



# Livingston City Commission Agenda

June 03, 2020

5:30 PM

City – County Complex, Community Room

1. Call to Order

2. Roll Call

3. Moment of Silence

4. Pledge of Allegiance

5. Public Comment

*Individuals are reminded that public comments should be limited to item over which the City Commission has supervision, control jurisdiction, or advisory power (MCA 2-3-202)*

6. Consent Items

**A. APPROVE MINUTES FROM 5/19/2020 REGULAR COMMISSION MEETING. PG. 5**

**B. JUDGES MONTHLY REPORT FROM APRIL 2020. PG. 6**

**C. RATIFY CLAIMS PAID 5/15/2020-5/31/2020. PG. 7**

7. Proclamations

8. Scheduled Public Comment

**A. RUSSELL LEWIS AND ERIKA ADAMS OF THE SHANE CENTER PRESENTS THE 2020 CAPITAL IMPROVEMENT PROJECT AND REQUESTS FOR WAIVER OF BUILDING PERMIT FEES. PG. 15**

9. Public Hearings

10. Ordinances

11. Resolutions

**A. RESOLUTION NO. 4897: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH TD&H, INC. FOR CONSTRUCTION MANAGEMENT OF THE LIVINGSTON 2020 CIP 2ND STREET AND SIDEWALK CONSTRUCTION PROJECT AND TO EXECUTE THE AGREEMENT FULLY. PG. 27**

**B. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN A GENERAL SERVICES AGREEMENT WITH OMDAHL EXCACATION, LLC. (OMDAHL) FOR THE 2020 DOWNTOWN CIP PROJECT, AUTHORIZATION EXECUTION OF SAID AGREEMENT AND AUTHORIZATION FOR THE USE OF CONTINGENCY FUNDS. PG. 42**

12. Action Items

**A. DISCUSS/APPROVE/DENY- MARKET AND MERIT ADJUSTMENT FOR CITY MANAGER.**

**PG. 64**

**B. DISCUSS CITY OF LIVINGSTON QUARTERLY FUND SUMMARY REPORT FROM CITY FINANCE DIRECTOR, PAIGE FETTERHOFF.**

**PG. 67**

**C. DISCUSS: SCHEDULING BUDGET SESSIONS**

**PG. 96**

**D. ACTION: DISCUSS RE-OPENING OF DOWNTOWN BUSINESSES AND TEMPORARY WAIVER OF ORDINANCE ALLOWING CURBSIDE STREET SCAPES.**

13. City Manager Comment

14. City Commission Comments

15. Adjournment

**Calendar of Events**

**JUNE  
2020**

CALENDAR MONTH JUNE  
CALENDAR YEAR 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
7	8	9 City Commission Meeting 5:30 p.m Zoom Zoning Commission mtg. 5:30	10 Community Room Available	11 City Conservation Board meeting 5:30-7:30 p.m.	12	13 Commissioner Listening Session?
14	15 Community Room Available	16 <b>**Growth Policy** Community Meetings 12-2 and 5-7pm Civic Center</b>	17 URA Mtg. 9am  Library Board Meeting 4PM  Planning Board mtg 5:30PM  Sister City Board Mtg. 7PM	18 <b>**Rail Road Crossing** Community Meeting LYSA Fieldhouse 5-</b>	19	20
21	22	23 City Commission Meeting 5:30 p.m.	24 Parks and Trails Committee Meeting 6:00pm	25 <b>**Rail Road Crossing** Community Meeting City/County Complex</b>	26	27
28	29	30	1	2	3	4

Notes Additional Rail Road Crossing Meeting scheduled for 7/9/2020 at the Livingston Civic Center from 5-7pm.

**Supplemental Material**

**GROWTH POLICY PUBLIC PRESS RELEASE**

**PG. 97**

**RAIL CROSSING COMMUNITY MEETING PUBLIC NOTICE**

**PG. 98**

Future Agenda Items:

- Discussion of possible amendment to City Code regarding the parking of Trailers, Boats, RV's on City Streets.
- Discussion amendments to Chapter 4 of City Code entitled Animals.

Notice

- Public Comment: The public can speak about an item on the agenda during discussion of that item by coming up to the table or podium, signing-in, and then waiting to be recognized by the Chairman. Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).
- Meeting Recording: An audio and/or video recording of the meeting, or any portion thereof, may be purchased by contacting the City Administration. The City does not warrant the audio and/or video recording as to content, quality, or clarity.
- Special Accommodation: If you need special accommodations to attend or participate in our meeting, please contact the Fire Department at least 24 hours in advance of the specific meeting you are planning on attending.

LIVINGSTON MONTANA CITY COMMISSION MEETING MINUTES

Tuesday, May 19, 2020, 5:30 pm

Zoom Online Video Conference

Due to the World Health Organization's declaration of a global pandemic of Coronavirus Disease (COVID-19) Governor Bullock's office issued a recommendation of limiting council meetings to essential business only.

This meeting was held via Zoom Online Video Conference. Meeting ID # 870-8103-7785 Password: 973782.

**1 Call to Order**

**2 Roll Call**

- \* **Hoglund, Schwarz, Friedman, Mabie and Nootz were present by video conference.**

**3 Moment of Silence**

**4 Public Comment**

- \* **Leslie Feigle made public comment (00:01:50)**

**5 Consent Items (00:04:06)**

- \* **Nootz motioned to approve A through B, second by Mabie.**
- \* **All in favor, motion passed 5-0.**

**6 Proclamations**

**7 Scheduled Public Comments (00:06:00)**

**A. Katie Weaver, MSU Economic Development Agent, presents 2020 Annual Report and update on the Revolving Loan Fund.**

- \* **Friedman made comments (00:14:00)**
- \* **Mabie made comments (00:14:30)**
- \* **Hoglund made comments (00:15:57)**
- \* **Nootz made comments (00:18:44)**

**B. Michael Dechellis, Chair of City Conservation Board presents 2020 Draft Project List and Priorities. (00:22:50)**

- \* **Hoglund made comments (00:33:30)**
- \* **Mabie made comments (00:37:49)**
- \* **Nootz made comments (00:38:35)**

**8 Public Hearings**

**9 Ordinances**

**10 Resolutions**

**11 Action Items (00:56:19)**

**A. Discuss/Approve/Deny: Approve revised City Conservation Board by-laws amending meeting start time.**

- \* **Kardoes gave opening statement**
- \* **Michael Dechellis made comment (00:56:55)**
- \* **Schwarz made comment (00:58:31)**
- \* **Mabie motioned to approve, Schwarz seconded.**
- \* **All in favor, motion passed 5-0.**

**B. Discuss/Approve/Deny: Fee waiver request from Livingston Chamber of Commerce for Annual July 2nd Parade. (00:59:33)**

- \* Kardoes gave opening statement
- \* Leslie Feigle made public comment (01:01:07)
- \* Nootz made comment (01:06:16)
- \* Friedman made motion to approve a waiver of all fees for the 2020 July 2nd Parade. Mabie seconded.  
All in favor, motion passed 5-0

**12 City Manager Comments (01:08:11)**

- \* Update on Growth Policy, draft Community Profile with existing conditions
- \* Received first draft of Impact Fee Study complete
- \* Hired Deputy Planning Director, starts 07/01/2020

**13 City Commissioner Comments (01:11:22)**

- \* Nootz made comment (01:11:25)
- \* Mabie made comment (01:21:53)
- \* Friedman made comments (01:23:07)
- \* Schwarz made comment (01:24:27)
- \* Hogleund made comment (01:25:18)
  - \* Hogleund motioned to add to a future agenda, discussion item Parking Trailers, Boats RV's on City Streets. Second by Schwarz.

**14 Adjourned public portion of meeting (01:32:59) 7:02 pm**

**LIVINGSTON CITY COURT  
FINANCIAL REPORT**

APRIL

2020

Date PD Monthly Report Received from City of Livingston Finance Office 5/14/2020

Tickets/Criminal Complaints Cleared: **35**

Dismissed-Plea Agreement:

Dismissed-Pretrial Diversion/Deferred:

Dismissed-Miscellaneous: 2

Paid-Bond Forfeit/Fine: 4

\$1,340.00

Paid-Time Payments: 29

\$8,495.00

Warrant Fees:

Total \$9,835.00

Parking Tickets: \$440.00

Total: \$10,275.00

Surcharges/Costs/Fees:

MLEA Surcharge: \$195.00

TECH Surcharge: \$160.00

Victim/Witness Surcharge: \$487.00

MISD Surcharge: \$275.41

Court Costs: \$110.00

Public Defender Fee: 0 x \$150.00

Public Defender Fee: 0 x \$250.00 \$ -

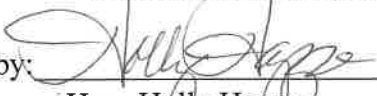
102-410360-390 Jury Fees 0 x \$295.00 \$ -

102-410360-390 Interpreter 0 x \$50.00 \$ -

Total (\$1,227.41)

**Total amount credited to City of Livingston General Fund: \$9,047.59**

*I hereby certify that this is a true and correct statement of the amount of fines/fees/costs which were fully paid and credited with the Livingston City Court during the month of: **Apr.2020***

Prepared by:   
Hon. Holly Happe  
Livingston City Judge

Date: 5-15-2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>A &amp; I DISTRIBUTORS</b>							
84	A & I DISTRIBUTORS	3467645	DEF FLUID	05/15/2020	288.85	288.85	05/26/2020
Total A & I DISTRIBUTORS:					288.85	288.85	
<b>A-1 MUFFLER, INC.</b>							
2	A-1 MUFFLER, INC.	68095	STARTER GENERATOR	05/01/2020	289.00	289.00	05/26/2020
Total A-1 MUFFLER, INC.:					289.00	289.00	
<b>AARON DAVIS</b>							
10001	AARON DAVIS	2020.5.21	RESTITUTION TK2016-0264	05/21/2020	121.21	121.21	05/26/2020
Total AARON DAVIS:					121.21	121.21	
<b>ALL SERVICE TIRE &amp; ALIGNMENT</b>							
22	ALL SERVICE TIRE & ALIGNME	59051	PARTS	04/29/2020	45.00	45.00	05/19/2020
22	ALL SERVICE TIRE & ALIGNME	59135	Oil Change	05/13/2020	55.00	55.00	05/19/2020
22	ALL SERVICE TIRE & ALIGNME	59136	Oil Change	05/13/2020	55.00	55.00	05/19/2020
Total ALL SERVICE TIRE & ALIGNMENT:					155.00	155.00	
<b>ALPINE ELECTRONICS RADIO SHACK</b>							
402	ALPINE ELECTRONICS RADIO	10263495	FLASH DRIVE	05/20/2020	37.98	37.98	05/26/2020
Total ALPINE ELECTRONICS RADIO SHACK:					37.98	37.98	
<b>BALCO UNIFORM COMPANY, INC.</b>							
3371	BALCO UNIFORM COMPANY, IN	55604	Uniform BOOTS	05/15/2020	133.00	133.00	05/26/2020
3371	BALCO UNIFORM COMPANY, IN	58004-3	LashinKSKI UNIFORM	05/12/2020	960.00	960.00	05/26/2020
Total BALCO UNIFORM COMPANY, INC.:					1,093.00	1,093.00	
<b>BILLION AUTO GROUP</b>							
3803	BILLION AUTO GROUP	0038613	2020 DODGE DURANGO	04/14/2020	48,126.00	48,126.00	05/26/2020
Total BILLION AUTO GROUP:					48,126.00	48,126.00	
<b>BLACKSTONE PUBLISHING</b>							
2219	BLACKSTONE PUBLISHING	1167979	7 AUDIOBOOKS	03/01/2020	280.00	280.00	05/26/2020
2219	BLACKSTONE PUBLISHING	1168483	1 Audiobook	03/01/2020	40.00	40.00	05/26/2020
Total BLACKSTONE PUBLISHING:					320.00	320.00	
<b>CANON FINANCIAL SERVICES, INC</b>							
1747	CANON FINANCIAL SERVICES, I	21463392	FIRE AND RESCUE CONTRACT	05/13/2020	29.31	29.31	05/26/2020
1747	CANON FINANCIAL SERVICES, I	21463393	FIRE AND RESCUE CONTRACT	05/13/2020	29.75	29.75	05/26/2020
1747	CANON FINANCIAL SERVICES, I	21480640	GRAPHICS EQUIPMENT	05/24/2020	76.10	76.10	05/26/2020
Total CANON FINANCIAL SERVICES, INC:					135.16	135.16	
<b>CARQUEST AUTO PARTS</b>							
23	CARQUEST AUTO PARTS	1912-472630	GREASE	05/06/2020	71.60	71.60	05/19/2020
23	CARQUEST AUTO PARTS	1912-472902	WATER DEP	05/08/2020	38.71	38.71	05/19/2020
23	CARQUEST AUTO PARTS	1912-473264	SOOLID WASTE	05/13/2020	27.58	27.58	05/19/2020
23	CARQUEST AUTO PARTS	1912-473403	DIESEL EXHAUST FLUID	05/14/2020	27.58	27.58	05/26/2020
23	CARQUEST AUTO PARTS	1912-473431	OIL DRAIN PLUG	05/14/2020	33.40	33.40	05/19/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total CARQUEST AUTO PARTS:					198.87	198.87	
<b>CASHMAN NURSERY &amp; LANDSCAPING</b>							
10001	CASHMAN NURSERY & LANDS	57996	SHADE TREES	04/29/2020	144.50	144.50	05/19/2020
Total CASHMAN NURSERY & LANDSCAPING:					144.50	144.50	
<b>CHARGEPOINT</b>							
10001	CHARGEPOINT	IN73855	COMMERCIAL REN	04/23/2020	2,274.00	2,274.00	05/19/2020
Total CHARGEPOINT:					2,274.00	2,274.00	
<b>CHARTER COMMUNICATIONS</b>							
3440	CHARTER COMMUNICATIONS	019544504182	Internet	04/18/2020	243.46	243.46	05/26/2020
Total CHARTER COMMUNICATIONS:					243.46	243.46	
<b>CITY OF LIVINGSTON</b>							
131	CITY OF LIVINGSTON	2020.5.12	TK2020-0069 - G HANNAN	05/12/2020	850.00	850.00	05/19/2020
Total CITY OF LIVINGSTON:					850.00	850.00	
<b>DANA SAFETY SUPPLY, INC.</b>							
3234	DANA SAFETY SUPPLY, INC.	638005	pERM. MOUNT ANTENNA BASE	04/30/2020	29.00	29.00	05/26/2020
Total DANA SAFETY SUPPLY, INC.:					29.00	29.00	
<b>DEPARTMENT OF REVENUE</b>							
122	DEPARTMENT OF REVENUE	2020.5.26	1% - WESTERN MUNICIPAL	05/26/2020	25.00	25.00	05/26/2020
Total DEPARTMENT OF REVENUE:					25.00	25.00	
<b>ENCODE CORPORATION</b>							
1548	ENCODE CORPORATION	39031	HVAC MaintENCE CONTRACT 4	05/01/2020	1,988.00	1,988.00	05/26/2020
Total ENCODE CORPORATION:					1,988.00	1,988.00	
<b>ERIN MASON</b>							
10001	ERIN MASON	2020.5.15	OVERPAYMENT ON ACCOUNT	05/15/2020	15.00	15.00	05/19/2020
Total ERIN MASON:					15.00	15.00	
<b>FASTENAL COMPANY</b>							
1276	FASTENAL COMPANY	MTBOZ184388	SANITATION SUPPLIES	04/30/2020	53.19	53.19	05/19/2020
Total FASTENAL COMPANY:					53.19	53.19	
<b>FISHER SAND AND GRAVEL</b>							
2904	FISHER SAND AND GRAVEL	14450	FlowFILL CONCRETE	04/30/2020	935.00	935.00	05/26/2020
Total FISHER SAND AND GRAVEL:					935.00	935.00	
<b>FOUR CORNERS RECYCLING, LLC</b>							
2919	FOUR CORNERS RECYCLING,	3609	PRROCESSING	04/28/2020	4,846.10	4,846.10	05/19/2020
2919	FOUR CORNERS RECYCLING,	3609CM	Credit	04/28/2020	1,045.45-	1,045.45-	05/19/2020
2919	FOUR CORNERS RECYCLING,	71748	PROCESSING	03/28/2020	3,935.30	3,935.30	05/19/2020



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2919	FOUR CORNERS RECYCLING,	71748CM	Credit	03/28/2020	690.10-	690.10-	05/19/2020
Total FOUR CORNERS RECYCLING, LLC:					7,045.85	7,045.85	
<b>GALE</b>							
2796	GALE	70227110	1 Book	04/08/2020	37.99	37.99	05/26/2020
Total GALE:					37.99	37.99	
<b>GATEWAY OFFICE SUPPLY</b>							
54	GATEWAY OFFICE SUPPLY	2020.5.11	SHIPPING	05/11/2020	18.42	18.42	05/26/2020
Total GATEWAY OFFICE SUPPLY:					18.42	18.42	
<b>HOUSE OF CLEAN</b>							
63	HOUSE OF CLEAN	253294	Supplies	03/16/2020	540.56	540.56	05/26/2020
Total HOUSE OF CLEAN:					540.56	540.56	
<b>INDUSTRIAL TOWEL</b>							
102	INDUSTRIAL TOWEL	2020.168	REFUND FIRE LINE	04/17/2020	87.50	87.50	05/19/2020
102	INDUSTRIAL TOWEL	28141	110 south b	05/21/2020	36.00	36.00	05/26/2020
Total INDUSTRIAL TOWEL:					123.50	123.50	
<b>INGRAM LIBRARY SERVICE</b>							
1539	INGRAM LIBRARY SERVICE	44850086	1 Book	04/10/2020	31.99	31.99	05/26/2020
1539	INGRAM LIBRARY SERVICE	44850087	1 Book	04/10/2020	34.41	34.41	05/26/2020
1539	INGRAM LIBRARY SERVICE	44890372	3 Books	04/13/2020	62.91	62.91	05/26/2020
1539	INGRAM LIBRARY SERVICE	44890373	43 BOOKS	04/13/2020	574.08	574.08	05/26/2020
1539	INGRAM LIBRARY SERVICE	44916293	1 Book	04/14/2020	27.77	27.77	05/26/2020
1539	INGRAM LIBRARY SERVICE	44936730	1 Book	04/15/2020	28.85	28.85	05/26/2020
1539	INGRAM LIBRARY SERVICE	44992921	1 Book	04/16/2020	28.37	28.37	05/26/2020
1539	INGRAM LIBRARY SERVICE	45115855	2 Books	04/21/2020	34.83	34.83	05/26/2020
1539	INGRAM LIBRARY SERVICE	45115856	3 Books	04/21/2020	62.27	62.27	05/26/2020
1539	INGRAM LIBRARY SERVICE	45115857	1 Book	04/21/2020	14.98	14.98	05/26/2020
1539	INGRAM LIBRARY SERVICE	45115858	2 Books	04/21/2020	33.86	33.86	05/26/2020
1539	INGRAM LIBRARY SERVICE	45246892	2 Books	04/24/2020	51.87	51.87	05/26/2020
1539	INGRAM LIBRARY SERVICE	45478716	3 Books	05/04/2020	62.62	62.62	05/26/2020
1539	INGRAM LIBRARY SERVICE	45510629	2 Books	05/05/2020	38.54	38.54	05/26/2020
1539	INGRAM LIBRARY SERVICE	45546918	2 Books	05/06/2020	51.12	51.12	05/26/2020
1539	INGRAM LIBRARY SERVICE	45582269	1 Book	05/07/2020	27.49	27.49	05/26/2020
1539	INGRAM LIBRARY SERVICE	45647181	2 Books	05/11/2020	35.88	35.88	05/26/2020
1539	INGRAM LIBRARY SERVICE	45647182	18 BOOKS	05/11/2020	266.00	266.00	05/26/2020
1539	INGRAM LIBRARY SERVICE	45647183	1 Book	05/11/2020	33.49	33.49	05/26/2020
1539	INGRAM LIBRARY SERVICE	45698885	1 Book	05/12/2020	5.17	5.17	05/26/2020
1539	INGRAM LIBRARY SERVICE	45698886	2 Books	05/12/2020	46.04	46.04	05/26/2020
1539	INGRAM LIBRARY SERVICE	45719698	5 BOOKS	05/13/2020	79.90	79.90	05/26/2020
1539	INGRAM LIBRARY SERVICE	45735269	1 Book	05/13/2020	25.76	25.76	05/26/2020
Total INGRAM LIBRARY SERVICE:					1,658.20	1,658.20	
<b>INSTY-PRINTS</b>							
250	INSTY-PRINTS	35086	OFFICE SUPPLY	05/13/2020	485.00	485.00	05/26/2020
Total INSTY-PRINTS:					485.00	485.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>J &amp; H, Inc.</b>							
3387	J & H, Inc.	584102	PRINTER	05/06/2020	9.36	9.36	05/26/2020
3387	J & H, Inc.	584275	Civic Center copier	05/08/2020	54.95	54.95	05/19/2020
3387	J & H, Inc.	584277	330 BENNETT	05/08/2020	49.37	49.37	05/19/2020
Total J & H, Inc.:					113.68	113.68	
<b>J W CONSTRUCTION</b>							
10001	J W CONSTRUCTION	2020.323	REFUND OVERPAYMENT	04/17/2020	369.00	369.00	05/19/2020
Total J W CONSTRUCTION:					369.00	369.00	
<b>KEN'S EQUIPMENT REPAIR, INC</b>							
1390	KEN'S EQUIPMENT REPAIR, IN	55112	VAC TRUCK	04/03/2020	1,484.30	1,484.30	05/19/2020
1390	KEN'S EQUIPMENT REPAIR, IN	55134	G2	04/09/2020	1,823.60	1,823.60	05/19/2020
1390	KEN'S EQUIPMENT REPAIR, IN	55166	YARD DOG	04/16/2020	49.60	49.60	05/19/2020
1390	KEN'S EQUIPMENT REPAIR, IN	55169	VOLVO	04/16/2020	45.00	45.00	05/19/2020
1390	KEN'S EQUIPMENT REPAIR, IN	55185	G1	04/21/2020	585.00	585.00	05/19/2020
1390	KEN'S EQUIPMENT REPAIR, IN	55193	JD410	04/22/2020	55.50	55.50	05/19/2020
1390	KEN'S EQUIPMENT REPAIR, IN	55201	G1	04/23/2020	328.85	328.85	05/19/2020
1390	KEN'S EQUIPMENT REPAIR, IN	55209	BACKHOE	04/27/2020	270.40	270.40	05/19/2020
1390	KEN'S EQUIPMENT REPAIR, IN	55229	410	04/29/2020	275.75	275.75	05/19/2020
Total KEN'S EQUIPMENT REPAIR, INC:					4,918.00	4,918.00	
<b>KIMBALL MIDWEST</b>							
2863	KIMBALL MIDWEST	7935710	Supplies	05/12/2020	47.52	47.52	05/26/2020
Total KIMBALL MIDWEST:					47.52	47.52	
<b>LEHRKIND'S COCA-COLA</b>							
2830	LEHRKIND'S COCA-COLA	1746114	Water	05/20/2020	19.90	19.90	05/26/2020
Total LEHRKIND'S COCA-COLA:					19.90	19.90	
<b>LIVINGSTON HEALTH CARE</b>							
55	LIVINGSTON HEALTH CARE	2020.5.11	Patient Supplies	05/11/2020	51.98	51.98	05/26/2020
Total LIVINGSTON HEALTH CARE:					51.98	51.98	
<b>LIVINGSTON UTILITY BILLING</b>							
147	LIVINGSTON UTILITY BILLING	2020.5/5	228 WEST CALLENDER	05/05/2020	52.10	52.10	05/26/2020
Total LIVINGSTON UTILITY BILLING:					52.10	52.10	
<b>MARCOM</b>							
3740	MARCOM	2005046	ColiforMS	05/13/2020	176.00	176.00	05/26/2020
Total MARCOM:					176.00	176.00	
<b>MASTERCARD</b>							
3184	MASTERCARD	EMTER 2020_	Ice	05/01/2020	26.46	26.46	05/26/2020
3184	MASTERCARD	FETTERHOFF	Prime Membership	05/01/2020	73.37-	73.37-	05/26/2020
3184	MASTERCARD	GLASS 2020_0	Toner Cartridge	05/01/2020	848.96	848.96	05/26/2020
3184	MASTERCARD	GRADY 2020_	stamps	05/01/2020	357.17	357.17	05/26/2020
3184	MASTERCARD	HARRINGTON	Car Seat Recert	05/01/2020	55.00	55.00	05/26/2020
3184	MASTERCARD	JOHANSSON	Dan Retirement Plaque	05/01/2020	1,860.49	1,860.49	05/26/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3184	MASTERCARD	JOHNSON 202	Vehicle License	05/01/2020	357.58	357.58	05/26/2020
3184	MASTERCARD	KINNICK 2020	Office Supplies	05/01/2020	10.47	10.47	05/26/2020
3184	MASTERCARD	LAWELLIN 202	USB	05/01/2020	251.64	251.64	05/26/2020
3184	MASTERCARD	LOWY 2020_0	Recruiting Advertising	05/01/2020	66.64	66.64	05/26/2020
3184	MASTERCARD	MACINNIS 202	Cleaning Supply	05/01/2020	9,701.08	9,701.08	05/26/2020
3184	MASTERCARD	SCHNEIDER 2	Float Ball	05/01/2020	31.02	31.02	05/26/2020
3184	MASTERCARD	TARR 2020_04	I do not have record of this transa	05/01/2020	430.39	430.39	05/26/2020
3184	MASTERCARD	WHITMAN 202	Plexiglass for Offices	05/01/2020	321.24	321.24	05/26/2020
3184	MASTERCARD	WULF 2020_0	Infrared Thermo	05/01/2020	974.38	974.38	05/26/2020
Total MASTERCARD:					15,219.15	15,219.15	
<b>MEBULBS-PREMIUM QUALITY LIGHTING</b>							
10000	MEBULBS-PREMIUM QUALITY L	4141100-01	25WT26	05/07/2020	899.98	899.98	05/19/2020
Total MEBULBS-PREMIUM QUALITY LIGHTING:					899.98	899.98	
<b>MEYER ELECTRIC AND GROUNDS REPAIR, LLC</b>							
3812	MEYER ELECTRIC AND GROUN	401	PHOTOCELL	05/12/2020	365.41	365.41	05/26/2020
Total MEYER ELECTRIC AND GROUNDS REPAIR, LLC:					365.41	365.41	
<b>MICROCOMM</b>							
10000	MICROCOMM	13880	IDEC TIMER	04/23/2020	189.40	189.40	05/26/2020
10000	MICROCOMM	13912	MODEM	05/07/2020	3,863.00	3,863.00	05/26/2020
Total MICROCOMM:					4,052.40	4,052.40	
<b>MISC</b>							
99999	MISC	TK2019-0535	Bond Release - W. Tilton	05/12/2020	770.00	770.00	05/18/2020
Total MISC:					770.00	770.00	
<b>MONTANA DEPT OF ENVIRONMENTAL</b>							
2346	MONTANA DEPT OF ENVIRONM	2020.4.30	Transfer Station LICENSE 476	04/30/2020	480.00	480.00	05/26/2020
Total MONTANA DEPT OF ENVIRONMENTAL:					480.00	480.00	
<b>MONTANA RAIL LINK</b>							
112	MONTANA RAIL LINK	454810	Agreement 90573	05/04/2020	100.00	100.00	05/19/2020
Total MONTANA RAIL LINK:					100.00	100.00	
<b>MONTANA STATE FUND</b>							
3204	MONTANA STATE FUND	12929644	UNEMPLOYMENT INSURANCE	04/17/2020	1,058.03	1,058.03	05/26/2020
Total MONTANA STATE FUND:					1,058.03	1,058.03	
<b>MUNICIPAL CODE CORPORATION</b>							
3058	MUNICIPAL CODE CORPORATI	00342264	Subscription	05/15/2020	150.00	150.00	05/19/2020
Total MUNICIPAL CODE CORPORATION:					150.00	150.00	
<b>MUNICIPAL EMERGENCY SERVICES</b>							
2604	MUNICIPAL EMERGENCY SERV	IN1457566	GIOVES/HOODS	05/12/2020	605.54	605.54	05/26/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MUNICIPAL EMERGENCY SERVICES:					605.54	605.54	
<b>MURDOCH'S RANCH &amp; HOME SUPPLY</b>							
3688	MURDOCH'S RANCH & HOME S	K00614/37	FASTERNER PRODUCTS	05/16/2020	33.37	33.37	05/26/2020
Total MURDOCH'S RANCH & HOME SUPPLY:					33.37	33.37	
<b>NETMOTION WIRELESS, INC.</b>							
3317	NETMOTION WIRELESS, INC.	I0052548	MAINTENCE	04/28/2020	344.32	344.32	05/19/2020
Total NETMOTION WIRELESS, INC.:					344.32	344.32	
<b>NORTHWESTERN ENERGY</b>							
151	NORTHWESTERN ENERGY	2020.5.26	112 SOUTH B	05/26/2020	113.95	113.95	05/26/2020
151	NORTHWESTERN ENERGY	2020.5.8	110 SOUTH B	05/08/2020	143.34	143.34	05/26/2020
151	NORTHWESTERN ENERGY	2020.5.8.LIBR	228 WEST CALLENDER	05/08/2020	540.27	540.27	05/26/2020
Total NORTHWESTERN ENERGY:					797.56	797.56	
<b>OBSIDIAN COLLECTION</b>							
10001	OBSIDIAN COLLECTION	2020.193	REFUND PARKING OVERPAY	04/17/2020	50.00	50.00	05/19/2020
Total OBSIDIAN COLLECTION:					50.00	50.00	
<b>PARADISE PLUMBING LLC</b>							
10001	PARADISE PLUMBING LLC	207	PLUMBING	04/28/2020	760.00	760.00	05/19/2020
Total PARADISE PLUMBING LLC:					760.00	760.00	
<b>PARK COUNTY</b>							
272	PARK COUNTY	1156	COL G-TAC SERVICE - APR	04/30/2020	20,859.03	20,859.03	05/19/2020
Total PARK COUNTY:					20,859.03	20,859.03	
<b>PARK COUNTY TREASURER - TECH</b>							
1702	PARK COUNTY TREASURER - T	2020.5.15	APRIL 2020 COLLECTIONS	05/15/2020	160.00	160.00	05/26/2020
Total PARK COUNTY TREASURER - TECH:					160.00	160.00	
<b>PARK COUNTY TREASURER/M.L.E.A.</b>							
2156	PARK COUNTY TREASURER/M.	2020.5.15	APRIL 2020 COLLECTIONS	05/15/2020	195.00	195.00	05/26/2020
Total PARK COUNTY TREASURER/M.L.E.A.:					195.00	195.00	
<b>PARK COUNTY VICTIM WITNESS</b>							
1544	PARK COUNTY VICTIM WITNES	2020.5.15	APRIL 2020 COLLECTIONS	05/15/2020	487.00	487.00	05/26/2020
Total PARK COUNTY VICTIM WITNESS:					487.00	487.00	
<b>PAULA MCMINN</b>							
10001	PAULA MCMINN	21048692	REFUND RENTAL	05/13/2020	135.00	135.00	05/19/2020
Total PAULA MCMINN:					135.00	135.00	
<b>REPUBLIC SERVICES #670</b>							
10000	REPUBLIC SERVICES #670	0670-0002099	RECYCLING	04/30/2020	105,346.85	105,346.85	05/19/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total REPUBLIC SERVICES #670:					105,346.85	105,346.85	
<b>RIVER BEND THREADS</b>							
2299	RIVER BEND THREADS	2072	cOOL MAX NAVY WITH FLR	05/11/2020	12.00	12.00	05/26/2020
Total RIVER BEND THREADS:					12.00	12.00	
<b>RUSSELL INDUSTRIES, INC.</b>							
3582	RUSSELL INDUSTRIES, INC.	14072700	PUMP	05/08/2020	3,454.85	3,454.85	05/19/2020
Total RUSSELL INDUSTRIES, INC.:					3,454.85	3,454.85	
<b>SAX &amp; FRYER</b>							
10001	SAX & FRYER	2020.5.14	OVERPAYMENT ON ACCOUNT	05/14/2020	50.00	50.00	05/19/2020
Total SAX & FRYER:					50.00	50.00	
<b>SCHAEFFER MFG CO.</b>							
1730	SCHAEFFER MFG CO.	AEQ2527-INV2	CITROL	05/04/2020	129.35	129.35	05/19/2020
Total SCHAEFFER MFG CO.:					129.35	129.35	
<b>SENIOR CITIZENS CENTER</b>							
10001	SENIOR CITIZENS CENTER	2020.174	FIRE LINE OVERPAYMENT	04/17/2020	87.50	87.50	05/19/2020
Total SENIOR CITIZENS CENTER:					87.50	87.50	
<b>SMARTCOP, INC.</b>							
3717	SMARTCOP, INC.	MN20000688	Additional License	05/13/2020	262.00	262.00	05/19/2020
3717	SMARTCOP, INC.	MN2000688	AnnUAL MAINTENTENCE 5/19-8/2	05/13/2020	262.00	262.00	05/26/2020
Total SMARTCOP, INC.:					524.00	524.00	
<b>STORY DISTRIBUTING</b>							
3353	STORY DISTRIBUTING	063121	Diesel 614G	05/07/2020	906.51	906.51	05/26/2020
Total STORY DISTRIBUTING:					906.51	906.51	
<b>SWS Equipment</b>							
10000	SWS Equipment	123236-IN	WHEEL AND AXEL ASS	05/12/2020	1,182.55	1,182.55	05/19/2020
Total SWS Equipment:					1,182.55	1,182.55	
<b>TANJA VERSLAND</b>							
10001	TANJA VERSLAND	2020.286	REFUND PARKING OVERPAY	04/17/2020	25.00	25.00	05/19/2020
Total TANJA VERSLAND:					25.00	25.00	
<b>US BANK EQUIPMENT FINANCE</b>							
10001	US BANK EQUIPMENT FINANCE	413766882	5.2020 CONTRACT	05/05/2020	250.73	250.73	05/26/2020
Total US BANK EQUIPMENT FINANCE:					250.73	250.73	
<b>VERIZON WIRELESS</b>							
879	VERIZON WIRELESS	9854182087		05/08/2020	586.34	586.34	05/19/2020
879	VERIZON WIRELESS	9854182088		05/08/2020	657.20	657.20	05/19/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total VERIZON WIRELESS:					1,243.54	1,243.54	
<b>WESTERN MUNICIPAL CONSTRUCTION, INC.</b>							
10000	WESTERN MUNICIPAL CONSTR	4	PARK STREET PAY APP#4	05/18/2020	2,475.00	2,475.00	05/26/2020
Total WESTERN MUNICIPAL CONSTRUCTION, INC.:					2,475.00	2,475.00	
<b>WHISTLER TOWING, LLC</b>							
3237	WHISTLER TOWING, LLC	9998	2011 FORD FISON	05/13/2020	125.00	125.00	05/26/2020
Total WHISTLER TOWING, LLC:					125.00	125.00	
Grand Totals:					236,314.59	236,314.59	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_



March 10, 2020

City of Livingston  
Attn: City Commission  
Livingston, MT 59047

Dear Livingston City Commissioners,

Since the fall of 2010, when The Shane Lalani Center for the Arts officially opened, we have had more than 250,000 visitors come through our doors. We have produced more than 450 community theatre performances and hosted more than 1,400 events. In addition, we have had more than 45,000 theatre attendees, more than 25,000 education program participants, and generated almost in \$3 million in operational revenue. The Shane Lalani Center for the Arts has become a significant contributor, not only to Livingston’s cultural esteem but, an economic engine generating approximately \$3.5 million annually of gross economic output according to an analysis prepared by the Northern Rocky Mountain Economic Development District. This success has lead us to the point where we are engaged in the Act II Capital Campaign, a \$2.5 million campaign, generating resources to further improve our facility, which the City of Livingston generously donated to our organization in the summer of 2009. We currently have raised \$1.4 million for the Act II Capital Project and will commence with the first phase of construction in the spring of 2020.

In consideration of the City’s past support of The Shane Center, our status as a non-profit organization serving the citizens of Livingston and economic leader in this community, we ask the City of Livingston Commission to waive the Building Permit Fees associated with the upcoming capital improvement project.

Thank you for your consideration of this request.

Best Regards,

Russell Lewis  
Executive Artistic Director



PO Box 58 Livingston, MT 59047



(406) 222-1420



[www.theshanecenter.org](http://www.theshanecenter.org)

*“Strengthening community through participation in the arts”*



**SHANE  
LALANI  
CENTER FOR  
THE ARTS**

**2020**

**ACT  
2**



# ACT I

## INITIAL IMPROVEMENTS COMPLETE

THE SHANE CENTER PROVIDES OPPORTUNITIES FOR COMMUNITY MEMBERS TO CONNECT AND COLLABORATE, STRENGTHENING THE COMMUNITY THROUGH PARTICIPATION IN THE ARTS.

## \$2 MILLION RAISED

### INITIAL RENOVATIONS COMPLETED

The Shane Lalani Center for the Arts began fundraising for our infrastructure improvements in 2009 with Act I updates completed in 2013.

- 200-seat theatre
- New addition for stage scenery
- Workrooms and offices renovated

Boston's Muir String Quartet performing at The Shane Center



In Act I, we established dozens of partnerships with other artists and arts organizations including:



### TIMELINE | 2009 – 2019

#### ACT I

#### ACT II BEGINS

2009

2010

2013

2019

City of Livingston donates the old East Side School property

Act I renovations begin on the east side of the building, and the annex is converted into a 200-seat theatre which opened in October 2010

After years of renovation work alongside a full production schedule, the fully-functional community arts center opens to the public

Fundraising begins to complete facility improvements



# THE CAST AND SETTING

## THE SHANE LALANI CENTER FOR THE ARTS

Since its inception in 2010, The Shane Center has been a gathering-space for theatregoers and music-lovers, for artists, actors, dancers, musicians, and creatives of all ages, for neighborhood happenings and memorable events.

With the growth of our community and our continued success, last year we saw a 16% increase in total visits to The Shane Center, totaling more than 8,000 additional visitors from the previous year. Our community theatre performances had a 17% increase of attendees, up over 1,700 people from the previous season. The historic East Side School building completed in 1902 needs improvements to keep pace with this growth and the community's needs.

The Shane Center has worked hard to thrive within the constraints of our building. But our vision is bigger: greater excellence in programming, and a more inclusive environment for all.

### EXCELLENCE AND INCLUSIVITY: The Shane Center's Core Values

**EXCELLENCE:** High-caliber innovative programming, and visionary opportunities to perform and experience the arts.

**INCLUSIVITY:** Elevating human dignity and connection, by engaging and celebrating diverse perspectives, backgrounds, voices, and capabilities.



144 kids at the 2018 Young Actors' Workshop

### CREATIVE HUB WITH ECONOMIC IMPACT OUR SUCCESS THUS FAR (2009-2019):

- ★ **250,000+ TOTAL VISITORS,**  
WITH ~56,000 IN THE 2018-2019 SEASON
- ★ **450+ TOTAL COMMUNITY THEATRE PERFORMANCES,**  
WITH 54 IN THE 2018-2019 SEASON
- ★ **1400+ TOTAL EVENTS AT THE SHANE CENTER,**  
WITH 458 IN THE 2018-2019 SEASON
- ★ **45,000+ TOTAL THEATRE ATTENDEES,**  
WITH 7,424 IN THE 2018-2019 SEASON
- ★ **60+ TOTAL EDUCATION PROGRAMS WITH 25,000+ PARTICIPANTS,**  
WITH 4,588 PARTICIPANTS IN THE 2018-2019 SEASON
- ★ **\$2,900,000+ OPERATIONAL INCOME GENERATED,**  
WITH ~\$500,000 IN THE 2018-2019 SEASON



*A Gentleman's Guide to Love and Murder, Fall 2019*



THESHANECENTER.ORG  
INFO@THESHANECENTER.ORG  
(406) 222-1420



415 E. LEWIS ST.  
PO BOX 58 | LIVINGSTON, MT 59047

WE ARE A 501(C)(3) NON-PROFIT ORGANIZATION.  
EIN# 45-0490660.

## THE GOAL

*An inclusive community arts building providing a commitment to excellence in both our programming and physical space.*

## THE CHALLENGE

*Our current building's insufficient capacity and accessibility to cope with growing demand.*

## YOU CAN HELP

*by donating to fund critical renovations and capacity needs.*

The Shane Lalani Center for the Arts is a vibrant creative hub in the Livingston community. Currently, our facility has insufficient seating in the theatre and the entire building is not handicap accessible, which does not reflect the organization's values of inclusivity and excellence.

Act II of The Shane Center's renovations will completely fund infrastructural improvements and help us fulfill our community needs.

# ACT II

## SCENE 1 AND SCENE 2 IMPROVEMENTS



Artistic Director, Russell Lewis – Education Outreach

### SCENE 1 (FIRST PHASE OF RENOVATIONS)

#### COMMUNITY ACCESS ELEVATOR

The shining star of the production, supporting access to the arts for all!

#### DULCIE THEATRE LOBBY, BOX OFFICE, CONCESSIONS AREA, AND ATRIUM

Expanded open space with improved guest traffic flow. This will create infrastructure for additional seating capacity in Scene 2.

#### LOBBY RESTROOMS

Additional women’s restrooms for the Dulcie Theatre, necessary for current and future levels of attendance.

#### VERANDA

Covered balcony and additional workspace with views of Livingston Peak and the Absaroka Range.

#### ROOFTOP TERRACE

A new outdoor event rental space that will create additional income.

#### SOLAR PROJECT

50 kW solar PV system to reduce our annual utility costs by up to 50% and provide educational opportunities about renewable energy.

#### ARTISTIC DIRECTOR’S OFFICE

To be located near the theatre.

### SCENE 2 (SECOND PHASE OF RENOVATIONS)

#### DULCIE THEATRE MEZZANINE

The star of Act II! As events continue to reach and exceed seating capacity, the addition of 100 new seats will open up opportunities to host touring performances, and diversify event offerings and programming.

#### E STREET ARTIST’S SUITES 1 & 2

Long-term rental spaces for creators to gather and work in a flourishing arts environment accessible to all, generating sustainable operational revenue.

#### FLY GALLERY

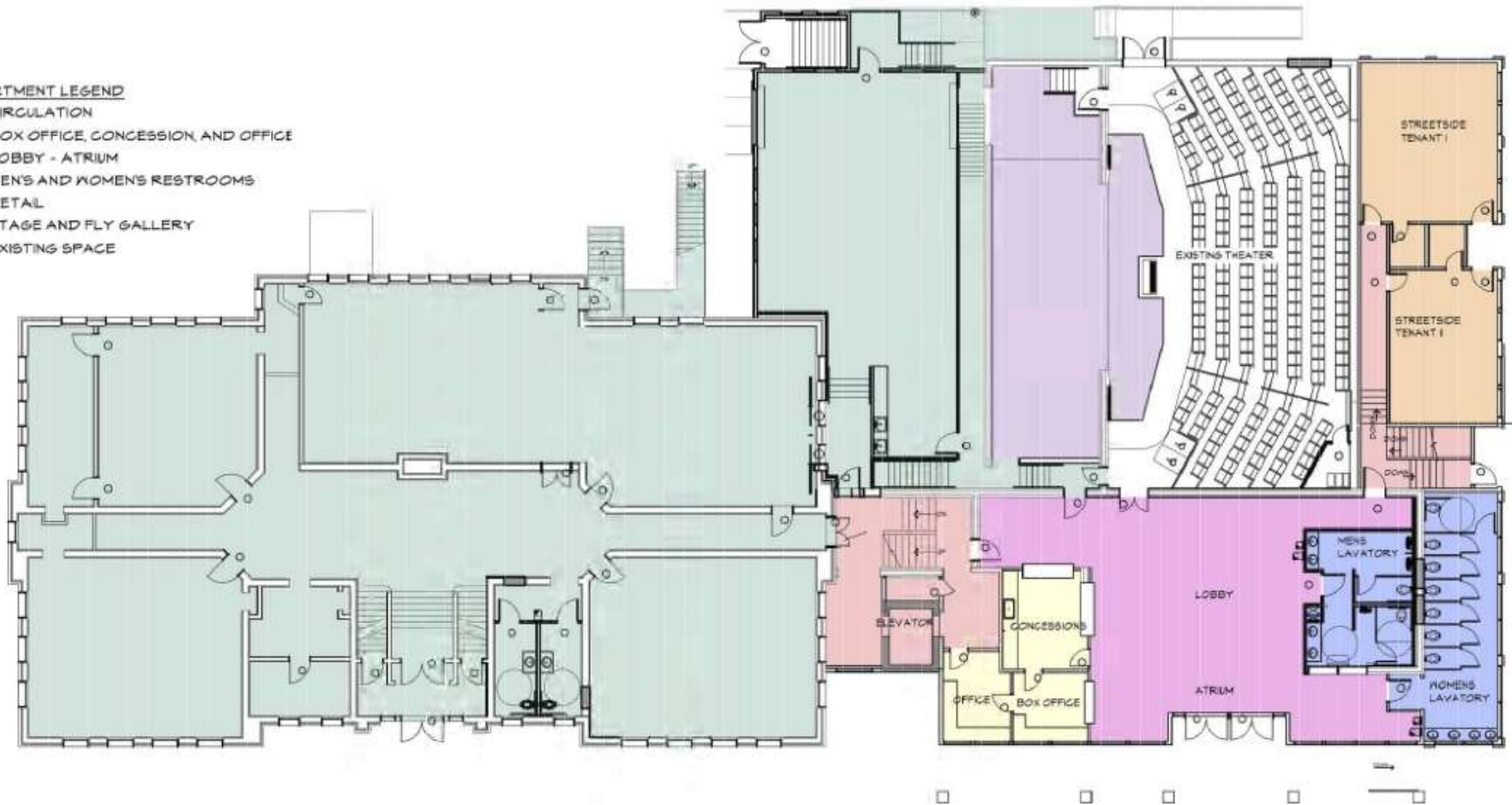
A behind-the-scenes system of rope lines, blocks, counterweights, and equipment that enables stage crews to fly (raise) theatrical components such as curtains, lights, scenery, effects, and sometimes people, quickly, quietly, and safely furthering our core value of excellence.

# FACILITY IMPROVEMENTS

## MAIN FLOOR PLAN

### DEPARTMENT LEGEND

- CIRCULATION
- BOX OFFICE, CONCESSION, AND OFFICE
- LOBBY - ATRIUM
- MEN'S AND WOMEN'S RESTROOMS
- RETAIL
- STAGE AND FLY GALLERY
- EXISTING SPACE

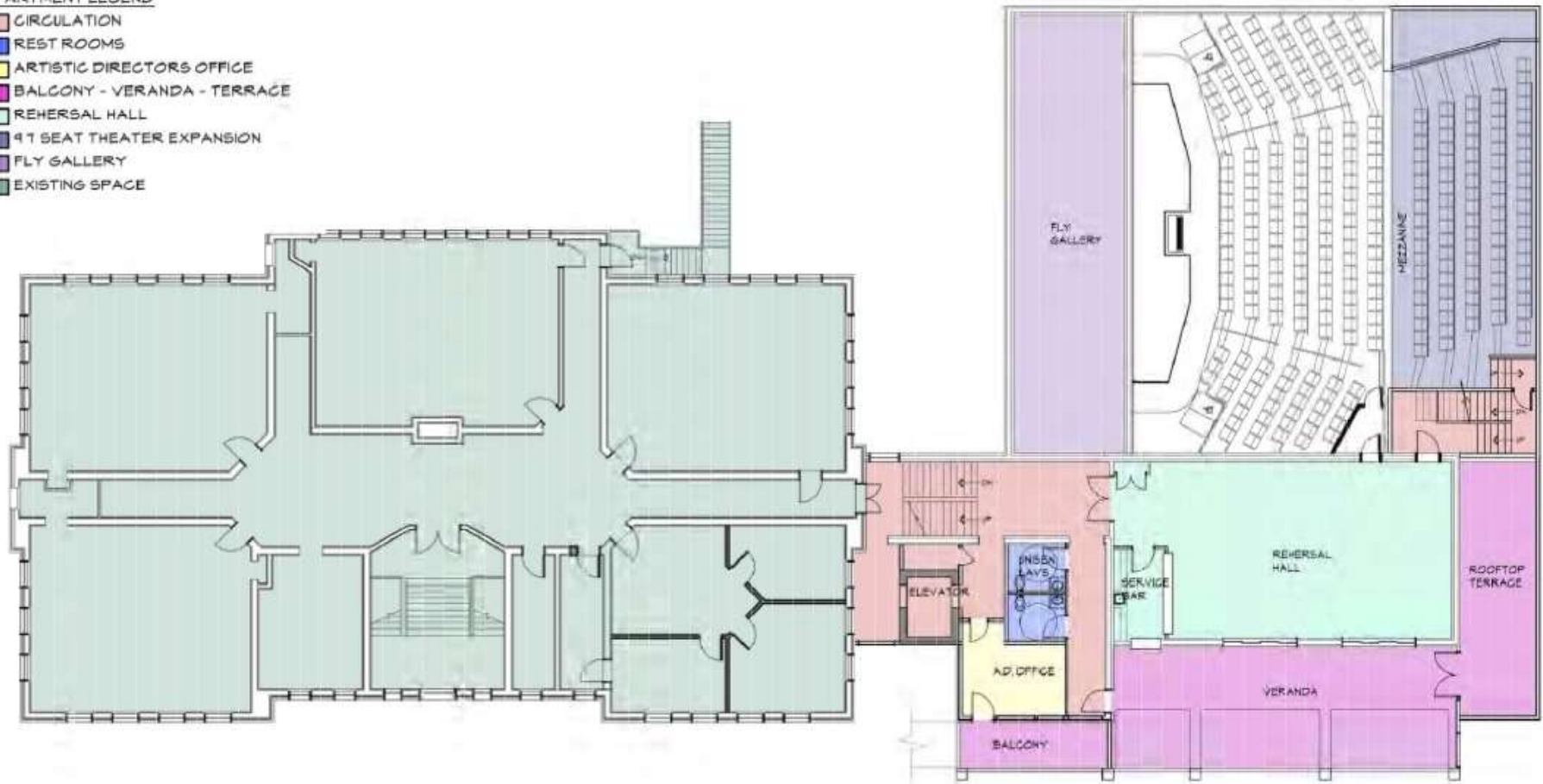


# FACILITY IMPROVEMENTS

## UPPER FLOOR PLAN

### DEPARTMENT LEGEND

- CIRCULATION
- REST ROOMS
- ARTISTIC DIRECTORS OFFICE
- BALCONY - VERANDA - TERRACE
- REHERSAL HALL
- 41 SEAT THEATER EXPANSION
- FLY GALLERY
- EXISTING SPACE



# ACT II FUNDRAISING

\$2.5 MILLION GOAL

*We are raising money for facility updates that will allow us to do MORE for our community. The goal is within reach — with your help!*

\$2.5M

## WHAT WILL \$2.5 MILLION IN FACILITY IMPROVEMENTS MEAN FOR THE SHANE CENTER AND THE ARTS COMMUNITY?

WE PROJECT THAT OVER THE NEXT 4 YEARS WE WILL SEE UPWARDS OF 27% GROWTH IN OUR OPERATIONS DUE TO THE ACT II CAPITAL PROJECT AND THESE CRUCIAL IMPROVEMENTS WILL ALLOW US TO:

- Entertain **2,000+** more Community Theatre audience members
  - Captivating **≈10,000** audience members each season.
- Inspire **100+** more education participants
  - Instructing and working with **≈500** students every year.
- Delight **1,000+** more education audience members
  - Engaging **≈5,500** parents and supporters each year.
- Facilitate **120+** more events
  - Providing a gathering-space for **≈600** events each year.
- Serve **15,000+** more community members
  - Impacting **≈70,000** visitors each year.

### YOUR SUPPORT WILL:



Provide greater capacity for larger performances and more programming



Create infrastructure for the continued growth of our community



Offer additional venue rentals that will create sustainable operational revenue



Help reduce our impact on the environment by implementing solar panels



Create much needed long-term rental spaces, furthering our economic impact

**THE IMPACT OF THE SHANE LALANI CENTER FOR THE ARTS GOES DEEPER THAN INSPIRATIONAL INTANGIBLES.**

Measurable contributions to the economy, consistent job creation, brick-and-mortar business locations, and increased area visitors brought in by events all speak to The Shane Center's importance as an economic contributor, as well as a local cultural powerhouse. According to an analysis prepared by the Northern Rocky Mountain Economic Development District, The Shane Center helps generate approximately \$3.5 million in annual gross economic output in the greater Park County area.



Prepared by:  
The Northern Rocky Mountain EDD  
January 2019

WITH THE ACT II CAPITAL PROJECT, WE WILL HAVE AN EXPECTED YEARLY ECONOMIC IMPACT OF **\$4.5 MILLION** IN ANNUAL GROSS ECONOMIC OUTPUT IN THE GREATER PARK COUNTY AREA.

THIS REPRESENTS A DIRECT BENEFIT TO THE LOCAL COMMUNITY THROUGH LABOR, VENDOR REVENUE, AND VISITOR SPENDING.





# ACT II CAPITAL PROJECT

## Budget

EXPENSE	
SCENE 1	
<b>CONSTRUCTION</b>	
DIVISIONAL TOTAL	\$1,350,000
IN-HOUSE	\$15,000
<b>TOTAL CONSTRUCTION</b>	<b>\$1,365,000</b>
<b>ADDITIONAL EXPENSE</b>	
ARCHITECTURE & ENGINEERING	\$108,000
CONSTRUCTION FEES	\$13,500
INSURANCE	\$13,500
EQUIPMENT & FURNISHINGS	\$15,000
DONOR DEVELOPMENT	\$10,000
SOLAR PROJECT	\$75,000
<b>TOTAL ADDITIONAL EXPENSE</b>	<b>\$235,000</b>
<b>TOTAL SCENE 1</b>	<b>\$1,600,000</b>

EXPENSE	
SCENE 2	
<b>CONSTRUCTION</b>	
DIVISIONAL TOTAL	\$750,000
IN-HOUSE	\$15,000
<b>TOTAL CONSTRUCTION</b>	<b>\$765,000</b>
<b>ADDITIONAL EXPENSE</b>	
ARCHITECTURE & ENGINEERING	\$52,500
CONSTRUCTION FEES	\$7,500
INSURANCE	\$7,500
EQUIPMENT & FURNISHINGS	\$47,500
DONOR RECOGNITION	\$20,000
<b>TOTAL ADDITIONAL EXPENSE</b>	<b>\$135,000</b>
<b>TOTAL SCENE 2</b>	<b>\$900,000</b>

INCOME	
SCENE 1	
MAJOR GIFTS CAMPAIGN	\$1,450,000
<b>ADDITIONAL INCOME</b>	
SOLAR PROJECT GRANTS	\$75,000
OTHER GRANTS	\$75,000
<b>ADDITIONAL INCOME TOTAL</b>	<b>\$150,000</b>
<b>TOTAL SCENE 1</b>	<b>\$1,600,000</b>
SCENE 2	
MAJOR GIFTS CAMPAIGN	\$550,000
PUBLIC CAMPAIGN	\$300,000
<b>ADDITIONAL INCOME</b>	
THEATRE SEAT SPONSORSHIP	\$50,000
<b>TOTAL ADDITIONAL INCOME</b>	<b>\$50,000</b>
<b>TOTAL SCENE 2</b>	<b>\$900,000</b>
<b>TOTAL INCOME</b>	<b>\$2,500,000</b>

**TOTAL EXPENSE:**

**\$2,500,000**

**NET INCOME**

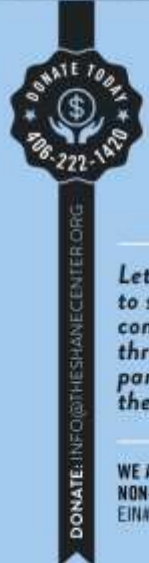
**\$0**

SHANE LALANI CENTER FOR THE ARTS  
2020 ACI 2



**OUR STAGE IS AN OLD BRICK SCHOOLHOUSE. OUR DREAM IS A STRONGER COMMUNITY THROUGH THE ARTS.**

*Photos courtesy of Larry Stanley Photography and Erik Peterson Photography*



# *Thank You!*

*Let's continue to strengthen community through participation in the arts.*

**FUNDING FACILITY IMPROVEMENTS FOR A THRIVING + ACCESSIBLE ARTS COMMUNITY**

📍 [THESHANECENTER.ORG](http://theshanecenter.org) | [INFO@THESHANECENTER.ORG](mailto:info@theshanecenter.org) | (406) 222-1420  
📍 415 E. LEWIS ST. | PO BOX 58 | LIVINGSTON, MT 59047

**WE ARE A 501(C)(3) NON-PROFIT ORGANIZATION. EIN# 45-0490660.**

**RESOLUTION NO. 4897**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN A PROFESSIONAL SERVICES AGREEMENT, WITH TD&H FOR CONSTRUCTION MANAGEMENT OF THE LIVINGSTON 2020 CIP 2<sup>ND</sup> STREET AND SIDEWALK CONSTRUCTION PROJECT AND TO EXECUTE THE AGREEMENT FULLY.**

\*\*\*\*\*

**WHEREAS**, First Interstate Bank had begun construction on their new building at 207 South 2<sup>nd</sup> Street and the City recommends, now, would be a good opportunity to complete the 2<sup>nd</sup> phase of downtown streets and sidewalk construction in conjunction with the construction of First Interstate’s new bank. By coordinating these projects, it will lessen the economic impact of construction on the adjacent businesses, and eliminate the need for additional funds to remove and repair brand new streets and sidewalks should the City’s project be pushed back to a later date; and

**WHEREAS**, TD& H Engineering is contracted to and authorized to provide construction administration and engineering services to the City of Livingston. Acting as the City Engineer TD&H is engaged in the business of professional engineering, independent of the City, and has the manpower, knowledge, expertise, skills, means, tools, licenses, if applicable, and equipment necessary to perform Construction Administration for the Project and is ready, willing and able to undertake and perform the same under the terms and conditions contained in this Agreement; and

**WHEREAS**, the parties desire to define their respective rights, establish roles, duties and obligations and define other terms and conditions as recited within the Professional Services Agreement, which document is attached hereto and incorporated herein as “Exhibit A”; and

**WHEREAS**, the City recommends approval of the Professional Services Agreement with TD&H Engineering for the Livingston 2020 Capital Improvement Project for 2nd Street and Sidewalk Replacement Project and authorizes the City Manager to execute the agreement and the use of contingency funds as deemed necessary.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Commission of the City of Livingston, Montana, as follows:

The Professional Services Agreement between the City of Livingston, and TD&H Engineering, Inc., is hereby approved. The City Manager is authorized to execute said agreements fully and on behalf of the City of Livingston, Montana.

**PASSED AND ADOPTED** by the City Commission of the City of Livingston, Montana, this \_\_\_\_\_ day of June, 2020.

\_\_\_\_\_  
**DOREL HOGLUND- Chair**

\_\_\_\_\_  
**FAITH KINNICK**  
**Recording Secretary**

\_\_\_\_\_  
**COURTNEY LAWELLIN**  
**City Attorney**

[EXHIBIT A]

**PROFESSIONAL SERVICES AGREEMENT**

THIS PROFESSIONAL SERVICES AGREEMENT (this “Agreement”) is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2020, by and between the CITY OF LIVINGSTON, MONTANA, a municipal corporation and political subdivision of the state of Montana with its principal business office located at 330 Bennett Street, Livingston, Montana 59047 (hereinafter referred to as the “City”), and THOMAS, DEAN & HOSKINS, INC., a Montana corporation with its principal office located at 1800 River Drive North, Great Falls, Montana 59401 (hereinafter referred to as the “Engineer”; and together with the City, the “Parties”).

RECITALS:

- A. The City desires to complete the project commonly known as the 2020 Capital Improvement Project (the “Project”), which Project requires certain Construction Administration services to be performed in connection therewith.
- B. The City will selected a contractor to perform the construction work for the Project, and the City now desires to engage Engineer to perform professional engineering services in the form of Construction Administration.
- C. The Engineer is engaged in the business of professional engineering, independent of the City, and has the manpower, knowledge, expertise, skills, means, tools, licenses, if applicable, and equipment necessary to perform Construction Administration for the Project and is ready, willing and able to undertake and perform the same under the terms and conditions contained in this Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals and the terms and conditions contained herein, the Parties agree as follows:

- 1. INCORPORATION OF RECITALS. The above Recitals are true and correct and are fully incorporated into this Agreement as if fully set forth in this Paragraph 1.
- 2. PURPOSE AND SCOPE OF SERVICES. City agrees to retain Engineer to perform all services and comply with all obligations specified or indicated in Exhibit A, which is attached hereto and incorporated herein as if fully set forth in this Paragraph 2, and as set forth and described in the Standard General Conditions of the General Services

[EXHIBIT A]

Agreement the City entered into, or will enter into, with the general contractor for the Project (the services described in this Paragraph 2 shall be collectively referred to hereinafter as the “Services”).

3. NON-DISCRIMINATION. Pursuant to Mont. Code Ann. § 49-3-207, in the performance of this Agreement, the Engineer agrees that all hiring will be on the basis of merit and qualifications and that the Engineer will not be discriminate on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin.
  
4. NATURE OF RELATIONSHIP.
  - a. The Engineer states that it is engaged in an established business or profession which is in no way affiliated with or connected to the City, except by this Agreement and that it uses independent judgment in the performance of services provided hereby free from control or direction of others. The Engineer shall perform the Services as an independent contractor. The Parties agree that the City is only interested in the end result of the Services, not in the method of performance, and as such, the Engineer has been and will continue to be free from the control or direction of the City in the performance of this Agreement.
  
  - b. Engineer shall not be considered an employee of the City for purposes of tax, retirement system, or social security, FICA withholding, or for any other purpose. Engineers are not subject to the terms and provisions of the City’s personnel policies and may not be considered a City employee for workers’ compensation or any other purpose.
  
  - c. The Engineer shall not be deemed, by virtue of this Agreement, nor the performance thereof, to have entered into any partnership, joint venture, employer/employee or any other legal relationship with the City besides that of an independent contractor.
  
  - d. The Engineer, its officers, agents and/or employees shall not have the authority to make representations on behalf of the City, and neither shall the aforementioned persons have the authority to legally bind or otherwise obligate the City to any third person or entity.

[EXHIBIT A]

- e. Engineer shall furnish all labor, materials, supplies and incidentals necessary to conduct and complete the Services.

5. ENGINEER'S REPRESENTATIONS AND WARRANTIES. The Engineer represents and warrants as follows:

- a. It and its employees are licensed by the State of Montana as engineers and agree to perform the Services in a professional manner according to the standards of care, skill, knowledge, and diligence, normally exercised by a professional engineer and in accordance with sound engineering and construction management practices. In the event any service is found to be out of conformance with the foregoing standards, the Engineer, at its own expense, shall make such changes, modifications or additions as are necessary to remedy the deficiency.
- b. It and its employees possess all of the necessary qualifications, experience, knowledge, tools and equipment to undertake the performance of the Services as set forth in this Agreement.
- c. It will comply with all applicable laws, rules, ordinances, and regulations, adopted or promulgated by any governmental agency or regulatory body, whether State, federal or local, and furthermore agrees to assume full responsibility for the payment of all contributions of all federal and state income or other payroll tax or assessment, social security, worker's compensation insurance, unemployment insurance, self-employment tax or any other required deduction or contribution for itself or for any employees engaged by the Engineer in performance of this Agreement.
- d. It will comply with the applicable requirements of the Workers' Compensation Act, Title 39, Chapter 71 of the Montana Code Annotated, and the Occupational Disease Act of Montana, Title 39, Chapter 71 of the Montana Code Annotated, and shall maintain workers' compensation coverage for all members and employees of the Engineer, except for those members who are exempted by law. Engineer shall furnish copies showing proof of workers' compensation coverage by an insurer licensed and authorized to provide workers' compensation insurance in the State of Montana or proof of exemption from workers' compensation granted by law for independent contractors, including subcontractors. Proofs of coverage are collectively attached to this Agreement as Exhibit B.

[EXHIBIT A]

- e. It has reviewed the project and contract documents related to the Project and this Agreement and has entered into this Agreement based solely upon its own knowledge, inspection and judgment, and not upon any representations or warranties made by the City, or its officers, employees, or agents.

6. PAYMENT.

- a. For the satisfactory completion of the Services, the City will pay the Engineer a sum not to exceed One Hundred Ten Thousand and 00/100 Dollars (\$110,000.00); provided, however, the Parties may agree to additional compensation in an amount not to exceed Sixteen Thousand Five Hundred and 00/100 Dollars (\$16,500.00) in the event presently unforeseen circumstances require Engineer to provide additional services or spend additional time on items not contemplated by this Agreement. Each specific service the Engineer provides under this Agreement, and the maximum amount the City will pay the Engineer for each, is set forth in Exhibit A.
- b. The Engineer may submit monthly requests for payment based on actual work performed, which must be accompanied by an itemized invoice describing the services furnished, the number of hours worked to accomplish each item, the amount being billed for each item, a description of any other eligible expenses incurred during the billing period, and the total amount being billed.
- c. In connection with obtaining payment under this Agreement, Engineer agrees to familiarize itself with, and agrees to be bound by, the City's claim procedure, including but not limited to deadlines for submitting claims for approval and payment. The Engineer assumes responsibility for the late filing of a claim.
- d. In the event the Engineer seeks payment or compensation for work, materials, or services not included in this Agreement, and the exhibits hereto, the Engineer must seek prior written authorization from the City before such expenditure is incurred. If the Engineer fails to obtain prior written authorization, the Engineer shall not be entitled to payment for the unauthorized work, materials or services.

7. TERMINATION OF THIS AGREEMENT. The City reserves the right to terminate this Agreement for any and all causes, or for its convenience, at any time upon fifteen (15) days written notice to the Engineer. If termination is effected by the City for default, an



[EXHIBIT A]

equitable adjustment in the fee shall be made, but no amount shall be allowed for anticipated profit or unperformed services. If termination is effected by the City for reasons of convenience, an equitable adjustment in the fee shall be made, including reasonable profit. The equitable adjustment for any termination shall provide for payment to the Engineer for services rendered and expenses incurred prior to the termination. Upon termination, the Engineer will cease work and deliver to the City all data, design drawings, specifications, reports, estimates, summaries, and such other information and material accumulated by the Engineer in performing this Agreement whether completed or in progress.

- 8. OWNERSHIP AND PUBLICATION OF MATERIALS. All documents, design drawings, data, specifications, reports, estimates, and such other information and material accumulated or prepared as a result of this Agreement are the property of the City, and the City shall have exclusive and unrestricted authority to release, publish, or otherwise use, in whole or in part, information relating thereto. Any use without written verification or adaptation by the Engineer for the specific purpose intended will be at the City’s sole risk and without liability or legal exposure to the Engineer.
  
- 9. INDEMNIFICATION AND HOLD HARMLESS. The Engineer waives any and all claims and recourse against the City, its officers, agents or employees, including the right of contribution for loss and damage to persons or property arising from, growing out of, or in any way connected with or incident to the Engineer’s performance of this Agreement, except for liability arising out of concurrent or sole negligence of the City or its officers, agents or employees. Further, the Engineer will indemnify, hold harmless, and defend the City, its officers, employees and agents against any and all claims, demands, damages, costs, expenses or liability arising out of the Engineer’s performance of this Agreement, except for liability arising out of the concurrent or sole negligence of the City or its officers, agents or employees.
  
- 10. INSURANCE. The Engineer will carry a general liability insurance and professional errors and omissions insurance during the term of this Agreement in an amount of not less than One Million Five Hundred Thousand and No/100 Dollars (\$1,500,000.00) per occurrence, and Seven Hundred Fifty Thousand and No/100 Dollars (\$750,000.00) per claim. Copies of certificates of insurance, suitable to the City, shall be filed with the City and are attached hereto and incorporated herein as Exhibit C. The engineer shall make the City an additional, named insured on its policy for this project, and will provide proof thereof prior to providing services under this agreement. Engineer shall also maintain

[EXHIBIT A]

workers' compensation and unemployment insurance, as well as other insurances as may be required by law for employers, or an exemption from the state of Montana.

11. CONFLICT OF INTEREST. The Engineer covenants that it presently has no interest and will not acquire any interest, direct or indirect, in the Project which would conflict in any manner or degree with the performance of the Services. The Engineer further covenants that, in performing this Agreement, it will employ no person who has any such interest.
12. NOTICES. All notices or communications required to be given under this Agreement shall be in writing and shall be deemed to have been duly given by personal delivery or upon deposit into the United States Postal Service, postage prepaid, for mailing by certified mail, return receipt required and addressed, to the address set forth in this Agreement. Any change of address shall be made by giving written notice thereof to the other party, providing the new address.
13. MODIFICATION AND WAIVER. No amendment, modification or waiver of any condition, provision or term of this Agreement shall be valid or of any effect unless made in writing, signed by the party or parties to be bound and specifying with particularity the nature and extent of such amendment, modification or waiver. Any waiver by any party of any default of the other party shall not effect or impair any right arising from any subsequent default. Nothing herein shall limit the remedies or rights of the parties hereunder and pursuant to this Agreement.
14. SEVERABILITY. Each provision of this Agreement is intended to be severable. If any provision of this Agreement is illegal or invalid for any reason whatsoever, such illegality or invalidity of said provision shall not affect the validity of the remainder of this Agreement.
15. ENTIRE AGREEMENT. This Agreement contains the entire understanding of the Parties in respect to the Project and supersedes all prior agreements and understandings between the Parties with respect to the Project.
16. INTERPRETATION. All captions, headings, or titles in the paragraphs or sections of this Agreement are inserted for convenience or reference only and shall not constitute a part of this Agreement or act as a limitation of the scope of the particular paragraph or section to which they apply. As used herein, where appropriate, the singular shall include

[EXHIBIT A]

the plural and vice versa and the masculine, feminine or neuter expressions shall be interchangeable.

17. TIME IS OF THE ESSENCE. Time is of the essence in performance of this Agreement.
18. COUNTERPARTS. This Agreement may be executed in multiple counterparts, each of which shall be one and the same Agreement and shall become effective when one or more counterparts have been signed by each of the parties and delivered to the other party.
19. PARTIES IN INTEREST AND ASSIGNMENT. This Agreement shall be binding upon, and the benefits and obligations provided for herein shall inure to and bind, the Parties and their respective successors and assigns, provided that this section shall not be deemed to permit any transfer or assignment otherwise prohibited by this Agreement. This Agreement is for the exclusive benefit of the Parties and it does not create a contractual relationship with or exist for the benefit of a third party. This Agreement shall not be assigned, or any right or obligation hereunder, in whole or in part, to another without first having prior written consent of the other party. No assignment or transfer of any interest under this Agreement shall be deemed to release the Engineer from any liability or obligation under this Agreement, or to cause any such liability or obligation to be reduced to a secondary liability or obligation.
20. APPLICABLE LAW AND VENUE. This Agreement and the rights and obligations of the Parties shall be governed by and interpreted in accordance with the laws of the State of Montana. The parties stipulate and agree that the Montana Sixth Judicial District Court, Park County, has proper venue and jurisdiction to resolve all causes of action which may accrue in the performance of this Agreement.
21. LIAISON. The designated liaisons with the City are Shannon Holmes and Matt Whitman, both of whom can be reached at (406) 222-5667. The Engineer's liaison is Keith Waring, who can be reached at (406) 586-0277.
22. ATTORNEY FEES. In the event either party incurs legal expenses to enforce the terms and conditions of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and other costs and expenses, whether the same are incurred with or without suit.

[EXHIBIT A]

23. COMPUTING TIME. For the purpose of calculating time under this Agreement, the following computation shall be used: If the period is stated in days or a longer unit of time, exclude the day of the event that triggers the period, count every day, including intermediate Saturdays, Sundays, and legal holidays, and include the last day of the period, but if the last day is a Saturday, Sunday, or legal holiday, the period continues to run until the end of the next day that is not a Saturday, Sunday, or legal holiday.

[EXHIBIT A]

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed in Livingston, Montana, the day and year first aforementioned herein.

**CITY OF LIVINGSTON**

**THOMAS, DEAN & HOSKINS, INC.,  
a Montana corporation**

\_\_\_\_\_  
**Michael J. Kardoes**

\_\_\_\_\_  
**Name:** \_\_\_\_\_  
**Its:** \_\_\_\_\_

[EXHIBIT A]  
[ Exhibit A ]

[ Scope of Services ]

[EXHIBIT A]  
[ Exhibit B ]

[ **Work Comp Insurance** ]

[EXHIBIT A]  
[ Exhibit C ]

[ **Other Certificates of Insurance** ]



PROJECT  
LOCATION  
(CIP)

PARK STREET

CALLENDER STREET

B STREET

LEWIS STREET

MAIN STREET

3RD STREET

2ND STREET

YELLOWSTONE STREET



**RESOLUTION NO. 4898**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN A GENERAL SERVICES AGREEMENT, WITH OMDAHL EXCAVATION, LLC. (OMDAHL) FOR THE 2020 DOWNTOWN CIP PROJECT, AUTHORIZING EXECUTION OF SAID AGREEMENT, AND AUTHORIZATION FOR THE USE CONTINGENCY FUNDS.**

\*\*\*\*\*

**WHEREAS**, On April 29, 2020, the City of Livingston advertised for bids for the Livingston 2020 Downtown Capital Improvement Project for street and sidewalk construction to coincide with the construction of the new First Interstate Bank. The bid opening was held on 21 May 2020.

**WHEREAS**, TD&H Engineering, notified the City, that Omdahl Excavation & Utilities, LLC. of Manhattan Montana, was the lowest responsible bidder with a contract price of \$1,099,680.25 and provided Omdahl with a Notice of Contact Award, which is attached hereto and incorporated herein as “Exhibit A”; and

**WHEREAS**, the parties desire to define their respective rights, establish roles, duties and obligations and define other terms and conditions as recited within the General Services Agreement, which document is attached hereto and incorporated herein as “Exhibit B”; and

**WHEREAS**, the City of Livingston recommends the Commission finalize the budget for the Downtown Capital Improvement Project for the 2020 CIP and authorize the City Manager to sign the General Services Agreement with Omdahl Excavation & Utilities LLC., authorize the City Manager to execute the agreement to include the use of 10% or \$109,968.00 contingency funds as deemed necessary; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Commission of the City of Livingston, Montana, as follows:

The General Services agreement between the City of Livingston and Omdahl Excavation & Utilities LLC. of Manhattan Montana, are hereby authorized and approved. The City

Manager is authorized to sign said agreements and fully execute on behalf of the City of Livingston, Montana.

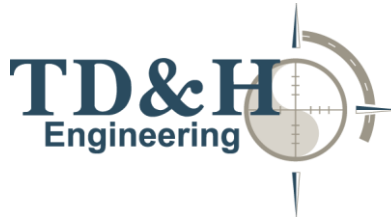
**PASSED AND ADOPTED** by the City Commission of the City of Livingston, Montana, this \_\_\_\_\_ day of June, 2020.

\_\_\_\_\_  
**DOREL HOGLUND- Chair**

\_\_\_\_\_  
**FAITH KINNICK**  
**Recording Secretary**

\_\_\_\_\_  
**COURTNEY LAWELLIN**  
**City Attorney**

234 East Babcock Street  
Suite 3  
Bozeman, MT 59715



406.586.0277  
tdhengineering.com

June 2, 2020

Shannon Holmes, Public Works Director  
City of Livingston  
330 North Bennett Street  
Livingston, MT 59047

**RE: CITY OF LIVINGSTON 2020 CIP ENGINEER  
RECOMMENDATION**  
TD&H ENGINEERING JOB NO. B19-107

Dear Shannon,

TD&H has tabulated the bids from contractors for the 2020 CIP. After an active and successful bidding period, overall three contractors submitted bids on the downtown work. All contractors submitted bids to the City of Livingston on May 21, 2020. The tabulated bids are detailed and attached including the engineer's estimate. TD&H did the proper background due diligence for the apparent low bidder for the downtown work, Omdahl Excavation & Utilities, Inc., which includes a reference check with City of Bozeman. This information is also attached to this letter.

The low bid for the downtown work came in as follows:

	<u>Engineer's Estimate</u>	<u>Low Bid (Omdahl)</u>
<b>Base Bid</b>	\$1,000,949.00	\$828,283.25
<b>Alternate I</b>	\$341,849.00	\$259,133.00

Omdahl has confirmed that they are comfortable with their numbers to complete a successful project and their Work In Progress (WIP) shows they have the capacity to begin rehabilitation work as early as mid-June, 2020 if that lines up with City schedules and preferences.

At this time, TD&H recommends that the City of Livingston enter into negotiations with Omdahl Excavation & Utilities, Inc. for the 2020 CIP. TD&H has verified that Omdahl has included the following in their bid: Montana Davis Bacon prevailing wages, 1% GRT Tax, and a performance and payment bond.

Once we have approval to enter into negotiations for the downtown work, TD&H will prepare a contract, set up a preconstruction meeting, and oversee the construction of the project.

June 2, 2020

PAGE NO. 2

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Please let me know if you have any questions.

Sincerely,



**Matt McGee, PE**  
Project Manager  
**TD&H ENGINEERING**

Attachments: 2020 CIP Bid Tabulation  
Omdahl References

J:\2019\B19-107 Livingston CIP VI-VII\CONSTRUCTION\Omdahl\Qualifications\City of Livingston  
RECOMENDATION TO AWARD CIP.DOC



[tdhengineering.com](http://tdhengineering.com)

**City of Livingston Livingston 2020 CIP**  
**Bid Tabulation 5/27/2020**  
**Base Bid**



ITEM NO.	Base Bid DESCRIPTION	EST. QUANTITY	UNIT	Engineer's Estimate		Omdahl Excavation & Utilities Inc.		KLE Construction, LLC		Western Municipal Construction, Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization (Maximum 5% of Total Bid)	1	LS	\$ 58,750.00	\$ 58,750.00	\$ 38,000.00	\$ 38,000.00	\$ 50,000.00	\$ 50,000.00	\$ 57,000.00	\$ 57,000.00
2	Overhead Power Line Safety Compliance	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,300.00	\$ 1,300.00
3	Temporary Utility Pole Support	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,300.00	\$ 1,300.00
4	Traffic Control	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 35,000.00	\$ 35,000.00	\$ 20,000.00	\$ 20,000.00	\$ 38,000.00	\$ 38,000.00
5	Locate & Protect Public & Private Utilities	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,100.00	\$ 5,100.00
6	Underground Utility Crossing	6	EA	\$ 250.00	\$ 1,500.00	\$ 1,000.00	\$ 6,000.00	\$ 350.00	\$ 2,100.00	\$ 380.00	\$ 2,280.00
7	Water Main										
	8" PVC C900 DR 18	145	LF	\$ 85.00	\$ 12,325.00	\$ 75.00	\$ 10,875.00	\$ 95.00	\$ 13,775.00	\$ 130.00	\$ 18,850.00
	6" PVC C900 DR 18	22	LF	\$ 80.00	\$ 1,760.00	\$ 75.00	\$ 1,650.00	\$ 95.00	\$ 2,090.00	\$ 130.00	\$ 2,860.00
8	Ductile Iron Fittings										
	8" 90° Bends	1	EA	\$ 1,000.00	\$ 1,000.00	\$ 550.00	\$ 550.00	\$ 950.00	\$ 950.00	\$ 800.00	\$ 800.00
	8" 45° Bends	2	EA	\$ 1,000.00	\$ 2,000.00	\$ 550.00	\$ 1,100.00	\$ 750.00	\$ 1,500.00	\$ 800.00	\$ 1,600.00
	8"x6" Reducer	1	EA	\$ 1,000.00	\$ 1,000.00	\$ 550.00	\$ 550.00	\$ 750.00	\$ 750.00	\$ 500.00	\$ 500.00
9	Connect to Existing Water Main	1	EA	\$ 5,000.00	\$ 5,000.00	\$ 1,500.00	\$ 1,500.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
10	Gate Valves & Boxes										
	8"	1	EA	\$ 2,000.00	\$ 2,000.00	\$ 2,100.00	\$ 2,100.00	\$ 1,800.00	\$ 1,800.00	\$ 2,600.00	\$ 2,600.00
11	Fire Hydrant with Bollards										
	7.5-foot Bury	1	EA	\$ 3,500.00	\$ 3,500.00	\$ 8,000.00	\$ 8,000.00	\$ 9,000.00	\$ 9,000.00	\$ 8,300.00	\$ 8,300.00
12	Remove and Salvage Fire Hydrant	1	EA	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 250.00	\$ 250.00	\$ 500.00	\$ 500.00
13	Storm Drain Pipe										
	b. 12" PVC A-2000	464	LF	\$ 55.00	\$ 25,520.00	\$ 45.00	\$ 20,880.00	\$ 70.00	\$ 32,480.00	\$ 109.00	\$ 50,576.00
	c. 15" PVC A-2000	814	LF	\$ 60.00	\$ 48,840.00	\$ 55.00	\$ 44,770.00	\$ 67.00	\$ 54,538.00	\$ 115.00	\$ 93,610.00
14	Remove Existing Storm Drain Manhole	1	EA	\$ 550.00	\$ 550.00	\$ 1,500.00	\$ 1,500.00	\$ 750.00	\$ 750.00	\$ 900.00	\$ 900.00
15	Storm Drain Manhole (5' depth)										
	4' Diameter	4	EA	\$ 4,000.00	\$ 16,000.00	\$ 4,000.00	\$ 16,000.00	\$ 4,500.00	\$ 18,000.00	\$ 3,750.00	\$ 15,000.00
	5' Diameter	1	EA	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00	\$ 4,300.00	\$ 4,300.00
16	Extra Depth Storm Drain Manhole										
	4' Diameter	5	VF	\$ 150.00	\$ 750.00	\$ 200.00	\$ 1,000.00	\$ 120.00	\$ 600.00	\$ 105.00	\$ 525.00
	5' Diameter	2	VF	\$ 200.00	\$ 400.00	\$ 350.00	\$ 700.00	\$ 210.00	\$ 420.00	\$ 190.00	\$ 380.00
17	New Storm Drain Inlet	12	EA	\$ 3,500.00	\$ 42,000.00	\$ 3,200.00	\$ 38,400.00	\$ 4,000.00	\$ 48,000.00	\$ 3,700.00	\$ 44,400.00
18	Remove Existing Storm Drain Inlet	3	EA	\$ 500.00	\$ 1,500.00	\$ 700.00	\$ 2,100.00	\$ 350.00	\$ 1,050.00	\$ 400.00	\$ 1,200.00
19	Connect to Existing Storm System										
	Connect to Existing Storm Main	4	EA	\$ 2,000.00	\$ 8,000.00	\$ 1,000.00	\$ 4,000.00	\$ 3,000.00	\$ 12,000.00	\$ 1,300.00	\$ 5,200.00
	Connect Existing Storm Inlet Lead to New SMH	1	EA	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 2,800.00	\$ 2,800.00	\$ 1,300.00	\$ 1,300.00
	Connect Existing Roof Drain to New Inlet	3	EA	\$ 1,500.00	\$ 4,500.00	\$ 750.00	\$ 2,250.00	\$ 2,800.00	\$ 8,400.00	\$ 1,300.00	\$ 3,900.00
20	4" Insulation	16	LF	\$ 35.00	\$ 560.00	\$ 35.00	\$ 560.00	\$ 20.00	\$ 320.00	\$ 50.00	\$ 800.00
21	Remove & Replace Concrete Sidewalk	10,857	SF	\$ 16.00	\$ 173,712.00	\$ 10.75	\$ 116,712.75	\$ 15.25	\$ 165,569.25	\$ 13.30	\$ 144,398.10
22	Remove & Dispose Concrete Under Asphalt	4,208	SY	\$ 5.00	\$ 21,040.00	\$ 10.00	\$ 42,080.00	\$ 2.50	\$ 10,520.00	\$ 6.00	\$ 25,248.00
23	Remove & Replace Concrete Curb & Gutter	22	LF	\$ 60.00	\$ 1,320.00	\$ 100.00	\$ 2,200.00	\$ 55.00	\$ 1,210.00	\$ 60.00	\$ 1,320.00
24	Concrete Curb & Gutter – Standard	862	LF	\$ 40.00	\$ 34,480.00	\$ 20.50	\$ 17,671.00	\$ 49.00	\$ 42,238.00	\$ 44.00	\$ 37,928.00
25	Concrete Curb & Gutter – Non-Standard	105	LF	\$ 80.00	\$ 8,400.00	\$ 42.00	\$ 4,410.00	\$ 49.00	\$ 5,145.00	\$ 44.00	\$ 4,620.00
26	Concrete Curb & Gutter – Low Profile	226	LF	\$ 40.00	\$ 9,040.00	\$ 42.00	\$ 9,492.00	\$ 49.00	\$ 11,074.00	\$ 44.00	\$ 9,944.00
27	Concrete Curb & Gutter – Drop	100	LF	\$ 40.00	\$ 4,000.00	\$ 42.00	\$ 4,200.00	\$ 49.00	\$ 4,900.00	\$ 44.00	\$ 4,400.00
28	Non-Residential Driveway Approach	1,291	SF	\$ 30.00	\$ 38,730.00	\$ 14.50	\$ 18,719.50	\$ 25.00	\$ 32,275.00	\$ 11.00	\$ 14,201.00
29	Alley Approach	520	SF	\$ 30.00	\$ 15,600.00	\$ 14.50	\$ 7,540.00	\$ 20.00	\$ 10,400.00	\$ 11.00	\$ 5,720.00
30	Temporary Awning Support	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,600.00	\$ 2,600.00
31	Pedestrian Ramp	3	EA	\$ 4,500.00	\$ 13,500.00	\$ 2,500.00	\$ 7,500.00	\$ 6,250.00	\$ 18,750.00	\$ 3,600.00	\$ 10,800.00
32	Truncated Dome	4	EA	\$ 2,000.00	\$ 8,000.00	\$ 1,800.00	\$ 7,200.00	\$ 600.00	\$ 2,400.00	\$ 550.00	\$ 2,200.00
33	Flowable Fill	10	LF	\$ 125.00	\$ 1,250.00	\$ 500.00	\$ 5,000.00	\$ 175.00	\$ 1,750.00	\$ 250.00	\$ 2,500.00
34	Remove & Replace Asphalt Pavement, Street	4,208	SY	\$ 26.00	\$ 109,408.00	\$ 21.50	\$ 90,472.00	\$ 27.00	\$ 113,616.00	\$ 36.20	\$ 152,329.60
35	1.5" Minus Crushed Base Course, 6" Thick	4,208	SY	\$ 9.00	\$ 37,872.00	\$ 1.00	\$ 4,208.00	\$ 12.00	\$ 50,496.00	\$ 19.00	\$ 79,952.00
36	6" Minus Subbase, 12" Thick	4,208	SY	\$ 11.00	\$ 46,288.00	\$ 1.50	\$ 6,312.00	\$ 14.00	\$ 58,912.00	\$ 28.00	\$ 117,824.00
37	Light Pole Base	14	EA	\$ 2,500.00	\$ 35,000.00	\$ 1,800.00	\$ 25,200.00	\$ 2,000.00	\$ 28,000.00	\$ 2,000.00	\$ 28,000.00
38	Electrical Service	1	EA	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 7,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,200.00	\$ 9,200.00

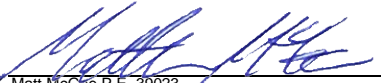
ITEM NO.	Base Bid DESCRIPTION	EST. QUANTITY	UNIT	Engineer's Estimate		Omdahl Excavation & Utilities Inc.		KLE Construction, LLC		Western Municipal Construction, Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
39	Conduit, Includes Installing Wire 1.25" Electrical	1,850	LF	\$ 21.50	\$ 39,775.00	\$ 30.00	\$ 55,500.00	\$ 28.00	\$ 51,800.00	\$ 27.00	\$ 49,950.00
40	Pull Box - Composite Type I	6	EA	\$ 1,200.00	\$ 7,200.00	\$ 500.00	\$ 3,000.00	\$ 875.00	\$ 5,250.00	\$ 860.00	\$ 5,160.00
41	Sidewalk Grading Curb	82	LF	\$ 50.00	\$ 4,100.00	\$ 50.00	\$ 4,100.00	\$ 40.00	\$ 3,280.00	\$ 50.00	\$ 4,100.00
42	Striping										
	a. 4" Yellow, Epoxy	1,552	LF	\$ 3.00	\$ 4,656.00	\$ 3.00	\$ 4,656.00	\$ 1.20	\$ 1,862.40	\$ 0.65	\$ 1,008.80
	b. 4" White, Epoxy	975	LF	\$ 3.00	\$ 2,925.00	\$ 3.00	\$ 2,925.00	\$ 1.20	\$ 1,170.00	\$ 0.65	\$ 633.75
	c. 8" White, Epoxy	516	LF	\$ 10.00	\$ 5,160.00	\$ 4.00	\$ 2,064.00	\$ 2.50	\$ 1,290.00	\$ 1.30	\$ 670.80
	d. 24" White, Epoxy	104	LF	\$ 25.00	\$ 2,600.00	\$ 14.00	\$ 1,456.00	\$ 24.00	\$ 2,496.00	\$ 13.00	\$ 1,352.00
43	Curb Paint										
	a. Yellow, Epoxy	404	LF	\$ 6.00	\$ 2,424.00	\$ 10.00	\$ 4,040.00	\$ 17.00	\$ 6,868.00	\$ 9.00	\$ 3,636.00
	b. Blue, Epoxy	44	LF	\$ 26.00	\$ 1,144.00	\$ 10.00	\$ 440.00	\$ 17.00	\$ 748.00	\$ 9.00	\$ 396.00
	c. Red, Epoxy	20	LF	\$ 26.00	\$ 520.00	\$ 10.00	\$ 200.00	\$ 17.00	\$ 340.00	\$ 9.00	\$ 180.00
	d. White, Epoxy	50	LF	\$ 26.00	\$ 1,300.00	\$ 10.00	\$ 500.00	\$ 17.00	\$ 850.00	\$ 9.00	\$ 450.00
44	New Street Sign	10	EA	\$ 500.00	\$ 5,000.00	\$ 1,000.00	\$ 10,000.00	\$ 625.00	\$ 6,250.00	\$ 620.00	\$ 6,200.00
45	Remove & Replace Street Sign	5	EA	\$ 500.00	\$ 2,500.00	\$ 500.00	\$ 2,500.00	\$ 700.00	\$ 3,500.00	\$ 720.00	\$ 3,600.00
46	Project Traffic Sign	3	EA	\$ 500.00	\$ 1,500.00	\$ 1,000.00	\$ 3,000.00	\$ 500.00	\$ 1,500.00	\$ 500.00	\$ 1,500.00
47	Permanent Wood Stud Form Wall	1	LS	\$ 11,000.00	\$ 11,000.00	\$ 15,000.00	\$ 15,000.00	\$ 33,000.00	\$ 33,000.00	\$ 9,000.00	\$ 9,000.00
48	Vault Concrete Fill	1	LS	\$ 27,000.00	\$ 27,000.00	\$ 25,000.00	\$ 25,000.00	\$ 15,500.00	\$ 15,500.00	\$ 10,100.00	\$ 10,100.00
49	Vault Flowable Fill	1	LS	\$ 6,000.00	\$ 6,000.00	\$ 30,000.00	\$ 30,000.00	\$ 5,000.00	\$ 5,000.00	\$ 10,800.00	\$ 10,800.00
50	Clean Up (Minimum 3% of Total Bid)	1	LS	\$ 37,050.00	\$ 37,050.00	\$ 25,000.00	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00	\$ 50,000.00	\$ 50,000.00
51	Topsoil, Seed and Fertilizing	1	LS	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00
				<b>TOTAL</b>	<b>\$ 1,000,949.00</b>	<b>TOTAL</b>	<b>\$ 828,283.25</b>	<b>TOTAL</b>	<b>\$ 1,041,532.65</b>	<b>TOTAL</b>	<b>\$ 1,182,003.05</b>

\* Denotes Multiplication Error Corrected By Engineer  
Red Denotes Clean Up Item Corrected By Engineer

Bid Form Total \$ 815,872.50

ABI

1	New Concrete Sealer	16,352	SF			\$ 2.50	\$ 40,880.00	\$ 1.75	\$ 28,616.00	\$ 2.50	\$ 102,200.00
2	New Concrete Admixture	16,352	SF			\$ 0.75	\$ 12,264.00	\$ 0.50	\$ 8,176.00	\$ 0.75	\$ 9,198.00

  
 Matt McGee P.E. 39023  
 TD&H Engineering  
 Date: May 27, 2020

**City of Livingston Livingston 2020 CIP**  
**Bid Tabulation 5/27/2020**  
 Alternate I



ITEM NO.	Alternate I DESCRIPTION	EST. QUANTITY	UNIT	Engineer's Estimate		Omdahl Excavation & Utilities Inc.		KLE Construction, LLC		Western Municipal Construction, Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization (Maximum 5% of Total Bid)	1	LS	\$ 15,500.00	\$ 15,500.00	\$ 12,000.00	\$ 12,000.00	\$ 15,000.00	\$ 15,000.00	\$ 16,000.00	\$ 16,000.00
2	Overhead Power Line Safety Compliance	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
3	Temporary Utility Pole Support	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
4	Traffic Control	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 3,500.00	\$ 3,500.00	\$ 13,000.00	\$ 13,000.00
5	Locate & Protect Public & Private Utilities	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
6	Underground Utility Crossing	6	EA	\$ 250.00	\$ 1,500.00	\$ 1,000.00	\$ 6,000.00	\$ 350.00	\$ 2,100.00	\$ 300.00	\$ 1,800.00
7	Parallel Utility Line Protect and Support	135	LF	\$ 200.00	\$ 27,000.00	\$ 25.00	\$ 3,375.00	\$ 30.00	\$ 4,050.00	\$ 30.00	\$ 4,050.00
8	Water Main										
	10" PVC C900 DR 18	245	LF	\$ 90.00	\$ 22,050.00	\$ 85.00	\$ 20,825.00	\$ 105.00	\$ 25,725.00	\$ 130.00	\$ 31,850.00
	8" PVC C900 DR 18	71	LF	\$ 85.00	\$ 6,035.00	\$ 75.00	\$ 5,325.00	\$ 95.00	\$ 6,745.00	\$ 126.00	\$ 8,946.00
	6" PVC C900 DR 18	5	LF	\$ 80.00	\$ 400.00	\$ 75.00	\$ 375.00	\$ 95.00	\$ 475.00	\$ 126.00	\$ 630.00
9	Ductile Iron Fittings										
	8" 45° Bends	2	EA	\$ 1,000.00	\$ 2,000.00	\$ 550.00	\$ 1,100.00	\$ 950.00	\$ 1,900.00	\$ 700.00	\$ 1,400.00
	10"x8" Tee	2	EA	\$ 1,000.00	\$ 2,000.00	\$ 800.00	\$ 1,600.00	\$ 1,500.00	\$ 3,000.00	\$ 700.00	\$ 1,400.00
	8"x6" Reducer	1	EA	\$ 1,000.00	\$ 1,000.00	\$ 550.00	\$ 550.00	\$ 750.00	\$ 750.00	\$ 500.00	\$ 500.00
10	Connect to Existing Water Main	4	EA	\$ 5,000.00	\$ 20,000.00	\$ 1,500.00	\$ 6,000.00	\$ 4,000.00	\$ 16,000.00	\$ 3,000.00	\$ 12,000.00
11	Gate Valves & Boxes										
	10"	3	EA	\$ 2,000.00	\$ 6,000.00	\$ 3,100.00	\$ 9,300.00	\$ 2,500.00	\$ 7,500.00	\$ 2,800.00	\$ 8,400.00
	8"	1	EA	\$ 2,000.00	\$ 2,000.00	\$ 2,100.00	\$ 2,100.00	\$ 1,800.00	\$ 1,800.00	\$ 2,600.00	\$ 2,600.00
	6"	1	EA	\$ 2,000.00	\$ 2,000.00	\$ 1,600.00	\$ 1,600.00	\$ 1,500.00	\$ 1,500.00	\$ 1,900.00	\$ 1,900.00
12	Sanitary Sewer Pipe										
	10" PVC SDR 35	5	LF	\$ 250.00	\$ 1,250.00	\$ 65.00	\$ 325.00	\$ 200.00	\$ 1,000.00	\$ 170.00	\$ 850.00
	8" PVC SDR 35	43	LF	\$ 100.00	\$ 4,300.00	\$ 65.00	\$ 2,795.00	\$ 185.00	\$ 7,955.00	\$ 165.00	\$ 7,095.00
13	By-pass Pumping	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 6,500.00	\$ 6,500.00	\$ 1,200.00	\$ 1,200.00
14	Remove Existing Sewer Manhole	1	EA	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 200.00	\$ 200.00
15	5' Dia. Sewer Drop Manhole (5' depth)	1	EA	\$ 4,500.00	\$ 4,500.00	\$ 4,000.00	\$ 4,000.00	\$ 6,500.00	\$ 6,500.00	\$ 4,500.00	\$ 4,500.00
16	Extra Depth Sewer Drop Manholes	9	VF	\$ 100.00	\$ 900.00	\$ 350.00	\$ 3,150.00	\$ 225.00	\$ 2,025.00	\$ 190.00	\$ 1,710.00
17	Connect to Existing Sewer Main	2	EA	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,500.00	\$ 5,000.00	\$ 500.00	\$ 1,000.00
18	Core 8" Penetration Into Existing SSMH	1	EA	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,750.00	\$ 1,750.00	\$ 2,000.00	\$ 2,000.00
19	Storm Drain Pipe										
	b. 12" PVC A-2000	53	LF	\$ 55.00	\$ 2,915.00	\$ 45.00	\$ 2,385.00	\$ 85.00	\$ 4,505.00	\$ 100.00	\$ 5,300.00
20	New Storm Drain Inlet	1	EA	\$ 3,500.00	\$ 3,500.00	\$ 3,200.00	\$ 3,200.00	\$ 4,000.00	\$ 4,000.00	\$ 3,400.00	\$ 3,400.00
21	Connect to Existing Storm System										
	Core & Connect to Existing Storm Inlet	1	EA	\$ 1,500.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,750.00	\$ 1,750.00	\$ 1,800.00	\$ 1,800.00
22	4" Insulation	10	LF	\$ 35.00	\$ 350.00	\$ 35.00	\$ 350.00	\$ 28.00	\$ 280.00	\$ 50.00	\$ 500.00
23	Remove & Replace Concrete Sidewalk	2,834	SF	\$ 16.00	\$ 45,344.00	\$ 10.75	\$ 30,465.50	\$ 15.25	\$ 43,218.50	\$ 13.30	\$ 37,692.20
24	Remove & Dispose Concrete Under Asphalt	1,206	SY	\$ 5.00	\$ 6,030.00	\$ 10.00	\$ 12,060.00	\$ 2.50	\$ 3,015.00	\$ 6.00	\$ 7,236.00
25	Remove & Replace Concrete Curb & Gutter	18	LF	\$ 60.00	\$ 1,080.00	\$ 100.00	\$ 1,800.00	\$ 55.00	\$ 990.00	\$ 60.00	\$ 1,080.00
26	Concrete Curb & Gutter – Standard	269	LF	\$ 40.00	\$ 10,760.00	\$ 20.50	\$ 5,514.50	\$ 49.00	\$ 13,181.00	\$ 40.00	\$ 10,760.00
27	Concrete Curb & Gutter – Non-Standard	30	LF	\$ 80.00	\$ 2,400.00	\$ 42.00	\$ 1,260.00	\$ 49.00	\$ 1,470.00	\$ 40.00	\$ 1,200.00
28	Concrete Curb & Gutter – Low Profile	100	LF	\$ 40.00	\$ 4,000.00	\$ 42.00	\$ 4,200.00	\$ 49.00	\$ 4,900.00	\$ 40.00	\$ 4,000.00
29	Non-Residential Driveway Approach	550	SF	\$ 30.00	\$ 16,500.00	\$ 14.50	\$ 7,975.00	\$ 25.00	\$ 13,750.00	\$ 10.00	\$ 5,500.00
30	Alley Approach	300	SF	\$ 30.00	\$ 9,000.00	\$ 14.50	\$ 4,350.00	\$ 20.00	\$ 6,000.00	\$ 10.00	\$ 3,000.00
31	Truncated Dome	2	EA	\$ 2,000.00	\$ 4,000.00	\$ 1,800.00	\$ 3,600.00	\$ 600.00	\$ 1,200.00	\$ 550.00	\$ 1,100.00
32	Flowable Fill	10	LF	\$ 125.00	\$ 1,250.00	\$ 500.00	\$ 5,000.00	\$ 175.00	\$ 1,750.00	\$ 250.00	\$ 2,500.00
33	Remove & Replace Asphalt Pavement, Street	1,206	SY	\$ 26.00	\$ 31,356.00	\$ 21.50	\$ 25,929.00	\$ 27.00	\$ 32,562.00	\$ 36.20	\$ 43,657.20
34	1.5" Minus Crushed Base Course, 6" Thick	1,206	SY	\$ 9.00	\$ 10,854.00	\$ 1.00	\$ 1,206.00	\$ 12.00	\$ 14,472.00	\$ 17.00	\$ 20,502.00
35	6" Minus Subbase, 12" Thick	1,206	SY	\$ 11.00	\$ 13,266.00	\$ 1.50	\$ 1,809.00	\$ 14.00	\$ 16,884.00	\$ 26.00	\$ 31,356.00
36	Light Pole Base	2	EA	\$ 2,500.00	\$ 5,000.00	\$ 1,800.00	\$ 3,600.00	\$ 2,000.00	\$ 4,000.00	\$ 2,000.00	\$ 4,000.00
37	Conduit, Includes Installing Wire										
	1.25" Electrical	100	LF	\$ 21.50	\$ 2,150.00	\$ 30.00	\$ 3,000.00	\$ 28.00	\$ 2,800.00	\$ 27.00	\$ 2,700.00
38	Pull Box - Composite										
	Type I	2	EA	\$ 1,200.00	\$ 2,400.00	\$ 500.00	\$ 1,000.00	\$ 875.00	\$ 1,750.00	\$ 860.00	\$ 1,720.00
39	Striping										
	a. 4" Yellow, Epoxy	570	LF	\$ 3.00	\$ 1,710.00	\$ 3.00	\$ 1,710.00	\$ 1.20	\$ 684.00	\$ 0.65	\$ 370.50
	b. 4" White, Epoxy	243	LF	\$ 3.00	\$ 729.00	\$ 3.00	\$ 729.00	\$ 1.20	\$ 291.60	\$ 0.65	\$ 157.95

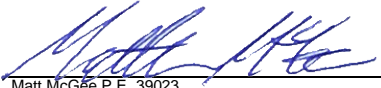


ITEM NO.	Alternate I DESCRIPTION	EST. QUANTITY	UNIT	Engineer's Estimate		Omdahl Excavation & Utilities Inc.		KLE Construction, LLC		Western Municipal Construction, Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
40	Curb Paint										
	a. Yellow, Epoxy	69	LF	\$ 6.00	\$ 414.00	\$ 10.00	\$ 690.00	\$ 17.00	\$ 1,173.00	\$ 9.00	\$ 621.00
	b. White, Epoxy	58		\$ 7.00	\$ 406.00	\$ 10.00	\$ 580.00	\$ 17.00	\$ 986.00	\$ 9.00	\$ 522.00
41	New Street Sign	5	EA	\$ 500.00	\$ 2,500.00	\$ 1,000.00	\$ 5,000.00	\$ 625.00	\$ 3,125.00	\$ 620.00	\$ 3,100.00
42	Remove & Replace Street Sign	5	EA	\$ 500.00	\$ 2,500.00	\$ 500.00	\$ 2,500.00	\$ 700.00	\$ 3,500.00	\$ 720.00	\$ 3,600.00
43	Clean Up (Minimum 3% of Total Bid)	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 7,800.00	\$ 7,800.00	\$ 9,000.00	\$ 9,000.00	\$ 22,000.00	\$ 22,000.00
44	Topsoil, Seed and Fertilizing	1	LS	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
<b>TOTAL</b>				<b>\$ 341,849.00</b>		<b>\$ 259,133.00</b>		<b>\$ 321,512.10</b>		<b>\$ 348,405.85</b>	

\* Denotes Multiplication Error Corrected By Engineer  
 Red Denotes Clean Up Item Corrected By Engineer

Bid Form Total \$ 258,533.00

Bid Form Total \$ 348,405.84

  
 Matt McGee P.E. 39023  
 TD&H Engineering  
 Date: May 27, 2020

5/28/2020

Omdahl Excavation & Utilities, Inc.

Reference: City of Bozeman

Project: Annual rehabilitation projects in downtown Bozeman

Engineer: Kellen G. 582-2283

Kellen stated that Byron has completed downtown rehab projects for the City of Bozeman 3 years in a row now and been working with the City on multiple projects since at least 2013. Last year's project on S. Tracy was \$2.6M budget. Kellen said there have been no issues with change orders or project schedule during the projects. He said Byron maintains a safe working environment and they have only had one safety incident throughout the history of these projects. He mentioned the public relations is Byron's biggest strength.

# Notice of Award

Date: 6/2/2020

Project: City of Livingston 2020 CIP	
Owner: City of Livingston	Owner's Contract No.:
Contract: Livingston 2020 CIP	Engineer's Project No.: B19-107
Bidder: Omdahl Excavation & Utilities, Inc.	
Bidder's Address:	
659 Morning Mist Road, Manhattan, MT 59741	

You are notified that your Bid dated 5/21/2020 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for Livingston 2020 CIP.

The Contract Price of your Contract is One Million Ninety-Nine Thousand Six Hundred Eighty and 25/100 Dollars (\$1,099,680.25).

1 copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award.


1 sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner [1] fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent:  
\_\_\_\_\_

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

City of Livingston  
 Owner  
 By:   
 Authorized Signature  
 Project Manager  
 Title

Copy to Engineer

## GENERAL SERVICES AGREEMENT

THIS GENERAL SERVICES AGREEMENT (this “Agreement”) is made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2020, by and between **THE CITY OF LIVINGSTON, MONTANA**, a municipal corporation and political subdivision of the state of Montana with its principal office located at 414 East Callender Street, Livingston, MT 59047 (hereinafter referred to as the “City”), and **Omdahl Excavation & Utilities LLC.**, a limited liability company with its principal place of business located at 659 Morning Mist Road Manhattan, MT 59741-8556 (hereinafter referred to as the “Contractor”; and together with the City, the “Parties”).

### RECITALS:

- A. The Contractor is engaged in the business of providing construction and building services, independent of the City, and has the manpower, knowledge, expertise, skills, means, tools, licenses, if applicable, and equipment necessary to perform construction services for the City.
- B. The City has not contracted with the Contractor for services in the past.
- C. The Parties desire to define their respective rights, duties and obligations in connection with their relationship and, as a result, the Parties desire to proceed under the terms and conditions contained in this Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals and the terms and conditions contained herein, the Parties agree as follows:

1. INCORPORATION OF RECITALS. The above Recitals are true and correct and are fully incorporated into this Agreement as if fully set forth in this Paragraph 1.
2. NON-DISCRIMINATION. Pursuant to Mont. Code Ann. § 49-3-207, in the performance of this Agreement, the Contractor agrees that all hiring will be on the basis of merit and qualifications and the Contractor will not be discriminate on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin.
3. SCOPE OF WORK/SERVICES. Contractor shall complete all work as specified or indicated in the construction plans and specifications herein. The Project for which the

work shall be completed may be generally described as the “2020 Capital Improvement Project.”

4. **CONTRACT DOCUMENTS.** In addition to this Agreement, the contract documents shall consist of the Project Manual and all attachments and exhibits thereto, the Instructions to Bidder, bid, all issued addenda, drawings the specifications manual, bonds, and insurance certifications as required by the Instructions to Bidder and documents identified therein (the foregoing documents are collectively referred to in this Agreement as the “Contract Documents.”) The Contract Documents are collectively attached hereto and incorporated herein as Exhibit A.
5. **NATURE OF RELATIONSHIP.**
  - a. The Contractor states that it is engaged in an established business or profession which is in no way affiliated with or connected to the City, except by this Agreement and that it uses independent judgment in the performance of services provided hereby free from control or direction of others. The Contractor shall perform the Project as an independent contractor. The Parties agree that the City is only interested in the end result of said project, not in the method of performance, and as such, the Contractor has been and will continue to be free from the control or direction of the City in the performance of this Agreement. The Contractor shall not be deemed by virtue of this Agreement nor the performance thereof to have entered into any partnership, joint venture, employer/employee or any other legal relationship with the City besides that of an independent contractor.
  - b. The Contractor agrees to comply with all applicable laws, rules and regulations adopted or promulgated by any governmental agency or regulatory body, both State and Federal, and furthermore agrees to assume full responsibility for the payment of all contributions of all federal and state income or other payroll tax or assessment, social security, worker's compensation insurance, unemployment insurance, self-employment tax or any other required deduction or contribution for himself or for any employees engaged by the Contractor in performance of this Agreement.
  - c. **The contractor agrees to follow the Montana Preference law for materials and labor as set forth in 18-1-102 and 18-2-403 MCA. For projects valued in excess of \$25,000.00, the contractor agrees to post the job site with the standard prevailing wage information, to pay his employees the standard prevailing**

**wage as established by the Montana commissioner of Labor and/or the federal government and to maintain records thereof for three years.**

- d. The Contractor hereby states that it is either covered by Worker's Compensation and Unemployment Insurance or has obtained an exemption from the Montana Department of Labor and Industry pursuant to Mont. Code Ann. §§ 39-71-401(3) and 39-51-204(2), as is evidenced by the certificates of insurance or exemption documents attached hereto and incorporated herein as Exhibit A. Any certificates of insurance shall require at least ten (10) days written notice to the City prior to any cancellation, termination, or non-renewal of coverage.
  - e. The Contractor, its officers, agents and/or employees shall not have the authority to make representations on behalf of the City, and neither shall the aforementioned persons have the authority to legally bind or otherwise obligate the City to any third person or entity.
6. CONTRACTOR'S REPRESENTATIONS AND WARRANTIES. The Contractor represents and warrants as follows:
- a. It and its employees possess all of the necessary qualifications, experience, knowledge, tools and equipment to undertake the performance of the Services as set forth in this Agreement.
  - b. It has inspected the job site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance or furnishing of the work.
  - c. It is familiar with and is satisfied as to all federal, state and local laws and regulations that may affect costs, progress, performance and furnishing the Services.
  - d. It has reviewed this Agreement and all exhibits hereto and has entered into this Agreement based solely upon its own knowledge, inspection and judgment, and not upon any representations or warranties made by the City or its officers, employees or agents.
  - e. It will complete the Services in a workmanlike manner according to industry standards and practices.

f. It will not cause or permit any liens to be filed against City-owned property.

7. ADDITIONAL CONTRACTOR RESPONSIBILITIES. The Contractor shall:

- a. Give employment preference to bona fide Montana residents in the performance of the work.
- b. Pay the travel allowance in effect and applicable to the district in which the work is being performed.
- c. Pay the standard prevailing rate of wages, including fringe benefits, in effect and applicable to the district in which the work is being performed as determined by the Montana Department of Labor and Industry. Information about such wages and fringe benefits must be posted at the job site. The prevailing wage and fringe benefits rates for the current year are attached hereto and incorporated herein as Exhibit C.
- d. Retain records regarding its payment of the standard prevailing rate of wages, including fringe benefits, for a period of three (3) years after the Contractor's completion of work on the Project.

8. CITY'S RESPONSIBILITIES. The City shall:

- a. Provide all of the information regarding any requirements under this Agreement in a timely fashion.
- b. Provide access to City property and easements with respect to the performance of this Agreement

9. PAYMENT.

- a. Subject to additions or deductions by change order, the Contractor shall perform his obligations under this agreement for the contract price **One Million Ninety Nine Thousand Six Hundred Eighty and 25/100(\$1,099,680.25)**. Pay estimates submitted by Contractor must first be approved by the City or its designee prior to payment. All bills shall be submitted fourteen (14) days before the regularly scheduled meeting of the City Commission to the Public Works Director at 330 Bennett Street, Livingston, Montana.

- b. In connection with obtaining payment under this Agreement, Contractor agrees to familiarize itself with, and agrees to be bound by, the City's claim procedure, including but not limited to deadlines for submitting claims for approval and payment. The Contractor assumes responsibility for the late filing of a claim.
- c. In the event the Contractor seeks payment or compensation for work, materials or services not included in this Agreement and the exhibits hereto, the Contractor must seek prior written authorization from the City before such expenditure is incurred. If the Contractor fails to obtain prior written authorization, the Contractor shall not be entitled to payment for the unauthorized work, materials or services.

10. TERMINATION.

- a. If the City fails to substantially perform in accordance with the terms of this Agreement, the Contractor shall deliver to the City a written notice specifying the nature of the City's failure to substantially perform. The City shall have a period of ten (10) days after receiving the written notice from the Contractor to cure the failure to perform. If the City fails to cure its failure to perform within the 10-day cure period, the Contractor shall provide the City with a written notice to terminate this Agreement. The Contractor may only terminate this Agreement if it is not at fault for the City's failure to perform. Failure of the City to make payment as provided in this Agreement shall be considered nonperformance and cause for termination, unless the Contractor is at fault for the City's nonpayment.
- b. The City may terminate this Agreement upon not less than ten (10) days prior written notice to Contractor. If the City terminates this Agreement for a reason other than fault of the Contractor, the Contractor shall receive compensation for the work/services performed prior to termination, together with reasonable expenses incurred up to the date of termination.

11. INDEMNIFICATION AND HOLD HARMLESS. To the fullest extent permitted by law, the Contractor shall indemnify the City, its officers, employees, agents and representatives against any and all claims, actions, costs, fees (including but not limited to attorney fees and all defense costs), losses, liabilities or damage of whatever kind or nature arising from or related to Contractor's performance of this Agreement and Contractor's work (or the work of any subcontractor or supplier to Contractor) under this Agreement. In the event a claim should be brought or an action filed against the City with respect of the subject of this Agreement, Contractor



agrees that the City may, at its election, employ attorneys of its own selection to appear and defend the claim or action on behalf of the City, at the expense of the Contractor. City, at its option, shall have the sole authority for the direction of the defense and shall be the sole judge of the acceptability of any compromise or settlement of any claims or actions against the City.

12. INSURANCE AND BONDING. During the term of this Agreement, Contractor shall be responsible for maintaining, at its sole expense, insurance coverage and bonding. The Contractor shall provide the City with certificates of insurance demonstrating such insurance coverage and bonding and the certificates of insurance shall require at least ten (10) days written notice to the City prior to any cancellation, termination, or non-renewal of coverage. The certificates of insurance shall also name the City as an additional insured. The Contractor shall:
- a. Maintain a comprehensive public liability insurance policy, including automobile coverage, insuring against loss and for damages for personal injury or death and/or property loss, damage or destruction arising out of or in connection with the performance of this Agreement by the Contractor, its officers, agents and employees with the minimum liability limit of \$3,000,000.00 per claim and \$1,000,000.00 for each occurrence, as set forth in sections 5 of the bidding documents.
  - b. Maintain workmen's compensation and unemployment insurance, as well as other insurances as may be required by law for employers, or an exemption from the state of Montana.
  - c. Make, execute, and deliver to the City a good a sufficient bond with a surety company licensed in Montana, as surety, conditioned that Contractor shall (i) faithfully perform all of the provisions of this Agreement, (ii) pay all laborers, mechanics, subcontractors, and material suppliers, and (iii) pay all persons who supply the Contractor or subcontractors with provisions, provender, material, or supplies for performing the work.
13. NOTICES. All notices or communications required to be given under this Agreement shall be in writing and shall be deemed to have been duly given by personal delivery or upon deposit into the United States Postal Service, postage prepaid, for mailing by certified mail, return receipt required and addressed, to the address set forth in this

Agreement. Any change of address shall be made by giving written notice thereof to the other party, providing the new address.

14. MODIFICATION AND WAIVER. No amendment, modification or waiver of any condition, provision or term of this Agreement shall be valid or of any effect unless made in writing, signed by the party or parties to be bound and specifying with particularity the nature and extent of such amendment, modification or waiver. Any waiver by any party of any default of the other party shall not effect or impair any right arising from any subsequent default. Nothing herein shall limit the remedies or rights of the parties hereunder and pursuant to this Agreement.
15. SEVERABILITY. Each provision of this Agreement is intended to be severable. If any provision of this Agreement is illegal or invalid for any reason whatsoever, such illegality or invalidity of said provision shall not affect the validity of the remainder of this Agreement.
16. ENTIRE AGREEMENT. This Agreement contains the entire understanding of the Parties in respect to the Services and supersedes all prior agreements and understandings between the Parties with respect to the Services.
17. TIME IS OF THE ESSENCE. Time is of the essence in the performance of this Agreement.
18. CAPTIONS, HEADINGS, AND TITLES. All captions, headings, or titles in the paragraphs or sections of this Agreement are inserted for convenience or reference only and shall not constitute a part of this Agreement or act as a limitation of the scope of the particular paragraph or section to which they apply. As used herein, where appropriate, the singular shall include the plural and vice versa and the masculine, feminine or neuter expressions shall be interchangeable.
19. COUNTERPARTS. This Agreement may be executed in multiple counterparts, each of which shall be one and the same Agreement and shall become effective when one or more counterparts have been signed by each of the parties and delivered to the other party.
20. PARTIES IN INTEREST AND ASSIGNMENT. This Agreement shall be binding upon, and the benefits and obligations provided for herein shall inure to and bind, the Parties and their respective successors and assigns, provided that this section shall not be deemed

to permit any transfer or assignment otherwise prohibited by this Agreement. This Agreement is for the exclusive benefit of the Parties and it does not create a contractual relationship with or exist for the benefit of a third party, including contractors, subcontractors or their sureties. This Agreement shall not be assigned, or any right or obligation hereunder, in whole or in part, to another without first having prior written consent of the other party. No assignment or transfer of any interest under this Agreement shall be deemed to release the contractor from any liability or obligation under this Agreement, or to cause any such liability or obligation to be reduced to a secondary liability or obligation.

21. APPLICABLE LAW AND VENUE. This Agreement and the rights and obligations of the Parties shall be governed by and interpreted in accordance with the laws of the State of Montana. The parties stipulate and agree that the Montana Sixth Judicial District Court, Park County, has proper venue and jurisdiction to resolve all causes of action which may accrue in the performance of this Agreement.
22. DISPUTES. It is mutually agreed that the performance or breach of this Agreement and its interpretation shall be governed by the laws of the State of Montana, without regard to its conflicts of law principles.
23. LIAISON. The designated liaison with the City is Shannon Holmes or Matt Whitman, both of whom can be reached at (406) 222-5667. The Contractor's liaison is \_\_\_\_\_, who can be reached at (\_\_\_\_) \_\_\_\_-\_\_\_\_\_.
24. GOVERNING LAW. It is mutually agreed that the performance or breach of this Agreement and its interpretation shall be governed by the laws of the State of Montana, without regard to its conflicts of law principles.
25. COMPUTING TIME. For the purpose of calculating time under this Agreement, the following computation shall be used: If the period is stated in days or a longer unit of time, exclude the day of the event that triggers the period, count every day, including intermediate Saturdays, Sundays, and legal holidays, and include the last day of the period, but if the last day is a Saturday, Sunday, or legal holiday, the period continues to run until the end of the next day that is not a Saturday, Sunday, or legal holiday.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed in Livingston, Montana, the day and year first aforementioned herein.

**City of Livingston**

**Contractor**\_\_\_\_\_

\_\_\_\_\_  
**City Manager**

\_\_\_\_\_  
**Name:** \_\_\_\_\_

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Its:** \_\_\_\_\_

\_\_\_\_\_  
**Date**

**[ Exhibit A ]**

**[ Certificates of WC and UE Insurance or Exemptions ]**

**Exhibit B**

[ **Certificates of Insurance** ]

**Comparative Data City Manager Direct Reports 2018 v.2019**

Overall - All Areas	2018	2019
Total Positive Responses	70%	71.0%
Total Neutral Responses	21%	25.0%
Total Negative Responses	10%	3.0%

Recognition Domain

Total Positive Responses	50.0%	57%
Total Neutral Responses	50.0%	28.6%
Total Negative Responses	0.0%	0.0%

Relationship Domain

Total Positive Responses	87.5%	83.3%
Total Neutral Responses	8.3%	14.3%
Total Negative Responses	4.17%	0.0%

Compensation Domain

Total Positive Responses	37.5%	21.4%
Total Neutral Responses	25.0%	64.3%
Total Negative Responses	37.5%	14.3%

Engagement Domain

Total Positive Responses	62.5%	85.7%
Total Neutral Responses	25.0%	14.3%
Total Negative Responses	12.5%	0.0%

Resilience Domain

Total Positive Responses	71.9%	60.7%
Total Neutral Responses	21.9%	32.1%
Total Negative Responses	6.3%	7.1%

Growth Domain

Total Positive Responses	87.5%	71.4%
Total Neutral Responses	12.5%	28.6%
Total Negative Responses	0.0%	0.0%

Collaboration Domain

Total Positive Responses	NA	92.9%
Total Neutral Responses	NA	7.1%
Total Negative Responses	NA	0.0%

**Comparative Data All Employees 2018 v. 2019**

Overall - All Areas	2018	2019
Total Positive Responses	67.3%	61.5%
Total Neutral Responses	24.5%	24.5%
Total Negative Responses	12.3%	13.5%

Recognition Domain

Total Positive Responses	52.0%	59%
Total Neutral Responses	30.4%	21.9%
Total Negative Responses	17.4%	18.8%

Relationship Domain

Total Positive Responses	73.9%	74.9%
Total Neutral Responses	16.7%	26.1%
Total Negative Responses	15.2%	8.4%

Compensation Domain

Total Positive Responses	48.8%	35.3%
Total Neutral Responses	27.9%	30.9%
Total Negative Responses	23.3%	33.8%

Engagement Domain

Total Positive Responses	63.8%	63.2%
Total Neutral Responses	27.7%	20.6%
Total Negative Responses	8.5%	14.7%

Resilience Domain

Total Positive Responses	63.7%	74.8%
Total Neutral Responses	26.2%	15.6%
Total Negative Responses	10.1%	8.9%

Growth Domain

Total Positive Responses	64.9%	58.0%
Total Neutral Responses	25.5%	23.2%
Total Negative Responses	9.6%	17.4%

Collaboration Domain

Total Positive Responses	NA	46.3%
Total Neutral Responses	NA	43.3%
Total Negative Responses	NA	7.5%

\*Please note that if a specific area doesn't total 100% it is reflective of skipped answers.

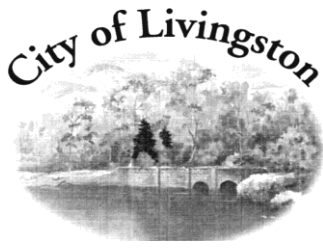
## Montana City Manager Compensation Analysis - June 2020

	Population	Employees	Base (annual)	Car Allowance (annual)	City/County Car (Y/N)	Retirement (%)	Add'l Time off (hrs)	Phone Allowance (annual)	Notes
Livingston	8,000	88	110,000	3,600	No	3% additional	24		Retirement is additional to normal City Employee
Belgrade	8,000	51	130,000	Unknown	No	Unknown	Unknown	Unknown	Approximate. Data is limited.
Whitefish	7,620	106	140,000	Reimbursement	Yes		160	0	New hire 12/2019
Bozeman	43,000	448	183,000	6,840	No	18% of Salary	120	0	Retirement is a deferred comp / \$24,000 annual housing allowance / 10k increase at 1 year
Comps Average			151,000						Comps are same size or close location
Helena	31,400	329	150,000	TBD	TBD	TBD	TBD	TBD	Currently in process of hiring. Interim is under contract at \$130,000 annual equiv.
Billings	111,150	928	187,950	6,000	No	12% on gross			Receivied \$750/mo for 8 mos for housing. Billings paid all relocation expenses.
Great Falls	58,638	508	161,569	Unknown	No	12% of gross	80		\$150k Life insurance policy
Kalispell	23,212	200	130,434	4,800	No	12% on gross	0	480	Also received \$480 annual phone allowance
Missoula	74,428	640	145,600	Reimbursement					Mayor
W Yellowstone	1,353	32	116,355	Reimbursement			0		
City Manager Average			149,434						

### **Regional County**

Gallatin County	107,810	530	129,059						Fringe Benefits valued at \$34,063
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**Michael Kardoes**  
City Manager  
[citymanager@livingstonmontana.org](mailto:citymanager@livingstonmontana.org)  
(406) 823-6000

**Chairperson**  
Dorel Hoglund  
**Vice Chairperson**  
Quentin Schwarz  
**Commissioners**  
Mel Friedman  
Warren Mabie  
Melissa Nootz

**Staff Recommendation Report**

**TO: Livingston City Commission**  
**FROM: Lisa L. Lowy, HR and Administrative Services Director**  
**DATE: June 2, 2020**  
**RE: Compensation Analysis and Recommendation Concerning City Manager Base Salary**

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**Base Wage**

As you consider the compensation for the City Manager role and any increase for Mr. Kardoes, it is important to keep in mind that at his current pay rate given his qualifications, experience and achievements documented in his recent evaluation, we are not competitive with the Montana market.

I have included with this recommendation the completed and updated Compensation Analysis for City Managers across the state, which now includes the current contract terms for the newly hired City Manager in Bozeman. The average for City Managers in our area and among cities of comparable size is \$151,000. Mr. Kardoes's current base salary is \$110,000 annually.

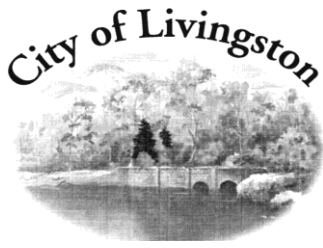
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**Fringe Benefits**

I have been asked to review fringe benefits of Mr. Kardoes compared to other City Managers. This information, when available, is included in the compensation analysis. Many contracts now include a housing allowance which is responsive to several market drivers. Those drivers include: (1) high housing costs in Montana, (2) relocation costs, (3) relative lack of job security for City Managers, (4) move toward non-retirement matched fringe benefits and (5) high recruiting and turnover costs associated with turnover. As an example, the new incoming Bozeman City Manager is receiving \$24,000 annual housing allowance in addition to relocation expenses. Other communities which have struggled with executive turnover such as Billings and Helena, also include housing allowances in their contracts in addition to making significant market adjustments to base.

Other fringes include higher car allowance, cell phone reimbursement, additional paid time off and / or enhanced contribution to retirement in a portable investment option. Our current fringes do include both a paid City cell phone, increased retirement contribution and a small amount of increased time off.

The Commission could consider the addition of a housing allowance, increases to time off or an increase to the car allowance as a means of addressing disparities in fringe benefits between Livingston and other communities. A cell phone allowance is not relevant in this situation and we have also provided enhanced retirement benefits.



**Michael Kardoes**  
City Manager  
[citymanager@livingstonmontana.org](mailto:citymanager@livingstonmontana.org)  
(406) 823-6000

**Chairperson**  
Dorel Hoglund  
**Vice Chairperson**  
Quentin Schwarz  
**Commissioners**  
Mel Friedman  
Warren Mabie  
Melissa Nootz

Rather than adding to fringe benefit load which at times must be matched either through retirement contribution or increases payroll taxes over time with a compounding effect; the Commission could consider a onetime retention /achievement bonus. Paid as part of payroll it would be matched with payroll taxes and retirement contribution but a one-time retention bonus does not have a compounding effect over time and thus is a more cost effective way to recognize performance, achievements and drive retention.

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### **Summary with Recommendation**

The City of Livingston must invest in its employees to become more competitive to market in several key and niche positions including in the Executive office as well as Department Heads and critical hard to recruit positions such as Police, 911 Communications and entry level public works positions. Being more competitive to market aids in recruitment and retention of talented staff as well as limits the disruption and added expense caused by unexpected turnover.

Understanding that our budget has limited growth potential and being cognizant of continuing to make positive strides toward Strategic Plan fiscal goals, the staff recommendation with regard to City Manager compensation which includes both base and fringe is as follows:

1. Base Salary adjustment to \$136,000, which although still below market averages, does make a large step toward addressing competitiveness.
2. No change to fringe benefits as currently outlined due to compounding cost concerns as well as public perception.
3. Add a one-time retention/achievement bonus which is responsive to the favorable evaluation provided on 5/21/2020, achievements over the three year period and completion of Master's degree in Public Administration. Recommendation for that bonus to be \$10,000 payable in FY20 (prior to July 1).

I am available for any questions or concerns that you may have.

Very truly yours,

Lisa L. Lowy, MHA, SHRM-CP  
Administrative Services and HR Director

## Summary of Fund Revenues by Type

Fund	Taxes & Assessments	Licenses & Permits	Intergovernmental	Charge for Services	Fines & Forfeitures	Miscellaneous	Investment Earnings	Other Financing Sources	Transfers	Total
1000 - General	\$ 1,372,875	\$ 253,769	\$ 956,587	\$ 91,677	\$ 90,721	\$ 63,508	\$ 4,665	\$ -	\$ 618,383	\$ 3,452,184
2190 - Comprehensive Liability	80,366	-	-	-	-	-	(1,118)	131,319	-	210,567
2220 - Library	55,914	-	296,479	3,212	771	2,143	1,100	-	-	359,619
2300 - Communications/Dispatch Services	-	-	-	183,019	-	-	(273)	245,475	-	428,221
2310 - Tax Increment District - Downtown	217,161	-	20,483	-	-	3,310	2,922	-	-	243,877
2372 - Permissive Health Levy	252,029	-	-	-	-	-	819	-	-	252,848
2397 - CDBG Economic Dev Revolving	-	-	-	-	-	-	5	-	-	5
2399 - Impact Fees	-	-	-	133,115	-	-	1,843	-	-	134,958
2400 - Light Maintenance	-	-	-	-	-	83,788	274	-	-	84,062
2500 - Street Maintenance	-	5,446	-	-	-	576,569	100	20,000	-	602,114
2600 - Sidewalks	-	-	-	-	-	104,793	(498)	-	-	104,295
2650 - Business Improvement District	-	-	-	-	-	24,327	48	-	-	24,374
2700 - Park Improvement	-	-	-	-	-	-	419	-	-	419
2750 - Law Enforcement Joint Equipment	-	-	-	-	-	-	39	-	-	39
2820 - Gas Tax	-	-	112,051	400	-	-	726	-	-	113,177
3002 - 2016 Fire Truck GOB	13,723	-	-	-	-	-	210	-	-	13,933
3003 - 2000 Fire Truck GOB	20,027	-	-	-	-	-	151	-	-	20,178
3200 - West End Tax Increment District	43,613	-	6,595	-	-	-	1,888	-	-	52,096
3400 - SID Revolving	-	-	-	-	-	-	144	-	-	144
3550 - SID 179 - West End	-	-	-	-	-	27,677	155	-	-	27,832
3955 - SID 180 - Carol Lane	-	-	-	-	-	1,873	(49)	-	-	1,824
4010 - Capital Improvement	-	-	-	-	-	-	45	-	-	45
4020 - Library Capital Improvement	-	-	-	-	-	-	150	-	-	150
4099 - Railroad Crossing Levy	-	-	-	-	-	-	165	-	-	165
5210 - Water Department	-	-	-	1,221,356	-	5	8,320	-	-	1,229,681
5310 - Sewer Department	-	-	232,668	1,886,376	-	46,393	13,416	832,178	-	3,011,031
5410 - Solid Waste Department	-	-	-	1,785,270	-	13	(373)	-	-	1,784,910
5510 - Ambulance Services	15,973	-	7,460	1,264,480	-	1,000	1,234	2,113	-	1,292,260
8010 - Perpetual Cemetery	-	-	-	2,550	-	-	1,259	-	-	3,809
<b>TOTAL</b>	<b>\$ 2,071,681</b>	<b>\$ 259,215</b>	<b>\$ 1,632,323</b>	<b>\$6,571,456</b>	<b>\$ 91,493</b>	<b>\$ 935,398</b>	<b>\$ 37,785</b>	<b>\$ 1,231,085</b>	<b>\$ 618,383</b>	<b>\$ 13,448,818</b>
<b>% of Total</b>	<b>15.40%</b>	<b>1.93%</b>	<b>12.14%</b>	<b>48.86%</b>	<b>0.68%</b>	<b>6.96%</b>	<b>0.28%</b>	<b>9.15%</b>	<b>4.60%</b>	<b>100.00%</b>
<b>Budget</b>	<b>\$ 3,515,314</b>	<b>\$ 299,450</b>	<b>\$ 2,918,345</b>	<b>\$8,413,717</b>	<b>\$ 116,250</b>	<b>\$ 1,482,601</b>	<b>\$ 26,700</b>	<b>\$ 301,173</b>	<b>\$1,446,396</b>	<b>\$ 18,519,946</b>
<b>% of Budget Received</b>	<b>58.93%</b>	<b>86.56%</b>	<b>55.93%</b>	<b>78.10%</b>	<b>78.70%</b>	<b>63.09%</b>	<b>141.52%</b>	<b>408.76%</b>	<b>42.75%</b>	<b>72.62%</b>

## Summary of Fund Expenditures by Type

Fund	Personnel &		Capital	Debt Service	Other	Total
	Benefits	Operations			Financing	
1000 - General	\$ 2,639,321	\$ 805,855	\$ 64,581	\$ 19,776	\$ 286,426	\$ 3,815,960
2190 - Comprehensive Liability	-	322,726	-	-	-	322,726
2220 - Library	304,314	112,189	907	-	-	417,410
2300 - Communications/Dispatch Services	421,372	70,543	1,052	-	-	492,966
2310 - Tax Increment District - Downtown	-	4,680	869,787	34,638	-	909,105
2372 - Permissive Health Levy	-	-	-	-	-	-
2397 - CDBG Economic Dev Revolving	-	-	-	-	-	-
2399 - Impact Fees	-	-	18,381	-	-	18,381
2400 - Light Maintenance	-	56,293	52,345	-	-	108,638
2500 - Street Maintenance	304,357	179,569	62,296	97,249	-	643,470
2600 - Sidewalks	-	-	184,764	-	-	184,764
2650 - Business Improvement District	-	41,442	-	-	-	41,442
2700 - Park Improvement	-	-	-	-	-	-
2750 - Law Enforcement Joint Equipment	-	-	-	-	-	-
2820 - Gas Tax	-	72,415	-	-	-	72,415
3002 - 2016 Fire Truck GOB	-	-	-	10,797	-	10,797
3003 - 2000 Fire Truck GOB	-	-	-	350	-	350
3200 - West End Tax Increment District	-	-	-	37,500	-	37,500
3400 - SID Revolving	-	-	-	-	-	-
3550 - SID 179 - West End	-	-	-	16,300	-	16,300
3955 - SID 180 - Carol Lane	-	-	-	-	-	-
4010 - Capital Improvement	-	-	-	-	-	-
4020 - Library Capital Improvement	-	-	-	-	-	-
4099 - Railroad Crossing Levy	-	-	-	32,172	-	32,172
5210 - Water Department	390,727	374,375	666,340	18,812	-	1,450,253
5310 - Sewer Department	493,593	498,142	1,536,546	423,318	-	2,951,598
5410 - Solid Waste Department	429,783	1,017,548	240,415	2,064	-	1,689,809
5510 - Ambulance Services	834,787	239,149	196,696	-	-	1,270,632
8010 - Perpetual Cemetery	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 5,818,253</b>	<b>\$ 3,794,926</b>	<b>\$ 3,894,109</b>	<b>\$ 692,975</b>	<b>\$ 286,426</b>	<b>\$ 14,486,689</b>
<b>% of Total</b>	<b>40.16%</b>	<b>26.20%</b>	<b>26.88%</b>	<b>4.78%</b>	<b>1.98%</b>	<b>100.00%</b>
<b>Budget</b>	<b>\$ 8,719,970</b>	<b>\$ 5,798,862</b>	<b>\$ 2,213,604</b>	<b>\$ 1,411,794</b>	<b>\$ 882,390</b>	<b>\$ 19,026,620</b>
<b>% of Budget Received</b>	<b>66.72%</b>	<b>65.44%</b>	<b>175.92%</b>	<b>49.08%</b>	<b>32.46%</b>	<b>76.14%</b>

## Summary of Fund Expenditures by Function

Fund	General Government	Public Safety	Public Works	Public Health	Culture & Recreation	Housing & Community Development	Debt Service	Miscellaneous	Other Financing Uses	Total
1000 - General	\$ 990,921	\$ 1,754,929	\$ 294,851	\$ 114,427	\$ 402,749	\$ -	\$ 10,096	\$ 2,513	\$ 245,475	\$ 3,815,960
2190 - Comprehensive Liability	-	-	-	-	-	-	-	322,726	-	322,726
2220 - Library	-	-	-	-	389,096	-	-	-	28,314	417,410
2300 - Communications/Dispatch Services	-	441,414	-	-	-	-	-	-	51,552	492,966
2310 - Tax Increment District - Downtown	-	-	-	-	-	874,468	34,638	-	-	909,105
2372 - Permissive Health Levy	-	-	-	-	-	-	-	-	-	-
2397 - CDBG Economic Dev Revolving	-	-	-	-	-	-	-	-	-	-
2399 - Impact Fees	-	9,403	8,978	-	-	-	-	-	-	18,381
2400 - Light Maintenance	-	108,638	-	-	-	-	-	-	-	108,638
2500 - Street Maintenance	-	-	444,974	-	-	-	97,249	-	101,247	643,470
2600 - Sidewalks	-	-	184,764	-	-	-	-	-	-	184,764
2650 - Business Improvement District	-	-	-	-	-	41,442	-	-	-	41,442
2700 - Park Improvement	-	-	-	-	-	-	-	-	-	-
2750 - Law Enforcement Joint Equipment	-	-	-	-	-	-	-	-	-	-
2820 - Gas Tax	-	-	72,415	-	-	-	-	-	-	72,415
3002 - 2016 Fire Truck GOB	-	-	-	-	-	-	10,797	-	-	10,797
3003 - 2000 Fire Truck GOB	-	-	-	-	-	-	350	-	-	350
3200 - West End Tax Increment District	-	-	-	-	-	-	37,500	-	-	37,500
3400 - SID Revolving	-	-	-	-	-	-	-	-	-	-
3550 - SID 179 - West End	-	-	-	-	-	-	16,300	-	-	16,300
3955 - SID 180 - Carol Lane	-	-	-	-	-	-	-	-	-	-
4010 - Capital Improvement	-	-	-	-	-	-	-	-	-	-
4020 - Library Capital Improvement	-	-	-	-	-	-	-	-	-	-
4099 - Railroad Crossing Levy	-	-	-	-	-	-	32,172	-	-	32,172
5210 - Water Department	-	-	1,298,345	-	-	-	16,748	300	134,860	1,450,253
5310 - Sewer Department	-	-	2,351,286	-	-	-	421,254	1,232	177,826	2,951,598
5410 - Solid Waste Department	-	-	1,537,010	-	-	-	-	-	152,799	1,689,809
5510 - Ambulance Services	-	1,166,028	-	-	-	-	-	1,500	103,104	1,270,632
8010 - Perpetual Cemetery	-	-	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 990,921</b>	<b>\$ 3,480,412</b>	<b>\$ 6,192,624</b>	<b>\$ 114,427</b>	<b>\$ 791,845</b>	<b>\$ 915,910</b>	<b>\$ 677,103</b>	<b>\$ 328,270</b>	<b>\$ 995,177</b>	<b>\$ 14,486,689</b>
<b>% of Total</b>	<b>6.84%</b>	<b>24.02%</b>	<b>42.75%</b>	<b>0.79%</b>	<b>5.47%</b>	<b>6.32%</b>	<b>4.67%</b>	<b>2.27%</b>	<b>6.87%</b>	<b>100.00%</b>
<b>Budget</b>	<b>\$ 1,438,988</b>	<b>\$ 5,408,269</b>	<b>\$ 6,645,307</b>	<b>\$ 145,615</b>	<b>\$ 1,120,110</b>	<b>\$ 709,221</b>	<b>\$ 1,411,794</b>	<b>\$ 317,826</b>	<b>\$ 1,829,490</b>	<b>\$ 19,026,620</b>
<b>% of Budget Received</b>	<b>68.86%</b>	<b>64.35%</b>	<b>93.19%</b>	<b>78.58%</b>	<b>70.69%</b>	<b>129.14%</b>	<b>47.96%</b>	<b>103.29%</b>	<b>54.40%</b>	<b>76.14%</b>

## 1000 - General Fund Summary

FUND	FY 2020 Budget	Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
		Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget
<b>1000 - General Fund</b>									
<b>Revenues</b>									
Taxes & Assessments	\$ 2,461,188	\$ 30,521	1.24%	\$ 1,117,984	45.42%	\$ 224,369	9.12%	\$ 1,372,875	55.78%
Licenses & Permits	299,450	88,410	29.52%	90,723	30.30%	74,635	24.92%	253,769	84.74%
Intergovernmental Revenue	1,805,877	289,431	16.03%	348,050	19.27%	319,106	17.67%	956,587	52.97%
Charge for Services	134,900	36,660	27.18%	21,278	15.77%	33,738	25.01%	91,677	67.96%
Fines & Forfeitures	116,250	32,577	28.02%	26,775	23.03%	31,369	26.98%	90,721	78.04%
Miscellaneous Revenue	173,271	45,207	26.09%	(3,334)	-1.92%	21,636	12.49%	63,508	36.65%
Investment Earnings	2,000	1,636	81.80%	707	35.37%	2,321	116.05%	4,665	233.23%
Other Financing Sources	301,173	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Transfers	824,508	206,128	25.00%	206,128	25.00%	206,128	25.00%	618,383	75.00%
<b>Total Revenue</b>	<b>6,118,617</b>	<b>730,571</b>	<b>11.94%</b>	<b>1,808,311</b>	<b>29.55%</b>	<b>913,302</b>	<b>14.93%</b>	<b>3,452,184</b>	<b>56.42%</b>
<b>Expenditures</b>									
Personnel & Benefits	4,107,173	922,842	22.47%	878,613	21.39%	837,866	20.40%	2,639,321	64.26%
Operations	1,144,610	205,754	17.98%	310,561	27.13%	289,540	25.30%	805,855	70.40%
Capital	296,052	16,186	5.47%	18,295	6.18%	30,101	10.17%	64,581	21.81%
Debt Service	10,101	8,100	80.19%	4,435	43.91%	7,241	71.69%	19,776	195.79%
Other Financing Uses	436,310	82,894	19.00%	100,036	22.93%	103,496	23.72%	286,426	65.65%
<b>Total Expenditures</b>	<b>5,994,246</b>	<b>1,235,776</b>	<b>20.62%</b>	<b>1,311,939</b>	<b>21.89%</b>	<b>1,268,244</b>	<b>21.16%</b>	<b>3,815,960</b>	<b>63.66%</b>
<b>Expenditures by Function</b>									
General Government	1,438,988	269,126	18.70%	366,118	25.44%	355,678	24.72%	990,921	68.86%
Public Safety	3,022,338	584,376	19.34%	597,212	19.76%	573,341	18.97%	1,754,929	58.07%
Public Works	464,511	120,614	25.97%	84,561	18.20%	89,676	19.31%	294,851	63.48%
Public Health	145,615	27,575	18.94%	49,008	33.66%	37,843	25.99%	114,427	78.58%
Culture & Recreation	523,562	147,735	28.22%	130,886	25.00%	124,128	23.71%	402,749	76.92%
Debt Service	10,101	4,525	44.80%	1,056	10.46%	4,514	44.69%	10,096	99.95%
Miscellaneous	5,321	-	0.00%	1,273	23.92%	1,240	23.30%	2,513	47.22%
Other Financing Uses	383,810	81,825	21.32%	81,825	21.32%	81,825	21.32%	245,475	63.96%
<b>Total Expenditures</b>	<b>5,994,246</b>	<b>1,235,776</b>	<b>20.62%</b>	<b>1,311,939</b>	<b>21.89%</b>	<b>1,268,244</b>	<b>21.16%</b>	<b>3,815,960</b>	<b>63.66%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	1,023,129	1,414,778		909,573		1,405,945		1,414,778	
Revenue	6,118,617	730,571	11.94%	1,808,311	29.55%	913,302	14.93%	3,452,184	56.42%
Expenditures	5,994,246	1,235,776	20.62%	1,311,939	21.89%	1,268,244	21.16%	3,815,960	63.66%
<b>Ending Fund Balance</b>	<b>1,147,500</b>	<b>909,573</b>		<b>1,405,945</b>		<b>1,051,003</b>		<b>1,051,003</b>	

<i>Special Revenue Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
FUND	FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget
<b>2190 - Comprehensive Liability</b>									
<b>Revenues</b>									
Taxes & Assessments	139,572	610	0.44%	69,341	49.68%	10,415	7.46%	80,366	57.58%
Investment Earnings	(750)	(499)	66.55%	(386)	51.41%	(234)	31.16%	(1,118)	149.12%
Other Financing Sources	175,092	43,773	25.00%	43,773	25.00%	43,773	25.00%	131,319	75.00%
Transfers		-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Revenue</b>	<b>313,914</b>	<b>43,884</b>	<b>13.98%</b>	<b>112,729</b>	<b>35.91%</b>	<b>53,954</b>	<b>17.19%</b>	<b>210,567</b>	<b>67.08%</b>
<b>Expenditures</b>									
Operations	311,505	322,726	103.60%	-	0.00%	-	0.00%	322,726	103.60%
<b>Total Expenditures</b>	<b>311,505</b>	<b>322,726</b>	<b>103.60%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>322,726</b>	<b>103.60%</b>
<b>Expenditures by Function</b>									
Miscellaneous	311,505	322,726	103.60%	-	0.00%	-	0.00%	322,726	103.60%
<b>Total Expenditures</b>	<b>311,505</b>	<b>322,726</b>	<b>103.60%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>322,726</b>	<b>103.60%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	24,262	24,214		(254,628)		(141,900)		24,214	
Revenue	313,914	43,884	13.98%	112,729	35.91%	53,954	17.19%	210,567	67.08%
Expenditures	311,505	322,726	103.60%	-	0.00%	-	0.00%	322,726	103.60%
<b>Ending Fund Balance</b>	<b>26,671</b>	<b>(254,628)</b>		<b>(141,900)</b>		<b>(87,945)</b>		<b>(87,945)</b>	

<i>Special Revenue Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
		Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget
FUND	FY 2020 Budget								
<b>2220 - Library</b>									
<b>Revenues</b>									
Taxes & Assessments	89,514	304	0.34%	48,323	53.98%	7,286	8.14%	55,914	62.46%
Intergovernmental Revenue	457,413	16,685	3.65%	41,655	9.11%	238,138	52.06%	296,479	64.82%
Charge for Services	6,000	1,092	18.21%	1,364	22.74%	755	12.59%	3,212	53.53%
Fines & Forfeitures	-	67	0.00%	353	0.00%	351	0.00%	771	0.00%
Miscellaneous Revenue	2,000	239	11.97%	814	40.70%	1,090	54.48%	2,143	107.16%
Investment Earnings	200	362	180.77%	165	82.32%	574	287.10%	1,100	550.18%
Transfers	48,690	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Revenue</b>	<b>603,817</b>	<b>18,750</b>	<b>3.11%</b>	<b>92,674</b>	<b>15.35%</b>	<b>248,194</b>	<b>41.10%</b>	<b>359,619</b>	<b>59.56%</b>
<b>Expenditures</b>									
Personnel & Benefits	472,419	101,104	21.40%	101,758	21.54%	101,451	21.47%	304,314	64.42%
Operations	141,779	43,838	30.92%	36,170	25.51%	32,181	22.70%	112,189	79.13%
Capital	361	374	103.71%	533	147.59%	-	0.00%	907	251.30%
<b>Total Expenditures</b>	<b>614,559</b>	<b>145,317</b>	<b>23.65%</b>	<b>138,461</b>	<b>22.53%</b>	<b>133,632</b>	<b>21.74%</b>	<b>417,410</b>	<b>67.92%</b>
<b>Expenditures by Function</b>									
Culture & Recreation	576,807	135,879	23.56%	129,023	22.37%	124,194	21.53%	389,096	67.46%
Other Financing Uses	37,752	9,438	25.00%	9,438	25.00%	9,438	25.00%	28,314	75.00%
<b>Total Expenditures</b>	<b>614,559</b>	<b>145,317</b>	<b>23.65%</b>	<b>138,461</b>	<b>22.53%</b>	<b>133,632</b>	<b>21.74%</b>	<b>417,410</b>	<b>67.92%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	226,557	281,141		154,574		108,788		281,141	
Revenue	603,817	18,750	3.11%	92,674	15.35%	248,194	41.10%	359,619	59.56%
Expenditures	614,559	145,317	23.65%	138,461	22.53%	133,632	21.74%	417,410	67.92%
<b>Ending Fund Balance</b>	<b>215,815</b>	<b>154,574</b>		<b>108,788</b>		<b>223,350</b>		<b>223,350</b>	



<i>Special Revenue Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
FUND	FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget
<b>2300 - Dispatch</b>									
<b>Revenues</b>									
Charge for Services	390,576	-	0.00%	91,672	23.47%	91,347	23.39%	183,019	46.86%
Fines & Forfeitures		-	0.00%	(100)	0.00%	100	0.00%	-	0.00%
Investment Earnings	-	(52)	0.00%	(167)	0.00%	(54)	0.00%	(273)	0.00%
Other Financing Sources	358,826	81,825	22.80%	81,825	22.80%	81,825	22.80%	245,475	68.41%
<b>Total Revenue</b>	<b>749,402</b>	<b>81,773</b>	<b>10.91%</b>	<b>173,230</b>	<b>23.12%</b>	<b>173,218</b>	<b>23.11%</b>	<b>428,221</b>	<b>57.14%</b>
<b>Expenditures</b>									
Personnel & Benefits	598,116	131,854	22.04%	133,852	22.38%	155,666	26.03%	421,372	70.45%
Operations	114,536	27,544	24.05%	22,451	19.60%	20,548	17.94%	70,543	61.59%
Capital	5,000	-	0.00%	1,052	21.04%	-	0.00%	1,052	21.04%
<b>Total Expenditures</b>	<b>717,652</b>	<b>159,397</b>	<b>22.21%</b>	<b>157,355</b>	<b>21.93%</b>	<b>176,214</b>	<b>24.55%</b>	<b>492,966</b>	<b>68.69%</b>
<b>Expenditures by Function</b>									
Public Safety	648,916	142,213	21.92%	140,171	21.60%	159,030	24.51%	441,414	68.02%
Other Financing Uses	68,736	17,184	25.00%	17,184	25.00%	17,184	25.00%	51,552	75.00%
<b>Total Expenditures</b>	<b>717,652</b>	<b>159,397</b>	<b>22.21%</b>	<b>157,355</b>	<b>21.93%</b>	<b>176,214</b>	<b>24.55%</b>	<b>492,966</b>	<b>68.69%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	(25,022)	22,668		(54,956)		(39,081)		22,668	
Revenue	749,402	81,773	10.91%	173,230	23.12%	173,218	23.11%	428,221	57.14%
Expenditures	717,652	159,397	22.21%	157,355	21.93%	176,214	24.55%	492,966	68.69%
<b>Ending Fund Balance</b>	<b>6,728</b>	<b>(54,956)</b>		<b>(39,081)</b>		<b>(42,077)</b>		<b>(42,077)</b>	

<i>Special Revenue Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
		FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended
<b>2310 - Urban Renewal District</b>									
<b>Revenues</b>									
Taxes & Assessments	193,400	458	0.24%	156,535	80.94%	60,169	31.11%	217,161	112.29%
Intergovernmental Revenue	40,967	-	0.00%	20,483	50.00%	-	0.00%	20,483	50.00%
Miscellaneous Revenue	3,552	3,310	93.18%	-	0.00%	-	0.00%	3,310	93.18%
Investment Earnings	1,500	1,554	103.60%	346	23.10%	1,022	68.11%	2,922	194.80%
<b>Total Revenue</b>	<b>239,419</b>	<b>5,322</b>	<b>2.22%</b>	<b>177,365</b>	<b>74.08%</b>	<b>61,190</b>	<b>25.56%</b>	<b>243,877</b>	<b>101.86%</b>
<b>Expenditures</b>									
Operations	7,500	-	0.00%	680	9.07%	4,000	53.33%	4,680	62.40%
Capital	-	353,170	0.00%	511,301	0.00%	5,316	0.00%	869,787	0.00%
Debt Service	158,925	-	0.00%	34,288	21.57%	350	0.22%	34,638	21.79%
<b>Total Expenditures</b>	<b>166,425</b>	<b>353,170</b>	<b>212.21%</b>	<b>546,269</b>	<b>328.24%</b>	<b>9,666</b>	<b>5.81%</b>	<b>909,105</b>	<b>546.26%</b>
<b>Expenditures by Function</b>									
Housing & Community Devel.	7,500	353,170	4708.93%	511,982	6826.42%	9,316	124.22%	874,468	11659.57%
Debt Service	158,925	-	0.00%	34,288	21.57%	350	0.22%	34,638	21.79%
<b>Total Expenditures</b>	<b>166,425</b>	<b>353,170</b>	<b>212.21%</b>	<b>546,269</b>	<b>328.24%</b>	<b>9,666</b>	<b>5.81%</b>	<b>909,105</b>	<b>546.26%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	(46,242)	1,101,563		753,716		384,811		1,101,563	
Revenue	239,419	5,322	2.22%	177,365	74.08%	61,190	25.56%	243,877	101.86%
Expenditures	166,425	353,170	212.21%	546,269	328.24%	9,666	5.81%	909,105	546.26%
<b>Ending Fund Balance</b>	<b>26,752</b>	<b>753,716</b>		<b>384,811</b>		<b>436,335</b>		<b>436,335</b>	

<i>Special Revenue Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
		FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended
<b>2372 - Permissive Health Insurance</b>									
<b>Revenues</b>									
Taxes & Assessments	444,330	1,341	0.30%	217,837	49.03%	32,851	7.39%	252,029	56.72%
Investment Earnings	-	58	0.00%	96	0.00%	665	0.00%	819	0.00%
<b>Total Revenue</b>	<b>444,330</b>	<b>1,399</b>	<b>0.31%</b>	<b>217,933</b>	<b>49.05%</b>	<b>33,516</b>	<b>7.54%</b>	<b>252,848</b>	<b>56.91%</b>
<b>Expenditures</b>									
Other Financing Uses	444,330	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Expenditures</b>	<b>444,330</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>
<b>Expenditures by Function</b>									
Other Financing Uses	444,330	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Expenditures</b>	<b>444,330</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	32	31,954		33,353		251,286		31,954	
Revenue	444,330	1,399	0.31%	217,933	49.05%	33,516	7.54%	252,848	56.91%
Expenditures	444,330	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Ending Fund Balance</b>	<b>32</b>	<b>33,353</b>		<b>251,286</b>		<b>284,802</b>		<b>284,802</b>	

<i>Special Revenue Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
		Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget
FUND	FY 2020 Budget								
<b>2397 - CDBG Revolving Loan</b>									
<b>Revenues</b>									
Intergovernmental Revenue	60,000	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Investment Earnings	3,000	2	0.06%	2	0.05%	2	0.07%	5	0.18%
<b>Total Revenue</b>	<b>63,000</b>	<b>2</b>	<b>0.00%</b>	<b>2</b>	<b>0.00%</b>	<b>2</b>	<b>0.00%</b>	<b>5</b>	<b>0.01%</b>
<b>Expenditures</b>									
Operations	655,406	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Expenditures</b>	<b>655,406</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>
<b>Expenditures by Function</b>									
Housing & Community Devel.	655,406	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Expenditures</b>	<b>655,406</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	592,406	615,574		615,576		615,578		615,574	
Revenue	63,000	2	0.00%	2	0.00%	2	0.00%	5	0.01%
Expenditures	655,406	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Ending Fund Balance</b>	<b>-</b>	<b>615,576</b>		<b>615,578</b>		<b>615,580</b>		<b>615,580</b>	

<i>Special Revenue Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
		FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended
<b>2399 - Impact Fees</b>									
<b>Revenues</b>									
Charge for Services	65,120	82,873	127.26%	4,412	6.78%	45,829	70.38%	133,115	204.41%
Investment Earnings	1,000	542	54.16%	527	52.72%	774	77.41%	1,843	184.28%
<b>Total Revenue</b>	<b>66,120</b>	<b>83,415</b>	<b>126.16%</b>	<b>4,939</b>	<b>7.47%</b>	<b>46,603</b>	<b>70.48%</b>	<b>134,958</b>	<b>204.11%</b>
<b>Expenditures</b>									
Capital	57,191	5,059	8.85%	-	0.00%	13,322	23.29%	18,381	32.14%
<b>Total Expenditures</b>	<b>57,191</b>	<b>5,059</b>	<b>8.85%</b>	<b>-</b>	<b>0.00%</b>	<b>13,322</b>	<b>23.29%</b>	<b>18,381</b>	<b>32.14%</b>
<b>Expenditures by Function</b>									
Public Safety	37,450	-	0.00%	-	0.00%	9,403	25.11%	9,403	25.11%
Public Works	-	5,059	0.00%	-	0.00%	3,919	0.00%	8,978	0.00%
Culture & Recreation	19,741	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Expenditures</b>	<b>57,191</b>	<b>5,059</b>	<b>8.85%</b>	<b>-</b>	<b>0.00%</b>	<b>13,322</b>	<b>23.29%</b>	<b>18,381</b>	<b>32.14%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	257,374	217,146		295,502		300,442		217,146	
Revenue	66,120	83,415	126.16%	4,939	7.47%	46,603	70.48%	134,958	204.11%
Expenditures	57,191	5,059	8.85%	-	0.00%	13,322	23.29%	18,381	32.14%
<b>Ending Fund Balance</b>	<b>266,303</b>	<b>295,502</b>		<b>300,442</b>		<b>333,723</b>		<b>333,723</b>	

<i>Special Revenue Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
FUND	FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget
<b>2400 - Light Maintenance</b>									
<b>Revenues</b>									
Miscellaneous Revenue	149,900	904	0.60%	70,819	47.24%	12,065	8.05%	83,788	55.90%
Investment Earnings	250	72	28.67%	34	13.41%	169	67.63%	274	109.71%
<b>Total Revenue</b>	<b>150,150</b>	<b>975</b>	<b>0.65%</b>	<b>70,852</b>	<b>47.19%</b>	<b>12,234</b>	<b>8.15%</b>	<b>84,062</b>	<b>55.99%</b>
<b>Expenditures</b>									
Operations	83,000	17,854	21.51%	21,546	25.96%	16,893	20.35%	56,293	67.82%
Capital	70,000	52,345	74.78%	-	0.00%	-	0.00%	52,345	74.78%
<b>Total Expenditures</b>	<b>153,000</b>	<b>70,199</b>	<b>45.88%</b>	<b>21,546</b>	<b>14.08%</b>	<b>16,893</b>	<b>11.04%</b>	<b>108,638</b>	<b>71.01%</b>
<b>Expenditures by Function</b>									
Public Safety	153,000	70,199	45.88%	21,546	14.08%	16,893	11.04%	108,638	71.01%
<b>Total Expenditures</b>	<b>153,000</b>	<b>70,199</b>	<b>45.88%</b>	<b>21,546</b>	<b>14.08%</b>	<b>16,893</b>	<b>11.04%</b>	<b>108,638</b>	<b>71.01%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	47,223	90,741		21,518		70,824		90,741	
Revenue	150,150	975	0.65%	70,852	47.19%	12,234	8.15%	84,062	55.99%
Expenditures	153,000	70,199	45.88%	21,546	14.08%	16,893	11.04%	108,638	71.01%
<b>Ending Fund Balance</b>	<b>44,373</b>	<b>21,518</b>		<b>70,824</b>		<b>66,165</b>		<b>66,165</b>	

<i>Special Revenue Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
		FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended
<b>2500 - Street Maintenance</b>									
<b>Revenues</b>									
Licenses & Permits		2,147	0.00%	3,207	0.00%	92	0.00%	5,446	0.00%
Miscellaneous Revenue	1,032,107	7,548	0.73%	487,684	47.25%	81,337	7.88%	576,569	55.86%
Investment Earnings	500	(14)	-2.79%	(214)	-42.82%	328	65.58%	100	19.97%
Other Financing Sources	-	20,000	0.00%	-	0.00%	-	0.00%	20,000	0.00%
Transfers	31,280	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Revenue</b>	<b>1,063,887</b>	<b>29,681</b>	<b>2.79%</b>	<b>490,676</b>	<b>46.12%</b>	<b>81,757</b>	<b>7.68%</b>	<b>602,114</b>	<b>56.60%</b>
<b>Expenditures</b>									
Personnel & Benefits	433,267	108,734	25.10%	98,881	22.82%	96,742	22.33%	304,357	70.25%
Operations	285,457	52,161	18.27%	63,543	22.26%	63,865	22.37%	179,569	62.91%
Capital	172,500	20,072	11.64%	12,678	7.35%	29,545	17.13%	62,296	36.11%
Debt Service	96,551	47,853	49.56%	-	0.00%	49,396	51.16%	97,249	100.72%
<b>Total Expenditures</b>	<b>987,775</b>	<b>228,819</b>	<b>23.17%</b>	<b>175,102</b>	<b>17.73%</b>	<b>239,549</b>	<b>24.25%</b>	<b>643,470</b>	<b>65.14%</b>
<b>Expenditures by Function</b>									
Public Works	755,227	147,218	19.49%	141,353	18.72%	156,404	20.71%	444,974	58.92%
Debt Service	96,551	47,853	49.56%	-	0.00%	49,396	51.16%	97,249	100.72%
Miscellaneous	1,000	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Other Financing Uses	134,997	33,749	25.00%	33,749	25.00%	33,749	25.00%	101,247	75.00%
<b>Total Expenditures</b>	<b>987,775</b>	<b>228,819</b>	<b>23.17%</b>	<b>175,102</b>	<b>17.73%</b>	<b>239,549</b>	<b>24.25%</b>	<b>643,470</b>	<b>65.14%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	60,374	145,128		(54,011)		261,564		145,128	
Revenue	1,063,887	29,681	2.79%	490,676	46.12%	81,757	7.68%	602,114	56.60%
Expenditures	987,775	228,819	23.17%	175,102	17.73%	239,549	24.25%	643,470	65.14%
<b>Ending Fund Balance</b>	<b>136,486</b>	<b>(54,011)</b>		<b>261,564</b>		<b>103,772</b>		<b>103,772</b>	

<i>Special Revenue Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
		FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended
<b>FUND</b>									
<b>2600 - Sidewalks</b>									
<b>Revenues</b>									
Miscellaneous Revenue	35,161	67	0.19%	89,583	254.78%	15,143	43.07%	104,793	298.04%
Investment Earnings	300	(132)	-43.91%	(24)	-8.06%	(342)	-114.15%	(498)	-166.12%
<b>Total Revenue</b>	<b>35,461</b>	<b>(64)</b>	<b>-0.18%</b>	<b>89,558</b>	<b>252.55%</b>	<b>14,801</b>	<b>41.74%</b>	<b>104,295</b>	<b>294.11%</b>
<b>Expenditures</b>									
Capital		-	0.00%	184,764	0.00%	-	0.00%	184,764	0.00%
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>184,764</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>184,764</b>	<b>0.00%</b>
<b>Expenditures by Function</b>									
Public Works		-	0.00%	184,764	0.00%	-	0.00%	184,764	0.00%
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>184,764</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>184,764</b>	<b>0.00%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	(59,040)	(64,691)		(64,755)		(159,961)		(64,691)	
Revenue	35,461	(64)	-0.18%	89,558	252.55%	14,801	41.74%	104,295	294.11%
Expenditures	-	-	0.00%	184,764	0.00%	-	0.00%	184,764	0.00%
<b>Ending Fund Balance</b>	<b>(23,579)</b>	<b>(64,755)</b>		<b>(159,961)</b>		<b>(145,160)</b>		<b>(145,160)</b>	



<i>Special Revenue Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
		FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended
<b>FUND</b>									
<b>2650 - Business Improvement District</b>									
<b>Revenues</b>									
Miscellaneous Revenue	42,150	30	0.07%	16,949	40.21%	7,348	17.43%	24,327	57.71%
Investment Earnings	50	34	68.24%	7	13.80%	7	13.08%	48	95.12%
<b>Total Revenue</b>	<b>42,200</b>	<b>64</b>	<b>0.15%</b>	<b>16,956</b>	<b>40.18%</b>	<b>7,355</b>	<b>17.43%</b>	<b>24,374</b>	<b>57.76%</b>
<b>Expenditures</b>									
Operations	46,315	9	0.02%	19,677	42.49%	21,757	46.98%	41,442	89.48%
<b>Total Expenditures</b>	<b>46,315</b>	<b>9</b>	<b>0.02%</b>	<b>19,677</b>	<b>42.49%</b>	<b>21,757</b>	<b>46.98%</b>	<b>41,442</b>	<b>89.48%</b>
<b>Expenditures by Function</b>									
Housing & Community Devel.	46,315	9	0.02%	19,677	42.49%	21,757	46.98%	41,442	89.48%
<b>Total Expenditures</b>	<b>46,315</b>	<b>9</b>	<b>0.02%</b>	<b>19,677</b>	<b>42.49%</b>	<b>21,757</b>	<b>46.98%</b>	<b>41,442</b>	<b>89.48%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	4,116	18,882		18,937		16,216		18,882	
Revenue	42,200	64	0.15%	16,956	40.18%	7,355	17.43%	24,374	57.76%
Expenditures	46,315	9	0.02%	19,677	42.49%	21,757	46.98%	41,442	89.48%
<b>Ending Fund Balance</b>	<b>1</b>	<b>18,937</b>		<b>16,216</b>		<b>1,814</b>		<b>1,814</b>	

<i>Special Revenue Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
FUND	FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget
<b>2700 - Park Improvement</b>									
<b>Revenues</b>									
Miscellaneous Revenue	2,000	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Investment Earnings	500	130	25.96%	123	24.69%	166	33.15%	419	83.80%
<b>Total Revenue</b>	<b>2,500</b>	<b>130</b>	<b>5.19%</b>	<b>123</b>	<b>4.94%</b>	<b>166</b>	<b>6.63%</b>	<b>419</b>	<b>16.76%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	72,141	70,032		70,162		70,285		70,032	
Revenue	2,500	130	5.19%	123	4.94%	166	6.63%	419	16.76%
Expenditures	-	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Ending Fund Balance</b>	<b>74,641</b>	<b>70,162</b>		<b>70,285</b>		<b>70,451</b>		<b>70,451</b>	
<b>2750 - Law Enforcement Joint Equipment</b>									
<b>Revenues</b>									
Investment Earnings	30	12	40.07%	11	38.10%	15	51.17%	39	129.33%
<b>Total Revenue</b>	<b>30</b>	<b>12</b>	<b>40.07%</b>	<b>11</b>	<b>38.10%</b>	<b>15</b>	<b>51.17%</b>	<b>39</b>	<b>129.33%</b>
<b>Expenditures</b>									
Operations	6,502	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Expenditures</b>	<b>6,502</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>
<b>Expenditures by Function</b>									
Public Safety	6,502	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Expenditures</b>	<b>6,502</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	6,472	6,486		6,498		6,510		6,486	
Revenue	30	12	40.07%	11	38.10%	15	51.17%	39	129.33%
Expenditures	6,502	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Ending Fund Balance</b>	<b>-</b>	<b>6,498</b>		<b>6,510</b>		<b>6,525</b>		<b>6,525</b>	

<i>Special Revenue Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
		FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended
<b>2820 - Gas Tax</b>									
<b>Revenues</b>									
Intergovernmental Revenue	265,100	37,350	14.09%	37,350	14.09%	37,350	14.09%	112,051	42.27%
Charge for Services	150	100	66.67%	200	133.33%	100	66.67%	400	266.67%
Investment Earnings	500	198	39.63%	204	40.70%	325	64.90%	726	145.23%
<b>Total Revenue</b>	<b>265,750</b>	<b>37,648</b>	<b>14.17%</b>	<b>37,754</b>	<b>14.21%</b>	<b>37,775</b>	<b>14.21%</b>	<b>113,177</b>	<b>42.59%</b>
<b>Expenditures</b>									
Operations	146,000	32,845	22.50%	29,638	20.30%	9,932	6.80%	72,415	49.60%
Capital	35,000	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Expenditures</b>	<b>181,000</b>	<b>32,845</b>	<b>18.15%</b>	<b>29,638</b>	<b>16.37%</b>	<b>9,932</b>	<b>5.49%</b>	<b>72,415</b>	<b>40.01%</b>
<b>Expenditures by Function</b>									
Public Works	181,000	32,845	18.15%	29,638	16.37%	9,932	5.49%	72,415	40.01%
<b>Total Expenditures</b>	<b>181,000</b>	<b>32,845</b>	<b>18.15%</b>	<b>29,638</b>	<b>16.37%</b>	<b>9,932</b>	<b>5.49%</b>	<b>72,415</b>	<b>40.01%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	75,221	103,490		108,293		116,409		103,490	
Revenue	265,750	37,648	14.17%	37,754	14.21%	37,775	14.21%	113,177	42.59%
Expenditures	181,000	32,845	18.15%	29,638	16.37%	9,932	5.49%	72,415	40.01%
<b>Ending Fund Balance</b>	<b>159,971</b>	<b>108,293</b>		<b>116,409</b>		<b>144,251</b>		<b>144,251</b>	

<i>Debt Service Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
FUND	FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget
<b>3002 - 2016 Fire Truck General Obligation Bond</b>									
<b>Revenues</b>									
Taxes & Assessments	32,155	279	0.87%	11,718	36.44%	1,725	5.37%	13,723	42.68%
Investment Earnings	50	63	125.10%	61	121.26%	87	173.74%	210	420.10%
<b>Total Revenue</b>	<b>32,205</b>	<b>342</b>	<b>1.06%</b>	<b>11,779</b>	<b>36.58%</b>	<b>1,812</b>	<b>5.63%</b>	<b>13,933</b>	<b>43.26%</b>
<b>Expenditures</b>									
Debt Service	51,244	-	0.00%	10,797	21.07%	-	0.00%	10,797	21.07%
<b>Total Expenditures</b>	<b>51,244</b>	<b>-</b>	<b>0.00%</b>	<b>10,797</b>	<b>21.07%</b>	<b>-</b>	<b>0.00%</b>	<b>10,797</b>	<b>21.07%</b>
<b>Expenditures by Function</b>									
Debt Service	51,244	-	0.00%	10,797	21.07%	-	0.00%	10,797	21.07%
<b>Total Expenditures</b>	<b>51,244</b>	<b>-</b>	<b>0.00%</b>	<b>10,797</b>	<b>21.07%</b>	<b>-</b>	<b>0.00%</b>	<b>10,797</b>	<b>21.07%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	33,600	33,896		34,238		35,220		33,896	
Revenue	32,205	342	1.06%	11,779	36.58%	1,812	5.63%	13,933	43.26%
Expenditures	51,244	-	0.00%	10,797	21.07%	-	0.00%	10,797	21.07%
<b>Ending Fund Balance</b>	<b>14,561</b>	<b>34,238</b>		<b>35,220</b>		<b>37,032</b>		<b>37,032</b>	

<i>Debt Service Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
FUND	FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget
<b>3003 - 2000 Fire Truck General Obligation Bond</b>									
<b>Revenues</b>									
Taxes & Assessments	21,176	130	0.61%	17,293	81.66%	2,603	12.29%	20,027	94.57%
Investment Earnings	100	31	31.40%	33	33.21%	86	86.35%	151	150.96%
<b>Total Revenue</b>	<b>21,276</b>	<b>162</b>	<b>0.76%</b>	<b>17,326</b>	<b>81.44%</b>	<b>2,690</b>	<b>12.64%</b>	<b>20,178</b>	<b>94.84%</b>
<b>Expenditures</b>									
Debt Service	36,050	-	0.00%	-	0.00%	350	0.97%	350	0.97%
<b>Total Expenditures</b>	<b>36,050</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>350</b>	<b>0.97%</b>	<b>350</b>	<b>0.97%</b>
<b>Expenditures by Function</b>									
Debt Service	36,050	-	0.00%	-	0.00%	350	0.97%	350	0.97%
<b>Total Expenditures</b>	<b>36,050</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>350</b>	<b>0.97%</b>	<b>350</b>	<b>0.97%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	16,942	17,011		17,173		34,499		17,011	
Revenue	21,276	162	0.76%	17,326	81.44%	2,690	12.64%	20,178	94.84%
Expenditures	36,050	-	0.00%	-	0.00%	350	0.97%	350	0.97%
<b>Ending Fund Balance</b>	<b>2,168</b>	<b>17,173</b>		<b>34,499</b>		<b>36,839</b>		<b>36,839</b>	

<i>Debt Service Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
FUND	FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget
<b>3200 - West End Tax Increment District</b>									
<b>Revenues</b>									
Taxes & Assessments	108,400	-	0.00%	43,613	40.23%	-	0.00%	43,613	40.23%
Intergovernmental Revenue	13,189	-	0.00%	6,595	50.00%	-	0.00%	6,595	50.00%
Investment Earnings	1,500	572	38.14%	555	37.01%	761	50.71%	1,888	125.87%
<b>Total Revenue</b>	<b>123,089</b>	<b>572</b>	<b>0.46%</b>	<b>50,763</b>	<b>41.24%</b>	<b>761</b>	<b>0.62%</b>	<b>52,096</b>	<b>42.32%</b>
<b>Expenditures</b>									
Operations	45,581	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Debt Service	74,438	-	0.00%	37,500	50.38%	-	0.00%	37,500	50.38%
<b>Total Expenditures</b>	<b>120,019</b>	<b>-</b>	<b>0.00%</b>	<b>37,500</b>	<b>31.25%</b>	<b>-</b>	<b>0.00%</b>	<b>37,500</b>	<b>31.25%</b>
<b>Expenditures by Function</b>									
Public Works	45,581	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Debt Service	74,438	-	0.00%	37,500	50.38%	-	0.00%	37,500	50.38%
<b>Total Expenditures</b>	<b>120,019</b>	<b>-</b>	<b>0.00%</b>	<b>37,500</b>	<b>31.25%</b>	<b>-</b>	<b>0.00%</b>	<b>37,500</b>	<b>31.25%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	299,612	308,704		309,276		322,539		308,704	
Revenue	123,089	572	0.46%	50,763	41.24%	761	0.62%	52,096	42.32%
Expenditures	120,019	-	0.00%	37,500	31.25%	-	0.00%	37,500	31.25%
<b>Ending Fund Balance</b>	<b>302,682</b>	<b>309,276</b>		<b>322,539</b>		<b>323,300</b>		<b>323,300</b>	

<i>Debt Service Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
		Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget
FUND	FY 2020 Budget								
<b>3400 - SID Revolving</b>									
<b>Revenues</b>									
Investment Earnings	120	45	37.26%	43	35.44%	57	47.59%	144	120.29%
<b>Total Revenue</b>	<b>120</b>	<b>45</b>	<b>37.26%</b>	<b>43</b>	<b>35.44%</b>	<b>57</b>	<b>47.59%</b>	<b>144</b>	<b>120.29%</b>

<b>Fund Balance</b>									
Beginning Fund Balance	24,062	24,127		24,172		24,214		24,127	
Revenue	120	45	37.26%	43	35.44%	57	47.59%	144	120.29%
Expenditures	-	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Ending Fund Balance</b>	<b>24,182</b>	<b>24,172</b>		<b>24,214</b>		<b>24,272</b>		<b>24,272</b>	

<b>3550 - SID 179 - West End</b>									
<b>Revenues</b>									
Miscellaneous Revenue	34,563	-	0.00%	27,677	80.08%	-	0.00%	27,677	80.08%
Investment Earnings	120	39	32.65%	39	32.48%	77	64.06%	155	129.18%
<b>Total Revenue</b>	<b>34,683</b>	<b>39</b>	<b>0.11%</b>	<b>27,716</b>	<b>79.91%</b>	<b>77</b>	<b>0.22%</b>	<b>27,832</b>	<b>80.25%</b>
<b>Expenditures</b>									
Debt Service	32,356	-	0.00%	16,300	50.38%	-	0.00%	16,300	50.38%
<b>Total Expenditures</b>	<b>32,356</b>	<b>-</b>	<b>0.00%</b>	<b>16,300</b>	<b>50.38%</b>	<b>-</b>	<b>0.00%</b>	<b>16,300</b>	<b>50.38%</b>

<b>Expenditures by Function</b>									
Debt Service	32,356	-	0.00%	16,300	50.38%	-	0.00%	16,300	50.38%
<b>Total Expenditures</b>	<b>32,356</b>	<b>-</b>	<b>0.00%</b>	<b>16,300</b>	<b>50.38%</b>	<b>-</b>	<b>0.00%</b>	<b>16,300</b>	<b>50.38%</b>

<b>Fund Balance</b>									
Beginning Fund Balance	21,045	21,140		21,179		32,595		21,140	
Revenue	34,683	39	0.11%	27,716	79.91%	77	0.22%	27,832	80.25%
Expenditures	32,356	-	0.00%	16,300	50.38%	-	0.00%	16,300	50.38%
<b>Ending Fund Balance</b>	<b>23,372</b>	<b>21,179</b>		<b>32,595</b>		<b>32,672</b>		<b>32,672</b>	

<i>Debt Service Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
<b>FUND</b>	<b>FY 2020 Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>
<b>3955 - SID 180 - Carol Lane</b>									
<b>Revenues</b>									
Miscellaneous Revenue	3,747	-	0.00%	1,561	41.66%	312	8.33%	1,873	49.99%
Investment Earnings	(50)	(17)	33.10%	(16)	31.00%	(17)	33.44%	(49)	97.54%
<b>Total Revenue</b>	<b>3,697</b>	<b>(17)</b>	<b>-0.45%</b>	<b>1,546</b>	<b>41.81%</b>	<b>295</b>	<b>7.99%</b>	<b>1,824</b>	<b>49.35%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	(8,864)	(8,927)		(8,944)		(7,398)		(8,927)	
Revenue	3,697	(17)	-0.45%	1,546	41.81%	295	7.99%	1,824	49.35%
Expenditures	-	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Ending Fund Balance</b>	<b>(5,167)</b>	<b>(8,944)</b>		<b>(7,398)</b>		<b>(7,103)</b>		<b>(7,103)</b>	



<i>Capital Project Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
<b>FUND</b>	<b>FY 2020 Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>
<b>4010 - Capital Improvement</b>									
<b>Revenues</b>									
Investment Earnings	30	14	46.10%	13	43.87%	18	58.90%	45	148.87%
<b>Total Revenue</b>	<b>30</b>	<b>14</b>	<b>46.10%</b>	<b>13</b>	<b>43.87%</b>	<b>18</b>	<b>58.90%</b>	<b>45</b>	<b>148.87%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	8,390	8,435		8,449		8,462		8,435	
Revenue	30	14	46.10%	13	43.87%	18	58.90%	45	148.87%
Expenditures	-	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Ending Fund Balance</b>	<b>8,420</b>	<b>8,449</b>		<b>8,462</b>		<b>8,480</b>		<b>8,480</b>	
<b>4020 - Library Capital Improvement</b>									
<b>Revenues</b>									
Investment Earnings	150	47	31.01%	44	29.49%	59	39.61%	150	100.11%
<b>Total Revenue</b>	<b>150</b>	<b>47</b>	<b>31.01%</b>	<b>44</b>	<b>29.49%</b>	<b>59</b>	<b>39.61%</b>	<b>150</b>	<b>100.11%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	25,040	25,097		25,143		25,188		25,097	
Revenue	150	47	31.01%	44	29.49%	59	39.61%	150	100.11%
Expenditures	-	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Ending Fund Balance</b>	<b>25,190</b>	<b>25,143</b>		<b>25,188</b>		<b>25,247</b>		<b>25,247</b>	

<i>Capital Project Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
		FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended
<b>4099 - Railroad Crossing Levy</b>									
<b>Revenues</b>									
Investment Earnings	250	63	25.09%	60	23.86%	42	16.94%	165	65.89%
Transfers	8,000	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Revenue</b>	<b>8,250</b>	<b>63</b>	<b>0.76%</b>	<b>60</b>	<b>0.72%</b>	<b>42</b>	<b>0.51%</b>	<b>165</b>	<b>2.00%</b>
<b>Expenditures</b>									
Debt Service	32,172	16,162	50.24%	-	0.00%	16,010	49.77%	32,172	100.00%
<b>Total Expenditures</b>	<b>32,172</b>	<b>16,162</b>	<b>50.24%</b>	<b>-</b>	<b>0.00%</b>	<b>16,010</b>	<b>49.77%</b>	<b>32,172</b>	<b>100.00%</b>
<b>Expenditures by Function</b>									
Debt Service	32,172	16,162	50.24%	-	0.00%	16,010	49.77%	32,172	100.00%
<b>Total Expenditures</b>	<b>32,172</b>	<b>16,162</b>	<b>50.24%</b>	<b>-</b>	<b>0.00%</b>	<b>16,010</b>	<b>49.77%</b>	<b>32,172</b>	<b>100.00%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	49,957	50,007		33,908		33,968		50,007	
Revenue	8,250	63	0.76%	60	0.72%	42	0.51%	165	2.00%
Expenditures	32,172	16,162	50.24%	-	0.00%	16,010	49.77%	32,172	100.00%
<b>Ending Fund Balance</b>	<b>26,035</b>	<b>33,908</b>		<b>33,968</b>		<b>18,000</b>		<b>18,000</b>	

<i>Enterprise Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
<b>FUND</b>	<b>FY 2020 Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>
<b>5210 - Water</b>									
<b>Revenues</b>									
Charge for Services	1,700,800	544,191	32.00%	313,960	18.46%	363,206	21.36%	1,221,356	71.81%
Miscellaneous Revenue	2,300	-	0.00%	5	0.22%	-	0.00%	5	0.22%
Investment Earnings	4,500	2,852	63.38%	2,702	60.04%	2,766	61.46%	8,320	184.88%
<b>Total Revenue</b>	<b>1,707,600</b>	<b>547,043</b>	<b>32.04%</b>	<b>316,666</b>	<b>18.54%</b>	<b>365,972</b>	<b>21.43%</b>	<b>1,229,681</b>	<b>72.01%</b>
<b>Expenditures</b>									
Personnel & Benefits	539,928	126,487	23.43%	126,136	23.36%	138,104	25.58%	390,727	72.37%
Operations	559,459	124,606	22.27%	126,579	22.63%	123,190	22.02%	374,375	66.92%
Capital	754,000	8,574	1.14%	581,806	77.16%	75,960	10.07%	666,340	88.37%
Debt Service	87,080	8,424	9.67%	1,631	1.87%	8,756	10.05%	18,812	21.60%
<b>Total Expenditures</b>	<b>1,940,467</b>	<b>268,091</b>	<b>13.82%</b>	<b>836,153</b>	<b>43.09%</b>	<b>346,009</b>	<b>17.83%</b>	<b>1,450,253</b>	<b>74.74%</b>
<b>Expenditures by Function</b>									
Public Works	1,673,573	214,935	12.84%	790,132	47.21%	293,278	17.52%	1,298,345	77.58%
Debt Service	87,080	7,903	9.08%	1,068	1.23%	7,778	8.93%	16,748	19.23%
Miscellaneous	-	300	0.00%	-	0.00%	-	0.00%	300	0.00%
Other Financing Uses	179,814	44,953	25.00%	44,953	25.00%	44,953	25.00%	134,860	75.00%
<b>Total Expenditures</b>	<b>1,940,467</b>	<b>268,091</b>	<b>13.82%</b>	<b>836,153</b>	<b>43.09%</b>	<b>346,009</b>	<b>17.83%</b>	<b>1,450,253</b>	<b>74.74%</b>
<b>Working Capital</b>									
Beginning Working Capital	1,016,822	1,377,645		1,656,597		1,137,110		1,377,645	
Revenue	1,707,600	547,043	32.04%	316,666	18.54%	365,972	21.43%	1,229,681	72.01%
Expenditures	1,940,467	268,091	13.82%	836,153	43.09%	346,009	17.83%	1,450,253	74.74%
<b>Ending Working Capital</b>	<b>783,955</b>	<b>1,656,597</b>		<b>1,137,110</b>		<b>1,157,073</b>		<b>1,157,073</b>	

<i>Enterprise Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
FUND	FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget
<b>5310 - Sewer</b>									
<b>Revenues</b>									
Charge for Services	2,454,460	739,981	30.15%	515,965	21.02%	630,430	25.69%	1,886,376	76.86%
Miscellaneous Revenue	325	46,393	14274.62%	-	0.00%	-	0.00%	46,393	14274.62%
Investment Earnings	9,500	3,971	41.80%	4,146	43.64%	5,298	55.77%	13,416	141.22%
Other Financing Sources	-	428,785	0.00%	115,056	0.00%	288,337	0.00%	832,178	0.00%
<b>Total Revenue</b>	<b>2,464,285</b>	<b>1,219,130</b>	<b>49.47%</b>	<b>635,167</b>	<b>25.77%</b>	<b>1,156,734</b>	<b>46.94%</b>	<b>3,011,031</b>	<b>122.19%</b>
<b>Expenditures</b>									
Personnel & Benefits	648,313	164,144	25.32%	158,842	24.50%	170,608	26.32%	493,593	76.14%
Operations	664,825	153,803	23.13%	163,548	24.60%	180,790	27.19%	498,142	74.93%
Capital	504,500	819,796	162.50%	124,471	24.67%	592,278	117.40%	1,536,546	304.57%
Debt Service	780,168	41,172	5.28%	340,998	43.71%	41,148	5.27%	423,318	54.26%
<b>Total Expenditures</b>	<b>2,597,806</b>	<b>1,178,915</b>	<b>45.38%</b>	<b>787,859</b>	<b>30.33%</b>	<b>984,824</b>	<b>37.91%</b>	<b>2,951,598</b>	<b>113.62%</b>
<b>Expenditures by Function</b>									
Public Works	1,580,543	1,078,990	68.27%	386,918	24.48%	885,379	56.02%	2,351,286	148.76%
Debt Service	780,168	40,650	5.21%	340,434	43.64%	40,170	5.15%	421,254	54.00%
Miscellaneous	-	-	0.00%	1,232	0.00%	-	0.00%	1,232	0.00%
Other Financing Uses	237,095	59,275	25.00%	59,275	25.00%	59,275	25.00%	177,826	75.00%
<b>Total Expenditures</b>	<b>2,597,806</b>	<b>1,178,915</b>	<b>45.38%</b>	<b>787,859</b>	<b>30.33%</b>	<b>984,824</b>	<b>37.91%</b>	<b>2,951,598</b>	<b>113.62%</b>
<b>Working Capital</b>									
Beginning Working Capital	2,132,709	1,371,731		1,411,946		1,259,254		1,371,731	
Revenue	2,464,285	1,219,130	49.47%	635,167	25.77%	1,156,734	46.94%	3,011,031	122.19%
Expenditures	2,597,806	1,178,915	45.38%	787,859	30.33%	984,824	37.91%	2,951,598	113.62%
<b>Ending Working Capital</b>	<b>1,999,188</b>	<b>1,411,946</b>		<b>1,259,254</b>		<b>1,431,164</b>		<b>1,431,164</b>	

<i>Enterprise Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
<b>FUND</b>	<b>FY 2020 Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>
<b>5410 - Solid Waste</b>									
<b>Revenues</b>									
Charge for Services	2,330,674	680,890	29.21%	572,600	24.57%	531,781	22.82%	1,785,270	76.60%
Miscellaneous Revenue	1,525	-	0.00%	13	0.87%	-	0.00%	13	0.87%
Investment Earnings	(1,000)	(152)	15.18%	(172)	17.19%	(50)	4.97%	(373)	37.35%
<b>Total Revenue</b>	<b>2,331,199</b>	<b>680,738</b>	<b>29.20%</b>	<b>572,442</b>	<b>24.56%</b>	<b>531,731</b>	<b>22.81%</b>	<b>1,784,910</b>	<b>76.57%</b>
<b>Expenditures</b>									
Personnel & Benefits	537,267	152,007	28.29%	137,106	25.52%	140,670	26.18%	429,783	79.99%
Operations	1,299,338	414,769	31.92%	319,391	24.58%	283,389	21.81%	1,017,548	78.31%
Capital	312,000	25,599	8.20%	120,093	38.49%	94,722	30.36%	240,415	77.06%
Debt Service	52,709	522	0.99%	564	1.07%	978	1.86%	2,064	3.92%
<b>Total Expenditures</b>	<b>2,201,314</b>	<b>592,896</b>	<b>26.93%</b>	<b>577,154</b>	<b>26.22%</b>	<b>519,759</b>	<b>23.61%</b>	<b>1,689,809</b>	<b>76.76%</b>
<b>Expenditures by Function</b>									
Public Works	1,944,872	541,963	27.87%	526,221	27.06%	468,826	24.11%	1,537,010	79.03%
Debt Service	52,709	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Other Financing Uses	203,733	50,933	25.00%	50,933	25.00%	50,933	25.00%	152,799	75.00%
<b>Total Expenditures</b>	<b>2,201,314</b>	<b>592,896</b>	<b>26.93%</b>	<b>577,154</b>	<b>26.22%</b>	<b>519,759</b>	<b>23.61%</b>	<b>1,689,809</b>	<b>76.76%</b>
<b>Working Capital</b>									
Beginning Working Capital	43,688	60,291		148,132		143,420		60,291	
Revenue	2,331,199	680,738	29.20%	572,442	24.56%	531,731	22.81%	1,784,910	76.57%
Expenditures	2,201,314	592,896	26.93%	577,154	26.22%	519,759	23.61%	1,689,809	76.76%
<b>Ending Working Capital</b>	<b>173,573</b>	<b>148,132</b>		<b>143,420</b>		<b>155,392</b>		<b>155,392</b>	

<i>Enterprise Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
FUND	FY 2020 Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget	Received/ Expended	% of Budget
<b>5510 - Ambulance Services</b>									
<b>Revenues</b>									
Taxes & Assessments	25,579	87	0.34%	13,804	53.97%	2,082	8.14%	15,973	62.45%
Intergovernmental Revenue	275,799	2,487	0.90%	2,487	0.90%	2,487	0.90%	7,460	2.70%
Charge for Services	1,327,537	316,744	23.86%	301,795	22.73%	645,941	48.66%	1,264,480	95.25%
Miscellaneous Revenue	-	-	0.00%	-	0.00%	1,000	0.00%	1,000	0.00%
Investment Earnings	600	401	66.78%	221	36.85%	612	102.02%	1,234	205.65%
Other Financing Sources	-	-	0.00%	-	0.00%	2,113	0.00%	2,113	0.00%
<b>Total Revenue</b>	<b>1,629,515</b>	<b>319,719</b>	<b>19.62%</b>	<b>318,308</b>	<b>19.53%</b>	<b>654,234</b>	<b>40.15%</b>	<b>1,292,260</b>	<b>79.30%</b>
<b>Expenditures</b>									
Personnel & Benefits	1,383,487	288,609	20.86%	285,799	20.66%	260,379	18.82%	834,787	60.34%
Operations	287,049	78,025	27.18%	84,863	29.56%	76,261	26.57%	239,149	83.31%
Capital	7,000	-	0.00%	196,163	2802.33%	533	7.61%	196,696	2809.94%
<b>Total Expenditures</b>	<b>1,677,536</b>	<b>366,634</b>	<b>21.86%</b>	<b>566,825</b>	<b>33.79%</b>	<b>337,173</b>	<b>20.10%</b>	<b>1,270,632</b>	<b>75.74%</b>
<b>Expenditures by Function</b>									
Public Safety	1,540,063	332,266	21.57%	530,957	34.48%	302,805	19.66%	1,166,028	75.71%
Miscellaneous	-	-	0.00%	1,500	0.00%	-	0.00%	1,500	0.00%
Other Financing Uses	137,473	34,368	25.00%	34,368	25.00%	34,368	25.00%	103,104	75.00%
<b>Total Expenditures</b>	<b>1,677,536</b>	<b>366,634</b>	<b>21.86%</b>	<b>566,825</b>	<b>33.79%</b>	<b>337,173</b>	<b>20.10%</b>	<b>1,270,632</b>	<b>75.74%</b>
<b>Working Capital</b>									
Beginning Working Capital	436,952	477,670		430,755		182,238		477,670	
Revenue	1,629,515	319,719	19.62%	318,308	19.53%	654,234	40.15%	1,292,260	79.30%
Expenditures	1,677,536	366,634	21.86%	566,825	33.79%	337,173	20.10%	1,270,632	75.74%
<b>Ending Working Capital</b>	<b>388,931</b>	<b>430,755</b>		<b>182,238</b>		<b>499,298</b>		<b>499,298</b>	

<i>Permanent Funds</i>		Quarter Ended September 2019		Quarter Ended December 2019		Quarter Ended March 2020		Year Ended June 2020	
<b>FUND</b>	<b>FY 2020 Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>	<b>Received/ Expended</b>	<b>% of Budget</b>
<b>8010 - Perptual Cemetery</b>									
<b>Revenues</b>									
Charge for Services	2,500	2,125	85.00%	213	8.50%	213	8.50%	2,550	102.00%
Investment Earnings	3,500	389	11.11%	371	10.61%	499	14.26%	1,259	35.97%
<b>Total Revenue</b>	<b>6,000</b>	<b>2,514</b>	<b>41.90%</b>	<b>584</b>	<b>9.73%</b>	<b>711</b>	<b>11.86%</b>	<b>3,809</b>	<b>63.48%</b>
<b>Expenditures</b>									
Other Financing Uses	3,500	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Expenditures</b>	<b>3,500</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>
<b>Expenditures by Function</b>									
Other Financing Uses	3,500	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Total Expenditures</b>	<b>3,500</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>0.00%</b>
<b>Fund Balance</b>									
Beginning Fund Balance	240,415	241,903		244,417		245,001		241,903	
Revenue	6,000	2,514	41.90%	584	9.73%	711	11.86%	3,809	63.48%
Expenditures	3,500	-	0.00%	-	0.00%	-	0.00%	-	0.00%
<b>Ending Fund Balance</b>	<b>242,915</b>	<b>244,417</b>		<b>245,001</b>		<b>245,712</b>		<b>245,712</b>	

# JUNE 2020

CALENDAR MONTH JUNE  
CALENDAR YEAR 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
7	8	9 City Commission Meeting 5:30 p.m Zoom Zoning Commission mtg. 5:30	10 Community Room Available	11 City Conservation Board meeting 5:30-7:30 p.m.	12	13 Commissioner Listening Session?
14	15 Community Room Available	16 <b>**Growth Policy** Community Meetings 12-2 and 5-7pm Civic Center</b>	17 UKA Mtg. 9am   Library Board Meeting 4PM   Planning Board mtg 5:30PM   Sister City Board Mtg. 7PM	18 <b>**Rail Road Crossing** Community Meeting LYSA Fieldhouse 5-</b>	19	20
21	22	23 City Commission Meeting 5:30 p.m.	24 Parks and Trails Committee Meeting 6:00pm	25 <b>**Rail Road Crossing** Community Meeting City/County Complex</b>	26	27
28	29	30	1	2	3	4

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Notes Additional Rail Road Crossing Meeting scheduled for 7/9/2020 at the Livingston Civic Center from 5-7pm.



*You're Invited!*

# CITY OF LIVINGSTON GROWTH POLICY

## COMMUNITY MEETING

Come hear a status update on the Growth Policy process and continue the discussion about the future of Livingston. We hope you are able to join us for a socially-distanced open house and brief presentation.

**June 16, 2020 from 12:00 - 2:00pm & 5:00 - 7:00pm**

Same meeting at two different times; pick the one that works for you!

Civic Center | 229 River Drive | Livingston, Montana 59047

Each meeting will be limited to 50 attendees as a public safety precaution. **RSVP to reserve your spot:**  
[www.livingstonmontana.org/calendar](http://www.livingstonmontana.org/calendar)  
The presentation will be recorded and made available online. Face masks are strongly recommended.

**Questions:**  
Faith Kinnick  
Administrative Assistant  
City Manager's Office  
City of Livingston  
(406) 823-6002  
fkinnick@livingstonmontana.org



Visit [burtonplanning.com/LivingstonGrowthPolicy](http://burtonplanning.com/LivingstonGrowthPolicy) for more ways to be involved.

# RAIL CROSSING COMMUNITY MEETINGS



Join us for a presentation **and discussion** on options for a self-funded Rail Road Crossing project in Livingston.

Live Q&A immediately after the presentation as time allows. Participants will be asked to vote on language that should be included in a November ballot.

**PRESENTED BY**  
**Michael Kardoes**  
City Manager

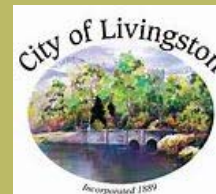


Attend and participate virtually! Meetings will be streamed live on Facebook  
<https://www.facebook.com/windycitymt/>

## COVID-19 INFORMATION:

To comply with current social distancing guidelines, these meetings will be limited to 50 participants. Facemasks are strongly encouraged where social distancing cannot be observed.

Special Accommodation: If you need a special accommodation under ADA to attend or participate in our meeting, contact our office at least 3 days prior to the meeting for arrangements to be made. (406) 823-6002.



## MEETING # 1

June 18, 2020

North Side Park  
Fieldhouse 5-7 p.m.

## MEETING # 2

June 25, 2020

Community Room  
City/County Complex  
5-7 p.m.

## MEETING # 3

July 9, 2020

Livingston Civic Center  
5-7 p.m.

**SPACE IS LIMITED**  
**RSVP TODAY!**  
Call (406) 823-6002

## EMAIL YOUR QUESTIONS

Email your questions or  
comments to:

[fkinnick@livingstonmontana.org](mailto:fkinnick@livingstonmontana.org)



[WWW.LIVINGSTONMONTANA.ORG](http://WWW.LIVINGSTONMONTANA.ORG)