



Livingston City Commission Minutes

May 21, 2024

5:30 PM

City – County Complex, Community Room

<https://us02web.zoom.us/j/87989608057?pwd=ZWZLK3pZQ3YzbEREaEgyNkZjMThMdz09>

Meeting ID: 879 8960 8057

Passcode: 338546

1. Call to Order

Vice-Chair Nootz called the meeting to order at 5:36pm

2. Roll Call

City Commission in attendance at start of meeting: Chair Kahle, Vice-Chair Nootz, Commissioner Schwarz, Commissioner Lyons, and Commissioner Willich

Staff in attendance: City Manager Grant Gager, Policy Analyst Greg Anthony, City Clerk Emily Hutchinson, Finance Director Paige Fetterhoff, Planning Director Jennifer Severson, Dispatch Barbie Roberts, Asst. Chief of Police Andrew Emanuel, Public Works Director Shannon Holmes, Project Manager Adam Ballew, Public Works Admin. Asst. Faith Kinnick Building Dept. Brad Haefs, Parks Superintendent Mike Skaggs, Water & Sewer Superintendent Ryan Townsend, Water Department Lead Jason Moyer, Water Reclamation Facility Superintendent Trace Tidwell, Sewer Maintenance Lead Logan Brownlee, Water Utility II Chuck Dilley, Fire Chief Josh Chabalowski, Captain Blake Roehl, Fire medic Molly Engle, Reserve Braya Hutton, Reserve Andrew Sprague

3. Public Comment

Individuals are reminded that public comments should be limited to item over which the City Commission has supervision, control jurisdiction, or advisory power (MCA 2-3-202)

- Nancy Adkins expressed concerns about Miles LN. She gave a brief story on a gentleman who has passed away and he previously worked for the City.

4. Consent Items

- | | |
|---|--------------|
| A. APPROVAL OF MINUTES FROM MAY 07, 2024, REGULAR MEETING | PG.4 |
| B. APPROVAL OF CLAIMS PAID 5/02/24 - 5/15/24 | PG.10 |
| C. CONSIDERATION OF OPEN CONTAINER SPECIAL EXCEPTION REQUEST FOR TAP INTO MONTANA BREW FEST JUNE 22, 2024 | PG.14 |
| D. CONSIDERATION OF OPEN CONTAINER SPECIAL EXCEPTION REQUEST FOR THE 100th ANNUAL LIVINGSTON ROUNDUP PARADE JULY 2, 2024 | PG.21 |
| E. CONSIDERATION OF ACCEPTANCE OF A DONATED GAZEBO | PG.27 |

Vice-Chair Nootz pulled F for discussion

Commissioner Schwarz pulled E for discussion

Chair Kahle pulled A for discussion

Motion to approve consent items B-D was made by Commissioner Schwarz and seconded by Commissioner Lyons. The motion passed unanimously by the five members present.

Chair Kahle pointed out a few edits from last meetings minutes that needed corrected.

Motion to approve consent item A with changes was made by Chair Kahle and seconded by Commission Willich. Unanimously approved.

Commissioner Schwarz thanked whomever donated the new gazebo to Sacajawea Park.

Chair Kahle and Vice-Chair Nootz also thanked the donor.

Commissioner Schwarz motioned to approve consent item E and seconded by Chair Kahle. Unanimously approved.

Vice-Chair Nootz expressed appreciation and excitement about this document. She asked the City Manager for his thoughts on a path forward if this is part of the Growth Policy.

The City Manager briefly stated how this is called for within the Growth Policy.

Chair Kahle stated she really appreciates this summary and recommendation memo. She attended the in person event and is excited to see some of this move forward.

Commissioner Lyons and Commissioner Schwarz thanked folks who participated in that event.

Vice-Chair Nootz motioned to approve action item F and seconded by Commissioner Lyons. Unanimously approved.

5. Proclamations

A. A PROCLAMATION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, DECLARING MAY 19 - 25, 2024 AS NATIONAL PUBLIC WORKS WEEK IN LIVINGSTON, MONTANA

Chair Kahle read the proclamation.

The City Manager all employees advance the quality of life in Livingston every day, but it is very noticeable in Public Works and thanked them for their work.

B. A PROCLAMATION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, DECLARING MAY 19 - 25, 2024 AS THE 50TH ANNIVERSARY OF NATIONAL EMS WEEK IN LIVINGSTON, MONTANA **PG.60**

Chair Kahle read the proclamation.

The City Manager thanked LFR for being present tonight

Chair Kahle thanked EMS staff for attending tonight.

C. A PROCLAMATION OF THE CITY COMMISSION OF THE CITY OF LIVINGSTON, MONTANA, DECLARING MAY 19 - 25, 2024 AS NATIONAL TRAVEL AND TOURISM WEEK IN LIVINGSTON, MONTANA **PG.62**

Chair Kahle read the proclamation.

The City Manager thanked everyone employed in the travel and tourism industry.

Chair Kahle thanked everyone in this industry.

6. Scheduled Public Comment

7. Action Items

A. PRESENTATION OF CITY MANAGERS RECOMMENDED FY 2025 BUDGET **PG.67**

Vice-Chair Nootz called on the City Manager to introduce the item.

The City Manager gave a brief, but detailed presentation for FY 25 budget.

(Starts at Video Mark 32:00)

The City Manager clarified there is not action required tonight it was just to give the Commissioners insight into the City Manager's recommended FY 25 budget.

Commissioner Willich asked about the sander being shown in two spots in the budget.

The City Manager clarified it is being funding by two departments so it will show partial funding in both sections.

Commissioner Lyons asked about funds going toward Windrider.

The City Manager stated that in conversations with Windrider they were happy with the level of funding being offered.

Commissioner Lyons asked about budget to do landscaping around the skate park and wondered why it was not in the budget for FY 25.

The City Manager stated they are planning on using the funds from FY 24 and will do the work in FY 24.

Commissioner Lyons asked for clarification on the purchase of a new garbage truck and also possible outsourcing.

The City Manager stated that if the outsourcing company is hired they would purchase our trucks.

Commissioner Schwarz thanked the City Manager and Finance Director for their work on this year's budget.

Chair Kahle wondered about the "office supplies" in FY 23

The City Manager stated this is a result of the administrative cost allocation hit that account in that year.

Vice-Chair Nootz expressed thanks to the City Manager for the Clerk position going full time, the personnel changes and benefit improvements that are happening, appreciates the that the budget felt much more balanced this year than in previous years, and likes the 3 seasonal employees going to one full time employee. She asked about the tiered water rates that were implemented last year.

The City Manager stated he will bring back water rates information regarding the tiers at the next meeting.

7:04pm Commissioner Schwarz motioned for a 10 minute break seconded by Chair Kahle. Unanimously approved.

(Starts at Video Mark 1:28:58)

B. CONSIDERATION OF NEW CITY LOGO

PG.69

Vice-Chair Nootz called on the City Manager to introduce the item.

The City Manager stated this item started a little over a year ago and the Abbi Agency was hired to design a new logo. He reminded it has been brought to the Commission for feedback previously, and the designs today are the re-envisioned logo concepts. Logos were shown in a brief presentation.

Vice-Chair Nootz thanked the City Manager for bringing this before the Commission and including them and the public in the decision.

Public Comments were offered by:

- Angela Devani wondered if they were putting color to these and stated she liked them way better than the previous two concepts.
- Patricia Grabow stated she is not sure why the City has to change the logo.

The City Manager stated color will be determined when a logo is selected.

Commissioner Schwarz stated he liked either concept. He likes our current logo but understands the challenges with printing it onto other materials.

Commissioner Lyons asked what the challenges are with keeping our current logo.

The City Manager stated that the current logo has reproducibility challenges and looks great on the large flag, but in the smaller applications it's hard to determine what it actually looks like.

Commissioner Lyons likes the two new concepts, but likes concept 1 best.

Commissioner Willich stated he would like to select concept 2.

Chair Kahle likes these new designs, but overall likes concept 1.

Vice-Chair Nootz stated she would like to see standard application of a logo across departments, and really likes concept 1 best.

Commissioner Schwarz stated he would like to select concept 1.

Commissioner Schwarz motioned to approve concept 1 as the City of Livingston's new logo and seconded by Commissioner Lyons. Commissioners Kahle, Nootz, Schwarz, and Lyons voted for and Commissioner Willich voted against.

C. DISCUSSION OF DIRECTION REGARDING COMMISSION LISTENING SESSIONS PG.77

Vice-Chair Nootz called on the City Manager to introduce the item.

The City Manager stated this item was brought up two meetings ago and would like to receive feedback on how to proceed with these Commissioner Listening Sessions.

Commissioner Schwarz gave a little history on Commissioner Listening Sessions and likes that the public can reach them and enjoyed being able to reach the public in a different setting.

Chair Kahle asked if the City would be at the Farmers Market this year.

The City Manager stated yes it is the plan to be at Farmers Market.

Commissioners discussed their interests and availability in being part of Commissioner Listening Sessions.

8. City Manager Comment

The City Manager thanked all the staff that attend the meeting tonight and thanked Commission for the meeting tonight.

9. City Commission Comments

Commissioner Willich thanked the City Manager and Finance Director for the budget.

Commissioner Lyons also thanked the City Manager and Finance Director the budget.

Commissioner Schwarz joked and would like warmer weather.

Vice-Chair Nootz thanked the Commission for the budget conversation and is happy they settled on a logo.

Chair Kahle thanked Vice-Chair Nootz for running the meeting and appreciates the support from everyone in Livingston. She appreciates the budget conversation and is very excited about a new logo.

10. Adjournment

8:12pm Commissioner Lyons motioned to adjourn the meeting seconded by Commissioner Schwarz. Unanimously approved.

Calendar of Events

Supplemental Material

Notice

- **Public Comment:** The public can speak about an item on the agenda during discussion of that item by coming up to the table or podium, signing-in, and then waiting to be recognized by the Chairman. Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).
- **Meeting Recording:** An audio and/or video recording of the meeting, or any portion thereof, may be purchased by contacting the City Administration. The City does not warrant the audio and/or video recording as to content, quality, or clarity.
- **Special Accommodation:** If you need special accommodations to attend or participate in our meeting, please contact the Fire Department at least 24 hours in advance of the specific meeting you are planning on attending.