

Livingston Urban Renewal Agency Minutes



The regular meeting of the Livingston Urban Renewal Agency Committee has been scheduled for November 26, 2024 at 4:30 PM in Community Room, City/County Complex. This meeting will be facilitated by Allison Vicenzi.

<https://us02web.zoom.us/j/89339322217?pwd=NENMU3MwZ3NpNGk3RWQ4Z25kSS9QUT09>

Meeting ID: 893 3932 2217

Passcode: 198150

1. Roll Call

Allison Vicenzi, Lisa Garcia, Julie Evans, Rick VanAken

2. Approval of Minutes

A. APPROVAL OF MINUTES FROM OCTOBER 22, 2024, REGULAR MEETING

Lisa asked that vice chair be corrected

Rick motioned to approve minutes with corrections seconded by Lisa. Approved by four member present.

3. New Business

A. NEW BOARD MEMBER RECOMMENDATIONS FROM CHAIR AND VICE-CHAIR

Chair Vicenzi read a letter with board recommendations selecting Sarah Knoebl and Chris Raley to serve on the URA Board, and would like to add Brianne Downey to the board as a strategic consultant.

Julie motioned to approve all members and strategic consultant seconded by Rick. Approved by four members present.

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B. UPDATE ON DRAFTING DOWNTOWN MASTER PLAN GRANT PROGRAM GUIDELINES

The City Manager stated that city staff is drafting program guidelines that are expected to appear at the next meeting. He is hoping to receive feedback from the URA on what they would like to see in the program guidelines.

Lisa stated she would like to see something specific to third spaces, and explained with the downtown master plan being so big it would be great to see it broken down so people can understand it a little better within these guidelines.

Julie asked if the guidelines will point people to the high priority things that they want people to work on.

The City Manager stated yes, it will be structured that way in the guidelines.

Allison asked if they should leave outreach pretty broad or in the next meeting review the downtown master plan and select specific ideas from there.

Lisa stated she would like to see what the city has put together first.

Allison requested that the members review the downtown master plan before the next meeting.

Lisa stated she spoke with Planning Director Severson who suggested an information and education binder be created for new members and asked the City Manager if it would be possible for new members to get these before the next meeting.

The City Manager stated yes, the binders could be done. They are taking the URA board member approval to the following City Commission meeting for final approval.

C. UPDATE ON RESIDENTIAL REHABILITATION GRANT PROGRAM

The City Manager stated that we have small inquiries here and there, but we don't have any applications expected in the near future. He stated they are having conversations with a large scale development project who may look for some infrastructure support. He feels this project is still a ways out though.

Allison asked if the support would be for the exact location of the project or off-site.

The City Manager stated mostly on the exact location, but some adjacent.

Allison asked if it would be a per unit amount or funds for the whole project.

The City Manager stated it will depend on how the application comes in.

4. Old Business

5. Public Comments

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Katherine Daly spoke on behalf of the Lincoln School Foundation with an update on the project that they requested a façade repair and rehabilitation funds.

6. Board Comments

Julie asked about the warming center and asked if it was in the URA scope to help with that.

The City Manager stated he would like to do research between now and the next meeting on this item.

Allison wondered if there was a way for them to contribute to something more long-term for the warming center instead of just year by year basis.

Lisa expressed gratitude for all the applicants for the 2 open positions, and thanked Rick for his service on the board.

Rick reflected on his time on the board.

Allison said she would reach out to everyone after the City Commission votes on the URA board members.

7. Adjournment

5:04PM Rick motioned to adjourn seconded by Julie. Unanimously approved by four members present.