



Livingston City Commission Agenda

March 17, 2020

5:30 PM

City – County Complex, Community Room

1. Call to Order

2. Roll Call

3. Moment of Silence

4. Pledge of Allegiance

5. Public Comment

Individuals are reminded that public comments should be limited to item over which the City Commission has supervision, control jurisdiction, or advisory power (MCA 2-3-202)

6. Consent Items

- A. RATIFY CLAIMS PAID FROM 03/01/2020-03/15/2020. PG. 5**
- B. APPROVE MINUTES FROM 3/3/2020 CITY COMMISSION MEETING. PG. 16**
- C. APPROVE MARY BEEBE'S APPLICATION FOR CITY-COUNTY HEALTH BOARD. PG. 20**
- D. APPROVE SPECIAL PARKING APPLICATION FROM PHILLIP BURG. PG. 22**

7. Proclamations

8. Scheduled Public Comment

- A. ALEXIS VAN PERNIS ENERGY CORPS INTERN, PRESENTATION TO LIVINGSTON CITY COMMISSION.**
- B. RUSSELL LEWIS OF THE SHANE LALANI CENTER WITH PRESENTATION REGARDING UPCOMING CAPITAL IMPROVEMENT PROJECT. PG. 26**

9. Public Hearings

10. Ordinances

- A. ORDINANCE NO. 2087: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING SECTION 30.13 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED OFFICIAL ZONING MAP OF THE CITY OF LIVINGSTON BY ZONING GREEN ACRES SUBDIVISION AND GREEN ACRES PARK MEDIUM DENSITY RESIDENTIAL (R2) AND PUBLIC (P), RESPECTIVELY. PG. 38**

11. Resolutions

12. Action Items

- A. DISCUSS: LAUREL RHODES, DVM, REQUEST FOR A FEE WAIVER FOR THE USE OF THE CIVIC CENTER ON APRIL 4 AND MAY 2, 2020. TO PROVIDE A LOW COST COMMUNITY CANINE AND FELINE VACCINATION AND MICROCHIP CLINIC. PG. 52**
- B. SHANE CENTER REQUEST FOR RELIEF FROM BUILDING PERMIT FEES FOR ACT II CAPITAL IMPROVEMENT PROJECT. PG. 63**
- C. ACTION: DISCUSS UPCOMING PROFESSIONAL DEVELOPMENT OPPORTUNITIES FOR LIVINGSTON CITY COMMISSIONERS. PG. 65**
- D. CITY COMMISSION TO DISCUSS AND PROVIDE FOCUSED DIRECTIVE TO CITY CONSERVATION BOARD.**
- E. ACTION: DISCUSS RAILROAD CROSSING OPTIONS PG. 83**

- 13. City Manager Comment
- 14. City Commission Comments
- 15. Adjournment

Calendar of Events

APRIL 2020

CALENDAR MONTH APRIL
 CALENDAR YEAR 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
5	6 Zoning Commission Work Session 5:30-7:30	7 City Commission Meeting 5:30 p.m.	8 Quarterly City-County Board of Health Meeting 5:30 p.m.	9	10	11 Commissioner Listening Session Livingston Home Outfitters 9-11am
12	13	14 Historic Preservation Committee mtg. 3:30 p.m. Zoning Commission Meeting 5:30pm	15	16 Tree Board Meeting Noon City Manager Annual Evaluation 5:30 pm	17	18
19	20	21 City Commission Meeting 5:30 p.m.	22 Library Board Mtg. 4PM Conservation Board 5:00 PM Planning Board mtg 5:30PM Sister City Board.Mtg. 7PM	23	24	25
26	27	28 Commissioners MT Healthy Communities Conference- Helena 4/28-4/30	29 Parks and Trails Committee Meeting 6:00pm	30	1	2

Supplemental Material

Notice

- **Public Comment:** The public can speak about an item on the agenda during discussion of that item by coming up to the table or podium, signing-in, and then waiting to be recognized by the Chairman. Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).
- **Meeting Recording:** An audio and/or video recording of the meeting, or any portion thereof, may be purchased by contacting the City Administration. The City does not warrant the audio and/or video recording as to content, quality, or clarity.
- **Special Accommodation:** If you need special accommodations to attend or participate in our meeting, please contact the Fire Department at least 24 hours in advance of the specific meeting you are planning on attending.

Item Attachment Documents:

- A. RATIFY CLAIMS PAID FROM 03/01/2020-03/15/2020.**

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
AAA CLEANING, LLC							
3727	AAA CLEANING, LLC	2020 FEB	PW Cleaning	02/29/2020	500.00	500.00	03/04/2020
3727	AAA CLEANING, LLC	2020_01_31	PW Cleaning	01/31/2020	500.00	500.00	03/04/2020
3727	AAA CLEANING, LLC	2020_02_29	B St. Cleaning	02/29/2020	240.00	240.00	03/04/2020
Total AAA CLEANING, LLC:					1,240.00	1,240.00	
ADVANCED ENGINEERING &							
3605	ADVANCED ENGINEERING &	64792	August WRF Construction	09/10/2019	15,242.66	15,242.66	03/11/2020
3605	ADVANCED ENGINEERING &	67041	January WRF Construction	02/11/2020	18,116.02	18,116.02	03/11/2020
Total ADVANCED ENGINEERING &:					33,358.68	33,358.68	
ALL SERVICE TIRE & ALIGNMENT							
22	ALL SERVICE TIRE & ALIGNME	58783	Tire Repair	02/27/2020	15.00	15.00	03/11/2020
22	ALL SERVICE TIRE & ALIGNME	58792	Tire Repair	03/02/2020	15.00	15.00	03/11/2020
22	ALL SERVICE TIRE & ALIGNME	58796	Tire Repair	03/02/2020	15.00	15.00	03/11/2020
22	ALL SERVICE TIRE & ALIGNME	58804	Flat repair	03/03/2020	15.00	15.00	03/11/2020
Total ALL SERVICE TIRE & ALIGNMENT:					60.00	60.00	
AMERICAN AUTOMOTIVE							
3378	AMERICAN AUTOMOTIVE	151	2002 CHEVY SILVERADO	02/12/2020	692.98	692.98	03/04/2020
Total AMERICAN AUTOMOTIVE:					692.98	692.98	
ATS FACILITY SYSTEMS							
10000	ATS FACILITY SYSTEMS	S003893	WWTP MONITORING 1/31/20-1/3	01/28/2020	360.00	360.00	03/11/2020
Total ATS FACILITY SYSTEMS:					360.00	360.00	
BALCO UNIFORM COMPANY, INC.							
3371	BALCO UNIFORM COMPANY, IN	573051	LPD	02/27/2020	479.38	479.38	03/11/2020
Total BALCO UNIFORM COMPANY, INC.:					479.38	479.38	
BAREFOOT CLEANING AND RESTORATION							
3753	BAREFOOT CLEANING AND RE	1677	Carpet cleaning	02/15/2020	100.00	100.00	03/04/2020
Total BAREFOOT CLEANING AND RESTORATION:					100.00	100.00	
BERG'S OVERHEAD DOOR LLC							
3223	BERG'S OVERHEAD DOOR LLC	3424-1	COMMERCIAL DOOR	12/31/2019	10,051.00	10,051.00	03/04/2020
Total BERG'S OVERHEAD DOOR LLC:					10,051.00	10,051.00	
BIG SKY STRUCTURAL SOLUTIONS PCCL							
3686	BIG SKY STRUCTURAL SOLUTI	19-009-2	INSPECTION	03/02/2020	256.00	256.00	03/11/2020
3686	BIG SKY STRUCTURAL SOLUTI	20-012	ENGINEERING	03/02/2020	180.00	180.00	03/11/2020
Total BIG SKY STRUCTURAL SOLUTIONS PCCL:					436.00	436.00	
BOUND TREE MEDICAL, LLC							
2662	BOUND TREE MEDICAL, LLC	83521079	Pt Supplies	02/26/2020	71.07	71.07	03/04/2020
Total BOUND TREE MEDICAL, LLC:					71.07	71.07	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CARQUEST AUTO PARTS							
23	CARQUEST AUTO PARTS	1912-464610	Washer fluid	01/27/2020	2.75	2.75	03/11/2020
23	CARQUEST AUTO PARTS	1912-466121	Lube	02/13/2020	4.04	4.04	03/11/2020
23	CARQUEST AUTO PARTS	1912-466142	Air	02/13/2020	87.48	87.48	03/11/2020
23	CARQUEST AUTO PARTS	1912-466729	Air	02/21/2020	20.82	20.82	03/11/2020
23	CARQUEST AUTO PARTS	1912-466895	OIL FILTER	02/24/2020	11.64	11.64	03/11/2020
23	CARQUEST AUTO PARTS	1912-467005	PARTS	02/25/2020	8.27	8.27	03/04/2020
23	CARQUEST AUTO PARTS	1912-467186	LUBE	02/27/2020	17.14	17.14	03/04/2020
23	CARQUEST AUTO PARTS	1912-467226	Air filter	02/27/2020	60.53	60.53	03/11/2020
23	CARQUEST AUTO PARTS	1912-467503	AIR FILTER	03/02/2020	37.80	37.80	03/11/2020
Total CARQUEST AUTO PARTS:					250.47	250.47	
CASELLE							
3763	CASELLE	101056	APPLICATION SOFTWARE	03/01/2020	3,566.00	3,566.00	03/11/2020
Total CASELLE:					3,566.00	3,566.00	
CENTER FOR EDUCATION AND							
3646	CENTER FOR EDUCATION AND	O7242557	Public employment	05/10/2019	124.95	124.95	03/11/2020
Total CENTER FOR EDUCATION AND:					124.95	124.95	
CHAPPELL'S BODY SHOP, INC.							
294	CHAPPELL'S BODY SHOP, INC.	448	Car wash cards	02/24/2020	40.00	40.00	03/11/2020
Total CHAPPELL'S BODY SHOP, INC.:					40.00	40.00	
CITY OF LIVINGSTON							
131	CITY OF LIVINGSTON	TK2020-0057	Bond Conversion - S. Beasley	03/03/2020	1,085.00	1,085.00	03/05/2020
Total CITY OF LIVINGSTON:					1,085.00	1,085.00	
COLJ CONFERENCE REGISTRATION							
2660	COLJ CONFERENCE REGISTRA	2020_03_05	Spring 2020 Conference	03/05/2020	300.00	300.00	03/11/2020
Total COLJ CONFERENCE REGISTRATION:					300.00	300.00	
COMDATA							
2671	COMDATA	20332459	CG72T-FIRE EMS	03/01/2020	2,223.12	2,223.12	03/11/2020
2671	COMDATA	20332462	AGI78 - Code Enforcement	03/01/2020	2,070.62	2,070.62	03/11/2020
2671	COMDATA	20332463	AGI16P-POLICE	03/01/2020	1,273.88	1,273.88	03/11/2020
Total COMDATA:					5,567.62	5,567.62	
COMPUNET, INC.							
3561	COMPUNET, INC.	143663	Cisco Aironet	02/28/2020	1,404.48	1,404.48	03/11/2020
Total COMPUNET, INC.:					1,404.48	1,404.48	
COURTNEY LAWELLIN, PC							
10001	COURTNEY LAWELLIN, PC	2020_02_04	OFFICE SUPPLIES	02/04/2020	16.79	16.79	03/04/2020
10001	COURTNEY LAWELLIN, PC	2020_02_20	OFFICE SUPPLIES	02/20/2020	18.92	18.92	03/04/2020
10001	COURTNEY LAWELLIN, PC	5460	LEGAL	03/06/2020	1,121.00	1,121.00	03/11/2020
Total COURTNEY LAWELLIN, PC:					1,156.71	1,156.71	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DELL MARKETING L.P.							
745	DELL MARKETING L.P.	10377850616	FAITH COMPUTER	02/29/2020	1,052.10	1,052.10	03/11/2020
Total DELL MARKETING L.P.:					1,052.10	1,052.10	
DEPARTMENT OF REVENUE							
122	DEPARTMENT OF REVENUE	WESTERN 3	1% gross receipts tax- Western M	02/25/2020	211.73	211.73	03/04/2020
Total DEPARTMENT OF REVENUE:					211.73	211.73	
ENERGY LABORATORIES, INC.							
424	ENERGY LABORATORIES, INC.	297341	Effluent	02/20/2020	161.00	161.00	03/04/2020
424	ENERGY LABORATORIES, INC.	297661	Effluent	02/21/2020	236.00	236.00	03/04/2020
424	ENERGY LABORATORIES, INC.	298240	Effluent composite	02/25/2020	1,124.00	1,124.00	03/04/2020
424	ENERGY LABORATORIES, INC.	298916	Effluent composite	02/27/2020	122.00	122.00	03/04/2020
Total ENERGY LABORATORIES, INC.:					1,643.00	1,643.00	
EXEC U CARE SERVICES, INC.							
3298	EXEC U CARE SERVICES, INC.	1630	Janitorial Services	08/31/2018	1,780.00	1,780.00	03/04/2020
3298	EXEC U CARE SERVICES, INC.	2138	Janitorial Services	01/30/2020	1,635.00	1,635.00	03/04/2020
3298	EXEC U CARE SERVICES, INC.	2175	Janitorial Services	02/27/2020	1,754.02	1,754.02	03/04/2020
Total EXEC U CARE SERVICES, INC.:					5,169.02	5,169.02	
FISHER SAND AND GRAVEL							
2904	FISHER SAND AND GRAVEL	9488	SANDING MAT	02/15/2020	3,687.61	3,687.61	03/04/2020
Total FISHER SAND AND GRAVEL:					3,687.61	3,687.61	
FLOYD'S TRUCK CENTER							
10000	FLOYD'S TRUCK CENTER	X40113942301	LUMEN LIGHT	02/25/2020	93.20	93.20	03/11/2020
Total FLOYD'S TRUCK CENTER:					93.20	93.20	
FOUR CORNERS RECYCLING, LLC							
2919	FOUR CORNERS RECYCLING,	2308	Pull fees	01/28/2020	4,229.95	4,229.95	03/04/2020
2919	FOUR CORNERS RECYCLING,	2308CM	Credit Memo	01/28/2020	360.60-	360.60-	03/04/2020
Total FOUR CORNERS RECYCLING, LLC:					3,869.35	3,869.35	
FRONTLINE AG SOLUTIONS, LLC							
2516	FRONTLINE AG SOLUTIONS, LL	712684	Bolts & Nuts	01/31/2020	17.52	17.52	03/11/2020
Total FRONTLINE AG SOLUTIONS, LLC:					17.52	17.52	
GATEWAY OFFICE SUPPLY							
54	GATEWAY OFFICE SUPPLY	47592	Office Supplies	02/24/2020	56.10	56.10	03/04/2020
54	GATEWAY OFFICE SUPPLY	47640	Office Supplies	02/27/2020	11.75	11.75	03/04/2020
54	GATEWAY OFFICE SUPPLY	47660	UPS	03/03/2020	12.28	12.28	03/11/2020
54	GATEWAY OFFICE SUPPLY	47700	Office Supplies	03/05/2020	13.40	13.40	03/11/2020
Total GATEWAY OFFICE SUPPLY:					93.53	93.53	
GENERAL DISTRIBUTING COMPANY							
1845	GENERAL DISTRIBUTING COM	845911	Oxygen	02/18/2020	155.44	155.44	03/04/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total GENERAL DISTRIBUTING COMPANY:					155.44	155.44	
HARRIS, JOSEPH E.							
1901	HARRIS, JOSEPH E.	2020_02	Negotiated Agreement	02/25/2020	18,546.00	18,546.00	03/05/2020
Total HARRIS, JOSEPH E.:					18,546.00	18,546.00	
HOUSE OF CLEAN							
63	HOUSE OF CLEAN	251663	Janitorial supplies	02/24/2020	281.34	281.34	03/04/2020
Total HOUSE OF CLEAN:					281.34	281.34	
INDUSTRIAL TOWEL							
102	INDUSTRIAL TOWEL	19331	330 bennett	02/21/2020	44.39	44.39	03/04/2020
102	INDUSTRIAL TOWEL	19794-00	Civic Center Mats	02/27/2020	123.11	123.11	03/11/2020
102	INDUSTRIAL TOWEL	19815	Towel Service	02/27/2020	36.00	36.00	03/04/2020
102	INDUSTRIAL TOWEL	20798	Bennett Street	03/06/2020	44.39	44.39	03/11/2020
102	INDUSTRIAL TOWEL	4367	Civic Center Mats	02/28/2020	.00	.00	
102	INDUSTRIAL TOWEL	S1828900	Civic Center Mats	02/28/2020	123.11	123.11	03/11/2020
Total INDUSTRIAL TOWEL:					371.00	371.00	
J & H OFFICE EQUIPMENT							
1783	J & H OFFICE EQUIPMENT	26560555	Canon Image Runner Advance 65	02/25/2020	270.73	270.73	03/04/2020
Total J & H OFFICE EQUIPMENT:					270.73	270.73	
J & H, Inc.							
3387	J & H, Inc.	579150	SERVICE CALL	02/25/2020	53.50	53.50	03/04/2020
3387	J & H, Inc.	580002	Fire & Rescue Copier	03/04/2020	6.59	6.59	03/11/2020
3387	J & H, Inc.	580338	Civic Center copier	03/09/2020	91.15	91.15	03/11/2020
Total J & H, Inc.:					151.24	151.24	
JOHNSTON ELECTRIC, LLC							
3037	JOHNSTON ELECTRIC, LLC	7570	Building Repair	02/27/2020	535.00	535.00	03/11/2020
Total JOHNSTON ELECTRIC, LLC:					535.00	535.00	
KELLEY CONNECT							
10001	KELLEY CONNECT	647961	INK CARTRIDGE	03/02/2020	159.49	159.49	03/11/2020
Total KELLEY CONNECT:					159.49	159.49	
KELLEY, DARREN							
3585	KELLEY, DARREN	2020_02_12	STEMI CONFERENCE	02/13/2020	282.14	282.14	03/04/2020
Total KELLEY, DARREN:					282.14	282.14	
KEN'S EQUIPMENT REPAIR, INC							
1390	KEN'S EQUIPMENT REPAIR, IN	54819	Repairs VAC Truck	01/31/2020	202.80	202.80	03/11/2020
1390	KEN'S EQUIPMENT REPAIR, IN	54826	Repairs G1	01/31/2020	230.00	230.00	03/11/2020
1390	KEN'S EQUIPMENT REPAIR, IN	54863	Repplace swtich	02/07/2020	68.10	68.10	03/11/2020
1390	KEN'S EQUIPMENT REPAIR, IN	54872	Repairs G1	02/12/2020	535.00	535.00	03/11/2020
1390	KEN'S EQUIPMENT REPAIR, IN	54874	SANDOR	02/11/2020	1,331.80	1,331.80	03/11/2020
1390	KEN'S EQUIPMENT REPAIR, IN	54882	OIL FILTER	02/12/2020	216.00	216.00	03/11/2020

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1390	KEN'S EQUIPMENT REPAIR, IN	54933	NEW ROLLOFF	02/21/2020	1,995.60	1,995.60	03/11/2020
Total KEN'S EQUIPMENT REPAIR, INC:					4,579.30	4,579.30	
KENYON NOBLE							
776	KENYON NOBLE	7565845	KITCHEN REPAIRS	02/24/2020	47.60	47.60	03/04/2020
776	KENYON NOBLE	7570158	Supplies for West Room TV	02/27/2020	60.78	60.78	03/11/2020
776	KENYON NOBLE	7571274	TREATED CA/ACQ BROWNTON	02/27/2020	32.64	32.64	03/11/2020
776	KENYON NOBLE	7572444	Premix Concrete	02/28/2020	22.74	22.74	03/11/2020
Total KENYON NOBLE:					163.76	163.76	
KIMBALL MIDWEST							
2863	KIMBALL MIDWEST	7765830	Supplies	02/26/2020	198.58	198.58	03/11/2020
2863	KIMBALL MIDWEST	7786294	Supplies	03/05/2020	41.98	41.98	03/11/2020
Total KIMBALL MIDWEST:					240.56	240.56	
LEHRKIND'S COCA-COLA							
2830	LEHRKIND'S COCA-COLA	1726721	5 gal big spring	02/26/2020	25.55	25.55	03/04/2020
2830	LEHRKIND'S COCA-COLA	1726722	5 gal big spring	02/26/2020	33.00	33.00	03/04/2020
Total LEHRKIND'S COCA-COLA:					58.55	58.55	
LIVINGSTON ACE HARDWARE - #122005							
26	LIVINGSTON ACE HARDWARE -	G02900	chainsaw parts	01/28/2020	19.99	19.99	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G03446	parts	01/30/2020	8.59	8.59	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G03841	Parts	01/31/2020	38.31	38.31	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G03846	Parts	01/31/2020	21.54	21.54	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G03853	Parts	01/31/2020	26.55	26.55	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G03946	Parts	01/31/2020	48.54	48.54	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G04074	Supplies	01/31/2020	19.99	19.99	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G05459	MILK HOUSE UTILITY HEATER	02/04/2020	49.99	49.99	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G06733	Parts	02/07/2020	27.77	27.77	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G06740	Parts	02/07/2020	7.79	7.79	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G07311	Parts	02/09/2020	6.99	6.99	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G07348	Parts	02/09/2020	19.99	19.99	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G07640	Parts	02/10/2020	41.98	41.98	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G08773	Parts	02/13/2020	27.33	27.33	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G10481	oil	02/18/2020	16.98	16.98	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G10718	Parts Splash Park	02/18/2020	11.96	11.96	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G11671	SPARK PLUG AIR FILTER	02/21/2020	32.09	32.09	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G11728	BLOWER SERVICE KIT	02/12/2020	19.95	19.95	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G11854	Supplies	01/21/2020	25.98	25.98	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G12946	TOOLS	02/24/2020	8.99	8.99	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G13105	Parts	02/24/2020	4.48	4.48	03/04/2020
26	LIVINGSTON ACE HARDWARE -	G13337	Parts	02/25/2020	55.74	55.74	03/04/2020
26	LIVINGSTON ACE HARDWARE -	X35284	Parts	01/30/2020	43.95	43.95	03/04/2020
26	LIVINGSTON ACE HARDWARE -	X35319	Parts	01/30/2020	12.38	12.38	03/04/2020
26	LIVINGSTON ACE HARDWARE -	X35733	Parts	02/13/2020	36.76	36.76	03/04/2020
26	LIVINGSTON ACE HARDWARE -	X35856	Parts	02/21/2020	81.97	81.97	03/04/2020
Total LIVINGSTON ACE HARDWARE - #122005:					716.58	716.58	
LIVINGSTON ENTERPRISE							
146	LIVINGSTON ENTERPRISE	162859	NOTICE OF WORK SESSION	12/06/2019	66.00	66.00	03/04/2020
146	LIVINGSTON ENTERPRISE	164096	GROWTH POLICY MEETING	01/28/2020	22.75	22.75	03/04/2020

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146	LIVINGSTON ENTERPRISE	164219	Notice of listening session	01/31/2020	35.75	35.75	03/04/2020
146	LIVINGSTON ENTERPRISE	164220	NOTICE OF VACANY PLANNING	01/31/2020	322.00	322.00	03/04/2020
146	LIVINGSTON ENTERPRISE	164229	SECOND READING OF ORDINA	02/03/2020	84.00	84.00	03/04/2020
146	LIVINGSTON ENTERPRISE	164420	NOTICE OF WORK SESSION FO	02/27/2020	29.25	29.25	03/04/2020
146	LIVINGSTON ENTERPRISE	164483	NOTICE OF MEETING FOR CITY	02/11/2020	126.75	126.75	03/04/2020
146	LIVINGSTON ENTERPRISE	164564	PROPOSALS FOR CVB	02/14/2020	300.00	300.00	03/04/2020
146	LIVINGSTON ENTERPRISE	164565	PUBLIC NOTICE ORDIANCE	02/14/2020	102.00	102.00	03/04/2020
146	LIVINGSTON ENTERPRISE	164619	NOTICE OF WORK SESSION	02/20/2020	22.75	22.75	03/04/2020
146	LIVINGSTON ENTERPRISE	164781	NOTICE OF PUBLIC HEARING	02/24/2020	32.50	32.50	03/04/2020
146	LIVINGSTON ENTERPRISE	164787	PUBLIC NOTICE ORDIANCE	02/25/2020	84.00	84.00	03/04/2020
Total LIVINGSTON ENTERPRISE:					1,227.75	1,227.75	
LIVINGSTON FIRE SERVICE, INC							
468	LIVINGSTON FIRE SERVICE, IN	166	Extinguisher Annual Maint.	01/13/2020	142.35	142.35	03/04/2020
468	LIVINGSTON FIRE SERVICE, IN	AR000239	Annual extinguisher	02/12/2020	74.65	74.65	03/11/2020
Total LIVINGSTON FIRE SERVICE, INC:					217.00	217.00	
LIVINGSTON HEALTH CARE							
55	LIVINGSTON HEALTH CARE	200050039	770117655 LAB TEST	02/28/2020	29.10	29.10	03/11/2020
55	LIVINGSTON HEALTH CARE	200050040	770088432 LAB TEST	02/28/2020	29.10	29.10	03/11/2020
55	LIVINGSTON HEALTH CARE	200050041	770117911 LAB TEST	02/28/2020	29.10	29.10	03/11/2020
55	LIVINGSTON HEALTH CARE	200050042	770046911 LAB TEST	02/28/2020	28.00	28.00	03/11/2020
55	LIVINGSTON HEALTH CARE	4177679 2020	PT SUPPLIES	02/24/2020	3.96	3.96	03/04/2020
55	LIVINGSTON HEALTH CARE	4183305	PT SUPPLIES	03/02/2020	67.10	67.10	03/11/2020
Total LIVINGSTON HEALTH CARE:					186.36	186.36	
MARCOM							
3740	MARCOM	2002086	Colicorm	02/26/2020	176.00	176.00	03/11/2020
Total MARCOM:					176.00	176.00	
MEYER ELECTRIC AND GROUNDS REPAIR, LLC							
3812	MEYER ELECTRIC AND GROUN	372	WATTSTOPPER REPAIRS	03/01/2020	990.42	990.42	03/11/2020
Total MEYER ELECTRIC AND GROUNDS REPAIR, LLC:					990.42	990.42	
MIDWAY RENTAL, INC.							
3040	MIDWAY RENTAL, INC.	5-1161039	JACK PALLET	02/27/2020	24.48	24.48	03/11/2020
Total MIDWAY RENTAL, INC.:					24.48	24.48	
MISC							
99999	MISC	1503200	Overpayment on Account	03/10/2020	68.02	68.02	03/11/2020
99999	MISC	4018900	SEWER REFUND	02/28/2020	1,411.74	1,411.74	03/04/2020
99999	MISC	TK2017-0382	Restitution - S. Scott	11/12/2019	27.28	27.28	03/11/2020
Total MISC:					1,507.04	1,507.04	
MONTANA DEPT OF ENVIRONMENTAL							
2346	MONTANA DEPT OF ENVIRONM	5L2001404	2019-MT0020435 ANNUAL INVOI	03/01/2020	3,000.00	3,000.00	03/11/2020
Total MONTANA DEPT OF ENVIRONMENTAL:					3,000.00	3,000.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
MOUNTAIN AIR SPORTS							
34	MOUNTAIN AIR SPORTS	10053	ADULT BBALL	02/26/2020	160.00	160.00	03/04/2020
Total MOUNTAIN AIR SPORTS:					160.00	160.00	
NEVIN'S GLASS & WINDOWS							
490	NEVIN'S GLASS & WINDOWS	11664	Fix FRONT dOOR	02/29/2020	230.00	230.00	03/11/2020
Total NEVIN'S GLASS & WINDOWS:					230.00	230.00	
NORTHWESTERN ENERGY							
151	NORTHWESTERN ENERGY	0708370-2 202	8th & Park Sprinklers	02/13/2020	6.48	6.48	
151	NORTHWESTERN ENERGY	0709877-5 202	200 E Reservoir (north side hill)	02/06/2020	551.05	551.05	
151	NORTHWESTERN ENERGY	0709880-9 202	200 River Drive - Pool	02/14/2020	106.98	106.98	
151	NORTHWESTERN ENERGY	0709881-7 202	229 River Drive - Civic Center	02/10/2020	1,528.50	1,528.50	
151	NORTHWESTERN ENERGY	0709882-5 202	229 River Drive - Pump Civic Cent	02/13/2020	13.52	13.52	
151	NORTHWESTERN ENERGY	0719271-9 202	601 Robin Lane - Well	02/10/2020	890.08	890.08	
151	NORTHWESTERN ENERGY	0719272-7 202	4 Billman Lane - Well	02/07/2020	2,234.84	2,234.84	
151	NORTHWESTERN ENERGY	0719358-4 202	Street Lights - Livingston	02/14/2020	3,690.07	3,690.07	
151	NORTHWESTERN ENERGY	0719373-3 202	229 River Drive	02/13/2020	8.92	8.92	
151	NORTHWESTERN ENERGY	0720113-0 202	229 River Drive - CC Building	02/10/2020	201.35	201.35	
151	NORTHWESTERN ENERGY	0720122-1 202	400 North M	02/13/2020	13.01	13.01	
151	NORTHWESTERN ENERGY	0802599-1 202	608 W Chinook	02/13/2020	65.57	65.57	
151	NORTHWESTERN ENERGY	0933715-5 202	710 W Callender	02/13/2020	61.32	61.32	
Total NORTHWESTERN ENERGY:					9,371.69	9,371.69	
OPPORTUNITY BANK OF MONTANA							
3519	OPPORTUNITY BANK OF MONT	2020_03	Office Rent	03/01/2020	1,775.00	1,775.00	03/09/2020
Total OPPORTUNITY BANK OF MONTANA:					1,775.00	1,775.00	
O'REILLY AUTOMOTIVE, INC							
2437	O'REILLY AUTOMOTIVE, INC	1558-194819	impact driver	02/24/2020	15.99	15.99	03/04/2020
2437	O'REILLY AUTOMOTIVE, INC	1558-195438	Parts	03/03/2020	25.96	25.96	03/11/2020
2437	O'REILLY AUTOMOTIVE, INC	1558-195520	PARTS	03/03/2020	13.92	13.92	03/11/2020
Total O'REILLY AUTOMOTIVE, INC:					55.87	55.87	
PARK COUNTY							
272	PARK COUNTY	1	Paper Recycling- Jan- 37%	02/08/2820	46.25	46.25	03/11/2020
272	PARK COUNTY	1_751458	Remote Server Monitor-50%	02/08/2820	200.84	200.84	03/11/2020
272	PARK COUNTY	16793	Qrtly Maint HVAC Units- 37%	02/08/2820	83.58	83.58	03/11/2020
272	PARK COUNTY	18485	Svc Contract- Video Equip- City C	02/08/2820	521.00	521.00	03/11/2020
272	PARK COUNTY	20107	NAME PLATES x2	02/08/2820	8.88	8.88	03/11/2020
272	PARK COUNTY	20-Feb	COL Ph/Int Oth Sites-Feb-20	02/08/2820	4,253.36	4,253.36	03/11/2020
272	PARK COUNTY	20-Jan	Jan-Power Bill	02/08/2820	2,729.60	2,729.60	03/11/2020
272	PARK COUNTY	2162	Janitorial Svc & Sply City-37%	02/08/2820	2,063.34	2,063.34	03/11/2020
272	PARK COUNTY	4118414	LED DIMMER SWITCHES- 37%	02/08/2820	185.02	185.02	03/11/2020
272	PARK COUNTY	42132	COL Credit	02/25/2020	15.16-	15.16-	03/11/2020
272	PARK COUNTY	7505611	FASTENERS- 37%	02/08/2820	2.04	2.04	03/11/2020
272	PARK COUNTY	7546	Install 4 LED Fixtures L.E. Area 3	02/08/2820	281.20	281.20	03/11/2020
272	PARK COUNTY	7547	Install 4 LED Fixtures L.E. Area 3	02/08/2820	281.20	281.20	03/11/2020
272	PARK COUNTY	7548	Install 3 LED Fixtures- Restrm 37	02/08/2820	218.30	218.30	03/11/2020
272	PARK COUNTY	B11222889	Office Pro Plus 2019 - 50%	02/08/2820	192.06	192.06	03/11/2020
272	PARK COUNTY	F91382	Torch Kit, Drain Cleaner- 37%	02/08/2820	21.52	21.52	03/11/2020
272	PARK COUNTY	F91383	SILICONE- 37 %	02/08/2820	3.18	3.18	03/11/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
272	PARK COUNTY	F94129	Mouse Traps/Bait, Switch- 37%	02/08/2820	18.61	18.61	03/11/2020
272	PARK COUNTY	FEB20-GT	COL G-TAC SERVICE - FEB	02/08/2820	493.43	493.43	03/11/2020
272	PARK COUNTY	Inv_3532	On Call Support- Jan 50%	02/08/2820	108.92	108.92	03/11/2020
272	PARK COUNTY	Inv_3559	On Call Support- Jan 50%	02/08/2820	19.52	19.52	03/11/2020
272	PARK COUNTY	ITSD- Park- Ja	IT CITY PORTION- JAN	02/08/2820	355.41	355.41	03/11/2020
272	PARK COUNTY	Jan-20-CC	Batteries	02/08/2820	32.66	32.66	03/11/2020
272	PARK COUNTY	JAN20-GT	COL G-TAC SERVICE - JAN	02/08/2820	493.43	493.43	03/11/2020
272	PARK COUNTY	MAIN JAN20	Analog Line- Lobby Elevator- Jan	02/08/2820	7.64	7.64	03/11/2020
272	PARK COUNTY	X34564	LED Bulbs, Fasteners- 37 %	02/08/2820	39.49	39.49	03/11/2020
Total PARK COUNTY:					12,645.32	12,645.32	
PROCESS TECHNOLOGY INC.							
3752	PROCESS TECHNOLOGY INC.	5157096	O2 sensor replaceme	02/25/2020	586.75	586.75	03/11/2020
Total PROCESS TECHNOLOGY INC.:					586.75	586.75	
RAYMOND, CHARLES							
10001	RAYMOND, CHARLES	2020_03_05	WASTERWATER SCHOOL	03/10/2020	198.80	198.80	03/11/2020
Total RAYMOND, CHARLES:					198.80	198.80	
REDSTONE LEASING							
3842	REDSTONE LEASING	2020_03_01	Copier Lease pymt 18 of 60	03/01/2020	203.07	203.07	03/04/2020
Total REDSTONE LEASING:					203.07	203.07	
RIOS, ABEL							
10001	RIOS, ABEL	2020_02_19	TRAINING INSTRUCTOR	02/19/2020	173.10	173.10	03/11/2020
Total RIOS, ABEL:					173.10	173.10	
RIVERSIDE HARDWARE LLC							
3659	RIVERSIDE HARDWARE LLC	93176	PARTTS	02/12/2020	7.99	7.99	03/11/2020
3659	RIVERSIDE HARDWARE LLC	93276	STATION SUPPLIES	02/13/2020	56.37	56.37	03/04/2020
Total RIVERSIDE HARDWARE LLC:					64.36	64.36	
ROEHL, BLAKE							
10001	ROEHL, BLAKE	2020_02_12	STEMI CONFERENCE	02/13/2020	29.00	29.00	03/04/2020
Total ROEHL, BLAKE:					29.00	29.00	
SAFETRAC							
3143	SAFETRAC	28713	CDL Services - Augus- Feb	02/01/2020	360.95	360.95	03/11/2020
3143	SAFETRAC	28925	CDL Sevices - March	03/01/2020	465.00	465.00	03/11/2020
Total SAFETRAC:					825.95	825.95	
SHI INTERNATIONAL CORP.							
2907	SHI INTERNATIONAL CORP.	B11400692	TREATMENT PLANT	02/27/2020	383.25	383.25	03/11/2020
2907	SHI INTERNATIONAL CORP.	B11401220	ROY AND POE	02/27/2020	768.26	768.26	03/11/2020
2907	SHI INTERNATIONAL CORP.	B11401971	CITY LAPTOP	02/27/2020	127.75	127.75	03/11/2020
2907	SHI INTERNATIONAL CORP.	B11410813	ERIC SCHNEIDER	02/28/2020	127.75	127.75	03/11/2020
Total SHI INTERNATIONAL CORP.:					1,407.01	1,407.01	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SISTER CITIES INTERNATIONAL							
515	SISTER CITIES INTERNA	201912120014	2020 Membership	12/12/2019	310.00	310.00	03/11/2020
Total SISTER CITIES INTERNATIONAL:					310.00	310.00	
SLEEPING GIANT ANIMAL CLINIC							
3645	SLEEPING GIANT ANIMAL CLINI	23640	Kent Kittens	02/03/2020	244.21	244.21	03/04/2020
Total SLEEPING GIANT ANIMAL CLINIC:					244.21	244.21	
STORY DISTRIBUTING							
3353	STORY DISTRIBUTING	056543	Diesel 130G	02/27/2020	285.99	285.99	03/04/2020
3353	STORY DISTRIBUTING	55054	Diesel 602G	02/07/2020	1,327.99	1,327.99	03/04/2020
3353	STORY DISTRIBUTING	56543	Diesel 130G	02/27/2020	285.99	285.99	03/11/2020
3353	STORY DISTRIBUTING	89144	Diesel 300g	02/24/2020	664.62	664.62	03/04/2020
3353	STORY DISTRIBUTING	CREDIT INVOI	CREDIT	03/03/2020	1,027.80-	1,027.80-	03/04/2020
Total STORY DISTRIBUTING:					1,536.79	1,536.79	
TARR, MARGARET							
3586	TARR, MARGARET	2020_02_20	CONCESSIONS	02/20/2020	132.17	132.17	03/04/2020
Total TARR, MARGARET:					132.17	132.17	
TD&H ENGINEERING, INC							
3390	TD&H ENGINEERING, INC	20310	051 CIP Phase III & IV	02/14/2020	688.00	688.00	03/04/2020
3390	TD&H ENGINEERING, INC	20312	051 CIP Phase III & IV	02/14/2020	3,540.35	3,540.35	03/04/2020
Total TD&H ENGINEERING, INC:					4,228.35	4,228.35	
TEAR IT UP L.L.C.							
2999	TEAR IT UP L.L.C.	43292	266# Dispatch	01/29/2020	78.08	78.08	03/04/2020
Total TEAR IT UP L.L.C.:					78.08	78.08	
TITAN MACHINERY							
2991	TITAN MACHINERY	13606000	SEAT	02/16/2020	1,114.91	1,114.91	03/04/2020
Total TITAN MACHINERY:					1,114.91	1,114.91	
TRANSUNION RISK & ALTERNATIVE							
3376	TRANSUNION RISK & ALTERNA	380349-20200	investigative research	03/01/2020	50.00	50.00	03/11/2020
Total TRANSUNION RISK & ALTERNATIVE:					50.00	50.00	
TRI-COUNTY HEATING & COOLING							
757	TRI-COUNTY HEATING & COOLI	143378	Shop Tube Heater	02/14/2020	985.26	985.26	03/04/2020
Total TRI-COUNTY HEATING & COOLING:					985.26	985.26	
UTILITIES UNDERGROUND LOCATION							
3472	UTILITIES UNDERGROUND LO	25088	Excavation Notifications	02/29/2020	54.95	54.95	03/11/2020
Total UTILITIES UNDERGROUND LOCATION:					54.95	54.95	
WESTERN MUNICIPAL CONSTRUCTION, INC.							
10000	WESTERN MUNICIPAL CONSTR	3	PARK STREET PAY APP #3	07/11/2019	20,960.93	20,960.93	03/04/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total WESTERN MUNICIPAL CONSTRUCTION, INC.:					20,960.93	20,960.93	
WHISTLER TOWING, LLC							
3237	WHISTLER TOWING, LLC	4169	SIREN REPAIR	02/19/2020	90.95	90.95	03/04/2020
Total WHISTLER TOWING, LLC:					90.95	90.95	
WISPWEST.NET							
2087	WISPWEST.NET	544766	Civic Center	03/01/2020	40.17	40.17	03/11/2020
Total WISPWEST.NET:					40.17	40.17	
WOLFE, CHEYENNE							
3791	WOLFE, CHEYENNE	2020_02_12	STEMI CONFERENCE	02/13/2020	30.50	30.50	03/04/2020
Total WOLFE, CHEYENNE:					30.50	30.50	
Grand Totals:					167,604.77	167,604.77	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Item Attachment Documents:

B. APPROVE MINUTES FROM 3/3/2020 CITY COMMISSION MEETING.

LIVINGSTON CITY COMMISSION MINUTES

Tuesday, February 18, 2020, 5:30 pm
City-County Complex, Community Room

1 Call to Order

2 Roll Call

* Hoglund, Schwarz, Friedman, Mabie and Nootz were present.

3 Moment of Silence

4 Pledge of Allegiance

5 Public Comments (00:01:37)

* Leslie Fiegle made comments

6 Consent Items (00:06:07)

- * Nootz motioned to approve A through E and to pull F for discussion, seconded by Mabie.
- * All in favor, motion passed 5-0.
- * Nootz asked for Mr. Kardoos to provide status update regarding new development on City Planning board member resignation.
- * Mabie made comments (00:08:50)
- * Kardoos made comments
- * Nootz made comments (00:10:20)
- * Brian Konkel made comments (00:12:04)
- * Schwarz made sub-motion 1 to approve Stacy Jovick to City Planning Board, Mabie seconded All in favor, motion passed 5-0.
- * Schwarz made sub-motion 2 to nominate Jessie Wilcox to City Planning Board, to fill new vacancy. Mabie seconded. All in favor, motion passed 5-0.

7 Proclamations

8 Scheduled Public Comment

- A. Alexis Van Pernis Energy Corp Intern, Presentation to Commission.
 - * Cancelled due to State training, will present 3/17/2020.

9 Public Hearings (00:16:13)

- A. Ordinance No. 2086: An Ordinance of the City Commission of the City of Livingston, Montana to review and propose amendments to a self government charter or adopted alternative form of government by 1 submission of the questions to the electors as set forth in section 7-3-149 and 7-3-103 of the Montana Code Annotated.
 - * Kardoos gave opening statement
 - * Patricia Grabow made public comment (00:17:17)
 - * Hoglund made comment (00:21:44)
 - * Nootz motioned, Schwarz seconded. All in favor, motion passed 5-0.

10 Ordinances

11 Resolutions (00:22:20)

- A. Resolution No. 4890: A Resolution of the City Commission of the City of Livingston, Montana, authorizing the City Manager to sign an agreement with the Montana Historic Preservation Office for local historic preservation period of 04/01/2020-03/31/2021.

- * Kardoos gave opening statement
- * Schwarz made comment (00:23:23)
- * Schwarz motioned, Friedman seconded.
All in favor, motion passed 5-0.

12 Action Items (00:24:47)

A. Discuss: City Commission to direct City Zoning Commission to develop and draft an ordinance based on the Zoning Commissions recommendation to develop and adopt an ordinance to allow accessory dwelling units (ADU's) within the jurisdiction of the City.

- * Kardoos gave opening statement
- * Jim Baerg made public comment (00:27:44)
- * Johnathan Hettinger made public comment (00:32:00)
- * Mabie made comments (00:33:11)
- * Schwarz made comments (00:35:07)
- * Nootz made comments (00:36:07)
- * Hogle made comments (00:37:03)
- * Discussed Zoning Commission focusing on the Large Format Retail work and prioritizing that work prior and receiving clarifying details from City Staff prior to beginning work on ADU's.
- * Mabie motioned to return to the ADU draft back to the Zoning Commission for development and implement the Large Format Retail work first, Friedman seconded.
All in favor, motion passed.

13 City Manager Comments (00:43:00)

- * Addressed letter to City Commission regarding the WET, LRG project

14 City Commissioner Comments (00:46:00)

- * Nootz yield
- * Mabie yield
- * Friedman yield
- * Schwarz made comments (00:46:10)
- * Hogle made comments (00:49:50)
Reported to have conflict with Strategic Planning meeting scheduled for 3/10/2020, meeting moved to 5:00pm. Will publically notice.

15 Adjournment (00:51:02) 6:23 p.m.

LIVINGSTON CITY COMMISSION

Public Comment Sign-in

DATE: 03/03/2020

If you would like to speak to the Commission, please print your name and address before speaking. This document is an official public record. Your name and address should be printed legibly. Thank you!

PRINTED NAME/ADDRESS

AGENDA SECTION

- 1. Loslie Feigel Chamber
- 2. Brian Karkoz 309 S. Yellowstone St
- 3. Patricia Grabow 204 E. Callender St.
- 4. Jim Baery 223 S. 5th St
- 5. Johnathan Hettinger 126 S. 8th St.
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____
- 13. _____
- 14. _____
- 15. _____
- 16. _____
- 17. _____
- 18. _____
- 19. _____
- 20. _____

Item Attachment Documents:

C. APPROVE MARY BEEBE'S APPLICATION FOR CITY-COUNTY HEALTH BOARD.

City of Livingston
Application for Appointed Office
(Revised 3/17/03)

Appointed Position Seeking: City/County Board of Health

Date of Application: Received 3/6/2020

Name: Mary Beebe
Address: 219 South E Street
Telephone: daytime 406-223-0885
Fax Number: _____

Signed: Mary E Beebe
after 5:00 p.m.: same
e-mail address: mbeebe@thehrdc.org

- 1. Are you a resident of the City of Livingston? yes
- 2. Are you a registered voter? yes
- 3. Will you be at least 18 years of age at the time of the appointment? yes

4. Describe the reasons you are interested in this appointment: My professional work @ HRDC Senior Programs intersects with both areas of concern My location of Spay Neuter Project is directly related to public health & animal control.

5. Describe any background, experience and interests that you have which may assist you in performing the responsibilities of this appointment: HRDC

- A. Occupation: Coordinator for Homemakers Program Senior Programs
- B. Education: Masters: Applied Social Anthropology
- C. Experience: previous and present BOH member

(please attach a detailed resume if desired)

6. Have you served on any previous boards or in any governmental positions in the past? yes
current BOH - since 2008? Angel Line - two years Washidee - current
Livingston City Commission 2004-2018

7. Are you currently serving on any Community Boards? No

A. If yes, please describe those boards. _____

8. Current Employer? Human Resource Development Council, Senior Programs

9. Are you available for night meetings? yes

10. Are you available for daytime meetings? yes

11. Do you foresee any potential conflicts of interest that you might have in executing the duties of this appointed office? no

12. If conflict of interest arose for you, how would you deal with it as an appointed member of this board? None myself after legal clarification.

Item Attachment Documents:

D. APPROVE SPECIAL PARKING APPLICATION FROM PHILLIP BURG.

City of Livingston
Application for Special Parking Spaces
Reserved for Disabled Persons On a Public Street
(Please note this process may take up to 90 days from date of submission)

Name of Applicant: Phillip Burg
Address: 328 South 2nd Street Phone: 406-220-3411

Type of Special Parking Space Requested:

General Public Use Reserved for Personal Use of a Disabled Person. (\$50 fee)

Specific Location of the Requested Space: 328 South 2nd Street

Reason for the Request:

So many cars I have to park on third and walk around the block to get home On Back

If requesting a "special parking space" reserved for personal use in a residential area, please answer the following questions:

1. Do you operate a vehicle displaying a specialty inscribed license plate issued by the state of Montana to disabled persons and displaying a wheelchair symbol, or the letters "DV" issued to disabled veteran's, or do you possess a special parking permit issued by the State of Montana to persons with a disability? (Please provide a copy of the vehicle registration). Yes No
2. Is the requested parking space adjacent to your permanent residence? Yes No
3. Does reasonably accessible and practicable off street parking exist? Yes No
4. License plate number of vehicle(s) designated to use the space: B8962 BXY860
5. Are the designated vehicles operated by you? Yes No

Administrative Use Only

Date application received: 3-2-20 Reviewed by: Craig Hahn

Does request meet criteria? Yes No
Comments _____

City Commission Action: Approved Denied Date: _____

Installation of Sign:

Sign installed by: _____ Date: _____

Amount Collected: _____ Check no. _____

Removal of Sign

Sign removed by: _____ Date: _____

Reason for Removal: _____

I have No Cartilage in my Right Ankle
and Plates in Both.

I wear a Laceup Cast on My Right

Montana Vehicle Registration

Valid Through Date **04/30/2015**

Renewal Cust Nbr **78145**

County	Park	Issue Date	03/31/2014	Tab Nbr	9025V041502
Usage	Regular	User	pj4906	Plate Nbr	9025V
Reg Usage	Regular	Fleet Nbr		Plate Type	Ex-Prisoner of War (PC)
Reg Type		OTN			

Owners / Lessors

**Leonard Thomas Burg
Kay Bryan Burg
219 S Yellowstone St
Livingston, MT 590473018**

VIN	1GKKVRED6CJ265180	Year	2012	Make	Gmc	Model	Acadia Sit-1
Veh Type	Rugged Terrain (LL)	Style	LL	Color	Brown	Ext Model	
Weight	4900	Ton Code				Veh Nbr	3036557
Decl GVW		GVW Class		GVW Beg		GVW End	

**Leonard Thomas Burg
219 S Yellowstone St
Livingston, MT 590473018**



By Registering this vehicle the applicant acknowledges having knowledge of the FMCSR and FHMR, if applicable.

PEEL HERE
INSTRUCTIONS:
1) Remove decal by bending paper along dotted line.
2) Lift edge of decal and slowly peel.

IMPORTANT: REMOVE BEFORE DRIVING VEHICLE

Any Alteration Voids Permit

0416551

Disabled Persons Parking Identification Permit

YEAR	EXPIRES	MONTH
18		JAN
19		FEB
20		MAR
21		APR
22		MAY
23		JUN
24		JUL
25		AUG
26		SEP
27		OCT
28		NOV
29		DEC

ILLEGAL TO DUPLICATE THIS PERMIT

P.T.B.

DOJ/MVD



Item Attachment Documents:

- B. RUSSELL LEWIS OF THE SHANE LALANI CENTER WITH PRESENTATION REGARDING UPCOMING CAPITAL IMPROVEMENT PROJECT.**



**SHANE
LALANI
CENTER FOR
THE ARTS**

2020	ACT 2
-------------	------------------

ACT I

INITIAL IMPROVEMENTS COMPLETE

THE SHANE CENTER PROVIDES OPPORTUNITIES FOR COMMUNITY MEMBERS TO CONNECT AND COLLABORATE, STRENGTHENING THE COMMUNITY THROUGH PARTICIPATION IN THE ARTS.

\$2 MILLION RAISED

✓ INITIAL RENOVATIONS COMPLETED

The Shane Lalani Center for the Arts began fundraising for our infrastructure improvements in 2009 with Act I updates completed in 2013.

- 200-seat theatre
- New addition for stage scenery
- Workrooms and offices renovated



Boston's Muir String Quartet performing at The Shane Center



In Act I, we established dozens of partnerships with other artists and arts organizations including:



TIMELINE | 2009 – 2019

ACT I		ACT II BEGINS	
2009	2010	2013	2019
City of Livingston donates the old East Side School property	Act I renovations begin on the east side of the building, and the annex is converted into a 200-seat theatre which opened in October 2010	After years of renovation work alongside a full production schedule, the fully-functional community arts center opens to the public	Fundraising begins to complete facility improvements



THE CAST AND SETTING

THE SHANE LALANI CENTER FOR THE ARTS

Since its inception in 2010, The Shane Center has been a gathering-space for theatregoers and music-lovers, for artists, actors, dancers, musicians, and creatives of all ages, for neighborhood happenings and memorable events.

With the growth of our community and our continued success, last year we saw a 16% increase in total visits to The Shane Center, totaling more than 8,000 additional visitors from the previous year. Our community theatre performances had a 17% increase of attendees, up over 1,700 people from the previous season. The historic East Side School building completed in 1902 needs improvements to keep pace with this growth and the community's needs.

The Shane Center has worked hard to thrive within the constraints of our building. But our vision is bigger: greater excellence in programming, and a more inclusive environment for all.

EXCELLENCE AND INCLUSIVITY: *The Shane Center's Core Values*

EXCELLENCE: High-caliber innovative programming, and visionary opportunities to perform and experience the arts.

INCLUSIVITY: Elevating human dignity and connection, by engaging and celebrating diverse perspectives, backgrounds, voices, and capabilities.



144 kids at the 2018 Young Actors' Workshop

CREATIVE HUB WITH ECONOMIC IMPACT OUR SUCCESS THUS FAR (2009–2019):

- ★ **250,000+ TOTAL VISITORS,**
WITH ~56,000 IN THE 2018–2019 SEASON
- ★ **450+ TOTAL COMMUNITY THEATRE PERFORMANCES,**
WITH 54 IN THE 2018–2019 SEASON
- ★ **1400+ TOTAL EVENTS AT THE SHANE CENTER,**
WITH 458 IN THE 2018–2019 SEASON
- ★ **45,000+ TOTAL THEATRE ATTENDEES,**
WITH 7,424 IN THE 2018–2019 SEASON
- ★ **60+ TOTAL EDUCATION PROGRAMS WITH 25,000+ PARTICIPANTS,**
WITH 4,588 PARTICIPANTS IN THE 2018–2019 SEASON
- ★ **\$2,900,000+ OPERATIONAL INCOME GENERATED,**
WITH ~\$500,000 IN THE 2018–2019 SEASON



A Gentleman's Guide to Love and Murder, Fall 2018



THESHANECENTER.ORG
INFO@THESHANECENTER.ORG
(406) 222-1420



415 E. LEWIS ST.
PO BOX 58 | LIVINGSTON, MT 59047

WE ARE A 501(C)(3) NON-PROFIT ORGANIZATION.
EIN# 45-0490660.

THE GOAL

An inclusive community arts building providing a commitment to excellence in both our programming and physical space.

THE CHALLENGE

Our current building's insufficient capacity and accessibility to cope with growing demand.

YOU CAN HELP

by donating to fund critical renovations and capacity needs.

The Shane Lalani Center for the Arts is a vibrant creative hub in the Livingston community. Currently, our facility has insufficient seating in the theatre and the entire building is not handicap accessible, which does not reflect the organization's values of inclusivity and excellence.

Act II of The Shane Center's renovations will completely fund infrastructural improvements and help us fulfill our community needs.

ACT II

SCENE 1 AND SCENE 2 IMPROVEMENTS



Artistic Director, Russell Lewis – Education Outreach

SCENE 1

(FIRST PHASE OF RENOVATIONS)

COMMUNITY ACCESS ELEVATOR

The shining star of the production, supporting access to the arts for all!

DULCIE THEATRE LOBBY, BOX OFFICE, CONCESSIONS AREA, AND ATRIUM

Expanded open space with improved guest traffic flow. This will create infrastructure for additional seating capacity in Scene 2.

LOBBY RESTROOMS

Additional women's restrooms for the Dulcie Theatre, necessary for current and future levels of attendance.

VERANDA

Covered balcony and additional workspace with views of Livingston Peak and the Absaroka Range.

ROOFTOP TERRACE

A new outdoor event rental space that will create additional income.

SOLAR PROJECT

50 kW solar PV system to reduce our annual utility costs by up to 50% and provide educational opportunities about renewable energy.

ARTISTIC DIRECTOR'S OFFICE

To be located near the theatre.

SCENE 2

(SECOND PHASE OF RENOVATIONS)

DULCIE THEATRE MEZZANINE

The star of Act II! As events continue to reach and exceed seating capacity, the addition of 100 new seats will open up opportunities to host touring performances, and diversify event offerings and programming.

E STREET ARTIST'S SUITES 1 & 2

Long-term rental spaces for creators to gather and work in a flourishing arts environment accessible to all, generating sustainable operational revenue.

FLY GALLERY

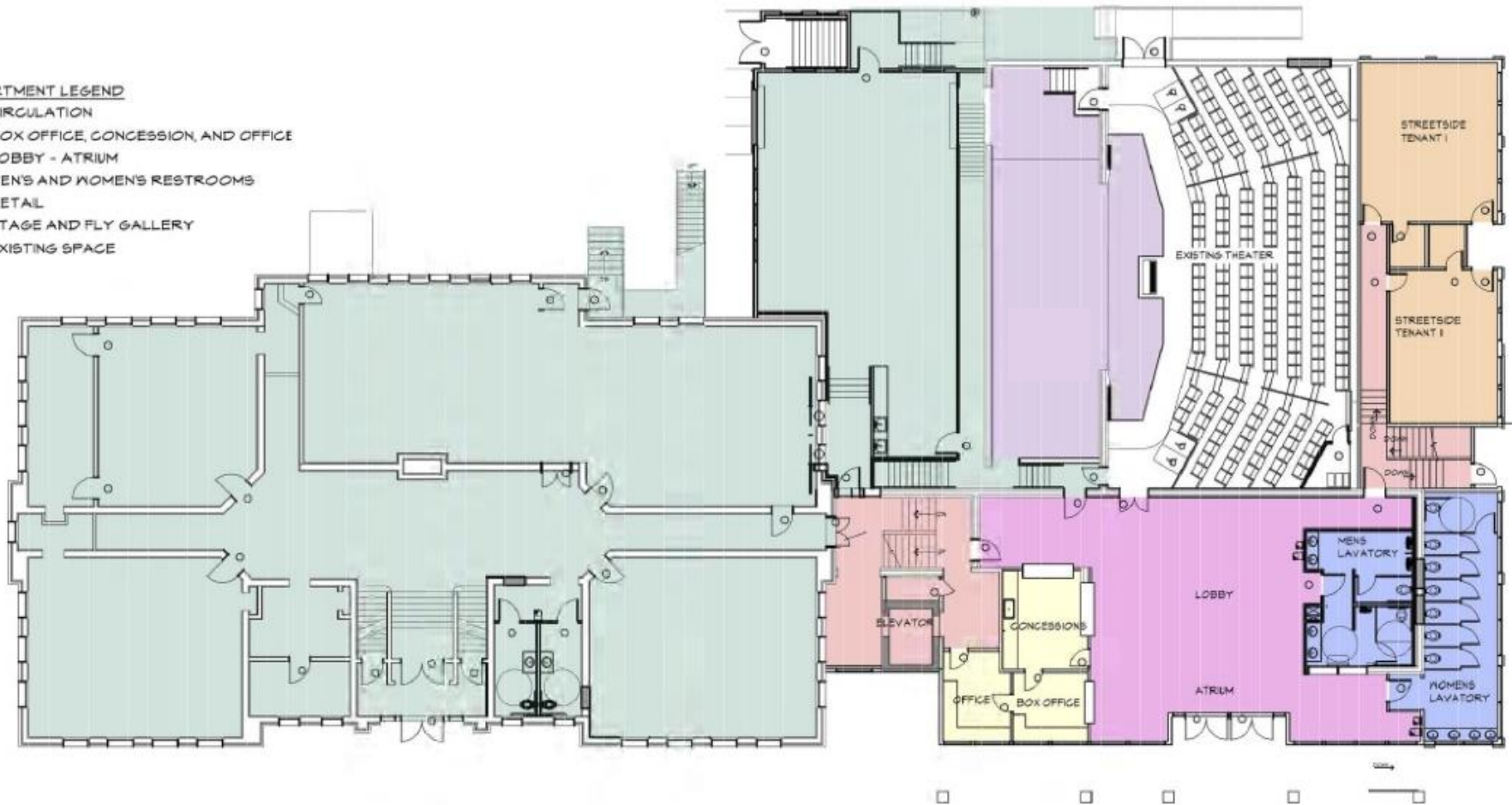
A behind-the-scenes system of rope lines, blocks, counterweights, and equipment that enables stage crews to fly (raise) theatrical components such as curtains, lights, scenery, effects, and sometimes people, quickly, quietly, and safely furthering our core value of excellence.

FACILITY IMPROVEMENTS

MAIN FLOOR PLAN

DEPARTMENT LEGEND

- CIRCULATION
- BOX OFFICE, CONCESSION, AND OFFICE
- LOBBY - ATRIUM
- MEN'S AND WOMEN'S RESTROOMS
- RETAIL
- STAGE AND FLY GALLERY
- EXISTING SPACE



ACT II FUNDRAISING

\$2.5 MILLION GOAL

We are raising money for facility updates that will allow us to do MORE for our community. The goal is within reach — with your help!

\$2.5M

WHAT WILL \$2.5 MILLION IN FACILITY IMPROVEMENTS MEAN FOR THE SHANE CENTER AND THE ARTS COMMUNITY?

WE PROJECT THAT OVER THE NEXT 4 YEARS WE WILL SEE UPWARDS OF 27% GROWTH IN OUR OPERATIONS DUE TO THE ACT II CAPITAL PROJECT AND THESE CRUCIAL IMPROVEMENTS WILL ALLOW US TO:

- Entertain **2,000+** more Community Theatre audience members
 - Captivating **≈10,000** audience members each season.
- Inspire **100+** more education participants
 - Instructing and working with **≈500** students every year.
- Delight **1,000+** more education audience members
 - Engaging **≈5,500** parents and supporters each year.
- Facilitate **120+** more events
 - Providing a gathering-space for **≈600** events each year.
- Serve **15,000+** more community members
 - Impacting **≈70,000** visitors each year.

YOUR SUPPORT WILL:



Provide greater capacity for larger performances and more programming



Create infrastructure for the continued growth of our community



Offer additional venue rentals that will create sustainable operational revenue



Help reduce our impact on the environment by implementing solar panels



Create much needed long-term rental spaces, furthering our economic impact

**THE IMPACT OF THE SHANE LALANI CENTER FOR THE ARTS
GOES DEEPER THAN INSPIRATIONAL INTANGIBLES.**

Measurable contributions to the economy, consistent job creation, brick-and-mortar business locations, and increased area visitors brought in by events all speak to The Shane Center's importance as an economic contributor, as well as a local cultural powerhouse. According to an analysis prepared by the Northern Rocky Mountain Economic Development District, The Shane Center helps generate approximately \$3.5 million in annual gross economic output in the greater Park County area.

Prepared by:
The Northern Rocky Mountain EDD
January 2019



WITH THE ACT II CAPITAL PROJECT, WE WILL HAVE AN
EXPECTED YEARLY ECONOMIC IMPACT OF **\$4.5 MILLION**
IN ANNUAL GROSS ECONOMIC OUTPUT IN THE GREATER
PARK COUNTY AREA.

THIS REPRESENTS A DIRECT BENEFIT TO THE LOCAL
COMMUNITY THROUGH LABOR, VENDOR REVENUE,
AND VISITOR SPENDING.



ACT II CAPITAL PROJECT

Budget

EXPENSE	
SCENE 1	
CONSTRUCTION	
DIVISIONAL TOTAL	\$1,350,000
IN-HOUSE	\$15,000
TOTAL CONSTRUCTION	\$1,365,000
ADDITIONAL EXPENSE	
ARCHITECTURE & ENGINEERING	\$108,000
CONSTRUCTION FEES	\$13,500
INSURANCE	\$13,500
EQUIPMENT & FURNISHINGS	\$15,000
DONOR DEVELOPMENT	\$10,000
SOLAR PROJECT	\$75,000
TOTAL ADDITIONAL EXPENSE	\$235,000
TOTAL SCENE 1	\$1,600,000

EXPENSE	
SCENE 2	
CONSTRUCTION	
DIVISIONAL TOTAL	\$750,000
IN-HOUSE	\$15,000
TOTAL CONSTRUCTION	\$765,000
ADDITIONAL EXPENSE	
ARCHITECTURE & ENGINEERING	\$52,500
CONSTRUCTION FEES	\$7,500
INSURANCE	\$7,500
EQUIPMENT & FURNISHINGS	\$47,500
DONOR RECOGNITION	\$20,000
TOTAL ADDITIONAL EXPENSE	\$135,000
TOTAL SCENE 2	\$900,000

INCOME	
SCENE 1	
MAJOR GIFTS CAMPAIGN	\$1,450,000
ADDITIONAL INCOME	
SOLAR PROJECT GRANTS	\$75,000
OTHER GRANTS	\$75,000
ADDITIONAL INCOME TOTAL	\$150,000
TOTAL SCENE 1	\$1,600,000
SCENE 2	
MAJOR GIFTS CAMPAIGN	\$550,000
PUBLIC CAMPAIGN	\$300,000
ADDITIONAL INCOME	
THEATRE SEAT SPONSORSHIP	\$50,000
TOTAL ADDITIONAL INCOME	\$50,000
TOTAL SCENE 2	\$900,000
TOTAL INCOME	\$2,500,000

TOTAL EXPENSE:

\$2,500,000

NET INCOME

\$0

SHANE
LALANI
CENTER FOR
THE ARTS

2020 ACT
2



**OUR STAGE IS AN OLD
BRICK SCHOOLHOUSE.
OUR DREAM IS A
STRONGER COMMUNITY
THROUGH THE ARTS.**

Photos courtesy of Larry Stanley Photography and Erik Peterson Photography



DONATE: INFO@THESHANECENTER.ORG

Thank You!

Let's continue to strengthen community through participation in the arts.

**FUNDING FACILITY IMPROVEMENTS
FOR A THRIVING + ACCESSIBLE ARTS COMMUNITY**

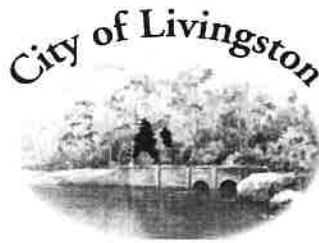
📍 THESHANECENTER.ORG | INFO@THESHANECENTER.ORG | (406) 222-1420
📍 415 E. LEWIS ST. | PO BOX 58 | LIVINGSTON, MT 59047

**WE ARE A 501(C)(3)
NON-PROFIT ORGANIZATION.
EIN# 45-0490660.**

Item Attachment Documents:

- A. ORDINANCE NO. 2087: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING SECTION 30.13 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED OFFICIAL ZONING MAP OF THE CITY OF LIVINGSTON BY ZONING GREEN ACRES SUBDIVISION AND GREEN ACRES PARK MEDIUM DENSITY RESIDENTIAL (R2) AND PUBLIC (P), RESPECTIVELY.**

Michael Kardoes
City Manager
citymanager@livingstonmontana.org
(406) 823-6000 Phone



Chair
Dorel Hoglund
Vice Chair
Quentin Schwarz
Commissioners
Mel Friedman
Warren Mabie
Melissa Nootz

March 11, 2020

City Manager
414 East Callender Street
Livingston, MT 59047

The City Zoning Commission makes the following recommendation to the City Commission:

Recommend the designation of Green Acres Subdivision as Medium Density Residential (R2) and Green Acres Park as Public (P).

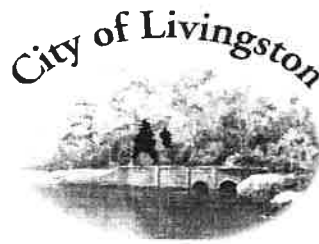
The Staff Report upon which this recommendation is based is attached.

Sincerely,

A handwritten signature in cursive script that reads "Jim Woodhull".

Jim Woodhull
Directory of Building/Planning

Michael Kardoes
City Manager
citymanager@livingstonmontana.org
(406) 823-6000 Phone



Chair
Dorel Hoglund
Vice Chair
Quentin Schwarz
Commissioners
Mel Friedman
Warren Mabie
Melissa Nootz

February 28, 2020

STAFF REPORT
ZONING RECOMMENDATION – GREEN ACRES SUBDIVISION

Background

By Resolution 4891 (attached), the Livingston City Commission annexed the Green Acres Subdivision. These properties are located on northeast edge of the City and are depicted on the attached map.

Findings of Fact

The County currently has no zoning. In years past, when the County did zone, this area was zoned Residential Single Family (RII) under the County zoning plan. That zone was described as: "A zone intended to promote a residential environment that is served by either central water or sewer or both". This zone allowed for one dwelling unit per 20,000 square with central water or sewer and one dwelling unit per 7,500 square feet with both central water and sewer.

This neighborhood has developed, with City water, as mostly single family homes on lots roughly averaging about 9,500 square feet in size. Once City sewer is made available to the subdivision, the vast majority of the lots would comply with the density requirements of RII City zoning.

The City's RII zoning designation would accommodate the exiting pattern of development while allowing many of the existing lots to add an additional dwelling unit if desired. City RII zoning allows up to two units per lot provided that the lot is at least 7,000 square feet in size.

Recommendation

Giving consideration to the current uses within the Green Acres Subdivision, as well as the lot sizes, staff recommends that the City designate Green Acres park as **Public (P)** and the rest of the subdivision as **RII Residential**.



Jim Woodhull
City Planner

Attachments

- Attachment I Resolution 4891
- Attachment II Site Map

RESOLUTION NO. 4891

A RESOLUTION TO THE CITY OF LIVINGSTON, MONTANA, TO ANNEX CERTAIN LAND WHICH IS CONTIGUOUS TO THE CITY OF LIVINGSTON AND IS DESCRIBED AS THE GREEN ACRES SUBDIVISION IN PARK COUNTY, MONTANA.

WHEREAS, Section Title 7 Chapter 2 Part 43, Montana Code Annotated, authorizes annexation of contiguous land; and

WHEREAS, the City Commission of the City of Livingston, Montana, has determined that it is in the best interest of the City and the inhabitants of the Green Acres Subdivision that the boundaries of the City of Livingston be extended to include the Green Acres Subdivision within the corporate limits of the City; and

WHEREAS, the above described real property is mapped and contained in the City of Livingston's Growth Policy identified for future zoning, and the property's location falls within the City Services Growth Area as set forth in the City's Annexation Plan.

WHEREAS, upon annexation of the above-described property, the boundaries of the City of Livingston will be increased to include said property; and

WHEREAS, the City of Livingston has the plan required by 7-2-4305 MCA to provide services to said property and the attached Report on Extension of Services outlines how the City will provide municipal services to the annexed property; and

WHEREAS, the City of Livingston and the Green Acres Homeowners have a longstanding agreement for the City to provide water to Green Acres and the association entered into an agreement in 2017 for the looping of City water services which contemplated the annexation of Green Acres.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Livingston, Montana, as follows:

the City Commission now annexes contiguous land known as the Green Acres Subdivision and further described as:

Lots 2-15 inclusive in Block 1, Lots 1-12 inclusive in Block 2, Lots 1-12 inclusive in Block 3, Lots 1-14 inclusive in Block 4, Lots 1-16 inclusive in Block 5, Lots 1-12 inclusive in Block 6, Lots 1-12 inclusive in Block 7 and Lots 1-6 inclusive, Lot 7A, Lot 8, Lot 9A and Lots 11-16 inclusive in Block 8. Including Green Acres Park and the following public roads: Maple Street, Tana Lane, Pine Street W., Ash Lane, Willow Street, Spruce Lane, N. Park Drive, S. Park Drive, Elm Lane, Pine Street E., and Chestnut Lane. All as depicted on Plat 12 and modified by S/D 115 and S/D 121, on file with the Park County Clerk and Recorder.

BE IT FURTHER RESOLVED, that the Recording Secretary will promptly make and certify under the seal of the City of Livingston a copy of this Resolution and it shall be filed with the Clerk and Recorder of Park County, Montana.

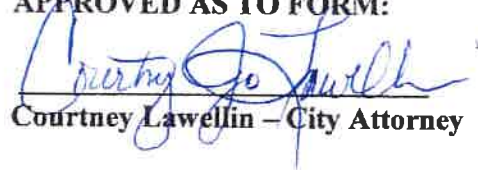
PASSED AND ADOPTED by the City Commission of the City of Livingston, this 4th day of February, 2020.



DOREL HØGLUND – Chair

ATTEST:


FAITH KINNICK – Recording Secretary

APPROVED AS TO FORM:


Courtney Lawellin – City Attorney



Green Acres Subdivision

Livingston , Montana



This map is for informational purposes only and not for legal, engineering or surveying purposes. The City of Livingston assumes no legal responsibility for this information and shall not be liable for any claims or damages arising out of the use of this information.

Livingston Zoning Commission

March 11, 2020

To: The Livingston City Commission:

RE: Motion to apply a Zoning designation to the Green Acres Subdivision

Per a request from the Livingston City Commission, the Zoning Commission reviewed and assigned a Zoning category to the Green Acres Subdivision at its March 10, 2020 meeting.

After a public reading of the staff report, a viewing of all relevant Zoning regulations (Section 30), a thorough discussion with attending residents and a further Zoning Commission discussion, the Livingston Zoning Commission voted unanimously to apply the R-II (Medium Density Residential) designation to the Green Acres Subdivision and the P (Public) designation to the Green Acres park.

3 members of the Green Acres community attended the meeting and were encouraged to state their concerns and ask questions. Their main concern was to preserve the density of the neighborhood by not allowing the construction of apartment buildings as would be allowed with a R-III zoning designation.

An audio recording of the meeting has been given to Faith Kinnick and is available for listening. Written minutes are also available.



Signed: Jim Baerg, Chairman

March 11, 2020

Date:

City of Livingston Zoning Commission

Meeting Minutes

Date: 3.10.2020

Opening

The regular meeting of the Zoning Commission was called to order at Tuesday, March 10, 2020 at 5:30 in the Community Room of the, City County Complex by Jim Baerg.

Present

Jim Baerg, Sean Mascia, Wendy Weaver, Michael Wojdylak, Michal DeChellis, Jim Woodhull

Approval of Minutes [Time stamp 00:02:30]

Sean Mascia moved to accept the minutes as written, Michal DeChellis 2nd, approved unanimously

Public Comments

None

Guest Speaker [Time stamp 00:00:00]

Jim Woodhull to offer technical expertise to the Zoning motion

Old Business [Time stamp 00:00:00]

None

New Business [Time stamp 00:05:35]

A hearing to determine a Zoning Designation for the recently annexed Green Acres subdivision: Jim Woodhull read the staff report which included the Liv City Commission's resolution. City Zoning Map was shown and discussed. Lot sizes in Green Acres were discussed. Current septic issues were discussed. The current Livingston Municipal Zoning Code was put up on the big screens to show how the various Residential Zones affected allowable uses, allowable number of units on a lot, setbacks, building heights. Jim Woodhull stated that a R-I designation would place restrictions on future building options because most of the lots are under 9,600 sqft. R-III would allow apartments. The 3 guests voiced their opposition to allowing apartments. The HOA covenants will still be in force with annexation but would have to be enforced by the HOA. The guests asked about fences, park curfews and dogs, and about existing small businesses. The city allows small businesses that don't affect the neighborhood. The HOA should deal with existing businesses now because they would be grandfathered in.

Board Member Comments [Time stamp 00:35:15]

There was a general agreement that R-II was the best fit for the existing conditions and wishes of the residents. R-II would allow for duplexes but the available lots were small.

Agendas are due to Faith, no later than one week prior desired publication of the agenda. Draft meeting minutes are due to Faith within three business days of the meeting to post on the City's webpage. Email agendas and minutes here.

City of Livingston Zoning Commission Meeting Minutes

The Commission discussed the Brookstone development and the mobile home park in the neighborhood and the condition of water and sewer service to those areas. A short discussion of the effect of an ADU ordinance took place with a consensus developing that a distinction should be made between unified and subdivided lots relative to hookups. Parking might be a problem because there aren't any alleys. Jim Woodhull recommended that we send our meeting minutes to him or Faith and that they would be included in the package sent to the City Commission. Michael Wojdylak moved and Sean Mascia seconded that the Livingston Zoning Commission recommend that the city assign a R-II designation to the Green Acres Subdivision and that the Green Acres Park be assigned a P Zoning classification. This motion was passed unanimously. After this matter was completed, the Zoning Commission had a discussion about revising an interim report on a Large Format Retail Ordinance to be sent to Mike Kardoes, Shannon Holmes and Jim Woodhull for their feedback.

Recommended items on Agenda for Next Meeting [Time stamp 01:30:00]

The interim document on the Large Format Retail Ordinance will be placed on Google Docs for input by members of the Zoning Commission. The finalized report will be forwarded to the city in a week. We scheduled a working session to work on the LFR document for April 6th at 5:30. Our next regular Zoning Commission meeting is April 14, 2020. We hope to finalize the LFR ordinance then and submit it to the City Commission for their April 21st meeting.

Adjournment [Time stamp 01:39:56]

Meeting was adjourned at 7:10 pm.

The next regular meeting will occur on 4/14/2020, Choose an item. at the regular time and place.

These draft minutes were approved for submission on 3/12/2020

ORDINANCE NO. 2087

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING SECTION 30.13 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED OFFICIAL ZONING MAP OF THE CITY OF LIVINGSTON BY ZONING GREEN ACRES SUBDIVISION AND GREEN ACRES PARK MEDIUM DENSITY RESIDENTIAL (R2) AND PUBLIC (P), RESPECTIVELY.

Purpose

The purpose of this Ordinance is to promote public health, safety and general welfare of the City by regulating the height, number of stories and size of buildings and other structures, the percentage of lot that may be occupied, the size of yards, courts and other open spaces, the density of population, and the location and use of buildings, structures, and land for trade, industry, residence or other purposes.

WHEREAS, the City Commission of the City of Livingston, Montana annexed the Green Acres Subdivision by passing Resolution 4891 on February 4, 2020; and

WHEREAS, being within the jurisdiction of the City, the Green Acres Subdivision is required by the City’s Zoning Ordinance to be given a zoning designation; and

WHEREAS, The Livingston Zoning Commission has reviewed the proposed zoning designation; and

WHEREAS, the Zoning Commission, after a public hearing, has recommended to the City Commission that the Green Acres Subdivision be zoned Medium Density Residential (R2) and that the Green Acres Park be zoned Public (P).

ORDINANCE NO. 2087 AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING SECTION 30.13 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED OFFICIAL ZONING MAP OF THE CITY OF LIVINGSTON BY ZONING GREEN ACRES SUBDIVISION AND GREEN ACRES PARK MEDIUM DENSITY RESIDENTIAL (R2) AND PUBLIC (P), RESPECTIVELY.

NOW THEREFORE, BE IT ORDAINED by the Livingston City Commission that Sec. 30.13 of the Livingston Municipal Code entitled Official Zoning Map, be and the same is hereby amended as follows:

SECTION 1

Zoning of Green Acres Subdivision Medium Density Residential (R2) and Green Acres Park Public (P):

That Lots 2-15 inclusive in Block 1, Lots 1-12 inclusive in Block 2, Lots 1-12 inclusive in Block 3, Lots 1-14 inclusive in Block 4, Lots 1-16 inclusive in Block 5, Lots 1-12 inclusive in Block 6, Lots 1-12 inclusive in Block 7 and Lots 1-6 inclusive, Lot 7A, Lot 8, Lot 9A and Lots 11-16 inclusive in Block 8, as depicted on Plat 12 and modified by S/D 115 and S/D 121, on file with the Park County Clerk and Recorder, be zoned Medium Density Residential (R2).

That Green Acres Park, as depicted on Plat 12 and modified by S/D 115 and S/D 121, on file with the Park County Clerk and Recorder, be zoned Public (P).

SECTION 2

Statutory Interpretation and Repealer:

Any and all resolutions, ordinances and sections of the Livingston Municipal Code and parts thereof in conflict herewith are hereby repealed.

SECTION 3

Severability:

ORDINANCE NO. 2087 AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING SECTION 30.13 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED OFFICIAL ZONING MAP OF THE CITY OF LIVINGSTON BY ZONING GREEN ACRES SUBDIVISION AND GREEN ACRES PARK MEDIUM DENSITY RESIDENTIAL (R2) AND PUBLIC (P), RESPECTIVELY.

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid by a court having competent jurisdiction, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provisions or application, and to this end, the provisions of this ordinance are declared to be severable.

SECTION 4

Savings provision:

This ordinance does not affect the rights or duties that mature, penalties and assessments that were incurred or proceedings that begun before the effective date of this ordinance.

SECTION 5

Effective date:

This ordinance will become effective 30 days after the second reading and final adoption.

PASSED by the City Commission of the City of Livingston, Montana, on first reading at a regular session thereof held on the _____ day of March, 2020.

DOREL HOGLUND – Chair

ATTEST:

FAITH KINNICK
Recording Secretary

ORDINANCE NO. 2087 AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING SECTION 30.13 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED OFFICIAL ZONING MAP OF THE CITY OF LIVINGSTON BY ZONING GREEN ACRES SUBDIVISION AND GREEN ACRES PARK MEDIUM DENSITY RESIDENTIAL (R2) AND PUBLIC (P), RESPECTIVELY.

PASSED ADOPTED, AND APPROVED by the City Commission of the City of Livingston, Montana, on second reading at a regular session thereof held on the _____ day of April, 2020.

DOREL HOGLUND – Chair

ATTEST:

APPROVED AS TO FORM:

FAITH KINNICK
Recording Secretary

COURTNEY JO LAWELLIN
City Attorney

ORDINANCE NO. 2087 AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING SECTION 30.13 OF THE LIVINGSTON MUNICIPAL CODE ENTITLED OFFICIAL ZONING MAP OF THE CITY OF LIVINGSTON BY ZONING GREEN ACRES SUBDIVISION AND GREEN ACRES PARK MEDIUM DENSITY RESIDENTIAL (R2) AND PUBLIC (P), RESPECTIVELY.

Item Attachment Documents:

- A. DISCUSS: LAUREL RHODES, DVM, REQUEST FOR A FEE WAIVER FOR THE USE OF THE CIVIC CENTER ON APRIL 4 AND MAY 2, 2020. TO PROVIDE A LOW COST COMMUNITY CANINE AND FELINE VACCINATION AND MICROCHIP CLINIC.**

Laurel Rhodes
117 S Main St. Apt B2
Livingston, MT 59047

February 14, 2020

Livingston City Commission
414 East Callender St.
Livingston, MT 59047

Dear City Commissioners,

I am writing to you to request a fee waiver for use of the Civic Center to offer a canine and feline vaccination and microchip clinic with the support of the Spay Neuter Project on April 4 and May 2, 2020. I am a self-employed veterinarian licensed in Montana and Hawaii who has practiced veterinary medicine in non-profit settings for most of my 25 year career.

In 2018, I petitioned the City Commission for use of the Civic Center to hold a Rattlesnake vaccination clinic for dogs because rattlesnake vaccine is less well known than many core and optional dog vaccines. Adverse clinical signs from venomous snake bites are milder in vaccinated dogs. Below please find information about Red Rock Biologics rattlesnake vaccine use and benefit as well as rattlesnake education and tips for avoidance.

Spay Neuter Project approached me to offer core rabies and distemper vaccinations in addition to rattlesnake because they see a community need among low income residents. I will also offer very low-cost Home Again Microchips as a fund raiser for Spay Neuter Project. Home Again Microchips include lifetime registration at no additional cost to the pet owner.

I view a dog and cat vaccination clinic as beneficial to the local community as well as supportive of the Spay Neuter Project's goals and funding

Thank you for your consideration.

Sincerely,

Laurel Rhodes, DVM

Rattlesnake vaccine FAQ

Q. Which dogs should receive Rattlesnake Vaccine?

A. Any dog over four months of age that is exposed to rattlesnakes whether at home, walking, hiking, camping, hunting, or elsewhere might be a good candidate for rattlesnake vaccine.

Q. How dangerous are rattlesnake bites to dogs?

A. Rattlesnake bites are about 25 times more fatal in dogs than in humans. Even dogs that survive the bite can be permanently damaged.

Q. How safe is rattlesnake vaccine for pets?

A. Rattlesnake vaccine is laboratory tested, government approved, and has been used in over one hundred thousand dogs over many years. Thousands of veterinary clinics nationwide recommend this vaccine for dogs at risk. The side effects are rare and typically very mild. About 1% of dogs may get a temporary lump at the injection site that doesn't bother the dog and goes away by its self in a few weeks. Temporary flu like symptoms are reported in about one in 3,000 vaccinations and other miscellaneous symptoms are reported in fewer than one in 15,000 vaccinations. These systemic symptoms are rare, and don't appear to have any pattern, so it is possible that many are coincidental and unrelated to the vaccine use. Even the most severe side effect reasonably attributable to the vaccine is likely to be much easier for a veterinarian to treat than a moderate rattlesnake bite.

Q. How is rattlesnake vaccine different from antivenin (anti-venom)?

A. Rattlesnake vaccine is a preventative whereas antivenin is a treatment for rattlesnake bites. The vaccine stimulates a dog to create his own antibodies to rattlesnake venom that will protect him from bites that happen in the future.

Antivenin is antibodies made from another animal (usually a horse or sheep) that are injected into a dog after he is bitten by a venomous snake.

Q. How often should a dog get booster vaccinations, how long does it last?

A. A dog should get at least two doses about 30 days apart in the initial vaccination sequence. If the dog is exposed to rattlesnakes about six months per year, he will only need one booster per year about 30 days before the beginning of that exposure season. If the dog is exposed to much longer rattlesnake seasons or year around risks, he should be given a booster dose every six months.

Q. Should small dogs get this vaccine even if they don't produce as many total antibodies as large dogs?

A. Yes. A smaller dog is always going to have a harder time fighting off the same amount of venom as a larger dog and will need all the help he can get. The protection that the rattlesnake vaccine gives to a smaller dog may be enough to help save his life or help him recover more quickly. Red Rock Biologics recommends dogs weighing less than 25 receive an initial series of 3 vaccines, then booster normally..

Q. If a dog is exposed to rattlesnakes from about April through about October, gets his first vaccine shot in July and his second rattlesnake vaccine in August, when should he get his next regular booster?

A. March, or about 30 days before the beginning of his next expected exposure season to rattlesnakes. Protection from vaccination boosters last about six months.

Q. Can a dog receive the vaccine if he has already been bitten by a rattlesnake and had antivenin (anti-venom)?

A. Yes. Since there are no horse or sheep proteins in rattlesnake vaccine, there it can be safely used in dogs that have been bitten by rattlesnakes and had antivenin (anti-venom) before. Red Rock Biologics recommends waiting at least 30 days after the dog has recovered from any previous snake bite before starting or continuing vaccination.

RATTLESNAKE VACCINE FOR DOGS

Rattlesnakes are venomous serpents that are found throughout North America and elsewhere. They can live in most climates and are present in Montana.

Rattlesnake Facts

Rattlesnakes are pit vipers, which means that they have a small indentation, or pit, between their eye and nostril. This is a sensory organ that detects the heat of the

rattlesnake's prey. Rattlesnakes live in dens, which may be holes in the ground, crevices in rocks, or hollowed logs. In cooler climates, they hibernate during the fall and winter seasons. They are not nocturnal, but in hot weather, they are often more active at night. A rattlesnake's venom is meant to kill its prey. Most rattlesnakes' venom is hemotoxic. This means that it disrupts the integrity of the victim's blood vessels, resulting in pain, tissue damage, and internal bleeding. If the bite is on the throat or face, the resultant swelling can cause death due to airway closure, as well. Some rattlesnakes have neurotoxic venom, which attacks the nervous system and results in paralysis.

Rattlesnake Bites in Dogs

Dogs are especially prone to rattlesnake bites because they are curious, often nosing around in logs, under rocks and leaves, and in holes in the ground. They may also feel protective of their humans if they come across a rattlesnake during a hike and attack it in defense of their person.

Rattlesnake Treatment in Dogs

The treatment of rattlesnake bite in dogs includes the following:

Hospitalization

Administration of antivenin : this can cost close to \$1000 at local veterinary hospitals

Antibiotics

Intravenous fluids

Pain medications

Many dogs die each year from rattlesnake bites, and many more are permanently injured.

How is Rattlesnake Vaccine different from antivenin (anti-venom)

Rattlesnake vaccine provides preventative immunity whereas antivenin is a treatment for rattlesnake bites. The vaccine stimulates a dog to create his own antibodies to rattlesnake venom that will protect him from bites that happen in the future.

Antivenin is antibodies made from another animal (usually a horse or sheep) that are injected into a dog after he is bitten by a venomous snake.

Rattlesnake Vaccine for Dogs

Red Rock Biologics provides a rattlesnake vaccine for dogs. It was approved by the USDA in 2004. This vaccine is designed to help the dog develop antibodies in response to the appearance of rattlesnake venom in the body. These antibodies can result in

less pain and tissue damage in the area of the bite, more time to get to a veterinary clinic after a bite, and potentially less need for antivenin and other treatment.

This vaccine protects against the venom of the Western Diamondback rattlesnake. It may provide some degree of cross-protection for the venom of several related rattlesnakes, such as:

Western rattlesnake

Sidewinder

Timber rattlesnake

Massasauga rattlesnake

Copperhead

Eastern Diamondback rattlesnake

This vaccine does not protect against the venom of the water moccasin, Mojave rattlesnake, or Coral snake (Red RockBiologics).

How Well Does the Rattlesnake Vaccine for Dogs Work?

The vaccine is not fully-protective; it will not completely mitigate the effects of a rattlesnake bite. How well it works for a dog that is bitten by a rattlesnake depends on the type of snake, the amount of venom delivered during the bite, the size of the dog, the size and age of the snake, and the location of the bite. However, dogs that are bitten by the types of rattlesnakes listed above often experience less pain and swelling, and have a faster recovery when they have been previously vaccinated.

- ★ Snakebite is always an emergency, even if your dog has received the rattlesnake vaccine. You should take your dog to the veterinarian immediately if he is bitten by a snake of any kind. Your veterinarian will determine whether your dog needs antivenin or any other additional treatment.

Getting the Best Response from Your Dog's Rattlesnake Vaccine

The effectiveness of the rattlesnake vaccine can be increased by adhering to the following guidelines:

A dog's first dose of rattlesnake vaccine should be given no sooner than four months of age. This is because the safety of the vaccine hasn't been evaluated in puppies younger than that.

The first time your dog is given the rattlesnake vaccine, it needs to be re-administered, or boosted, in one month. Very small and very large dogs may require a third booster in this initial sequence.

The vaccine is most protective about four to six weeks following its administration. Its effectiveness slowly declines after that.

In areas of the country where rattlesnakes are active for only part of the year, a single vaccine given about one month before the start of the "rattlesnake season" is probably sufficient. This is usually early spring. In areas where rattlesnakes are active all year, your veterinarian may recommend boosters every four to six months.

Consider the vaccine even if you do not live in a rattlesnake-endemic area if you plan to take your dog to such an area for a visit or to spend part of the year.

Safety of the Rattlesnake Vaccine in Dogs

This vaccine is licensed for use in dogs in the US. There is a different vaccine licensed for horses. There have not been many side effects reported in conjunction with this vaccine, according to Red Rock Biologics. They report the following side effects:

Mild swelling at the site of the vaccine injection is possible and resolves on its own.

More serious allergic reactions resulting in vomiting, diarrhea, and lethargy are even rarer.

Very serious allergic reactions including anaphylaxis have only been reported in between one and three dogs per million vaccines given.

The rattlesnake vaccine should only be given to healthy dogs. Your veterinarian is best-suited to evaluate whether your dog should receive the vaccine, how many initial boosters he needs, and how often the vaccine should be boosted after that.

Tips for Avoiding Rattlesnake Bites in Dogs

A rattlesnake bite is an emergency, whether or not your dog has been vaccinated. Below are some tips to help you avoid rattlesnake bites in your dog:

Keep your dog on a leash when hiking.

Avoid areas of tall grass.

If you come upon a rattlesnake, stay calm and back away slowly with your dog.

Don't allow your dog to root around in holes in the ground, crevices in rocks, or under brush piles.

Don't allow your dog to investigate a dead snake. Newly-dead snakes can have muscle reactions that result in bites.

Don't walk in rattlesnake areas at dusk. In the summertime, snakes are more active just after the sun goes down and at night.

References

Red Rock Biologics. (n.d.). Rattlesnake Vaccine for Dogs. Retrieved from redrockbiologics.com:
www.redrockbiologics.com/rattlesnake_vaccine_faq.php

Instructions for storage and use: Keep refrigerated at 35-45F. Do not freeze the vaccine. Shake well before using. Each dose is 1cc, given subcutaneously, off the midline. This product is intended for use in healthy dogs only, at least 4 months old, as an aid in the reduction of morbidity and mortality due to intoxication with Crotalus Atrox venom. Administration should be by or under the supervision of a licensed veterinarian only. The expiration date is two years from date of manufacture.

Initially, two doses are recommended, spaced one month apart, administered in different locations (do not "stack" vaccine doses); the majority of our studies in dogs used the side of the neck as the vaccination site. Typically, protection from boosters last about 6 months. Dogs should get at least one booster per year approximately one month before the beginning of rattlesnake exposure. Dogs exposed to rattlesnakes longer than about 6 months, or dogs at higher risk, should get a booster every 6 months. Dogs over 100 Lbs or under 25 Lbs should get an additional booster shot 30 days after the second booster shot in the initial vaccination sequence (three injections total) and then booster normally.

City of Livingston Recreation Department
 229 River Drive
 Livingston, MT 59047
 406-223-2233
 rec@livingstonmontana.org
 http://www.livingstonmontana.org/



Registration/Payment Receipt 20114409

02/14/2020 01:59 PM

Account Information

Laurel Rhodes
 117 S Main Street #B2
 Livingston, MT 59047

Received By

Rikki Earle at Civic Center

Item	Balance Amount	
	Due	Paid
Civic Center Civic Center Gym Apr 4, 2020 7:00 AM-2:00 PM - Half Day Special Event - Resident -: \$130/Block - PERMIT #2609	\$130.00	\$0.00
Non-Profit Rate	(\$26.00)	\$0.00
Civic Center Civic Center Gym May 2, 2020 7:00 AM-2:00 PM - Half Day Special Event - Resident -: \$130/Block - PERMIT #2609	\$130.00	\$0.00
Non-Profit Rate	(\$26.00)	\$0.00
Change in Balance		\$208.00
Account Balance		\$208.00
<i>(As of 02/14/2020 01:59 PM)</i>		

Facility Notes

Civic Center Civic Center Gym

Livingston Civic Center Rules:

1. Absolutely NO use of TAPE on gym floors
2. No use of nails or tacks on walls without the permission of the Rec Department Manager
3. No Helium Balloons (they get stuck in the fans)
4. No personal wheels (bikes, scooters, skateboards, roller blades) *Only approved Roller Skates may be used when checked by Rec Staff during skate parties only (roller skater still must have a waiver signed)*
5. No Climbing ON or BEHIND bleachers
6. All Food and Drink to remain in area Rec Staff designates
7. Please LIFT all tables and chairs, do not drag
8. No GUM or sticky candies on gym floor

9. Inflatables are allowed – host must purchase proof of additional liability insurance from provider

10. No Glass

*IF any of the above rules are broken - facility deposit will be forfeited and additional charges may apply.

Please direct any questions to rec@livingstonmontana.org

Thank you for reserving a facility with the City of Livingston

Reservation Status: A reservation is considered binding after The Facility Rental Agreement has been established and approved by City Personnel.

If a Special Event Application is required, the reservation is not considered binding until after all City departments have approved the Special Event Application. Rental applicants may not advertise until after this time.

Cancellation Policy: Deadline for cancellation is 7 days prior to your event. We cannot give refunds after the deadline. The City of Livingston will not be held responsible for emergencies that may arise that require the Civic Center, Band Shell or Gazebo area to be closed, i.e. floods, electrical outages, sewer backups, or any other unavoidable emergency situations. Should this occur, the rental fee and deposit will be refunded, unless the renter is able to reschedule the event. Notification of any emergency situation will be given to the renter as soon as possible.

Problems: If you encounter a problem during your rental, please call The Recreation Department Office at 223-2233, or Recreation Manager at 222-8155 **only** if you cannot get in contact with the Recreation Department staff. If it is an emergency and you cannot reach any of the listed contacts, please call 222-2050 and ask for the person on call for Public Works.

The City of Livingston does not deny access to the facility to anyone on the basis of race, sex, religion, creed, national origin, or political views. Further, permitting any group to use the facility does not imply the endorsement of any views by the City of Livingston. The City of Livingston reserves the right to refuse application for good cause or to revoke the rental applicant's permit privileges.

Community low-cost vaccination clinic

	Community Clinic	Sample #1	Individual	Sample #2	Individual	Sample #3	Individual
Injection	Cost to pet parent	Vet Office	Savings	Vet Office	Savings	Vet Office	Savings
Rabies	\$12.00	\$20.75	\$8.75	\$ 26.50	\$ 14.50	\$ 24.00	\$12.00
Distemper (F)	\$16.00	\$20.75	\$4.75	\$ 28.00	\$ 12.00	\$ 30.00	\$14.00
Distemper (C)	\$16.00	\$22.75	\$6.75	\$ 22.00	\$ 6.00	\$ 26.00	\$10.00
Rattlesnake	\$17.00	\$20.75	\$3.75	\$ 19.00	\$ 2.00	\$ 18.00	\$1.00
Microchip	\$20.00	\$75.00	\$55.00	\$ 61.00	\$ 41.00	\$ 60.00	\$40.00
					\$ -		\$0.00
New PT exam	\$0.00	\$65.00	\$65.00	\$ 68.00	\$ 68.00	\$ 48.00	\$48.00
Totals	\$81.00	\$225.00	\$144.00	\$ 224.50	\$ 143.50	\$ 206.00	\$125.00

Item Attachment Documents:

- B. SHANE CENTER REQUEST FOR RELIEF FROM BUILDING PERMIT FEES FOR ACT II CAPITAL IMPROVEMENT PROJECT.**



March 10, 2020

City of Livingston
Attn: City Commission
Livingston, MT 59047

Dear Livingston City Commissioners,

Since the fall of 2010, when The Shane Lalani Center for the Arts officially opened, we have had more than 250,000 visitors come through our doors. We have produced more than 450 community theatre performances and hosted more than 1,400 events. In addition, we have had more than 45,000 theatre attendees, more than 25,000 education program participants, and generated almost in \$3 million in operational revenue. The Shane Lalani Center for the Arts has become a significant contributor, not only to Livingston’s cultural esteem but, an economic engine generating approximately \$3.5 million annually of gross economic output according to an analysis prepared by the Northern Rocky Mountain Economic Development District. This success has lead us to the point where we are engaged in the Act II Capital Campaign, a \$2.5 million campaign, generating resources to further improve our facility, which the City of Livingston generously donated to our organization in the summer of 2009. We currently have raised \$1.4 million for the Act II Capital Project and will commence with the first phase of construction in the spring of 2020.

In consideration of the City’s past support of The Shane Center, our status as a non-profit organization serving the citizens of Livingston and economic leader in this community, we ask the City of Livingston Commission to waive the Building Permit Fees associated with the upcoming capital improvement project.

Thank you for your consideration of this request.

Best Regards,

Russell Lewis
Executive Artistic Director



PO Box 58 Livingston, MT 59047



(406) 222-1420



www.theshanecenter.org

“Strengthening community through participation in the arts”

Item Attachment Documents:

- C. ACTION: DISCUSS UPCOMING PROFESSIONAL DEVELOPMENT OPPORTUNITIES FOR LIVINGSTON CITY COMMISSIONERS.**

Montana Healthy Communities

Registration Now Open!

MONTANA HEALTHY COMMUNITIES CONFERENCE

Bridging the Gap Between Economic Vitality and Health



April 28-30, 2020



Great Northern Hotel
Helena, MT



**Conference Registration
is Now Open!**



**"What Works"
Poster Application**

About the Conference

The Montana Healthy Communities Conference April 28-30, 2020 in Helena will be the first statewide gathering to *intentionally* connect the healthcare and public health fields with the economic development, planning, research, local government, business, historic preservation and community development fields.

With the help of [Do Tank](#), we will spend over 2 hours doing real strategic planning that will directly improve the work that you do with your partners and community. This isn't abstract training; it is true strategic consulting at scale. Attendees will leave with a deeper understanding of their current state, the resources at their disposal, vision for the future, and critical next steps. This is money in the bank for your community.

Who Should Attend & Why

"Bridging the gap" will *intentionally* connect the healthcare and public health fields with professionals in economic development, research, planning, local government, business, historic preservation and community development.

You and your community will walk away with a vision and plan for the future including how to leverage funds, skills and expertise for maximum impact.

Attendees are *strongly* encouraged to invite others from their community—especially those outside of your industry or community sector. For example, if you work in public health, encourage your local clerk, commissioner, planner, engineer, business leader, historian, developer *and* legislator to attend (we have [scholarships](#) for all elected officials and clerks!). If you need assistance identifying cross-sector associates, email chelsea.culpon@montana.edu

We encourage you to [submit a poster](#) presentation highlighting a successful project, initiative or research in your community.

Conference Agenda

An expansive agenda covering the wide range of topics that impact local communities delivered by experts and locals.

[View Agenda](#)

Cost & Scholarships

Thanks to our generous sponsors and partners, we are able to offer a low registration fee of **\$50**. Scholarships are available.

[Scholarship Information](#)

Great Northern Hotel

Limited rooms are available in the "MT Healthy Communities" group block for \$145.
Call 800-829-4047 to reserve a room.

[Hotel Website](#)

Other Accommodations

More hotels are located near the conference hotel.

[List of Nearby Hotels](#)

Speaker Biographies

Check out the biographies for the conference speakers and presenters.

[Speaker Bios](#)

Do Tank Strategic Planning

Learn more about our guest facilitators.

[What is Do Tank?](#)

What is Montana Healthy Communities?

There is more to health than health care. Affordable housing, fresh produce, safe places to exercise, quality early child care, and good jobs are all critically important when it comes to the health of Montana's residents.

Economic Vitality = Healthy Communities

Montana Healthy Communities is a grassroots collaboration of various organizations committed to raising awareness in Montana about the relationship between the physical and mental health of its citizens and the economic vitality of the community. This includes the coordinated discussion, planning and funding for quality

Montana Healthy Communities

New Knowledge. New Partners. Better Solutions.

Hosts & Sponsors



Hosted by the Federal Reserve Bank of Minneapolis, the Montana Healthcare Foundation, and the Montana Office of Rural Health and Area Health Education Center at Montana State University.



Educational partners and sponsors include: Center for American Indian and Rural Health Equity (CAIRHE), MoFi, Montana Health CO-OP, Montana Hospital Association, Montana InBRE-the IDeA Network of Biomedical Research Excellence, Montana Primary Care Association, Blue Cross and Blue Shield of Montana, Montana Department of Commerce, Montana Department of Public Health and Human Services, Montana State University Extension, Mountain-Pacific Quality Health, Northwest Area Foundation, O.P. and W.E. Edwards Foundation, PacificSource Health Plans and the University of Montana Rural Institute for Inclusive Communities.

Montana Healthy Communities Archive



2017 Conference



2016 Mini Grants



2016 Webinars



2015 Conference

Montana Healthy Communities: Bridging the gap between economic vitality and health

Best Western Premier Helena Great Northern

AGENDA | Tuesday, April 28, 2020

#MTHC2020

9 am to 2 pm

PRE-CONFERENCE COLLABORATIONS - Scheduled Association and Non-Profit Meetings

9:00 - 11:00 am Eat Right Montana / Action For Healthy Kids Member Meeting

Participation is open to anyone interested in learning more about the organization as well as current ERM-AFHK members. This meeting is hosted by Eat Right Montana. RSVP with Jane Gillette at drgillette@sproutoralhealth.org.

11:00 am – 2:00 pm Montana Farm to School Leadership Meeting

Participation is by invitation only. Hosted by Montana Farm to School. Contact Aubree Roth to attend.

12:00 to 5:30 pm

REGISTRATION

Registration and Check-In available from Noon to 5:30 p.m.

12:00 to 2:00

PRE-CONFERENCE SESSION

Montana Public Health Research

Interactive opportunity for community participants, providers, other public health stakeholders, and health researchers to discuss community-based research needs and challenges. Hear about current community-based participatory research efforts in Montana from the researchers themselves, then weigh in with your ideas and questions. Moderated by Alexandra Adams, M.D., Ph.D. Light snacks provided.

Hosted by the Center for American Indian and Rural Health Equity (CAIRHE) and Montana INBRE.

2:00 pm

WELCOME – Great Northern Ballroom

Opening Remarks

Aaron Wernham, Chief Executive Officer, Montana Healthcare Foundation

Kristin Juliar, Director, Montana Office of Rural Health/Area Health Education Center

OPENING PLENARY

2:10 to 3:40 pm

Rural Brain Gain and Rewriting the Rural Narrative

Benjamin Winchester, Research Fellow, Extension Center for Community Vitality, University of Minnesota and full-time resident of small town, rural Minnesota

3:40 to 4:10

21st Century Planning: Why and how the planning profession should include public health

Chris Danley, Planner, Owner of Vitruvian Planning, and former Boise Planning & Zoning Commissioner

- 4:10 - 4:20 **Question and Answer with Ben and Chris**
- 4:30 – 5:20 **Walking Through the Looking Glass, an Inclusive Walk Audit*** with Chris Danley
This hands-on pedestrian experience will expose participants to a contextual technical walking and rolling environment. Facilitated with local active living and built environment expert Cathy Costakis, Meg Ann Traci and state disability advisors Chris Siller and Liz Ann Kudrna.
**Must register for this; first come, first served. SPACE LIMITED.
- 4:30-5:30 **BREAK**
For those who don't have a spot in the Walk Audit, you have free time before the Poster Showcase and Networking Reception.
- 5:30 to 7:00 pm **NETWORKING RECEPTION and WHAT WORKS IN MONTANA POSTER SHOWCASE**
Join us for appetizers, drinks, and discussion!
- Why businesses should invest in health? Making the business case for investments in population health**
Ela Rausch, Senior Scientist, Robert Wood Johnson Foundation, Interdisciplinary Research Leader Center
- What Works in Montana Poster Showcase**
Community Success Posters: Posters spotlighting cross-sector engagement through coordination, cooperation and collaboration, guided by proven practices, policies and smart investments, and overcoming barriers of time, trust and turf.
Research for Healthy Communities: Posters spotlighting community based participatory research that links Montana communities to the researchers in Montana universities.
- Learn what it would take to replicate these initiatives and research efforts in your community. Project representatives will be available to share their recommendations and ingredients for success.
- AGENDA | Wednesday, April 29, 2020**
- 7:45 to 8:15 am **Check-In & Networking Breakfast**
- MORNING PLENARY**
- 8:20 **Welcome and Opening Remarks**
Casey Lozar, Assistant Vice President, Federal Reserve Bank of Minneapolis Helena Branch
- 8:30 **Building a Community that is Economically Vital and Healthy**
Tash Wisemiller, Community & Economic Vitality Program Manager, Montana Main Street Program Coordinator, Montana Department of Commerce
- DO TANK DESIGN THINKING SESSION**
- 9:25 **Activity 1: Community Context Assessment**

*Start and end times are estimates. They may change by up to 15 minutes.

During the first activity, we will look at your community's needs and the external context in which it's situated. This assessment will underpin the strategic plan you develop in the final activity.

10:10 **BREAK**

10:25 **Montana Economic Outlook**

Barbara Wagner, Montana Chief Economist, Montanan Department of Labor and Industry

10:40 **What's FWP got to do with it? How Montana Fish, Wildlife and Parks improves communities**

Beth Shumate, Parks Division Administrator, Montana Fish, Wildlife and Parks

10:45 **Question and Answer with Barbara and Beth**

PANEL

10:55 **What's Business Got To Do With It? How economic development, community prosperity and health are interwoven**

Sarah Calhoun, Owner/Creator, Red Ants Pants in White Sulphur Springs

Rebekah Nelson, Director of Employee Benefits Outreach, Zoot Enterprises

Amy Hyfield, Executive Director, O.P. and W.E. Edwards Foundation, Funders for Montana's Children
TBD

11:50 **DO TANK DESIGN THINKING SESSION**

Activity 2: Vision for the Future

We will create a compelling future state that is inspiring and that resonates with the needs of the people that you serve. When imagining your vision for the future, you will consider specific metrics and measurable outcomes you want to achieve.

12:40 pm **AWARDS LUNCH**

Presentation of the annual Health Hero Awards from Eat Right Montana and Action for Healthy Kids

Steve Bullock, Governor of Montana (Invited)

Presentation of the Andrew Nichols Rural Health Advocate Award from the National Organization of State Offices of Rural Health

Kristin Juliar, Director, Montana Office of Rural Health/Area Health Education Center, Montana State University

Call to Action

Rich Rasmussen, President/CEO, Montana Hospital Association

Steve Bullock, Governor of Montana (Invited)

1:20 **STRETCH BREAK**

*Start and end times are estimates. They may change by up to 15 minutes.

1:35 **PANEL**
Big Ideas, Practical Application: how healthcare is working upstream, breaking down industry barriers and linking for success

Christopher Coburn, MPH, CHES, System Manager of Community Health Improvement & Partnership, Bozeman Health

Kenny Smoker, Fort Peck Assiniboine & Sioux Tribes, Health Promotion Disease Prevention (HPDP) which administers School Based Health Clinic and Tribal Health Improvement Program

Critical Access Hospitals, Community Access to Mental Health First Aid Resources, Rural Hospital Flexibility Program, speaker TBD.

Montana Health Justice Partnership, speaker TBD.

2:30 **Office Hours on housing, jobs, transportation, infrastructure, recreation, early education and community research partnerships**

Hosted by experts, each office hour will provide a very brief overview of the topic including review of resources available followed by small group discussion, question and answer.

Attendees will disperse to one of the 7 office hour options, for 3 rotations.

Housing

- Katie Biggs, Marketing and Resource Development Manager, Neighbor Works Montana
- Cheryl Cohen, Operations Manager, Montana Housing, Montana Department of Commerce

Jobs

- TBD
- TBD

Transportation

- Dave Holien, Transportation Alternatives Engineer, Montana Dept. of Transportation
- TBD

Infrastructure

- Elisa Fiaschetti, Rural Community Development Manager, Main Street Montana—Rural Partners, Governor's Office of Economic Development, State of Montana

- TBD
-

Recreation

- TBD
- TBD

Early Childhood

- Pam Ponich-Hunthausen, "PAX Good Behavior Game", Family Behavioral Health Program Manager/Liaison, Addictive and Mental Disorders Division, Montana Department of Public Health and Human Services
- TBD

Community Research Partnerships: Discussion and Q&A about best practices in partnership-building among communities, providers, and university health researchers.

*Start and end times are estimates. They may change by up to 15 minutes.

- Alex Adams, Director and Principal Investigator, Center for American Indian and Rural Health Equity
- Ann Bertagnolli, Program Coordinator, Montana IDEa Network of Biomedical Research Excellence (INBRE)

3:30 **BREAK**

3:45 **DO TANK DESIGN THINKING SESSION**

Activity 3: Resource Mapping

During this session, you will build on the context you analyzed earlier and choose which community need(s) you want to improve. Then you will consider what resources are available to you and the resources that don't exist that need to be created. After the activity, you will network with other attendees to determine whether there are any resources that you did not know existed.

4:30 **Recap of Day, Encourage groups to plan meals together**

4:50 **Dismiss**

Consider having dinner with others from your community to continue conversations.

AGENDA | Thursday, April 30, 2020

7:45 to 8:15 am **Check-In & Networking Breakfast**

8:20 **Welcome**

8:35 **PANEL**

How Did They Do It? A close look at communities that collaborated across industry sectors to plan and fund a brighter future.

Amber Martinsen-Blake, MSW, Sweet Grass County Community Mental Health Coordinator, Sweet Grass County Community Health Worker Project

Kayla Sanders, Project Director of the Healthy Granite County Network

Katharine King, MPA, CEcD, Assistant Director, Community and Economic Development, City of Kalispell, Kalispell Core and Rail Redevelopment Project

Kimberly Morisaki, CEcD, Business Development & Marketing Director, Montana West Economic Development, Kalispell Core and Rail Redevelopment Project

9:30 **BREAK**

PANEL

9:45 **Time, Trust and Turf: what investors want to see in a potential project**

Karla Miller, Program Director, Northwest Area Foundation
MoFi, speaker TBD.
TBD
TBD

10:45

DO TANK DESIGN THINKING SESSION

Activity 4: Strategic Planning

We will build a plan for HOW we hope to achieve the vision that we have designed. We want to clearly articulate the critical next steps that will drive this work to action so you know exactly what needs to get done when you return to your community.

11:45

CLOSING and ADJOURNMENT

Drawings for attendance gift cards ~ must be present to win!

DRAFT

- [MSU Extension](#)
- [Local Government Center](#)
- [Offered Trainings](#)
- Montana Municipal Institute Agenda and Registration Information

Montana Municipal Institute Agenda and Registration Information

2020 Montana Municipal Institute Information

[Registration Information](#)

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[Tuition/Registration Fees](#)

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Registration Information

Benefits of the Institute

Credit Opportunities

This Institute offers 30 hours of instruction. Participants who attend 4 complete years of Institute training (120 hours) will meet the education requirements for the following certification tracks: IIMC Track (Certified Municipal Clerk), APT Track (Certified Public Finance Administrator) and the Montana Track(Certified Montana Municipal Clerk) Up-to Date learning opportunities.

Municipal Institute provides attendees the opportunity to remain up to date with current and effective methods for meeting the responsibilities and challenges of their office. The coursework is designed to help you best manage your positions with combining hands-on learning, group discussion and exercises that test your knowledge and understanding.

Professional Growth

Here is the chance to network with your colleagues in an atmosphere that supports both formal and informal participation. It also gives you access to presenters and organizations that can share valuable information and be an option for future resources.

Registration Fees:

Registration fees cover the sessions (30 hours of instruction), training materials, breakfasts, lunches and 1 ticket to the Thursday lunch banquet.

- 4-day Institute \$415
- 2.5-day Institute \$275
- Individual Days \$105

Additional Fee:

- Non-member \$100

This fee is for attendees who are not members of MMCT&FOA. If you are unsure of your MMCT&FOA membership status, please confirm with association treasurer (Jennifer Robley) at townoffp@nemont.net. We encourage all non-members to join prior to registering.

Payment information:

Please pay your registration fee by check, payable to MSU Local Government Center:
PO Box 170535, Bozeman, MT 59717

Late Fee & cancellation policy

The registration deadline is **April 17th, 2020**.

After April 17th, a **\$50 additional fee** will be added to the registration cost.

If a written registration cancellation and refund request is received before April 17th, a full refund is given, minus a \$50 processing fee.

After April 17th there will be no refunds given.

Accommodations

Best Western Plus GranTree Inn
1325 N 7th Ave, Bozeman, MT 59715
(406)587-5261

A block of rooms reserved at the state rate and is under **MT Municipal Clerks Treasurers**

Comfort Inn
1370 N. 7th Ave, Bozeman, MT 59715
(406)587-2322

A block of rooms is also reserved at the Comfort Inn at the state rate under the group name **Municipal Institute 2020**.

After Hour Events

Dinner hosted by Pay.Gov

Monday, May 4th at 6pm

Location: TBD

Sponsored User Meeting hosted by Black Mountain Software

Tuesday, May 5th at 6pm

Location TBD

Dinner hosted by MMIA Employee Benefits, Allegiance, and Delta Dental

Wednesday, May 6th

Location: TBD

Banquet & Celebration

Hosted by MSU Local Government Center and MMCT&FOA

Location: Best Western Plus GranTree Inn on Thursday, May 7th

Time: Noon- 1:30pm

Participants are welcome to purchase guest tickets for this banquet where graduating clerks/treasurers will be honored. Guest tickets can be purchased from Local Government Center staff for \$25 per person.

Certification

The International Institute of Municipal Clerks (IIMC), the Association of Public Treasurers of the United States and Canada (APT US&C) and MMCTFOA accredit the Montana Municipal Institute.

We offer other credited educational opportunities throughout the year.

The certification requirements are:

1. Certified Education Hours
2. Experience Hours
3. Association Membership
4. Track selection aligned with occupation and professional goals

Certification Tracks

IIMC Track-Certified Municipal Clerk

- 120 education hours
- 50 experience points
- IIMC member for 2 years

APT Track-Certified Public Finance Administrator

- 120 certified education hours
- 50 experience points
- APT US&C member for 2 years

Montana Track-Certified Montana Municipal Clerk

- 100 certified education hours
- 50 experience points
- MMCT&FOA member for 2 years

Optional Continuing Education Units

- Available for 4-day and 2.5-day registrants through MSU Extended University.
- Attendance is required to earn CEU's but not necessary for certification.
- There is an additional fee.

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Draft Agenda

Draft	Session Title	Speaker
Agenda		
Sunday		
9:00 am -	Athenian Dialogue (book title will be announced in early spring 2020)	Ashley Kent, MSU Local Government Center
3:30 pm		
3:00 pm -	Registration	
4:30 pm		
4:30 pm -	Welcome and Orientation for First-Year Clerks	MSU Local Government Center
5:00 pm		
5:00 pm -	Welcome to all attendees	MSU Local Government Center
6:00 pm		
Monday		
7:00 am -	Breakfast	
8:00 am		

Draft	Session Title	Speaker
Agenda		
8:00 am -	Introduction to Local Government in Montana	Dan Clark, MSU Local Government Center
8:50 am		
9:00 am -	Government Fund Accounting	Agnes Fowler, City of Conrad and Jodi Rogers, City of Choteau
9:55 am		
9:55 am -	Break	
10:10 am		
10:10 am -	Fundamentals of Municipal Budgeting	Tod Kasten, Stockman Bank
noon	(sponsored by Stockman Bank)	
noon -	Lunch	
1:00 pm		
1:00 pm -	Utilizing Resources for Clerk Duties:	Liz Roos, Town of West Yellowstone
1:55 pm	A review of the clerk's procedure manual	Ellen Harne
2:10 pm -	Preventing Damaged Records	
3:00 pm -	OR	OR
3:00 pm		
3:00 pm -	The Procurement Process	TBD
3:00 pm -	Break	
3:15 pm		
3:15 pm -	Creative Problem Solving	Nikki Brummond, City of Lewistown and
5:00 pm		Ashley Kent, MSU Local Government Center
6:00 pm	Dinner hosted by Pay.Gov	Details TBD
Tuesday		
7:00 am -	Breakfast	
8:00 am		
8:00 am -	The Importance of Public Trust	Dan Clark, MSU Local Government Center
8:50 am		
9:00 am -	Parliamentary Procedure in Municipal Government	Dan Clark and Ashley Kent, MSU Local Government Center
9:55 am		
10:10 am -	Creative Strategies to Recruit and Retain	Anna Kasmierowski, Adroit Employment
noon	Municipal Employees	
noon -	Lunch	
1:00 pm		
1:00 pm -	High-Risk, High Reward: Dealing with difficult conversations	Ashley Kent, MSU Local Government Center
2:50 pm		
2:50 pm -	Break	
3:05 pm		

Draft	Session Title	Speaker
Agenda		
3:05 pm -	Clerk/Treasurer to Clerk/Treasurer	
5:00 pm		
6:00 pm	Black Mountain Software User Meeting (register on BMS website)	
Wednesday		
7:00 am -	Breakfast	
8:00 am		
8:00 am -	Annual Financial Report and GASB Update OR	Darla Erickson, MT DoA Local Government Services
10:00 am	HR Policy to Action	OR Angela Simonson, MMIA
10:00 am -	Break	
10:15 am		
10:15 am -	The Check Isn't in the Mail: Utilizing electronic transactions for municipal business OR	Panel of clerks OR
11:45 am	Building Resilient Communities: Partnering with MCF, MNA, & MEDA	MCF, MNA, MEDA
11:45 am -	Lunch and MMCTFOA Association Meeting	
1:00 pm		
1:00 pm -	Mental Health First Aid	Jane MacDonald, MSU Local Government Center
2:50 pm		
2:50 pm -	Break	
3:05 pm		
3:05 pm -	Proper Workplace Ergonomics and Avoiding Workplace Fatigue	Britani Laughery, MMIA
3:55 pm		
4:05 pm -	Preventing Harrassemnt and Violence in the Workplace	Emily Stark, MSU Office of Institutional Equity
5:00 pm		
6:00 pm	Clerks Appreciation Dinner Hosted by MMIA Employee Benefits, Allegiance, and Delta Dental	
Thursday		
7:00 am -	Breakfast	
8:00 am		
8:00 am -	Cash Reconciliation OR	Nikki Brummond, City of Lewistown OR
8:55 am	MLCT Update	MLCT
9:05 am -	Leading from Where You Are in an Organization	Tara Mastel, MSU Local Government Center and Katie Weaver, Park County MSU Extension
9:50 am		

Draft

Session Title

Speaker

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Agenda

9:50 am -

Break

10:05 am

10:05 am

-

First Amendment Audit

John MacDonald

noon

Noon -

Awards Banquet

1:30 pm

1:30 pm -

All the Queen's Horses - Video and Fraud

MMIA and MT DoJ

5:00 pm

Awareness in Municipal Government Discussion

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Item Attachment Documents:

E. ACTION: DISCUSS RAILROAD CROSSING OPTIONS

	Total Project Cost (With Interest)	SID % of Total Cost	Mill Levy % of Total Cost
	\$15,000,000	0%	100%
		\$0	\$15,000,000
House Value	Levy Only Cost (Outside SID)	SID Size (Properties Included)	SID COST
\$200,000	\$158.18	Large	\$ -
\$300,000	\$237.27		
\$400,000	\$316.36		
	SID & Levy Cost (Inside SID)		
\$200,000	\$158.18		
\$300,000	\$237.27		
\$400,000	\$316.36		

For demonstration purposes only

Analysis 1: Voter Type Support

Opposed All Cases	Opposed Star Rd	Opposed PFL	Opposed with SID	Opposed No SID	Opposed Over	Opposed Under

	Star Rd		PFL	
	Overpass	Underpass	Overpass	Underpass
SID	100%	100%	100%	100%
No SID	100%	100%	100%	100%

Analysis 2: District Support

EXAMPLES

Ambulance Mill Levy	59%	64%	68%	72%	71%
EMS Mill Levy	47%	48%	57%	56%	55%
	60CL	60DL	60EL	60FL	60GL

For demonstration purposes only

Overall Support: 0.00%

Livingston Precincts

Park County
Montana



This map is for informational purposes only and not for legal, engineering or surveying purposes. Park County assumes no legal responsibility for this information and shall not be liable for any claims or damages arising out of the use of this information.
Author: SJAY
Date: 2/18/20

0 0.125 0.25 0.5 Miles

