



Livingston City Commission Agenda

May 05, 2020

5:30 PM

Via: Zoom Video Conference

Meeting ID 849 8630 3553 | Password 258700

<https://us02web.zoom.us/j/84986303553?pwd=d1hGcExOSVBuZUQrZWVQSXdoU0Rhdz09>

1. Call to Order

2. Roll Call

3. Moment of Silence

5. Public Comment

Individuals are reminded that public comments should be limited to item over which the City Commission has supervision, control jurisdiction, or advisory power (MCA 2-3-202)

6. Consent Items

A. APPROVE MINUTES FROM APRIL 14, 2020, REGULAR CITY COMMISSION MEETING. PG. 5

B. APPROVE MINUTES FROM APRIL 28, 2020 SPECIAL CITY COMMISSION MEETING. PG. 8

C. RATIFY CLAIMS PAID 4/1/2020-04/15/2020. PG. 11

D. JUDGES MONTHLY REPORT MARCH 2020. PG. 18

E. MARCH 2020 PLEDGED SECURITIES. PG. 20

F. APPROVE LBID BOARD'S RECOMMENDATION TO APPOINT DALE SEXTON TO SERVE ON BOARD. PG. 24

7. Proclamations

A. 2020 NATIONAL PUBLIC WORKS WEEK PROCLAMATION. PG. 27

8. Scheduled Public Comment

9. Public Hearings

10. Ordinances

11. Resolutions

A. RESOLUTION NO. 4895: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN AND SUBMIT A TSEP GRANT APPLICATION WITH THE MONTANA DEPARTMENT OF COMMERCE FOR CONSTRUCTION OF A SANITARY SEWER SERVICE LINE FOR THE LIVINGSTON CIVIC CENTER AND PARKS. PG. 29

12. Action Items

13. City Manager Comment

14. City Commission Comments

15. Adjournment

Calendar of Events

MAY
2020

CALENDAR MONTH MAY
CALENDAR YEAR 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	26	27	28	29	30	1 2
3	4	5 City Commission Meeting via Zoom 5:30 p.m.	6	7	8	9
10	11	12	13	14	15	16
17	18	19 City Commission Meeting 5:30 p.m.	20	21	22	23
24	25 Memorial Day City Offices and Facilities Closed	26	27	28	29	30

News/Announcements:

In response to Governor Bullock’s phased reopening plan, Park County and the City of Livingston will take the following actions beginning Monday, 27 Apr:

27 Apr City Finance, Public Works, and Recreation Offices will open with social distancing restrictions. McNair Gravity Park will be opened – social distancing is required to the greatest extent possible.

4 May Expected re-opening of the City/County Building to allow courts gradual re-opening.

Businesses will be expected to follow the Governor’s Guidelines which can be found here:

<https://park-county-coronavirus-response-parkcounty.hub.arcgis.com/pages/phaseone>

Notice

- **Public Comment:** The public can speak about an item on the agenda during discussion of that item by coming up to the table or podium, signing-in, and then waiting to be recognized by the Chairman. Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).
- **Meeting Recording:** An audio and/or video recording of the meeting, or any portion thereof, may be purchased by contacting the City Administration. The City does not warrant the audio and/or video recording as to content, quality, or clarity.
- **Special Accommodation:** If you need special accommodations to attend or participate in our meeting, please contact the Fire Department at least 24 hours in advance of the specific meeting you are planning on attending.

Item Attachment Documents:

- A. APPROVE MINUTES FROM APRIL 14, 2020, CITY COMMISSION MEETING.**

LIVINGSTON CITY COMMISSION MINUTES

Tuesday, April 14, 2020, 5:30 pm

Zoom Online Video Conference

1 Call to Order

2 Roll Call

* Hoglund, Schwarz, Mabie and Nootz were present by video conference. Friedman absent.

3 Moment of Silence

4 Pledge of Allegiance

5 Public Comments

Due to the World Health Organization's declaration of a global pandemic of Coronavirus Disease (COVID-19) The CDC & MT DPPHS issued a recommendation of limiting council meetings to essential business only, and the City's efforts to mitigate the imminent risk of exposure and infection to others.

This meeting was held via Zoom Online Video Conference. Meeting ID # 608 623 473
Password: 010052.

6 Consent Items (5:37 p.m.)

* Mabie motioned to approve A through C, seconded by Nootz.

* All in favor, motion passed 4-0.

7 Proclamations

8 Scheduled Public Comments

9 Public Hearings (5:39 p.m.)

A. Ordinance No. 2087: An Ordinance of the City Commission of the City of Livingston, Montana amending section 30.13 of the Livingston Municipal Code entitled Official Zoning Map of the City of Livingston by zoning the Green Acres Subdivision and Green Acres Park Medium Density Residential (R2) and Public (P) respectively.

* Kardoos gave opening statement

Schwarz motioned to approve, Mabie seconded.

All in favor, motion passed 4-0.

10 Ordinances

11 Resolutions (5:49 p.m.)

A. Resolution No. 4894: A Resolution of the City Commission of the City of Livingston, Montana, amending Resolution No. 4556 Designating the Livingston Business Improvement District as the Local Convention and Visitors Bureau in Livingston, Montana.

* Kardoos gave opening statement

* Nootz made comments (6:07 p.m.)

* Schwarz made comments (6:10 p.m.)

* Leslie Fiegle made comment (6:11 p.m.)

* Jack Luther made comment (6:16 p.m.)

* John Payne made comment (6:20 p.m.)

* Jami Rebsom made comment (6:24 p.m.)

* Joanne Lowell made comment (6:30 p.m.)

* Jackie Fiegle made comment (6:32 p.m.)

* Mark Bassett made comment (6:33 p.m.)

* Patricia Grabow made comment (6:39 p.m.)

* Eric Bradley made comment (6:45 p.m.)

* Jennifer Estes made comment (6:46 p.m.)

* Kathleen Kahl made comment (6:50 p.m.)

* Mabie made comments (6:53 p.m.)

* Schwarz made comments (6:57 p.m.)

- * Nootz made comments (6:59 p.m.)
 - * Courtney Lawellin made comments (7:03 p.m.)
 - * Hogle made comments (7:14 p.m.)
- Motion by Schwarz to approve the with effective date 1/7/2020, second by Mabie
All in favor, motion passed 4-0.

11 Action Items

12 City Manager Comments (7:25 p.m.)

13 City Commissioner Comments (01:03:11)

- * Nootz made comments (7:27 p.m.)
- * Mabie made comments (7:28 p.m.)
- * Schwarz made comments (7:28 p.m.)
- * Hogle made comments (7:29 p.m.)

14 Adjournment 7:31 p.m.

Item Attachment Documents:

- B. APPROVE MINUTES FROM 4.28.2020 SPECIAL CITY COMMISSION MEETING.**

LIVINGSTON MONTANA CITY COMMISSION SPECIAL MEETING MINUTES

Tuesday, April 28, 2020, 5:30 pm

Zoom Online Video Conference

Due to the World Health Organization's declaration of a global pandemic of Coronavirus Disease (COVID-19) Governor Bullock's office issued a recommendation of limiting council meetings to essential business only.

This meeting was held via Zoom Online Video Conference. Meeting ID # 846-9062-7584 Password: 000499.

1 Call to Order

2 Roll Call

* Hoglund, Schwarz, Friedman, Mabie and Nootz were present by video conference.

3 Public Comment moved to later portion of meeting due to reported technical difficulties.

4 Proclamations (00:02:26)

A. A proclamation of acceptance and openness among all of our citizens.

Hoglund gave background information on necessity

- * Nootz made comments (00:06:34)
- * Friedman made comments (00:07:16)
- * Mabie made comments (00:07:26)
- * Schwarz made comments (00:07:46)
- * Hoglund made comments (00:08:20)

5 Resolution (00:10:08)

A. Resolution No. 4896: A Resolution of the Livingston City Commission, of the City of Livingston Montana, approving and adopting the FY20/21 Marketing Plan submitted by the Livingston Business Improvement District (LBID) Convention and Visitors Bureau (CVB) as required by law.

- * Kardoes gave opening statement
- * Nootz made comments (00:12:52)
- * Mabie made comments (00:13:52)
- Schwarz motioned to approve, Friedman seconded.
- All in favor, motion passed 5-0

6 Public Comment (00:20:08)

- A. Patricia Grabow made public comment on the Proclamation (00:20:48)
- B. Patricia Grabow made public comment on the Resolution (00:23:38)

7 City Manager Comments (00:27:47)

A. Provided update on Revolving Loan Fund program and loan program offered through Park Co. Development Corporation

- * Hoglund asked question (00:28:38)
- * Schwarz asked question (00:29:45)
- * Nootz asked question (00:30:34)
- * Mabie asked question (00:32:15)

8 City Commissioner Comments

- * Mabie made comment (00:32:55)
- * Nootz made comment (00:33:46)
- * Friedman abstained (00:39:20)
- * Schwarz made comment (00:39:25)
- * Hoglund made comment (00:39:55)

9 Discussion amongst commission how next City Commission meeting will be held. (00:41:27)
May 5, 2020, meeting will be held again via Zoom.

10 Adjourned public portion of meeting (00:51:29) 6:21 pm

11 Closed Session for Commissioner briefing of current litigation involving the City of Livingston

- A. Carlin, Wulf vs. City of Livingston**
- B. Human Rights Bureau case: Employee A vs. City of Livingston**
- C. Human Rights Bureau case: Former Employee B vs. City of Livingston**
- D. Livingston Chamber of Commerce vs. City of Livingston**
- E. Jami Rebsom vs. City of Livingston**
- F. Cane, S. vs. City of Livingston**
- G. O'Brien S. estate vs. City of Livingston**
- H. Rawlings, J. vs. City of Livingston**
- I. Chambers, J. vs. City of Livingston**

12 Adjourned 7:15 p.m.

Item Attachment Documents:

C. RATIFY CLAIMS PAID 4/1/2020-04/15/2020.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ALL SERVICE TIRE & ALIGNMENT							
22	ALL SERVICE TIRE & ALIGNME	58208	New Tires	11/13/2019	216.00	216.00	04/14/2020
Total ALL SERVICE TIRE & ALIGNMENT:					216.00	216.00	
BOUND TREE MEDICAL, LLC							
2662	BOUND TREE MEDICAL, LLC	83555508	supplies	03/23/2020	86.79	86.79	04/07/2020
2662	BOUND TREE MEDICAL, LLC	83561069	supplies	03/25/2020	317.03	317.03	04/07/2020
2662	BOUND TREE MEDICAL, LLC	83565987	supplies	03/27/2020	117.90	117.90	04/07/2020
2662	BOUND TREE MEDICAL, LLC	83569039	supplies	03/30/2020	155.54	155.54	04/07/2020
2662	BOUND TREE MEDICAL, LLC	83569040	supplies	03/30/2020	58.95	58.95	04/07/2020
2662	BOUND TREE MEDICAL, LLC	83569389	supplies	03/30/2020	11.79	11.79	04/07/2020
2662	BOUND TREE MEDICAL, LLC	83571893	Patient Supplies	03/31/2020	214.87	214.87	04/14/2020
2662	BOUND TREE MEDICAL, LLC	83577314	Patient Supplies	04/03/2020	235.80	235.80	04/14/2020
Total BOUND TREE MEDICAL, LLC:					1,198.67	1,198.67	
BRUCE E. BECKER, P.C.							
10000	BRUCE E. BECKER, P.C.	2020.2.29	Contracted service	02/29/2020	630.00	630.00	04/07/2020
Total BRUCE E. BECKER, P.C.:					630.00	630.00	
BURTON PLANNING SERVICES, LLC.							
10001	BURTON PLANNING SERVICES,	19-112-6	growth policy update	04/04/2020	4,385.00	4,385.00	04/14/2020
Total BURTON PLANNING SERVICES, LLC.:					4,385.00	4,385.00	
CARQUEST AUTO PARTS							
23	CARQUEST AUTO PARTS	1912-469537	trailer adapter	03/30/2020	24.68	24.68	04/07/2020
23	CARQUEST AUTO PARTS	1912-470140	Wiper blades	04/08/2020	33.48	33.48	04/14/2020
Total CARQUEST AUTO PARTS:					58.16	58.16	
CASELLE							
3763	CASELLE	2020.5	Support and Maint.	04/02/2020	3,566.00	3,566.00	04/07/2020
Total CASELLE:					3,566.00	3,566.00	
COMDATA							
2671	COMDATA	20333274	CG72P	04/01/2020	2,199.31	2,199.31	04/14/2020
2671	COMDATA	20333276	CG72T-FIRE EMS	04/01/2020	1,544.75	1,544.75	04/14/2020
Total COMDATA:					3,744.06	3,744.06	
DELL MARKETING L.P.							
745	DELL MARKETING L.P.	10383792742	jaquipo computer	03/31/2020	1,358.05	1,358.05	04/07/2020
Total DELL MARKETING L.P.:					1,358.05	1,358.05	
DURGAN, DAVID							
10000	DURGAN, DAVID	2020.4.1	YTH BB REFEREE 2020	04/01/2020	80.00	80.00	04/14/2020
Total DURGAN, DAVID:					80.00	80.00	
ENERGY LABORATORIES, INC.							
424	ENERGY LABORATORIES, INC.	304811	Eff Comp	03/30/2020	209.00	209.00	04/07/2020
424	ENERGY LABORATORIES, INC.	306052	Effluent	04/06/2020	122.00	122.00	04/14/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total ENERGY LABORATORIES, INC.:					331.00	331.00	
GATEWAY OFFICE SUPPLY							
54	GATEWAY OFFICE SUPPLY	47929	Office Supplies	04/06/2020	18.00	18.00	04/14/2020
Total GATEWAY OFFICE SUPPLY:					18.00	18.00	
GENERAL DISTRIBUTING COMPANY							
1845	GENERAL DISTRIBUTING COM	8861660	Oxygen	03/31/2020	30.38	30.38	04/14/2020
Total GENERAL DISTRIBUTING COMPANY:					30.38	30.38	
GLASS, PEGGY							
306	GLASS, PEGGY	2020.3.5	supplies	03/05/2020	318.97	318.97	04/07/2020
Total GLASS, PEGGY:					318.97	318.97	
HUGHES FIRE EQUIPMENT, INC							
3721	HUGHES FIRE EQUIPMENT, INC	549008	PRC Pumper	03/26/2020	63.52	63.52	04/07/2020
Total HUGHES FIRE EQUIPMENT, INC:					63.52	63.52	
INDUSTRIAL TOWEL							
102	INDUSTRIAL TOWEL	22216	330 bennett	03/20/2020	44.39	44.39	04/07/2020
102	INDUSTRIAL TOWEL	22698	110 south b	03/26/2020	36.00	36.00	04/07/2020
Total INDUSTRIAL TOWEL:					80.39	80.39	
INSTY-PRINTS							
250	INSTY-PRINTS	34218	Supplies	02/19/2020	27.16	27.16	04/07/2020
Total INSTY-PRINTS:					27.16	27.16	
J & H, Inc.							
3387	J & H, Inc.	582363	CONTRACT 110275-01	04/06/2020	4.05	4.05	04/14/2020
Total J & H, Inc.:					4.05	4.05	
KAUFMANN'S OVERHEAD DOOR, INC.							
1796	KAUFMANN'S OVERHEAD DOO	20-0068	DOOR	01/30/2020	1,453.00	1,453.00	04/14/2020
Total KAUFMANN'S OVERHEAD DOOR, INC.:					1,453.00	1,453.00	
KEN'S EQUIPMENT REPAIR, INC							
1390	KEN'S EQUIPMENT REPAIR, IN	54985	RepLACE MISSING CONTROL LI	03/04/2020	60.00	60.00	04/14/2020
1390	KEN'S EQUIPMENT REPAIR, IN	54992	DATA LINK	03/03/2020	960.10	960.10	04/14/2020
Total KEN'S EQUIPMENT REPAIR, INC:					1,020.10	1,020.10	
KENYON NOBLE							
776	KENYON NOBLE	7616433	wood	03/31/2020	303.35	303.35	04/07/2020
Total KENYON NOBLE:					303.35	303.35	
KOKOT, ABIGAIL							
3768	KOKOT, ABIGAIL	2020.4.1	Yth BB Referee 2020	04/01/2020	63.00	63.00	04/14/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total KOKOT, ABIGAIL:					63.00	63.00	
KOZERA, ERIC							
10000	KOZERA, ERIC	2020.4.1	YTH BB REFEREE 2020	04/01/2020	1,036.00	1,036.00	04/14/2020
Total KOZERA, ERIC:					1,036.00	1,036.00	
LABCONCO CORPORATION							
10001	LABCONCO CORPORATION	1069725	HEATER	03/25/2020	165.64	165.64	04/14/2020
Total LABCONCO CORPORATION:					165.64	165.64	
LIVINGSTON DITCH WATER USERS ASSN							
10001	LIVINGSTON DITCH WATER US	2020.3.1	WATER RIGHT GREEN ACRES P	03/01/2020	135.00	135.00	04/14/2020
Total LIVINGSTON DITCH WATER USERS ASSN:					135.00	135.00	
LIVINGSTON HEALTH CARE							
55	LIVINGSTON HEALTH CARE	4202188	Patient Supplies	04/02/2020	24.42	24.42	04/14/2020
Total LIVINGSTON HEALTH CARE:					24.42	24.42	
LIVINGSTON UTILITY BILLING							
147	LIVINGSTON UTILITY BILLING	14347	Utility Shop	01/09/2019	338.68	338.68	
147	LIVINGSTON UTILITY BILLING	14352	Street Shop	08/06/2019	79.44	79.44	
147	LIVINGSTON UTILITY BILLING	14366	Sewer Plant	08/06/2019	347.04	347.04	04/14/2020
147	LIVINGSTON UTILITY BILLING	14474	Scale House	01/09/2019	34.26	34.26	04/14/2020
147	LIVINGSTON UTILITY BILLING	16149	Star Rd	01/09/2019	.00	.00	
147	LIVINGSTON UTILITY BILLING	16214	Cemetery	01/09/2019	38.80	38.80	04/14/2020
147	LIVINGSTON UTILITY BILLING	4638	Soccer Fieldhouse	08/06/2019	42.04	42.04	04/14/2020
147	LIVINGSTON UTILITY BILLING	50000010	Parks	01/09/2019	189.68	189.68	04/14/2020
147	LIVINGSTON UTILITY BILLING	50050052201	B St Irrigation	08/02/2019	.00	.00	
147	LIVINGSTON UTILITY BILLING	80013	B St	01/09/2019	55.15	55.15	04/14/2020
147	LIVINGSTON UTILITY BILLING	90016	City/County	01/09/2019	247.88	247.88	04/14/2020
Total LIVINGSTON UTILITY BILLING:					1,372.97	1,372.97	
MARCOM							
3740	MARCOM	2003076	ColiforMS	03/25/2020	176.00	176.00	04/07/2020
Total MARCOM:					176.00	176.00	
MISC.							
99999	MISC.	130758200008	Lingle-Dubyak, Thea	03/26/2020	5,304.00	5,304.00	04/07/2020
99999	MISC.	2020.4.9	Overpayment on Account	04/09/2020	327.78	327.78	04/14/2020
99999	MISC.	TK2020-0034	Bond Release - S. Hoskins	03/31/2020	685.00	685.00	04/08/2020
Total MISC.:					6,316.78	6,316.78	
MT WATERWORKS							
3016	MT WATERWORKS	31399	CURB BOX PARTS	04/02/2020	345.32	345.32	04/14/2020
Total MT WATERWORKS:					345.32	345.32	
MUNICIPAL EMERGENCY SERVICES							
2604	MUNICIPAL EMERGENCY SERV	IN1441982	SCCBA STRAPS	03/27/2020	288.00	288.00	04/14/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MUNICIPAL EMERGENCY SERVICES:					288.00	288.00	
MURDOCH'S RANCH & HOME SUPPLY							
3688	MURDOCH'S RANCH & HOME S	K00474/37	tool bag	04/02/2020	27.99	27.99	04/07/2020
Total MURDOCH'S RANCH & HOME SUPPLY:					27.99	27.99	
NELSON, BENJAMIN							
3771	NELSON, BENJAMIN	2020.4.1	Yth BB Referee 2020	04/01/2020	21.00	21.00	04/14/2020
Total NELSON, BENJAMIN:					21.00	21.00	
NETLEY, MATTHEW							
3776	NETLEY, MATTHEW	2020.4.1	Yth BB Referee 2020	04/01/2020	504.00	504.00	04/14/2020
Total NETLEY, MATTHEW:					504.00	504.00	
NORMONT EQUIPMENT							
12	NORMONT EQUIPMENT	22167	Supplies	03/30/2020	2,750.20	2,750.20	04/07/2020
Total NORMONT EQUIPMENT:					2,750.20	2,750.20	
NORTH CENTRAL LABORATORIES							
33	NORTH CENTRAL LABORATORI	436952	agar plates	03/24/2020	1,971.05	1,971.05	04/07/2020
Total NORTH CENTRAL LABORATORIES:					1,971.05	1,971.05	
NORTHWEST PIPE FITTINGS, INC							
423	NORTHWEST PIPE FITTINGS, I	5279640	SolVENT	02/27/2020	1,871.11	1,871.11	04/14/2020
Total NORTHWEST PIPE FITTINGS, INC:					1,871.11	1,871.11	
OPITZ, KELLI							
10000	OPITZ, KELLI	2020.4.1	YTH BB REFEREE 2020	04/01/2020	40.00	40.00	04/14/2020
Total OPITZ, KELLI:					40.00	40.00	
OPPORTUNITY BANK OF MONTANA							
3519	OPPORTUNITY BANK OF MONT	2020.5.1	Office Rent	04/13/2020	1,775.00	1,775.00	04/14/2020
Total OPPORTUNITY BANK OF MONTANA:					1,775.00	1,775.00	
PARK COUNTY							
272	PARK COUNTY	2020.4.1	3RD QUARTER WAGES	04/01/2020	50,663.78	50,663.78	04/14/2020
Total PARK COUNTY:					50,663.78	50,663.78	
RIVERSIDE HARDWARE LLC							
3659	RIVERSIDE HARDWARE LLC	95642	Supplies	03/16/2020	14.78	14.78	04/07/2020
3659	RIVERSIDE HARDWARE LLC	96175	Supplies	03/24/2020	7.99	7.99	04/07/2020
3659	RIVERSIDE HARDWARE LLC	96472	Supplies	03/27/2020	2.39	2.39	04/07/2020
Total RIVERSIDE HARDWARE LLC:					25.16	25.16	
SHI INTERNATIONAL CORP.							
2907	SHI INTERNATIONAL CORP.	B11602370	WINDOW PLATFORM	04/10/2020	384.13	384.13	04/14/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total SHI INTERNATIONAL CORP.:					384.13	384.13	
SKAGGS, MIKE							
3412	SKAGGS, MIKE	2020.4.6	107 hours @18 kitchen	04/06/2020	1,926.00	1,926.00	04/14/2020
Total SKAGGS, MIKE:					1,926.00	1,926.00	
SPECIAL LUBE							
1814	SPECIAL LUBE	63454	49-627 OIL CHANGE	02/19/2020	37.00	37.00	04/07/2020
1814	SPECIAL LUBE	63566	49-3786B OILCHANGE	03/02/2020	37.00	37.00	04/07/2020
Total SPECIAL LUBE:					74.00	74.00	
SWANDALL LAW PLLC							
10000	SWANDALL LAW PLLC	5223	judge	03/27/2020	12.50	12.50	04/14/2020
Total SWANDALL LAW PLLC:					12.50	12.50	
THOMSON REUTERS - WEST							
2823	THOMSON REUTERS - WEST	842101022	Information Charges	04/01/2020	303.50	303.50	04/14/2020
Total THOMSON REUTERS - WEST:					303.50	303.50	
TIRE-RAMA LIVINGSTON							
10000	TIRE-RAMA LIVINGSTON	5020000440	tire repair	04/07/2020	45.00	45.00	04/14/2020
Total TIRE-RAMA LIVINGSTON:					45.00	45.00	
TOWN & COUNTRY FOODS - LIVINGSTON							
2595	TOWN & COUNTRY FOODS - LI	2020.4/2	Station Supplies	04/02/2020	27.75	27.75	04/14/2020
Total TOWN & COUNTRY FOODS - LIVINGSTON:					27.75	27.75	
UPS STORE #2420, THE							
292	UPS STORE #2420, THE	2020.3.30	Postage	03/30/2020	12.35	12.35	04/07/2020
Total UPS STORE #2420, THE:					12.35	12.35	
US POST OFFICE							
2596	US POST OFFICE	2020.4.3	Postage for spring flyer	04/03/2020	960.97	960.97	04/03/2020
Total US POST OFFICE:					960.97	960.97	
UTILITIES UNDERGROUND LOCATION							
3472	UTILITIES UNDERGROUND LO	0035089	Excavation Notifica	03/31/2020	125.60	125.60	04/07/2020
Total UTILITIES UNDERGROUND LOCATION:					125.60	125.60	
WHISTLER TOWING, LLC							
3237	WHISTLER TOWING, LLC	4229	2015 mercedes service	03/24/2020	467.52	467.52	04/07/2020
3237	WHISTLER TOWING, LLC	4238	OIL CHANGE	03/31/2020	142.87	142.87	04/14/2020
Total WHISTLER TOWING, LLC:					610.39	610.39	
WISPWEST.NET							
2087	WISPWEST.NET	5282	Internet	04/01/2020	50.12	50.12	04/07/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
					50.12	50.12	
					92,990.59	92,990.59	

Total WISPWEST.NET:

Grand Totals:

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Item Attachment Documents:

D. CONSENT - Judge's Monthly Report March 2020

LIVINGSTON CITY COURT FINANCIAL REPORT

MARCH
2020

Date PD Monthly Report Received from City of Livingston Finance Office 4/10/2020

Tickets/Criminal Complaints Cleared: **51**

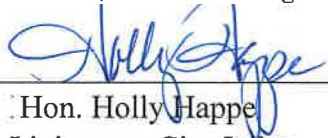
Dismissed-Plea Agreement:	6	
Dismissed-Pretrial Diversion/Deferred:		
Dismissed-Miscellaneous:	3	
Paid-Bond Forfeit/Fine:	14	\$3,215.00
Paid-Time Payments:	28	\$4,428.00
Warrant Fees:		
		Total
		\$7,643.00
		Parking Tickets:
		\$1,800.00
		Total:
		\$9,443.00

Surcharges/Costs/Fees:

	MLEA Surcharge:		\$290.00
	TECH Surcharge:		\$220.00
	Victim/Witness Surcharge:		\$684.41
	MISD Surcharge:		\$499.59
	Court Costs:		\$135.00
	Public Defender Fee:	0	x \$150.00
	Public Defender Fee:	0	x \$250.00
102-410360-390	Jury Fees	0	x \$295.00
102-410360-390	Interpreter	0	x \$50.00
		Total	(\$1,829.00)

Total amount credited to City of Livingston General Fund: \$7,614.00

I hereby certify that this is a true and correct statement of the amount of fines/fees/costs which were fully paid and credited with the Livingston City Court during the month of: **Mar.2020**

Prepared by: 
Hon. Holly Happe
Livingston City Judge

Date: 4-13-2020

Item Attachment Documents:**E. CONSENT - March 2020 Pledged Securities**

DEPOSITORY BONDS AND SECURITIES
March 31, 2020

	<u>MATURITY</u>	<u>CUSIP NO.</u>	<u>TOTAL AMOUNT PLEDGED</u>
FIRST INTERSTATE BANK			
All Accounts			
Federal Deposit Insurance Corporation			\$ 250,000.00
FNNT	7/22/2026	3130AGRS6	2,000,000.00
FNNT	3/25/2037	3136B43E6	5,000,000.00
TOTAL - First Interstate Bank			<u><u>\$ 7,250,000.00</u></u>
OPPORTUNITY BANK			
All Accounts			
Federal Deposit Insurance Corporation			\$ 250,000.00
Montgomery County PA	10/1/2027	613579Z20	490,000.00
TOTAL - Opportunity Bank			<u><u>\$ 740,000.00</u></u>

PLEGGED SECURITIES AND CASH IN BANK
As of
March 31, 2020

First Interstate Bank

	<u>Total</u>
Cash & CD's on Deposit	\$ 4,675,808.32
FDIC Coverage	250,000.00
Amount Remaining	<u>4,425,808.32</u>
Pledges required @ 50%	2,212,904.16
Actual Amount of Pledges	7,000,000.00
Over (Under) Pledged	<u><u>\$ 4,787,095.84</u></u>

PLEGGED SECURITIES AND CASH IN BANK
As of
March 31, 2020

Opportunity Bank of Montana

	<u>Total</u>
Cash & CD's on Deposit	\$ 464,156.08
FDIC Coverage	250,000.00
Amount Remaining	<u>214,156.08</u>
Pledges required @ 50%	107,078.04
Actual Amount of Pledges	490,000.00
Over (Under) Pledged	<u><u>\$ 382,921.96</u></u>

Item Attachment Documents:

- F. APPROVE LBID BOARD'S RECOMMENDATION TO APPOINT DALE SEXTON TO SERVE ON BOARD.**

City of Livingston
Application for Appointed Office
(Revised 1/17/19)

Appointed Position Seeking: LBID BOD

Date of Application: 4-3-2020

Name: Dale Sexton
Address: 323 N. Main Livingston, MT 59047
Telephone: daytime 406-222-7305
Fax Number: N/A

Signed: *Dale P Sexton*
after 5:00 p.m.: 406-222-7305
e-mail address: sexton@montana.com

1. Are you a resident of the City of Livingston? yes
2. Are you a registered voter? yes
3. Will you be at least 18 years of age at the time of the appointment? yes
4. Describe the reasons you are interested in this appointment: presently a member and want to continue

5. Describe any background, experience and interests that you have which may assist you in performing the responsibilities of this appointment:

- A. Occupation: Retail Store Owner, building owner within LBID
- B. Education: Bachelor Marketing, Minor Economics MSA
- C. Experience: Present LBID board of directors

(please attach a detailed resume if desired)

6. Have you served on any previous boards or in any governmental positions in the past? Yes
7. Are you currently serving on any Community Boards? Yes
A. If yes, please describe those boards. Counterpoint, LBID, Friends of Avalanche Center
8. Current Employer? Timber Trails
9. Are you available for night meetings? Yes
10. Are you available for daytime meetings? Yes
11. Do you foresee any potential conflicts of interest that you might have in executing the duties of this appointed office? No
12. If conflict of interest arose for you, how would you deal with it as an appointed member of this board? recusal

THIS APPLICATION WILL BE KEPT ON FILE FOR 6 MONTHS AND THEN DISCARDED.

Return completed applications to Lisa Harreld at the City/County Complex 414 E. Callender St.

Item Attachment Documents:

A. 2020 NATIONAL PUBLIC WORKS WEEK PROCLAMATION



**2020 NATIONAL PUBLIC WORKS WEEK PROCLAMATION
MAY 17-23, 2020
“It Starts Here”**

Whereas, Public Works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and wellbeing of the people of Livingston, Montana; and,

Whereas, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

Whereas, it is in the public interest for the citizens, civic leaders and children in Livingston, Montana to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

Whereas, the year 2020 marks the 60th annual National Public Works Week sponsored by the American Public Works Association;

NOW, THEREFORE, I, Dorel Hoglund, chair of the Livingston City Commission do hereby proclaim:

May 17-23, 2020 As National Public Works Week

Further I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Dated this 5th day of May in the year 2020.

DOREL HOGLUND, Chair, Livingston City Commission

Faith Kinnick, Recording Secretary



Item Attachment Documents:

A. RESOLUTION NO. 4895: A RESOLUTION OF THE CITY COMMISSION, OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN AND SUBMIT A TSEP GRANT APPLICATION WITH THE MONTANA DEPARTMENT OF COMMERCE FOR CONSTRUCTION OF A SANITARY SEWER SERVICE LINE FOR THE LIVINGSTON CIVIC CENTER AND PARKS.

RESOLUTION NO. 4895

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, AUTHORIZING THE CITY MANAGER TO SIGN AND SUBMIT A TSEP GRANT APPLICATION WITH THE MONTANA DEPARTMENT OF COMMERCE FOR CONSTRUCTION OF A SANITARY SEWER SERVICE LINE FOR THE LIVINGSTON CIVIC CENTER AND PARKS.

WHEREAS, the City of Livingston is applying to the Montana Department of Commerce for financial assistance from the Treasure State Endowment Program (TSEP) to mitigate the risk of negative environmental impacts and increase the efficiency and safety of the Livingston Civic Center and surrounding green space areas by abandoning the existing aged septic system and connecting to sanitary sewer services; and

WHEREAS, the City of Livingston has the legal jurisdiction and authority to construct, finance, operate, and maintain the Livingston Civic Center and the sanitary sewer system; and

WHEREAS, the City of Livingston agrees to comply with all Montana state laws and regulations and the requirements described in the TSEP Application Guidelines and those that will be described in the TSEP Project Administration Manual; and

WHEREAS, that the City of Livingston commits to provide the required amount of matching funds as proposed in the TSEP application; and

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Livingston Montana as follows:

The City Livingston Commission hereby authorizes the City Manager to submit this application to the Montana Department of Commerce on behalf of the City of Livingston, and is hereby authorized to act on its behalf and to provide such additional information as may be required.

PASSED AND ADOPTED, by the Livingston City Commission, this _____day of _____, 2020.

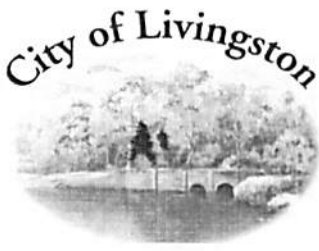
DOREL HOGLUND, Chair

ATTEST:

APPROVED TO AS FORM:

FAITH KINNICK
Recording Secretary

COURTNEY LAWELLIN
City Attorney



Michael Kardoes
City Manager
citymanager@livingstonmontana.org
(406) 823-6000

Chairperson
Dorel Hoglund
Vice Chairperson
Quentin Schwarz
Commissioners
Mel Friedman
Warren Mabie
Melissa Nootz

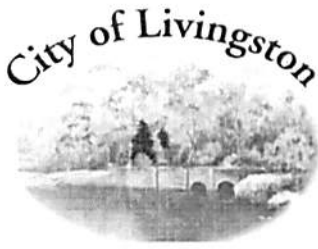
Staff Memorandum and Recommendation
Resolution Number: 4895
TSEP Grant Application – Civic Center Sewer Connection

The City of Livingston has benefited from several grant programs that assist with offsetting direct taxpayer and rate payer supported infrastructure improvements. These include Treasure State Endowment Program (TSEP), Community Development Block Grants (CDBG), USDA Rural Development (RD), Safe Routes to School, Department of Natural Resources (DNRC) and Transportation Alternatives (TA) to name a few. Most of these programs provide grant funding on a competitive basis which covers 50% - 75% of the total cost of construction projects or for the preparation of planning documents which required prior to construction.

In 2019, the City determined that a project of vital importance for grant funding was the connection of the Civic Center and surrounding park areas to sanitary sewer. To that end the City applied for CDBG funding but was not awarded a grant in that cycle. The TSEP program is reopening in preparation for the biennium funding cycle and is accepting grant applications for infrastructure projects specific to water systems, sewer, water treatment and bridges. The connection of the Civic Center and area Parks to sewer fits well into the priorities as outlined in the grant solicitation as well as our strategic plan. The Civic Center has high utilization year round for community and recreation programming and is also recognized as the evacuation center in the event of natural disaster thus increasing the urgency to complete this project.

Currently the Civic Center is served by a septic tank system of unknown age and leech fields which run towards the Yellowstone River and similarly are of undetermined age and operational condition. The septic system itself may be original to the building although this is impossible to determine. Given the increased usage and the unknown condition of the system it is imperative from an environmental protection standpoint to bring the building onto sanitary sewer. Additionally, the parks areas, particularly Sacajawea Park, are prone to annual ponding during times of high water then the water table rises. Those parks are served by vault toilets which can potentially fail during high water or flood events and contaminate the Yellowstone River with raw sewage.

As we continue to discuss plans for a possible expansion of the Civic Center it is important to note that as proposed, this connection is appropriately sized for either a larger facility or to accommodate the increased demand from higher utilization of the facility currently. Securing grant funding for this needed upgrade would also reduce the cost of any construction project in the future. To be clear, no definitive plans have been finalized with regard to an expanded Civic Center and Aquatic Center although public interest remains strong.



Michael Kardoes
City Manager
citymanager@livingstonmontana.org
(406) 823-6000

Chairperson
Dorel Hoglund
Vice Chairperson
Quentin Schwarz
Commissioners
Mel Friedman
Warren Mabie
Melissa Nootz

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The cost of the entire project is projected by TD&H to be approximately \$625,500, based on the maximum match funding from the City, which would come from impact fees and sewer fund monies, would not exceed \$312,750. If a hardship were granted, which would lower the required match, our obligation would be between \$156,375 up to the maximum of \$312,750.

Although TSEP funding is extremely competitive across the state and tribal nations, it is my recommendation that we expend the resources needed to apply for this funding as a possible mechanism to alleviate tax and rate payer burden for required infrastructure improvements.

Thank you for your consideration.

Very truly yours,

Lisa L. Lowy
Administrative Services and HR Director