

**LIVINGSTON URBAN RENEWAL AGENCY**  
**REGULAR MEETING September 26th, 2023, 4:30 P.M.**

**MINUTES**

1. Roll call: Allison Vicenzi, Lisa Garcia, Julie Evans
2. Approval of Minutes: Not everyone had seen the Minutes sent over via email, so Allison Vicenzi will forward all minutes to be voted upon at the October meeting; The minutes will be sent in the Agenda Packet for future meetings, one week prior to the scheduled meeting

**New Business**

3. A. Stricken from Agenda as the Downtown Master Plan consultant Andy Rutz was unable to meet today. He will reach out to URA Board Members individually to plan discussions about the Downtown Master Plan and Grant Gager will connect us for an in person meeting in mid-November, once the plan is scheduled.

B. Lisa Garcia asks about the dates in the Shane Center's Façade Grant application - the dates have passed, is that correct? Allison Vicenzi says that is correct, the project is completed and we can view it now. Julie Evans expresses her view that we should support this project. Lisa Garcia and Allison Vicenzi note the In Kind expenses are not applicable to the Façade Grant and will be disallowed from the requested amount.

- Julie Evans moves to approve the Facade Grant for \$77,096
- Lisa Garcia seconds
- All in favor

C. Board Members discuss how to get more applicants for the URA's new Residential Rehabilitation program. Julie Evans asks if we know why we haven't received any yet. City Manager Grant Gager says the City has received several inquiries, but it is taking time for the applicants to get contractor bids and/or they may be still working with architects on biddable drawings. All Members present are in favor of having an expanded Open House Discussion during the Public Comments portion of a future meeting. Allison Vicenzi explains we can come prepared with more information about the Residential Rehabilitation program, share examples of infill projects in other cities to inspire projects in the URA district, in empty/vacant lots for example. We can have printouts available. Lisa Garcia suggests we assign tasks ahead of time. The Board agrees to have the Open House discussion at our November meeting to give us time to research and come up with ideas and tasks, as well as promote the event to interested parties.

4. No Old Business.

**Public Comments**

5. Patricia Grabow - would like to receive a copy of the approved guidelines. She promotes mixed use buildings in downtown Livingston and notes the area formerly had twenty hotels. She would like to host a presentation for the URA Board Members and Downtown Master Plan planners to share more of the history of Livingston.
  - Allison Vicenzi will send Residential Rehabilitation application and guidelines

Katherine Daly - here representing HRDC/PCHC. She shared more examples from the brainstorm with Chair Vicenzi regarding the Open House / Residential Rehabilitation program community discussion: examples of infill, rehabilitation success stories, representatives from planning and building departments could be there to discuss permits, she suggests starting with a presentation from the URA about the program, general information for those who haven't embarked on building projects before. HRDC/PCHC would like to help, can stuff envelopes, help spread the word, share information at the event.

Allison Vicenzi moves to adjourn the meeting at 5:01pm.

Julie Evans seconds

All in favor.

Next regularly scheduled URA meeting is Tuesday October 24, at 4:30PM.