



Historical Preservation Commission Agenda

The regular meeting of the Historical Preservation Commission has been scheduled for October 10, 2023 at 3:30 PM in the Community Room of the City/County Building at 414 E. Callender Street. This meeting will be facilitated by Chair Jack Luther.

A virtual option will also be available:

Join Zoom Meeting

<https://us02web.zoom.us/j/82878598344?pwd=VGcxTU1NL2lrN2EyUjVacVhlc3duZz09>

Meeting ID: 828 7859 8344

Passcode: 699540

Phone: 1-669-900-9128

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes**
 - A. Approve August 8, 2023 minutes
4. **General Public Comments**
5. **New Business**
 - A. Design Review- Dreamboat Market (113 W. Park St., Ste. 3)
 - B. Design Review- Montana Property Brokers (123 W. Lewis St.)
 - C. Design Review- Fireflies Pottery and Art Studio (116 N. Main St.)
 - D. Design Review- Montana Body Therapy (105 W. Callender St.)
 - E. Design Review- Foodworks - Location 2 (112 N. Main St.)
6. **Old Business**
7. **Board Comments**
8. **Adjournment**

File Attachments for Item:

A. APPROVE AUGUST 8, 2023 MINUTES



Historical Preservation Commission Minutes

The regular meeting of the Historical Preservation Commission was held on August 08, 2023 at 3:30 PM in the Community Room of the City/County Building at 414 E. Callender Street. This meeting was facilitated by Chair Jack Luther.

1. Call to Order (3:33 pm)

2. Roll Call – (recording 0:20 mins)

In attendance: HPC Members Jack Luther, Thom Blurock, Lindie Gibson and Kristin Vanderland. (Ron Nemetz excused). Staff: Jennifer Severson, Planning Director

3. Approval of June 13, 2023 Minutes (0:56 mins)

- Motion to approve by Blurock, second by Gibson
- Motion passed 4-0

4. General Public Comments - none

5. New Business (1:47 mins)

- A. **Design Review- ~~Dreamboat Market Outdoor Space~~ *Event Space Name is Landlocked* (113 W. Park St., Ste. 3), new open air gathering space with deck/ tables/ chairs/ lights (*event space is vacant lot between Park Place and the Albemarle buildings*)**
- Severson stated signage details were not provided for this application
 - Much of the proposed event space infrastructure already completed; stop work order issued until HPC Design Review is complete.
 - Pergolas, trellis, beams, spaced dividers, planters, swinging antique doors, wood colors, lights approved as shown in application; if building code requires beams to be anchored to adjacent buildings, no concerns expressed by Commission
 - Commission asked if building owner was aware of the work in this space; Severson confirmed this will be looked at during building permit review
 - Additional information needed to review any signage for the event space
 - **Motion by Gibson to approve material, structure including if further extended away from Park St, colors, lighting; second by Vanderland**
 - **Motion passes 4-0.**
 - **Motion by Blurock to deny signage until additional details provided; second by Gibson.**
 - **Motion passes 4-0.**

Historical Preservation Commission Minutes

NOTE: *red, bold italics* were added after the meeting to provide clarification on meeting discussion

B. **Downtown Historic Surveys- draft Scope of Work (27:30 mins)**

- Severson reviewed draft SOW for the RFQ for additional surveys of downtown historic district buildings; requested if Commission has questions or requests revisions
- Severson confirmed that the state has requested a map be included in final deliverable; also that ‘Fainting Goat’ building be prioritized for first survey to be completed when consultant is hired to facilitate historic tax credit eligibility
- SOW to be reviewed by SHPO staff before finalized and RFQ is released
- Severson confirmed she is aware of a few possible consultants who may be interested in the work
- Commission did not have any concerns or request changes to draft SOW
- No motion necessary

6. **Old Business (40:00 mins)**

- A. Urban Renewal Agency Housing Rehab Program Guidelines- now available on URA webpage: <https://www.livingstonmontana.org/bc-ura> (questions about the program can be directed to URA@livingstonmontana.org)
- Severson confirmed the URA rehab grant program was approved
 - Questions from Commission about Downtown Master Plan consultant visit next week; Severson confirmed the consultant will be in town next week if anyone is interested in meeting with them; Blurock asked who will meet with the consultants, Severson confirmed small focused stakeholder groups will be set up for initial meetings; broader public outreach to follow. Consultant will present at City Commission meeting and will be at Farmer’s Market city tent for Q&A. Parking study will begin at the same time so peak tourist season can be included in parking baseline.
 - Blurock asked about new code enforcement staff person, Severson explained how code enforcement will work in near term until new code enforcement staff is trained (parking only at first); Severson will remain involved for zoning code violations.
 - In response to Commission questions, Severson confirmed next week’s Planning Board agenda for new subdivision and what is on Commission meeting agenda in case HPC members would like to attend meetings.

7. **Board Comments (55:55 mins)**

Historical Preservation Commission Minutes

- Gibson asked about the existing historic The Sport sign; concerns because that business is no longer there. Other Commission members indicated there are no concerns and sign should be allowed to remain because it's historic. Brief discussion about what appears on Google Street view at that location.
- Luther is concerned about exterior building renovations that are occurring that are not going through HPC design review, recently the 'Soup Bar' building- new windows appear to have been installed. Severson will look into it (however, staff does not have resources to look into work completed further in past). Luther also mentioned NW corner of Callender and B Street. Severson requested HPC members provide addresses and/or business names to research (Montana Hat Company, Dawn Josephine)

8. Adjournment (4:42 pm)

File Attachments for Item:

A. DESIGN REVIEW - DREAMBOAT MARKET (113 W. PARK ST., STE. 3)

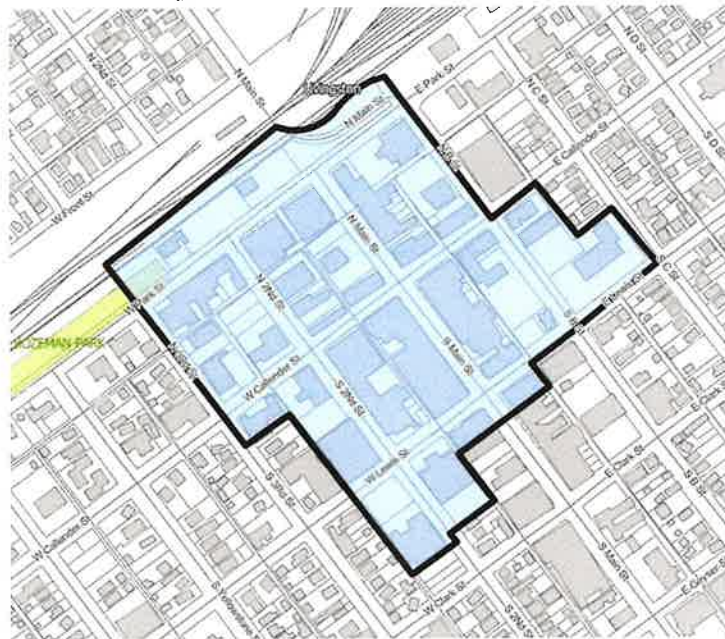
City of Livingston
 Department of Planning
 220 E. Park St.
 Livingston, MT 59047
 (406)222-4903

planning@livingstonmontana.org



City of Livingston Historic Design Review Application Instructions

Historic Design Review is required for all exterior and signage modification of any structure within the Downtown Historic District (map below), including painting and façade changes. All Historic Design Review Permits are reviewed by the Historic Preservation Committee (HPC). The HPC meets at 3:30 p.m. on the second Tuesday of every month. Applications must be submitted 10 days prior to the HPC meeting to be included on the next meeting agenda.



Submittal Requirements:

- Completed Application Form
- Building Elevations with dimensions of doors and windows, proposed changes, materials and colors, and architectural features clearly shown.
- Sign plans showing location, size, shape, color, wording and mounting structure (if required). Photographs of the structure and adjoining structures.
- Any other documents needed to show compliance with Chapter 31 of the Livingston Municipal Code- Historic District Overlay Zoning.
- This application must be accompanied by a site plan and/or drawing that identifies the location of the exterior modifications on, or in relation to, the structure. This information may be prepared by the applicant; it does not need to be prepared by a design professional.

All documents shall be submitted on either 8 1/2" x 11" or 11" x 17" paper. Additionally, digital copies of the submittal in PDF file format are required.

City of Livingston Historic Design Review Application Form

1. Applicant's Name: Karen Henderson, Apples + Anglers llc,

2. Location of Property

Street Address: 113 West Park Street, suite 3

Business Name (if applicable): Dreamboat Market

3. Contact Information

Property Owner

Home Address: 26 Pine Meadow Road

Livingston, MT

Phone Number: 209-743-4616

Email Address: karen@applesnanglers.com

Primary Contact/ Applicant

Name: karen henderson

Address: 26 Pine Meadow Rd

Livingston MT

Phone Number: 209-743-4616

Email Address: karen@applesnanglers.com

Secondary Contact

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

4. Project Information- please check all proposed exterior changes (attach necessary details to this form)

Signage Yes No

Provide the following information for each new sign: a diagram of the sign that shows the size, color(s), material and location of the sign relative to the structure as well as how sign will be mounted/ anchored.

Lighting Yes No

Show the location(s) of new light fixtures and attach the manufacturer cut sheet.

Paint/ Trim Yes No

Show the location(s) of new paint/ trim work on the building and attach a paint sample (digital sample or photo OK).

Siding Yes No

Show the location(s) of new siding and attach the manufacturer cut sheet.

Windows Yes No

Show the location(s) of new windows and attach the manufacturer cut sheet.

Other Façade/ Exterior Improvements Yes No

Describe and show the location(s) of additional improvements other than those listed above; provide details for the proposed work and attach manufacturer cut sheet(s) if available for design elements.

NOTE:

- Manufacturer cut sheets must include material and color details. Photos or detailed drawings may be substituted for manufacturer cut sheets.
- This information may be prepared by the applicant; it does not need to be prepared by a design professional.
- If design elements (paint color, siding material, light fixture, etc.) have not yet been finalized, please include all options being considered so they may be reviewed and approved to prevent unnecessary delays in your construction schedule.

I hereby certify that the information included in this application is true and accurate.



 Applicant's Signature

7/30/23

 Date

To be filled out by the Zoning Administrator

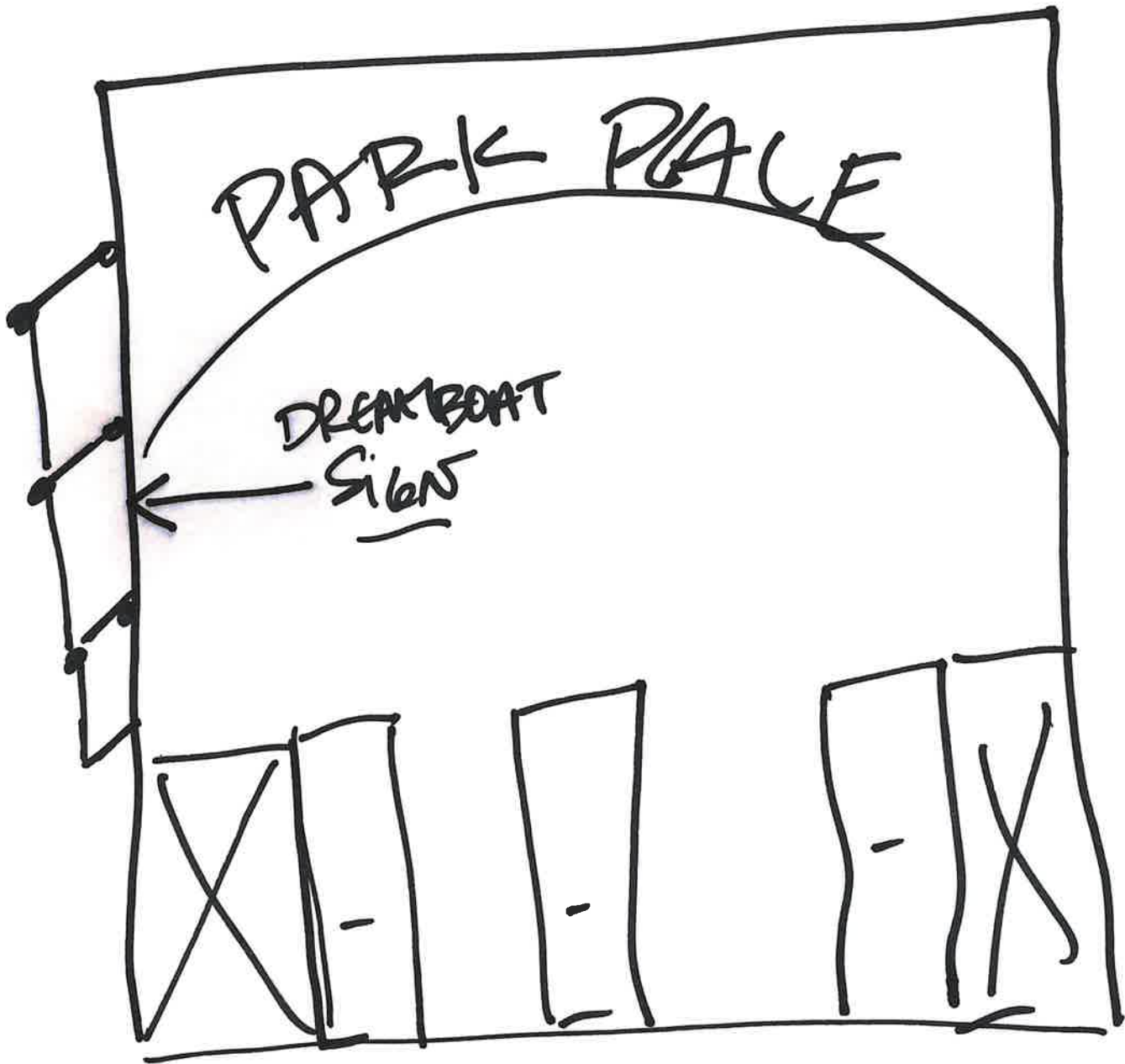
Zoning Review Complete? Yes No

Building Permit required? Yes No

D R E A M
M A R K E T . B A T O
Y . T R A Y T



METAL CUT OUT / WOOD INLAY



PLUS VINYL STICKERS ON INTERIOR DOOR.
* SANDWICH BOARD WHILE OPEN HOURS ON SIDEWALK



File Attachments for Item:

B. DESIGN REVIEW - MONTANA PROPERTY BROKERS (123 W. LEWIS ST.)

City of Livingston Historic Design Review Application Form

1. **Applicant's Name:** Jane Tecca

2. **Location of Property**

Street Address: 123 W Lewis

Business Name (if applicable): Montana Property Brokers

3. **Contact Information**

Property Owner

Home Address: Shirley Depuy 614 S 8th Livingston

Phone Number: 406 222-1365

Email Address: _____

Primary Contact/ Applicant

Name: Jane Tecca

Address: 132 Indian Hill RD Livingston MT

Phone Number: 406 223-0453

Email Address: jane@montanapropertybrokers.com

Secondary Contact

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

4. **Project Information- please check all proposed exterior changes (attach necessary details to this form)**

Signage **Yes** **No**

Provide the following information for each new sign: a diagram of the sign that shows the size, color(s), material and location of the sign relative to the structure as well as how sign will be mounted/ anchored.

Lighting Yes No

Show the location(s) of new light fixtures and attach the manufacturer cut sheet.

Paint/ Trim Yes No

Show the location(s) of new paint/ trim work on the building and attach a paint sample (digital sample or photo OK).

Siding Yes No

Show the location(s) of new siding and attach the manufacturer cut sheet.

Windows Yes No

Show the location(s) of new windows and attach the manufacturer cut sheet.

Other Façade/ Exterior Improvements Yes No

Describe and show the location(s) of additional improvements other than those listed above; provide details for the proposed work and attach manufacturer cut sheet(s) if available for design elements.

NOTE:

- Manufacturer cut sheets must include material and color details. Photos or detailed drawings may be substituted for manufacturer cut sheets.
- This information may be prepared by the applicant; it does not need to be prepared by a design professional.
- If design elements (paint color, siding material, light fixture, etc.) have not yet been finalized, please include all options being considered so they may be reviewed and approved to prevent unnecessary delays in your construction schedule.

I hereby certify that the information included in this application is true and accurate.

 *Jane M Tecca*

 Applicant's Signature

09/21/23

 Date

To be filled out by the Zoning Administrator

Zoning Review Complete? Yes No

Building Permit required? Yes No



22" x 91"



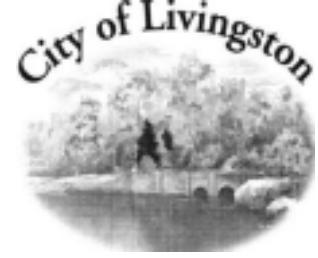
35" x 146"

both signs with grid: \$1,750
both signs cut metal on
grid painted to match building



File Attachments for Item:

C. DESIGN REVIEW - FIREFLIES POTTERY AND ART STUDIO (116 N. MAIN ST.)



City of Livingston
Department of Planning
220 E. Park St.
Livingston, MT 59047
(406)222-4903
planning@livingstonmontana.org

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Submittal Requirements:

- Completed Application Form
- Building Elevations with dimensions of doors and windows, proposed changes, materials and colors, and architectural features clearly shown.
- Sign plans showing location, size, shape, color, wording and mounting structure (if required). Photographs of the structure and adjoining structures.
- Any other documents needed to show compliance with Chapter 31 of the Livingston Municipal Code- Historic District Overlay Zoning.
- This application must be accompanied by a site plan and/or drawing that identifies the location of the exterior modifications on, or in relation to, the structure. This information may be prepared by the applicant; it does not need to be prepared by a design professional.

All documents shall be submitted on either 8 ½” x 11” or 11” x 17” paper. Additionally, digital copies

of the submittal in PDF file format are required.
City of Livingston Historic Design Review Application Form

1. Applicant’s Name: Alex Pinson, Angie Johnson

2. Location of Property

Street Address: 116 North Main Street
Business Name (if applicable): Fireflies Pottery and Art Studio

3. Contact Information

Property Owner: Chan Libbey
Home Address: 3602 US Highway 89 South, Livingston, MT

Phone Number: 406-223-0628
Email Address: chan.libbey@earthlink.net

Primary Contact/ Applicant:
Name: *Alex Pinson*
Address: 121 North Calendar St Apt. 1, Livingston, MT
Phone Number: 406-223-4547
Email Address: pinsonalex@gmail.com

Secondary Contact
Name: Angela Johnson
Address: 614 Hefferlin Ave, Livingston, MT
Phone Number: 406-224-2724
Email Address: 406fireflies@gmail.com

4. Project Information- please check all proposed exterior changes (attach necessary details to this form)

Signage Yes x No

Provide the following information for each new sign: a diagram of the sign that shows the size, color(s), material and location of the sign relative to the structure as well as how sign will be mounted/ anchored.

Lighting Yes No

Show the location(s) of new light fixtures and attach the manufacturer cut sheet.

Paint/ Trim Yes_No

Show the location(s) of new paint/ trim work on the building and attach a paint sample (digital sample or photo OK).

Siding Yes_No

Show the location(s) of new siding and attach the manufacturer cut sheet.

Windows Yes_No

Show the location(s) of new windows and attach the manufacturer cut sheet.

Other Façade/ Exterior Improvements Yes_No

Describe and show the location(s) of additional improvements other than those listed above; provide details for the proposed work and attach manufacturer cut sheet(s) if available for design elements.

NOTE:

- Manufacturer cut sheets must include material and color details. Photos or detailed drawings may be substituted for manufacturer cut sheets.
- This information may be prepared by the applicant; it does not need to be prepared by a design professional.
- If design elements (paint color, siding material, light fixture, etc.) have not yet been finalized, please include all options being considered so they may be reviewed and approved to prevent unnecessary delays in your construction schedule.

I hereby certify that the information included in this application is true and

accurate.

Applicant's Signature Date



Alexandria Pinson 10/03/2023

To be filled out by the Zoning Administrator

Zoning Review Complete? Yes No

Building Permit required? Yes No

Sign Specs:

Sign Face: 32"

Distance from wall: 38"

Mounting plate: 0.4"x 20"

The sign will be mounted in the middle of the building by a professional with screws and wiring to have it as structurally sound as possible.

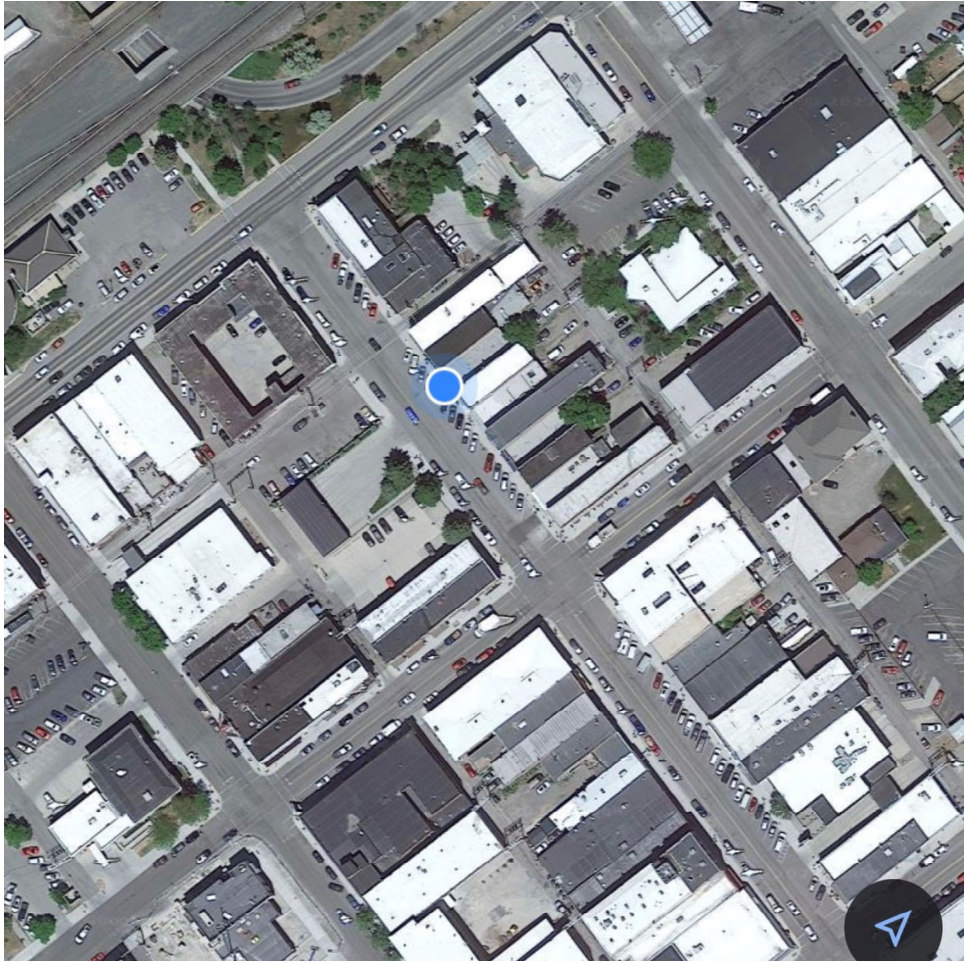
The image will be on both sides.











File Attachments for Item:

D. DESIGN REVIEW - MONTANA BODY THERAPY (105 W. CALLENDER ST.)

City of Livingston Historic Design Review Application Form

1. Applicant's Name: Riley Madigan

2. Location of Property
Street Address: 105 West Callender St
Business Name (if applicable): Montana Body Therapy

3. Contact Information
Property Owner John Fryer
Home Address: 1247 Stoneridge Dr Bozeman, MT 59718
Phone Number: (406) 222-1421
Email Address: N/A

Primary Contact/ Applicant
Name: Riley Madigan
Address: 2 Prairie Run Livingston, MT 59047
Phone Number: (406) 220-0771
Email Address: montanabodytherapy@gmail.com

Secondary Contact
Name: Chris Bruha (Building Manager)
Address: 105 E Oak St #1B Bozeman, MT 59715
Phone Number: (406) 220-0580
Email Address: CBBRUHA@gmail.com

4. Project Information- please check all proposed exterior changes (attach necessary details to this form)

Signage Yes No

Provide the following information for each new sign: a diagram of the sign that shows the size, color(s), material and location of the sign relative to the structure as well as how sign will be mounted/ anchored.

Lighting Yes No

Show the location(s) of new light fixtures and attach the manufacturer cut sheet.

Paint/ Trim Yes No

Show the location(s) of new paint/ trim work on the building and attach a paint sample (digital sample or photo OK).

Siding Yes No

Show the location(s) of new siding and attach the manufacturer cut sheet.

Windows Yes No

Show the location(s) of new windows and attach the manufacturer cut sheet.

Other Façade/ Exterior Improvements Yes No

Describe and show the location(s) of additional improvements other than those listed above; provide details for the proposed work and attach manufacturer cut sheet(s) if available for design elements.

NOTE:

- Manufacturer cut sheets must include material and color details. Photos or detailed drawings may be substituted for manufacturer cut sheets.
- This information may be prepared by the applicant; it does not need to be prepared by a design professional.
- If design elements (paint color, siding material, light fixture, etc.) have not yet been finalized, please include all options being considered so they may be reviewed and approved to prevent unnecessary delays in your construction schedule.

I hereby certify that the information included in this application is true and accurate.


Applicant's Signature

10/4/23
Date

To be filled out by the Zoning Administrator

Zoning Review Complete? Yes No

Building Permit required? Yes No



2 1/8" metal signs with digitally printed vinyl graphics
2 single faced to attach to existing
angle-iron extended bracket
37"H x 47"W

(Previously the sign for Montana Brewery Shop)



window: 30" x 30"
cut vinyl logo: 18" x 26"

Yes, this the corner building attached to Park County Community Foundation. My door is on Callender, but the sign will be sticking out perpendicular so it would be facing Main.



The sign will be attached with bolts to the brick area of building and will be secured with cables



File Attachments for Item:

E. DESIGN REVIEW - FOODWORKS - LOCATION 2 (112 N. MAIN ST.)

City of Livingston Historic Design Review Application Form

1. Applicant's Name: FOODWORKS ON MAIN

2. Location of Property
Street Address: 112 N. MAIN ST.
Business Name (if applicable): FOODWORKS ON MAIN

3. Contact Information
Property Owner
Home Address: BRAD & LOCCIANE GREENWOOD
212 PINE CREEK RD. LIVINGSTON, MT 59047
Phone Number: 530-249-3930
Email Address: bl@bradgreenwood.com

Primary Contact/ Applicant
Name: DON DESMET
Address: 412 E PAEK
LIVINGSTON, MT 59047
Phone Number: 406-222-8223
Email Address: info@foodworksLivingston.com

Secondary Contact
Name: LYNETTE LARSON - DESMET
Address: 412 E PAEK
LIVINGSTON, MT 59047
Phone Number: 406-222-8223
Email Address: info@foodworksLivingston.com

4. Project Information- please check all proposed exterior changes (attach necessary details to this form)

Signage Yes No

Provide the following information for each new sign: a diagram of the sign that shows the size, color(s), material and location of the sign relative to the structure as well as how sign will be mounted/ anchored.

FoodWorks on Main Signage Dimensions

Fresh (panel above the awning)

3' x 9'

Food (panel above the awning)

3' x 9'

Decal On Awning

5' x 5'

Window Decal

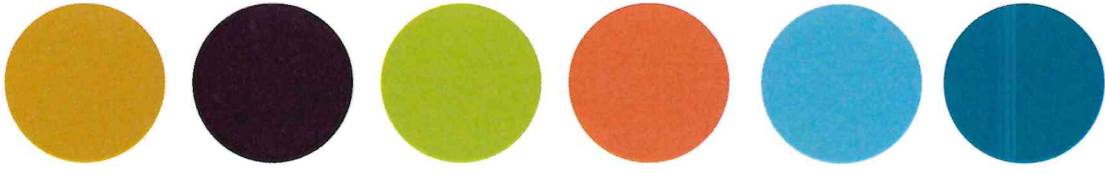
18" x 18"

Side Window Decal Strips

8' x 3"







40
Pacifico
BARON NEUE NORMAL
FONTS:
avek Light
avek Medium



BREAKFAST LUNCH DINNER

LOCAL FRESH WHOLESOME

