



POLICE JURY REGULAR MEETING

Lincoln Parish Police Jury

Tuesday, January 10, 2023 at 7:00 PM

Library Events Center | 910 North Trenton Street, Ruston, LA 71270

AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

Call to Order

Invocation and Pledge of Allegiance - Mrs. Sharyon L. Mayfield

Approval of Agenda

Minutes of Prior Meeting

- [1.](#) December 13, 2022

Economic Development

- A. Public Comments on CEA with CSMS Management
 - B. Authorize the Parish of Lincoln Through the Lincoln Parish Police Jury to Enter Into a Cooperative Endeavor Agreement with CSMS Management, L.L.C. and Authorize all Actions Contemplated in the Cooperative Endeavor Agreement in Connection with an Economic Development Project

Election of 2023 Officers

- A. Public Comments on President
 - B. President
- A. Public Comments on Vice-President
 - B. Vice-President
- A. Public Comments on Administrator
 - B. Administrator

Public Comment on Remaining Agenda Items

Committee Reports

6. Public Works Committee

New Business

- [7.](#) Discuss and Take Action, Adoption of Sole Source Policy
- [8.](#) Introduction of Ordinance for Sale of Adjudicated Properties – Parcel Number 20184000029
- [9.](#) Adopt Resolution Declaring Signatory for HELP Agency
- [10.](#) Adopt Resolution Assuring Compliance with Uniform Relocation Assistance and Real Property Acquisition (DOTD)

Budget Reports - Mr. Michael Sutton

Other Business

11. Department Head Reports
12. Administrator's Report

Public Comment

Adjourn

The Lincoln Parish Police Jury met in special session on Tuesday, December 13, 2022, at 7:00 p.m. in the Police Jury Conference Room, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Richard I. Durrett, District Three; TJ Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Milton Melton, District Ten; Sharyon Mayfield, District Eleven; and Annette Straughter, District Twelve.

ABSENT: Hazel Hunter, District Two; Skip Russell, District Eight; Joe Henderson, District Nine

President Durrett called the meeting to order. Milton Melton delivered the Invocation and led the Pledge of Allegiance.

Sharyon Mayfield offered a motion, seconded by Glenn Scriber, to approve the agenda as presented. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

President Durrett called for public comments on agenda items. There were none.

Milton Melton offered a motion, seconded by Annette Straughter, to approve the minutes of the November 8, 2022 meeting. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Logan Hunt offered a motion, seconded by Annette Straughter, to approve the minutes of the November 21, 2022 Health and Welfare Committee Meeting. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Sharyon Mayfield offered a motion, seconded by Annette Straughter, to approve the minutes of the November 29, 2022 minutes. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

The next item on the agenda was to hold a public hearing for the purpose of hearing comments on the proposed 2023 Humanitarian Enterprises of Lincoln Parish Budget and the proposed 2023 Lincoln Parish Police Jury Budget. Theresa Wyatt offered a motion, seconded by Annette Straughter, to open the public hearing. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Mr. Durrett called for comments on the proposed 2023 budget for the Humanitarian Enterprises of Lincoln Parish. There were none.

Mr. Durrett then called for comments on the proposed 2023 budget for the Lincoln Parish Police Jury. There were none.

Milton Melton offered a motion, seconded by Annette Straughter, to close the public hearing. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Logan Hunt offered a motion, seconded by Annette Straughter, to approve the Capital Improvement Plan for 2023/2024/2025. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Sharyon Mayfield offered a motion, seconded by Milton Melton, to adopt the following resolution:

RESOLUTION NO. 22-45

A RESOLUTION to amend and re-enact the Operating Budget of Revenue and Expenditures for the year 2022 for the Humanitarian Enterprises of Lincoln Parish.

BE IT RESOLVED BY THE POLICE JURY OF LINCOLN PARISH, LOUISIANA, convened in regular session this 13th day of December 2022, that the 2022 budget of the Humanitarian Enterprises of Lincoln Parish, be and hereby amended to read as follows:

SECTION I. The following estimates exhibiting items of Revenue by source for the fiscal year beginning January 1, 2022 and ending December 31, 2022 be and the same are hereby adopted and made the Budget of Revenue for the Humanitarian Enterprises of Lincoln Parish for said year 2022:

SOURCE	ANTICIPATED AMOUNT
GENERAL FUND	
Use of Money & Property	\$ -
Other Financing Sources	\$ -
From Prior Years Fund Balance	\$ -
TOTAL	\$ -
TRANSPORTATION FUND	
Intergovernmental Revenue	\$ 135,000
Fees & Charges for Services	\$ 88,000
Use of Money & Property	\$ 27
Other Financing Sources	\$ -
From Prior Years Fund Balance	\$ 103,227
TOTAL	\$ 326,254
LIHEAP ENERGY FUND	
Use of Money & Property	\$ 25
Intergovernmental Revenue	\$ 88,356
From Prior Years Fund Balance	\$ 16,069
TOTAL	\$ 104,450
COMMUNITY SERVICE BLOCK GRANT FUND	
Other Financing Sources	\$ -
Intergovernmental Revenue	\$ 482,879
From Prior Years Fund Balance	\$ 63,583
TOTAL	\$ 546,462

GRAND TOTAL - ESTIMATED REVENUE & OTHER FINANCING SOURCES

\$ **977,166**

SECTION II. The following estimates exhibiting items of expenditures by function for the fiscal year beginning January 1, 2022 and ending December 31, 2022 be and the same are hereby adopted and made the Budget of Expenditures for the Humanitarian Enterprises of Lincoln Parish for said year 2022:

FUNCTION	BUDGETED AMOUNT
GENERAL FUND	
Operating Services	\$ -
TRANSPORTATION FUND	
Program Activities & Administration	\$ 326,254
LIHEAP ENERGY FUND	
Program Activities & Administration	\$ 104,450
COMMUNITY SERVICE BLOCK FUND	
Program Activities & Administration	\$ 551,305
GRAND TOTAL - ESTIMATED EXPENDITURES & OTHER FINANCING USES	\$ 982,009

SECTION III. The adoption of the above and foregoing budget of expenditures be and the same is hereby declared to be an appropriation of the amounts therein set forth to and for the various functions and budget classifications.

The above and foregoing Resolution was introduced by Sharyon Mayfield who moved its adoption. The motion was seconded by Milton Melton and after having been read and considered by sections, was adopted by sections and as a whole by the following YEA and NAY vote:

- | | |
|---------|---|
| Yeas: | Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter |
| Nays: | None |
| Absent: | Hunter, Russell, and Henderson |

Whereupon, the President declared the Resolution duly adopted this 13th day of December, 2022.

<u>/s/ Doug Postel</u> Doug Postel Parish Administrator Lincoln Parish Police Jury	<u>/s/ Richard I. Durrett</u> Richard I. Durrett President Lincoln Parish Police Jury
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Glenn Scriber offered a motion, seconded by Annette Straughter, to adopt the following resolution:

RESOLUTION NO. 22-46

A RESOLUTION adopting the Operating Budget of Revenue and Expenditures for the year 2023 for the Humanitarian Enterprises of Lincoln Parish.

BE IT RESOLVED BY THE POLICE JURY OF LINCOLN PARISH, LOUISIANA, convened in regular session this 13th day of December 2022 that:

SECTION I. The following estimates exhibiting items of Revenue by source for the fiscal year beginning January 1, 2023 and ending December 31, 2023 be and the same are hereby adopted and made the Budget of Revenue for the Humanitarian Enterprises of Lincoln Parish for said year 2023:

SOURCE	ANTICIPATED AMOUNT	
	GENERAL FUND	
Use of Money & Property	\$	-
Other Financing Sources	\$	-
From Prior Years Fund Balance	\$	-
TOTAL	\$	-
	TRANSPORTATION FUND	
Intergovernmental Revenue	\$	383,982
Fees & Charges for Services	\$	88,000
Use of Money & Property	\$	27
Excess Revenues/Expenditures	\$	(242,927)
TOTAL	\$	229,082
	LIHEAP ENERGY FUND	
Use of Money & Property	\$	25
Intergovernmental Revenue	\$	88,356
From Prior Years Fund Balance	\$	1,491
TOTAL	\$	89,872
	COMMUNITY SERVICE BLOCK GRANT FUND	
Other Financing Sources	\$	-
Intergovernmental Revenue	\$	245,715
From Prior Years Fund Balance	\$	16,090
TOTAL	\$	261,805
GRAND TOTAL - ESTIMATED REVENUE & OTHER FINANCING SOURCES	\$	580,759

SECTION II. The following estimates exhibiting items of expenditures by function for the fiscal year beginning January 1, 2023 and ending December 31, 2023 be and the same are hereby adopted and made the Budget of Expenditures for the Humanitarian Enterprises of Lincoln Parish for said year 2023:

FUNCTION	BUDGETED AMOUNT	
	GENERAL FUND	
Operating Services	\$	-
	TRANSPORTATION FUND	
Program Activities & Administration	\$	229,082
	LIHEAP ENERGY FUND	
Program Activities & Administration	\$	88,381
	COMMUNITY SERVICE BLOCK FUND	

Program Activities & Administration \$ 167,985

GRAND TOTAL - ESTIMATED EXPENDITURES & OTHER FINANCING USES

\$ 485,448

SECTION III. The adoption of the above and foregoing budget of expenditures be and the same is hereby declared to be an appropriation of the amounts therein set forth to and for the various functions and budget classifications.

The above and foregoing Resolution was introduced by Glenn Scriber who moved its adoption. The motion was seconded by Annette Straughter and after having been read and considered by sections, was adopted by sections and as a whole by the following YEA and NAY vote:

Yeas: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield and Straughter

Nays: None

Absent: Hunter, Russell, Henderson

Whereupon, the President declared the Ordinance duly adopted this 13th day of December, 2022.

/s/ Doug Postel /s/ Richard I. Durrett
Doug Postel Richard I. Durrett
Parish Administrator President
Lincoln Parish Police Jury Lincoln Parish Police Jury

Annette Straughter offered a motion, seconded by Milton Melton, to adopt the following resolution:

RESOLUTION NO. 22-47

A RESOLUTION to amend and re-enact the Operating Budget of Revenue and Expenditures for the year 2022 for the Police Jury of Lincoln Parish, Louisiana.

BE IT RESOLVED BY THE POLICE JURY OF LINCOLN PARISH, LOUISIANA, convened in regular session this 13th day of December, 2022, that the 2022 budget of the Police Jury of Lincoln Parish, Louisiana, be and hereby amended to read as follows:

SECTION I. The following estimates exhibiting items of Revenue by source for the fiscal year beginning January 1, 2022 and ending December 31, 2022, be and the same are hereby adopted and made the Budget of Revenue for the Lincoln Parish Police Jury for said year 2022:

Table with 2 columns: SOURCE GENERAL FUND and ANTICIPATED AMOUNT. Rows include Taxes (Ad Valorem Tax: 1,290,610), Licenses & Permits (License Tax: 195,000; Alcoholic Beverage: 5,400), Intergovernmental Revenue (Severance Tax: 1,000,000; State Revenue Sharing: 69,170; Fire Insurance Rebate: 182,885; Section 8 Housing Administration: 5,450), Fees & Charges (Court Reporter Fees: 25,000).

Use of Money & Property		
Interest Earnings	\$	5,500
Rent & Royalties	\$	85,000
Other Financing Sources		
Reimbursement of Wages & Benefits	\$	17,500
Transfer In Section 8 Housing	\$	35,000
From Prior Year Fund Balance	\$	<u>675,233</u>
TOTAL	\$	3,591,748

SPECIAL ROAD FUND

State Grant	\$	500,000
Fees & Charges for Services	\$	1,200
Other Financing Sources	\$	3,250
From Prior Year Fund Balance	\$	<u>501,950</u>
TOTAL	\$	1,006,400

ROAD CONSTRUCTION FUND

Ad Valorem Taxes	\$	2,129,117
Other Revenue	\$	97,125
Use of Money & Property	\$	8,940
Other Financing Sources	\$	4,200
From Prior Years Fund Balance	\$	<u>931,765</u>
TOTAL	\$	3,171,147

ROAD MAINTENANCE FUND

Ad Valorem Taxes	\$	2,129,117
Other Revenue	\$	97,125
Use of Money & Property	\$	19,670
Other Financing Sources	\$	4,200
From Prior Years Fund Balance	\$	<u>709,517</u>
TOTAL	\$	2,959,629

BRIDGE REPLACEMENT & ROAD ENHANCEMENT FUND

Transfer In - Hospital Proceeds Investment Fund	\$	75,000
Transfer In - Road and Bridge Construction	\$	900,000
From Prior Years Fund Balance	\$	<u>633,000</u>
TOTAL	\$	1,608,000

SOLID WASTE DISPOSAL FUND

Special Sales Tax	\$	5,585,795
Other Revenue	\$	173,000
From Prior Years Fund Balance	\$	<u>60,407</u>
TOTAL	\$	5,819,202

SOLID WASTE COLLECTION FUND

Other Financing Sources - Tax Distribution	\$	780,292
Other Revenue	\$	77,900
From Prior Years Fund Balance	\$	<u>1,286,106</u>
TOTAL	\$	2,144,298

PARK & RECREATION FUND

Intergovernmental Revenue	\$	50,000
Transfer In - General Fund	\$	55,000
Other Revenue	\$	350,700
From Prior Years Fund Balance	\$	<u>99,679</u>
TOTAL	\$	555,379

COURTHOUSE CAPITAL PROJECT FUND

Use of Money & Property	\$	5,000
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Other Financing Sources	\$	500,000
From Prior Years Fund Balance	\$	<u>185,000</u>
TOTAL	\$	690,000

SEWER FUND

Fees & Charges for Services	\$	95,500
Intergovernmental Revenue	\$	12,973
From Prior Years Fund Balance	\$	<u>17,315</u>
TOTAL	\$	125,788

SEWER EQUIPMENT REPLACEMENT FUND

From Prior Years Fund Balance	\$	<u>10,000</u>
TOTAL	\$	10,000

SECTION 8 HOUSING PROGRAM FUND

Federal Grants	\$	550,000
Use of Money & Property	\$	1,450
Voucher Admin Fees	\$	74,784
From Prior Years Fund Balance	\$	<u>4,698</u>
TOTAL	\$	630,932

SOLID WASTE EQUIPMENT RESERVE FUNDS

Use of Money & Property	\$	6,850
From Prior Years Fund Balance	\$	<u>493,150</u>
TOTAL	\$	500,000

HEALTH UNIT FUND

Intergovernmental Revenue	\$	5,000
Use of Money & Property	\$	75
Other Financing Sources	\$	18,500
Excess Revenues/Expenditures	\$	<u>(2,475)</u>
TOTAL	\$	21,100

HOSPITAL PROCEEDS INVESTMENT FUND

Use of Money & Property	\$	75,000
Transfer in from General Fund	\$	500,000
Excess Revenues/Expenditures	\$	<u>(281,500)</u>
TOTAL	\$	293,500

LIBRARY FUND

Ad Valorem Taxes	\$	2,157,772
Other Revenue	\$	68,000
Excess Revenues/Expenditures	\$	<u>(307,110)</u>
TOTAL	\$	1,918,662

FSS ESCROW

Voucher Section 8 Grant	\$	7,000
Interest Earnings	\$	5,450
Excess Revenues/Expenditures	\$	<u>(12,450)</u>
	\$	-

LAW ENFORCEMENT WITNESS FEE

Court Costs and Fines	\$	5,600
Interest Earnings	\$	43
Excess Revenues/Expenditures	\$	<u>(5,543)</u>
	\$	100

CRIMINAL COURT FUND

Court Costs and Fees	\$	280,000
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Interest Earnings	\$	80
	\$	280,080

ARPA

Federal Grant	\$	9,079,086
Excess Revenues/Expenditures	\$	(8,879,086)
	\$	200,000

LPPJ COMPLEX II BOND FUND

Rents and Royalties	\$	115,000
Use of Money & Property	\$	75
From Prior Years Fund Balance	\$	84,925
TOTAL	\$	200,000

GRAND TOTAL - ESTIMATED REVENUE & OTHER FINANCING SOURCES	\$	25,725,965
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SECTION II. The following estimates exhibiting items of expenditures by function for the fiscal year beginning January 1, 2022 and ending December 31, 2022, be and the same are hereby adopted and made the budget of expenditures for the Lincoln Parish Police Jury for said year 2022:

FUNCTION	BUDGETED AMOUNT
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GENERAL FUND

Legislative	\$	165,375
Judicial	\$	500
Elections	\$	53,000
Financial & General Administration	\$	685,832
General Government Buildings & Plant	\$	1,613,107
Other General Administration	\$	90,000
Public Safety	\$	865,894
Health & Welfare	\$	27,000
Culture & Recreation	\$	61,040
Economic Development & Assistance	\$	30,000
TOTAL	\$	3,591,748

SPECIAL ROAD FUND

Road & Bridge Construction & Maintenance	\$	1,006,400
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ROAD CONSTRUCTION FUND

Road & Bridge Construction	\$	3,171,147
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ROAD MAINTENANCE FUND

Road & Bridge Maintenance	\$	2,959,629
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BRIDGE REPLACEMENT & ROAD ENHANCEMENT FUND

Bridge Replacement & Road Enhancement	\$	1,608,000
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SOLID WASTE DISPOSAL FUND

Solid Waste Disposal	\$	5,819,202
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SOLID WASTE COLLECTION FUND

Solid Waste Collection	\$	2,144,298
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PARK & RECREATION FUND

Capital Outlay & Other Uses	\$	555,379
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COURTHOUSE CAPITAL PROJECT FUND

Capital Outlay	\$	690,000
SEWER FUND		
Operation & Maintenance	\$	125,788
SEWER EQUIPMENT REPLACEMENT FUND		
Equipment Purchases	\$	10,000
SECTION 8 HOUSING PROGRAM FUND		
Rental Assistance & Administration	\$	630,932
SOLID WASTE EQUIPMENT RESERVE FUNDS		
Equipment Purchases	\$	500,000
HEALTH UNIT FUND		
Operation & Maintenance	\$	21,100
HOSPITAL PROCEEDS INVESTMENT FUND		
Professional Services	\$	10,000
Ambulance/Rescue	\$	120,000
Mental Health	\$	70,000
Transfer Out - Health Unit	\$	18,500
Transfer Out - Bridge Replacement Fund	\$	<u>75,000</u>
TOTAL	\$	293,500
LIBRARY FUND		
Library Operation & Maintenance	\$	1,918,662
FSS ESCROW		
Transfer to Section 8	\$	<u>-</u>
	\$	-
LAW ENFORCEMENT WITNESS FEE		
Juror and Witness Fees	\$	<u>100</u>
	\$	100
CRIMINAL COURT FUND		
Court Reporter Salary	\$	3,738
Payroll Taxes	\$	54
Health Insurance	\$	671
Dental Insurance	\$	30
Juror & Witness Fees	\$	39,814
Recordings & Transcripts	\$	11,396
Distribution to Judges	\$	67,313
Distribution to DA	\$	<u>157,064</u>
	\$	280,080
ARPA		
Servers/Networking	\$	50,000
Phone System	\$	<u>150,000</u>
	\$	200,000
LPPJ COMPLEX II BOND FUND		
Debt Services	\$	200,000
GRAND TOTAL - ESTIMATED EXPENDITURES & OTHER FINANCING USES		
	\$	25,725,965

SECTION III. The adoption of the above and foregoing budget of expenditures be and the same is hereby declared to be an appropriation of the amounts therein set forth to and for the various functions and budget classifications.

The above and foregoing Resolution was introduced by Annette Straughter who moved its adoption. The motion was seconded by Milton Melton and after having been read and considered by sections, was adopted by sections and as a whole by the following YEA and NAY vote:

Yeas:	Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter
Nays:	None
Absent:	Hunter, Russell, and Henderson

Whereupon, the President declared the Resolution duly adopted this 13th day of December, 2022.

<u>/s/ Doug Postel</u> Doug Postel Parish Administrator Lincoln Parish Police Jury	<u>/s/ Richard I. Durrett</u> Richard I. Durrett President Lincoln Parish Police Jury
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Annette Straughter offered a motion, seconded by Sharyon Mayfield, to adopt the following resolution:

RESOLUTION NO. 22-48

A RESOLUTION adopting the Operating Budget of Revenue and Expenditures for the year 2023 for the Police Jury of Lincoln Parish, Louisiana.

BE IT RESOLVED BY THE POLICE JURY OF LINCOLN PARISH, LOUISIANA, convened in regular session this 13th day of December, 2022, that:

SECTION I. The following estimates exhibiting items of Revenue by source for the fiscal year beginning January 1, 2023 and ending December 31, 2023, be and the same are hereby adopted and made the Budget of Revenue for the Lincoln Parish Police Jury for said year 2023:

SOURCE	ANTICIPATED AMOUNT
GENERAL FUND	
Taxes	
Ad Valorem Tax	\$ 1,347,707
Licenses & Permits	
License Tax (Insurance)	\$ 200,000
Alcoholic Beverage	\$ 6,000
Intergovernmental Revenue	
Severance Tax	\$ 1,000,000
State Revenue Sharing In Lieu of Taxes	\$ 69,170
Fire Insurance Rebate	\$ 182,885
Section 8 Housing Administration	\$ 43,500
Fees & Charges	
Court Reporter Fees	\$ 25,000
Use of Money & Property	
Interest Earnings	\$ 5,500

Rent & Royalties	\$	95,000
Other Financing Sources		
Reimbursement of Wages & Benefits	\$	17,500
Transfer in Hospital Proceeds	\$	500,000
Excess Revenues/Expenditures	\$	<u>(134,733)</u>
TOTAL	\$	3,357,529

SPECIAL ROAD FUND

State Grant	\$	535,000
Fees & Charges for Services	\$	1,200
Other Financing Sources	\$	3,250
From Prior Years Fund Balance	\$	<u>216,468</u>
TOTAL	\$	755,918

ROAD CONSTRUCTION FUND

Ad Valorem Taxes	\$	2,237,674
Other Revenue	\$	97,125
Use of Money & Property	\$	8,939
Other Financing Sources	\$	6,654
From Prior Years Fund Balance	\$	<u>393,141</u>
TOTAL	\$	2,743,533

ROAD MAINTENANCE FUND

Ad Valorem Taxes	\$	2,237,674
Other Revenue	\$	97,125
Use of Money & Property	\$	19,669
Other Financing Sources	\$	6,654
From Prior Years Fund Balance	\$	<u>1,344,273</u>
TOTAL	\$	3,705,395

BRIDGE REPLACEMENT & ROAD ENHANCEMENT FUND

Transfer In - Hospital Proceeds Investment Fund	\$	40,478
Transfer In - Road and Bridge Construction	\$	400,000
From Prior Years Fund Balance	\$	<u>347,522</u>
TOTAL	\$	788,000

SOLID WASTE DISPOSAL FUND

Special Sales Tax	\$	5,557,823
Transfer In - SW Disposal Reserve	\$	720,925
Transfer In - SW Collection Reserve	\$	895,715
Other Revenue	\$	173,000
Excess Revenues/Expenditures	\$	<u>(59,684)</u>
TOTAL	\$	7,287,779

SOLID WASTE COLLECTION FUND

Other Financing Sources - Tax Distribution	\$	1,306,974
Other Revenue	\$	77,901
From Prior Years Fund Balance	\$	<u>681,223</u>
TOTAL	\$	2,066,098

PARK & RECREATION FUND

Intergovernmental Revenue	\$	800,000
Transfer In - General Fund	\$	55,000
Other Revenue	\$	354,700
From Prior Years Fund Balance	\$	<u>94,644</u>
TOTAL	\$	1,304,344

COURTHOUSE CAPITAL PROJECT FUND

Use of Money & Property	\$	5,000
Other Financing Sources	\$	-
From Prior Years Fund Balance	\$	<u>61,000</u>

	TOTAL	\$	66,000
SEWER FUND			
Fees & Charges for Services		\$	95,500
From Prior Years Fund Balance		\$	<u>24,199</u>
	TOTAL	\$	119,699

SEWER EQUIPMENT REPLACEMENT FUND			
From Prior Years Fund Balance		\$	<u>10,000</u>
	TOTAL	\$	10,000

SECTION 8 HOUSING PROGRAM FUND			
Federal Grants		\$	555,024
Voucher Admin Fees		\$	74,784
Use of Money & Property		\$	1,450
From Prior Year Fund Balance		\$	<u>5,550</u>
	TOTAL	\$	636,808

SOLID WASTE EQUIPMENT RESERVE FUNDS			
Use of Money & Property		\$	6,850
From Prior Years Fund Balance		\$	<u>443,150</u>
	TOTAL	\$	450,000

HEALTH UNIT FUND			
Intergovernmental Revenue		\$	5,000
Other Financing Sources		\$	18,575
Excess Revenues/Expenditures		\$	<u>(1,056)</u>
	TOTAL	\$	22,519

HOSPITAL PROCEEDS INVESTMENT FUND			
Use of Money & Property		\$	150,000
From Prior Years Fund Balance		\$	<u>453,978</u>
	TOTAL	\$	603,978

LIBRARY FUND			
Ad Valorem Taxes		\$	2,164,322
Other Revenue		\$	87,057
Excess Revenues/Expenditures		\$	<u>(292,113)</u>
	TOTAL	\$	1,959,266

FSS ESCROW			
Voucher Section 8 Grant		\$	7,000
Interest Earnings		\$	5,450
Excess Revenues/Expenditures		\$	<u>(12,450)</u>
		\$	-

LAW ENFORCEMENT WITNESS FEE			
Court Costs and Fines		\$	5,653
Interest Earnings		\$	43
Excess Revenues/Expenditures		\$	<u>(5,596)</u>
		\$	100

CRIMINAL COURT FUND			
Court Costs and Fines		\$	280,000
Interest Earnings		\$	<u>80</u>
		\$	280,080

ARPA			
From Prior Years Fund Balance		\$	<u>8,879,086</u>
		\$	8,879,086

LPPJ COMPLEX II BOND FUND

Rents and Royalties	\$	150,075
Excess Revenues/Expenditures	\$	<u>(25,075)</u>
TOTAL	\$	125,000

GRAND TOTAL - ESTIMATED REVENUE & OTHER FINANCING SOURCES **\$ 35,161,132**

SECTION II. The following estimates exhibiting items of expenditures by function for the fiscal year beginning January 1, 2023 and ending December 31, 2023, be and the same are hereby adopted and made the budget of expenditures for the Lincoln Parish Police Jury for said year 2023:

FUNCTION		BUDGETED AMOUNT
GENERAL FUND		
Legislative	\$	166,375
Judicial	\$	500
Elections	\$	61,000
Financial & General Administration	\$	706,306
General Government Buildings & Plant	\$	663,038
Other General Administration	\$	90,000
Public Safety	\$	871,737
Health & Welfare	\$	672,604
Culture & Recreation	\$	93,052
Economic Development & Assistance	\$	<u>32,917</u>
TOTAL	\$	3,357,529
SPECIAL ROAD FUND		
Road & Bridge Construction & Maintenance	\$	755,918
ROAD CONSTRUCTION FUND		
Road & Bridge Construction	\$	2,743,533
ROAD MAINTENANCE FUND		
Road & Bridge Maintenance	\$	3,705,395
BRIDGE REPLACEMENT & ROAD ENHANCEMENT FUND		
Bridge Replacement & Road Enhancement	\$	788,000
SOLID WASTE DISPOSAL FUND		
Solid Waste Disposal	\$	7,287,779
SOLID WASTE COLLECTION FUND		
Solid Waste Collection	\$	2,066,098
PARK & RECREATION FUND		
Capital Outlay & Other Uses	\$	1,304,344
COURTHOUSE CAPITAL PROJECT FUND		
Capital Outlay	\$	66,000
SEWER FUND		
Operation & Maintenance	\$	119,699
SEWER EQUIPMENT REPLACEMENT FUND		
Equipment Purchases	\$	10,000
SECTION 8 HOUSING PROGRAM FUND		

Rental Assistance & Administration	\$	636,808
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SOLID WASTE EQUIPMENT RESERVE FUNDS

Equipment Purchases	\$	450,000
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HEALTH UNIT FUND

Operation & Maintenance	\$	22,519
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HOSPITAL PROCEEDS INVESTMENT FUND

Other Financing Uses	\$	45,000
Transfer Out - Health Unit	\$	18,500
Transfer Out - General	\$	500,000
Transfer Out - Bridge Replacement Fund	\$	<u>40,478</u>
TOTAL	\$	603,978

LIBRARY FUND

Library Operation & Maintenance	\$	1,959,266
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FSS ESCROW

Transfer to Section 8	\$	<u>-</u>
	\$	-

LAW ENFORCEMENT WITNEES FEE

Juror and Witness Fees	\$	<u>100</u>
	\$	100

CRIMINAL COURT FUND

Juror and Witness Fees	\$	54,000
Recordings & Transcripts	\$	7,500
Distriubtion to Judges	\$	65,574
Distriubtion to DA	\$	<u>153,006</u>
	\$	280,080

ARPA

Health Hub	\$	8,879,086
	\$	8,879,086

LPPJ COMPLEX II BOND FUND

Debt Services	\$	125,000
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GRAND TOTAL - ESTIMATED EXPENDITURES & OTHER FINANCING USES	\$	35,161,132
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SECTION III. The adoption of the above and foregoing budget of expenditures be and the same is hereby declared to be an appropriation of the amounts therein set forth to and for the various functions and budget classifications.

The above and foregoing Resolution was introduced by Annette Straughter who moved its adoption. The motion was seconded by Sharyon Mayfield and after having been read and considered by sections, was adopted by sections and as a whole by the following YEA and NAY vote:

Yeas:	Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Staughter
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Nays:	None
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Absent:	Hunter, Russell, and Henderson
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Whereupon, the President declared the Resolution duly adopted this 13th day of December, 2022.

/s/ Doug Postel
Doug Postel
Parish Administrator
Lincoln Parish Police Jury

/s/ Richard I. Durrett
Richard I. Durrett
President
Lincoln Parish Police Jury

Annette Straughter offered a motion, seconded by Logan Hunt, to adopt the Lincoln Parish Library 2022 Amended and 2023 Proposed Budgets. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Annette Straughter offered a motion, seconded by Theresa Wyatt, to adopt the North Louisiana Exhibition Center 2022 Amended and 2023 Proposed Budget. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

TJ Cranford offered a motion, seconded by Milton Melton, to adopt the North Louisiana Criminalistics Laboratory 2022 Amended and 2023 Proposed Budget. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Item number 17 on the agenda was to hear a United Way presentation from Mrs. Tiffany White. Administrator Doug Postel stated that Mrs. White could not make the meeting due to the weather. He then gave an abbreviated presentation and informed the jurors that if they would like to donate to United Way they could pick forms up in the Administrative Office.

Henry Shuler was present to give a report on the Water Sector Grant. No action was taken.

Logan Hunt offered a motion, seconded by Matt Pullin, to adopt the following resolution:

Resolution No. 22-49

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
13th day of December, 2022 that
Mr. Wayne McNabb
Is hereby and herewith appointed, COMMISSIONER
Tremont Waterworks District
Lincoln Parish, Louisiana,
For the term of December 13, 2022 – December 13, 2027
Signed and Sealed this 13th day of December, 2022
LINCOLN PARISH POLICE JURY

* * * * *

/s/ Doug Postel
Doug Postel

/s/ Richard I. Durrett
Richard I. Durrett

Parish Administrator

Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Logan Hunt offered a motion, seconded by Glenn Scriber, to adopt the following resolution:

Resolution No. 22-50

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
13th day of December, 2022 that
Mr. Paul Brazzel
Is hereby and herewith appointed, COMMISSIONER
Tremont Waterworks District
Lincoln Parish, Louisiana,
For the term of December 13, 2022 – December 13, 2027
Signed and Sealed this 13th day of December, 2022
LINCOLN PARISH POLICE JURY

/s/ Doug Postel
Doug Postel
Parish Administrator

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Annette Straughter offered a motion, seconded by Theresa Wyatt, to adopt the following resolution:

Resolution No. 22-51

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
13th day of December, 2022 that
Mr. Harold Parker
Is hereby and herewith appointed, COMMISSIONER
Waterworks District No. 2
Lincoln Parish, Louisiana,
For the term of December 13, 2022 – December 13, 2027
Signed and Sealed this 13th day of December, 2022
LINCOLN PARISH POLICE JURY

/s/ Doug Postel
Doug Postel
Parish Administrator

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Logan Hunt offered a motion, seconded by Matt Pullin, to adopt the following resolution:

Resolution No. 22-52

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
13th day of December, 2022 that
Dr. Daryl Johnson
Is hereby and herewith appointed, COMMISSIONER
Waterworks District No. 2
Lincoln Parish, Louisiana,
For the term of December 13, 2022 – December 13, 2026
Signed and Sealed this 13th day of December, 2022
LINCOLN PARISH POLICE JURY
* * * * *

/s/ Doug Postel
Doug Postel
Parish Administrator

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Annette Straughter offered a motion, seconded by Matt Pullin, to adopt the following resolution:

Resolution No. 22-53

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
13th day of December, 2022 that
Mr. Billy Jack Talton
Is hereby and herewith appointed, COMMISSIONER
Waterworks District No. 2
Lincoln Parish, Louisiana,
For the term of December 13, 2022 – December 13, 2025
Signed and Sealed this 13th day of December, 2022
LINCOLN PARISH POLICE JURY
* * * * *

/s/ Doug Postel
Doug Postel
Parish Administrator

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Glenn Scriber offered a motion, seconded by Annette Straughter, to adopt the following resolution:

Resolution No. 22-54

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
13th day of December, 2022 that
Mrs. Lisa Mangum
Is hereby and herewith appointed, COMMISSIONER
Waterworks District No. 2
Lincoln Parish, Louisiana,
For the term of December 13, 2022 – December 13, 2024
Signed and Sealed this 13th day of December, 2022
LINCOLN PARISH POLICE JURY
* * * * *

/s/ Doug Postel
Doug Postel
Parish Administrator

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Annette Straughter offered a motion, seconded by Sharyon Mayfield, to adopt the following resolution:

Resolution No. 22-55

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
13th day of December, 2022 that
Mr. George Parkman
Is hereby and herewith appointed, COMMISSIONER
Waterworks District No. 2
Lincoln Parish, Louisiana,
For the term of December 13, 2022 – December 13, 2023
Signed and Sealed this 13th day of December, 2022
LINCOLN PARISH POLICE JURY
* * * * *

/s/ Doug Postel
Doug Postel
Parish Administrator

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

The next item on the agenda was to discuss and take on the Dirt Coasters Contract for work at Lincoln Parish Park. Annette Straughter offered a motion to approve the contract, seconded by Glenn Scriber. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Logan Hunt offered a motion, seconded by Milton Melton, to approve the Final Plat for the Village at Choudrant Creek. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Melton, Mayfield, and Straughter

ABSENT: Hunter, Russell, and Henderson

Treasurer Michael Sutton gave a brief budget report. The jurors then heard reports from the Department Heads and the Administrator. There being no other business to come before the Jury, the meeting was adjourned.

Doug Postel
Parish Administrator

Richard I. Durrett
Police Jury President



Purchasing Policy	Policy Number	FIN____
	Effective Date	April 13, 2021
	Revision Date	January 10, 2023

Purpose:

To set forth the established written plan and policy of the Lincoln Parish Police Jury for the purchasing of goods and services; and appropriate financial management and budgetary control, by providing a uniform purchasing procedure for the acquisition of such goods and services of this government.

This centralized purchasing system is not intended to be so strict as to be impractical. These policies and regulations are intended to have sufficient flexibility to allow authorized personnel to act in the best interest of the parish in emergencies or extenuating circumstances.

Budgetary allocations and appropriated funds for specific line items of various functions of parish government shall constitute advanced Police Jury approval for purchases except in such cases as state law or Police Jury policies provide otherwise.

Scope:

The Purchasing Policy applies to all departments of the Lincoln Parish Police Jury.

Policy:

AUTHORITY

The Purchasing Officer shall conduct the operation and business of purchasing goods and services and shall report to the Parish Administrator. The Purchasing Officer shall be responsible for implementing these policies and procedures in organizing, developing, and directing the purchasing process necessary to provide for the materials, equipment, supplies, and services with the most effective expenditure of funds; and within the limits of budgeted and available funds.

The Purchasing Officer may delegate duties and convey assignments to staff personnel in carrying out these policies and procedures, as well as, be responsible for the content and correctness of solicitations and contracts including specifications and contractual terms and conditions.

The Purchasing section, under supervision of the Purchasing Officer, shall initiate, conduct, and conclude, all negotiations for the procurement of all materials, services,

equipment, equipment rental, tools, and supplies for the operation of the Lincoln Parish Police Jury.

No person or employee shall place any order, verbal or written, or make any commitment contrary to this procedure, except those persons to whom authority to purchase has been identified by this document.

The Purchasing Officer shall not originate any purchase requests. Minutes of Police Jury action indicating acceptance of goods and/or services for which sealed bids were received shall constitute a legal purchase request and will be acted upon by the Purchasing Officer.

With knowledge and approval of the Purchasing Officer, intermediate negotiations with vendors may be conducted by department heads, other agencies, and public officials. Correspondence may be entered into with suppliers where technical details make it advisable.

The Purchasing Officer must be kept informed of all negotiations and quotations obtained by any department head, public official, or agency.

RESPONSIBILITY

The Purchasing Officer has the responsibility for the establishment of reliable sources for goods and services, for prices and for terms that are fair and reasonable and that the method of shipment and delivery dates are acceptable and are in the best interest of this government.

The Purchasing Officer shall be familiar with current market prices of goods and services and with appropriate delivery information, as well as, be responsible for expediting the delivery of materials to the user, department, section, or agency.

The Purchasing Officer shall have the latitude in initiating and making purchases recognizing the fact that situations of price, of delivery, of standardization in production, and of availability vary.

The Purchasing Officer shall have the responsibility of verifying the availability of funds prior to any purchase order being approved.

PURCHASING PROCEDURE

Routine Purchasing

Requisitioning:

Routinely, the purchasing process will begin with a user identifying a need and then completing a requisition to purchase form which originates the purchasing process. In all instances a completed requisition to purchase form will be submitted to the Purchasing

Officer. The requesting department head, official, or agency will ensure that the requisition to purchase form reflects accurately the necessary supplies, equipment, and labor required. A copy of the requisition to purchase form will be maintained by each department until the purchase is received.

Upon receipt of the requisition to purchase form, the Purchasing Officer will complete a quotation work sheet, when applicable, following the guidelines as specified below in the "Purchasing Orders" Section. The Purchasing Officer will then issue a purchase order to initiate the purchase.

Purchasing Orders:

Purchase orders shall be issued to the selected vendor after the following appropriate action: For purchases

- \$0 to \$10,000.00 - As part of good public policy, should obtain at least 3 written quotes. Approved by Purchasing Officer.
- \$10,000.01 to \$30,000.00 - No less than three quotes by telephone, facsimile, or e-mail. Approved by Purchasing Officer.
- \$30,000.01 or more - Advertise for bids furnishing:
 - (1) Materials and supplies
 - (2) Public Works exceeding \$250,000.00 – As part of good public policy, should attempt to obtain at least 3 written quotes. Approved by Purchasing Officer.

If changes occur to the Louisiana Public Bid Law that affect the above mentioned thresholds, the jury will be notified and a revised policy adopted.

Under no circumstances shall procurement requirements (Requisitions or Purchase Orders) be artificially divided so as to constitute smaller purchases that would have the effect of avoiding the requirements of the aggregate dollar amounts prescribed by this section.

Items of materials, supplies and equipment that have a "single source supplier" are exempt from the above guidelines; however, prudent purchasing shall prevail.

All purchases released for bid must be approved by the jury.

Purchase Order Control Procedures:

The following steps outline the correct procedures of internal control that shall be strictly be followed concerning the administering of the purchase order:

- A copy shall be maintained by the Purchasing Officer in a historical file with any supporting documents such as prices, persons contacted, etc.

- A copy shall be sent to the receiving or user department, official, or agency to be filed until the order has been received. Upon receipt of merchandise, a copy shall be signed in the “received ok” block and sent back to the Purchasing Officer. The Purchasing Officer will hold the copy until an invoice is received, at which time, after checking the accuracy of the purchase order against the original invoice, both will be submitted to accounts payable for payment. Accounts payable shall check accuracy of the invoice against the system and check for any applicable discounts before issuing any checks for payment. If the purchase order resulted in the acquisition of fixed assets, the Purchasing Officer will log the fixed assets. The Purchasing Officer shall maintain a record of these transactions with all supporting documentation.

Non-Routine Purchasing

Open Orders:

This system shall permit (not require) “Open Orders”, i.e. purchase orders issued for a specific quantity of the commodity or service to be delivered in numerous shipments over an extended period of time from the same vendor. Procurement of such goods and services shall be initiated by a requisition issued by the authorized department head, official, or agency. The normal Purchase Order Control Procedures shall be followed. Such open orders are to be used for purchase of materials such as gasoline, diesel fuel, herbicide materials, concrete pipe, hot mix materials, asphalt materials, etc.

Field Orders:

Each authorized department head, official, or agency will be furnished pre-numbered field orders by the Purchasing Officer, which may be used for small incidental purchases of non-stock items totaling \$250.00 or less. These field purchase orders shall be the specific responsibility of the department head or official and must be issued by them personally or their designated representatives. Each department, official, or agency shall be limited, as approved the Parish Administrator, to field order purchases amounting to not more than \$4,999.00, within any thirty (30) day period. If field order purchases in excess of this amount are anticipated, justifiably, an additional allocation may be authorized by the Parish Administrator.

All copies of said field purchase order shall be forwarded to the Purchasing Officer prior to the close of business the following day. The Routine Purchasing Order Control Procedures shall be followed. It is specifically intended and expected that control of this type of purchase be strictly enforced. The use of more than one field purchase order to cover purchases totaling more than \$250.00 at the same place and near the same time is specifically prohibited. Department heads and authorized officials are charged with the proper and prudent use of these field purchase orders. Normal stock items and supplies should not be ordered on field purchase orders, but should be anticipated and ordered on a regular basis using the Routine Purchasing Procedure.

Emergency and Extreme Emergency Purchasing:

Emergency and Extreme Emergency Purchasing shall be done in accordance with the State of Louisiana Public Bid Law. R.S. 38:2211, 2212

When possible and practical, every effort should be made to obtain written or verbal quotations for purchasing under this section.

State Contracts and Piggyback Purchasing:

Purchases shall originate from a purchasing requisition and shall be authorized by purchase order approval authority as specified in the "Purchasing Orders" Section. The Routine Purchasing Order Control Procedure shall be followed.

Sole Source Purchasing

A purchase order or contract may be awarded for a required supply, service, or major repair without competition when, under regulations, the procurement officer determines in writing that there is only one source for the required supply, service, or major repair item. Sole Source Purchasing shall be done in accordance with the State of Louisiana Public Bid Law. R.S. 39:1597

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 20184000029: IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THE MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Lincoln on June 25, 2019, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, established by Parish Ordinance No: 337-14-(0) and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$3,539.41; and

WHEREAS, the Parish of Lincoln has received a written offer to purchase said property from _____ for the consideration of \$3,539.41 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

WHEREAS, the property described herein below was scheduled for public auction on February 8, 2023 at 10:00 a.m.

NOW BE IT ORDAINED by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #20184000029, municipal address of 202 Houston Drive, Simsboro, Louisiana, and more fully described as:

Legal Description:

Simsboro, Lincoln Parish, Louisiana:

Section 20: Beginning at the intersection of the centerline of the Illinois Central Railroad (now Kansas City Southern Railroad) with the West line of the Southeast Quarter of Northeast Quarter of said Section 20 and run thence South for a distance of 405 feet for the point of beginning. From said point of beginning, thence run South 82 degrees 40 minutes East parallel to the said railroad for a distance of 149 feet; thence run South for a distance of 200 feet; thence run North 82 degrees 40 minutes West for a distance of 19 feet; thence run South for a distance of 54 feet; thence run North 82 degrees 40 minutes West for a distance of 130 feet and to the West line of said "forty"; thence run North for a distance of 254 feet and back to the point of beginning, containing 0.85 acre, more or less, and

Beginning at the intersection of the centerline of the Illinois Central Railroad (now Kansas City Southern Railroad) with the West line of the Southeast Quarter of Northeast Quarter of said Section 20 and run thence South for distance of 405 feet; thence run South 82 degrees 40 minutes East parallel to the said railroad for a distance of 149 feet and to the point of beginning. From said point of beginning, thence run South 82 degrees 40 minutes East parallel to the said railroad for a distance of 149 feet; thence run South for a distance of 200 feet and to the North right of way line of Houston Street; thence run North 82 degrees 40 minutes West along the North right of way line of said street, for a distance of 149 feet; thence run North for a distance of 200 feet and back to the point of beginning, containing 0.68 acres, more or less.

Brief Legal:TWO TRACTS OF LAND CONTG 1.53 ACRES SIT. IN SEC. 20-18-4. (FROM ANNIE M. MCGREW) (956-326) (0300853250) SEC. 20-18-4: BEG. AT THE INTERS. OF THE C/L OF I.C. RR., (NOW KANSAS CITY SOUTHERN RR.), WITH THE W/L OF SE OF NE, SEC. 20 AND TH. RUN S. 405' FOR POB. FROM POB, RUN TH. S 82 DEG. 40' E PAR. TO SAID RR. 149', TH. RUN S. 200', TH. RUN N. 82 DEG. 40' W. 19, TH RUN S. 54', TH. RUN N. 82 DEG. 40' W. 130' AND TO THE W/L OF SAID 40, TH. RUN N. 254' AND BACK TO THE POB, CONTG. 0.85 AC. AND: BEG AT THE INTERS. OF THE C/L OF I.C. RR WITH THE W/L OF SE OF NE OF SAID SEC. 20 AND RUN TH. S. 405', TH RUN S. 82 DEG. 40' E. PAR. TO THE SAID RR. FOR 149' AND TO THE POB. FROM POB, RUN S. 82 DEG. 40' E. PAR. TO SAID RR. 149', TH. RUN S. 200', AND TO THE N. R/W LINE OF HOUSTON ST., TH. RUN N. 82 DEG. 40' W. ALONG N. R/W LINE OF SAID ST., 149', TH. RUN N. 200' AND TO POB, CONTG. 0.68 AC.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
 - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

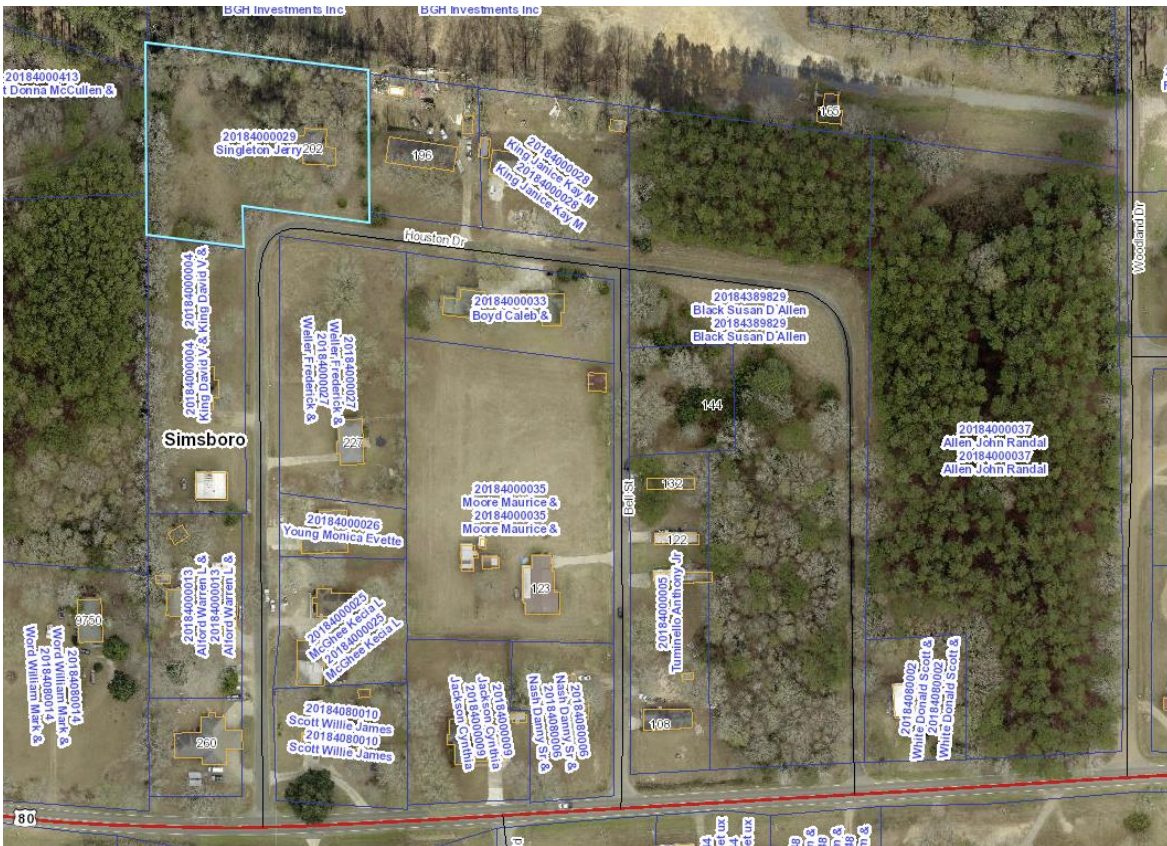
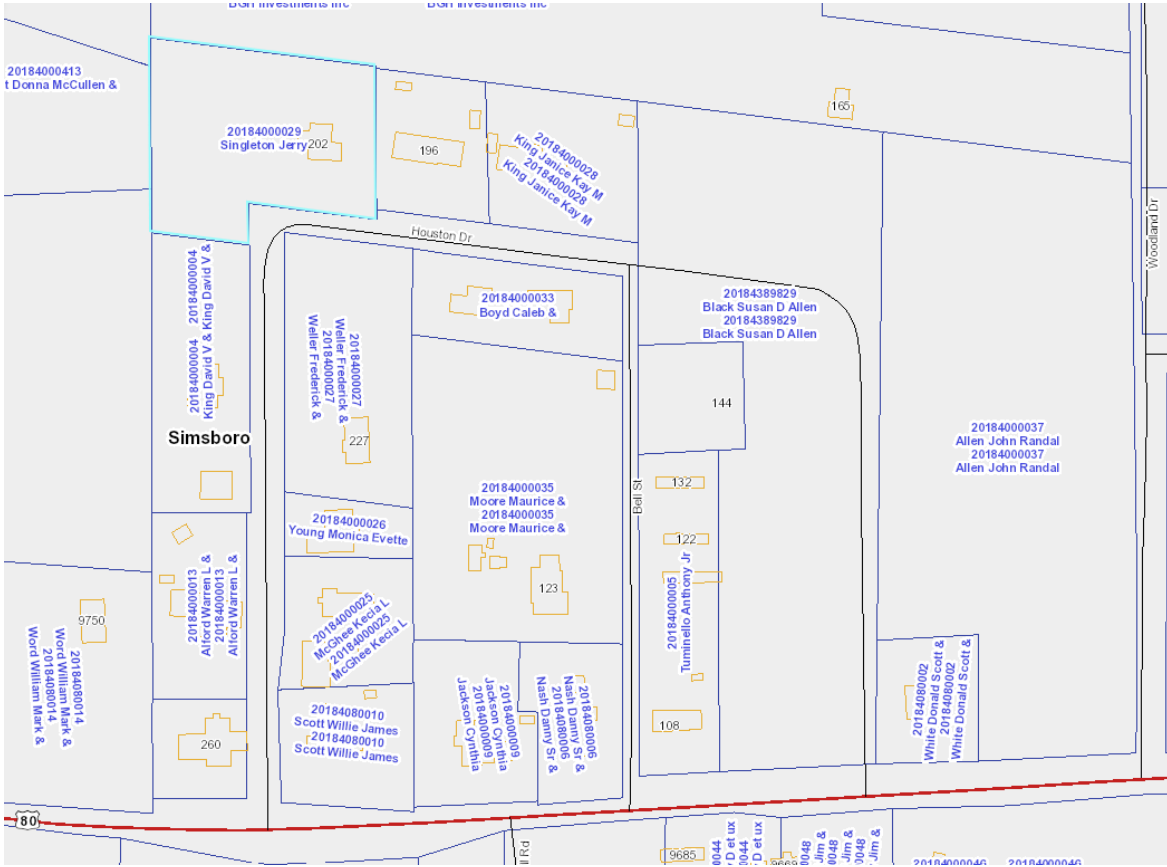
YEAS:

NAYS:

ABSTAINED:

ABSENT:

Parcel #20184000029 202 Houston Dr. Simsboro, LA
Police Jury District 3 1.53 Acres Minimum Bid \$3,539.41



RESOLUTION 23-

NOW, THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury hereby authorizes Ronnie Dowling, HELP Agency Director, to sign contracts and amendments to the contracts and review claims on behalf of the H.E.L.P Agency.

Richard I. Durrett
Lincoln Parish Police Jury President

RESOLUTION NO. 23-

**RESOLUTION OF ASSURANCE TO COMPLY WITH UNIFORM RELOCATION ASSISTANCE
AND REAL PROPERTY ACQUISITION**

LINCOLN PARISH POLICE JURY

WHEREAS, the Lincoln Parish Police Jury anticipates obtaining Federal participation in transportation-related projects for the fiscal year 2022-2023; and,

WHEREAS, it is essential for the Lincoln Parish Police Jury to provide the necessary assurances to the Louisiana Department of Transportation's Real Estate Section that it will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act, as amended (Uniform Relocation Act) 42 U.S.C. 4601-4655, and with implementing Federal regulations in 49 C.F.R. Part 24.

NOW, THEREFORE, BE IT RESOLVED, that the Lincoln Parish Police Jury assures that it will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act, as amended (Uniform Relocation Act) 42 U.S.C. 4601-4655, and with implementing Federal regulations in 49 C.F.R. Part 24.

Richard I. Durrett
Lincoln Parish Police Jury President