



# POLICE JURY REGULAR MEETING

Lincoln Parish Police Jury

Tuesday, May 10, 2022 at 7:00 PM

Jack Beard Room | 910 North Trenton Street, Ruston, LA 71270

## AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

### Call to Order

**Invocation and Pledge of Allegiance** - Mrs. Hazel Hunter

### Approval of Agenda

### Public Comment on Agenda Items

### Minutes of Prior Meeting

- [1.](#) March 8, 2022
- [2.](#) April 12, 2022

### Committee Reports

3. Finance Committee
4. Public Works Committee

### New Business

5. Announcement of Vacancies - Library Board (2 Vacancies)
- [6.](#) Reappoint Tommy Clark to the Communications District Representing the City of Grambling for a Four Year Term
- [7.](#) Adopt Millage Rates for 2022
8. Authorize President to Enter Into Agreement for Cultural Resource Survey for the Love Louisiana Outdoors Program
9. Authorize President to Enter Into Agreement with Nationally Certified Trail Design Consultant to the Love Louisiana Outdoors Program
10. Authorize President to Enter Into Agreement for Legal Services to Acquire Parcels by Whatever Legal Means Necessary for Health Hub Property
- [11.](#) Discuss and Take Action on Establishment of Lincoln Parish Sesquicentennial Planning Committee
- [12.](#) Adopt Ordinance Establishing Polling Locations and Updating Written Descriptions for Precincts Created to Accomplish Redistricting
- [13.](#) Discuss and Take Action - Revision of Employee Leave Policy

### Budget Reports - Mr. Michael Sutton

**Other Business**

- [14.](#) Library Events Center Committee Report
- 15. Joint Ambulance Service Committee Report
- 16. Department Head Reports
- [17.](#) Administrator's Report

**Public Comment**

**Adjourn**

TO: Lincoln Parish Police Jury  
FROM: Adjudicated Property Committee  
SUBJECT: Committee Report

The Adjudicated Property Committee of the Lincoln Parish Police Jury met in the Jack Beard Community Room, 910 North Trenton Street, Tuesday, March 8, 2022 at 5:30 p.m. Present were: Hazel Hunter, Chair; TJ Cranford, Logan Hunt, and Sharyon Mayfield.

ABSENT: Skip Russell

Hazel Hunter called the meeting to order and Sharyon Mayfield delivered the invocation.

Sharyon Mayfield made a motion, seconded by Logan Hunt, to approve the agenda. The motion carried with the following votes:

YEAS: Hunter, Cranford, Hunt, and Mayfield

NAYS: None

ABSENT: Russell

TJ Cranford offered a motion, seconded by Logan Hunt to recommend introducing the following ordinance:

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 26203197008: BEG AT THE SW/C OF MAE HUNT'S LOT ON S. MAIN ST., DUBACH, LA AND RUN S 80', E 80', N 80', W 80' TO ST PT ALL IN SW/4 OF NW/4 OF SEC 26-20-3W, TOWN OF DUBACH, L/P, LA AND BEG AT THE SWC OF THE NW OF SEC 26-20-3, AND RUN E 227.0' TO A PT, TH RUN N 169.5' TO A PT DESIGNATED BY A 1/2 IRON ROD FOR THE ST PT FROM ST PT. CONT N 80.0', TO THE ST PT. IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THER MATTERS RELATIVE THERETO**

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln in 1998 for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed 337-14-(0) as well as the five (5) year redemption period, and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$7,487.98 and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from \_\_\_\_\_ for the consideration of \$ \_\_\_\_\_ at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on April 6, 2022 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel# 26203197008, having municipal address of 302 Main Street, Dubach, LA, and more fully described as:

Beginning at the Southwest Corner of Mae Hunt's lot on South Main Street, Dubach, Louisiana, and run South 80 feet, thence East 80 feet, thence North 80 feet, thence West 80 feet to the starting point. All in the SW ¼ of NW ¼ of Section 26, Township 20 North, Range 3 West, Town of Dubach, Lincoln Parish, Louisiana; more particularly described as follows:

Beginning at the Southwest corner of the NW ¼ of Section 26, Township 20 North, Range 3 West, and run thence East 227.0 feet to a point; thence run North 169.5 feet to a point designated by a one-half (1/2) inch iron rod for the starting point. From said starting point, continue to run North 80.0 feet, thence run West a distance of 80.0 feet, thence run South a distance of 80.0 feet, thence run East a distance of 80.0 feet to the starting point, together with all improvements and appurtenances thereon.

**Brief Legal:** BEG AT THE SW/C OF MAE HUNT'S LOT ON S. MAIN ST., DUBACH, LA AND RUN S 80', E 80', N 80', W 80' TO ST PT ALL IN SW/4 OF NW/4 OF SEC 26-20-3W, TOWN OF DUBACH, L/P, LA AND BEG AT THE SWC OF THE NW OF SEC 26-20-3, AND RUN E 227.0' TO A PT, TH RUN N 169.5' TO A PT DESIGNATED BY A 1/2 IRON ROD FOR THE ST PT FROM ST PT. CONT N 80.0', W 80.0', TH S 80.0' TO THE ST PT.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:  
NAYS:  
ABSTAINED:  
ABSENT:

The motion carried with the following votes:

YEAS: Hunter, Cranford, Hunt, and Mayfield  
NAYS: None  
ABSENT: Russell

TJ Cranford offered a motion, seconded by Sharyon Mayfield to recommend introducing the following ordinance:

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 27203206605: LOT #5 OF BLK 6 OF THE SUDB OF E WHITMAN EST. IN SE/4 OF SEC 27-30-3W, L/P, LA AS SHOWN BY THAT CERTAIN PLAT PREPARED BY J.L. CARTER, C/E, UNDER DATE OF 6-3-1948 AND RECORDED IN NOT. BK C PAGE 180 & PAGE 46 OF THE PLAT BOOK OF L/P, LA FROM T.E. GREEN ET AL, IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THE MATTERS RELATIVE THERETO**

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln in 1998 for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed 337-14-(0) as well as the five (5) year redemption period, and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$8,400.00 and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from \_\_\_\_\_ for the consideration of \$\_\_\_\_\_ at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on April 6, 2022 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 6) This property described as Lincoln Parish Parcel# 27203206605, having municipal address of 173 Oak Street, Dubach, LA, and more fully described as:

Legal Description: Lot 5 of Block 6 of the Subdivision of the Whitman Estate in the Southeast Quarter (SE ¼) of Section 27, Township 20 North, Range 3 West, Lincoln Parish, Louisiana, as shown by that certain plat prepared by J.L. Carter, Civil Engineer, under date of June 3, 1948 and recorded in Notarial Book "C", page 180, and in Page 46 of the Plat Book of Lincoln Parish, in the Clerk's Office of Lincoln Parish, Louisiana.

Brief Legal: LOT #5 OF BLK 6 OF THE SUBD OF E WHITMAN EST. IN SE/4 OF SEC 27-30-3W, L/P, LA AS SHOWN BY THAT CERTAIN PLAT PREPARED BY J.L. CARTER, C/E, UNDER DATE OF 6-3-1948 AND RECORDED IN NOT. BK C PAGE 180 & PAGE 46 OF THE PLAT BOOK OF L/P, LA FROM T.E. GREEN ET AL.

- 7) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.

- 8) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 9) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 10) The following shall be completed prior to closing of sale:
  - d. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - e. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - f. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:  
 NAYS:  
 ABSTAINED:  
 ABSENT:

The motion carried with the following votes:



YEAS: Hunter, Cranford, Hunt, and Mayfield

NAYS: None

ABSENT: Russell

TJ Cranford offered a motion, seconded by Logan Hunt to recommend introducing the following ordinance:

**ORDINANCE NO. \_\_\_\_\_**

***AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 17183MTO101: COMMENCING AT THE SW CORNER OF NW ¼ OF NW ¼ SEC. 17, T18N, R3W, LINCOLN PARISH, LOUISIANA, THENCE RUN NORTH ALONG THE SECTION LINE FOR A DISTANCE OF 48.8 FEET, THENCE RUN EAST FOR A DISTANCE OF 438.2 FEET FOR THE STARTING POINT; FROM SAID STARTING POINT THENCE RUN N 00 DEGREES 21 MINUTES EAST FOR A DISTANCE OF 208.7 FEET, THENCE RUN S 00 DEGREES 21 MINUTES WEST FOR A DISTANCE OF 208.7 FEET, THENCE RUN N 89 DEGREES 38 MINUTES W FOR A DISTANCE OF 208.7 FEET, THENCE RUN N 89 DEGREES 38 MINUTES W FOR A DISTANCE OF 417.4 FEET BACK TO THE POINT OF BEGINNING, CONTAINING TWO ACRES, MORE OR LESS, AS PER PLAT AND MAP PREPARED BY WILITMA T. LOWE, REGISTERED LAND SURVEYOR, ON AUGUST 11, 1981, WHICH IS ATTACHED HERETO, IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THE MATTERS RELATIVE THERETO***

***WHEREAS***, the immovable property described below was adjudicated to the Parish of Lincoln in 2000 for nonpayment of taxes; and

***WHEREAS***, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed 337-14-(0) as well as the five (5) year redemption period, and the owner of record has failed to redeem the adjudicated property; and

***WHEREAS***, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, et seq.; and

**WHEREAS**, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$10,000.00 and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from \_\_\_\_\_ for the consideration of \$\_\_\_\_\_ at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on April 6, 2022 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 11) This property described as Lincoln Parish Parcel# 17183MTO101, having municipal address of 523 MT. Olive Road, Ruston, LA, and more fully described as:

**Legal Description:** Commencing at the SW corner of NW ¼ of NW ¼ Sec. 17, T18N, R3W, Lincoln Parish, Louisiana, thence run North along the Section line for a distance of 48.8 feet, thence run East for a distance of 438.2 feet for the starting point; from said starting point thence run N 00 degrees 21 minutes East for a distance of 208.7 feet, thence run 889 degrees 38 minutes E for a distance of 417.4 feet, thence run S 00 degrees 21 minutes west for a distance of 208.7 feet, thence run N 89 degrees 38 minutes W for a distance of 417.4 feet back to the point of beginning, containing two acres, more or less, as per plat and may prepared by William T. Lowe, Registered Land Surveyor, on August 11, 1981, which is attached hereto.

**Brief Legal:** COMM. AT SW/C OF NW OF NW, SEC. 17-18-3, TH N ALONG SEC LINE 48.8', TH E 438.2' FOR ST PT; FROM SAID ST PT TH RUN N 00 DEG 21 MIN E 208.7', TH RUN S 89 DEG 38 MIN E 417.4', TH S 00 DEG 21 MIN W 208.7', TH N 89 DEG 38 MIN W 417.4' BACK TO POB, CONTG 2 AC, M/L.

- 12) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.

- 13) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 14) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 15) The following shall be completed prior to closing of sale:
  - g. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - h. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - i. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

The motion carried with the following votes:

YEAS: Hunter, Cranford, Hunt, and Mayfield

NAYS: None

ABSENT: Russell

There being no other business to come before the Committee, the meeting was adjourned.

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Doug Postel  
Parish Administrator

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Hazel Hunter  
Committee Chair

TO: Lincoln Parish Police Jury  
FROM: Solid Waste & Recycling Committee  
SUBJECT: Committee Report

The Solid Waste & Recycling Committee of the Lincoln Parish Police Jury met in the Jack Beard Community Room, 910 North Trenton Street, Tuesday, March 8, 2022 at 6:00 p.m. Present were: TJ Cranford, Chair; Theresa Wyatt, Glenn Scriber, and Milton Melton.

ABSENT: Skip Russell

TJ Cranford called the meeting to order and Glenn Scriber delivered the invocation.

Glenn Scriber made a motion, seconded by Theresa Wyatt, to approve the agenda. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Scriber, and Melton

NAYS: None

ABSENT: Russell

First on the Agenda was to consider declaring an extreme emergency and take action if necessary to replace the scales at the landfill. Parish Administrator, Doug Postel, stated that an employee was crossing the scales when they collapsed and that DEQ had been notified and the landfill would be keeping paper records until temporary scales could be delivered. He also noted that there had been discussions on building a new scale house which would change the placement of the scales. He stated that his recommendation would be to move forward with purchasing new scales and calling a special meeting to look at the specifications of a new scale house when available. No action was needed.

The second item on the agenda was a discussion about a separation station at the landfill. Mr. Postel stated that several local roll off contractors had questioned the policy changes at the landfill. Solid Waste Superintendent Kerry Outley stated that DEQ had changed their policies on what percentage of non-construction and demolition product could be included with their drop off. A separation station would allow for an area where such loads could be separated before being processed. This project would cost \$480,000.00 to construct and would require one full time employee. Mr. Durrett asked how much it would cost for landfill employees to haul these loads to other landfills to prevent contractors from having to do so. Mr. Postel said he would do more research and have a firm recommendation at a later date.

Next on the agenda was to consider acquisition of equipment. The first item listed was an air burner. Mr. Postel stated that the current contract with Crochet would end in July of this year and we did not wish to renew. He stated that the cost of the air burner would be \$213,000.00

and that Mr. Outley would need to obtain the certifications to run the equipment. He also stated that Mr. Crochet would have current equipment moved as soon as possible after the end of the contract. Glenn Scriber offered a motion, seconded by Milton Melton, to recommend advertising for bids for the purchase of an air burner. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Scriber, and Melton

NAYS: None

ABSENT: Russell

The next item under acquisition of equipment was a front-end loader. Purchasing Officer Jeri Webb stated that this would be purchased by state contract. Theresa Wyatt offered a motion, seconded by Milton Melton, to recommend purchasing the front-end loader through state contract.

YEAS: Wyatt, Cranford, Scriber, and Melton

NAYS: None

ABSENT: Russell

The next item to consider was the purchase of a new boom truck. Glenn Scriber offered a motion, seconded by Milton Melton, to recommend advertising for bids for the purchase of a new boom truck. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Scriber, and Melton

NAYS: None

ABSENT: Russell

Theresa Wyatt offered a motion, seconded by Glenn Scriber, to recommend advertising for bids for the purchase of new 8-yard refuse containers. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Scriber, and Melton

NAYS: None

ABSENT: Russell

Glenn Scriber offered a motion, seconded by Theresa Wyatt, to recommend advertising for bids for the purchase of two new transfer refuse trailers. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Scriber, and Melton

NAYS: None

ABSENT: Russell

There being no other business to come before the Committee, the meeting was adjourned.

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Doug Postel  
Parish Administrator

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TJ Cranford  
Committee Chair

TO: Lincoln Parish Police Jury  
FROM: Public Works Committee  
SUBJECT: Committee Report

The Solid Waste & Recycling Committee of the Lincoln Parish Police Jury met in the Jack Beard Community Room, 910 North Trenton Street, Tuesday, March 8, 2022 at 6:30 p.m. Present were: Logan Hunt, Chair; Theresa Wyatt, TJ Cranford, Glenn Scriber, and Matt Pullin.

ABSENT: None

Logan Hunt called the meeting to order and Glenn Scriber delivered the invocation.

Theresa Wyatt made a motion, seconded by TJ Cranford, to approve the agenda. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

NAYS: None

ABSENT: None

First on the Agenda was to consider permission to advertise for asphalt bids. TJ Cranford offered a motion, seconded by Matt Pullin, to recommend advertising for asphalt bids for a one-year period. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

NAYS: None

ABSENT: None

Next on the agenda was to consider the possibility of revising the current road striping ordinance. Chair Hunt stated that he would like to have a pilot study done for striping on heavily travelled chip sealed roads. Theresa Wyatt asked if Garr Road could be put in the study due to oil trucks travelling this road. After discussion, Administrator Doug Postel stated that he would research options and report back to the committee.

Theresa Wyatt offered a motion, seconded by Matt Pullin, to recommend assisting Dubach with limb pickup. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin



NAYS: None

ABSENT: None

Next on the Agenda was to consider acquisition of equipment. TJ Cranford offered a motion, seconded by Matt Pullin, to recommend approving the purchase of two John Deere Utility Tractors on state contract. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

NAYS: None

ABSENT: None

Glenn Scriber offered a motion, seconded by Matt Pullin, to recommend advertising for bids for the purchase of two side mount rotary mowers on state contract. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

NAYS: None

ABSENT: None

TJ Cranford offered a motion, seconded by Matt Pullin, to recommend approving the purchase of one commercial Ztrak Diesel Lawn Mower on state contract. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

NAYS: None

ABSENT: None

Matt Pullin offered a motion, seconded by TJ Cranford, to recommend advertising for bids for the purchase of a broom tractor. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

NAYS: None

ABSENT: None

Matt Pullin offered a motion, seconded by Glenn Scriber, to recommend advertising for bids for the purchase of a soil stabilizer/recycler. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

NAYS: None

ABSENT: None

Theresa Wyatt offered a motion, seconded by TJ Cranford, to recommend advertising for bids for the purchase of an 8-yard dump truck. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

NAYS: None

ABSENT: None

Glenn Scriber offered a motion, seconded by TJ Cranford, to recommend the purchase of a Warren EAC-2420 Sand Spreader. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

NAYS: None

ABSENT: None

The last item on the Agenda was a discussion of Longstraw Road. Parish Administrator Doug Postel stated that the road had been closed inside City Limits to accommodate runways at Ruston Regional Airport. Since then those that live in the area have expressed concerns about emergency services having to drive through Jackson Parish and back into Lincoln Parish in order to arrive on scene. Mr. Postel stated that he believes St. Peter's Church Road may provide a cut through, however solutions were still being researched. No action was taken.

There being no other business to come before the Committee, the meeting was adjourned.

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Doug Postel  
Parish Administrator

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Logan Hunt  
Committee Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, March 8, 2022, at 7:00 p.m. in the Jack Beard Community Room of the Lincoln Parish Library, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel Hunter, District Two; Richard I. Durrett, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Milton Melton, District Ten; Sharyon Mayfield, District Eleven; and Annette Straughter, District Twelve.

ABSENT: Skip Russell, District Eight; and Joe Henderson, District Nine

President Durrett called the meeting to order and Annette Straughter delivered the Invocation and led the Pledge of Allegiance.

Milton Melton asked to amend the Agenda to include LCDBG Love Louisiana Outdoors, Department Head Reports, and Administrator Report. Logan Hunt offered a motion to amend the agenda, seconded by Glenn Scriber, to amend the agenda. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield and Straughter

NAYS: None

ABSENT: Russell, and Henderson

Milton Melton offered a motion, seconded by Logan Hunt, to approve the Agenda as amended. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield and Straughter

NAYS: None

ABSENT: Russell, and Henderson

Glenn Scriber offered a motion, seconded by Annette Straughter, to approve the minutes of the February 8, 2022 meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield and Straughter

NAYS: None

ABSENT: Russell, and Henderson

First on the Agenda was a report from Mrs. Lindsay Gouedy on the Sparta Aquifer. No action was taken.

Hazel Hunter stated that the Adjudicated Property Committee met at 5:30 PM this day and the committee recommended introducing ordinances for the sale of the following adjudicated properties:

1. Parcel Number 26203197008
2. Parcel Number 27203206605
3. Parcel Number 17183MTO101

Mrs. Hunter offered her report in the form of a motion, seconded by Logan Hunt. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield and Straughter

NAYS: None

ABSENT: Russell, and Henderson

TJ Cranford stated that the Solid Waste and Recycling Committee met at 6:00 PM this day and the Committee recommends:

1. Advertising for bids for the purchase of an air burner
2. Approving the purchase of a front-end loader through state contract
3. Advertising for bids for the purchase of a new boom truck
4. Advertising for bids for the purchase of new 8-yard refuse containers
5. Advertising for bids for the purchase of two new transfer refuse trailers

Mr. Cranford offered his report in the form of a motion, seconded by Glenn Scriber. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield and Straughter

NAYS: None

ABSENT: Russell, and Henderson

Logan Hunt stated that the Public Works Committee met at 6:30 PM this day and the committee recommends:

1. Advertising for asphalt bids for a one-year period
2. Approving the purchase of two John Deere utility tractors on state contract
3. Approving the purchase of two side mount rotary mowers on state contract
4. Approving the purchase of one commercial Ztrak diesel lawn mower on state contract
5. Advertising for bids for the purchase of a broom tractor
6. Advertising for bids for the purchase of a soil stabilizer/recycler
7. Advertising for bids for the purchase of an 8-yard dump truck
8. Approving the purchase of a Warren EAC-2420 sand spreader

Mr. Hunt offered his report in the form of a motion, seconded by Theresa Wyatt. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield and Straughter

NAYS: None

ABSENT: Russell, and Henderson

Next on the agenda was to reappoint Ronnie Rodrigues to the Waterworks District No. 1 for a five-year term. Glenn Scriber offered a motion, seconded by Matt Pullin, to adopt the following resolution.

**Resolution No. 22-08**

BE IT RESOLVED by the Police Jury of Lincoln Parish,  
Louisiana, convened in Regular Session this  
8<sup>th</sup> day of March, 2022 that

**Mr. Ronnie Rodrigues**

Is hereby and herewith appointed, COMMISSIONER  
Waterworks District No. 1  
Lincoln Parish, Louisiana,

For the term of March 8, 2022 – March 8, 2027

Signed and Sealed this 8<sup>th</sup> day of March, 2022

LINCOLN PARISH POLICE JURY

\* \* \* \* \*

/s/ Doug Postel  
Doug Postel  
Parish Administrator

/s/ Richard I. Durrett  
Richard I. Durrett  
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield and Straughter

NAYS: None

ABSENT: Russell, and Henderson

Annette Straughter offered a motion, seconded by Milton Melton, to appoint Kip Franklin to the Fire Training Center Board for a Three Year Term.

**Resolution No. 22-09**

BE IT RESOLVED by the Police Jury of Lincoln Parish,  
Louisiana, convened in Regular Session this  
8<sup>th</sup> day of March, 2022 that  
**Mr. Kip Franklin**  
Is hereby and herewith appointed, COMMISSIONER  
Fire Training Center Board  
Lincoln Parish, Louisiana,  
For the term of March 8, 2022 – March 8, 2025  
Signed and Sealed this 8<sup>th</sup> day of March, 2022  
LINCOLN PARISH POLICE JURY

\* \* \* \* \*

/s/ Doug Postel  
Doug Postel  
Parish Administrator

/s/ Richard I. Durrett  
Richard I. Durrett  
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield and Straughter

NAYS: None

ABSENT: Russell, and Henderson

Logan Hunt offered a motion, seconded by Milton Melton to approve a contract with Riley Co for Surveying and Engineering Services of the Health Hub, not to exceed \$40,000.00. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield and Straughter

NAYS: None

ABSENT: Russell, and Henderson

Human Resource Director, LaTonya Lacey was present to answer questions on item number nine, Update Policy – Section 400: Timekeeping. She stated that since the Police Jury had changed payroll procedures that this policy change would simply strike out the mention of pay weeks altogether. Milton Melton offered a motion, seconded by Matt Pullin, to approve the necessary changes to this policy. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield and Straughter

NAYS: None

ABSENT: Russell, and Henderson

Annette Straughter offered a motion seconded by Sharyon Mayfield to adopt a resolution authorizing the Parish Administrator to execute the annual public housing authority certifications of compliance.

### **Resolution 22-10**

Now, Therefore, Be It Resolved that the Lincoln Parish Police Jury convened in regular session this 8th day of March, 2022 does hereby certify that it will carry out the public housing program of the agency in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those program, addressing those impediments in a reasonable fashion in view of the resources available and working with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions, and hereby authorizes the Parish Administrator, Doug Postel, to sign the Certifications.

/s/ Richard I. Durrett

Richard I. Durrett

Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield and Straughter

NAYS: None

ABSENT: Russell, and Henderson

Under Other Business was the approval of travel to the NACo Conference, July 21-24, 2022 in Adams County, Colorado. After discussion, Mr. Postel stated that action could wait until the April meeting.

Next on the agenda was the added item LCDBG-CV Love Louisiana Outdoors Program Resolution. Mr. Postel stated that this resolution was simply to acknowledge that the Police Jury has agreed to follow certain restrictions. Matt Pullin offered a motion, seconded by Logan Hunt to adopt the following resolution.

### **Resolution 22-11**

#### LCDBG-CV LOVE LOUISIANA OUTDOORS MANAGEMENT RESOLUTION

WHEREAS, the Lincoln Parish Police Jury has been afforded the opportunity to participate in the State of Louisiana Community Development Block Grant - Coronavirus (LCDBG-CV) Love Louisiana Outdoors Program administered by the Division of Administration for Lincoln Parish; and,

WHEREAS, it is necessary under the program regulations to authorize certain actions and individuals to perform certain designated functions by the State.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury as legal recipient of the LCDBG-CV funds does hereby authorize the following actions:

#### SECTION I FINANCIAL MANAGEMENT

WHEREAS, it is necessary under the Financial Management regulations of the LCDBG-CV program to authorize certain individuals to sign for draw downs for request for payments and to authorize one certain individual to certify the correctness of each signature; and,

WHEREAS, it is further necessary under the Financial Management regulations of the LCDBG-CV program to designate an official depository to hold LCDBG-CV funds;



NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury as legal authorized recipient of the LCDBG-CV funds, in regular session convened, that Michael Sutton, Kevin Klepzig, and Doug Postel are hereby authorized to sign “Authorized Signature Card for Request for Payment;” and,

BE IT FURTHER RESOLVED, that Richard I. Durrett shall certify to the correctness of the signatures; and,

BE IT FURTHER RESOLVED, Origin Bank is hereby designated as the official depository for direct deposit of grant funds for the LCDBG-CV project.

## SECTION II REQUISITION OF FUNDS

WHEREAS, the State requires adequate financial management control over LCDBG-CV funds. The establishment of a Requisition of Funds policy is a vital tool to such control.

NOW THEREFORE BE IT RESOLVED, By the Lincoln Parish Police Jury that all invoices for work performed or materials used in relation to the LCDBG-CV Program, prior to payment, must have attached a signed pre-printed project requisition form. The form and invoice shall be approved in the following order:

1. Approval by Project Administrator for budget control
2. Approval by the Secretary
3. Approval by the President

BE IT FURTHER RESOLVED, that Michael Sutton, Kevin Klepzig, and Doug Postel are hereby authorized to sign checks written on the LCDBG-CV account.

## SECTION III EQUAL OPPORTUNITY

WHEREAS, equal opportunity regulations of the LCDBG-CV program require the appointment by the recipient of an Equal Opportunity Officer (EEO Officer) to have the responsibility for maintaining all pertinent EEO files, submitting on a timely basis all reports, answer all related correspondence and monitor all EEO areas;

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury that Doug Postel is hereby appointed as EEO Officer for the life of the LCDBG-CV program and as such is charged to faithfully execute all duties and responsibilities herein described.

SECTION IV  
504 COORDINATOR

WHEREAS, the State requires Grantees to designate a responsible person to coordinate the Lincoln Parish Police Jury efforts to comply with Section 504 of the Rehabilitation Act of 1973, as amended;

NOW THEREFORE BE IT RESOLVED, that Doug Postel is appointed as Section 504 Compliance Officer.

SECTION V  
SECTION 3 COMPLIANCE

WHEREAS, the LCDBG-CV program requires that all grant recipients establish and adopt by resolution a Section 3 Plan and appoint a Section 3 Coordinator and certification procedures.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury adopts a Section 3 Plan and appoints Doug Postel as its Section 3 Coordinator.

SECTION VI  
RESIDENTIAL ANTI DISPLACEMENT

WHEREAS, the LCDBG-CV Program requires that all grant recipients adopt by resolution a Residential Anti - Displacement and Relocation Assistance Plan,

THEREFORE, BE IT RESOLVED, that the Lincoln Parish Police Jury hereby adopts the attached Residential Anti-Displacement and Relocation Assistance Plan appoints Doug Postel as its Coordinator.

SECTION VII  
LANGUAGE ACCESS PLAN

WHEREAS, as part of its Citizen Participation Plan to reach out and inform its citizens, the Parish has developed a language access plan to inform its citizens who may not understand or speak English; AND,

THEREFORE, BE IT RESOLVED, that the Lincoln Parish Police Jury hereby adopts the Language Access Plan and all updates for the Parish's LCDBG-CV LOVE LOUISIANA OUTDOORS Program.

SECTION VIII

## SECTION 504 GREVIANCE PROCEDURE

WHEREAS, the LCDBG-CV Program requires that all grant recipients adopt by resolution an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the regulation of the U. S. Department of Housing and Urban Development, 24 CFR Part 8, implementing Section 504 of the Rehabilitation Act of 1973, as amended (Public Law 93-112); and

THEREFORE, BE IT RESOLVED, that the Lincoln Parish Police Jury hereby adopts the Grievance Procedure for the Parish's LCDBG-CV LOVE LOUISIANA OUTDOORS Program.

## SECTION VIII POLICY STATEMENT FOR COMMUNICATING INFORMATION TO PERSONS WITH SENSORY IMPAIRMENTS

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution a policy for communicating information to persons with hearing impairments;

NOW, THEREFORE BE IT RESOLVED, that the attached "Policy Statement For Communicating Information to Persons With Sensory Impairments" for the Lincoln Parish Police Jury is hereby adopted.

BE IT FURTHER RESOLVED, the Lincoln Parish Police Jury hereby adopts a policy to utilize the Louisiana Hearing Impaired Relay System for communicating with hearing impaired persons. The relay numbers are: Information 1-800-333-0605, TDD Users 1-800-846-5277 and Voice Users 1-800-947-5277.

Passed and adopted by the Lincoln Parish Police Jury, State of Louisiana, on this 8<sup>th</sup> day March, 2022, by the following votes:

YEAS:	Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter
NAYS:	None
ABSTAINED:	None
ABSENT:	Russell and Henderson

I, Richard I. Durrett, President, does hereby certify that the above is a true and correct copy of the RESOLUTION duly passed and adopted by the Lincoln Parish Police Jury, Parish of Lincoln, State of Louisiana, on the 8<sup>th</sup> day March, 2022.

ATTEST:

/s/ Doug Postel  
Doug Postel, Parish Administrator

/s/ Richard I. Durrett  
Richard I. Durrett, President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield and Straughter

NAYS: None

ABSENT: Russell, and Henderson

The Jurors then heard reports from the Department Heads and the Administrator. Mr. Durrett then acknowledged Michael Sutton and asked that he give his budget report. With no other business to come before the jury, the meeting was adjourned.

\_\_\_\_\_  
Doug Postel  
Parish Administrator

\_\_\_\_\_  
Richard I. Durrett  
Police Jury President

TO: Lincoln Parish Police Jury  
FROM: Public Works Committee  
SUBJECT: Committee Report

The Public Works Committee of the Lincoln Parish Police Jury met in the Jack Beard Community Room, 910 North Trenton Street, Tuesday, April 12, 2022, at 6:00 p.m. Present were: Logan Hunt, Chair; Theresa Wyatt, TJ Cranford, and Matt Pullin.

ABSENT: Glenn Scriber

Logan Hunt called the meeting to order and TJ Cranford delivered the invocation.

Theresa Wyatt made a motion, seconded by Matt Pullin, to approve the agenda. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, and Pullin

NAYS: None

ABSENT: Scriber

First on the agenda was to revisit the striping policy. Parish Administrator, Doug Postel, stated that the current policy for striping includes an ADT count of 500+ cars per day and that our current ADT counts were done in the early 2010s. His research, based on 2021 CIP bids, included pricing for a four-inch double centerline at \$2.00 per linear foot and a four-inch white line (fog line) at \$1.25 per linear foot per side. The cost to stripe each road in the parish with a double center line would be approximately \$4.8 million, if fog lines were to be included the cost would increase to approximately \$11 million.

Skip Russell stated that the current counts for Burgessville Road, Cedar Creek Road, and Frazier Road have increased significantly since the last ADT counts were taken. Assistant Administrator Kevin Klepzig stated that the parish has four ADT units that could be used to update our numbers and that it could take up to one month per road depending on how many sections the road has. Theresa Wyatt asked if detour roads had been taken into consideration for striping. Mr. Postel stated that he would like to consult with the Sheriff and DOTD for advice on these types of roads. Matt Pullin offered a motion, seconded by TJ Cranford, to recommend continuing with the striping study specifically to update the ADT counts. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, and Pullin

NAYS: None

ABSENT: Scriber

Next on the agenda was to consider authorizing advertisement for bids for overlays included in the 2022 Capital Improvement Plan. Mr. Postel stated that by advertising these bids at this time we would be ahead of schedule. He stated that roads included would be Rodgers Road and Simmons Roads. Matt Pullin offered a motion, seconded by Theresa Wyatt to recommend authorizing advertisement for bids for overlays. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, and Pullin

NAYS: None

ABSENT: Scriber

The next item on the agenda was to consider a resolution requesting DOTD to overlay overpass approaches on state bridges. Mr. Postel stated that the approaches on each bridge are approximately 200 feet and need major attention by the state. Richard Durrett offered a correction to the resolution changing the number of bridges from five to six. TJ Cranford offered a motion, seconded by Matt Pullin to recommend the following resolution for adoption:

### **Resolution 22-12**

RESOLUTION REQUESTING THE LOUISIANA DEPARTMENT OF  
TRANSPORTATION AND DEVELOPMENT TO OVERLAY THE OVERPASS  
APPROACHES ON STATE BRIDGES IN LINCOLN PARISH

Whereas, the existing Interstate bridge overpass approaches have deteriorated in such a way to make driving hazardous; and

Whereas, action to provide greater safety to the motoring public at these overpass approaches is needed; and

Whereas, the Parish has maintained the aforementioned road at a high level; and

Whereas, the condition of the bridge overpass approaches are highly incongruent with the Parish Roads; and

Whereas, the Parish requests that the Louisiana Department of Transportation and Development (“DOTD”) overlay the overpass approaches on six state bridges in Lincoln Parish located on Walnut Creek, Chandler Road, Pipes Road, Harris Road, and Norris Road.

Now, Therefore, Be It Resolved by the Lincoln Parish Police Jury, Lincoln Parish, Louisiana:

1. The Parish requests that DOTD overlay the overpass approaches on six state bridges in Lincoln Parish located on Walnut Creek (2), Chandler Road, Pipes Road, Harris Road, and Norris Road.
2. The President and Administrator are authorized and empowered to execute any documents necessary to complete this request and do any and all things necessary and proper to carry out this Resolution and to fulfill its objects and purposes.
3. This Resolution shall become effective upon adoption and signature of the President.

/s/ Richard I. Durrett  
 Richard I. Durrett  
 President

The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, and Pullin

NAYS: None

ABSENT: Scriber

Item number four on the Agenda was to consider the approval of the final plat for Douglas Meadows, Unit 2. Mr. Postel stated that this addition has met all specifications. Matt Pullin offered a motion, seconded by TJ Cranford, to recommend the final plat for approval. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, and Pullin

NAYS: None

ABSENT: Scriber

The last item on the Agenda was the Preliminary Plat for the Walnut Ridge Road

Expansion. Mr. Postel stated that this is at the end of Woodshire Lane off of Stable Road. The landowner at the end of the cul-de-sac is splitting his property into five smaller lots that would be served with a private drive, which is the road expansion. No action was necessary.

There being no other business to come before the Committee, the meeting was adjourned.

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Doug Postel  
Parish Administrator

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Logan Hunt  
Committee Chair



TO: Lincoln Parish Police Jury  
FROM: Solid Waste & Recycling Committee  
SUBJECT: Committee Report

The Solid Waste & Recycling Committee of the Lincoln Parish Police Jury met in the Jack Beard Community Room, 910 North Trenton Street, Tuesday, April 12, 2022, at 6:30 p.m. Present were: TJ Cranford, Chair; Theresa Wyatt, Skip Russell, and Milton Melton.

ABSENT: Glenn Scriber

TJ Cranford called the meeting to order and Logan Hunt delivered the invocation.

Theresa Wyatt made a motion, seconded by Milton Melton, to approve the agenda. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Russell, and Melton

NAYS: None

ABSENT: Scriber

The first item on the agenda was to discuss plans for solid waste collection. Parish Administrator Doug Postel stated that the parish currently has 67 dumpster sites with a total of 217 dumpsters, however other parishes are moving away from this model toward Consolidated Collection Sites (mega-sites). He gave three options for the Committee to consider:

- Option 1: Do nothing and leave the current sites as they are.
- Option 2: Move exclusively to consolidated collection sites. These sites would be large enough for 10-20 containers as well as roll-off containers for furniture and other larger items and would also have more robust camera systems. This plan would also include upgrading our current Consolidated Collection Sites.
- Option 3: Move to Door to Door pickup. City of Ruston has a 3-mile radius of the city limits for \$15 and no interest in moving to a 5-mile radius. However, some smaller, private companies are slightly more expensive that may be interested.

After listing these options for the Committee, Mr. Postel stated that he didn't believe there was one comprehensive solution that would work for the entire parish. He suggested possibly looking into a combination of solutions. Skip Russell asked if the consolidated container sites would be manned. Mr. Postel stated that if those sites were manned, they would have set hours and would not be accessible to citizens at all times.

Logan Hunt stated that growth in the outer areas of the parish has created a volume problem and that he would like to see what a hybrid solution would look like. Chair Cranford asked what the numbers for upgrading our current four consolidated sites would look like. Mr. Postel stated that current sites would be expanded to fit 20 containers, they would have a concrete center with a gravel perimeter, additional fencing, and upgraded lighting and cameras. The cost for upgrading these four sites would be 1.4 million dollars, for new sites it would be roughly \$500,000.00 per site.

Theresa Wyatt stated solid waste has been a chronic problem in the parish. Milton Melton asked about enforcement and how that might make a change in some of the larger issues. Matt Pullin asked what the cost comparison would be between each of these options and what we currently have in place. After much further discussion, no action was taken, but it was recommended the study continue on a hybrid model of collection.

The next item on the agenda was to consider authorization to enter into an agreement with The Riley, Co. for engineering services. Mr. Postel reminded the jurors about the scale failure that took place last month and reminded them that placing new scales would be a good opportunity to build the new scale house. The building would provide an office for the superintendent and meeting space for the employees. The new placement of the building would also allow trucks to pull off of Arkansas Plant Road and alleviate traffic issues at the gate area. Milton Melton offered a motion, seconded by Theresa Wyatt, to recommend entering into an agreement with Riley Co. for engineering services on a new scale house. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Russell, and Melton

NAYS: None

ABSENT: Scriber

There being no other business to come before the Committee, the meeting was adjourned.

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Doug Postel  
Parish Administrator

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TJ Cranford  
Committee Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, April 12, 2022, at 7:00 p.m. in the Jack Beard Community Room of the Lincoln Parish Library, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel Hunter, District Two; Richard I. Durrett, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Matt Pullin, District Seven; Skip Russell, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; Sharyon Mayfield, District Eleven; and Annette Straughter, District Twelve.

ABSENT: Glenn Scriber, District Six

President Durrett called the meeting to order and Theresa Wyatt delivered the Invocation and led the Pledge of Allegiance.

Annette Straughter offered a motion, seconded by Milton Melton, to approve the Agenda as presented. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Skip Russell offered a motion, seconded by Annette Straughter, to table approval of the minutes of the March 8, 2022 meeting for corrections. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Logan Hunt stated that the Public Works Committee met at 6:00 PM this day and the committee recommends:

1. Continuing with the striping study specifically to update the ADT counts
2. Authorizing advertisement for bids for overlays included in the 2022 CIP
3. Adopting a resolution requesting DOTD to overlay overpass approaches on interstate bridges
4. Approving the final plat of Douglas Meadows, Unit 2

Mr. Hunt offered his report in the form of a motion, seconded by TJ Cranford. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

TJ Cranford stated that the Solid Waste Committee met at 6:30 PM this day and the committee recommends entering into an agreement with Riley Co. for engineering services on a new scale house. Mr. Cranford offered his report in the form of a motion, seconded by Sharyon Mayfield. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Next on the agenda was to consider the adoption of three ordinances for the sale of adjudicated property. Milton Melton offered a motion seconded by Logan Hunt to adopt the following ordinance:

**ORDINANCE NO. 460-22-(0)**

**AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 26203197008: BEG AT THE SW/C OF MAE HUNT'S LOT ON S. MAIN ST., DUBACH, LA AND RUN S 80', E 80', N 80', W 80' TO ST PT ALL IN SW/4 OF NW/4 OF SEC 26-20-3W, TOWN OF DUBACH, L/P, LA AND BEG AT THE SWC OF THE NW OF SEC 26-20-3, AND RUN E 227.0' TO A PT, TH RUN N 169.5' TO A PT DESIGNATED BY A ½ IRON ROD FOR THE ST PT FROM ST PT. CONT N 80.0', TO THE ST PT. IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO**

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln in 1998 for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed 337-14-(0) as well as the five (5) year redemption period, and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$7,487.98 and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from At the Barn, LLC for the consideration of \$7,487.98 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on April 6, 2022 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel# 26203197008, having municipal address of 302 Main Street, Dubach, LA, and more fully described as:

Beginning at the Southwest Corner of Mae Hunt's lot on South Main Street, Dubach, Louisiana, and run South 80 feet, thence East 80 feet, thence North 80 feet, thence West 80 feet to the starting point. All in the SW ¼ of NW ¼ of Section 26, Township 20 North, Range 3 West, Town of Dubach, Lincoln Parish, Louisiana; more particularly described as follows:

Beginning at the Southwest corner of the NW ¼ of Section 26, Township 20 North, Range 3 West, and run thence East 227.0 feet to a point; thence run North 169.5 feet to a point designated by a one-half (1/2) inch iron rod for the starting point. From said starting point, continue to run North

80.0 feet, thence run West a distance of 80.0 feet, thence run South a distance of 80.0 feet, thence run East a distance of 80.0 feet to the starting point, together with all improvements and appurtenances thereon.

Brief Legal:

BEG AT THE SW/C OF MAE HUNT’S LOT ON S. MAIN ST., DUBACH, LA AND RUN S 80’, E 80’, N 80’, W 80’ TO ST PT ALL IN SW/4 OF NW/4 OF SEC 26-20-3W, TOWN OF DUBACH, L/P, LA AND BEG AT THE SWC OF THE NW OF SEC 26-20-3, AND RUN E 227.0’ TO A PT, TH RUN N 169.5’ TO A PT DESIGNATED BY A ½ IRON ROD FOR THE ST PT FROM ST PT. CONT N 80.0’, W 80.0’, TH S 80.0’ TO THE ST PT.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSTAINED: None

ABSENT: Scriber

s/ Doug Postel  
Parish Administrator

/s/ Richard I. Durrett  
Police Jury President

Matt Pullin offered a motion seconded by Milton Melton to adopt the following ordinance:

**ORDINANCE NO. 461-22-(0)**

**AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 27203206605: LOT #5 OF BLK 6 OF THE SUDB OF E WHITMAN EST. IN SE/4 OF SEC 27-30-3W, L/P, LA AS SHOWN BY THAT CERTAIN PLAT PREPARED BY J.L. CARTER, C/E, UNDER DATE OF 6-3-1948 AND RECORDED IN NOT. BK C PAGE 180 & PAGE 46 OF THE PLAT BOOK OF L/P, LA FROM T.E. GREEN ET AL, IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO**

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln in 1998 for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed 337-14-(0) as well as the five (5) year redemption period, and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$8,400.00 and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from Cody Richard for the consideration of \$8,500.00 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on April 6, 2022 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel# 27203206605, having municipal address of 173 Oak Street, Dubach, LA, and more fully described as:

Legal Description: Lot 5 of Block 6 of the Subdivision of the Whitman Estate in the Southeast Quarter (SE ¼) of Section 27, Township 20 North, Range 3 West, Lincoln Parish, Louisiana, as shown by that certain plat prepared by J.L. Carter, Civil Engineer, under date of June 3, 1948 and recorded in Notarial Book "C", page 180, and in Page 46 of the Plat Book of Lincoln Parish, in the Clerk's Office of Lincoln Parish, Louisiana.

Brief Legal: LOT #5 OF BLK 6 OF THE SUBD OF E WHITMAN EST. IN SE/4 OF SEC 27-30-3W, L/P, LA AS SHOWN BY THAT CERTAIN PLAT PREPARED BY J.L. CARTER, C/E, UNDER DATE OF 6-3-1948 AND RECORDED IN NOT. BK C PAGE 180 & PAGE 46 OF THE PLAT BOOK OF L/P, LA FROM T.E. GREEN ET AL.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.

- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter  
 NAYS: None  
 ABSTAINED: None  
 ABSENT: Scriber

s/ Doug Postel \_\_\_\_\_  
 Parish Administrator

/s/ Richard I. Durrett \_\_\_\_\_  
 Police Jury President

Matt Pullin offered a motion, seconded by Logan Hunt, to adopt the following ordinance:

**ORDINANCE NO. 462-22-(0)**

**AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 17183MTO101: COMMENCING AT THE SW CORNER OF NW ¼ OF NW ¼ SEC. 17, T18N, R3W, LINCOLN PARISH, LOUSIANA, THENCE RUN NORTH ALONG THE SECTION LINE FOR A DISTANCE OF 48.8 FEET, THENCE RUN EAST FOR A DISTANCE OF 438.2 FEET FOR THE STARTING POINT; FROM SAID STARTING POINT THENCE RUN N 00 DEGREES 21 MINUTES EAST FOR A DISTANCE OF 208.7 FEET, THENCE RUN S 00 DEGREES 21 MINUTES WEST FOR A DISTANCE OF 208.7 FEET, THENCE RUN N 89 DEGREES 38 MINUTES W FOR A DISTANCE OF 208.7 FEET, THENE RUN N 89 DEGREES 38 MINUTES W FOR A DISTANE OF 417.4 FEET BACK TO THE POINT OF BEGINNING, CONTAINING TWO ACRES, MORE OR LESS, AS PER PLAT AND MAY PREPARED BY WILITMA T. LOWE, REGISTERED LAND SURVERY, ON AUGUST 11, 1981, WHICH IS ATTACHED HERTO, IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THER MATTERS RELATIVE THERETO**

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln in 2000 for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed 337-14-(0) as well as the five (5) year redemption period, and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$10,000.00 and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from Jairous Perry for the consideration of \$10,000.00 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on April 6, 2022 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel# 17183MTO101, having municipal address of 523 MT. Olive Road, Ruston, LA, and more fully described as:

Legal Description: Commencing at the SW corner of NW  $\frac{1}{4}$  of NW  $\frac{1}{4}$  Sec. 17, T18N, R3W, Lincoln Parish, Louisiana, thence run North along the Section line for a distance of 48.8 feet, thence run East for a distance of 438.2 feet for the starting point; from said starting point thence run N 00 degrees 21 minutes East for a distance of 208.7 feet, thence run 889 degrees 38 minutes E for a distance of 417.4 feet, thence run S 00 degrees 21 minutes west for a distance of 208.7 feet, thence run N 89 degrees 38 minutes W for a distance of 417.4 feet back to the point of beginning, containing two acres, more or less, as per plat and may prepared by William T. Lowe, Registered Land Surveyor, on August 11, 1981, which is attached hereto.

Brief Legal: COMM. AT SW/C OF NW OF NW, SEC. 17-18-3, TH N ALONG SEC LINE 48.8', TH E 438.2' FOR ST PT; FROM SAID ST PT TH RUN N 00 DEG 21 MIN E 208.7', TH RUN S 89 DEG 38 MIN E 417.4', TH S 00 DEG 21 MIN W 208.7', TH N 89 DEG 38 MIN W 417.4' BACK TO POB, CONTG 2 AC, M/L.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or



who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.

- b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
- c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSTAINED: None

ABSENT: Scriber

s/ Doug Postel  
Parish Administrator

/s/ Richard I. Durrett  
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

The next item on the agenda was to accept bids for various items. TJ Cranford offered a motion, seconded by Joe Henderson, to accept the low bid of Air Burners, Inc in the amount of \$208,105.00 for an air burner.

<b>Item #: #1 - Air Burner Container</b>			
<b>Bid Date: Thursday, March 31, 2022</b>			
<b>Budgeted Amount: Not budgeted</b>			
<b>Notes: A budget amendment will have to be made.</b>			
<b>Bidder</b>	<b>Model</b>	<b>Bid</b>	<b>Delivery Date</b>
Air Burners, Inc.	S330E	\$208,105.00	September 22, 2022

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Annette Straughter offered a motion, seconded by Sharyon Mayfield, to accept the low bid of Scott Equipment Co. in the amount of \$69,800.00 for a self-propelled road sweeper.

<b>Item #: #1 - Self-Propelled Road Sweeper</b>			
<b>Bid Date: Thursday, March 31, 2022</b>			
<b>Budgeted Amount: \$66,800.00</b>			
<b>Notes:</b>			
<b>Bidder</b>	<b>Model</b>	<b>Bid</b>	<b>Delivery Date</b>
Scott Equipment Co	DT74J	\$69,800.00	July 15, 2022
H&E Equipment Services	No Bid	No Bid	No Bid

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Sharyon Mayfield offered a motion, seconded by Annette Straughter, to accept the low bid of H&E Equipment Services in the amount of \$492,500.00 for a soil stabilizer/recycler.

<b>Item #: #2 - Soil Stabilizer/Recycler</b>			
<b>Bid Date: Thursday, March 31, 2022</b>			
<b>Budgeted Amount: \$500,000.00</b>			
<b>Notes:</b>			
<b>Bidder</b>	<b>Model</b>	<b>Bid</b>	<b>Delivery Date</b>
H&E Equipment Services	Wirtgen WR200XLI	\$492,500.00	November 2022

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Theresa Wyatt offered a motion, seconded by Hazel Hunter, to accept the low bid of Scott Truck LLC in the amount of \$113,350.00 for an 8yd dump truck.

<b>Item #: #3 - New 6/8 Yard Dump Truck</b>			
<b>Bid Date: Thursday, March 31, 2022</b>			
<b>Budgeted Amount: \$100,000.00</b>			
<b>Notes: Originally budgeted for a sand truck but the jury approved to purchase of a dump truck and sand spreader as two separate units for versatility. A budget amendment will have to be made.</b>			
<b>Bidder</b>	<b>Model</b>	<b>Bid</b>	<b>Delivery Date</b>
Scott Truck LLC	International MV607 w/ Warren F-10-3238 Dump Body	\$113,350.00	After January 1, 2024

After discussion, the motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Annette Straughter offered a motion, seconded by Sharyon Mayfield, to accept the low bid of Rivercity Hydraulics in the amount of \$184,089.00 for a boom truck.

<b>Item #: #4 - Boom Truck</b>			
<b>Bid Date: Thursday, March 31, 2022</b>			
<b>Budgeted Amount: \$150,000.00</b>			
<b>Notes: A budget amendment will have to be made.</b>			
<b>Bidder</b>	<b>Model</b>	<b>Bid</b>	<b>Delivery Date</b>
Rivercity Hydraulics	Freightliner M2-106 Peterson TL3 Boom Hardox Dump Body	\$184,089.00	June 2022

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Theresa Wyatt offered a motion, seconded by Milton Melton, to accept the low bid of Wastequip Manufacturing in the amount of \$51,044.00 for forty 8-yard refuse containers.

<b>Item #: #5 - 40 Each 8YD Refuse Containers</b>			
<b>Bid Date: Thursday, March 31, 2022</b>			
<b>Budgeted Amount: \$60,000.00</b>			
<b>Notes:</b>			
<b>Bidder</b>	<b>Model</b>	<b>Bid</b>	<b>Delivery Date</b>
Wastequip Manufacturing	8 cubic yard	\$1,276.10 ea/\$51,044.00 Total	6-8 weeks or sooner

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Joe Henderson offered a motion, seconded by Matt Pullin, to accept the low bid of Trailco of I-49, LLC in the amount of \$187,162.00 for two new transfer trailers.

<b>Item #: #5 - Two New Transfer Refuse Trailers</b>			
<b>Bid Date: Thursday, March 31, 2022</b>			
<b>Budgeted Amount: Originally budgeted in 2021</b>			
<b>Notes: This is a rebid, an amendment will have to be made.</b>			
<b>Bidder</b>	<b>Model</b>	<b>Bid</b>	<b>Delivery Date</b>
Trailco of I-49, LLC	Travis Chasis S-102 WF	\$187,162.00	Within 90 days of bid acceptance

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

The next item on the agenda was to discuss and take action on the Ambulance Service Agreement with the City of Ruston. Skip Russell offered a motion, seconded by Logan Hunt, to change the date on the resolution from April 8, 2022, to April 12, 2022. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Logan Hunt offered a motion seconded by Milton Melton to adopt the following resolution.

**RESOLUTION NO. 22-13**

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury on this 12<sup>th</sup> day of April 2022, does hereby authorize Richard I. Durrett, President to enter into an Intergovernmental Agreement with the City of Ruston for Ambulance Services.

/s/ Richard I. Durrett  
Richard I. Durrett  
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Theresa Wyatt offered a motion, seconded by Hazel Hunter, to appoint Mr. Guss May to the Mt. Olive Waterworks District for a five-year term.

**Resolution No. 22-14**

BE IT RESOLVED by the Police Jury of Lincoln Parish,  
Louisiana convened in Regular Session this  
12<sup>th</sup> day of April 2022 that  
**Mr. Guss May**  
Is hereby and herewith appointed, COMMISSIONER  
Mt. Olive Waterworks District  
Lincoln Parish, Louisiana,  
For the term of April 12, 2022 – April 12, 2027  
Signed and Sealed this 12<sup>th</sup> day of April 2022  
LINCOLN PARISH POLICE JURY

\* \* \* \* \*

/s/ Doug Postel  
Doug Postel  
Parish Administrator

/s/ Richard I. Durrett  
Richard I. Durrett  
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Logan Hunt offered a motion, seconded by Theresa Wyatt, to authorize the president to enter into a Cooperative Endeavor Agreement with the State of Louisiana Facility Planning for the Replacement of Bridges on Mitchell and Shady Grove Roads.

**RESOLUTION NO. 22-15**

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury on this 12<sup>th</sup> day of April 2022, does hereby authorize Richard I. Durrett, President to enter into a Cooperative Endeavor Agreement with the State of Louisiana Facility Planning and Control for Capital Outlay funds to replace bridges on Mitchell and Shady Grove Roads (FP&C Project No. 50-J31-21-01).

/s/ Richard I. Durrett

Richard I. Durrett

Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Annette Straughter offered a motion, seconded by Sharyon Mayfield, to adopt the following resolution.

**Resolution 22-16**

A RESOLUTION TO SUPPORT THE DEVELOPMENT OF PASSENGER RAIL SERVICE FROM FORT WORTH, TEXAS THROUGH THE PARISH OF LINCOLN TO ATLANTA, GEORGIA ALONG THE I-20 CORRIDOR AND RELATED ISSUES

RESOLUTION MADE BY: Lincoln Parish Police Jury

**WHEREAS**, in November 2021, Congress passed a major bi-partisan infrastructure bill, which includes some sixty-six (66) billion-dollar allocation for passenger rail and Amtrak;

**WHEREAS**, connecting Fort Worth, Texas, and Atlanta, Georgia, with points along the Interstate 20 Corridor including Lincoln Parish, would establish a passenger rail connection joining more than 14 million residents throughout Texas, Louisiana, Mississippi, Alabama, Georgia, and connecting these states with the East Coast and onward north to New York;

**WHEREAS** the existing Interstate 20 was constructed almost sixty years ago, and there has been no material increase in capacity, despite the population growth throughout these states of two to three times during the last two generations, and there appear to be no present plans to materially expand the existing four lanes of Interstate 20 for the foreseeable future;

**WHEREAS**, the I-20 Corridor Council, representing many cities and councils of governments along the proposed route obtained federal funding and has completed two important studies, including

- (1) A 2015 Amtrak **feasibility study** determined that a long-distance passenger rail connection could operate profitably over the existing railroad infrastructure would require no annual government subsidy, and
- (2) A 2017 **capacity study** suggested a capital expenditure investment of less than \$80 million in Texas, Louisiana, and Mississippi. This would represent a fraction of the cost of conventional highway construction and would enable new passenger rail service on the route without adversely affecting freight traffic along the host railroad; and

**WHEREAS**, the I-20 Rail Corridor service would provide an east-west connection consisting of two daily passenger trains for the regions of Dallas, Fort Worth, and Atlanta and would run through the City of Shreveport; and the proposed railway service will connect surrounding regions and result in increased economic viability for cities along the railway route for tourism and increased mobility by providing an alternative means of transportation; and

**WHEREAS**, grassroots, multi-state coalitions including mayors, local, state, and federal officials, business and economic leaders, and many other stakeholders have shown great support for this opportunity along the I-20 corridor, and creating an economical and environmentally attractive addition to highway travel;

**WHEREAS**, the proposed acquisition of the Kansas City Southern Railway (“KCS”) by Canadian Pacific Railway (“CP”) is pending before the United States Transportation Board, and Canadian Pacific and Amtrak have announced plans to conduct a study to finalize a cooperative agreement to operate the passenger train for the I 20 Corridor along the trackage being acquired by Canadian Pacific;

**Now Therefore Be It Resolved** by the Lincoln Parish Police Jury in legal session convened, hereby recognizes and supports the efforts to construct and operate a long-distance passenger rail connection along the I-20 corridor, also supports the approval of the Surface Transportation Board of the merger between Kansas City Southern and Canadian Pacific Railway, and further supports the efforts to improve on-time performance of Amtrak passenger trains with the host railroad carriers.

**Be It Further Resolved** that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this resolution that can be given effect without the invalid provisions, items, or applications; and, to this end, the provisions of this resolution are hereby declared severable.

**BE IT FURTHER RESOLVED** that all resolutions or parts thereof in conflict herewith are hereby repealed.

Adopted on this the 12<sup>th</sup> day of April 2022.

/s/ Richard I. Durrett  
Richard I. Durrett  
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Milton Melton offered a motion, seconded by Logan Hunt, to adopt the following resolution.

**RESOLUTION 22-17**

**LCDBG-CV HVAC IMPROVEMENTS  
MANAGEMENT RESOLUTION**

WHEREAS, the Lincoln Parish Police Jury has been afforded the opportunity to participate in the State of Louisiana Community Development Block Grant – Coronavirus (LCDBG-CV) HVAC Improvements Program administered by the Division of Administration, Office of Community Development; and,

WHEREAS, it is necessary under the program regulations to authorize certain actions and individuals to perform certain designated functions; and,

WHEREAS, the Lincoln Parish Police Jury adopted the “LCDBG-CV Love Louisiana Outdoors Management Resolution” on March 9, 2022, which established certain functions, coordinators, and policies/plans for the Love Louisiana Outdoors program; and,

WHEREAS, the actions taken by the Lincoln Parish Police Jury for said March 9, 2022 resolution are the same actions required for the Parish’s HVAC Improvements Program.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury hereby adopts the “LCDBG-CV Love Louisiana Outdoors Management Resolution” dated March 9, 2022, for the Parish’s LCDBG-CV HVAC Improvements Program.

Passed and adopted by the Lincoln Parish Police Jury, State of Louisiana, on this 12<sup>th</sup> day of April 2022, by the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSTAINED: None

ABSENT: Scriber

I, Richard I. Durrett, hereby certify that the above is a true and correct copy of the Resolution duly passed and adopted by the Lincoln Parish Police Jury, Parish of Lincoln, State of Louisiana, on the 12<sup>th</sup> day of April 2022.

ATTEST:

/s/ Doug Postel  
Doug Postel, Parish Administrator

/s/ Richard I. Durrett  
Richard I. Durrett, Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

Logan Hunt offered a motion, seconded by Theresa Wyatt, to amend the travel/training budget for the administration office in the amount of an additional \$8,000.00 to make the total budget \$10,450.00. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Henderson, Melton, Mayfield, and Straughter

NAYS: Russell

ABSENT: Scriber

Next on the Agenda Administrator Doug Postel presented the recodified ordinance book. He noted that these were not final and that jurors should look through the ordinances and bring any concerns or changes to the administration office. No action was necessary.

Logan Hunt offered a motion, seconded by Joe Henderson, to approve travel to the NACo Conference July 21-24, 2022 in Adams County, Colorado. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

NAYS: None

ABSENT: Scriber

The jurors then heard reports from the department heads and the administrator. There being no further business to come before the jury the meeting was adjourned.

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Doug Postel  
Parish Administrator

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Richard I. Durrett  
Police Jury President

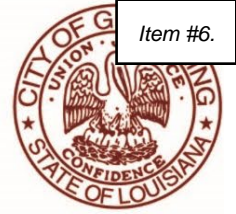


# City of Grambling

EDWARD R. JONES, MAYOR

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COUNCIL MEMBERS



HOME OF GRAMBLING STATE UNIVERSITY

TOBY BRYAN, *Mayor Pro Tempore*  
YANISE DAYS  
G. DENISE DUPREE  
CATHY HOLMES  
PHYLLIS MILLER

April 7, 2022

Mr. Doug Postel  
Parish Administrator  
Lincoln Parish Police Jury  
P. O. Box 979  
Ruston, LA 71273-0973

Dear Mr. Postel:

The City of Grambling is recommending the appointment of Police Chief Tommy Clark to the District's Board of Commissioners, effective March 1, 2022, through March 1, 2026. Chief Clark's contact information is listed below:

Police Chief Tommy Clark  
City of Grambling  
2045 Martin Luther King Jr. Drive  
P. O. Box 109  
Grambling, LA 71245  
(318) 247-3771

Sincerely,

*Edward R. Jones*

Edward R. Jones  
Mayor

XC: Chief Tommy Clark

127 King Street • P. O. Box 109  
Grambling, Louisiana 71245

Phone: (318) 247-6120  
Fax: (318) 247-0940

*"This institution is an equal opportunity provider and employer."*

**RESOLUTION 22-**

BE IT RESOLVED, by the Lincoln Parish Police Jury of the Parish of Lincoln, Louisiana, in a public meeting held on May 10, 2022, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following millage(s) are hereby levied on the 2022 tax roll on all property subject to taxation:

**MILLAGE**

For General Parish Purposes (General Alimony Tax) on all taxable property inside the corporate limits of the City of Ruston, Louisiana	1.68 mills
For General Parish Purposes (General Alimony Tax) on all taxable property outside the corporate limits of the City of Ruston, Louisiana	3.37 mills
For the Construction, Improvement and/or Hard Surfacing of Public Roads and Bridges In Lincoln Parish, Louisiana	4.41 mills
For the Maintenance and/or Improvements of Public Roads and Bridges Throughout Lincoln Parish, Louisiana	4.41 mills
For the purpose of providing funds for equipment, supplies, maintenance, operation, construction and support of a public library and its branch or branches in the Parish.	4.49 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Lincoln, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2022, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

- YEAS:
- NAYS:
- ABSTAINED:
- ABSENT:

**CERTIFICATE**

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on \_\_\_\_\_, 20\_\_\_\_, at which meeting a quorum was present and voting.

\_\_\_\_\_, Louisiana, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(City, Town, Village)

\_\_\_\_\_  
(Signature of authorized person of the taxing district)

**Resolution 22-**

To create the Lincoln Parish Sesquicentennial Planning Committee to plan, develop, encourage and coordinate the Commemoration of the One Hundred Fiftieth Anniversary of Lincoln Parish

WHEREAS, Lincoln Parish was officially established on February 24, 1873; and

WHEREAS, the year 2023 shall serve as the Sesquicentennial Celebration year for Lincoln Parish; and

WHEREAS, it will be a period to inventory and celebrate the progress of the last one hundred fifty years; and

WHEREAS, community members shall be asked to assist in developing, creating and executing plans, programs and events in connection with the One Hundred Fiftieth observance, and it is deemed in the public interest that a Lincoln Parish Sesquicentennial Planning Committee be created and given the duty to coordinate such activities.

NOW, THEREFORE, be it resolved by the Police Jury of Lincoln Parish, Louisiana in regular session this 10th day of May 2022.

SECTION 1. That the Lincoln Parish Sesquicentennial Planning Committee is hereby created. Said Committee shall have all powers necessary and incidental to develop, screen, and set priorities for Sesquicentennial projects. The membership of said Committee shall be composed of Lincoln Parish residents, appointed by the Parish Administrator, providing for a broad spectrum of representation. Committee members shall serve until December 31, 2023; each Committee member is to serve until relieved or replaced. Committee members are to serve at the pleasure of the appointing authority.

The first meeting of this Committee shall be called at a time and place to be designated by the appointing authority. The first order of business at the initial meeting shall be the election by the members of a Chairman, Vice-Chairman, and Secretary from among their membership.

SECTION 2. Goals of the Committee. The following basic rules, guidelines, and goals are hereby established as the operating procedures and objectives of this Sesquicentennial Committee.

- A. The committee shall make a reasonable effort to notify interested persons of their purposes and shall meet at the discretion of the chairman. The committee shall consider ideas from interested groups and individuals in Lincoln Parish.
- B. Consider certification of Sesquicentennial projects originated by, or presented to, the Committee and appoint advisory committees if needed to provide expertise on specific subjects or problems, provided the advisory committee shall be appointed for a specific task and serve at the pleasure of the committee, and be dissolved when the assigned task is completed.

**ORDINANCE NO.** \_\_\_\_\_

An Ordinance to Amend Ordinance No. 459-22-(1) to clarify certain descriptions of precincts divided to adopt a redistricting plan for the Lincoln Parish Police Jury; and to provide for consolidated polling locations all newly created precincts.

WHEREAS, the Lincoln Parish Police Jury adopted a redistricting plan by Ordinance No. 459-22-(1) to provide for new election districts after the 2020 federal decennial census;

WHEREAS, the Lincoln Parish Police Jury, shall clarify certain precinct descriptions created by Ordinance No. 459-22-(1);

WHEREAS, the Lincoln Parish Police Jury shall provide for consolidated polling locations for all new precincts created by Ordinance No. 459-22-(1);

WHEREAS, The Lincoln Parish Police Jury hereby indicates amendments to Ordinance No. 459-22-(1) by italics and underlining to SECTION 1 of the original ordinance. SECTION 2 OF Ordinance No. 459-22(1) remains unchanged.

NOW, THEREFORE:

BE IT ORDAINED BY THE LINCOLN PARISH POLICE JURY THAT:

- A. The Lincoln Parish Police Jury hereby divides and creates new precincts to be used in its redistricting plan to be first implemented for all purposes related to the qualifying for elections and the regularly scheduled elections for Lincoln Parish in the Fall of 2022.
- B. The geographic precinct divisions are described below and more specifically depicted and clarified in the shapefiles and block equivalency files submitted to the Louisiana Secretary of State.
- C. **Precinct 1-1 is hereby divided to create Precincts 1-1 and 1-1A.**

Polling Location: Precincts 1-1 and 1-1A shall have a consolidated polling location at the current polling location of 1-1.

Precinct 1-1A is described as follows: Beginning at the intersection of College Ave and Stadium Drive then south on Stadium Dr to its intersection with Adams Ave, then west on Adams Ave to its intersection with Church St, then north on Church St to its intersection with Central Ave, then west on Central Ave to its intersection with Founder Ave, then north on Founder Ave to its intersection with College Ave then east on College Ave to the point of beginning.

Precinct 1-1 shall be the prior Precinct 1-1, less and except Precinct 1-1A as herein described.

**D. Precinct 2-1 is hereby divided to create Precincts 2-1 and 2-1A.**

Polling Location: Precincts 2-1 and 2-1A shall have a consolidated polling location at the current polling location of 2-1.

Precinct 2-1A is described as follows: Beginning at the intersection of College Ave and RWE Jones Dr, then south on RWE Jones Dr. to its intersection with Johnson St, then east on Johnson St to its intersection with Founder Ave, then south on Founder Ave to its intersection with Central Ave, then west on Central Ave, becoming Blalock St, then west and north on Blalock St and the northerly extension of Blalock St to its intersection with College Ave then east on College Ave to the point of beginning.

Precinct 2-1 shall be the prior Precinct 2-1, less and except Precinct 2-1A as described herein.

**E. Precinct 3-1 is divided to create Precincts 3-1 and 3-1A.**

Polling Location: Precincts 3-1 and 3-1A shall have a consolidated polling location at the current polling location of 3-1.

Precinct 3-1A is described as follows: Beginning at the intersection of Mondy Rd and Madden Rd then south on Madden Rd, becoming CCC Rd, to its intersection with Mangham Rd then south on Mangham Rd to its intersection with the Lincoln Parish Boundary then west on the Lincoln Parish Boundary to its intersection with a Powerline near the intersection of the Dugdemona River and the Lincoln Parish Boundary then northeast on the Powerline to its intersection with Gahagan Rd then southeast on Gahagan Rd to its intersection with Madden Rd then southeast and south on Madden Rd to the point of beginning.

Precinct 3-1 shall be the prior Precinct 3-1, less and except Precinct 3-1A as described herein.

**F. Precinct 4-5 is divided to create Precincts 4-5 and 4-5A**

Polling Location: Precincts 4-5 and 4-5A shall have a consolidated polling location at the current polling location of 4-5.

Precinct 4-5A is described as follows: Beginning at the intersection of Bayou D'Arbonne and State Route 151 then southwest on State Route 151 to its intersection with State Route 146 then northwest and west on State Route 146 to its intersection with the Lincoln Parish Boundary then northeast on the Lincoln Parish Boundary to its intersection with Bayou D'Arbonne then east on the Bayou to the point of beginning.

Precinct 4-5 shall be the prior Precinct 4-5, less and except Precinct 4-5A as described

herein.

**G. Precinct 5-2 is divided to create Precincts 5-2 and 5-2A**

Polling Location: Precincts 5-2 and 5-2A shall have a consolidated polling location at the current polling location of 5-2.

Precinct 5-2A is described as follows: Beginning at the intersection of Highway 33 and the Lincoln Parish Boundary then east then south on the Parish Boundary to its intersection with Highway 145 then southwest on Highway 145 to its intersection with Highway 822 then west on Highway 822 to its intersection with Highway 33 then northeast on Highway 33 to the point of beginning.

Precinct 5-2 shall be the prior Precinct 5-2, less and except Precinct 5-2A as described herein.

**H. Precinct 6-1 is divided to create Precincts 6-1 and 6-1A.**

Polling Location: Precincts 6-1 and 6-1A shall have a consolidated polling location at the current polling location of 6-1

Precinct 6-1A is described as follows: Beginning at the intersection of Interstate 20 and Chataqua Creek then south on Chataqua Creek to its intersection with South Service Road West then west on the Service Road to its intersection with James St then south on James St to its intersection with Cooktown Rd then east on Cooktown Rd to its intersection with Everett St then south on Everett St to its intersection with West Alabama Ave then west on West Alabama Ave to its intersection with Tech Dr then south on Tech Dr to its intersection with the Mid-South Railway then west on the Railway to its intersection with Scott Dr then north on Scott Dr to its intersection with West Alabama Ave then west on West Alabama Ave to its intersection with Cypress Creek then north on Cypress Creek to its intersection with Interstate 20 then east on Interstate 20 to the point of beginning.

Precinct 6-1 shall be the prior Precinct 6-1, less and except Precinct 6-1A as described herein.

**I. Precinct 8-3 is divided to create Precincts 8-3 and 8-3A**

Polling Location: Precincts 8-3 and 8-3A shall have a consolidated polling location at the current polling location of 8-3

Precinct 8-3A is described as follows: Beginning at the intersection of East Maryland Ave and North Farmerville St then south on North Farmerville St to its intersection with Eugene Dr then east on Eugene Dr to its intersection with Center St then south on Center St to its intersection with E Georgia Ave, then west on E Georgia Ave to its intersection with Colvin Creek then north on Colvin Creek to its intersection with East Maryland Ave

then east on East Maryland Ave to the point of beginning.

Precinct 8-3 shall be the prior Precinct 8-3, less and except Precinct 8-3A as described herein.

**J. Precinct 11-2 is divided to create Precincts 11-2 and 11-2A.**

Polling Location: Precincts 11-2 and 11-2A shall have a consolidated polling location at the current polling location of 11-2

Precinct 11-2A is described as follows: Beginning at the intersection of Works Rd and Highway 818 then south and west on Highway 818 to its intersection with Mondy Rd then west on Mondy Rd to its intersection with Heard Rd then north on Heard Rd to its intersection with Works Rd then east on Works Rd to the point of beginning.

Precinct 11-2 shall be the prior Precinct 11-2, less and except Precinct 11-2A as described herein.

**K. Precinct 11-3 is divided to create Precincts 11-3 and 11-3A**

Polling Location: Precincts 11-3 and 11-3A shall have a consolidated polling location at the current polling location of 11-3

Precinct 11-3A is described as follows: Beginning at the intersection of Martin Luther King Dr and South Farmerville St then south on South Farmerville St to its intersection with East Vaughn Ave then west on East Vaughn Ave to its intersection with South Vienna St then north on South Vienna St to its intersection with Mills Ave/Martin Luther King Dr then east on Mills Ave/Martin Luther King Dr to the point of beginning.

Precinct 11-3 shall be the prior Precinct 11-3, less and except Precinct 11-3A as described herein.

The above and foregoing Ordinance was introduced by \_\_\_\_\_ who moved its adoption. The motion was seconded by \_\_\_\_\_ and after having been considered by sections, was adopted by sections and as a whole by the following Yea and Nay vote:

YEA:

NAY:

ABSENT:

WHEREUPON, the Ordinance was declared duly adopted this 10<sup>th</sup> day of May 2022.

## LINCOLN PARISH POLICE JURY LEAVE POLICY

After careful review of other agency policies, we found it best to evaluate our leave policies to maximize the employee benefits offered to all current and any future employees. Below you will find the current policy for leave which includes earned vacation/sick leave based on years of service, funeral leave and civil leave. You will find a proposed change for each policy with the changes in bold print, underlined, and highlighted in gray.

### 305 VACATION BENEFITS

Vacation time off with pay is available to eligible employees to provide opportunities for rest, relaxation, and to conduct personal business. Employees in the following employment classification(s) are eligible to earn and use vacation time as described in this policy:

Regular, full-time employees available for work

The amount of paid vacation time employees receives each year increases with the length of their employment as follows:

Current Vacation		
1-3 years	(5 days)	(40 Hours)
4-5 years	(10 days)	80 Hours
6 years	(11 days)	(88 Hours)
7 years	(12 days)	(96 Hours)
8 years	(13 days)	104 Hours
9 years	(14 days)	136 Hours
10 years	(15 days)	120 Hours
11 years	(15.5 days)	124 Hours
12 years	(16 days)	128 Hours
13 years	(16.5 days)	132 Hours
14 years	(17 days)	136 Hours
15 years	(17.5 days)	140 Hours
16 years	(18 days)	144 Hours
17 years	(18.5 days)	148 Hours
18 years	(19 days)	152 Hours
19 years	(19.5 days)	156 Hours
20 years	(20 days)	160 Hours

Proposed Vacation		
<u>0-1 year</u>	<u>(5 days)</u>	<u>(40 Hours)</u>
<u>2-3 years</u>	<u>(12 days)</u>	<u>(96 Hours)</u>
<u>4-6 years</u>	<u>(15 days)</u>	<u>(120 Hours)</u>
<u>7-9 years</u>	<u>(18 days)</u>	<u>(144 Hours)</u>
<u>10 + years</u>	<u>(21 days)</u>	<u>(168 Hours)</u>

#### (EARNING VACATION LEAVE)

\*\*Employees regularly working less than 40 hours per week but more than 30 hours, vacation will be pro-rated based on the number of hours normally worked per week.

The length of eligible service is calculated on the basis of a "benefit year." This is a 12-month period that begins when an employee is employed in a position which is eligible for vacation time. An employee's benefit year may



be extended for any significant leave of absence except military leave of absence. Military leave has no effect on this calculation. (See individual leave of absence policies for more information.)

**CURRENT** - Paid vacation time can be used in minimum increments of four (4) hours.

**NEW-** Paid vacation time can be used in minimum increments of one (1) hour.

To take vacation, employees should request advance approval from their supervisors.

Requests will be reviewed based on a number of factors, including business needs and staffing requirements.

Vacation time off is paid at the employee's base pay rate at the time of vacation. It does not include overtime or any special forms of compensation such as shift differentials.

As stated above, employees are encouraged to use available paid vacation time for rest, relaxation, and personal pursuits. In the event that available vacation is not used by the end of the benefit year, employees may carry no more than their normal yearly benefit forward to the next benefit year. If the total amount of unused vacation time reaches a "ceiling" equal to two times the annual vacation the excess will be credited to sick leave.

Upon termination of employment, employees will be paid for unused vacation time that they are eligible for according to this policy.

### 320 SICK LEAVE BENEFITS

The Police Jury provides paid sick leave benefits to all eligible employees for periods of temporary absence due to illnesses or injuries. Eligible employee classification(s):

Regular, full-time employees available for work

The amount of paid sick time employees receives each year increases with the length of their employment as follows:

Current Sick		
1-3 years	(5 days)	(40 Hours)
3-4 years	(6 days)	(48 Hours)
4 years	(7 days)	(56 Hours)
5 years	(8 days)	(64 Hours)
6 years	(9 days)	(72 Hours)
7 years	(10 days)	(80 Hours)
8 years	(11 days)	(88 Hours)
9 years	(12 days)	(96 Hours)
10 years	(13 days)	(104 Hours)
11 years	(14 days)	(112 Hours)
12+ years	(15 days)	(120 Hours)

Proposed		
<u>0-1 year</u>	<u>(5 days)</u>	<u>(40 Hours)</u>
<u>2-3 years</u>	<u>(7 days)</u>	<u>(56 Hours)</u>
<u>4-6 years</u>	<u>(10 days)</u>	<u>(80 Hours)</u>
<u>7-9 years</u>	<u>(12 days)</u>	<u>(96 Hours)</u>
<u>10 + years</u>	<u>(15 days)</u>	<u>(120 Hours)</u>

\*\*Employees regularly working less than 40 hours per week but more than 30 hours, sick leave will be pro-rated based on the number of hours normally worked per week.

Paid sick time can be used in minimum increments of one (1) hour for employees.

A doctor's excuse will be required if an employee misses more than two consecutive work days. For purposes of this policy, vacation, holidays, and weekends do not count as work days. An employee fraudulently obtaining sick leave shall be subject to disciplinary action.

Eligible employees may use sick leave benefits for an absence due to their own illness or injury or that of an immediate family member. For the purposes of this policy immediate family is defined as parent, spouse, child, or sibling.

Employees who are unable to report to work due to illness or injury should notify their direct supervisor before the scheduled start of their workday if possible. The direct supervisor must also be contacted on each additional day of absence before the scheduled start of their workday unless other arrangements have been made ahead of time.

Sick leave benefits will be calculated based on the employee's straight time pay rate at the time of absence times the number of hours the employee would have worked for a maximum of 8 hours and will not include any special forms of compensation, such as overtime.

Unused sick leave will be allowed to accumulate without limit for employees hired before January 1, 2008. \*\*Employees hired on or after January 1, 2008, will be allowed to accumulate a maximum of 90 days of sick leave. \*\* Sick leave benefits are intended solely to provide income protection in the event of illness or injury, and may not be used for any other absence. Misuse of sick leave benefits may result in disciplinary action. Unused sick leave benefits will not be paid to employees while they are employed or upon termination of employment. Any accumulated unused, and unpaid sick and/or vacation leave may be converted to additional retirement benefit credit in accordance with the Parochial Employees' Retirement System.

### 325 FUNERAL LEAVE

If an employee wishes to take time off due to the death of an immediate family member, the employee should notify his or her supervisor immediately.

**CURRENT:** Up to ~~two~~ days of paid funeral leave, ~~in conjunction with the funeral~~, will be provided to eligible employees in the following classification(s): Regular, full-time employees available for work

**NEW:** Up to three (3) days of paid funeral leave, within 90 days starting at the day of death, will be provided to eligible employees in the following classification(s): Regular, full-time employees available for work. Employees may be asked to provide proof of death and/or relationship to deceased.

Funeral pay is calculated based on the base pay rate at the time of absence times the number of hours the employee would otherwise have worked on that day for a maximum of eight hours and will not include any special forms of compensation such as overtime.

Approval of funeral leave will occur in the absence of unusual operating requirements. Any employee may, with the supervisor's approval, use any available paid leave for additional time off as necessary.



**CURRENT:** For the purposes of this policy, the Police Jury defines "immediate family" as the employee's spouse, parent, child, sibling, mother-in-law, father-in-law, brother or sister-in-law, grandparents and grandchildren.

**NEW:** For the purposes of this policy, the Police Jury defines "immediate family" as the employee's spouse, parent, child, sibling, mother-in-law, father-in-law, brother or sister-in-law, grandparents, **grandparents-in-law**, and grandchildren.

**Any other circumstance may be included if, in the opinion of Administration, the employee's presence would be appropriate given the nature of the individual relationship. Administration may grant additional time in cases involving extenuating circumstances or extreme traveling distances if requested. Additional time granted must be documented as some other form of excused absence besides funeral leave.**

### 330 CIVIL LEAVE

Regular employees will be allowed time off without loss of pay for the following purposes related to our judicial system, as needed:

1. When called for performing jury duty in local, district, state, or federal court.
2. When subpoenaed or called before a court, public body or commission, or to give a deposition in matters strictly related to police jury business.

**CURRENT:** It is your responsibility to provide as much notice as possible to your supervisor. You will be expected to return to work after such duty if a reasonable amount of time remains during your regular work-day.

You'll be paid for regularly scheduled hours for a maximum of eight hours missed due to service listed above.

**NEW:** It is your responsibility to provide as much notice as possible to your supervisor. **Proof of summons and attendance is required.** You will be expected to return to work after such duty if a reasonable amount of time remains during your regular work-day.

You'll be paid for regularly scheduled hours for a maximum of eight hours/**day** missed due to service listed above.

# VACATION

## Natchitoches

Up to 1 Year	5 Days
2-9 Years	10 Days
10-19 Years	15 Days
20+ Years	20 Days

## Jackson

0-3 Years	12 Days
4-6 Years	15 Days
7-9 Years	18 Days
10+ Years	21 Days

## Webster

1-7 Years	10 days
8-17 Years	15 days
18-30 Years	20 days
31+ Years	25 days

# SICK TIME

## Natchitoches

Up to 1 Year	5 Days
2-9 Years	10 Days
10-19 Years	15 Days
20+ Years	20 Days

## Jackson

0-3 Years	12 Days
4-6 Years	15 Days
7-9 Years	18 Days
10+ Years	21 Days

## Webster

12 Days per year

# PTO

## City of Ruston

1-2 Years	3.08 hours bi-weekly (2 Weeks)
3-6 Years	4.62 hours bi-weekly (3 Weeks)
7-9 Years	6.16 hours bi-weekly (4 Weeks)
10+ Years	7.69 hours bi-weekly (5 Weeks)

## Events Center Committee 4.18.22 report to LPL Board

### The Facility

The Events Center opened in 2004. The total space devoted to the Events Center is over 23,000 square feet.

A detailed description of the Events Center is found on the LPL website. In summary, there are:

--Ruston Room—6,765 sf;

--Grambling Room—2,335 sf;

--the Simsboro, Dubach and Choudrant Rooms—combined 3,010 sf

--this is quite a facility, with an excellent location and adequate parking, truck unloading, rest rooms, dressing rooms, auditorium and more.

The only apparent problem with the facility is the acoustics. That has been a consistent source of complaints. Remediating that would require some capital expenditures.

### Operation of Events Center

The Events Center has, from the beginning, been managed by the Library.

The Committee analyzed the operations of the Events Center from 2018 forward, largely disregarding 2020 and 2021 because of COVID.

In 2018 and 2019, the Library devoted one employee full-time to management of the Events Center. That position was eliminated in 2020, and since then the Library staff have handled bookings, scheduling, opening and closing the Event Center (often after normal Library hours).

Other than the Library website, there has been no active marketing efforts of the Events Center.

The set-up and cleaning of the Events Center rooms has been handled by Library staff.

Since 2019, Library staff working the Events Center outside of normal Library hours have been compensated for that by taking comp time.

### **Usage of the Events Center**

In 2019, last full, COVID-free year, the Events Center rooms were rented out for a total of 895 hours—approximately 17 hours per week.

It is the Committee's finding that the 2019 level of usage is below the expected potential usage of the Events Center.

### **Events Center Revenues**

In 2018 and 2019, the revenues and expenses (primarily only utilities, that are expressly classified as Events Center expenses in the Library's financial records) were as follows:

2018: Revenues—\$78,798; Expenses--\$28,259 = \$50,449 surplus

2019: Revenues--\$90,402; Expenses--\$25,365 = \$65,037 surplus

On its face, those numbers would indicate that the Events Center was profitable. Unfortunately, those numbers do not present an accurate picture.

In 2018 and 2019, the payroll cost of the Events Coordinator was at least \$55,000. The Coordinator's payroll cost was included in the Library's costs.

In addition to the Coordinator's payroll, the payroll costs of setting up and cleaning the facility are shown as Events Center expenses. Those costs, by minimum, conservative estimates, would exceed \$10,000 per year. Likewise, no repair and maintenance costs are allocated to the Events Center, nor are other fixed costs such as insurance.

It is the Committee's finding that the Events Center has not generated net profits for the Library since 2018. The Committee deemed it unnecessary to go back further than 2018 for purposes of its analysis.

The management structure, whereby the Library is managing the Events Center and taking comp time for the hours spent doing that outside of normal Library hours has an inescapable negative effect on the Library.

It is the Committee's finding that the having the Library manage the Events Center generates no real profit for the Library and consumes staff time that should be devoted to running and improving the Library itself. The Library's managing the Events Committee has not been beneficial for either the Library or the Events Center and detracts from the optimum operation of both the Library and the Events Center.

The Committee recommends that the Library pursue other methods of managing the Events Center.

The Committee further recommends that, while the process of determining an alternate, better method of managing the Events Center is underway, the Board direct the Librarian to minimize her time spent on managing the Events Center, and designate those tasks to other staff members.

### **Potential Alternative Methods of Managing the Events Center**

It is the Committee's finding that there are four alternative methods of managing the Events Center:



----staff the Events Center with an entirely separate manager and furnish the resources necessary to properly market it; identify all costs incurred by the Events Center (set-up and clean-up, costs, insurance, repairs and maintenance) and require the Events Center to reimburse the Library for all such costs/services the Library provides to the Events Center.

--lease the Events Center out to a third party for a cash rent.

--enter into a joint venture with a third party whereby the third party and Library share the revenue on a percentage basis; provided that the joint venture reimburses the Library for all such costs/services the Library provides to the Events Center.

--turn the management of the Events Center over to the Police Jury.

NOTE: the Library does use the Event Center for Library events; therefore, any new management structure should include a commercially reasonable accommodation for the Library's use of the events Center.

### **The Library's Legal Authority to Change the Management of the Events Center**

From the beginning of the Library's operation at its current location in 2002, the Library has managed the Events Center.

The Lincoln Parish Police Jury owns the land the building in which the Library and the Events Center operate. The Police Jury has, and continues to be, wholly committed to and supportive of the Library. The Police Jury is not simply the Library and Events Center’s landlord—the Police Jury has been an active and supportive partner to the Library and its mission over the years. Therefore, the Committee believes that the Library should actively include the Police Jury in this process.

It is the Committee’s finding that there is no clear legal authority that either authorizes or prohibits the Library from changing the management structure of the Events Center.

It is the Committee’s recommendation that the LPL Board authorize the Events Center Committee to present this report to the Police Jury, get the Police Jury’s agreement to the LPL Board’s process of determining the best method of managing the Events Center, and to communicate with the Police Jury through-out this process.



Office of Operations/District 05  
PO Box 4068 | Monroe, LA 71211-4068  
8010 DeSiard Street | Monroe, LA 71203  
ph: 318-342-0100 | fx: 318-342-0260

John Bel Edwards, Governor  
Shawn D. Wilson, Ph.D., Secretary

April 19, 2022

Mr. Richard I, Durrett, President  
Lincoln Parish Police Jury  
P. O. Box 979  
Ruston, LA 71270-0970

Re: Lincoln Parish Police Jury Resolution 22-12

Dear Mr. Durrett:

Please accept this response to Lincoln Parish Police Jury's Resolution 22-12 requesting that the Louisiana DOTD overlay the overpass approaches on six state bridges in Lincoln Parish located on Walnut Creek (2), Chandler Road, Pipes Road, Harris Road and Norris Road.

Unfortunately, at this time, we do not have sufficient funding for such a project. Hopefully, funding will become available for the overlay of these overpass approaches within the next few years. Until such a project is completely funded, we will continue to closely monitor the condition of the overpass approaches and keep them in as good condition as possible.

Thank you for bringing your concerns to our attention. If I can be of any further service on any other issue pertaining to DOTD, you may contact me at 318-342-0101.

Sincerely,

  
T. MARSHALL HILL, M.S., P.E., P.L.S.  
DISTRICT ENGINEER ADMINISTRATOR

TMH/cs  
cc: Mr. Doug Postel