



Livingston City Commission Minutes

October 17, 2023

5:30 PM

City – County Complex, Community Room

<https://us02web.zoom.us/j/83413997453?pwd=UkFDbWlwb3U0STQrY3E1d3o3RjJjZz09>

Meeting ID: 834 1399 7453

Passcode: 964887

1. Call to Order

Chair Nootz called the meeting to order at 5:30pm

2. Roll Call

City Commission in attendance at start of meeting: Chair Nootz, Commissioner Friedman, Commissioner Schwarz, and Commissioner Lyons.

Staff in attendance: City Manager Grant Gager, City Clerk Emily Hutchinson, Policy Analyst Greg Anthony, Asst. Chief of Police Wayne Hard

3. Public Comment

Individuals are reminded that public comments should be limited to item over which the City Commission has supervision, control jurisdiction, or advisory power (MCA 2-3-202)

Public Comment was offered by:

- Lindie Gibson has noticed that one of the signs located by the Lagoon is not correct and would really like to see the sign corrected. Lindie also stated she would like the City to keep the current logo as its best she has ever seen.
 - Brian Monahan stated he is working to get people out of the cold for the winter.
 - Patricia Grabow expressed concern about a sign located by the band shell that is no longer there and wants to know why. Patricia expressed thoughts about painting the Civic Center .
- Leslie Feigel announced National Chamber of Commerce Day is October 18, 2023. Urban camping was brought up as a concern and would like to see the City Commission create an Ordinance about urban camping.

4. Consent Items

A. APPROVAL OF MINUTES FROM OCTOBER 03, 2023, REGULAR CITY COMMISSION MEETING **PG.4**

B. APPROVAL OF CLAIMS PAID FOR 9.28.2023 TO 10.11.2023 **PG.19**

C. PLEDGED SECURITIES **PG.25**

Motion to approve all consent agenda items was made by Commissioner Schwarz and seconded by Commissioner Lyons.

The motion passed unanimously by the four members present.

5. Proclamations

A. PROCLAMATION: DECLARING OCTOBER 26TH 2023 AS LIGHTS ON AFTERSCHOOL DAY

PG.29

Chair Nootz read the proclamation.

The City Manager expressed thanks to afterschool programs.

Chair Nootz would like to circle back about some items from Public Comment and give the City Manager time to respond to some concerns.

The City Manager stated that as the City works through the logo process and branding, it will lead to the sign update process which is targeted as a result of the growth policy in wayfinding and recognition of both historical, cultural, and recreational amenities and assets throughout the City. Once the logo is settled, signage around the City will be addressed. The City Manager did clarify the logo is being updated due its inability to reproduce well, having 80 different colors makes it hard to format onto clothing, City equipment and office stationary.

6. Scheduled Public Comment

A. PROSPERA BUSINESS NETWORK

Chair Nootz called on the City Manager to introduce the item.

The City Manager introduced Paul Reichert from Prospera.

Paul introduced himself as the Executive Director of Prospera Business Network and stated he is before the Commission requesting a letter of support for their application to continue serving as the Certified Regional Development Corporation. He stated Prospera has served as the CRDC for Gallatin and Park County for a number of years, and they are required to reapply for the certification formally with the Montana Department of Commerce. Prospera does a number of things for the region and for the business community:

- Provide no cost business assistance through 101 business counseling
- Offer a range of professional trainings
- Provide loan financing through the form of GAP financing
- Professional referrals
- Business development grants
- Regional economic development

Commissioner Schwarz thanked Paul and Prospera for the wonderful program.

Commissioner Friedman expressed thanks for being at the meeting and timing is perfect.

Chair Nootz asked about specifics for data in Park County. Paul clarified it could be found on the website, but he will send to the City Manager to send out to Commissioners.

7. Public Hearings

Individuals are reminded that testimony at a public hearing should be relevant, material, and not repetitious. (MCA 7-1-4131 and Livingston City Code Section 2-21)

8. Ordinances

9. Resolutions

A. RESOLUTION 5112: AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR PLANNING ACTIVITIES TO UPDATE THE CITY'S ZONING ORDINANCE **PG.31**

Chair Nootz called on the City Manager to introduce the item.

The City Manager stated this is a continuation from the Public Hearings that began in mid-August soliciting Community input on Community Development Block Grant projects. Commissioners were reminded in the last City Commission meeting there was a resolution to authorize submission of a construction grant for the View Vista Community water and sewer improvements. He clarified this is resolution is a planning grant application to help fund the overhaul of the zoning code. They are pursuing a \$50,000 grant through the Department of Commerce.

Commissioner Lyons moved to approve the resolution and Commissioner Friedman seconded the motion.

Public Comment was offered by:

- Lindie Gibson questioned if the View Vista Community was County or City. Chair Nootz quickly clarified they are working toward annexation for the View Vista Community.
- Patricia Grabow is happy to see these grants through. She then suggested to switch mobile parks to hold tiny homes and not mobile homes.
- Leslie Feigel questioned why this grant did not go through the City Zoning Board before coming to the City Commission.

Chair Nootz asked the City Manager for clarity on the process to the Zoning Commission in terms of grants vs. code. The City Manager stated the Zoning Commission is powered statutorily and throughout Livingston Municipal Code with oversight of text and map amendments related to zoning within the City of Livingston. When staff is looking to fund certain projects and programs that is an Executive Branch decision.

Chair Nootz expressed excitement about this project and obtaining funds for it through this grant.

The item was approved unanimously by the four Commissioners present.

10. Action Items

A. LETTER OF SUPPORT FROM PROSPERA **PG.36**

Chair Nootz called on the City Manager to introduce the item.

The City Manager stated this is the letter of support for Prospera Business Network.

Commissioner Lyons asked if there has been any other interested parties in serving this role. The City Manager stated the City has not been approached by any other interested parties, but clarified it is a multi-County designation and he is unaware if those other counties have been approached.

Commissioner Schwarz moved to approve the Letter of Support from Prospera and Commissioner Friedman seconded the motion.

Public Comment was offered by:

- Leslie Feigel stated the Chamber has worked with Prospera for years and they have been great to work with. She stated there is another program similar called Northern Rocky Mountain Economic Development Group.

The item was approved unanimously by the four Commissioners present.

B. GROWTH POLICY UPDATE

PG.43

Chair Nootz called on the City Manager to introduce the item.

The City Manager shared a PowerPoint where he will discuss a summary of the Growth Policy, review of initial work plan, and the future work plan.

The Growth Policy includes 9 topics:

- Economy
- Housing
- Intergovernmental Coordination
- Land Use
- Local Service
- Natural Resources
- Population and Community Character
- Public Facilities
- Transportation

Through the Growth Policy there are 21 goals, 74 Objectives, and 219 Strategies. 9 Strategic Outcomes include:

- Certification
- Data Collection
- Grants
- Outreach
- Partnerships
- Programming
- Project
- Regulatory Action
- Study

In Review of Initial Work Plan staff has started through the process with:

- 101 of the 219 Strategies
- 56 of the 74 Objectives
- 19 of the 21 Goals

Initial Work Plan Focus Areas:

- Land Use Recommendation
 - Zoning Ordinance Update

- Subdivision Regulation Review
 - Future Land Use Maps
 - Planned Unit Development Overlay
- Housing
 - Housing Action Plan
 - Urban Renewal Plan
- Resiliency
 - Community Resiliency Plan
 - Energy Action Plan
 - Flood Mitigation and Response Planning
- Place-making and Community Character
 - Downtown Master Plan
 - Historical and Cultural Amenities
 - Site Plan Reviews
 - Gateway Design Overlay Districts

Future Work Plan Focus Areas include:

- Land Use Recommendations
 - Zoning Ordinance Update will be about a year long process
 - Subdivision Regulation Review
 - Future Land Use Map
- Housing
 - Housing Action Plan
 - Urban Renewal Plan
 - State Housing Funds
- Resiliency
 - Energy Action Plan
 - Flood Mitigation and Response Planning
 - Storm Water Utility
 - Floodplain Review Process
- Place-making and Community Character
 - Historical and Cultural Amenities
 - Site Plan Reviews
 - Gateway Design Overlay Districts
 - Parks Master Plan

Public Comment was offered by:

- Lindie Gibson would like signage to be part of this process and a sign that includes a history of Livingston's 6 islands.
- Cliff David appreciates Livingston and congratulated Commission and Staff about this process. He would like to see the historical integrity of Livingston maintained and restored
- Robert Liberty on behalf of Ken Cochrane who is President of Friends of Park County. It was stated that the Growth Policy is on their top priorities and offered suggestions for implementation steps.
- Leslie Feigel stated she is the president of It's My Land LLC and discussed its role in representing anti-zoning into the ETJ.

Commissioner Schwarz thanked the City Manager and staff for their hard work on the Growth Policy.

Commissioner Lyons agreed with Commissioner Schwarz. As feedback it was stated by Commissioner Lyons that Site Plan Review should be a priority.

Commissioner Friedman expressed excitement on moving forward and appreciates public feedback.

Chair Nootz appreciates the look into the Executive Branch and what is happening within City departments, and appreciates the Growth Policy and its process and the community it serves.

11. City Manager Comment

The City Manager stated he spent some time in Helena at a conference where Chair Nootz and other City Staff attended and they really learned a lot and met a lot of great people. Planning Director Severson attend a conference in Great Falls and is excited to see what she brings back. The City Manager stated at a future meeting he will introduce the new City HR Director Cari Rubin.

12. City Commission Comments

Commissioner Schwarz informed fellow Commissioners that he enrolled them as a team in the City Staff Chili Cook-off.

Commissioner Friedman expressed it was a great meeting and thanked the public for attending.

Chair Nootz commented on attending the conference in Helena and really felt that she learned a lot and met great people. She thanked the City Manager for prioritizing staff and filling positions that have been vacant. It was reminded as coming up on a year with the current City Manager that Commissioners will be going through the yearly evaluation process.

13. Adjournment

6:51pm Commissioner Friedman motioned to adjourn the meeting seconded by Commissioner Schwarz. Unanimously approved.

Calendar of Events

Supplemental Material

Notice

- Public Comment: The public can speak about an item on the agenda during discussion of that item by coming up to the table or podium, signing-in, and then waiting to be recognized by the Chairman. Individuals are reminded that public comments should be limited to items over which the City Commission has supervision, control, jurisdiction, or advisory power (MCA 2-3-202).

- Meeting Recording: An audio and/or video recording of the meeting, or any portion thereof, may be purchased by contacting the City Administration. The City does not warrant the audio and/or video recording as to content, quality, or clarity.
- Special Accommodation: If you need special accommodations to attend or participate in our meeting, please contact the Fire Department at least 24 hours in advance of the specific meeting you are planning on attending.