



Historical Preservation Commission Minutes

The monthly meeting of the Historical Preservation Commission was held on February 13, 2024 at 3:30 PM in the Community Room of the City/County Building at 414 E. Callender Street. The meeting was facilitated by Chair Jack Luther.

1. Call to Order (3:49 PM)

2. Roll Call (video 0:40 minutes)

In attendance: Jack Luther, Tom Blurock, and Lindie Gibson. Planning Staff: Jennifer Severson

3. Approval of Minutes (1:16 minutes)

A. Gibson motioned to approve the January 9, 2024 minutes. Blurock seconds the motion to approve the minutes from January 9, 2024. **Motion passes 3-0 (1:50 minutes).**

4. General Public Comments (2:40 minutes)

No General Public Comments.

5. New Business (3:15 minutes)

A. **Design Review- Ancient Elements Signs** (130 N. 2nd St., Ste 4- inside Masonic Temple)

Chair Luther states he looked at the Design Review application and he does not see any problems with it. He was glad that the application was submitted.

Blurock agrees with Luther and makes a motion to approve the signs as proposed. Gibson seconds the motion. **Motion passes 3-0 (3:50 minutes).**

6. Election of Officers (5:02 minutes)

Blurock nominates Luther as Chair for upcoming term. Chair Luther states that he would like to open his position up for a different member to fill. Gibson nominates Blurock for Chair. Luther seconds the nomination. **Motion to approve Tom Blurock as Chair of the HPC passes 3-0 (6:00 minutes).**

Blurock nominates Gibson for the Vice-Chair position. Luther seconds the motion. **Motion to approve Lindie Gibson as the Vice-Chair passes 3-0 (6:30 minutes).**

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7. Old Business (7:30 minutes)

A. Katabatic Brewery (117 W Park St.) - Sign Code Violation- next steps

Severson states Katabatic was sent a notice for their signs because they did not get their sign code reviewed or obtain a permit. Katabatic's sign is hanging out over the sidewalk with no permit. The business was sent a certified letter, but they never picked it up so it was returned to the City. This violation was forwarded to City Manager Gager for action. Gibson asked if there is such thing as a violation excusal; Severson responded no.

B. The Hiatt House – Sign Code Violation update

Severson says she is aware that The Hiatt House never painted their sign. Two violation notices have been sent to the business with no response.

Gibson asked if there is an ability to issue a fine. Severson confirmed the maximum fine is currently \$300/ a day.

The next steps would be one more attempt at contact, and then possible enforcement through the courts. (\$300/ a day fine).

8. Board Comments (16:00 minutes)

Severson requested Chair Signature for CLG Pass-Thru Grant Funding Application. Pass-thru funds will be awarded in a couple of months. Severson states that the Historic Surveys will be conducted by two consultants to expedite work. Updates to Downtown Historic District map may be put on hold until CLG pass-thru funds are awarded vs. including with current survey contracts.

Severson confirmed the City only has records for eight surveyed properties previously completed; Luther has additional records to total thirteen surveyed properties and will forward those to Severson.

Gibson asked for clarification on what information needs to be included in property surveys.

9. Adjournment (4:08 PM)

Chair Blurock adjourns the meeting.