

Amended - Livingston Urban Renewal Agency Agenda



The regular meeting of the Livingston Urban Renewal Agency Committee has been scheduled for October 22, 2024 at 4:30 PM in Community Room, City/County Complex. This meeting will be facilitated by Facilitators name.

1. Roll Call

Chair Allison Vicenzi, Vice Chair Rick Van Aken, Lisa Garcia, Julie Evan - Absent

2. Approval of Minutes

A. APPROVAL OF MINUTES FROM AUGUST 27, 2024, REGULAR MEETING

Lisa motioned to approve minutes seconded by Rick. Unanimously approved by 3 members present.

3. New Business

A. FACADE GRANT APPLICATION: DANFORTH MUSEUM OF ART

Chair Vicenzi stated there was no one in the room to represent the Danforth, so it was decided to come up with questions and put them in an email to the Danforth.

Lisa wanted to confirm the requested amount as she noticed some discrepancy in amount totals throughout the application.

Chair Vicenzi stated they would be able to motion for the higher amount limited by receipts and proven review.

Vice-Chair Van Aken motioned to approve this grant for the higher amount pending receipts and proven review seconded by Lisa. Unanimously approved by 3 members present.

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B. FACADE GRANT APPLICATION: DEYOUNG GALLERY

Chair Vicenzi stated there was no one in the room to represent the Deyoung Gallery and asked if URA members had any questions or clarifications required.

Lisa stated she had difficulty determining what was repair vs. remodel. Specifically she had questions about lighting, and ADA compliance with the doors.

Chair Vicenzi had questions on the awning since it is tied to signage since URA grants don't cover signage. Ultimately she didn't feel confident covering the signage with the addition of the awning stating she doesn't feel its technically part of the façade.

Chair Vicenzi then asked the City Manager if these questions could be answered by the applicant or are they better answered by the City Finance Director.

The City Manager stated there is guidelines for the façade which clearly state signage not allowed. He stated they had done this before where some recent applications requests were denied as they were not allowed per façade guidelines.

Lisa motioned to approve up to \$15,649 pending approval from City Finance seconded by Vice-Chair Van Aken. Unanimously approved by 3 members present.

C. APPOINTMENT OF TWO COMMUNITY MEMBERS TO FILL BOARD VACANCIES

Chair Vicenzi introduced the item stating they received 4 applications and 1 late entry not allowing time to review all applications thoroughly. She stated they have an opportunity to motion to create a subcommittee of 2 URA board members to review the applications and anymore that come in and follow up with interviews and questions directly with the applicants. The subcommittee would then make a recommendation to the board at the next meeting.

Chair Vicenzi reminded that Vice-Chair Van Aken has given his resignation and stated the resignation is not official until replacement is selected, meaning they have to serve until replaced. She stated she is confident they will find a replacement. She is open to the subcommittee.

Lisa stated she didn't know a subcommittee was an option, but did want time to interview the applicants to gather more information for the selections.

Chair Vicenzi stated they do have to pick the subcommittee today.

Chair Vicenzi motioned to appoint Lisa Garcia and herself to the subcommittee for board application review to come up with a recommendation for the next meeting seconded by Vice-Chair Van Aken. Unanimously approved by the 3 members present.

Lisa stated she would like to see applicants who have minimal conflicts of interest, demonstrates interest in the community, and will have time to do the work. She doesn't want to add members who only want to voice an opinion, but add members that realized the amount of work ahead of them, the amount of money available, knowledge of the

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Downtown Master Plan, and someone who understands that work is done outside of the monthly meetings.

Chair Vicenzi thought it would be great to ask applicants why they want to join the URA at this time and find out specifically which projects they are interested in. She expressed excitement about the applications they have seen so far and is looking forward to seeing where things will go.

Vice-Chair Van Aken expressed that it is important to find the right fit for this board, and that they are community focused and not coming in with their own agenda.

Chair Vicenzi and Lisa decided to meet around the 12th to discuss the applicants so they are able to bring their recommendations at the URA meeting in November.

4. Old Business

5. Public Comments

6. Board Comments

Lisa Garcia asked about the last meeting budget conversation.

Chair Vicenzi stated budget was not approved for various reasons and big one being the appointment of new board members so they are part of this.

The City Manager corrected that a budget has been approved the URA is discussing a determining the parameters around that budget.

7. Adjournment

4:56 PM Vice-Chair Van Aken moved to adjourn the meeting seconded by Lisa.