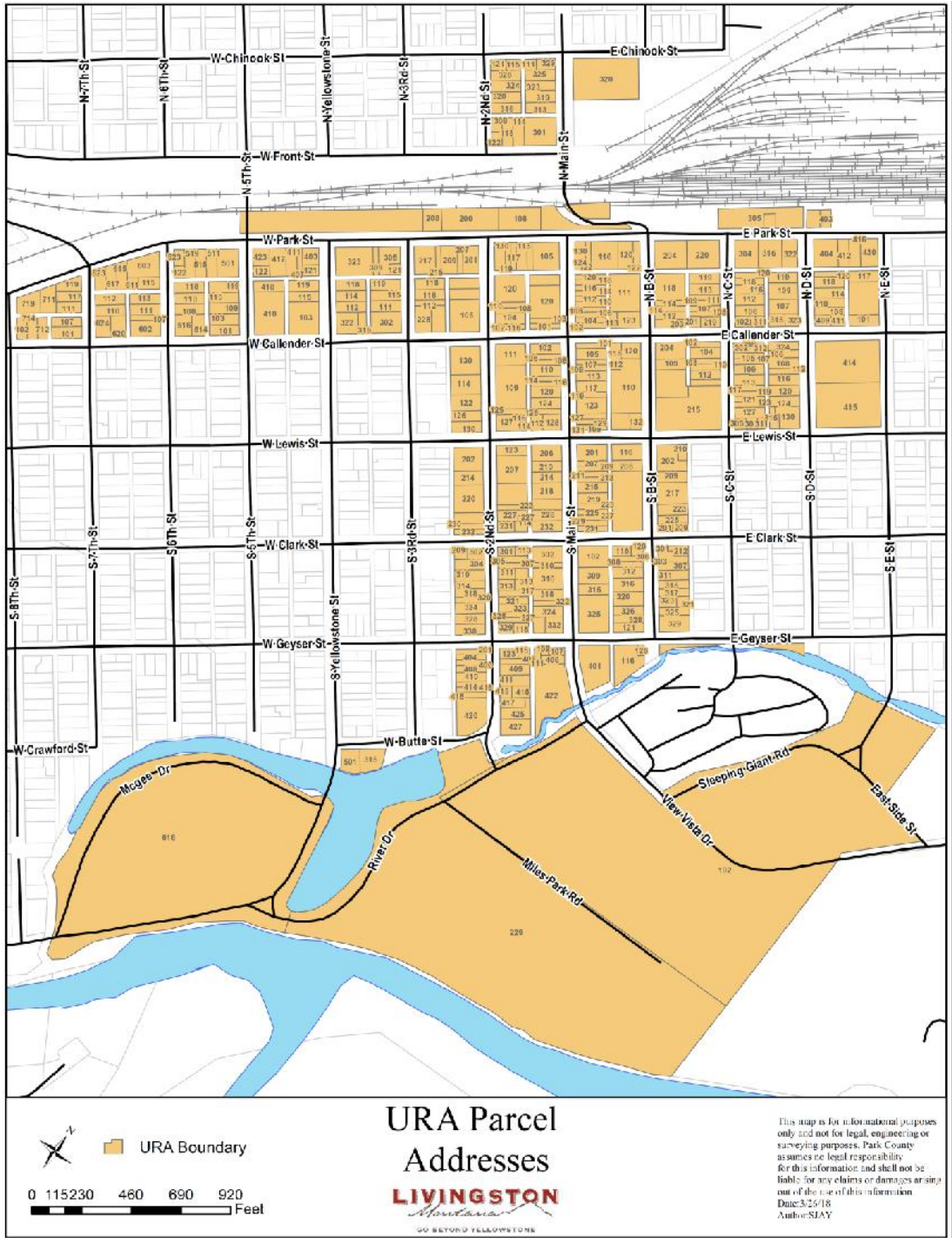
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Lisa Harreld  
Recording Secretary

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Jay Porteen  
City Attorney

67842-5  
13553743v5



Dated: November 8, 2018

BY ORDER OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA

Publication Dates: November 8, 2018  
November 14, 2018

**Backup material for agenda item:**

- A. RESOLUTION NO. 4831 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, CREATING A TOURISM BUSINESS IMPROVEMENT DISTRICT (TBID) CONSISTING OF NON-CONTIGUOUS LANDS WITHIN THE CITY OF LIVINGSTON FOR THE PURPOSE OF AIDING IN TOURISM, PROMOTION, AND MARKETING WITHIN THE DISTRICT.**

**RESOLUTION NO. 4831**

**A RESOLUTION OF THE CITY OF LIVINGSTON, MONTANA, CREATING A TOURISM BUSINESS IMPROVEMENT DISTRICT CONSISTING OF NON-CONTIGUOUS LANDS WITHIN THE CITY OF LIVINGSTON FOR THE PURPOSE OF AIDING IN TOURISM, PROMOTION, AND MARKETING WITHIN THE DISTRICT.**

**WHEREAS**, on October 30, 2018, the Livingston City Commission adopted Resolution No. 4829, a Resolution of Intent indicating the Commission’s intention to create the Livingston Tourism Business Improvement District (the “District”) pursuant to the provisions of Mont. Code Ann. § 7-12-1101 *et seq.*; and

**WHEREAS**, the recitals and items resolved by Resolution No. 4829 (attached as Exhibit “A”) are incorporated herein by reference as if part of this Resolution; and

**WHEREAS**, the City Clerk published notice of passage of Resolution No. 4829 in compliance with Mont. Code Ann. § 7-12-1112 by publishing the notice in the Livingston Enterprise on November 6, 2018 and November 13, 2018, and by sending the notice via certified mail to every owner of real property within the proposed District as indicated on Exhibit “B” of Resolution No. 4829; and

**WHEREAS**, Mont. Code Ann. § 7-12-1113 allows the owner of any property liable to be assessed to make a written protest against the extent or creation of the District or the amount to be assessed, or both, and, pursuant to Montana law and Resolution No. 4829, any owner duly noticed was required to submit that protest in writing and deliver to the City Clerk no later than 5:00 p.m. on November 20, 2018; and

**WHEREAS**, no protests were filed with the City Clerk as of the deadline on November 20, 2018; and

**WHEREAS**, Mont. Code Ann. § 7-12-1114 requires the Livingston City Commission, after close of the protest period, to hold a hearing on any protests received during the protest period as described above and pass upon those protests and the Commission has done so; and

**WHEREAS**, the Commission has reviewed each and every protest received; and

**WHEREAS**, notice of the hearing held on adoption of this final Resolution was noticed in Resolution No. 4829, the notice of adoption that was published in the Livingston Enterprise and sent to each of the property owners listed on Exhibit “B” to Resolution No. 4829, and noticed on the agenda for this hearing as duly published in accordance with Montana law.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Commission of the City of Livingston, Montana, as follows:

1. The Livingston City Commission hereby passes on all protests received and determines said protests are not of sufficient import to prevent creation of the District and hereby overrules and denies any such protests.

2. The protests received do not meet the three (3) thresholds that would prevent the Commission from adopting this final Resolution ordering the creation of the District as required in Mont. Code Ann. § 7-12-1114(3).
3. The Livingston City Commission hereby adopts this final Resolution and orders creation of the District in accordance with Resolution No. 4829.
4. The Livingston City Commission requests the City Attorney prepare an Ordinance creating the Livingston TBID in substantial conformance with Resolution No. 4829 and this Resolution.
5. The Livingston City Commission requests the City Clerk immediately advertise for appointment of seven (7) trustees to the Livingston TBID Board of Trustees who shall be owners of property within the District or their assignees.
6. The Livingston City Commission shall appoint the Board of Trustees at the time the Commission adopts an Ordinance creating the Livingston TBID.
7. The Livingston City Commission requests the City Attorney draft by-laws for the Board of Trustees to be approved by the Commission in conformance with Montana law.
8. After adoption of an ordinance creating the District, appointment of the Board of Trustees, and the Livingston City Commission's adoption of the by-laws for the Board of Trustees, the Board of Trustees shall, at a time duly noticed and in a meeting open to the public, begin work on an annual budget and work plan in conformance with Mont. Code Ann. § 7-12-1132, and at a time duly noticed and open to the public shall submit the annual budget and work plan for Commission approval and adoption.
9. The Livingston City Commission hereby notifies the Board of Trustees that the work plan and budget shall not be adopted unless the work plan and budget provide adequate liability coverage insuring the District, the Board, and the City of Livingston against legal liability for personal injury and property damage in an amount sufficient to cover the City of Livingston's statutory limits of liability as found in Mont. Code Ann. § 2-9-108(1).

**PASSED AND ADOPTED** by the City Commission of the City of Livingston, this \_\_\_\_ day of November, 2018.



\_\_\_\_\_  
**Dorel Hoglund - Chairman**

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**LISA HARRELD**  
**Recording Secretary**

\_\_\_\_\_  
**JAY PORTEEN**  
**City Attorney**

**CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE**

**RESOLUTION NO. 4829**

I, the undersigned, being the duly qualified and acting recording officer of the City of Livingston, Montana (the "City"), hereby certify that the attached resolution is a true copy of a Resolution entitled: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO CREATE A TOURISM BUSINESS IMPROVEMENT DISTRICT (TBID) CONSISTING OF NON-CONTIGUOUS LANDS WITHIN THE CITY OF LIVINGSTON FOR THE PURPOSE OF AIDING IN TOURISM, PROMOTION, AND MARKETING WITHIN THE DISTRICT. (the "Resolution"), on file in the original records of the City in my legal custody; that the Resolution was duly adopted by the City Commission of the City at a regular meeting on October 30, 2018 and that the meeting was duly held by the City Commission and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following City Commission Members voted in favor thereof:

*Hoglund, Schwarz, Friedman, Mabie, Nootz*

Voted against the same:

Abstained from voting thereon:

Or were absent:

Witness my hand and seal officially this 30<sup>th</sup> of October, 2018



*Faith Kinnick*  
\_\_\_\_\_  
City Clerk

**RESOLUTION NO. 4829**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, OF ITS INTENT TO CREATE A TOURISM BUSINESS IMPROVEMENT DISTRICT (TBID) CONSISTING OF NON-CONTIGUOUS LANDS WITHIN THE CITY OF LIVINGSTON FOR THE PURPOSE OF AIDING IN TOURISM, PROMOTION, AND MARKETING WITHIN THE DISTRICT.**

**WHEREAS**, several Livingston lodging facilities, Vision Livingston, and the Livingston Convention and Visitor Bureau have expressed the need for a tourism business improvement district in accordance with the provisions of Mont. Code Ann. § 7-12-1101 *et seq.*, which district will aid in tourism, promotion, and marketing within the City of Livingston; and

**WHEREAS**, Mont. Code Ann. § 7-12-1111 allows the Livingston City Commission to create a tourism business improvement district upon receipt of a petition signed by the owners of more than 60% of the area of the property proposed to be included in such a district, allows that such a district may be composed of noncontiguous areas if the properties in a district have a common purpose of providing overnight stays at lodging facilities, and requires the boundaries of a district with noncontiguous areas to encompass all properties in the district with the same identified purpose; and

**WHEREAS**, Vision Livingston has submitted petitions signed by numerous owners of real property used for the purpose of hotels, motels, or lodging facilities, which petitions request that the Livingston City Commission create a tourism business improvement district for the City of Livingston (hereinafter referred to as the "Livingston TBID"); and

**WHEREAS**, the Livingston administration has reviewed the petitions received and has certified before the Commission that the petitions delivered to the City contain the signatures of owners of more than 60% of the area of the property to be included within the proposed district; and

**WHEREAS**, it is the desire of the Livingston City Commission, in order to promote the health, safety, prosperity, security and general welfare of the potential members of the district and the citizens of Livingston, to levy assessments against certain tracts of land within the exterior limits of the City of Livingston that comprise the Livingston TBID; and

**WHEREAS**, such assessments will be paid by the owners of tracts of land comprising the district whereby the tract of land is being used as a hotel, motel or lodging facility; and

**WHEREAS**, the Livingston TBID, through increased funding provided by a one dollar (\$1.00) assessment on each occupied room night, will aid in tourism, promotion and marketing of the City of Livingston by: (i) increasing the effectiveness in existing markets while exploring new markets; (ii) focusing efforts on periods of need; (iii) attending trade shows; (iv) allowing for subsidy and sponsorship of events and organizations that drive room nights; (v) increasing staffing levels to provide additional marketing; and (vi) providing for software for tracking reporting and marketing; and

**WHEREAS**, pursuant to Mont. Code Ann. § 7-12-1111(2) and (3), the boundaries of the proposed Livingston TBID comply with all zoning regulations and no property subject to the Livingston TBID is zoned primarily as a residential area; and

Resolution # 4829

Resolution of Intention to Create Livingston Tourism Business Improvement District.

Page 1

**WHEREAS**, Mont. Code Ann. § 7-12-111(1) requires that upon receipt of a petition, a city commission shall establish a district pursuant to the provisions of Title 7, Chapter 12, Part 11 of the Montana Code Annotated, which requires adoption of this Resolution of Intent, followed by publication of a Notice of Adoption of this Resolution of Intent and mail of said notice to every owner of real property within the proposed district, an opportunity for the owners to protest creation of the proposed Livingston TBID, and then, barring sufficient protests, adoption of a final Resolution, creation of a Board of Trustees, and finally, the creation of an annual budget and work plan.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Commission of the City of Livingston, Montana, as follows:

1. **Intent to Create Livingston Tourism Business Improvement District.** It is the City of Livingston's intent to create the Livingston TBID, subject to notice and the opportunity to protest pursuant to Montana law and Section 10, below, and also to declare that the purposes for which the assessments collected by the Livingston TBID shall be used for the statutory purposes set forth in the Business Improvement District Law (§§ 7-12-1101 through 7-12-1144, as amended) for the funding of all uses and projects for tourism promotion within the City of Livingston as specified in a future Livingston TBID annual work plan and budget.
2. **Name of District.** The District shall be known as the Livingston Tourism Business Improvement District ("Livingston TBID").
3. **Limits and Boundaries of District.**
  - a. **Outer Limits of Livingston TBID.** It is the intent of the City Commission that should the Livingston TBID be established, the outer limits of the district within which properties used for the purpose of providing overnight stays at lodging facilities shall mirror the City of Livingston's corporate limits, as shown on Exhibit "A". As the corporate limits of the City change by reason of annexation or otherwise, it is intended that the outer limits of the Livingston TBID shall mirror such change.
  - b. **Properties Included Within the Livingston TBID.** Within the above-described limits, it is acknowledged that not all properties are to be subject to the jurisdiction of the district; rather, it is the City Commission's intent that specific non-contiguous properties used for the purpose of providing overnight stays at lodging facilities will be the only properties that comprise the Livingston TBID. The properties that will be subject to the Livingston TBID assessments are only those that are currently being used, or will be used in the future, for the identified purpose of providing ten (10) or more rooms for temporary overnight accommodations, lodging, dwelling, or sleeping facilities for transient guests and, as such, shall include all hotels, motels, inns, bed and breakfast establishments, hostels, and other similar uses, structures, or portions thereof with ten (10) or more rooms. The properties currently proposed to be included in the Livingston TBID are those described on Exhibit "B".

- c. New Facilities Within Livingston Subject to Livingston TBID. It is the intent of the Livingston City Commission that should a tract of land within Livingston's corporate limits be developed with a facility which meets the requirements described above, that such property will automatically become part of the Livingston TBID and, as such, the property will also automatically become subject to the assessments described in Section 6, below.
- d. Annexed Properties Subject to Livingston TBID. It is intended that no properties located outside the City of Livingston's corporate limits be included within the district unless and until the property is annexed into the City of Livingston. It is also the intent of the Livingston City Commission that upon annexation of any property or structure, or part thereof, which will be used for the stated purpose described above, such property shall also automatically become part of the Livingston TBID at the time such use commences within the City of Livingston and therefore also be subject to the assessments described in Section 6, below.
4. **Benefitted Property.** The territory included within the limits and boundaries described in Section 3, above, and as shown on Exhibit "A" is hereby declared to be the Livingston TBID. It is recognized that those properties will benefit and be benefitted by the Livingston TBID and, as such, will be assessed for the costs of the Livingston TBID.
5. **General Character of the Services to be Performed.** It is the intent of the Livingston City Commission that the services to be performed by the Livingston TBID will be the funding of all uses and projects for tourism promotion within the City of Livingston as specified in the Livingston TBID annual work plan and budget, once developed. It is also the intent of the City Commission that the services will be designed to, among others, benefit local tourism and lodging businesses within Livingston and will include the marketing of Livingston at convention and trade shows, the marketing of Livingston to the travel industry generally, and the marketing of Livingston as a viable location for events.
6. **Assessment methods; Property to be Assessed.** It is the intent of the Livingston City Commission that the parcel upon which a facility, structure, or portion thereof having the use described in Section 3, above, will be assessed one dollar (\$1.00) per occupied room per night for the cost of operating the Livingston TBID. These parcels will be assessed this amount for their proportionate share of the costs of maintaining the activities of the Livingston TBID and such assessments will fund the work plan for the first fiscal year and any fiscal year for which the Livingston TBID continues in effect.
7. **Payment of Assessments; Records.** It is the intent of the Livingston City Commission that the assessments for the costs of maintaining the services provided by the Livingston TBID will be payable, as prescribed in Mont. Code Ann. § 7-12-1133(c). It is also the intent of the Livingston City Commission to ensure the public has reasonable access to records of the Livingston TBID and also ensure there is sufficient protection of the district members' trade secrets. It is therefore the intent of the Livingston City Commission that the Board of Trustees for the Livingston TBID adopt procedures balancing the right of public access to public records with the interest of the member entities' right to maintain the confidentiality of their trade secrets.




- 8. **Duration of District.** It is the intent of the Livingston City Commission that the Livingston TBID shall be in effect for a period of ten (10) years as prescribed by Mont. Code Ann. § 7-12-1141.
  
- 9. **Notice of Adoption of Resolution of Intent.** Upon adoption of this Resolution of Intent, the City Clerk shall prepare a Notice of Adoption. The Notice of Adoption of this Resolution of Intent shall be published as provided in Mont. Code Ann. § 7-1-2121 and a copy of the Notice of Adoption must be mailed to every owner of property listed on Exhibit "B", which comprises the properties within the Livingston TBID, all as listed on the last completed assessment roll for the state, county and school district taxes. The mailing must be sent to the owner's last known address on the same day the Notice of Adoption is first published or posted.
  
- 10. **Public Hearing; Protests.** At any time within fifteen (15) days from and after the date of first publication of the Notice of Adoption, which date will be November 1, 2018, any owner of real property within the proposed Livingston TBID subject to assessment for the costs and expenses of maintaining the Livingston TBID may make and file with the City Clerk until 5:00 p.m. on the expiration date of said 15-day period a written protest against the proposed Livingston TBID. The date and hour of receipt of the protest shall be endorsed thereon by City staff. The Livingston City Commission will, at a regular meeting after expiration of the above time period, proceed to publicly hear and pass upon all protests so made and filed pursuant to Mont. Code Ann. §7-12-1114, which said regular meeting will be held on Tuesday, November 20, 2018 at 6:30 p.m. in the Community Room at the City-County Complex, 414 East Callender Street, Livingston, Montana.


**PASSED AND ADOPTED** by the City Commission of the City of Livingston, this 30<sup>th</sup> day of October, 2018.

  
 \_\_\_\_\_  
 Dorel Hoglund - Chair

**ATTEST:**

  
 \_\_\_\_\_  
 LISA HERRALD HARZELD  
 Recording Secretary

**APPROVED AS TO FORM:**

  
 \_\_\_\_\_  
 JAY PORTEEN  
 City Attorney

**LIVINGSTON**  
AREA  
CHAMBER OF COMMERCE  
CONVENTION & VISITORS BUREAU

October 23, 2018

City of Livingston  
414 E. Callender St  
Livingston, MT 59047

Attn: Mike Kardoos, City Manager

Re: Livingston Tourism Business Improvement District

Thank you for the time you have spent in preparation for the LTBID resolution. On Tuesday October 30<sup>th</sup> we will present to you and the Commission why we would like to adopt the resolution and begin the Livingston Tourism Business Improvement District. I will have a representative from Billings TBID Alex Tyson, and Voices Montana Dax Sheiffer, who will briefly speak as well on what it will provide for the community of Livingston. I would then like to address the commission on the resolution intent. We have been in complete compliance with the State of Montana Annotated Code as the administrative agent and we are very excited that after 4 years of continued work to market Livingston not only for Resident and Non-Resident travel but will now be able to work with our schools and hoteliers on bringing more conferences, meetings and tournaments to our community to improve economic development opportunities as well with the additional funding from the TBID tax.

The hoteliers have been busy putting together the numbers from last year and what 2019 will look like so we can put together a sample budget which I will bring with me and hand out. We will also have a few if not all of the applications from the potential board members so we can put the vote of members on the calendar for the next City commission meeting. We would like to start in January and these final pieces are necessary to get into place immediately.

Sincerely,

Leslie Feigel, CEO  
Livingston Chamber & CVB

# Livingston Tourism Business Improvement District Reporting Form

**Line a. 30 Day Continuous Room Exemptions:** Charges for any individual that rents the same room for over 30 continuous days.

**Line b. Federal Employee Room Exemptions:** Charges for federal employees that use a federal credit card that is approved by the department or if you send bill directly to the Federal Government.

**Line c. Complimentary Room Exemptions:** Rooms provided at no charge.

**Line d. Other:** Please attach a separate sheet of paper explaining other circumstances. This would include but not be limited to uncollectible charges: (example- NSF checks, etc.)

**Line e. Total Room Exemptions:** Line a+b+c+d

**Line f. Total Overnight Stays:** Includes exempt rooms and fee rooms.

**Line g. Total Fee Overnight Stays:** Fee rooms only. Line f-e.

**Fein:** Property Federal Tax Identification Number.

**Property Tax Code:** Property Tax Code that will be used for billing TBID assessment.

## Livingston Tourism Business Improvement District QUARTERLY REPORTING PERIOD Jan - March 2019

**Fein:** \_\_\_\_\_

**Property Tax Code:** \_\_\_\_\_

	Jan	Feb	March	3 month total
a. 30+ Day Exempt	_____	_____	_____	_____
b. Fed. Stay Exempt	_____	_____	_____	_____
c. Comp. Room Exempt	_____	_____	_____	_____
d. Other Exempt(explain)	_____	_____	_____	_____
e. Total Exempt(a+b+c+d)	_____	_____	_____	_____
f. Total overnight stays	_____	_____	_____	_____
g. Total fee overnight stays(f-e)	_____	_____	_____	h. _____

Please fill out all information

Total assessments collected (h) \_\_\_\_\_ X \$2 = \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name of Property:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

Return this Form to:

Livingston Business Improvement District

Attn: Leslie Feigel

303 E Park Street

Livingston, MT 59047

[info@livingston-chamber.com](mailto:info@livingston-chamber.com)

To avoid \$250 late fee penalty, this form is due on April 30th 2019



## Livingston Tourism Business Improvement District Reporting Form

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**Line g. Total Fee Overnight Stays:** Fee rooms only. Line f-e.

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**Property Tax Code:** Property Tax Code that will be used for billing TBID assessment.

### Livingston Tourism Business Improvement District QUARTERLY REPORTING PERIOD April-June 2019

**Fein:** \_\_\_\_\_

**Property Tax Code:** \_\_\_\_\_

	April	May	June	3 month total
a. 30+ Day Exempt	_____	_____	_____	_____
b. Fed. Stay Exempt	_____	_____	_____	_____
c. Comp. Room Exempt	_____	_____	_____	_____
d. Other Exempt(explain)	_____	_____	_____	_____
e. Total Exempt(a+b+c+d)	_____	_____	_____	_____
f. Total overnight stays	_____	_____	_____	_____
g. Total fee overnight stays(f-e)	_____	_____	_____	h. _____

Please fill out all information

Total assessments collected (h) \_\_\_\_\_ X \$2 = \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Name of Property:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

Return this Form to:

Livingston Business Improvement District

Attn: Leslie Feigel

303 E Park Street

Livingston, MT 59047

[info@livingston-chamber.com](mailto:info@livingston-chamber.com)

**To avoid \$250 late fee penalty, this form is due on July 31st 2019**

## Livingston Tourism Business Improvement District Reporting Form

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**Fein:** Property Federal Tax Identification Number.

**Property Tax Code:** Property Tax Code that will be used for billing TBID assessment.

### Livingston Tourism Business Improvement District QUARTERLY REPORTING PERIOD July- Sept 2019

**Fein:** \_\_\_\_\_

**Property Tax Code:** \_\_\_\_\_

	July	Aug	Sept	3 month total
a. 30+ Day Exempt	_____	_____	_____	_____
b. Fed. Stay Exempt	_____	_____	_____	_____
c. Comp. Room Exempt	_____	_____	_____	_____
d. Other Exempt(explain)	_____	_____	_____	_____
e. Total Exempt(a+b+c+d)	_____	_____	_____	_____
f. Total overnight stays	_____	_____	_____	_____
g. Total fee overnight stays(f-e)	_____	_____	_____	h. _____

Please fill out all information

Total assessments collected (h) \_\_\_\_\_ X \$2 = \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Name of Property:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

Return this Form to:

Livingston Business Improvement District

Attn: Leslie Feigel

303 E Park Street

Livingston, MT 59047

[info@livingston-chamber.com](mailto:info@livingston-chamber.com)

To avoid \$250 late fee penalty, this form is due on October 31st 2019

## Livingston Tourism Business Improvement District Reporting Form

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**Fein:** Property Federal Tax Identification Number.

**Property Tax Code:** Property Tax Code that will be used for billing TBID assessment.

### Livingston Tourism Business Improvement District QUARTERLY REPORTING PERIOD Oct- Dec 2019

**Fein:** \_\_\_\_\_

**Property Tax Code:** \_\_\_\_\_

	Oct	Nov	Dec	3 month total
a. 30+ Day Exempt	_____	_____	_____	_____
b. Fed. Stay Exempt	_____	_____	_____	_____
c. Comp. Room Exempt	_____	_____	_____	_____
d. Other Exempt(explain)	_____	_____	_____	_____
e. Total Exempt(a+b+c+d)	_____	_____	_____	_____
f. Total overnight stays	_____	_____	_____	_____
g. Total fee overnight stays(f-e)	_____	_____	_____	h. _____

Please fill out all information

Total assessments collected (h) \_\_\_\_\_ X \$2 = \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Name of Property:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**Return this Form to:**

**Livingston Business Improvement District**

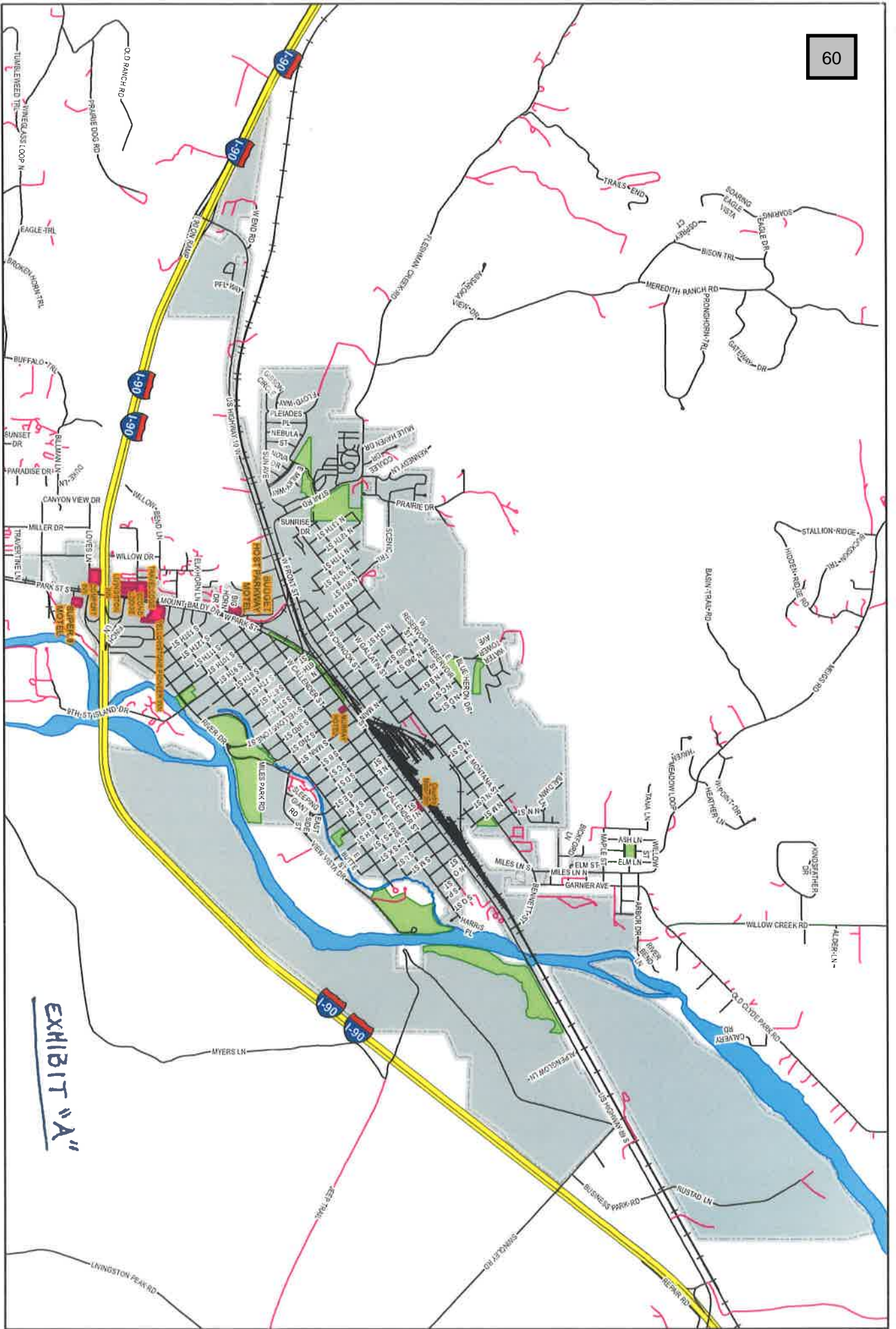
**Attn: Leslie Feigel**





**303 E Park Street**

**Livingston, MT 59047**

[info@livingston-chamber.com](mailto:info@livingston-chamber.com)

**To avoid \$250 late fee penalty, this form is due on January 31st 2019**



-  Hotel
-  Livingston City Limits
-  City Parks
-  Yellowstone River

# Livingston TBID Plan

Hotel Locations

EXHIBIT "A"

**PARK COUNTY**  
MONTANA

This map is for informational purposes only and not for legal, engineering or surveying purposes. Park County assumes no legal responsibility for this information and shall not be liable for any claims or damages arising out of the use of this information.

Author: SJAY  
Date: 5/12/17

Hotel	Geocode	Owner Name	Sos Authorized
Yellowstone Pioneer Inn	49080223415060000	MAA BEST YELLOWSTONE HOSPITALITY LLC	X
Country Motor Inn	49080213113100000	Dhara HospitalityNavnit Patel	X
Comfort Inn	49080223406030000	Quail Partners/Larry Waite	X
Murray Hotel	49080213322127000	Dan and Kathleen Kaul	X

Super 8 Motel	49080223405040000	MARIC PROPERTIES WEST LLC	X
Travel Lodge	49080223413030000	MARIC PROPERTIES LLC	X

Budget Host Parkway Motel	49080223115090000	MALONEY WILLIAM B	
Livingston Inn	49080223411050000	John & Tilly Lamey	
Econolodge (used to be Quality Inn)	49080223411030000	CYRUS INVESTMENTS LLC	

**Backup material for agenda item:**

**Calendar 11.13.18-12.15.18**

<b>Date</b>	<b>Time</b>	<b>Event</b>
November 13. 2018	3:30pm	Historic Preservation Board Meeting Community Room, City-County Complex
November 14. 2018	7:00pm	Sister City Board Meeting Bev Stevenson Room, Livingston Public Library
November 15. 2018	1:00pm	Public Transportation Committee Community Room, City-County Complex
November 20. 2018	7:00pm	City Commission Meeting Community Room, City-County Complex
November 21. 2018	8:30am	Urban Renewal Agency Meeting Community Room, City County Complex
November 21. 2018	5:30pm	City Planning Board Meeting Community Room, City-County Complex
November 21. 2018	6:00pm	Active Transportation Coalition Meeting Neptune's Brewery, 119 N. L St.
November 21. 2018	4:00pm	Library Board Meeting Library meeting Room, Livingston Public Library
November 22. 2018		Thanksgiving Day- City Offices Closed
November 24. 2018		National Small Business Saturday- Shop Local!
November 28. 2018	6:00pm	City Parks & Trails Committee Meeting Community Room, City County Complex
December 1. 2018	9:00-10:00	Breakfast with the City Commissioners Livingston Food Resource Center
December 1. 2018	8:00-4:00	28th Annual Old Fashioned Christmas Fair Park County Fairgrounds
December 1. 2018	9:00-4:00	Western Sustainability Exchange Holiday Market Livingston Civic Center
December 4. 2018	7:00pm	City Commission Meeting Community Room, City-County Complex
December 7. 2018	5:00-9:00 pm	Livingston Annual Downtown Christmas Stroll Main St. between Callender & Lewis St. Livingston
December 8. 2018	9:00-Noon	Breakfast with Santa- Limited space, call for tickets 222-8155 Livingston Civic Center
December 15. 2018		National Cat Herders Day

**Backup material for agenda item:**

**Thank you card, from 49 Leadership**



**COMMUNITY MADE**

**49**  **LEADERSHIP**

**MONTANA**

Thank you  
City of Livingston!  
Jana Bandstra

Thank you  
SO much!  
- Michael

Thanks  
Livingston!  
♥ Army

Thank you for  
helping us grow  
leaders in our  
community!  
Catie

Thank you!  
O

SO GRATEFUL!  
- MICHAEL

THANK YOU!  
Joel  
Appreciate You!  
- JASON MASCARI

Thanks,  
Jury Anne  
Thank you  
so much!  
Joshua Reynolds

Katey

Loren

Kay

Thank you!!  
Twi

Thank  
you very  
much!  
Daria

Kelly

Scott

Lisa

Thank you! Barb O