



Livingston City Commission Agenda

March 21, 2023

5:30-8:30 PM

City – County Complex, Community Room and by Zoom

<https://us02web.zoom.us/j/81583645347?pwd=WWJjOEEx2YkxoaWtpS2t3NXExMGJxUT09>

Meeting ID: 815 8364 5347 **Passcode 510416** Call in: (669) 900-6833

1. Call to Order
2. Roll Call
3. Public Comment

Individuals are reminded that public comments should be limited to item over which the City Commission has supervision, control jurisdiction, or advisory power (MCA 2-3-202)

4. Consent Items

- A. APPROVE MINUTES FROM MARCH 7TH, REGULAR COMMISSION MEETING. Pg. 4**
- B. RATIFY CLAIMS PAID 03.01.2023-03.15.2023. Pg. 56**
- C. ACCEPT CITY COURT FINANCIAL REPORT FROM FEBRUARY 2023. Pg. 71**

5. Proclamations

- A. A PROCLAMATION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, DECLARING APRIL 1-7, 2023 TO BE THE WEEK OF THE YOUNG CHILD IN LIVINGSTON. Pg. 73**

6. Scheduled Public Comment

- A. PLANNING BOARD ANNUAL REPORT PRESENTATION TO THE COMMISSION. Pg. 75**

7. Public Hearings

Individuals are reminded that testimony at a public hearing should be relevant, material, and not repetitious. (MCA 7-1-4131 and Livingston City Code Section 2-21)

- A. ORDINANCE NO. 3040: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING CHAPTER 30, ARTICLE V, SECTION 30.50 OF THE CITY ZONING ORDINANCE ENTITLED SIGNS. Pg. 77**

8. Ordinances

9. Resolutions

- A. RESOLUTION NO. 5088 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON MONTANA, DECLARING CERTAIN PROPERTY AS SURPLUS AND DIRECTING THAT PROPERTY TO BE SOLD. Pg. 93**
- B. RESOLUTION NO. 5089: A RESOLUTION BY THE CITY OF LIVINGSTON CITY COMMISSION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO MDT- TRANSPORTATION ALTERNATIVES (MDT-TA) PROGRAM AUTHORIZING THE CITY MANAGER OR DESIGNEE**

TO ENTER INTO REQUIRED CONTRACTS FOR GRANT FUNDS TO COMPLETE IMPROVEMENTS TO PARK STREET BETWEEN 3RD AND B STREETS. Pg. 96

10. Action Items

A. DISCUSSION ON CITY MANAGER EVALUATION PROCESS.

Pg. 122

11. City Manager Comment

12. City Commission Comments

13. Adjournment

Calendar of Events

Supplemental Material

Notice

- **Public Comment:** The public can speak about an item on the agenda during discussion of that item by coming up to the table or podium, signing-in, and then waiting to be recognized by the Chairman. Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).
- **Meeting Recording:** An audio and/or video recording of the meeting, or any portion thereof, may be purchased by contacting the City Administration. The City does not warrant the audio and/or video recording as to content, quality, or clarity.
- **Special Accommodation:** If you need special accommodations to attend or participate in our meeting, please contact the Fire Department at least 24 hours in advance of the specific meeting you are planning on attending.

File Attachments for Item:

A. APPROVE MINUTES FROM MARCH 7TH, REGULAR COMMISSION MEETING.



Livingston City Commission Minutes

March 07, 2023

5:30-8:30 p.m.

City – County Complex, Community Room

<https://us02web.zoom.us/j/82429098131?pwd=ejIzSTJZUU9IRDdvckp0ajlJTklhUT09>

Meeting ID: 824 2909 8131 **Passcode: 257033** Dial-in: (253) 215 8782

1. Call to Order 5:34 p.m.

2. Roll Call:

In attendance: Chair Melissa Nootz, Vice-chair Karrie Kahle, Commissioners Friedman, Schwarz and Lyon. City Manager Grant Gager, Interim Attorney Jon Hesse, and Recording Secretary Faith Kinnick.

3. Public Comment 5:35 p.m.

Individuals are reminded that public comments should be limited to item over which the City Commission has supervision, control jurisdiction, or advisory power (MCA 2-3-202)

- Tim Stevens
- Joshua Reynolds
- Bob Wiltshire
- James Willich
- Lori Dust
- Becky Bird
- Mike Bunker
- Judy Lewis
- Nate Partseghian
- Jeff Schlap
- Patricia Grabow
- Lindie Gibson
- Bruce Lay
- Sally Eps
- Sarah Boyle
- Heather Jurvakainen
- Susie Butterfield
- Nancy Adkins
- Athalia Windham
- Jade Broughton
- William Tyner
- Victoria Gasparakis
- Wendy Weaver

4. Consent Items 6:42 p.m.

A. APPROVE MINUTES FROM FEBRUARY 21, 2023 REGULAR MEETING.

B. RATIFY CLAIMS PAID 02.15.2023-02.28.2023.

C. LETTER OF SUPPORT, FOR THE PARK COUNTY, MONTANA, FEDERAL LANDS ACCESS PROGRAM PROPOSAL (LIVINGSTON PEDESTRIAN BRIDGE).

- Nootz noted a couple edits to the 2.21. minutes
- Lyons noted a minor edit for consent item C.
- Nootz shared spelling edits, correction to vote, and commission comments.
- Lyons noted one small edit on page 21, missing verb
- Motion by Lyons to approve consent item A-C with edits, second by Schwarz.
- All in favor passes, 5-0.

5. Proclamations

6. Scheduled Public Comment 6:46 p.m.

A. ALLISON VICENZI OF THE LIVINGSTON URBAN RENEWAL AGENCY PRESENTS THE 2022 ANNUAL REPORT TO THE COMMISSION.

- Gager turned presentation over to Allison Vicenzi, Chair of the URA
- Allison gave presentation
- Lisa Garcia made additional comments
- Schwarz made comments
- Lyons made comments
- Kahle made comments
- Nootz made comments, and would like to see more frequent updates from the URA.

10-minute recess 7:00 p.m. motion by Nootz, 2nd by Schwarz 5-0

B. CONNOR CAVIGLI OF PARKS AND TRAILS COMMITTEE PRESENTS THE 2022 ANNUAL REPORT TO THE COMMISSION. 7:10 p.m.

- Gager turned presentation over to Connor Cavigli
- Connor gave presentation
- Schwarz made comments
- Lyons made comments
- Kahle made comments

- Nootz made comments

7. Public Hearings

Individuals are reminded that testimony at a public hearing should be relevant, material, and not repetitious. (MCA 7-1-4131 and Livingston City Code Section 2-21)

8. Ordinances

9. Resolutions

10. Action Items 7:21 p.m.

A. CONSIDERATION OF REPAIRS TO CITY POOL

- Gager introduced item
- Nootz asked clarifying questions
- Schwarz made comments
- Lyons made comments
- Friedman made comments
- Kahle made comments
- Nootz made additional comments

B. DISCUSSION OF 2023 LEGISLATIVE STRATEGY 7:29 p.m.

- Gager opened discussion
- Schwarz made comments
- Lyons made comments
- Kahle made comments
- Nootz made comments, would like adding a General Legislative Update to future agendas

11. 5-minute recess 7:32 p.m. motion by Nootz, 2nd by Schwarz 5-0

C. CONSIDERATION OF AGREEMENT 20008 WITH 4 RANGES COMMUNITY RECREATION FOUNDATION INC. 7:37 p.m.

- Gager opened discussion, turned presentation over to the board
- Tanya Rupe-Mraz, from the Arthur Blank Foundation gave comment
- Tim Stevens from the Kandida Fund gave comments
- Michael McCormick, board member gave comments
- Chase Rose, 4-Ranges Foundation gave comments
- Gager made clarifying comments

- Nootz made comments
- Lyons made comments
- Schwarz made comments
- Nootz made comments
- Schwarz motioned to approve agreement 20008 with 4 Ranges Community Recreation Foundation, Inc., second by Kahle.
- James Willich gave public comment
- Becki Bird gave public comment
- Lori Dust gave public comment
- Chase Rose, 4 Ranges foundation gave public comments
- Patricia Grabow gave public comment
- Bob Wiltshire gave public comment

8:29 p.m. Motion to extend the meeting by Schwarz, second by Kahle passes 5-0.
5 minute recess. Motion by Kahle, second by Schwarz 5-0.

- Resumed with Allison Vicenzi giving public comment
- Doug Braham, 4 Ranges board member gave public comment
- Alain Kennedy gave public comment
- Jim Bynum gave public comment
- Amy Tippenmeyer-Stevens gave public comment
- Lyons made comments, asked clarifying question
- Gager answered
- Nootz asked clarifying questions
- Gager answered
- Kahle made comments
- Schwarz made comments
- Lyons made comments
- Friedman made comments
- Gager responded to comments made
- Nootz noted edits on MOU she'd like to see.
 - Under section 4, adding it is understood that neither party is required to enter into independent agreements as a result of this MOU.
 - Under section 5, Amending the 60 days to 15 days, if attorney is agreeable to it.
 - Hesse noted MOU can always be amended, extending or contracting the time
 - Nootz continued under section 6, Individuals identified below shall serve as the primary point of contact for the organization.
- Nootz motioned to amend the MOU with edits outlined, second by Kahle, passes 5-0.

- Roll call on the original motion, passes 5-0

11. City Manager Comment 9:13 p.m.

12. City Commission Comments 9:14 p.m.

13. Adjournment 9:14 p.m.

- Motion to adjourn by Friedman, second by Kahle, passes 5-0

Public in virtual attendance:

- | | |
|----------------------------|-------------------------|
| 1. Amanda Herrera | 36. Sean Batura |
| 2. Amy Tippenmeyer-Stevens | 37. Stacy Jovick |
| 3. Amy Zanoni | 38. Terri Hartley |
| 4. Andrew Field | 39. Tom Harreld |
| 5. Angela Devani | 40. Victoria Gasparkais |
| 6. Anna Elam | 41. Wayne Hard |
| 7. Ashley Bruha | 42. Wendy Ripley |
| 8. Athalia Windham | 43. Wendy Weaver |
| 9. Brooke Weimer | 44. William Tyner |
| 10. Christina Nelson | |
| 11. Cristin Fowle | |
| 12. Dave Toupin | |
| 13. Diana Windham | |
| 14. Holly Sienkiewicz | |
| 15. James Frierson | |
| 16. Jennifer Severson | |
| 17. Jessica Tyner | |
| 18. Joanne Berghold | |
| 19. Josh Chabalowski | |
| 20. Josh Reynolds | |
| 21. Josh Wise | |
| 22. Julie Benden | |
| 23. Katheryn Eklund | |
| 24. Katie Kilfoil | |
| 25. Kelly Shorter | |
| 26. Lauren Cummings | |
| 27. Maja Tarr | |
| 28. Nancy Adkins | |
| 29. Nicole Melius | |
| 30. Pam Schafer | |
| 31. Pattie Ottman | |
| 32. Rachel Jones | |
| 33. Rick Van Aken | |
| 34. Sabrina Crelve | |
| 35. Sadie J Holt | |

LIVINGSTON CITY COMMISSION MEETING
Public Comment Sign-In

DATE: 03/07/2023

9

If you would like to speak to the Commission, please note your name and address will be recorded here. This document is an official public record. Thank you!

PRINTED NAME	ADDRESS
1. Tim Stevens	315 N. 3rd St.
2. Bob Wiltshire	154 Canyon View Dr
3. James Willich	108 S. F St
4. Lori Duff	213 S F
5. Becky Bone	402 S 8th St.
6. MIKE BUNKER	411 S N St.
7. JUDY LEWIS	95 Buffalo Trail
8. Nate Parseshian	5588 S. 2nd St.
9. JIM SMITH	813 W. Calhoun St
10. Tammy J. Lee	204 E Callena
11. Lindie Gibson	215 W. Clark
12. Bruce Lay	570 Cutthroat Loop
13. Sally Epp	25 Shields River Rd. E
14. Sarah Boyle	754 Flyhman Creek
15. Heather Jarrakan	309 S 9th
16. Suzie Butterfield	532 N G St
17. James Willich	108 S F
18. Becky Bone	402 S. 8th
19. Lori Duff	213 S F
20. Gavin Clark	215 S. C St
21. Allison Vicenti	325 N 3rd

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Jeff Baker CBZ
Hein Kennedy
Jim Brunum 510 N 5th

Commission meeting 3-7-2023, Yellowstone River & Fleshman Creek dog walking bridges decision needs a closer look.

During the commission meeting of February 28, an Action item to prioritize 2023-4 Western Federal Lands grants came up. One of these was a Livingston pedestrian bridge across the Yellowstone and a second bridge across Fleshman Creek for dog walking.

There were 2 public meetings in 2021 on this project. Sign-in sheets show 9 people attended each meeting. Two surveys repeated many of the same people's comments. Comments from the two surveys represented:

47 comments of confirmed city residents. (By voter registrations.)

16 comments of unknown location.

2 comments of confirmed county residents. (Both against.)

65 Total comments. (0.37% of the County population.)

7 against. (6 were questions only; so deleted.)

What was the survey question? Was it just yes or no for the bridge? Or, did it compare the bridge to other options?

Were the people of Livingston asked if they want dog pedestrian bridges more than a new railroad-crossing bridge to the north-side that could save lives with better fire, rescue and vehicular access? Or, were other choices off the table?

There is no assessment of on-going cost of maintenance of these proposed bridges.

The Fairgrounds & Parks board's Footbridge committee for the fall of 2021 has sparse to nonexistent meeting minutes and agendas so it is impossible to determine the reasoning behind their footbridge concept and support.

The dog bridge engineering study was done prior to the 2022 flooding. Now we know first-hand how easily the river tears down bridges and floods our lands. With this new knowledge, does the county still think this project is wise?

I see no evidence, other than the two unincorporated county respondents to the survey, of county participation on this project? Have county residents outside Livingston even heard of this bridge?

County residents might just think spending ten million dollars of others people's money on something as frivolous as a dog walking bridge, that blocks our beautiful mountain views, is just wasteful spending. They might also think the risk of this pedestrian bridge washing into the Rte 10 bridge and causing a dam flooding the hospital was too great a risk and this project should be rejected out of hand.

Please reconsider the wisdom of this project and just say No.

Ann Hallowell, PO Box 1445, Livingston, MT

3/7/2023
 City of Livingston
 220 E. Park St., Livingston, MT 59047

RE: Public Comment for 3/7 Agenda, Section 4C, Letter of Support for the Livingston Pedestrian Bridge

Dear City of Livingston Commissioners,

I am writing to encourage your approval of the letter of support (LOS) for Park County's Federal Lands Access Program (FLAP) application, which seeks funding for the construction of a pedestrian bridge over the Yellowstone River. Below is a summary of why I support the proposed pedestrian bridge and encourage your support of the bridge as well:

1. The proposed ped bridge is free span and will allow for emergency vehicle access, if necessary, from either side of the bridge. As a free span bridge, the risk of being washed out by a future flood is very low.
2. The ped bridge would connect existing trail systems, parks, city and county lands, BLM public land, DNRC state public land, and access to over 700,000 acres of USFS public lands.
3. The FLAP funding source is specific in supporting projects that connect public lands and provide recreational benefits, and these funds cannot be used for other projects outside of this scope.
4. There is no community match requirement, meaning that the grant has the potential to pay for the entire project if awarded.
5. Federal, state, and local agencies have already been notified and provided comments regarding environmental concerns in the project area, and no concerns were received.
6. A Preliminary Engineering Report was completed and a public meeting was held, during which over 50 public comments were received, with all but four in support of the pedestrian bridge.
7. The Park County Fairgrounds and Parks Board identified the ped bridge over the Yellowstone River as a priority project and formed a special committee to support the project.

Overall, the pedestrian bridge would provide significant community and recreational benefits, and the FLAP grant is a wonderful opportunity to finally move forward with this project. Your support of the project is greatly appreciated.

Thank you for your consideration,

Morgan Squires
 PO Box 284, Emigrant MT, 59027
 Park County Resident, outside of the City of Livingston

PUBLIC COMMENTS RECEIVED REGARDING THE 4-RANGES MOU FOR WELLNESS CENTER

IN SUPPORT THEREOF:

1. Lori Dust, of Park High School
2. Koi Woodson, city resident
3. Lyndsey Comiso, city resident
4. Teresa Caldwell, city resident
5. Jenny Blades, city resident
6. Jennifer Monroe, city resident
7. Missy Weld, city resident
8. Holly Sienkiewicz, Park High Nurse
9. Maranda Lee, city resident
10. Judy Lewis, city resident
11. Marshall Swearingen, city resident
12. Jane Hathaway, city resident
13. Scott McMillion, city resident
14. Chelsey Murphy, city resident
15. Stephen Potenberg, city resident
16. Jack Luther, city resident
17. Ted Madden, city resident
18. Jim Bynum, city resident
19. Betsy Mitchell, city resident
20. Caroline Rehder, city resident
21. Jessie Wilcox, city resident
22. Ruby Ensing, city resident
23. Terri Hartley, Links for Learning
24. *Christine Whiteside*
25. *Jane Tecca*
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IN OPPOSITION OF:

1. Kimball Leighton, city resident
2. Andrew Mitchell, city resident
3. Patricia Grabow, city resident
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Park High School

102 View Vista Drive ♦ Livingston, Montana 59047
Phone 406.222.0448 ♦ Fax 406.222.9404

Lori Dust
Principal
406.222.0448

Becky Ayler
Vice Principal
406.222.0449

Dear City of Livingston Commission:

Thank you for working on the Civic Center Project. Your understanding of our community's need is much appreciated. The possibilities are endless with a facility such as the new wellness center. Park High School has already initiated athletic camps/programs that have attracted higher numbers in our elementary, middle school, and high school grades. Nate Parseghian, PHS Athletic Director, is overseeing our coaches as they are preparing for camps, tournaments, summer games, etc... In the future, our new wellness center could potentially house such activities bringing revenue to our local restaurants, shops, and hotels. Our taxpayers will immediately see the benefits of Livingston's new wellness center, demonstrating a great use of taxpayer money.

Location, however, is a significant piece to this plan. PHS has an obligation to our students and the City of Livingston to build and sustain high quality athletic programs and we are on our way with over 9 consecutive seasons of individual State Champions, 1 team State Runner Up, and 1 Team State Champion. As our success grows, our lack of facilities become more and more of an issue. The majority of PHS and SGMS students that could easily access the new wellness facility would do so right after school and are directly related to our District 4 & 1 programs. If this facility is built on the north side, these PHS and SGMS programs would not be as accessible to the students that need them the most. Our lower economic students will be left out of the benefits of such a wonderful facility. The exciting piece of the new wellness facility is that our students will feel valued. We all know that the more children feel valued, the less likely they will hurt themselves or worse, complete suicide. The City of Livingston's wellness center is much more to our 4 & 1 District than a location of healthy activities, it can change the lives of our students. Again, only if they can actually access the facility and the programs offered.

At a later more appropriate time, we need to discuss the multiple programs that the PHS Athletic staff can bring to the new facility. What is important to understand now is that there will be no cost to the City of Livingston taxpayers to have certified personnel running basketball, volleyball, track, cross country, indoor soccer, indoor softball, wrestling, athletic conditioning and potentially swimming camps and tournaments/meets to use this facility. However, if the facility is on the north side of town, the number of participants will decrease insurmountably.

As the water was moving toward us from Yankee Jim Canyon during the 100/500 year flood, we rushed to remove vehicles from the PHS parking lot, buses and vans from the bus barn, continually checked the PHS crawl space, as well as evacuating everyone from PHS. As we monitored through the night and the next couple of days, we did not receive any water. Thank you to the city for the engineering along the Yellowstone. Your efforts and intellect protected our facilities and equipment. It would be the same for our new Livingston Wellness Facility. Thank you again for taking the time to read this letter. ALL of our students will benefit from a facility close to 3 of our 5 schools. Please consider all of the previous points as you make a decision on location.

Sincerely,
Lori L. Dust
Principal, Park High School



Faith Kinnick

From: Koi Woodson <koi.woodson@gmail.com>
Sent: Wednesday, March 1, 2023 10:08 PM
To: webmaster
Subject: Continuation of Proposed Livingston Recreation & Wellness Center public comments

I also want to note that the young lady that the City of Livingston has managing the existing Recreation Center has a college degree relative to the work that she is performing. She typically works six (6) days a week, she is driven and intelligent, she has great people skills, she does not get paid overtime, and she is married and has two (2) children that she and her husband are raising. The city is blessed to have her as an employee, and I believe she will do an excellent job managing the planned facility.

In addition, she has a young woman and a young man that currently work for her. They are both polite, hard working and driven. I believe they would both be excellent in assisting her in management of the planned facility, and they both have the necessary people skills that will be needed with the operation of the planned facility.

Please also consider these comments of mine relative to the planned facility.

Koi Z. Woodson
 City of Livingston Resident

----- Forwarded message -----

From: Koi Woodson <koi.woodson@gmail.com>
Date: Wed, Mar 1, 2023, 4:21 PM
Subject: Proposed Livingston Recreation & Wellness Center public comment
To: <webmaster@livingstonmontana.org>

Based on my review of the proposed new Recreation & Wellness Center facility, the new structure will be a great benefit to residents in Livingston and the local area. In addition, visitors to Livingston will also benefit from all the things available at the planned facility.

The facility will be a great benefit to youth, middle aged and elderly people from the local area as well as other visitors. The facility will have a swimming pool, gymnasium, indoor bathrooms, locker rooms, day care area, bathrooms accessible from the exterior of the building, staff offices, etc. The facility will benefit us locally and nationally.

I suggest that the gymnasium area also be marked, so that Pickelball areas are marked on the floor of the planned building. A lot of Pickelball is currently played in the existing gymnasium, and I would enjoy playing in the new facility.

A new indoor swimming pool is greatly desirable. The existing swimming pool is extremely expensive to operate, and it can only be used for a short period of time in the summer.

The new indoor pool will bring a lot of benefits such as more useful times it can be operated for the whole year. It can also be designed and constructed, so it is cheaper to operate and maintain than the existing pool.

The existing Recreation Center is in poor condition, and it is expensive to maintain. Replacement of the existing Recreation Center is in the City of Livingston's best interest, and it can be accomplished by construction of the planned new Recreation & Wellness Center.

I believe we need a facility such as the one proposed, and we need to plan it for everyone. It should not be planned for only one group. It should be for everyone.

Thank you for letting me submit my thoughts.

Koi Z. Woodson
City of Livingston Resident

Faith Kinnick

From: Koi Woodson <koi.woodson@gmail.com>
Sent: Wednesday, March 1, 2023 4:22 PM
To: webmaster
Subject: Proposed Livingston Recreation & Wellness Center public comment

Based on my review of the proposed new Recreation & Wellness Center facility, the new structure will be a great benefit to residents in Livingston and the local area. In addition, visitors to Livingston will also benefit from all the things available at the planned facility.

The facility will be a great benefit to youth, middle aged and elderly people from the local area as well as other visitors. The facility will have a swimming pool, gymnasium, indoor bathrooms, locker rooms, day care area, bathrooms accessible from the exterior of the building, staff offices, etc. The facility will benefit us locally and nationally.

I suggest that the gymnasium area also be marked, so that Pickelball areas are marked on the floor of the planned building. A lot of Pickelball is currently played in the existing gymnasium, and I would enjoy playing in the new facility.

A new indoor swimming pool is greatly desirable. The existing swimming pool is extremely expensive to operate, and it can only be used for a short period of time in the summer.

The new indoor pool will bring a lot of benefits such as more useful times it can be operated for the whole year. It can also be designed and constructed, so it is cheaper to operate and maintain than the existing pool.

The existing Recreation Center is in poor condition, and it is expensive to maintain. Replacement of the existing Recreation Center is in the City of Livingston's best interest, and it can be accomplished by construction of the planned new Recreation & Wellness Center.

I believe we need a facility such as the one proposed, and we need to plan it for everyone. It should not be planned for only one group. It should be for everyone.

Thank you for letting me submit my thoughts.

Koi Z. Woodson
City of Livingston Resident

Faith Kinnick

From: Lyndsey Comiso <bennett.lyndsey@gmail.com>
Sent: Thursday, March 2, 2023 10:53 AM
To: webmaster
Subject: Recreation & Wellness Center

To Whom It May Concern,

I am so ecstatic about the future of the Livingston Recreation and Wellness Center! This is so exciting for our community as we need a place for local activities/sports/wellness for kids and families. Since moving to Livingston in 2017 (I am a MONTANA native), we have found ourselves at the current Civic Center often. Whether it be from co-ed volleyball games and tournaments, to Friday night skating with our families, to joining friends for fun and celebrated birthday parties, to cozying up on a Friday night on the gym floor to watch Christmas movies, we have made many, many memories here and hope to continue this throughout the years at the NEW facility. We have also participated in the yearly summer swim lessons with both kids and have found ourselves in the pool on hot summer evenings.

I believe the current location is the perfect place for the new Livingston Recreation and Wellness Center, as it is the center of the town and located on the beautiful Yellowstone River. It is next to Sacajawea Park and the skate park. This is where all people (genders, ethnicities, socioeconomic statuses - it doesn't matter) hang out because EVERYONE feels welcome there!! If you move the location to the North side of town, I feel it would make everyone feel not welcome and like it is only for the elite - which is a terrible idea. WE as a community need to present COMMUNITY and TOGETHERNESS rather than separation and segregation.

Thank you for your time and consideration of leaving the location of the NEW Livingston Recreation and Wellness Center at the current location: 229 River Drive, Livingston, MT 59047. Thank you for your time and consideration!

Sincerely,
Lyndsey Comiso

Faith Kinnick

From: Teresa Caldwell <tcaldwell222@gmail.com>
Sent: Thursday, March 2, 2023 10:50 AM
To: webmaster
Subject: wellness

This is a comment on the proposed wellness center.
I would like to see wind power and solar power incorporated into the design.
Teresa Caldwell
318 south 6th St.

Faith Kinnick

From: Jenny Blades <jennymblades@gmail.com>
Sent: Thursday, March 2, 2023 1:25 PM
To: webmaster
Subject: Livingston wellness center

I would like to say that I fully support having a new wellness center in Livingston. I'm unable to make the meeting as I have prior obligations but wanted my opinion counted.

Thanks
Jenny Blades

Sent from my iPhone

Faith Kinnick

From: JENNIFER MONROE <jenniferboz@aol.com>
Sent: Thursday, March 2, 2023 3:54 PM
To: webmaster
Subject: Recreation and wellness center

Good afternoon, I am out of town and won't be able to attend the meeting on March 7, but I did want to register my support for the new recreation and wellness center. I believe it's sorely needed in our little town and would be heavily used. If there's any other way, I can be supportive, please let me know. Thank you,

Sent from my iPhone
Jennifer Monroe
Broker/owner
Absaroka Realty Inc
406-581-2101

Faith Kinnick

From: webmaster
Sent: Thursday, March 2, 2023 4:01 PM
To: Grant Gager; Karrie Kahle; Lisa Lowy ; Mel Friedman ; Melissa Nootz; Quentin Schwarz ; Torrey Lyons
Subject: FW: Opinions count
Importance: High



Faith Kinnick | Administrative Assistant
 City Manager's Office
 220 E. Park St.
 Livingston, MT 59047
 (406) 823-6002

[website](#) | [map](#) | [email](#) | [Facebook](#) | [Instagram](#)

From: Missy Weld [mailto:missyweld@me.com]
Sent: Thursday, March 2, 2023 12:26 PM
To: webmaster <webmaster@livingstonmontana.org>
Subject: Opinions count
Importance: High

To whom this concerns:

As a fairly new resident to Livingston, MT (Aug. 2020), I have found life in this beautiful small town beyond amazing. There is an arts/theater community to rival much larger towns and cities, and my first opportunity to really meet new people was through Pickleball. This is from the Sports & Fitness Industry Association written in Feb. of 2022.

Having more than 4.8 million participants nationwide, and a growth of 39.3% over the last two years, pickleball was officially announced as the fastest-growing sport in America for the second year in a row, according to The Sports & Fitness Industry Association (SFIA) 2022 Sports, Fitness, and Leisure Activities Topline Participation Report that was just released. This was released in 2022. But the numbers are much larger.

In 2023 here are the numbers:

There are 36.5 million pickleball players in the United States according to [new data released](#) in January 2023 by the [Association of Pickleball Professionals \(APP\)](#).

The study was conducted by [YouGov](#) and tracked participation rates in the 12-month period from August 2021 to August 2022.

Over that period:

- 14% of Americans played pickleball at least once
- 8.5 million people played eight times or more

- 45% say they plan to play more pickleball in the next 6 months than they did in the prior 6-month period

This release marks a large increase over earlier participation data reported by the SFIA for 2021. That report pinned the number at 4.8 million pickleball players in the United States, according to the [2022 Sports & Fitness Industry Association \(SFIA\) Single Sport Participation Report on Pickleball](#).

I understand we need the tennis courts for the kids and school competition. But, it won't be long before we see pickleball as a competitive sport for our teens. I live close to the courts, and the only time I see them being used is with school programs. Very few tennis players there other than school activities. It seems a few of those courts could be lined for both types of play, but weather is a factor for pickleball due to the type of ball. Wind and pickleball really don't do well together! Too much weather in this area hampers play making it a wiser decision to look at a facility where more individuals could enjoy this sport indoors year round.

And with the senior population growing, the appeal of an indoor pool for water exercise, and lap swimming (and of course not limited to seniors) would be a healthy addition to our community. It has been said that 70 is the new 50. Seniors are living longer and attention to giving people the opportunity to live to the fullest is not just for health of the person, but it impacts the health of our community, as well. I envision an entire wellness center that looks to target not just seniors but our community with offerings for mind, body and spirit for all ages.

As the Livingston community continues to thrive, let's place a focus on well being of our citizens in this vibrant community.

Thank you for your time.

Sincerely,

Missy Weld
704-533-1706

Faith Kinnick

From: Holly Sienkiewicz <Holly.Sienkiewicz@livingston.k12.mt.us>
Sent: Friday, March 3, 2023 8:21 AM
To: webmaster
Subject: Rec Wellness Center

Dear Commissioners-

I cannot think of a more worthy endeavor for the City of Livingston and Park County than to build a new recreation and wellness center. I enthusiastically support this project and will contribute financially.

I am currently one the school nurses in the Livingston School District, working at Winans Elementary and Park High School. I am very concerned about the lack of opportunities for our youth to get out and physically move, especially during the winter months. I frequently ask students what they did over the weekend, and the response will commonly be, "nothing", "played video games all weekend", or "there is nothing to do here". We have limited indoor space to offer our community for healthy, physical activities. It leaves kids with few options to exercise and engage in healthy activities and they often turn to unhealthy choices such as extensive device use and drugs and alcohol.

Our community deserves better. We have spent so much time and energy over the past decade trying to combat our high suicide rate. In my opinion, we are focusing too far "down stream" when people are already feeling hopeless and in crisis. I believe we need to focus on **prevention** which includes providing more opportunities to interact with each other in a meaningful and healthy way. Exercise and community! It is time for Livingston to step up to the plate and make this happen!

Thank you for your work, time and consideration.

Holly Sienkiewicz

Holly Sienkiewicz, RN
Park High School and Winans School Nurse
Holly.Sienkiewicz@livingston.k12.mt.us
PHS: 222-0448 x210
Winans: 222-0192 x190

Faith Kinnick

From: Maranda Lee <maranda_lee@hotmail.com>
Sent: Friday, March 3, 2023 12:14 PM
To: webmaster
Subject: Livingston Wellness Center

Hello

The community of Livingston would greatly benefit from a new wellness or community center. Something with several basketball courts with multipurpose function for other sports like volleyball but could also be used for community or private events such as festivals or expos. Having a walking track separate from the courts would be great for the community walkers. A building with additional rooms that can be utilized for meetings, conferences, exercise classes such as yoga, HIIT etc or available for "mommy and me" groups, music lessons, cpr and babysitting training, etc. An indoor swimming pool would be an amazing addition to our community too. It's a big undertaking and will cost a lot but this community needs something like this! It's not impossible. Small communities like ours have built community centers like this before!

Maggie and her rec department team do an incredible job utilizing the space we currently have and offer a wonderful variety of activities throughout the year to our community. I can only imagine the great things they will do with a larger facility that could be available to multiple groups at the same time. The possibilities are endless!

Maranda Lee
maranda_lee@hotmail.com

Faith Kinnick

From: J Lewis <judylewis809@gmail.com>
Sent: Monday, March 6, 2023 9:10 AM
To: webmaster
Subject: Comments Regarding Recreation and Wellness Center

Please review and consider my comments concerning a new Recreation and Wellness Center in Livingston.

1-There is a **glaring omission** in the feasibility study presented by Ballard and King. **Pickleball is not included in the study.**

2-Pickleball is one of the fastest growing sports in the country today and can be easily played by all age groups. The program at the Civic center has grown to the point where it is over capacity on most days.

3-Pickleball can be played indoors and outdoors. It is inexpensive to set up. All that is needed are nets, and lines permanently painted on the gym floors or outside tennis courts.

4-Pickleball can be administered by the Rec Department. It can become a revenue source for the rec center. Most players will pay \$3 per session. Pickleball attracts outside visitors to come play. We always have people from out of town joining us. USA Pickleball lists places to play for free and Livingston Civic center could be listed.

5-Pickleball is usually played during the slower hours of use for the Civic center.

6-There is a shortage of community sponsored senior activities through the Livingston Recreation Department. Making pickleball available through the Rec Department would give more options to seniors. As stated in the study "Meeting the needs of seniors will be essential" Pickleball has proven over and over again to fill this gap.

Please include Pickleball in the plans for a Recreation and Wellness Center in Livingston. Not doing so would be a great disservice to the community at large, and especially the senior population segment. There should be both indoor and outdoor opportunities.

Thank you
 Judy Lewis
 Livingston Montana

Faith Kinnick

From: Marshall Swearingen <marshall.swearingen@gmail.com>
Sent: Monday, March 6, 2023 10:58 AM
To: webmaster
Subject: comments regarding rec and wellness center

Thank you for the opportunity to comment on the city's planning for a new recreation and wellness center. My perspective is as someone who has lived in Livingston for the past 6-7 years. My wife and I work full-time and are parents of a 4-year-old. I have read through the consultant report and am thankful for all the thought and planning that has been invested so far.

I think a facility as envisioned in the report would be a vital service and improvement for the community. Livingston's environment in the winter (basically 6-7 months per year) combined with the current lack of indoor family-friendly activities can be really hard on families physically and emotionally. Having a place to go be physically active with other families in the winter would be huge.

Partnering with a childcare provider to offer drop-in childcare would be huge for families. I would put childcare space near the top of the list.

It makes sense to me that the facility would include a pool that could be used by the high school. Having the pool be family-friendly and conducive to swim lessons should be a high priority. The walking/running track also makes sense to me.

I see that a climbing gym is further down the list. I think including even a small climbing wall would really help to round out the activity offerings. Climbing is something that's engaging for a wide age range, including small children and families. The climbing wall could be a short bouldering wall, not a tall wall requiring ropes and more expensive structural design.

Having some multi-purpose rooms also makes sense to me, and I wonder about how these spaces could be designed and invested in to serve other long-term community needs. For instance, we will continue to deal with bad summer air quality due to wildfires, and some spaces in the rec center could serve as shelters for people with health problems and lack of access to air treatment in their homes. The HVAC center could be designed with this in mind.

I would also really encourage the city to emphasize energy efficiency, not only for climate reasons but to reduce long-term operating costs. We're in a major transition toward "electrification" and efficient heat pumps for air and water heating, and I think it's important that the city does its research and invests in equipment and building design that will save residents money in the long run. For instance, heat pumps may be able to be used to maintain the swimming pool temperature with heat removed from conditioned air in the summer. The building should be designed as "solar ready" with building orientation and roof structure that's optimized for solar panels that could offset much if not all of the building's electricity use. The city should steer away from investing in boilers or other equipment that uses natural gas, which is being actively phased out through policy in many states.

I think there's significant demand for a facility like this in Livingston and that many residents would be willing to pay a monthly membership to help cover the costs.

Thank you for your ongoing efforts on the project,

Marshall Swearingen
409 1/2 S 13th Street
Livingston

Faith Kinnick

From: Jim Bynum <jimcbynum@gmail.com>
Sent: Monday, March 6, 2023 11:41 AM
To: webmaster
Subject: Livingston Recreation & Wellness Center

I am a retired full time resident and homeowner in Livingston, MT. I support the proposal to build the Rec & Wellness Center.

Eleven years ago I started a group to play pickleball (fastest growing sport in America). Our humble beginnings at Washington School gym with 4 people playing one night a week on a single court, have grown to playing 3 days a week for 3 hours per session on 3 courts with up to 26 players and we are wanting more time to play. Currently the majority of our players are senior citizens.

We have not encouraged more participants because of the current limitations of available time and space to play.

A larger participation area for pickleball would be greatly welcomed.

HELP STOP SPAM Remove all email addresses and Use **BCC** when forwarding emails

Faith Kinnick

From: Jane Hathaway <janehathaway@ymail.com>
Sent: Monday, March 6, 2023 12:03 PM
To: webmaster
Subject: Pickleball Courts

Good afternoon

Very interested to hear if there is a plan to improve the availability of pickleball courts in town - a large consistent group plays daily and in the summer tennis courts sit empty

Thank you

Jane Hathaway

Faith Kinnick

From: Scott McMillion <scott.mcmillion@gmail.com>
Sent: Monday, March 6, 2023 12:34 PM
To: webmaster
Subject: Wellness Center

Dear Commission Members,

I urge you all to vote in favor of allowing the city to partner with the group planning a wellness center in Livingston. I realize that many issues remain to be addressed, but I believe they are all resolvable.

But to vote against moving forward while still in the conceptual stage would be a grave mistake, in my opinion. An opportunity like this is unlikely to come around again.

Scott McMillion
530 N 6th St
Livingston, MT 59047
406 333 2154

Faith Kinnick

From: Chelsey Murphy <chelseyevans6415@gmail.com>
Sent: Monday, March 6, 2023 1:57 PM
To: webmaster
Subject: Recreation And Wellness Center
Attachments: Chelsey, Earn 125K Bonus Points – or 100K points + a \$125 Statement Credit.eml

To the Livingston City Commission,

I am writing to express my support for moving forward with The Livingston's Recreation and Wellness Center. I live in Livingston with my family. I have been working closely with The Recreation Department both as a parent and professional. I currently head the Park County Early Childhood Coalition. We provide a variety of programs for families to increase socialization, appropriate development, and school readiness. One of these programs is Wiggly Wednesday. Wiggly Wednesday is held weekly at the Civic Center free of charge. We have an average attendance rate of 25 children and parents who participate each week. Families have constantly expressed their need and desire to expand this program and the need for more, indoor, family friendly activities and engagement opportunities. I, too, agree with them. As my son grows older he is phasing out of the current spaces our community has to offer, It would be wonderful to have a safe, healthy, and fun environment for us to utilize not only during the cold winter months, but throughout the entire year.

I hope you will take this information into consideration when reviewing this project. I would be happy to answer any questions you may have. Thank you for your time and commitment to our community and children.

Chelsey Murphy

Faith Kinnick

From: ted madden <t_madden@hotmail.com>
Sent: Monday, March 6, 2023 2:26 PM
To: webmaster
Subject: Four Ranges Rec Center

Please support the operational assistance for the Four Range Rec Center for Livingston and Park County. Similar to past projects, this would be great for the health and economic vitality of Park County. Like other project where the community has supported the capital portion of projects (this would be largest to date) and the city and county supporting the ongoing maintenance and revenue generation this will be a grand win-win for the community.

Thank you for the generous donors and community volunteers who have the confidence and belief in our future. We do not want to waste this opportunity.

Ted Madden
Livingston Montana

Sent from [Mail](#) for Windows

Faith Kinnick

From: stephenpotenberg@gmail.com
Sent: Monday, March 6, 2023 2:34 PM
To: webmaster
Subject: Livingston City Commission/Recreation & Wellness Center

I only write to support the plan for a Wellness Center promulgated by the 4 Ranges Foundation, including its proposed location on the site of the current Civic Center. The entire project is highly important for public health.

Stephen Potenberg
STEPHEN POTENBERG PC
P.O. Box 1078
Point Del Mar, Suite A3
1201 U.S. Highway 10 West
Livingston, MT 59047
(406) 222-6037
stephenpotenberg@gmail.com

I would like to submit some comments regarding the March 7th agenda item regarding the 4 Ranges Wellness Center presentation to the commission. I would attend the meeting via Zoom but I'm out of the country and the city webmaster has chosen to not allow anyone not in the states to participate in that way. I will try to attend via phone but that is sometimes not an option.

It appears to me the 4 Ranges proposal, as their brochure outlines, follows the option #1 in the 2019 Livingston Community Recreation Center Feasibility Study which was commissioned by the city. Option #1 appears on page 348 of the study in your agenda packet. Does the City of Livingston and Park County need a recreation center of the size that would better fit in a city/county with a population many times that of Livingston, cities such as Bozeman, Billings, Butte, Helena, or Missoula? None of those cities have a facility of this magnitude. Option #1 on page 352, has a 2019 estimated cost of almost forty million dollars, and I believe 4 Seasons plans to raise thirty million for their proposal.

The chart on page 335 appears to verify what the citizens of our community want where 86% of those surveyed strongly support an indoor pool and half or less strongly support the other amenities 4 Seasons propose.

Option #2 on page 350 has three phases, phase #1 builds an indoor recreation pool, locker rooms, a community room and restrooms, phase #2 adds an indoor 6 lane 25 yard lap pool, and phase #3 updates/renovates the existing civic center, all for a 2019 estimated cost, on page 352, of under twenty million dollars.

Revenues for option #1 in the 2019 study include those derived from the lease payments for the operation of the licensed childcare aspect of the facility. I see no reason for a licensed childcare facility when there are several privately run facilities in Livingston whose main problem is finding adequate help. Nor can I see the need for the city to build a facility that could lease space for exercise/gym/cardio/weight when there are at least three existing private businesses that provide that service in Livingston at the present time.

On page 355 the projected operating expenses for option #2 is half of those projected for option #1. Because of the smaller size option #2's full time staffing

requirements are also half those of option #1 as are those part time staff requirements. I don't know enough about full time staff salaries to comment on the full time employees per the chart on page 359 but the part time employees on page 360 at \$12 and \$13 per hour will be difficult to fill. With almost every business in Livingston seeking employees and unable to find them at higher wages, in my opinion, it'll be almost impossible. As I recall the city has, in the past, experienced problems filling summer vacancies in the streets and parks departments and, I believe, the opening of the city pool was delayed last summer due to staffing shortages.

Last, but far from the least, is the 4 Ranges proposal to raze the civic center, demolish it, and replace it with a larger gym. The civic center, built by the WPA in 1937, has served the community of Livingston and Park County for eighty six years and, according to phase #3 of option #2, is able to be renovated, restored, and brought up to current codes and standards for an estimated 2019 cost of three and three quarters million dollars. This facility is a contributing resource in the nomination, passed by the city commission at its January 3rd meeting and the Livingston Historic Preservation Commission, and soon to be considered as part of the Sacajawea/Miles Park listing on the National Register of Historic Places.

These observations in no way are meant to ask the city not to enter into the MoU with the 4 Ranges foundation as I believe the community needs the addition of an indoor swimming pool.

Thanks to the city and 4 Ranges for the work on this important matter.

Jack Luther

104 S. 5th Street

Faith Kinnick

From: Betsy Mitchell <esm4hope@gmail.com>
Sent: Monday, March 6, 2023 7:44 PM
To: webmaster
Subject: Comments for Tuesday Commission meeting

Dear City Commissioners:

I am an older citizen of Livingston who fully supports the idea of a Community Wellness and Swim Center and hope it becomes a reality.

However, the one issue I want to speak out about is the LOCATION for this center. I saw that the 2019 "Final Report" prepared by Ballard & King Associates includes a rendering of the Center with its location adjacent to the current Civic Center. If the city moves forward with the Center idea, I hope there will be more open discussion before the final location is selected. It seems as though the Civic Center area has been seen as a "natural location" without much input from the community. I've heard that "parents" want the Center located near the schools. However, the location should have a broader discussion before the site is selected. This will be a community-wide facility, not just for school aged citizens.

- First, if we learned anything from the floods of June 2022, we should question the construction of anything along the river. Yes, the levee held last June, but...
- There is already much congestion along the road through Sacagawea Park at times, especially the section from 9th Street Island Bridge to the Skate Park. On summer days when folks are using the park, there are times when two moving vehicles cannot pass through this stretch due to parked vehicles. That road through the park already supports a lot of traffic at times.
- Sacagawea Park is an iconic park. It has been nominated for National Historic Register recognition. This facility will bring much

more traffic through the park. This would be a detriment to the park, the geese and other birds, and to those who are there to enjoy the park.

- Livingston is growing, as we know. The growth is happening in other parts of town, not the old neighborhoods that are adjacent to the park. If some parents feel it's nice to have the Center clustered near some of the schools, there are probably many who would enjoy having it in another part of town that is more convenient for them. With growth, it seems logical that additional facilities, such as a Rec Center, should be dispersed and not clustered in this area along the river.

Thank you for taking our comments.

Elizabeth Mitchell
113 South 9th Street

Faith Kinnick

From: mtcorazon@earthlink.net
Sent: Monday, March 6, 2023 11:11 PM
To: Faith Kinnick
Subject: C. CONSIDERATION OF AGREEMENT 20008 WITH 4 RANGES COMMUNITY RECREATION FOUNDATION INC.

Dear City Commissioners,

Even though I am a member of the Board of the Four Ranges Community Recreation Foundation, I am writing to you as a citizen and a resident of Livingston. I first moved to Livingston in February 2002. I have been a lifelong swimmer, and, almost immediately after moving here, I began a campaign to build an indoor swimming pool. I helped to organize a group of diverse citizens to promote the possibility of building an indoor pool facility. We have lost some of those participants including Warren McGee (who was adamant that the pool should go in the area of the Civic Center since there were already City recreational programs there) and Valerie Jenkins. Other members are still with us and were involved in the Feasibility Study and Community Needs Assessment that was conducted by Ballard King and Associates and funded in part by the City of Livingston. The group that I organized in 2002 formed a 501c-3 and conducted some minimal fundraising. The group disbanded when renovations for Park High School were proposed including an addition for an auditorium and indoor swimming pool. Unfortunately, the auditorium and indoor swimming pool were eliminated from the high school bond issue to make a stronger case for renovations to the existing high school building.

The coordinated community effort, broad community input from citizens, and unprecedented fundraising by the Four Ranges Board for the currently proposed Recreation Center far out strips any efforts that have been undertaken in the past. It seems unthinkable that the City Commission would not support the project or continue to work with the Four Ranges Foundation since the implicit message would be that citizens' previous input and time attending meetings was for naught.

I am hopeful for the opportunity to work with the City of Livingston on a project that will serve so many in our community.

Caroline Rehder
 315 South 8th ST
 (406)222-7886
 mtcorazon@earthlink.net

Faith Kinnick

From: Jessica Wilcox <jewilliams2010@gmail.com>
Sent: Tuesday, March 7, 2023 10:32 AM
To: webmaster
Subject: Wellness center comments

Thank you for the opportunity to comment:

I very much agree and support the City's proposal to develop a wellness center and I do not want my comments to be construed as disagreement. My concern is with the location, however, I want the project to move forward regardless of where it goes.

I do hope there is time for exploration of locations other than in the park adjacent to the Civic Center. My main concern is the close proximity to the river. I would rather leave this space open, mainly for flood risk, but also out of respect for the open space along the river. I'd rather we use the tax credit to beautify the open space here, plant trees, create walkways an open fields etc. Somewhere people could use for outdoor space, walking, biking, xc skiing etc.

I would like to explore the Northside. We have very few amenities on the north side. When we proposed an overpass, there was very little support, given that there is not a reason for people living on the south side to travel north, this may have contributed. Also, all the growth is happening on the Northside of town, primarily residential. There are similar demographics (economic) for north east livingston as there are south east. We have public transportation that travels a fixed route from the schools and south to the north. Could a deal be struck with Livingston school district, a land swap or more playing fields next to the rec center if it was on the north side?

What ever we build is permanent. Is this truly the right location for the future of livingston?

Thank you, Jessie Wilcox

Faith Kinnick

From: rubygruen@aol.com
Sent: Tuesday, March 7, 2023 11:29 AM
To: webmaster
Subject: Recreation and wellness Center

Hi,

I just wanted to say my family and I are in favor of the new Recreation and Wellness Center. We have four school age children that use the current civic center all the time, and we would definitely heavily utilize an upgraded version. We would also greatly appreciate an indoor pool or aquatic center. In addition to being a mom of four, I work in early child development and see the struggle young families have to access of swimming lessons year round.

Thank you,
Ruby Ensing

Faith Kinnick

From: Terri Hartly <Terri.Hartly@livingston.k12.mt.us>
Sent: Tuesday, March 7, 2023 11:44 AM
To: webmaster
Subject: Comments on the proposed Community Wellness Center

Dear Commissioners,

A Community Wellness Center would be an investment in Livingston's youth and their families. Offering a space where young people can participate in activities to support their health and wellbeing, would only serve to strengthen our community, lower risky behaviors and decrease mental illness.

A center that allows space for whole child wellness (nutrition/cooking, education, physical movement, mental/emotional support, community connections, etc.) would need to be affordable to working families as well as provide scholarships for those families living in poverty. A location with accessibility to the schools and local businesses, similar to the Civic Center, would allow children to walk to classes after school. The space would also create an opportunity for other youth programs such as LINKS for Learning and the Livingston Rec. Dept. to partner on expanding programming when school is not in session on PIR days and over school breaks. By doing so, we would be able to better support working parents, our local business and economy.

If done well, a community wellness center would benefit all of Livingston's residents.

Thank you for your consideration.

Terri Hartly

Terri Hartly
LINKS for Learning Director
132 South B Street
Livingston, MT 59047
Terri.Hartly@livingston.k12.mt.us
(406)223-5288

Faith Kinnick

From: Kimball Leighton <kimball1810@gmail.com>
Sent: Friday, March 3, 2023 9:25 AM
To: webmaster
Subject: proposed civic center



To Whom it may concern:

I am opposed to this proposed project because the City of Livingston should put the monetary resources toward:

- Finally developing a second over/underpass for northside residents across the railroad tracks.
- Reestablish social services for mentally/physically handicapped residents.
- Recognize and acknowledge that the site for the proposed facility is in the Yellowstone River floodplain.
- Recognize and acknowledge that many of the city's residents are retirees on fixed incomes who cannot afford an additional tax burden.
- Upgrade and expand the current recreation facilities within a budget that reflects the needs and values of Livingston residents.
- Assess and prioritize Livingston's current overall debt and "balance the books."

Kimball Leighton
128 S 9th St, Livingston, Mt 59047

Faith Kinnick

From: Andrew Mitchell <amarborcare@gmail.com>
Sent: Friday, March 3, 2023 2:53 PM
To: webmaster
Subject: Swim/wellness Center Public comment

To Whom it may concern,

While whole-heartedly supportive of the concept of the proposed swim/wellness center I am adamantly opposed to the proposed location.

- As the recent flood of 2022 demonstrated, no further infrastructure should be placed in the floodplain.
- The increased traffic associated with the facility would be detrimental to Sacajawea Park. Many people currently drive through at a high rate of speed, particularly drivers associated with school activities. I witness this daily as I take a walk along the levy. The park is a world class amenity that will be degraded by this development in such close proximity.

Thank you for the opportunity to comment.

Andrew Mitchell
113 S. 9th Street, Livingston

Faith Kinnick

From: Grant Gager
Sent: Tuesday, March 7, 2023 10:15 AM
To: Faith Kinnick
Subject: FW: Slightly changed letter but the substance is the same
Attachments: Wellness Center note to school district 2.docx

Hi,

I believe that you were going to compile the public comment in one pdf and send to the Commission. Can you please include this in that PDF?

Ideally we'd get the file emailed out by noon.

Thank you,
 Grant

From: Patricia [mailto:thegrabow@gmail.com]
Sent: Monday, March 6, 2023 8:22 AM
To: Grant Gager <ggager@livingstonmontana.org>; Livingston City Commission <citycommissioners@livingstonmontana.org>
Subject: Slightly changed letter but the substance is the same

March 6, 2023

Dear Livingston City Commissioners and Manager:

In nearly a quarter century in Livingston politics, I may never have seen a document as flawed as the \$44 million "Livingston Community Recreation Center Feasibility Study" presented to you tomorrow. It recalls Twain's "lies, damned lies, and statistics," funds raised rest misleadingly on decisions not yet approved, it is a legal peril for the city, and the project is literally structurally flawed.

I vehemently urge you to reject this study as proposed in your March 7 packets. I have read the entire 129-page study and the accompanying the memorandum of understanding. If you do not reject it outright, it will be impossible for the city to enforce compliance by the center's current proponents with our Growth Policy, and you could endanger us legally.

I can go into a list of the study's many fundamental flaws, including out-and-out lies and will do so, but for Tuesday night, the city must at absolute minimum bite the bullet and examine alternatives. The final study included, among other flaming red flags, completely omitting those who attended the meetings and objected to the proposal. The Park County Historical Society alone had two presentations a few years ago against the proposal element, with 51, then 93 in attendance respectively. There have been no public hearings in the school districts and other listed entities regarding the positions they would be taking. This proposal represents a complete and deliberate end-run around the people.

For years we have fought constantly and hard not to have a city government effectively controlled by large external interests like Goldman Sachs instead of one of, by, and for the people of this community. The decision you make Tuesday night will be a critical indicator.

It's ironic that Andrew Field, who is currently suing the City of Livingston because the commissioners took a legitimate position on our legally established Growth Policy, is the signator on the 4 Ranges Wellness Center MOU. He has in fact openly objected to the city manager and city commissioners' advocacy for our "environment" and our Growth Policy in his lawsuit against the city.

As long as this lawsuit is pending, the city should not even contemplate this proposal, as he and his associates could then easily weaponize it against us and our Growth Policy in their hostile litigation. I should not have to explain that permitting this would be insane.

Rejection would permit the Livingston public time to examine the many flaws – including mind-boggling structural problems – and then examine the intelligent alternatives to tearing down the beautiful, vital, economically valuable, and historically irreplaceable historic Art Deco Civic Center that the citizens of Livingston treasure, to replace it with an overpowering mega-building, in a public park, only 25 feet from our iconic Yellowstone River, in a flood zone, and (as one key endorser told me she was never informed of) on a landfill!

This proposal at least qualitatively almost rivals the proposed Allen Spur Dam that Livingston rejected in the 70s. And clearly nobody is telling already stressed Livingston households that far from being free, it will cost them many thousands of dollars each that they cannot afford, cannot reasonably maintain, will not see for ten years, and will not be able to repair once its flaws finally appear.

I have attached a four-page alternative very worth considering as at very least a starting point. In the meantime, you absolutely must reject the incompetent Feasibility Study, cut your losses now, and terminate your contract with its public-indifferent architects and consultants.

This is a test for this commission, and the people are watching. Please demonstrate to our community, again, what you are in fact made of.---integrity and willingness to listen to the people.

Sincerely,

Patricia Grabow
Former City Commissioner



Virus-free. www.avast.com

Faith Kinnick

From: Christine Whiteside <christinewhiteside1947@gmail.com>
Sent: Tuesday, March 7, 2023 1:18 PM
To: webmaster
Subject: Livingston's Recreation and Wellness Center Proposal

I am a Livingston resident of ten years now and have long wondered why a community that is in so many ways such a great place to live is so lacking in up-to-date recreational opportunities.

I hope that everyone who cares about the general health and wellness of our community will vote "yes" to support the ongoing exploration of this much-needed proposal.

Christine Whiteside
219 S. 7th Street

Faith Kinnick

From: Grant Gager
Sent: Tuesday, March 7, 2023 3:35 PM
To: Faith Kinnick
Subject: FW: Wellness Center Agenda item 03/07/2023

Hi,

Please add to the file.

Thanks,
 Grant

From: Melissa Nootz
Sent: Tuesday, March 7, 2023 2:59 PM
To: Grant Gager <ggager@livingstonmontana.org>
Subject: Fwd: Wellness Center Agenda item 03/07/2023

For the record.

* * * * *

Melissa Nootz
Livingston City Commissioner
[city website](#) | [meeting agendas](#)

From: Jane Tecca <jane@montanapropertybrokers.com>
Sent: Tuesday, March 7, 2023 2:54:53 PM
To: citycommission@livingstonmontana.org <citycommission@livingstonmontana.org>
Subject: Wellness Center Agenda item 03/07/2023

Good afternoon City Commissioners,
 Please feel free to read this at your meeting today.
 I am writing in support of the Wellness Center and strongly encourage you to approve working with 4 Ranges Community Recreation Foundation.
 My grandchildren are 5th generation Montanans and knowing that all community members and visitors would benefit from this facility strikes me as a win win.
 I am sure you have studied the lengthy list of benefits that other communities have experienced from a community based facility.
 My top 3 reasons are;

1. The programs that could be offered to not only entertain our children but get them involved in sports and educational activities outside of school. Helping our younger generations to get active is key. Our older population could have access to the facility for exercise and education. We all know our winters are long and brutal. Providing a facility that offers people the opportunity to get together could have a positive impact on our depression and suicide rates as well.
2. Livingston needs a facility that can provide meeting space for up to 300 people with potential for catering facilities with good acoustics and a well planned layout.
3. Build a facility that could provide good paying jobs and support itself if structured and ran correctly.

Our community struggles with providing after school and summer care for our children and young people. Costs are very high if you can find space at any one of them. Imagine the benefits to our families that this facility could provide to those who can't afford what is currently available.

Respectfully,
Jane M Tecca
Owner Broker
Montana Property Brokers
(406) 223-0453
jane@montanapropertybrokers.com

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Dear Michelle and Jennifer,

We can talk about this more. Just a side note of civic vegetables on the table that must be also be eaten:

THE WELLNESS CENTER The proposed wellness center could not be more opposed to the Growth Policy. So how do we deal with that?

I talked with the school district. They do not have the Corps of Engineers study. I am getting it to them Friday.

Thoughts after talking with them:

1. I think what they want is the Olympic pool near the high school and middle schools so that it is close to the students. I also think they would like the indoor track.
2. I think they want to take advantage of the tax credit involved.
3. I don't think they are particularly interested in the warm, senior exercise pool and maintaining that.
4. I don't think tearing down the existing several million dollar, historic, used Civic Center with city offices in it, is important to them. I think they would just as soon keep it for after school activities, public use, etc. (Read Donovan Ripkema on just about anything he writes. One would be <http://sohosandiego.org/images/rypkema.pdf>) In addition, just my note, thank God that they did not decide, as the mega-structure pamphlet says, destroy the buildings in Florence, Italy just because they were old. Personally, I love the civic center's role in Livingston's history and look forward to its future as an icon we love and appreciate.
5. I also think they support the Growth Plan and advocate for taking the environment into consideration. I don't think a mega structure 25 feet from the Yellowstone built on a landfill is to their liking. I also think they are not interested in blocking our view of the mountains with a mega structure rather than keeping the walk behind the civic center one where we can view and enjoy the mountains and Yellowstone River in a natural environment.

A solution might be:

Instead of an LA mega-structure, we have two more human scale, effective pools with (1) at the high school parking lot south of the high school and (2) the warmer,

more senior pool and also track out by the hospital. Two locations, still using the tax credit, may not have been thought of before, but it makes sense.

THE HIGH SCHOOL

How about having the Olympic pool and indoor walking track adjacent to the high school on its south side into part of the parking lot, already disturbed but not in the park and more parking where the land fill is? The high school land is built up with soil enough feet so the high school will not to be flooded so the pool will not be flooded. One of the things the unrealistic designers ignored is the fact that the proposed pool was to be built on a land fill, where the baseball diamonds (page 22 of the Army Corps of Engineers \$880,000 study which the last city manager lost and which I found in my basement since I was a city commissioner during that time. The other thing which is untrue is that with the recent flood, the landfill area was not flooded. Just a note, the civic center was flooded in 1996. The flood filled the basement of the civic center basement and because it is one of the strongest buildings around, all that happened was that when the water receded, the basement was cleaned by Warren McGee, of course, and it looked like nothing happened. The river, however is always shifting, and it will shift north again. The architects can be sure of that.

If the pool is just the Olympic pool and walking tract, it will not take up the whole parking lot south of the high school and would allow for current front parking and parking for football games. Then parking for the public using the pool would be on the landfill using part of the baseball diamonds, not all of the baseball diamonds, and the parking lot would be landscaped and attractive.

I have written on this before, but it has gotten even more sophisticated---the pool would be heated by solar and the solar heat is actually stored in the swimming pool. Swimming pools are actually becoming solar batteries for a lot of buildings and both the high school and the hospital might be able to use the pool as solar batteries for their facilities. A lot of buildings are doing that. Google.

THE HOSPITAL

The second part of the wellness center, also solar, would be a warm senior exercise pool and walking track out by the hospital where it would be used by the community as well as the hospital. It would be a community pool and walking track. It would not be as large as the pool at the high school, but it wasn't on the original plans either.

GOOD IDEA

That way, we keep the tax credits, upkeep becomes reasonable with the hospital and school district bearing part of the maintenance costs. One of the things, we who have been Livingston City Commissioners for terms that last several years is awareness of maintenance costs and hiring personnel to runs sites. This configuration allows both the school district and hospital to be the city's partners and costs and personnel, long term, becomes easier for everyone. This is not something flashy designers who have gotten \$50,000 under the last city manager really want us to look at.

This is realistic and not, to understate it, limited to a corporate show piece that some want, but could be built now. The other design was not going to be available, if you read the fine print, which I do, for 10 years. We need to paint and beautify the civic center. It wouldn't hurt if we designed an appropriate Art Deco sign for the front and honor that lovely, graceful, functional structure. There is a rightness about the visual beauty of Sacajawea Park as it is now. It is a center for this community during emergencies like fire and flood, offices for the city, a rec center, after school, weekend activities, roller skating, and community activities really of almost any kind of ilk and keep the park a park where we build nothing else on it. Nothing. It is a park. We do not go there for large buildings. We go there to walk along the Yellowstone we love. We really are a city set upon an environmental hill. If we do it right, we will be really seen for who we are---the original entrance to the first national park in the world and part of Yellowstone.

We do not love concrete. The really stupid proposed wellness center is disproportionate and is harmful to our unique river that has its origin 82 miles away at Yellowstone Lake. Exactly what is wrong with keeping natural things natural?!

Patricia Grabow

Livingston City Commission Meeting
 Livingston Rec Center Testimony
 March 7, 2023
 Becky Bird, 402 S 8th St

Thank you for having this meeting and for providing the opportunity for public comment. I am one hundred plus percent in favor of the community of Livingston building a much need community recreation center. There are so many reasons this makes sense, but I am here to talk about one reason that seems to be get very little attention or is even overlooked.

I am here to speak on behalf of aging and elderly adults in Park County. Everyone is supportive of a community recreation center when we talk bout kids and families. Just as important, is the need for a community recreation center that will actively serve and meet the needs of the aging and elderly adults who live here. I'd like to share some data from the Montana Council on Aging that address some important statistics For Park County.

- In 2020 the population 65 and older was 14.9% (State average 13.4%)
- In 2015 the population 65 and older was 18.7% (State Average 16.8%)
- In 2020 the population 65 and older was 23.6% (State Average 19.7%)
- In 2025 the population 65 and older is projected to be 28.1% (State Average 22.11%)
- In 2030 the population 65 and older is projected to be 31.0% (State Average 23.4%)

Park County is graying rapidly. In seven short years Park County is projected to be one of 21 Montana counties where the population of 65 and older exceeds 30%. Montana is 5th nationally for the having a high number of adults 65 and older.

The Governor's Council on Aging priorities include a special emphasis on access to nutritious food choices, transportation, housing, social support and community inclusion, as well as age friendly health systems. I suggest those state priorities are values we hold in Park County as well.

During the pandemic we witnessed firsthand the devastation of isolation. Isolation is a major risk factor for depression, poor health, and suicide for the those 65 and older.

The investment in a community recreation center will serve our community across the generations. Let's do this. 12It's not about everyone who wants to live here. It's about all of us who do live here. All of us...thank you!

To the Commissioners and City Manager:

I am writing to comment on the location of the proposed recreation/wellness facility. The facility itself is a good idea, but assumptions about the location and schedule seem overly optimistic. My main concerns are the floodplain issues raised by Commissioner Friedman, Bob Wiltshire, and others.

The proposed site at the current Civic Center has a lot to recommend it, but any major investment there requires a realistic evaluation of flood risk. There are huge unknowns about the existing levee and the FEMA flood risk map. In my 28 years in Livingston, there have been four years (1996, 1997, 2011, 2022) with water high enough to seriously threaten the levee and require emergency work to raise or reinforce it. The current (2011) FEMA floodplain map does not reflect this risk realistically for a combination of technical and political reasons (it's a really difficult hydraulic modeling problem, engineering assumptions involve professional judgment, and the City and its consultant, Clear Creek Hydrology, basically argued for an optimistic interpretation as I recall it).

If the project is built on the floodplain, it needs to be planned with conservative assumptions about risks regardless of the mapped FIRM zone. Risks could be addressed by elevating and flood-proofing the building, improving the levee, or choosing another location. Any of these approaches could involve significant costs or regulatory or bonding hurdles not addressed by project proponents.

How should we evaluate flood risk as a community, as a matter of wise planning? Short answer: Don't rely entirely on the floodplain map, take advantage of existing knowledge, and don't dodge the issue. The FEMA flood risk map is not a good representation of real, physical risk in this case. FEMA Flood Insurance Rate Maps are not intended to be comprehensive risk evaluations and don't tell the whole story. Collectively, we know a lot about the proposed project site, the historic floodplain, pre-levee flooding, the levee, and the multiple close calls. There are many people in Livingston as well as in local, state, and federal government with technical knowledge or past participation in river and flood related studies here. We don't need to wait for updated flood risk assessments to have an informed discussion.

The Civic Center site might or might not be the best choice. A different location might be safer, more economical, and more consistent with good long-term planning. We need to be clear-eyed about this. Past investment in schools on the floodplain and previous luck in avoiding disaster in that area should not drive decisions about new investments with decades-long implications. The Commission and voters also shouldn't be rushed by an artificial sense of urgency created by the 4 Ranges group or their funding partners. This is a corner we must not cut.

Thank you for your diligence,

Paul Hook

215 South 7th St
Livingston, MT, 59047
March 13, 2023

File Attachments for Item:

B. RATIFY CLAIMS PAID 03.01.2023-03.15.2023.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A-1 MUFFLER, INC.							
2	A-1 MUFFLER, INC.	72394	BLOWER MOTOR	02/23/2023	365.00	365.00	03/08/2023
Total A-1 MUFFLER, INC.:					365.00	365.00	
AAA CLEANING, LLC							
3727	AAA CLEANING, LLC	2023.2.28	Bennett St cleaning	02/28/2023	125.00	125.00	03/08/2023
3727	AAA CLEANING, LLC	2023.2.28	Bennett St cleaning	02/28/2023	125.00	125.00	03/08/2023
3727	AAA CLEANING, LLC	2023.2.28	Bennett St cleaning	02/28/2023	125.00	125.00	03/08/2023
3727	AAA CLEANING, LLC	2023.2.28	Bennett St cleaning	02/28/2023	125.00	125.00	03/08/2023
3727	AAA CLEANING, LLC	2023.2.28	park street cleaining	02/28/2023	2,000.00	2,000.00	03/08/2023
Total AAA CLEANING, LLC:					2,500.00	2,500.00	
ALL SERVICE TIRE & ALIGNMENT							
22	ALL SERVICE TIRE & ALIGNME	65502	Oil Change	02/06/2023	62.00	62.00	03/08/2023
22	ALL SERVICE TIRE & ALIGNME	65584	Flat repair	02/27/2023	45.00	45.00	03/08/2023
22	ALL SERVICE TIRE & ALIGNME	65597	Tire Repair	03/01/2023	18.00	18.00	03/08/2023
22	ALL SERVICE TIRE & ALIGNME	65621	Flat repair	03/06/2023	18.00	18.00	03/14/2023
Total ALL SERVICE TIRE & ALIGNMENT:					143.00	143.00	
ALPINE ELECTRONICS RADIO SHACK							
402	ALPINE ELECTRONICS RADIO	10287015	BOXES	12/29/2022	129.00	129.00	03/08/2023
402	ALPINE ELECTRONICS RADIO	10287036	BOXES	12/30/2022	129.00	129.00	03/08/2023
402	ALPINE ELECTRONICS RADIO	10288545	SUPPLIES	02/08/2023	35.17	35.17	03/08/2023
402	ALPINE ELECTRONICS RADIO	10289064	PRINTER TONER	03/01/2023	303.34	303.34	03/14/2023
402	ALPINE ELECTRONICS RADIO	10289064	PRINTER TONER	03/01/2023	303.33	303.33	03/14/2023
402	ALPINE ELECTRONICS RADIO	10289064	PRINTER TONER	03/01/2023	303.33	303.33	03/14/2023
402	ALPINE ELECTRONICS RADIO	10289306	Office Supplies	03/08/2023	5.80	5.80	03/14/2023
Total ALPINE ELECTRONICS RADIO SHACK:					1,208.97	1,208.97	
ALSCO							
10005	ALSCO	LBIL1823475	CIVIC CENTER MATS	02/01/2023	129.35	129.35	03/08/2023
10005	ALSCO	LBIL1830595	330 BENNETT	02/24/2023	11.94	11.94	03/08/2023
10005	ALSCO	LBIL1830595	330 BENNETT	02/24/2023	11.95	11.95	03/08/2023
10005	ALSCO	LBIL1830595	330 BENNETT	02/24/2023	11.95	11.95	03/08/2023
10005	ALSCO	LBIL1830595	330 BENNETT	02/24/2023	11.95	11.95	03/08/2023
10005	ALSCO	LBIL1834649	330 BENNETT	03/10/2023	11.94	11.94	03/14/2023
10005	ALSCO	LBIL1834649	330 BENNETT	03/10/2023	11.95	11.95	03/14/2023
10005	ALSCO	LBIL1834649	330 BENNETT	03/10/2023	11.95	11.95	03/14/2023
10005	ALSCO	LBIL1834649	330 BENNETT	03/10/2023	11.95	11.95	03/14/2023
10005	ALSCO	LBIL1834883	220 E PARK	03/13/2023	119.01	119.01	03/14/2023
Total ALSCO:					343.94	343.94	
AM CONSTRUCTION SUPPLY INC							
10005	AM CONSTRUCTION SUPPLY IN	2253	AM ELITE MASTER COMBO	01/24/2023	899.98	899.98	03/08/2023
Total AM CONSTRUCTION SUPPLY INC:					899.98	899.98	
AMERICAN AUTOMOTIVE							
3378	AMERICAN AUTOMOTIVE	4635.1	DOOR HANDLE	02/28/2023	166.59	166.59	03/08/2023
Total AMERICAN AUTOMOTIVE:					166.59	166.59	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
AMERIGAS							
10002	AMERIGAS	3147289888	PROPANE	02/23/2023	940.89	940.89	03/08/2023
Total AMERIGAS:					940.89	940.89	
BALCO UNIFORM COMPANY, INC.							
3371	BALCO UNIFORM COMPANY, IN	73011	Uniform-BUCKLEY	02/01/2023	298.60	298.60	03/08/2023
3371	BALCO UNIFORM COMPANY, IN	73162-3	Uniform BLENOWSKI	02/17/2023	131.00	131.00	03/08/2023
3371	BALCO UNIFORM COMPANY, IN	73805	Uniform-WALKER	02/08/2023	198.00	198.00	03/08/2023
Total BALCO UNIFORM COMPANY, INC.:					627.60	627.60	
BETTER DAYS CLEANING							
10004	BETTER DAYS CLEANING	1191	CLEANING	03/10/2023	1,750.00	1,750.00	03/08/2023
Total BETTER DAYS CLEANING:					1,750.00	1,750.00	
BIGHORN FIRE ACADEMY, INC.							
3399	BIGHORN FIRE ACADEMY, INC.	2023.2.22	BLS CPR	02/22/2023	385.00	385.00	03/08/2023
3399	BIGHORN FIRE ACADEMY, INC.	2023.2.23	BLS CPR	02/23/2023	55.00	55.00	03/14/2023
Total BIGHORN FIRE ACADEMY, INC.:					440.00	440.00	
BOUND TREE MEDICAL, LLC							
2662	BOUND TREE MEDICAL, LLC	84777898	EMS PT SUPPLIES	11/30/2022	297.10	297.10	03/10/2023
2662	BOUND TREE MEDICAL, LLC	84789142	EMS PT SUPPLIES	12/09/2022	222.28	222.28	03/10/2023
2662	BOUND TREE MEDICAL, LLC	84794221	EMS PT SUPPLIES	12/14/2022	316.56	316.56	03/10/2023
2662	BOUND TREE MEDICAL, LLC	84798803	EMS PT SUPPLIES	12/19/2022	167.64	167.64	03/10/2023
2662	BOUND TREE MEDICAL, LLC	84800622	EMS PT SUPPLIES	12/20/2022	219.00	219.00	03/10/2023
2662	BOUND TREE MEDICAL, LLC	84807730	EMS PT SUPPLIES	12/28/2022	1,553.78	1,553.78	03/10/2023
2662	BOUND TREE MEDICAL, LLC	84807731	EMS PT SUPPLIES	12/28/2022	175.29	175.29	03/10/2023
2662	BOUND TREE MEDICAL, LLC	84809291	EMS PT SUPPLIES	12/29/2022	78.38	78.38	03/10/2023
2662	BOUND TREE MEDICAL, LLC	84822736	EMS PT SUPPLIES	01/11/2023	105.90	105.90	03/10/2023
2662	BOUND TREE MEDICAL, LLC	84829511	EMS PT SUPPLIES	01/18/2023	281.98	281.98	03/10/2023
Total BOUND TREE MEDICAL, LLC:					3,417.91	3,417.91	
BRAYDEN BRANDT							
10004	BRAYDEN BRANDT	2023.2.10	REIMB TRAVEL	02/10/2023	190.60	190.60	03/08/2023
Total BRAYDEN BRANDT:					190.60	190.60	
BRUCE E. BECKER, P.C.							
10000	BRUCE E. BECKER, P.C.	2023.3.1	Contracted service	03/01/2023	4,000.00	4,000.00	03/08/2023
Total BRUCE E. BECKER, P.C.:					4,000.00	4,000.00	
CANON FINANCIAL SERVICES, INC							
1747	CANON FINANCIAL SERVICES, I	29991111	Printer	02/09/2023	29.31	29.31	03/08/2023
1747	CANON FINANCIAL SERVICES, I	29991112	Printer	02/09/2023	29.75	29.75	03/08/2023
Total CANON FINANCIAL SERVICES, INC:					59.06	59.06	
CARQUEST AUTO PARTS							
23	CARQUEST AUTO PARTS	1912-571371	FRAM ANT	02/01/2023	205.08	205.08	03/14/2023
23	CARQUEST AUTO PARTS	1912-571490	WIPER BLADES	02/03/2023	40.18	40.18	03/14/2023
23	CARQUEST AUTO PARTS	1912-571844	GLASS CLEANER	02/07/2023	71.64	71.64	03/14/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
23	CARQUEST AUTO PARTS	1912-573239	HEADLAMP	02/21/2023	15.04	15.04	03/14/2023
23	CARQUEST AUTO PARTS	1912-573461	LEATHERETTE	02/23/2023	39.55	39.55	03/14/2023
23	CARQUEST AUTO PARTS	1912-573570	LUBE	02/24/2023	18.54	18.54	03/14/2023
23	CARQUEST AUTO PARTS	1912-573608	FUEL	02/24/2023	37.61	37.61	03/14/2023
23	CARQUEST AUTO PARTS	1912-573769	FRAM ANT	02/27/2023	62.24	62.24	03/14/2023
23	CARQUEST AUTO PARTS	1912-573787	AIR FILTERS	02/27/2023	162.54	162.54	03/14/2023
23	CARQUEST AUTO PARTS	1912-573791	LUBE	02/27/2023	13.64	13.64	03/14/2023
23	CARQUEST AUTO PARTS	1912-573812	OIL ABSORB	02/27/2023	202.74	202.74	03/14/2023
23	CARQUEST AUTO PARTS	1912-573856	PAINT MARKER	02/28/2023	94.52	94.52	03/14/2023
23	CARQUEST AUTO PARTS	1912-573858	CREDIT	02/28/2023	49.84-	49.84-	03/14/2023
23	CARQUEST AUTO PARTS	1912-IC-56967	CORRECTION	01/13/2023	584.78-	584.78-	03/14/2023
23	CARQUEST AUTO PARTS	1912-RSVD SR	AIR FILTERS	02/24/2023	17.82	17.82	03/14/2023
Total CARQUEST AUTO PARTS:					346.52	346.52	
CASELLE							
3763	CASELLE	121511	CONTRACT SUPPORT	12/01/2022	56.00	56.00	03/14/2023
3763	CASELLE	2023.4	APPLICATION SOFTWARE	03/01/2023	2,895.16	2,895.16	03/08/2023
3763	CASELLE	2023.4	APPLICATION SOFTWARE	03/01/2023	95.10	95.10	03/08/2023
3763	CASELLE	2023.4	APPLICATION SOFTWARE	03/01/2023	95.10	95.10	03/08/2023
3763	CASELLE	2023.4	APPLICATION SOFTWARE	03/01/2023	183.51	183.51	03/08/2023
3763	CASELLE	2023.4	APPLICATION SOFTWARE	03/01/2023	183.51	183.51	03/08/2023
3763	CASELLE	2023.4	APPLICATION SOFTWARE	03/01/2023	278.62	278.62	03/08/2023
Total CASELLE:					3,787.00	3,787.00	
CERTIFIED LABORATORIES							
634	CERTIFIED LABORATORIES	8117484	Aerosol	02/14/2023	469.44	469.44	03/08/2023
Total CERTIFIED LABORATORIES:					469.44	469.44	
CITY OF LIVINGSTON							
131	CITY OF LIVINGSTON	TK2022-0039	Bond Conversion	03/07/2023	285.00	285.00	03/08/2023
Total CITY OF LIVINGSTON:					285.00	285.00	
CIVICPLUS							
10000	CIVICPLUS	255754	MUNICODE MEETINGS	03/01/2023	1,890.00	1,890.00	03/08/2023
Total CIVICPLUS:					1,890.00	1,890.00	
COLJ CONFERENCE REGISTRATION							
2660	COLJ CONFERENCE REGISTRA	2023.3.6	CONFERENCE	03/06/2023	300.00	300.00	03/08/2023
Total COLJ CONFERENCE REGISTRATION:					300.00	300.00	
COMDATA							
2671	COMDATA	20388050/XW7	CG72S	02/01/2023	1,729.44	1,729.44	03/08/2023
2671	COMDATA	20388397-XW7	CG72P	03/01/2023	288.04	288.04	03/14/2023
2671	COMDATA	20388397-XW7	CG72P	03/01/2023	47.18	47.18	03/14/2023
2671	COMDATA	20388397-XW7	CG72R	03/01/2023	482.24	482.24	03/14/2023
2671	COMDATA	20388397-XW7	CG73C	03/01/2023	476.23	476.23	03/14/2023
2671	COMDATA	20388397-XW7	CG73H	03/01/2023	99.86	99.86	03/14/2023
2671	COMDATA	20388397-XW7	CG73L	03/01/2023	368.92	368.92	03/14/2023
2671	COMDATA	20388397-XW7	CG73S	03/01/2023	751.09	751.09	03/14/2023
2671	COMDATA	20388397-XW7	CG74G	03/01/2023	261.50	261.50	03/14/2023
2671	COMDATA	20388397-XW7	CG74G	03/01/2023	111.00	111.00	03/14/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2671	COMDATA	20388397-XW7	CLFQH	03/01/2023	84.93	84.93	03/14/2023
2671	COMDATA	20388398-XW7	CG72S	03/01/2023	1,795.47	1,795.47	03/14/2023
Total COMDATA:					6,495.90	6,495.90	
COMPUNET, INC.							
3561	COMPUNET, INC.	217322	NETWORK MIGRATION	02/21/2023	875.00	875.00	03/08/2023
3561	COMPUNET, INC.	217322	NETWORK MIGRATION	02/21/2023	875.00	875.00	03/08/2023
3561	COMPUNET, INC.	217322	NETWORK MIGRATION	02/21/2023	875.00	875.00	03/08/2023
3561	COMPUNET, INC.	217322	NETWORK MIGRATION	02/21/2023	875.00	875.00	03/08/2023
Total COMPUNET, INC.:					3,500.00	3,500.00	
D&R COFFEE SERVICE INC							
10002	D&R COFFEE SERVICE INC	163214	COFFEE	02/17/2023	105.00	105.00	03/08/2023
10002	D&R COFFEE SERVICE INC	163631	RENTAL FEE	02/27/2023	50.00	50.00	03/08/2023
Total D&R COFFEE SERVICE INC:					155.00	155.00	
DANIEL LASHINSKI							
10003	DANIEL LASHINSKI	2023.2.17	REIMB-TRAVEL	02/17/2023	254.90	254.90	03/14/2023
Total DANIEL LASHINSKI:					254.90	254.90	
DELTA SIGNS & GRAPHICS							
509	DELTA SIGNS & GRAPHICS	2823	Sign	02/28/2023	140.00	140.00	03/08/2023
Total DELTA SIGNS & GRAPHICS:					140.00	140.00	
ENERGY LABORATORIES, INC.							
424	ENERGY LABORATORIES, INC.	536344	Analysis parameter	02/23/2023	264.00	264.00	03/08/2023
Total ENERGY LABORATORIES, INC.:					264.00	264.00	
ERIN ELISE HARRIS							
10003	ERIN ELISE HARRIS	2023.3.6	JUDGE PRO TEM	03/06/2023	180.00	180.00	03/14/2023
Total ERIN ELISE HARRIS:					180.00	180.00	
EXEC U CARE SERVICES, INC.							
3298	EXEC U CARE SERVICES, INC.	3378	Janitorial Services	02/28/2023	2,276.49	2,276.49	03/08/2023
Total EXEC U CARE SERVICES, INC.:					2,276.49	2,276.49	
FARSTAD OIL							
3353	FARSTAD OIL	104215	Diesel 615G	02/23/2023	2,135.28	2,135.28	03/08/2023
3353	FARSTAD OIL	104291	Diesel 74G	03/08/2023	260.18	260.18	03/14/2023
3353	FARSTAD OIL	104327	Diesel 350G	03/01/2023	1,229.55	1,229.55	03/08/2023
Total FARSTAD OIL:					3,625.01	3,625.01	
FERGUSON WATERWORKS #1701							
2386	FERGUSON WATERWORKS #17	0782683-1	M510M	02/23/2023	4,590.00	4,590.00	03/08/2023
2386	FERGUSON WATERWORKS #17	0847699	SUPPORT	03/01/2023	2,437.43	2,437.43	03/14/2023
Total FERGUSON WATERWORKS #1701:					7,027.43	7,027.43	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
FISHER SAND AND GRAVEL							
2904	FISHER SAND AND GRAVEL	76658	GrAVEL	08/31/2022	577.71	577.71	03/14/2023
2904	FISHER SAND AND GRAVEL	89294	Sanding Material	02/25/2023	3,167.12	3,167.12	03/14/2023
Total FISHER SAND AND GRAVEL:					3,744.83	3,744.83	
FOUR CORNERS RECYCLING, LLC							
2919	FOUR CORNERS RECYCLING,	4722	Pull fees	01/28/2023	7,790.30	7,790.30	03/08/2023
2919	FOUR CORNERS RECYCLING,	CM4722	Credit	01/28/2023	1,715.40-	1,715.40-	03/08/2023
Total FOUR CORNERS RECYCLING, LLC:					6,074.90	6,074.90	
FRONTLINE AG SOLUTIONS, LLC							
2516	FRONTLINE AG SOLUTIONS, LL	1002990	OIL FILTER	02/22/2023	549.40	549.40	03/08/2023
2516	FRONTLINE AG SOLUTIONS, LL	1003276	HITCH PIN	02/23/2023	36.77	36.77	03/08/2023
2516	FRONTLINE AG SOLUTIONS, LL	1004683	FILTER ELEMENT	03/02/2023	78.06	78.06	03/08/2023
2516	FRONTLINE AG SOLUTIONS, LL	1004824	HYD OIL	03/03/2023	787.50	787.50	03/08/2023
Total FRONTLINE AG SOLUTIONS, LLC:					1,451.73	1,451.73	
GENERAL DISTRIBUTING COMPANY							
1845	GENERAL DISTRIBUTING COM	0001214361	Patient Supplies	02/14/2023	699.08	699.08	03/08/2023
1845	GENERAL DISTRIBUTING COM	0001220576	Patient Supplies	02/28/2023	102.56	102.56	03/08/2023
Total GENERAL DISTRIBUTING COMPANY:					801.64	801.64	
GILBERT, JONATHAN							
3515	GILBERT, JONATHAN	2023.2.23	COFFEE	02/23/2023	95.94	95.94	03/08/2023
Total GILBERT, JONATHAN:					95.94	95.94	
HEALTHY IS WELLNESS LLC							
10005	HEALTHY IS WELLNESS LLC	INV300238	WELLSERVICE	02/28/2023	300.00	300.00	03/08/2023
Total HEALTHY IS WELLNESS LLC:					300.00	300.00	
HERRERA ENVIRONMENTAL CONSULTANTS INC							
10005	HERRERA ENVIRONMENTAL C	52983	PROFESSIONAL SERVICES	02/15/2023	3,012.50	3,012.50	03/08/2023
Total HERRERA ENVIRONMENTAL CONSULTANTS INC:					3,012.50	3,012.50	
HORIZON AUTO PARTS							
1920	HORIZON AUTO PARTS	962293	MAINT SUPPLIES	02/21/2023	43.10	43.10	03/08/2023
1920	HORIZON AUTO PARTS	962776	SANDPAPER	02/28/2023	114.50	114.50	03/08/2023
1920	HORIZON AUTO PARTS	962878	FILTER	03/01/2023	110.18	110.18	03/08/2023
1920	HORIZON AUTO PARTS	962908	FUEL INJECTION HOSE	03/01/2023	5.94	5.94	03/08/2023
1920	HORIZON AUTO PARTS	962937	TRAN FIL	03/01/2023	10.56	10.56	03/08/2023
Total HORIZON AUTO PARTS:					284.28	284.28	
IBS INC							
10004	IBS INC	807990-2	MARKING PAINT	02/09/2023	46.45	46.45	03/14/2023
Total IBS INC:					46.45	46.45	
INDUSTRIAL SERVICE SOLUTIONS							
10004	INDUSTRIAL SERVICE SOLUTIO	0048982	VALVE AND MOTOR	02/28/2023	11,220.19	11,220.19	03/08/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total INDUSTRIAL SERVICE SOLUTIONS:					11,220.19	11,220.19	
JOHN CARROLL							
10005	JOHN CARROLL	2023.3	REFEREE	03/01/2023	252.00	252.00	03/06/2023
Total JOHN CARROLL:					252.00	252.00	
JON M HESSE PC							
10005	JON M HESSE PC	45416	CONTRACT SERVICES	02/28/2023	3,842.29	3,842.29	03/08/2023
Total JON M HESSE PC:					3,842.29	3,842.29	
KELLEY CONNECT							
10001	KELLEY CONNECT	33552173	AGREEMENT 112-1689019	02/28/2023	269.38	269.38	03/14/2023
10001	KELLEY CONNECT	IN1265316	JH120232	03/03/2023	88.00	88.00	03/08/2023
Total KELLEY CONNECT:					357.38	357.38	
KEN'S EQUIPMENT REPAIR, INC							
1390	KEN'S EQUIPMENT REPAIR, IN	60176	G2	01/12/2023	1,339.45	1,339.45	03/14/2023
1390	KEN'S EQUIPMENT REPAIR, IN	60196	570	02/18/2023	3,339.09	3,339.09	03/14/2023
1390	KEN'S EQUIPMENT REPAIR, IN	60287	YELLOW PETE	02/03/2023	690.15	690.15	03/08/2023
1390	KEN'S EQUIPMENT REPAIR, IN	60383	G2	02/24/2023	418.30	418.30	03/14/2023
1390	KEN'S EQUIPMENT REPAIR, IN	60388	HOSES	02/27/2023	47.75	47.75	03/08/2023
Total KEN'S EQUIPMENT REPAIR, INC:					5,834.74	5,834.74	
KENYON NOBLE							
776	KENYON NOBLE	718442	STRAIGHT EDGE	01/29/2023	30.47	30.47	03/08/2023
776	KENYON NOBLE	718442	GLOVES	01/29/2023	27.99	27.99	03/08/2023
776	KENYON NOBLE	728907	DRAMM BLUE	02/06/2023	18.49	18.49	03/08/2023
776	KENYON NOBLE	731405	DRILL PRESS	02/07/2023	1,074.99	1,074.99	03/08/2023
776	KENYON NOBLE	733405	WHITE WOOD	02/08/2023	178.40	178.40	03/08/2023
776	KENYON NOBLE	733545	PROCUT FLUID	02/08/2023	28.99	28.99	03/08/2023
776	KENYON NOBLE	733838	FASTENERS	02/08/2023	10.86	10.86	03/08/2023
776	KENYON NOBLE	734040	RUBBER ELECTRICAL TAPE	02/08/2023	8.87	8.87	03/08/2023
776	KENYON NOBLE	740661	CASTLE CHAIRS	02/13/2023	303.86	303.86	03/08/2023
776	KENYON NOBLE	741406	CASTLE CHAIRS	02/13/2023	60.00	60.00	03/08/2023
776	KENYON NOBLE	754734	INSULATION	02/22/2023	8.97	8.97	03/08/2023
776	KENYON NOBLE	756258	ELBOW	02/23/2023	18.78	18.78	03/08/2023
Total KENYON NOBLE:					1,770.67	1,770.67	
LARUE SEITZ DETTORI							
10003	LARUE SEITZ DETTORI	2023.3.1	SOFTBALL LEAUE	03/01/2023	900.00	900.00	03/08/2023
Total LARUE SEITZ DETTORI:					900.00	900.00	
LAW ENFORCEMENT SEMINARS							
10003	LAW ENFORCEMENT SEMINAR	2025055	BACKGROUND INVESTIGATION	02/24/2023	425.00	425.00	03/08/2023
Total LAW ENFORCEMENT SEMINARS:					425.00	425.00	
LEHRKIND'S COCA-COLA							
2830	LEHRKIND'S COCA-COLA	2015292	Water	01/24/2023	21.20	21.20	03/08/2023
2830	LEHRKIND'S COCA-COLA	2023695	Water	02/22/2023	30.50	30.50	03/08/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
2830	LEHRKIND'S COCA-COLA	2023696	Water	02/21/2023	30.00	30.00	03/08/2023
2830	LEHRKIND'S COCA-COLA	2026742	Water	03/07/2023	40.00	40.00	03/14/2023
Total LEHRKIND'S COCA-COLA:					121.70	121.70	
LEWIS SOFTWARE ASSOCIATES, LLC							
10005	LEWIS SOFTWARE ASSOCIATE	20952	ACA FORMS	03/03/2023	335.00	335.00	03/08/2023
Total LEWIS SOFTWARE ASSOCIATES, LLC:					335.00	335.00	
LIVINGSTON ACE HARDWARE - #122005							
26	LIVINGSTON ACE HARDWARE -	B63944	WIRE CONNECTOR	01/26/2023	39.98	39.98	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B63975	BLB LED	01/26/2023	31.98	31.98	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B64013	BULB FLR	01/26/2023	303.81	303.81	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B64079	BLB LED	01/26/2023	143.91	143.91	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B65890	PROFESSIONAL RESPIRATOR	02/01/2023	59.99	59.99	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B65890	SPRAY PAINT	02/01/2023	13.98	13.98	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B66645	SUPER GLUE	02/03/2023	4.99	4.99	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B68519	TRASH CAN	02/08/2023	41.98	41.98	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B69261	BALL VALVE	02/10/2023	78.93	78.93	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B69338	FASTNERS	02/10/2023	7.48	7.48	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B70734	HEATER	02/24/2023	128.94	128.94	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B72918	BLB LED	02/06/2023	1,199.25	1,199.25	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B73600	NIPPLE GALV	02/22/2023	59.30	59.30	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B73817	VINYL TUB	02/23/2023	10.74	10.74	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B73884	LUBE, GREASE	02/23/2023	56.13	56.13	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B73936	ACE IMPACT GLOVE	02/23/2023	24.99	24.99	03/08/2023
26	LIVINGSTON ACE HARDWARE -	B73936	PLUMBING MATERIAL	02/23/2023	6.97	6.97	03/08/2023
Total LIVINGSTON ACE HARDWARE - #122005:					2,213.35	2,213.35	
LIVINGSTON DEPOT FOUNDATION INC							
10004	LIVINGSTON DEPOT FOUNDATI	2023.3.8	FACILITY USE	03/08/2023	600.00	600.00	03/08/2023
Total LIVINGSTON DEPOT FOUNDATION INC:					600.00	600.00	
LIVINGSTON ENTERPRISE							
146	LIVINGSTON ENTERPRISE	334072	REQUEST FOR PROPOSAL	03/13/2023	88.00	88.00	03/14/2023
146	LIVINGSTON ENTERPRISE	346692	PUBLIC NOTICE	03/13/2023	13.00	13.00	03/14/2023
Total LIVINGSTON ENTERPRISE:					101.00	101.00	
MASTERCARD							
3184	MASTERCARD	2023_01 BAKE	Fuel for Truck	02/01/2023	59.00	59.00	02/06/2023
3184	MASTERCARD	2023_01 BAKE	Vehicle Registration	02/01/2023	55.36	55.36	02/06/2023
3184	MASTERCARD	2023_01 BAKE	Fuel for Truck	02/01/2023	46.02	46.02	02/06/2023
3184	MASTERCARD	2023_01 BAKE	Fuel for Truck	02/01/2023	44.29	44.29	02/06/2023
3184	MASTERCARD	2023_01 BUSC	Dry Erase Calendar	02/01/2023	32.10	32.10	02/06/2023
3184	MASTERCARD	2023_01 CHAB	Office Supplies	02/01/2023	54.99	54.99	02/06/2023
3184	MASTERCARD	2023_01 DELA	Blue/Green Marking Flags	02/01/2023	46.85	46.85	02/06/2023
3184	MASTERCARD	2023_01 DELA	Pocket Calendar/Planner	02/01/2023	10.95	10.95	02/06/2023
3184	MASTERCARD	2023_01 DELA	Hand Soap	02/01/2023	55.04	55.04	02/06/2023
3184	MASTERCARD	2023_01 DELA	Dishsoap	02/01/2023	34.88	34.88	02/06/2023
3184	MASTERCARD	2023_01 DELA	Milk Bones	02/01/2023	29.98	29.98	02/06/2023
3184	MASTERCARD	2023_01 DELA	Trash Bags	02/01/2023	123.28	123.28	02/06/2023
3184	MASTERCARD	2023_01 DELA	Desktop Calendar	02/01/2023	6.48	6.48	02/06/2023
3184	MASTERCARD	2023_01 DELA	Blue/Green Marking Flags	02/01/2023	34.96	34.96	02/06/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3184	MASTERCARD	2023_01 FETT	Office supplies	02/01/2023	181.18	181.18	02/06/2023
3184	MASTERCARD	2023_01 FETT	Office supplies	02/01/2023	23.95	23.95	02/06/2023
3184	MASTERCARD	2023_01 FETT	Office supplies	02/01/2023	36.27	36.27	02/06/2023
3184	MASTERCARD	2023_01 FETT	Docking Station	02/01/2023	206.99	206.99	02/06/2023
3184	MASTERCARD	2023_01 FETT	Office supplies	02/01/2023	13.56	13.56	02/06/2023
3184	MASTERCARD	2023_01 FETT	Office supplies	02/01/2023	21.97	21.97	02/06/2023
3184	MASTERCARD	2023_01 FETT	Office supplies	02/01/2023	8.07	8.07	02/06/2023
3184	MASTERCARD	2023_01 FETT	Annual Conference	02/01/2023	485.00	485.00	02/06/2023
3184	MASTERCARD	2023_01 GILB	Fire- Physicals Schroetlin	02/01/2023	227.00	227.00	02/06/2023
3184	MASTERCARD	2023_01 GILB	Fire-Ops- Locker Name Plates	02/01/2023	216.00	216.00	02/06/2023
3184	MASTERCARD	2023_01 GILB	EMS- Office- Shift Calendars	02/01/2023	300.00	300.00	02/06/2023
3184	MASTERCARD	2023_01 GILB	Fire-Ops-Equipment Repairs	02/01/2023	462.01	462.01	02/06/2023
3184	MASTERCARD	2023_01 GILB	Fire-Reserve Unifrom-Depuy	02/01/2023	102.00	102.00	02/06/2023
3184	MASTERCARD	2023_01 GILB	Fire -Ops - Badges for Promotions	02/01/2023	724.80	724.80	02/06/2023
3184	MASTERCARD	2023_01 GILB	Fire-Ops- Class A Uniforms	02/01/2023	331.00	331.00	02/06/2023
3184	MASTERCARD	2023_01 GLAS	fax	02/01/2023	19.99	19.99	02/06/2023
3184	MASTERCARD	2023_01 GLAS	Processing Fee	02/01/2023	.18	.18	02/06/2023
3184	MASTERCARD	2023_01 GLAS	Toner Cartridges	02/01/2023	701.33	701.33	02/06/2023
3184	MASTERCARD	2023_01 GLAS	Dispatch Appreciation	02/01/2023	122.47	122.47	02/06/2023
3184	MASTERCARD	2023_01 GRA	2 reams 8.5x11 paper	02/01/2023	16.98	16.98	02/06/2023
3184	MASTERCARD	2023_01 GRA	blk toner; 12-month organizer; 20	02/01/2023	149.37	149.37	02/06/2023
3184	MASTERCARD	2023_01 GRA	1 book	02/01/2023	17.00	17.00	02/06/2023
3184	MASTERCARD	2023_01 GRA	barcode reader	02/01/2023	65.44	65.44	02/06/2023
3184	MASTERCARD	2023_01 GRA	1 ream 8.5x11 paper	02/01/2023	8.99	8.99	02/06/2023
3184	MASTERCARD	2023_01 GRA	Books	02/01/2023	36.00	36.00	02/06/2023
3184	MASTERCARD	2023_01 GRA	Refund	02/01/2023	36.00-	36.00-	02/06/2023
3184	MASTERCARD	2023_01 GRA	service charges	02/01/2023	17.99	17.99	02/06/2023
3184	MASTERCARD	2023_01 GRA	postage purchase	02/01/2023	100.00	100.00	02/06/2023
3184	MASTERCARD	2023_01 GRA	1 book	02/01/2023	19.99	19.99	02/06/2023
3184	MASTERCARD	2023_01 GRA	2023 wall calendar	02/01/2023	13.98	13.98	02/06/2023
3184	MASTERCARD	2023_01 GRA	snow shovel poly 18in	02/01/2023	32.99	32.99	02/06/2023
3184	MASTERCARD	2023_01 GRA	ice melt mag blind -15f/26c 5	02/01/2023	14.00	14.00	02/06/2023
3184	MASTERCARD	2023_01 GRA	2 books	02/01/2023	24.21	24.21	02/06/2023
3184	MASTERCARD	2023_01 HAEF	CDL Physical	02/01/2023	141.00	141.00	02/06/2023
3184	MASTERCARD	2023_01 HAEF	Cylinder Thumb	02/01/2023	1,894.69	1,894.69	02/06/2023
3184	MASTERCARD	2023_01 HAPP	temporary recording system for co	02/01/2023	.99	.99	02/06/2023
3184	MASTERCARD	2023_01 HOFF	Computer Speakers - Dispatch	02/01/2023	39.98	39.98	02/06/2023
3184	MASTERCARD	2023_01 HOFF	Keyboard - Dispatch	02/01/2023	180.00	180.00	02/06/2023
3184	MASTERCARD	2023_01 JOHN	Adobe Subscription	02/01/2023	14.99	14.99	02/06/2023
3184	MASTERCARD	2023_01 JOHN	Supplies	02/01/2023	194.76	194.76	02/06/2023
3184	MASTERCARD	2023_01 JOHN	Travel	02/01/2023	245.43	245.43	02/06/2023
3184	MASTERCARD	2023_01 JOHN	Travel	02/01/2023	775.94	775.94	02/06/2023
3184	MASTERCARD	2023_01 KINNI	Board & Committee Account	02/01/2023	57.05	57.05	02/06/2023
3184	MASTERCARD	2023_01 KINNI	Zoom Account - Planning Dept	02/01/2023	57.05	57.05	02/06/2023
3184	MASTERCARD	2023_01 KINNI	Thermal Paper Police Dept	02/01/2023	92.98	92.98	02/06/2023
3184	MASTERCARD	2023_01 KINNI	Eggar - Employee Jacket	02/01/2023	198.85	198.85	02/06/2023
3184	MASTERCARD	2023_01 KINNI	Grant - Membership	02/01/2023	1,040.00	1,040.00	02/06/2023
3184	MASTERCARD	2023_01 KINNI	subscription software	02/01/2023	60.00	60.00	02/06/2023
3184	MASTERCARD	2023_01 KINNI	City Commission Zoom Account	02/01/2023	41.50	41.50	02/06/2023
3184	MASTERCARD	2023_01 KINNI	office supplies - dishwasher pods	02/01/2023	14.49	14.49	02/06/2023
3184	MASTERCARD	2023_01 KINNI	office supplies	02/01/2023	59.88	59.88	02/06/2023
3184	MASTERCARD	2023_01 KINNI	Recording Fees Res. No 5081	02/01/2023	91.01	91.01	02/06/2023
3184	MASTERCARD	2023_01 LAWE	Supplies	02/01/2023	12.49	12.49	02/06/2023
3184	MASTERCARD	2023_01 LAWE	Fuel	02/01/2023	40.00	40.00	02/06/2023
3184	MASTERCARD	2023_01 LOW	Recruiting Advertising	02/01/2023	525.00	525.00	02/06/2023
3184	MASTERCARD	2023_01 LOW	Recruiting Advertising	02/01/2023	500.58	500.58	02/06/2023
3184	MASTERCARD	2023_01 LOW	Employee Relations	02/01/2023	19.95	19.95	02/06/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3184	MASTERCARD	2023_01 LOW	Supplies	02/01/2023	79.49	79.49	02/06/2023
3184	MASTERCARD	2023_01 LOW	Recruiting Advertising	02/01/2023	539.88	539.88	02/06/2023
3184	MASTERCARD	2023_01 LOW	Supplies	02/01/2023	58.92	58.92	02/06/2023
3184	MASTERCARD	2023_01 LOW	Recruiting Advertising	02/01/2023	500.81	500.81	02/06/2023
3184	MASTERCARD	2023_01 LOW	Recruiting Advertising	02/01/2023	525.00	525.00	02/06/2023
3184	MASTERCARD	2023_01 LOW	Grant software Update	02/01/2023	19.99	19.99	02/06/2023
3184	MASTERCARD	2023_01 LOW	Recruiting Advertising	02/01/2023	508.74	508.74	02/06/2023
3184	MASTERCARD	2023_01 LOW	Employee Relations	02/01/2023	99.99	99.99	02/06/2023
3184	MASTERCARD	2023_01 LOW	Recruiting Advertising	02/01/2023	150.00	150.00	02/06/2023
3184	MASTERCARD	2023_01 LOW	Recruiting Advertising	02/01/2023	240.05	240.05	02/06/2023
3184	MASTERCARD	2023_01 LOW	Employee Relations	02/01/2023	339.89	339.89	02/06/2023
3184	MASTERCARD	2023_01 MST	Arborist Classes	02/01/2023	597.85	597.85	02/06/2023
3184	MASTERCARD	2023_01 MST	Vehicle Registration	02/01/2023	44.85	44.85	02/06/2023
3184	MASTERCARD	2023_01 O'RO	Accidental Purchase - Reimburse	02/01/2023	81.97	81.97	02/06/2023
3184	MASTERCARD	2023_01 O'RO	ASCE Membership	02/01/2023	56.00	56.00	02/06/2023
3184	MASTERCARD	2023_01 O'RO	ASCE Membership	02/01/2023	56.00	56.00	02/06/2023
3184	MASTERCARD	2023_01 O'RO	ASCE Membership	02/01/2023	56.00	56.00	02/06/2023
3184	MASTERCARD	2023_01 O'RO	ASCE Membership	02/01/2023	56.00	56.00	02/06/2023
3184	MASTERCARD	2023_01 O'RO	ASCE Membership	02/01/2023	56.00	56.00	02/06/2023
3184	MASTERCARD	2023_01 PURK	Medwrite- December	02/01/2023	7,067.08	7,067.08	02/06/2023
3184	MASTERCARD	2023_01 PURK	Filing 941	02/01/2023	8.50	8.50	02/06/2023
3184	MASTERCARD	2023_01 RSTO	Torch Cart/Welding Kit	02/01/2023	424.98	424.98	02/06/2023
3184	MASTERCARD	2023_01 RSTO	Lunch Trip to Logan Landfill	02/01/2023	89.43	89.43	02/06/2023
3184	MASTERCARD	2023_01 TARR	Award for ginger bread house con	02/01/2023	160.99	160.99	02/06/2023
3184	MASTERCARD	2023_01 TARR	Basketball Coach Background ch	02/01/2023	1,050.00	1,050.00	02/06/2023
3184	MASTERCARD	2023_01 TARR	StoryWalk Coupon Reimburseme	02/01/2023	5.50	5.50	02/06/2023
3184	MASTERCARD	2023_01 TARR	Coaches Meeting F&B	02/01/2023	54.42	54.42	02/06/2023
3184	MASTERCARD	2023_01 TARR	Kleenex	02/01/2023	36.04	36.04	02/06/2023
3184	MASTERCARD	2023_01 TARR	Coaches Meeting Food	02/01/2023	80.89	80.89	02/06/2023
3184	MASTERCARD	2023_01 TARR	Basketballs (Game Balls)	02/01/2023	88.65	88.65	02/06/2023
3184	MASTERCARD	2023_01 TARR	Safesitter Class treat	02/01/2023	3.49	3.49	02/06/2023
3184	MASTERCARD	2023_01 TARR	Coach/Ref communication tool	02/01/2023	36.00	36.00	02/06/2023
3184	MASTERCARD	2023_01 TARR	Basketball / Cleaning Supplies	02/01/2023	285.38	285.38	02/06/2023
3184	MASTERCARD	2023_01 TARR	Basketball Coach Background ch	02/01/2023	250.00	250.00	02/06/2023
3184	MASTERCARD	2023_01 TIDW	Heater Hose	02/01/2023	65.98	65.98	02/06/2023
3184	MASTERCARD	2023_01 TIDW	Keyed Lock	02/01/2023	394.00	394.00	02/06/2023
3184	MASTERCARD	2023_01 TIDW	Ideal Calibrations/Calibration Gas	02/01/2023	237.00	237.00	02/06/2023
3184	MASTERCARD	2023_01 TIDW	Char-Lynn Buna Seal Kit	02/01/2023	69.95	69.95	02/06/2023
3184	MASTERCARD	2023_01 TIDW	Daily Planner Journal	02/01/2023	55.80	55.80	02/06/2023
3184	MASTERCARD	2023_01 TIDW	IQ SensorNet Probe Replacement	02/01/2023	342.00	342.00	02/06/2023
3184	MASTERCARD	2023_01 TIDW	2 Way Radios	02/01/2023	1,646.88	1,646.88	02/06/2023
3184	MASTERCARD	2023_01 TIDW	2 Way Radios	02/01/2023	1,146.86	1,146.86	02/06/2023
3184	MASTERCARD	2023_01 TIDW	Hose Clamps	02/01/2023	19.98	19.98	02/06/2023
3184	MASTERCARD	2023_01 WUL	EMS-Ops-AED Batteries	02/01/2023	881.00	881.00	02/06/2023

Total MASTERCARD:

30,165.73

30,165.73

MISC

99999	MISC	2023.3.1	OVERPAYMENT AMBULANCE	03/01/2023	60.00	60.00	03/15/2023
99999	MISC	2023.3.1.2	OVERPAYMENT AMBULANCE	03/01/2023	150.00	150.00	03/15/2023
99999	MISC	2023.3.1.3	OVERPAYMENT AMBULANCE	03/01/2023	332.16	332.16	03/15/2023
99999	MISC	2023.3.1.4	OVERPAYMENT AMBULANCE	03/01/2023	141.95	141.95	03/15/2023
99999	MISC	2023.3.1.5	OVERPAYMENT AMBULANCE	03/01/2023	1,860.00	1,860.00	03/15/2023
99999	MISC	2023.3.1.6	OVERPAYMENT AMBULANCE	03/01/2023	1,584.00	1,584.00	03/15/2023
99999	MISC	2023.3.8	OVERPAYMENT TK2022-0217	03/08/2023	97.00	97.00	03/14/2023
99999	MISC	2023.3.8.1	OVERPAYMENT TK2022-0053	03/08/2023	100.00	100.00	03/14/2023
99999	MISC	2023.3.8.2	ReSTITUTION TK2021-0352	03/08/2023	50.00	50.00	03/14/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
99999	MISC	2023.3.8.3	ReSTITUTION TK2015-0293	03/08/2023	50.00	50.00	03/14/2023
99999	MISC	2023.3.8.4	ReSTITUTION TK2019-0281	03/08/2023	10.00	10.00	03/14/2023
99999	MISC	2023.3.8.5	ReSTITUTION CR2022-023	03/08/2023	57.25	57.25	03/14/2023
99999	MISC	TK2022-0039	Bond Release	03/07/2023	65.00	65.00	03/08/2023
99999	MISC	TK2022-0271	Bond Release	03/01/2023	1,090.00	1,090.00	03/07/2023
Total MISC:					5,647.36	5,647.36	
MOBILE REPAIR & WELDING, INC							
10	MOBILE REPAIR & WELDING, IN	33704	RECEIVER HITCH	02/27/2023	155.95	155.95	03/08/2023
10	MOBILE REPAIR & WELDING, IN	33712	FABRICATE PINS	03/01/2023	426.88	426.88	03/14/2023
Total MOBILE REPAIR & WELDING, INC:					582.83	582.83	
MOLLY ENGLE							
10004	MOLLY ENGLE	2023.2.16	REIMB TRAINING	02/16/2023	1,000.00	1,000.00	03/08/2023
Total MOLLY ENGLE:					1,000.00	1,000.00	
MONTANA DEPT OF ENVIRONMENTAL							
2346	MONTANA DEPT OF ENVIRONM	5L2301002	MTR0 ACREAGE	02/18/2023	1,000.00	1,000.00	03/08/2023
2346	MONTANA DEPT OF ENVIRONM	5L2301456	MT00 OUTFALL CHARGE	02/21/2023	3,000.00	3,000.00	03/08/2023
Total MONTANA DEPT OF ENVIRONMENTAL:					4,000.00	4,000.00	
MONTANA LEAGUE OF CITIES & TOWNS							
603	MONTANA LEAGUE OF CITIES	ML00631	SET POINT COMMUNICATIONS	03/01/2023	321.42	321.42	03/08/2023
Total MONTANA LEAGUE OF CITIES & TOWNS:					321.42	321.42	
MONTANA RAIL LINK							
112	MONTANA RAIL LINK	466715	Agreement 600678	03/02/2023	100.00	100.00	03/14/2023
112	MONTANA RAIL LINK	466715	Agreement 600679	03/02/2023	100.00	100.00	03/14/2023
Total MONTANA RAIL LINK:					200.00	200.00	
MONTANA TRIAL LAWYERS ASSOC.							
10003	MONTANA TRIAL LAWYERS AS	CDDNTWFC	MEMBERSHIP RENEWAL	03/01/2023	400.00	400.00	03/08/2023
Total MONTANA TRIAL LAWYERS ASSOC.:					400.00	400.00	
MOUNTAIN AIR SPORTS							
34	MOUNTAIN AIR SPORTS	11623	CoaTS	12/27/2022	150.00	150.00	03/14/2023
Total MOUNTAIN AIR SPORTS:					150.00	150.00	
MURDOCH'S RANCH & HOME SUPPLY							
3688	MURDOCH'S RANCH & HOME S	539464/1	LED WORKLIGHT	02/23/2023	104.97	104.97	03/08/2023
3688	MURDOCH'S RANCH & HOME S	K01113/37	ANIFREEZE	01/26/2023	105.94	105.94	03/08/2023
3688	MURDOCH'S RANCH & HOME S	K01148/37	SUPPLIES	02/03/2023	37.16	37.16	03/08/2023
3688	MURDOCH'S RANCH & HOME S	K01166.37	fence clips	02/07/2023	31.48	31.48	03/08/2023
3688	MURDOCH'S RANCH & HOME S	K01169.37	HYDROMETER	02/08/2023	90.32	90.32	03/08/2023
3688	MURDOCH'S RANCH & HOME S	K01170/37	PLATE CASTER	02/08/2023	23.98	23.98	03/08/2023
3688	MURDOCH'S RANCH & HOME S	K01187/37	GAS CYLINDER	02/14/2023	33.76	33.76	03/08/2023
3688	MURDOCH'S RANCH & HOME S	K01190/37	fATMAX TAPE	02/16/2023	29.99	29.99	03/08/2023
3688	MURDOCH'S RANCH & HOME S	K01601/37	SHACKLE SPA	02/21/2023	23.98	23.98	03/08/2023
3688	MURDOCH'S RANCH & HOME S	K01602/37	TAPE STRAP	02/21/2023	11.98	11.98	03/08/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3688	MURDOCH'S RANCH & HOME S	K01608/37	KEROSENE	02/24/2023	104.97	104.97	03/08/2023
3688	MURDOCH'S RANCH & HOME S	K01609/37	SUPPLIES	02/24/2023	38.76	38.76	03/08/2023
Total MURDOCH'S RANCH & HOME SUPPLY:					637.29	637.29	
NORTHWESTERN ENERGY							
151	NORTHWESTERN ENERGY	0708370-2 202	8th & Park Sprinklers	02/13/2023	6.46	6.46	03/08/2023
151	NORTHWESTERN ENERGY	0709877-5 202	200 E Reservoir (north side hill)	02/06/2023	938.98	938.98	03/08/2023
151	NORTHWESTERN ENERGY	0709880-9 202	200 River Drive - Pool	02/09/2023	247.51	247.51	03/08/2023
151	NORTHWESTERN ENERGY	0709881-7 202	229 River Drive - Civic Center	02/08/2023	2,249.61	2,249.61	03/08/2023
151	NORTHWESTERN ENERGY	0709882-5 202	229 River Drive - Pump Civic Cent	02/13/2023	.00	.00	
151	NORTHWESTERN ENERGY	0719271-9 202	601 Robin Lane - Well	02/07/2023	2,136.84	2,136.84	03/08/2023
151	NORTHWESTERN ENERGY	0719272-7 202	4 Billman Lane - Well	02/07/2023	2,083.27	2,083.27	03/08/2023
151	NORTHWESTERN ENERGY	0719358-4 202	Street Lights - Livingston	02/13/2023	2,954.97	2,954.97	03/08/2023
151	NORTHWESTERN ENERGY	0719373-3 202	229 River Drive	02/13/2023	8.90	8.90	03/08/2023
151	NORTHWESTERN ENERGY	0720113-0 202	229 River Drive - CC Building	02/08/2023	237.45	237.45	03/08/2023
151	NORTHWESTERN ENERGY	0720122-1 202	400 North M	02/13/2023	12.60	12.60	03/08/2023
151	NORTHWESTERN ENERGY	0802599-1 202	608 W Chinook	02/13/2023	51.24	51.24	03/08/2023
151	NORTHWESTERN ENERGY	0933715-5 202	710 W Callender	02/13/2023	36.96	36.96	03/08/2023
Total NORTHWESTERN ENERGY:					10,964.79	10,964.79	
O'REILLY AUTOMOTIVE, INC							
2437	O'REILLY AUTOMOTIVE, INC	1558302135	SHOP SUPPLIES	02/21/2023	12.99	12.99	03/14/2023
2437	O'REILLY AUTOMOTIVE, INC	1558-302135	SQUEEGEE	02/21/2023	12.99	12.99	03/08/2023
2437	O'REILLY AUTOMOTIVE, INC	1558-303144	Capsule	03/05/2023	87.84	87.84	03/14/2023
Total O'REILLY AUTOMOTIVE, INC:					113.82	113.82	
PARISI WESTERN PLUMBING & HEATING							
16	PARISI WESTERN PLUMBING &	T61695	NORTHSIDE HILL GENERATOR	03/06/2023	1,046.00	1,046.00	03/14/2023
Total PARISI WESTERN PLUMBING & HEATING:					1,046.00	1,046.00	
PARK COUNTY HEALTH DEPT							
255	PARK COUNTY HEALTH DEPT	83	Immunization	03/08/2023	139.00	139.00	03/14/2023
255	PARK COUNTY HEALTH DEPT	83	Immunizations	03/08/2023	278.00	278.00	03/14/2023
Total PARK COUNTY HEALTH DEPT:					417.00	417.00	
PARK COUNTY TREASURER - TECH							
1702	PARK COUNTY TREASURER - T	2023.3.10	FEB 2023 COLLECTIONS	03/10/2023	240.00	240.00	03/14/2023
Total PARK COUNTY TREASURER - TECH:					240.00	240.00	
PARK COUNTY TREASURER/M.L.E.A.							
2156	PARK COUNTY TREASURER/M.	2023.3.10	FEB 2023 COLLECTIONS	03/10/2023	290.00	290.00	03/14/2023
Total PARK COUNTY TREASURER/M.L.E.A.:					290.00	290.00	
PARK COUNTY VICTIM WITNESS							
1544	PARK COUNTY VICTIM WITNES	2023.3.10	FEB 2023 COLLECTIONS	03/10/2023	526.00	526.00	03/14/2023
Total PARK COUNTY VICTIM WITNESS:					526.00	526.00	
PARK YOUR PAWS							
10004	PARK YOUR PAWS	2023.3.5	BOARDING	03/05/2023	800.00	800.00	03/14/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PARK YOUR PAWS:					800.00	800.00	
PITNEY BOWES							
10001	PITNEY BOWES	2023.02.07	Postage Meter Refill	02/07/2023	1,000.00	1,000.00	02/08/2023
10001	PITNEY BOWES	3316894523	City Hall Lease	01/10/2023	193.00	193.00	02/06/2023
10001	PITNEY BOWES	3316894523	City Hall Lease	01/10/2023	193.00	193.00	02/06/2023
10001	PITNEY BOWES	3316894523	City Hall Lease	01/10/2023	193.00	193.00	02/06/2023
Total PITNEY BOWES:					1,579.00	1,579.00	
POLYDYNE INC.							
3144	POLYDYNE INC.	1714877	Clarifloc	02/13/2023	7,958.00	7,958.00	03/08/2023
Total POLYDYNE INC.:					7,958.00	7,958.00	
REDSTONE LEASING							
3842	REDSTONE LEASING	2023.4	Lease 54 OF 60	03/01/2023	203.07	203.07	03/08/2023
Total REDSTONE LEASING:					203.07	203.07	
RESTORATION ENGINEERING LLC							
10004	RESTORATION ENGINEERING L	0920-3-35	LIVINGSTON LEVEE PROJECT	03/07/2023	4,725.00	4,725.00	03/08/2023
Total RESTORATION ENGINEERING LLC:					4,725.00	4,725.00	
RIVERSIDE HARDWARE LLC							
3659	RIVERSIDE HARDWARE LLC	186731	Brushes	02/07/2023	21.98	21.98	03/08/2023
Total RIVERSIDE HARDWARE LLC:					21.98	21.98	
SAFETRAC							
3143	SAFETRAC	38811	CDL Services	03/01/2023	242.00	242.00	03/08/2023
Total SAFETRAC:					242.00	242.00	
SALT LAKE WHOLESALE SPORTS							
2213	SALT LAKE WHOLESALE SPOR	12738	STREAMLIGHT	02/02/2023	1,410.00	1,410.00	03/08/2023
2213	SALT LAKE WHOLESALE SPOR	87340	147 GR HST HP	01/31/2023	410.95	410.95	03/08/2023
Total SALT LAKE WHOLESALE SPORTS:					1,820.95	1,820.95	
SEA WESTERN FIRE FIGHTING EQUIPMENT							
10005	SEA WESTERN FIRE FIGHTING	INV21920	FIRE EQUIPMENT	03/02/2023	54.50	54.50	03/14/2023
Total SEA WESTERN FIRE FIGHTING EQUIPMENT:					54.50	54.50	
SLEEPING GIANT ANIMAL CLINIC							
3645	SLEEPING GIANT ANIMAL CLINI	51929.1	Kent Kittens	01/09/2023	663.64	663.64	03/14/2023
Total SLEEPING GIANT ANIMAL CLINIC:					663.64	663.64	
SPECIAL LUBE							
1814	SPECIAL LUBE	224-280-8537	Oil Change	03/07/2023	120.00	120.00	03/14/2023
Total SPECIAL LUBE:					120.00	120.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SUZIE BUTTERFIELD							
10005	SUZIE BUTTERFIELD	2023.3.7	REIMB-SUPPLIES	03/07/2023	39.99	39.99	03/14/2023
10005	SUZIE BUTTERFIELD	2023.3.7	REIMB-SUPPLIES	03/07/2023	32.58	32.58	03/14/2023
Total SUZIE BUTTERFIELD:					72.57	72.57	
TARGET SOLUTIONS LEARNING LLC							
3780	TARGET SOLUTIONS LEARNIN	INV67920	Target Solutions RENEWAL	03/01/2023	10,007.40	10,007.40	03/08/2023
Total TARGET SOLUTIONS LEARNING LLC:					10,007.40	10,007.40	
TEAR IT UP L.L.C.							
2999	TEAR IT UP L.L.C.	56208	Shredding	03/01/2023	61.00	61.00	03/08/2023
Total TEAR IT UP L.L.C.:					61.00	61.00	
TOM'S JEWELERS							
10002	TOM'S JEWELERS	16984	ENGRAVING & PLATE	03/07/2023	24.00	24.00	03/14/2023
Total TOM'S JEWELERS:					24.00	24.00	
TOWN & COUNTRY FOODS - LIVINGSTON							
2595	TOWN & COUNTRY FOODS - LI	133	StaION SUPPLIES	10/09/2022	25.20	25.20	03/08/2023
2595	TOWN & COUNTRY FOODS - LI	166	StaION SUPPLIES	11/06/2022	18.37	18.37	03/08/2023
2595	TOWN & COUNTRY FOODS - LI	2022.10.11	StaION SUPPLIES	10/11/2022	18.66	18.66	03/08/2023
2595	TOWN & COUNTRY FOODS - LI	2022.10.13	Credit	10/13/2022	35.99-	35.99-	03/08/2023
2595	TOWN & COUNTRY FOODS - LI	2023.2.25	Water	02/25/2023	4.18	4.18	03/14/2023
2595	TOWN & COUNTRY FOODS - LI	212	StaION SUPPLIES	09/15/2022	15.99	15.99	03/08/2023
2595	TOWN & COUNTRY FOODS - LI	234	StaION SUPPLIES	11/08/2022	33.28	33.28	03/08/2023
2595	TOWN & COUNTRY FOODS - LI	354	Water	02/28/2023	7.02	7.02	03/08/2023
2595	TOWN & COUNTRY FOODS - LI	41	Water	01/13/2023	4.58	4.58	03/08/2023
2595	TOWN & COUNTRY FOODS - LI	73	StaION SUPPLIES	11/23/2022	34.33	34.33	03/08/2023
Total TOWN & COUNTRY FOODS - LIVINGSTON:					125.62	125.62	
TRANSUNION RISK & ALTERNATIVE							
3376	TRANSUNION RISK & ALTERNA	380349-20230	investigative resear	02/01/2023	75.00	75.00	03/08/2023
3376	TRANSUNION RISK & ALTERNA	380349-20230	investigative resear	03/01/2023	75.00	75.00	03/14/2023
Total TRANSUNION RISK & ALTERNATIVE:					150.00	150.00	
UTILITIES UNDERGROUND LOCATION							
3472	UTILITIES UNDERGROUND LO	3025091	Excavation Notifica	02/28/2023	20.41	20.41	03/08/2023
3472	UTILITIES UNDERGROUND LO	3025091	Excavation Notifica	02/28/2023	20.41	20.41	03/08/2023
3472	UTILITIES UNDERGROUND LO	3025091	Excavation Notifica	02/28/2023	20.41	20.41	03/08/2023
Total UTILITIES UNDERGROUND LOCATION:					61.23	61.23	
WHISTLER TOWING, LLC							
3237	WHISTLER TOWING, LLC	8434	EMS MAINT	03/07/2023	85.87	85.87	03/14/2023
Total WHISTLER TOWING, LLC:					85.87	85.87	
WISPWEST.NET							
2087	WISPWEST.NET	789648	Internet-CIVIC CENTER	03/01/2023	63.51	63.51	03/08/2023
2087	WISPWEST.NET	793164	Internet SOCCER	03/01/2023	85.19	85.19	03/08/2023

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total WISPWEST.NET:					148.70	148.70	
XYLEM DEWATING SOLUTION, INC.							
2432	XYLEM DEWATING SOLUTION, I	401230537	BASIC REPAIR KIT SEWAGE PU	02/10/2023	14,055.60	14,055.60	03/08/2023
Total XYLEM DEWATING SOLUTION, INC.:					14,055.60	14,055.60	
YELLOWSTONE NEWS GROUP							
10005	YELLOWSTONE NEWS GROUP	327728	PUBLIC MEETING NOTICE	02/07/2023	29.50	29.50	03/14/2023
10005	YELLOWSTONE NEWS GROUP	327728	PUBLIC MEETING NOTICE	02/07/2023	29.50	29.50	03/14/2023
Total YELLOWSTONE NEWS GROUP:					59.00	59.00	
Grand Totals:					191,577.19	191,577.19	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

File Attachments for Item:

C. ACCEPT CITY COURT FINANCIAL REPORT FROM FEBRUARY 2023.

**LIVINGSTON CITY COURT
FINANCIAL REPORT**

FEB. 2023

Date PD Monthly Report Received from City of Livingston Finance Office 2/10/2023

Tickets/Criminal Complaints Cleared: **47**

Dismissed-Plea Agreement:	10	
Dismissed-Pretrial Diversion/Deferred:	2	
Dismissed-Miscellaneous:	5	
Paid-Bond Forfeit/Fine:	20	\$2,375.00
Paid-Time Payments:	10	\$3,831.98
Warrant Fees:		

Total	\$6,206.98
Parking Tickets:	\$590.00

Total:	\$6,796.98
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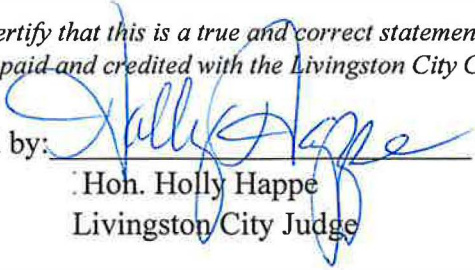
Surcharges/Costs/Fees:

MLEA Surcharge:	\$290.00
TECH Surcharge:	\$240.00
Victim/Witness Surcharge:	\$526.00
MISD Surcharge:	\$455.00
Court Costs:	\$90.00
Public Defender Fee:	
Public Defender Fee:	\$ -
Jury Fees	\$ -
Interpreter	\$ -

Total	(\$1,601.00)
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Total amount credited to City of Livingston General Fund:	\$5,195.98
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I hereby certify that this is a true and correct statement of the amount of fines/fees/costs which were fully paid and credited with the Livingston City Court during the month of: **FEB. 2023**

Prepared by: 
Hon. Holly Happe
Livingston City Judge

Date: 3-10-2023

File Attachments for Item:

**A. A PROCLAMATION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA,
DECLARING APRIL 1-7, 2023 TO BE THE WEEK OF THE YOUNG CHILD IN LIVINGSTON.**



Proclamation Declaring Week of the Young Child April 1-7, 2023

WHEREAS, Community Health Partners, Child Care Connections, the Park County Health Department, Livingston Recreation Department, and other local early childhood organizations in conjunction with the National Association for the Education of Children, are celebrating the National Week of the Young Child April 1-7, 2023; and

WHEREAS, these organizations are working to improve early learning opportunities, which are crucial to the growth and development of young children and to building better futures for everyone in Livingston, Montana; and

WHEREAS, quality childcare is directly connected to the success of our community and the ability for Livingston, Montana, to be a great place to raise children; and

WHEREAS, early childhood professionals, and others who make a difference in the lives of young children in Livingston, Montana, deserve thanks and recognition; and

WHEREAS, making sure children thrive and are ready to learn is a community endeavor that involves parent's childcare providers, policy makers, businesses and community agencies; and

WHEREAS, Livingston Montana is dedicated to education and understands that early care and education is key to developing children who are more likely to finish school, attend college, and to be employed.

NOW THEREFORE BE IT RESOLVED, I, Melissa Nootz, Chair of City Commission of the City of Livingston Montana, do hereby declare the week of April 1 through 7, 2023, to be the Week of the Young Child, in Livingston, Montana, in Park County, and encourage all citizens to work to make a good investment in early childhood development and education.

Signed this 21st day of March, 2023

Melissa Nootz, Chair
Livingston City Commission

Faith Kinnick,
Recording Secretary

File Attachments for Item:**A. PLANNING BOARD ANNUAL REPORT PRESENTATION TO THE COMMISSION**

February 1, 2023

City of Livingston Planning Board Annual Report 2022

Dear City Commission,

The Planning Board had a very productive year, with multiple educational opportunities and several Public Hearings regarding subdivision reviews.

During our February and March meetings, we met Don Kostelec, contractor for Vitruvian Planning, who presented the Trails and Active Transportation Plan and requested we recommend to the City Commission the adoption of this plan as an addendum to our Growth Policy. The Planning Board unanimously voted to recommend to the Commission, the adoption of this Plan during the March 2022 meeting.

In April, we held a Public Hearing to review the Discovery Vista Subdivision request. The Planning Board voted to recommend approval of the variance request 5-4 and voted to recommend approval of the subdivision request by a 5-4 vote.

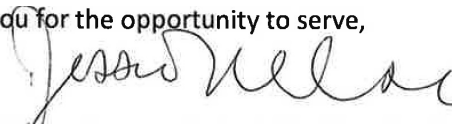
In June, we met Lila Fleishman, HRDC Community Development Director, District IX, who presented the Park County Housing Action Plan to the Board. The Board voted unanimously to recommend to the Commission, the adoption of the Housing Action Plan.

Meetings in August and September were both Public Hearings regarding the Mountain View Subdivision. The Planning Board voted to recommend the Commission deny approval of this subdivision by a vote of 6-2.

The Planning Board had yet another Public Hearing in November to review the North Town Subdivision request. The variance for this project was recommend unanimously (8-0) for approval to the Commission as well unanimous recommendation for approval of the subdivision proposal itself.

I am grateful for the opportunity to serve as Chair of the Planning Board over the last two years. It has been one of the most challenging and rewarding volunteer role I have served to date. Stacy Jovick was voted in as our new Chair during our January 2023 meeting.

Thank you for the opportunity to serve,

A handwritten signature in dark ink, appearing to read 'Jessica Wilcox', written over the printed name.

Jessica Wilcox, Chair of City Planning Board 2022

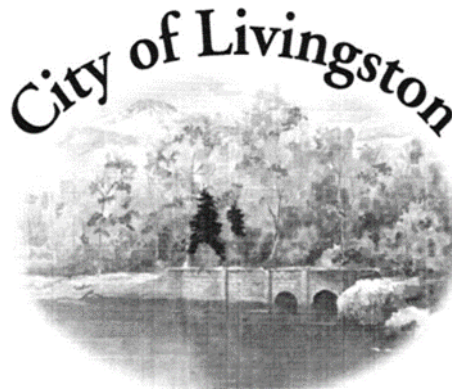
File Attachments for Item:

A. ORDINANCE NO. 3040: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING CHAPTER 30, ARTICLE V, SECTION 30.50 OF THE CITY ZONING ORDINANCE ENTITLED SIGNS.

City Manager
Grant Gager

220 E Park Street
(406) 823-6000 phone

citymanager@livingstonmontana.org
www.livingstonmontana.org



Incorporated 1889

Chairperson
Melissa Nootz

Vice Chair
Karrie Kahle

Commissioners
Mel Friedman
Quentin Schwarz
Torrey Lyons

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Date: March 21, 2023
To: Chair Nootz and City Commissioners
From: Jennifer Severson, Planning Director

REVISED: Staff Report for Approving Updates to the Sign Ordinance in the City of Livingston Zoning Code

Recommendation and Summary

Staff recommends the Commission approve proposed updates to the City of Livingston Zoning Code Article V Section 30.50 Signs by adopting the following motion:

"I move to approve Ordinance 3034 to update the City of Livingston Zoning Code Article V Section 30.50 Signs and authorize the Chair to sign Ordinance 3034."

The reasons for the recommendation are as follows:

- The proposed code update provides clarity about certain elements of the sign code and allows for new signage in downtown Livingston to be consistent with the projecting and neon historic sign styles that are a trademark of the City's downtown.
- The proposed update will streamline the sign review process by allowing Sign Plans for projects located outside the Downtown Historic District to be administratively reviewed by staff (signs within the Downtown Historic District will continue to be reviewed by the HPC).
- Enforcement of the sign code will shift from the City's Building Official to the Zoning Coordinator.
- Language in the sign code has been updated to increase its consistency with the *Reed Et Al. v Town of Gilbert* Supreme Court decision related to content-based restrictions on signage.
- ***Section 30.50.K has been revised to remove the \$300.00 maximum fine allowed for code violations and allow for a fine to be imposed each day the violation is not remedied.***

Introduction and History

The sign code update was initiated after several sign design review applications to the Historic Preservation Commission (HPC) had to be modified to comply with the City's Zoning Code, even though the proposed signs were consistent with existing signage in the Downtown Historic District. HPC discussion about code updates focused on the Downtown Historic District and how to increase flexibility for downtown business owners to replicate historic signage. The HPC unanimously approved the sign code updates that were submitted to the Zoning Commission for a recommendation.

On October 11, 2022 the Zoning Commission voted to recommend that the City Commission approve the proposed amendments to Article V Section 30.50 Signs in the City's Zoning Code. ***After the Proposed Sign Ordinance Text Amendment was introduced at the February 21, 2023 City Commission meeting, Staff performed further review of the violations related to violations of the sign code and determined that the current maximum fine not to exceed \$300 does not provide adequate incentive to remedy the***

cited violation. Staff proposes Section 30.50.K be revised to allow the City to impose a \$300.00 fine for each day the violation is not remedied.

Analysis

The proposed updates to the sign code provide greater flexibility of sign design within the Downtown Historic District, especially as relates to wall, window and projecting signs and sign lighting. The revised code will allow new signage to be consistent with existing historic signs and will help to maintain the unique character of Livingston's Downtown. These code updates will also allow staff to implement recommendations from Chapter 11 in the 2021 Growth Policy, including bringing the City's sign code into conformance with the *Reed Et Al. v Town of Gilbert* Supreme Court decision about content-based sign restrictions and shifting responsibility for enforcement of the sign code from the Building to the Planning Department. *Finally, the amendments to Section 30.50.K to allow the City to impose civil fines for each day a violation is not remedied, will provide greater incentive for violators to bring signs into compliance with the code.*

The proposed updates to the City of Livingston Zoning Code comply with MCA 76-2-304 for Zoning Regulations.

Fiscal Impact

Please include a brief statement of the financial impact of the requested action or deliberation. Usually it is sufficient to note where an item is budgeted or a general revenue/expense impact.

Strategic Alignment

The proposed zoning code amendment supports the 2021 Growth Policy Strategy 2.1.2.5 to update sign and landscaping codes for commercial areas. The proposed zoning code update also supports Growth Policy Chapter 11 recommendations that the City review Section 30.50 in the Zoning Code for sign standards to meet the intent of the zoning code, recommendations of the Growth Policy and compliance with state, county and local laws including but not limited to *Reed v. Town of Gilbert*, and to evaluate the role of the Building Official to enforce the sign ordinance.

Attachments

- A. Draft Ordinance 3034- *revised*

ORDINANCE NO.
AN ORDINANCE OF THE CITY COMMISSION OF CITY OF LIVINGSTON,
MONTANA, AMENDING CHAPTER 30, ARTICLE V, SECTION 30.50 OF THE CITY
ZONING ORDINANCE ENTITLED SIGNS.

Preamble.

The purpose of this Ordinance is to promote public health, safety and general welfare of the City by regulating the height, number of stories and size of buildings and other structures, the percentage of lot that may be occupied, the size of yards, courts and other open spaces, the density of population, and the location and use of buildings, structures, and land for trade, industry, residence or other purposes.

WHEREAS, Section 30.71 of the City of Livingston Code of Ordinances authorizes the City Commission to amend the text of the officially adopted Zoning Ordinance;

WHEREAS, the amendments meet the criteria and guidelines for zoning regulations as laid out by Section 76-2-304 of Montana Code Annotated; and

WHEREAS, the City of Livingston Zoning Commission voted unanimously to recommend approval of the amendments to Section 30.50 of the Zoning Ordinance to the City Commission;

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of Livingston, Montana, as follows:

SECTION 1

That Chapter 30 - Zoning Ordinance, Article – Supplementary General Requirements, Section 30.50 – Signs be amended as follows with deletions struck-through and additions redlined as follows:

Sec. 30.50. - Signs.

- A. Intent. The intent of this Section is to provide standards for erection, design and placement of all signs and sign structures. Design standards are established to achieve the proper relationship of signs to their environment, enhance the outward appearance of the community

as a whole, secure pedestrian and vehicular safety, preserve the historic aspects of the City of Livingston and promote the conservation of energy by regulating lighted signs.

B. Definitions.

1. ~~1.~~ "Actual business premises" means the owned or leased real property from which the business is actively transacted.
- ~~1.2.~~ "Animated sign" means a sign with action or motion, flashing or intermittent lights and/or color changes requiring electrical energy, electronic or manufactured sources of activation, but not including wind-activated elements such as flags and banners.
- ~~3.~~ ~~2.~~ "Awning signs" means a sign which is an integral part of a window awning assembly, to include the printing or painting of words onto awning material.
4. "Backlit" means a method of sign illumination that consists of lighting placed behind translucent or semi-transparent sign elements allowing light to project through the front of the sign element.
- ~~2.5.~~ "Banner Sign" means a sign made of lightweight fabric, plastic, vinyl, or similar material with no enclosing framework that is mounted to a building or other structure at one (1) or more edges.
- ~~6.~~ ~~3.~~ "Billboard signs" means any standard outdoor advertising sign larger than two hundred (200) square feet in area which is designed to advertise products, services or businesses not located on the premises on which the sign is located.
- ~~3.7.~~ "Door Sign" means a sign placed inside or upon the door and is visible from the exterior of the building. Door signs may only contain the names, logos, contact information, and hours of the businesses or tenants located within the building.
- ~~8.~~ ~~-~~ "Free standing signs" means a sign which is supported by one (1) or more columns, uprights, or braces and is permanently fixed in the ground.
9. "Halo Lit" means a method of sign illumination that consists of lighting attached to the back of opaque sign elements with light projected behind and parallel to the sign elements. Halo lighting shall not allow any light to be projected beyond the horizontal plane of the rear of the sign element.
10. "Marquee sign" means a specific type of reader board but restricted to use by active movie theaters.
- ~~4.11.~~ "Menu board" means a sign specifically designed to advise customers of the menu of food available in the establishment by which the menu board is owned
- ~~12.~~ ~~5.~~ "Monument sign" means a sign, single- or double-sided mounted, flush with the surface of the grade upon which sets the business, industry, or other commercial enterprise which the sign advertises. A monument sign must be landscaped with grass, shrubs or other plants or other landscape material in an area not less than three (3) feet surrounding such sign in all directions.
13. "Neon Sign" means electric signs lighted by luminous gas-discharge tubes that contain rarefied neon or other gases. Signs utilizing light-emitting diodes (LEDs) to mimic the appearance of neon signs shall be considered neon signs.

14. "Off-premises sign" means a sign located on property other than the actual business premises.

15. "Portable sign" means any sign designed to be easily moved or transported whether by carrying, by mounted wheels, by trailer or otherwise.

5.16. "Projecting sign" means a sign installed on the facade of a building or underside of an awning which is attached to such building in a perpendicular manner or at an angle to the building wall.

17. 6. "Reader board" means a sign designed to allow the letters on the sign to be altered, removed and added.

6.18. "Revolving sign" means a sign which revolves three hundred sixty (360) degrees.

~~7. "Menu board" means a sign specifically designed to advise customers of the menu of food available in the establishment by which the menu board is owned.~~

~~8. "Reader board" means a sign designed to allow the letters on the sign to be altered, removed and added.~~

~~9. "Marquee sign" means a specific type of reader board but restricted to use by active movie theaters.~~

~~10. "Temporary sign" means a sign made of paper, or some other limited life span material advertising a short term event, like a sale. Temporary signs are not subject to inclusion in a business' sign square footage measurement. Temporary signs shall be removed within twenty four (24) hours after the completion of the advertised event.~~

~~11. "Projecting sign" means a sign installed on the facade of a building which is attached to such building in a perpendicular manner or at an angle to the building wall.~~

7.19. 12. "Sandwich boardSidewalk sign" means a movable sign painted on both of the outside of two (2) boards fastened together at the top with a hinge like device, designed to be placed on the sidewalk area in front of an establishment.

8.20. 13. "Sign" means any device designed to inform or attract the attention of persons not on the premises on which the sign is located, including, but not limited to, signs described in subsections (B)(1) through (B)(1225) of this Section. For the purpose of determining number of signs, a sign will be considered to be a single display device with not more than two (2) display surfaces (back-to-back) or display device containing elements organized, related and composed to form a unit. For measurement purposes, the square footage of a sign which employs back-to-back display surfaces will only be considered as the square footage of one (1) side of that sign. Where matter is displayed in a random manner without organized relationship of elements, or where there is reasonable doubt about the relationship of elements, each element will be considered a separate sign.

21. 14. "Sign area" means the entire area within any type of perimeter or border which may enclose the outer limits of any writing, representation, emblem, figure or character. The area of the sign having no such perimeter or border shall be computed by enclosing the entire area with parallelograms, triangles or circles of the smallest size sufficient to cover the entire area of the sign and computing the area of these parallelograms, triangles or circles. The area computed shall be the maximum portion or portions which may be viewed

~~from any one direction. Square Footage. The square footage of a sign shall be measured as the product of the total linear foot measurement multiplied by the total height measurement. The linear measurement shall be attained by measuring from the leftmost edge of the sign, continually measured to the rightmost edge of the sign. Any mounting material shall be part of the measurement.~~

9.22. "Temporary sign" means a sign made of paper, or some other limited life-span material advertising a short-term event, like a sale. Temporary signs are not subject to inclusion in a business' sign square footage measurement. Temporary signs shall be removed within twenty-four (24) hours after the completion of the advertised event. The term includes real estate and political signs.

~~15. "Actual business premises" means the owned or leased real property from which the primary business is actively transacted.~~

~~16. "Off-premises sign" means a sign located on property other than the actual business premises.~~

~~17. "Banner signs" means a strip of cloth, plastic or other material displaying advertising or other information.~~

~~18. "Portable sign" means any sign designed to be easily moved or transported whether by carrying, by mounted wheels, by trailer or otherwise.~~

23. 19. "Voluntary modification" means any modification to an existing sign which reflects a conscious business or personal decision. This may include a change in corporate color scheme, change of logo, or any other change which would require the replacement of existing sign faces. It does not include the replacement or repair of sign faces with new, identical faces as part of normal maintenance or due to damage by wind, fire or other hazard.

24. "Wall Sign" means a sign attached to or erected against the wall of a building with the face in a parallel plane to the place of the building wall, including a sign attached to a parapet wall that may be constructed specifically for the purpose of attaching a sign.

~~10.25.~~ "Window Sign" means a sign that is placed inside a window or upon the window panes or glass and is visible from the exterior of the window.

C. General.

1. Nothing in this Section shall be interpreted as prohibiting or excluding such signs as are required by law. This includes legal notices and advertisements prescribed by law or posted by any lawful officer or agent.
2. Any sign which is readily visible from the public right-of-way in an exterior window of a building, whether on the external or internal side of the window, shall be regulated by the provisions of this Section. Temporary ~~sale~~ signs are excluded, however, no single temporary sign shall exceed six (6) square feet in size, and the total of all such temporary signs shall not exceed fifty (50) percent of the transparency of the window in which they are visible.
3. All signs as permitted by this Section shall be maintained by the owner and kept in good repair and shall be painted and repaired at reasonable intervals. The surface of the ground

under and about any sign shall be kept clear of weeds, rubbish and flammable waste material.

4. All signs shall be designed and constructed in accordance with the Uniform Sign Code.
 5. A building permit must be obtained ~~from the Building Official~~ Zoning Coordinator and Building Official (if required) by the person who is erecting the sign prior to the construction of any sign, except for those signs listed in subsection E of this Section.
 6. Signs not in use by reason of change of occupancy or use by vacation of the building shall be removed within thirty (30) days of such change by the owner of the sign, or the owner of the property. The City has the option of removing such sign at the end of the thirty (30) day period after giving fifteen (15) days' written notice by certified mail to the owner, and upon such removal, the full charges of removal shall constitute a mechanic's lien against the real property enforceable pursuant to State law.
 7. All existing signs that have been constructed pursuant to City sign permits and variances through the official date of the ordinance codified in this Section (Ord. 1749 effective date, October 20, 1993) shall be grandfathered and do not have to conform as to the height, size or prohibited signs subsections of this Section. Other provisions of this Section shall apply to existing signs. Grandfathered signs which are voluntarily modified must meet all requirements of this Section. Signs which have previously been granted variances may continue to exist within the parameters of those variances.
 8. The ~~Building Official~~ Zoning Coordinator shall be responsible for the enforcement of this sign ordinance.
 9. All buildings with more than one (1) business occupant must submit to the ~~Board of Adjustment~~ Zoning Coordinator a master signage plan which identifies the number and location of all potential signs on the property before any sign permits may be issued. For properties located in the Downtown Historic District, this master plan will be submitted to the Historic Preservation Commission. Any deviation from an approved master plan must be approved by the appropriate body prior to permit issuance.
 10. Pre-existing multi-occupant buildings will not be issued any new sign permits until a master plan is approved by the appropriate body.
 11. Any sign variance issued to multi-occupant property shall constitute an amendment to that property's signage master plan.
 12. All signs located in the Historic Preservation District must comply with the requirements of Chapter 31 of the City Ordinances ~~the~~ Historic District Overlay Zoning.
- D. Prohibited Signs.
1. No animated signs shall be erected in any zoning district, except time and temperature signs which may be erected in the Central Business District only and existing lighted signs in the Downtown Historic Preservation District which flash, chase, move, revolve, rotate, blink, flicker or vary in intensity or color; however, such lights must be turned off when the business is closed. Only time and temperature shall be animated.
 2. No revolving sign may be permitted in any district.
 3. No billboard sign shall be erected in any zoning district.

4. In the Central Business District ~~Zoning Districts~~, no backlit signs are allowed.
 5. Visibility at Corners, Alleys and Driveway Approaches. On the street side of all lots where an alley or driveway enters the street right-of-way, and on all corner lots, a triangular clear vision zone shall be maintained. The zone shall measure ten (10) feet into the lot, as measured from the edge of the sidewalk nearest the property line, and twenty (20) feet parallel to the street measured from the edge of any alley, driveway or street corner along the edge of the sidewalk nearest the property line. No structure of any kind over three (3) feet in height shall be erected or maintained within the above defined clear vision zone. If no sidewalk exists, the point of reference for all measurements shall be determined by the Building Official.
 6. Notwithstanding any other provisions contained in this Section, no free standing sign shall be erected or maintained upon any spire, chimney, cupola, water tank, water tower, radio aerial or television antenna.
 7. No sign shall be erected on any property without the express permission of the occupant, owner, lessee or any authorized agent thereof.
 8. No sign shall be erected in such a manner that a portion of the sign or their supports are attached to or will interfere with the free use of any fire escape, exit, or standpipe, or obstruct any required stairway, door, ventilator or window.
 9. No sign shall be attached to any tree.
 10. Menu boards are not permitted on any property other than that occupied by a restaurant-type business.
 11. No portable and/or trailer-mounted signs shall be allowed.
 12. ~~No sign not in conformance with this Code shall be allowed.~~
- E. Signs ~~Permitted~~ Allowed in All Districts Without a Permit. The following signs are permitted in all zoning districts and will not require a permit:
1. Signs advertising the sale, lease or rental of the premises upon which the sign is located, which do not exceed twelve (12) square feet in area, except in all residential districts where the area of the sign shall not be more than six (6) square feet. Only two (2) such signs shall be allowed on any one (1) property;
 2. Signs bearing only property numbers, post box numbers, names of occupants of premises or other identification of premises not having commercial promotion;
 3. Flags and insignia of the government except when displayed in connection with commercial promotion;
 4. Legal notices: identification, information or directional signs erected or required by governmental bodies;
 5. Integral decorative or architectural features of buildings, except letters, trademarks, moving parts or moving lights;
 6. Signs directing and guiding traffic and parking on private property, but bearing no advertising matter;

7. Detached bulletin boards, ~~for churches, schools, or other public, religious or educational institutions~~ provided such sign is no greater than 15 square feet and located not less than ten (10) feet from the established right-of-way line of any street or highway and does not obstruct traffic visibility at street or highway intersections;
 8. Construction information signs, providing the signs are removed immediately following final completion of construction;
 9. Nonilluminated home occupation signs on any residence which is the site of a home occupation in accordance with Section 30.55. Such signs shall not exceed two (2) square feet;
 10. Signs advertising a candidate for political office. Such signs shall not exceed sixteen (16) square feet and shall be removed within seven (7) days after any election;
 11. Signs advertising yard/garage sales, and the like. Such signs shall not exceed two (2) square feet and must be removed by the owner within forty-eight (48) hours of the completion of the sale.
- F. Signs in a Residential District. Within a residential district only, the following signs shall be permitted:
1. Signs listed in subsection E of this Section which do not require a permit; and
 2. Signs advertising a permitted or existing commercial use within a residential district. Such signs require a permit from the Building Official, and shall be permitted only under the following conditions:
 - a. Only one (1) on-premises sign will be allowed for each business.
 - b. The maximum allowable size for each sign shall be twelve (12) square feet.
 - c. Illuminated signs shall be illuminated only as long as the advertised business is open.
 - d. No sign shall be erected or placed closer than five (5) feet to the lot line adjacent to the street. Temporary signs are exempted from setback requirements.
- G. Signs in Commercial and Industrial Districts Requiring a Permit.
1. Setback. Free standing and monument signs shall be located a minimum of five (5) feet inside all private property lines.
 2. Lighting.
 - a. All lighting shall comply with the requirements of ~~Ordinance No. 1967~~Chapter 18 “Night Sky Protection Act” of the City of Livingston Code of Ordinances. ~~commonly referred to as the Night Sky Protection Ordinance.~~ In no event may an illuminated sign or lighting device be placed or directed so the beams constitute a traffic hazard or nuisance. All wiring, fitting and material used in construction, connection and operation of electrically illuminated signs shall be in accordance with the provisions of the Uniform Electric Code.
 - ~~a.b.~~In the Central Business District, backlit and uplit signs are prohibited. Lighting, including but not limited to: halo lit, downlit, and neon signs is allowed. Neon signs in the style of historic downtown signs are highly encouraged in the Central Business District.

3. Number of Signs.

a. In Commercial and Industrial Zoning Districts, other than the Central Business District, each use is limited to ~~two (2) wall signs~~ a total of three (3) wall, roof-mounted, and/or window signs, one (1) projecting sign or awning sign, and one (1) door sign. In addition, one (1) monument sign or one (1) free standing sign is permitted for each building, regardless of the number of businesses or industrial uses conducted in any one (1) building. ~~Additionally, movie theaters are allowed one (1) marquee sign.~~

a.b. In the Central Business District Zoning District, each use is limited to two (2) wall signs, one (1) projecting sign, one (1) awning sign, and one (1) sidewalk sign. Each use is allowed window and door signs, and there shall be no maximum number of window or door signs. Additionally, movie theaters are allowed one (1) marquee sign. Free standing and monument signs are not permitted in the Central Business District.

4. ~~Height.~~

~~a. No monument sign shall exceed five (5) feet in height.~~

~~b. No free standing sign shall exceed thirty (30) feet in height.~~

5. ~~Permitted Surface Area~~ Specific Sign Type Standards.

a. ~~Wall, Window, and Door Signs.~~

i. In Commercial and Industrial Zoning Districts, other than the Central Business District, ~~t~~The total surface area of all wall signs and window signs is limited ~~to one hundred (100) square feet in the Central Business District and otherwise~~ to two (2) square feet of sign for each linear foot of frontage width of the business, provided that the maximum total surface area for all wall signs does not exceed three hundred (300) square feet. ~~Door signs are not limited in square footage and shall not count towards to the total square footage of wall and window signs, but shall only contain the logo, names, contact information, and hours of the businesses or tenants located within the building.~~

ii. In the Central Business District:

- the total surface area of wall signs on the front street side and/or side street side of a building is limited to two (2) square feet of sign for each linear foot of building frontage not to exceed 100 square feet per street side.
- Buildings with exposed side walls not fronting a street are allowed wall signs of up to 250 square feet. Non-street side wall signs must be painted directly onto the façade of the building and cannot be lit.
- Window signs are limited to 30% of the total window area of the building regardless of the number of uses.
- Door signs are not limited in square footage and shall not count towards to the total square footage of wall and window signs, but shall only contain the logo, names, contact information, and hours of the businesses or tenants located within the building.

- b. Monument Signs. Monument signs shall not exceed one hundred (100) square feet in total surface area. No monument sign shall exceed five (5) feet in height.
- c. Free Standing Signs. Free standing signs shall not exceed one hundred fifty (150) square feet in total surface area. No free standing sign shall exceed thirty (30) feet in height.
- ~~6.~~ d. Roof-Mounted Signs. Any sign located on the roof of a building shall not exceed twenty-four (24) inches in height and shall not exceed the top of the roof line. The square footage of roof-mounted signs shall be counted as a portion of the limitation on wall-mounted signs, i.e., the total surface area of wall-mounted signs added to any roof-mounted signs may not exceed three hundred (300) square feet maximum, or less if the linear front footage of the building is less than one hundred fifty (150) feet.
- e. Sidewalk Signs.
 - i. Sidewalk signs shall be no greater than forty (40) inches in height measured vertically from the surface grade, and no greater than thirty (30) inches in width measured at the widest point of the sign. No element of the sidewalk sign may protrude more than 4 inches from the main post or supports of the sign.
 - ii. Sidewalk signs shall not be located at street intersections or placed in any manner to obstruct access to crosswalks, crosswalk ramps, and crossing push buttons.
 - iii. Sidewalk signs must be placed on the sidewalk directly adjacent to the uses they are advertising and must be brought inside when the advertised business is closed.
 - iv. Sidewalk signs must be weighted or tethered in such a manner that they are prevented from moving due to wind.
 - v. On sidewalks ten (10) feet and greater in width, sidewalk sign may be placed on the sidewalk with the furthest point of the sign no greater than thirty-six (36) inches from the curb or thirty-six (36) inches from the property line. At no point shall the sidewalk sign, combined with other sidewalk elements create an unobstructed sidewalk surface width of less than six (6) feet.
 - vi. On sidewalks less than ten (10) feet in width, sidewalk signs may be placed on the sidewalk with the furthest point of the sign no greater than thirty-six (36) inches from the curb. At no point shall the sidewalk sign, combined with other sidewalk elements create an unobstructed sidewalk surface width of less than four (4) feet. If the sidewalk is not able to accommodate a sidewalk sign while maintaining a four-foot unobstructed surface, sidewalk signs are not allowed in that location.
 - vii. On sidewalks with a boulevard, sidewalk signs shall be placed entirely in the boulevard.
- f. Projecting Signs.
 - i. The lowest point of any projecting sign, regardless of location, shall be at least eight (8) feet above grade.
 - ii. In Commercial and Industrial Zoning Districts, projecting signs shall not exceed twenty (20) square feet in total.

iii. In the Downtown Historic District, new projecting signs shall not exceed twenty (20) square feet in total or be determined to be consistent with existing historic signs within the district by the Historic Preservation Commission.

g. Awning Signs. Awning signs may include signage printed directly on the awning or hung or attached to the awning structure. Total square footage of awning signage shall not exceed fifteen (15) square feet.

h. Banner Signs. Temporary banner-type signs shall be allowed for a period of no more than sixty (60) days, limited to no more than seventy-five (75) square feet, and used by any business or entity no more than once per year.

7. Off-Premises Signs. A business may have up to four (4) off-premises signs; however, the total square footage of these off-premises signs may not exceed one hundred fifty (150) square feet. No other off-premises signs shall be allowed. Excepted from this provision are:

a. ~~Garage sale or hobby show signs no greater than two (2) square feet in area on the date only of the activity;~~

a. ~~b. Auction and special event~~ Temporary signs no greater than nine (9) square feet in area for no longer than three (3) days (seventy-two (72) hours);

b. ~~e. Directional signs for public facilities and museums;~~

c. ~~d. Temporary B~~ anner signs ~~for public performances~~ not exceeding one hundred twenty (120) square feet to be posted for no more than twenty (20) days.

i. ~~No signs in the public right-of-way or in any required right-of-way shall be allowed except for governmental traffic control signs (unless a business premises is on the railroad right-of-way). Properly permitted sandwich board signs not to exceed six (6) square feet per side are excepted from this provision provided that they shall be limited to one (1) per twenty-five (25) feet of building frontage and may only be located in front of the business being advertised. The City Commission, upon request from a property owner in front of whose property a sign is to be located, may, where deemed in the public interest, allow a sandwich board sign to be placed other than in front of the business being advertised.~~

8. ~~Banner Signs. Temporary banner type signs shall be allowed for a period of no more than sixty (60) days, limited to no more than seventy-five (75) square feet, and used by any business or entity no more than once per year.~~

H. ~~Variance Parameters for Signs. Variances may be granted only if there is undue hardship from the application of these sign regulations due to the particular location and site characteristics of the applicant that are different from those cited generally.~~

I. Damaged Signs. Any existing sign not in conformity with this Section that is damaged in either surface area of the sign or in the structure by more than fifty (50) percent shall be removed and any new sign shall meet all requirements of this Section.

- J. Complaint and Notice of Violation Procedure. The City Code Enforcement Officer shall issue a notice of violation in person to the offending property owner, business owner or agent, as the case may be, specifying the violation and steps necessary for correction. If the violation is not brought into compliance within fifteen (15) working days from the personal delivery of the notice of violation, the City shall file a civil complaint against the offending person. Failure to provide the written notice identified herein shall not preclude the filing of a complaint in City Court.
- K. Violation and Civil Penalty. It shall be a civil infraction for any person to violate any provision of this Section. Any violation of any provision of this Section is a civil infraction punishable by a civil fine not to exceed Three Hundred Dollars (\$300.00) for each violation. Each day that the violation continues shall be deemed a separate and punishable violation.

(Ord. 1738, 3/2/93; Ord. 1749, 9/20/93; Ord. 1819, 10/16/95; Ord. 1820, 10/16/95; Ord. 1860, 6/16/97; Ord. 1873, 5/18/98; Ord. 1883, 2/1/99; Ord. 1975, 9/5/06)

SECTION 2

Statutory Interpretation and Repealer:

Any and all resolutions, ordinances and sections of the Livingston Municipal Code and parts thereof in conflict herewith are hereby repealed.

SECTION 3

Severability:

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect the other provisions of this ordinance which may be given effect without the invalid provision or application and, to this end, the provisions of this ordinance are declared to be severable.

SECTION 4

Savings Provision:

This ordinance does not affect the rights or duties that matured, penalties and assessments that were incurred or proceedings that begun before the effective date of this ordinance.

SECTION 5

Effective date:

This ordinance will become effective 30 days after the second reading and final adoption.

PASSED by the City Commission of the City of Livingston, Montana, on first reading at a regular session thereof held on the _____ day of February, 2023.

MELISSA NOOTZ - CHAIR

ATTEST:

FAITH KINNICK
Recording Secretary

PASSED, ADOPTED AND APPROVED by the City Commission of the City of Livingston, Montana, on second reading at a regular session thereof held on the _____ day of March, 2023.

MELISSA NOOTZ – CHAIR

ATTEST:

FAITH KINNICK
Recording Secretary

APPROVE AS TO FORM:

City Attorney

**PUBLIC NOTICE OF A MEETING OF
THE LIVINGSTON CITY COMMISSION**

NOTICE IS HEREBY GIVEN The Livingston City Commission will conduct a public hearing after the second and final reading of **ORDINANCE NO. 3040** entitled **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AMENDING CHAPTER 30, ARTICLE V, SECTION 30.50 OF THE CITY ZONING ORDINANCE ENTITLED SIGNS** on Tuesday, March 7, 2023, in the Community Room of the City-County Complex, 414 E. Callender St. Livingston, from 5:30-8:30 p.m. All are welcome to participate and comment when appropriate. Public comments are limited to 4-minutes per speaker. An agenda meeting link are available at <https://www.livingstonmontana.org/meetings>

For more information, contact City Offices at (406) 222-2005.

Please publish Tuesday, March 14, 2023.

Faith Kinnick
City of Livingston
March 9, 2023

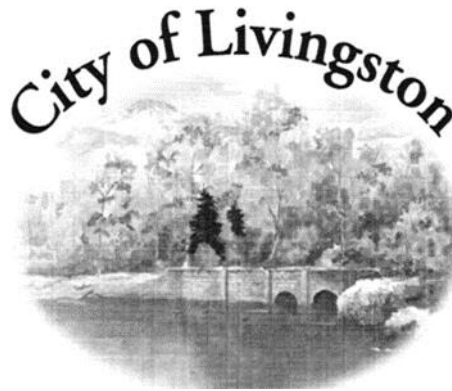
File Attachments for Item:

A. RESOLUTION NO. 5088 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON MONTANA, DECLARING CERTAIN PROPERTY AS SURPLUS AND DIRECTING THAT PROPERTY TO BE SOLD.

City Manager
Grant Gager

220 E Park Street
(406) 823-6000 phone

citymanager@livingstonmontana.org
www.livingstonmontana.org



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Chairperson
Melissa Nootz

Vice Chair
Karrie Kahle

Commissioners
Mel Friedman
Quentin Schwarz
Torrey Lyons

Date: 3/21/2023
To: Chair Nootz and City Commissioners
From: Grant Gager, City Manager

Staff Report for Resolution No. 5088 Declaring Certain Items as Surplus and Directing Disposition

Recommendation and Summary

City staff is requesting that the Commission approve Resolution No. 5088 declaring certain items as surplus and directing sale with the following motion:

“I move to approve Resolution No. 5088 declaring certain items as surplus and directing their sale and authorize the Chair to sign the Resolution.”

The reasons for the recommendation are as follows:

- The Montana Code Annotated establishes requirements for the sale of public assets by Municipalities.
- The Fire Department has two (2) ambulances that have reached the end of their useful life.

Introduction and History

Section 7-5-4307 of the Montana Code Annotated provides that municipalities may sell old equipment and supplies “to the highest responsible bidder after calling for bid purchasers.”

Analysis

Livingston Fire and Rescue has determined that two (2) existing ambulances are no longer required to support the operations of the department. The City expects to take delivery of one new ambulance in the coming weeks with another later in the year.

Fiscal Impact

Revenue from asset sales is attributable to the general fund.

Strategic Alignment

The evaluation of assets for disposition aligns with the City’s responsibility for financial prudence.

Attachments

- Attachment A: Resolution No. 5088

RESOLUTION NO. 5088

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON MONTANA, DECLARING CERTAIN PROPERTY AS SURPLUS AND DIRECTING THAT PROPERTY TO BE SOLD.

WHEREAS, Montana Code Annotated 7-1-4123, 7-5-4101, 7-8-4201, and authorizes a City to enter into agreements to manage its affairs which includes the selling or disposing of any interest in property in the possession, custody or control of the City; and

WHEREAS, the City has determined certain property declared surplus and sold through Resolutions 3383, 4397, 4510, 4567, 4588, 4727, 4900 and 5033. The City has determined that two ambulances have outlived their useful life and should be declared surplus and sold; and that said items are listed on Exhibit A attached hereto and incorporated herein; and

WHEREAS, prior to the sale of disposal of property with a value equal to or greater than \$2,500, consideration of disposal would be preceded by a competent appraisal of the fair market value. The City Commission, by a resolution, shall declare the property to be surplus to the needs of the city and eligible for disposition or sale at auction as required 7-5-4307 of MCA; and

WHEREAS, the appraisal of each ambulance is approximately \$15,000. The designation declaring the ambulances as surplus is in the City’s best interests, a private sale depicts a value of the property greater than can be achieved at auction, and will increase the likelihood of locating a buyer; and

NOW THEREFORE BE IT RESOLVED, the Ambulances listed in Exhibit A are hereby declared as surplus. The City Manager is authorized to direct the disposition of the ambulances and facilitate transfer of each to new owners.

PASSED AND APPROVED, this 7th day of March, 2023.

Resolution No. 5088: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON MONTANA, DECLARING CERTAIN PROPERTY AS SURPLUS AND DIRECTING THAT PROPERTY TO BE SOLD.

MELISSA NOOTZ, CHAIR

FAITH KINNICK,
Recording Secretary

JON HESSE,
Interim City Attorney

[EXHIBIT A]

YEAR	MAKE	MODEL	VIN
2012	Chevrolet	Duramax Express Cutaway	1GB6G5C14C1141651
2012	Chevrolet	Duramax Express Cutaway	1GB6G5C13C1140247

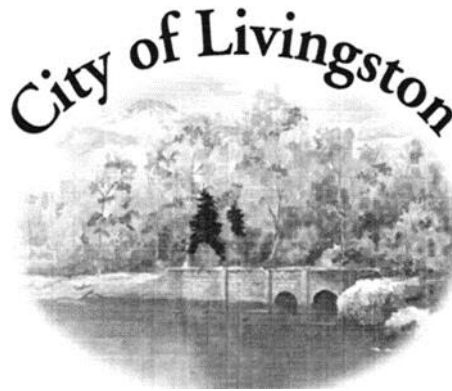
File Attachments for Item:

B. RESOLUTION NO. 5089: A RESOLUTION BY THE CITY OF LIVINGSTON CITY COMMISSION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO MDT- TRANSPORTATION ALTERNATIVES (MDT-TA) PROGRAM AUTHORIZING THE CITY MANAGER OR DESIGNEE TO ENTER INTO REQUIRED CONTRACTS FOR GRANT FUNDS TO COMPLETE IMPROVEMENTS TO PARK STREET BETWEEN 3RD AND B STREETS.

City Manager
Grant Gager

220 E Park Street
(406) 823-6000 phone

citymanager@livingtonmontana.org
www.livingstonmontana.org



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Chairperson
Melissa Nootz

Vice Chair
Karrie Kahle

Commissioners
Mel Friedman
Quentin Schwarz
Torrey Lyons

Date: February 21, 2023
To: Chair Nootz and City Commissioners
From: Lisa Lowy, Administrative Services and HR Director

Staff Report for Resolution to Authorize Applying for MDT- Transportation Alternatives (TA) Grant Funding

Recommendation and Summary

Staff is recommending the Commission Approve Resolution 5089 to authorize applying for a MDT Transportation Alternatives grant to improve safety, walkability and ADA compliance in the corridor along the Livingston Depot from 3rd to B Street:

"I move to approve Resolution 5089 and authorize the Chair and City Manager to sign the Resolution authorizing the City Manager or their designee to apply for MDT Transportation Alternative funds and execute any contracts or requirements if awarded."

The reasons for the recommendation are as follows:

- The areas slated for improvement are not currently ADA compliant, present significant barriers to active and multimodal transportation due to narrow sidewalks and stairs in the area.
- The area safety would be significantly improved by the addition of rapid flashing beacons, traffic calming and pedestrian safety devices.
- This grant, if awarded, presents one of the best opportunities for our community to make these changes in the MDT ROW timely and with direction and input from MDT at a reduced cost to taxpayers because of the limited required match.

Introduction and History

This particular area was the subject of a similar grant application in the last biannual cycle. Although not funded, enhanced priorities around the TA program and increasing multimodal transportation that incorporates pedestrian safety measures in a very busy corridor, is a priority for funding.

Analysis

Although highly competitive MDT-TA grant provide one of the few grant funding streams with a very limited match. This program benefits our community members and the continued goals of

alternative transportation, access and multimodal transportation while enhancing resident safety and limiting the local fiscal contribution.

Fiscal Impact

If awarded the match required is 13.42% of total project cost. Projections are estimates until the time of bid opening but it is unlikely the project would exceed \$750,000 or that our match would be more than 13.42% of that figure or an estimated \$100,650.

Attachments

A. Attachment A: Resolution 5089

RESOLUTION NO. 5089

Required Authorizations for MDT – Transportation Alternatives (MDT-TA)

A RESOLUTION BY THE CITY OF LIVINGSTON CITY COMMISSION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO MDT-TRANSPORTATION ALTERNATIVES (MDT-TA) PROGRAM AUTHORIZING THE CITY MANAGER OR DESIGNEE TO ENTER INTO REQUIRED CONTRACTS FOR GRANT FUNDS TO COMPLETE IMPROVEMENTS TO PARK STREET BETWEEN 3RD AND B STREETS.

WHEREAS, the City of Livingston is applying to MDT-Transportation Alternatives for financial assistance to make improvements on Park Street (US 89);

WHEREAS, the City of Livingston, has the legal jurisdiction and authority to construct, finance, operate infrastructure within in the City Limits and in Park County, Montana; and

THAT the, the City of Livingston agrees to comply with all requirements and conditions of the MDT-TA grant and commit matching funds in the amount of 13.42% of project costs, if awarded; and

NOW, THEREFORE, BE IT RESOLVED, That the Livingston City Commission authorizes the City Manager or their designee to submit this application to the MDT-TA program, on behalf of the City of Livingston, to act on its behalf and to provide such additional information as may be required and further;

And the City Manager or their designee is hereby authorized to enter into any contracts or agreements required by MDT-TA for the funding if awarded.

PASSED AND ADOPTED, by the City Commission of the City of Livingston, this 21st day of March, 2023.

Res. No. 5089: Authorizing submission of grant application to MDT- Transportation Alternatives Program.

MELISSA NOOTZ, Chair

ATTEST:

APPROVED TO AS FORM:

**FAITH KINNICK,
Recording Secretary**

**JON HESSE,
Interim City Attorney**

File Attachments for Item:

A. DISCUSSION ON CITY MANAGER EVALUATION PROCESS

City Manager
Grant Gager

220 E Park Street
(406) 823-6000 phone

citymanager@livingstonmontana.org
www.livingstonmontana.org



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Chairperson
Melissa Nootz

Vice Chair
Karrie Kahle

Commissioners
Mel Friedman
Quentin Schwarz
Torrey Lyons

Date: 3/21/2023
To: Chair Nootz and City Commissioners
From: Grant Gager, City Manager

Staff Report for City Manager Evaluation Process

Recommendation and Summary

The City Manager is requesting direction from the Commission related to the evaluation requirements included in the City Manager's contract.

The reasons for the recommendation are as follows:

- The City Manager's contract requires a facilitated evaluation at certain intervals.
- The first evaluation point is in May 2023.

Introduction and History

Section D of the City Manager's contract requires "a facilitated performance evaluation at the six (6) month anniversary of the Manager's start date." Additionally, the contract provides that "facilitated evaluations will occur at the anniversary of the Manager's employment anniversary date." Additional process and timing requirements are included in the contract, as well.

Analysis

Given the process identified in the contract, staff has prepared the attached Request for Proposals. City staff plans to solicit proposals for executive evaluation services and provide those proposals to the Commission for review and selection.

Commission direction is requested on the subsequent process for managing the evaluation. Two options available to the Commission are to (1) appoint a subcommittee of fewer than three members to manage the process, or (2) manage the process as a Commission through closed sessions of the City Commission.

Fiscal Impact

A contract arising from this solicitation will include work in the current and subsequent fiscal years. The FY 23 cost can be absorbed in the current budget and costs for the subsequent work will be budgeted in those years.

Strategic Alignment

The evaluation requirement aligns with the City's contractual obligations.

Attachments

- Attachment A: Draft Request for Proposal

REQUEST FOR PROPOSALS (RFP) 20012

EXECUTIVE EVALUATION SERVICES

**CITY OF LIVINGSTON
220 E. Park Street
Livingston, MT 59047
(406) 823-6000**

Key RFP Dates

Issue Date:	March 22, 2023
Question Submittal Date:	March 29, 2023
Proposal Submittal Date:	April 6, 2023

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SECTION I:INSTRUCTIONS TO PROPOSERS

SECTION I. INSTRUCTIONS TO PROPOSERS

A. PRE-PROPOSAL CONFERENCE

A pre-proposal conference will not be held for this procurement. Proposers may submit questions or clarifications as noted in Section E., below.

B. EXAMINATION OF PROPOSAL DOCUMENTS

By submitting a proposal, Proposer represents that it has thoroughly examined and become familiar with the work required under this RFP and that it is capable of performing quality work to achieve the City's objectives.

C. ADDENDA

The City reserves the right to revise the RFP documents. Any City changes to the requirements will be made by written addendum to this RFP. Any written addenda issued pertaining to this RFP shall be incorporated into the terms and conditions of any resulting Agreement. The City will not be bound to any modifications to or deviations from the requirements set forth in this RFP as the result of oral instructions. Proposers shall acknowledge receipt of addenda in their proposals. Failure to acknowledge receipt of Addenda may cause the proposal to be deemed non-responsive to this RFP and be rejected.

D. CITY CONTACT

All communication and/or contacts with City staff regarding this RFP are to be directed to the following:

Lisa Lowy
220 E. Park Street
Livingston, MT 59047
Phone: (406) 823-6000

Commencing on the date of the issuance of this RFP and continuing until award of the contract or cancellation of this RFP, no proposer, subcontractor, lobbyist or agent hired by the proposer shall have any contact or communications regarding this RFP with any City's staff; member of the evaluation committee for this RFP; or any contractor or consultant involved with the procurement, other than the point of contact named above or unless expressly permitted by this RFP. Contact includes face-to-face, telephone, electronic mail (e-mail) or formal written communication. Any proposer, subcontractor, lobbyist or agent hired by the proposer that engages in such prohibited communications may result in disqualification of the proposer at the sole discretion of the City.

E. CLARIFICATIONS**1. Examination of Documents**

Should a Proposer require clarifications of this RFP, the Proposer shall notify the City in writing in accordance with Section E.2. below. Should it be found that the point in question is not clearly and fully set forth, the City will issue a written addendum clarifying the matter posted on the City website.

2. Submitting Requests

- a. All questions must be put in writing and must be received by the City no later than 2:00 p.m., on March 29, 2023.
- b. Requests for clarifications, questions and comments must be clearly labeled, "RFP 20012 Questions". The City is not responsible for failure to respond to a request that has not been labeled as such.
- c. Any of the following methods of delivering written questions are acceptable as long as the questions are received no later than the date and time specified above:
 - (1) U.S. Mail: CITY OF LIVINGSTON, 220 E. Park Street, Livingston MT 59047.
 - (2) Personal Delivery: City of Livingston, Lobby Receptionist, Livingston MT 59047.
 - (3) Email: LLowy@LivingstonMontana.org

3. City Responses

Responses from the City will be posted on the website no later than March 31 at 5:00pm. Inquiries received after 2:00 p.m. on March 29, 2023, will not be responded to.

F. SUBMISSION OF PROPOSALS**1. Date and Time**

Proposals must be received in the City's office at or before 2:00 p.m. on April 6, 2023

Proposals received after the above-specified date and time will be returned to Proposers unopened.

2. Address

Proposals delivered in person or by a means other than the U.S. Postal Service shall be submitted to the following:

**CITY OF LIVINGSTON
220 E. Park Street
Livingston, MT 59047
Attention: Lisa Lowy**

Or proposals delivered using the U.S. Postal Services shall be addressed as follows:

**CITY OF LIVINGSTON
220 E. Park Street
Livingston, MT 59047
Attention: Lisa Lowy**

Or proposals delivered electronically shall be addressed as follows:

LLOWY@LIVINGSTONMONTANA.ORG

3. Identification of Proposals

Proposer shall submit an **original and 3 copies** of its proposal in a sealed package, addressed as shown above in F.2. The outer envelope must show the Proposer's name and address and clearly marked with RFP number (20012). In addition to the above, Proposers shall also include one (1) electronic copy of their entire RFP submittal package in "PDF" format, on a flash drive. If electronic method is utilized, one PDF copy is appropriate.

4. Acceptance of Proposals

- a. The City reserves the right to accept or reject any and all proposals, or any item or part thereof, or to waive any informalities or irregularities in proposals.
- b. The City reserves the right to withdraw or cancel this RFP at any time without prior notice and the City makes no representations that any contract will be awarded to any Proposer responding to this RFP.
- c. The City reserves the right to issue a new RFP for the project.
- d. The City reserves the right to postpone proposal openings for its own convenience.
- e. Each proposal will be received with the understanding that acceptance by the City of the proposal to provide the services

described herein shall constitute a contract between the Proposer and City which shall bind the Proposer on its part to furnish and deliver at the prices given and in accordance with conditions of said accepted proposal and specifications.

- f. The City reserves the right to investigate the qualifications of any Proposer, and/or require additional evidence of qualifications to perform the work.
- g. Submitted proposals are not to be copyrighted.

G. PRE-CONTRACTUAL EXPENSES

The City shall not, in any event, be liable for any pre-contractual expenses incurred by Proposer in the preparation of its proposal. Proposer shall not include any such expenses as part of its proposal.

Pre-contractual expenses are defined as expenses incurred by Proposer in:

- 1. Preparing its proposal in response to this RFP;
- 2. Submitting that proposal to the City;
- 3. Negotiating with the City any matter related to this proposal; or
- 4. Any other expenses incurred by Proposer prior to date of award, if any, of the Agreement.

H. JOINT OFFERS

Where two or more firms desire to submit a single proposal in response to this RFP, they should do so on a prime-subcontractor basis rather than as a joint venture. The City intends to contract with a single firm and not with multiple firms doing business as a joint venture.

I. TAXES

The City is a tax-exempt political subdivision of the State of Montana.

J. PROTEST PROCEDURES

The City has on file a set of written protest procedures applicable to this solicitation that may be obtained by contacting the City point of contact responsible for this procurement. Any protests filed by a Proposer in connection with this RFP must be submitted in accordance with the City's written procedures.

K. CONTRACT TYPE

It is anticipated that the Agreement resulting from this solicitation, if awarded, will be a firm-fixed price contract specifying firm-fixed prices for individual tasks specified in the Scope of Work, included in this RFP as Exhibit A. The City

anticipates a contract that covers the initial scope of work as well as optional years to provide subsequent annual reviews.

L. CONFLICT OF INTEREST

All Proposers responding to this RFP must avoid organizational conflicts of interest which would restrict full and open competition in this procurement. An organizational conflict of interest means that due to other activities, relationships or contracts, a Proposer is unable, or potentially unable to render impartial assistance or advice to the City; a Proposer's objectivity in performing the work identified in the Scope of Work is or might be otherwise impaired; or a Proposer has an unfair competitive advantage. Conflict of Interest issues must be fully disclosed in the Proposer's proposal.

All Proposers must disclose in their proposal and immediately throughout the course of the evaluation process if they have hired or retained an advocate to lobby City staff or the City Commission on their behalf.

Proposers hired to perform services for the City are prohibited from concurrently acting as an advocate for another firm who is competing for a contract with the City, either as a prime or subcontractor.

M. CODE OF CONDUCT

All Proposers agree to comply with the City's Code of Conduct which is hereby referenced and by this reference is incorporated herein.

SECTION II: PROPOSAL CONTENT

SECTION II. PROPOSAL CONTENT

A. PROPOSAL FORMAT AND CONTENT

1. Format

Proposals should be typed with a standard 12-point font, double-spaced and submitted on 8 1/2" x 11" size paper, using a single method of fastening. Charts and schedules may be included in 11"x17" format. Proposals should not include any unnecessarily elaborate or promotional materials. Proposals should not exceed twenty-five (25) pages in length.

2. Letter of Transmittal

The Letter of Transmittal shall be addressed to Lisa Lowy and must, at a minimum, contain the following:

- a. Identification of Proposer that will have contractual responsibility with the City. Identification shall include legal name of company, corporate address, telephone number, and email address. Include name, title, address, email address, and telephone number of the contact person identified during period of proposal evaluation.
- b. Identification of all proposed subcontractors including legal name of company, whether the firm is a Disadvantaged Business Enterprise (DBE), contact person's name and address, phone number and fax number, and email address; relationship between Proposer and subcontractors, if applicable.
- c. Acknowledgement of receipt of all RFP addenda, if any.
- d. A statement to the effect that the proposal shall remain valid for a period of not less than ninety (90) days from the date of submittal.
- e. Signature of a person authorized to bind Proposer to the terms of the proposal.
- f. Signed statement attesting that all information submitted with the proposal is true and correct.

3. Technical Proposal

- a. Qualifications, Related Experience and References of Proposer

This section of the proposal should establish the ability of Proposer to satisfactorily perform the required work by reasons of: experience in performing work of a similar nature; demonstrated competence in

the services to be provided; strength and stability of the firm; staffing capability; work load; record of meeting schedules on similar projects; and supportive client references.

Proposer to:

- (1) Provide a brief profile of the firm, including the types of services offered; the year founded; form of the organization (corporation, partnership, sole proprietorship); number, size and location of offices; and number of employees.
- (2) Describe the firm's experience in performing work of a similar nature to that solicited in this RFP, and highlight the participation in such work by the key personnel proposed for assignment to this project.
- (3) Identify subcontractors by company name, address, contact person, telephone number, email, and project function. Describe Proposer's experience working with each subcontractor.
- (4) Provide as a minimum three (3) references for the projects cited as related experience, and furnish the name, title, address, telephone number, and email address of the person(s) at the client organization who is most knowledgeable about the work performed. Proposer may also supply references from other work not cited in this section as related experience.

b. Proposed Staffing and Project Organization

This section of the proposal should establish the method, which will be used by the Proposer to manage the project as well as identify key personnel assigned.

Proposer to:

- (1) Identify key personnel proposed to perform the work in the specified tasks and include major areas of subcontract work. Include the person's name, current location, proposed position for this project, current assignment, level of commitment to that assignment, availability for this assignment and how long each person has been with the firm.
- (2) Furnish brief resumes (not more than two [2] pages each) for the proposed Project Manager and other key personnel that includes education, experience, and applicable professional credentials.

- (3) Indicate adequacy of labor resources utilizing a table projecting the labor-hour allocation to the project by individual task.
- (4) Include a project organization chart, which clearly delineates communication/reporting relationships among the project staff.
- (5) Include a statement that key personnel will be available to the extent proposed for the duration of the project acknowledging that no person designated as "key" to the project shall be removed or replaced without the prior written concurrence of the City.

c. Work Plan

Proposer should provide a narrative, which addresses the Scope of Work, and shows Proposer's understanding of City's needs and requirements.

Proposer to:

- (1) Describe the approach to completing the tasks specified in the Scope of Work. The approach to the work plan shall be of such detail to demonstrate the Proposer's ability to accomplish the project objectives and overall schedule.
- (2) Furnish a project schedule for completing the tasks in terms of elapsed weeks.
- (3) Identify methods that Proposer will use to ensure quality control as well as budget and schedule control for the project.
- (4) Identify any special issues or problems that are likely to be encountered in this project and how the Proposer would propose to address them.
- (5) Proposer is encouraged to propose enhancements or procedural or technical innovations to the Scope of Work that do not materially deviate from the objectives or required content of the project.

d. Exceptions/Deviations

State any technical and/or contractual exceptions and/or deviations from the requirements of this RFP. If no technical or contractual exceptions and/or deviations are submitted as part of the original proposal, Proposers are deemed to have accepted the City's technical requirements set forth in the Scope of Work (Exhibit A).

4. Cost and Price Proposal

As part of the cost and price proposal, the Proposer shall submit proposed pricing to provide the services for each work task described in Exhibit A, Scope of Work.

The Proposer shall complete the "Price Summary Sheet" form included with this RFP (Exhibit B), and furnish any narrative required to explain the prices quoted in the schedules. It is anticipated that the City will issue a firm-fixed-price contract specifying firm-fixed-prices for individual tasks.

5. Appendices

Information considered by Proposer to be pertinent to this project and which has not been specifically solicited in any of the aforementioned sections may be placed in a separate appendix section. Proposers are cautioned, however, that this does not constitute an invitation to submit large amounts of extraneous materials. Appendices should be relevant and brief.

SECTION III: EVALUATION AND AWARD

SECTION III. EVALUATION AND AWARD

A. EVALUATION CRITERIA

The City will evaluate the offers received based on the following criteria:

- 1. Qualifications of the Firm 30 %**

Technical experience in performing work of a closely similar nature; strength and stability of the firm; strength, stability, experience and technical competence of subcontractors; assessment by client references.
- 2. Staffing and Project Organization 30 %**

Qualifications of project staff, particularly key personnel and especially the Project Manager; key personnel's level of involvement in performing related work cited in "Qualifications of the Firm" section; logic of project organization; adequacy of labor commitment; concurrence in the restrictions on changes in key personnel.
- 3. Work Plan 30 %**

Depth of Proposer's understanding of City's requirements and overall quality of work plan; logic, clarity and specificity of work plan; appropriateness of resource allocation among the tasks; reasonableness of proposed schedule; utility of suggested technical or procedural innovations.
- 4. Cost and Price 10 %**

Reasonableness of the total price as well as the individual tasks; competitiveness with other offers received; adequacy of data in support of figures quoted.

B. EVALUATION PROCEDURE

An evaluation committee will be appointed to review all proposals received for this RFP. The committee is comprised of City personnel and may include outside personnel. The committee members will evaluate the written proposals using criteria identified in Section III A. A list of top-ranked proposals, firms within a competitive range, will be developed based upon the totals of each committee members' score for each proposal.

During the evaluation period, the City may interview some or all of the proposing firms. The interview may consist of a short presentation by the Proposer after which the evaluation committee will ask questions related to the firm's proposal and qualifications.

At the conclusion of the proposal evaluations, Proposers remaining within the competitive range may be asked to submit a Best and Final Offer (BAFO). In the BAFO request, the firms may be asked to provide additional information, confirm or clarify issues and submit a final cost/price offer. A deadline for submission will be stipulated.

At the conclusion of the evaluation process, the evaluation committee will recommend to City's management the Proposer whose proposal is most advantageous to the City.

C. AWARD

The City may negotiate contract terms with the selected Proposer prior to award, and expressly reserves the right to negotiate with several Proposers simultaneously and, thereafter, to award a contract to the Proposer offering the most favorable terms to the City.

Negotiations may or may not be conducted with Proposers; therefore, the proposal submitted should contain Proposer's most favorable terms and conditions, since the selection and award may be made without discussion with any Proposer.

The selected Proposer will be required to submit to the City's Accounting department a current IRS W-9 form prior to commencing work.

D. NOTIFICATION OF AWARD AND DEBRIEFING

Proposers who submit a proposal in response to this RFP shall be notified via email of the contract award. Such notification shall be made within three (3) business days of the date the contract is awarded.

Proposers who were not awarded the contract may obtain a debriefing concerning the strengths and weaknesses of their proposal. Unsuccessful Proposers, who wish to be debriefed, must request the debriefing in writing or electronic mail and the City must receive it within three (3) business days of notification of the contract award.

EXHIBIT A: SCOPE OF WORK

EXECUTIVE EVALUATION SERVICES

A. OBJECTIVE

The City of Livingston is seeking a qualified consultant or professional to facilitate the contractually required executive evaluation process for the City Manager. The ideal consultant or professional will possess a high degree of professionalism and experience providing meaningful feedback to top executives. The project consists of an evaluation of the initial six-month term of employment (which will end on May 2, 2023) and also a subsequent evaluation at the one-year anniversary (on November 2, 2023). The City intends to prepare a contract with two (2) one-year options for possible additional evaluations in subsequent years of the City Manager's contract.

B. SCOPE OF WORK

The City is seeking a qualified Consultant to facilitate the annual executive evaluation process for the City Manager. The intention is to provide meaningful feedback to the executive branch leadership after six-months in the position. The Consultant needs to be familiar with various evaluation instruments including technology enabled ones. While public sector experience is desired, the City will consider Consultants who are uniquely skilled in executive evaluations.

The annual evaluation process shall conform to the requirements of the City Manager's contract and will include, but not be limited to, the following tasks to be performed by the awarded Consultant:

- Review current evaluation instruments with the Administrative Services Director to understand the existing City process.
- Finalize the evaluation instruments and process with City Commission, or their designated working group.
- Provide the evaluation instrument to the evaluators.
- Conduct evaluation interviews with City Commission and others, as requested
- If requested, facilitate a development session with City Commission
- Prepare written evaluation summary
- Debrief summary with City Manager
- Debrief evaluations with City Commission and Administrative Services Director
- If requested, facilitate feedback and evaluation sessions.

C. SCHEDULE

The six-month period of employment ends on May 2, 2023. The evaluation for this period should be complete no later than May 31, 2023. The year anniversary will occur on November 2, 2023 and this evaluation should be complete by November 30, 2023.

EXHIBIT B: COST AND PRICE FORMS

PRICE SUMMARY SHEET

REQUEST FOR PROPOSALS (RFP) 20012

Enter below the proposed price for each of the work phases described in the Scope of Work, Exhibit A. Prices shall include direct costs, indirect costs, and profits. The City's intention is to award a firm-fixed price contract.

PRICE FOR SIX-MONTH EVALUATION: _____

PRICE FOR ONE-YEAR ANNIVERSARY EVALUATION: _____

OPTION A: PRICE FOR FY 24 ANNUAL EVALUATION: _____

OPTION B: PRICE FOR FY 25 ANNUAL EVALUATION: _____

1. I acknowledge receipt of RFP 20012 and Addenda No.(s) _____

2. This offer shall remain firm for _____ days from the date of proposal
(Minimum 90)

COMPANY NAME _____

ADDRESS _____

TELEPHONE _____

EMAIL ADDRESS _____

SIGNATURE OF PERSON
AUTHORIZED TO BIND PROPOSER _____

NAME AND TITLE OF PERSON
AUTHORIZED TO BIND PROPOSER _____

DATE SIGNED _____